

Attention: Rates

Date:

The Chief Executive Officer
Shire of Chapman Valley
PO Box 1
NABAWA WA 6532

Dear Sir

Outstanding Rates – Assessments

I am currently unable to pay my outstanding rates in full and apply to make payments by instalments as follows:

Regular Instalments of: per week/fortnight/month (please circle)

Commencing:/...../.....

Conditions

1. I agree to make payment of instalments as shown above.
2. I am aware that penalty interest will continue to accrue on the outstanding amount until the account is paid in full.
3. I am aware that I will **not** receive notices or accounts to remind me that I must pay an instalment.
4. I am aware that any default in the above instalment plan may result in legal action being taken.

Name: Phone:

Property Address:

Postal Address:

Email Address:

Property Owner: Date:/...../.....

Signature

Acceptance of Instalment Plan

On behalf of Council

Date: