

Ordinary Council Meeting - 21 August 2025 Attachments

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SHIRE OF CHAPMAN VALLEY
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30th of June 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF CHAPMAN VALLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	3,217,397	3,217,397	3,225,629	8,232	0.26%	
Rates excluding general rates	162,570	162,570	162,570	0	0.00%	
Grants, subsidies and contributions	805,739	785,739	1,178,559	392,820	49.99%	▲
Fees and charges	446,677	446,677	474,811	28,134	6.30%	
Interest revenue	83,600	83,600	102,765	19,165	22.92%	▲
Other revenue	21,125	21,125	18,976	(2,149)	(10.17%)	
Profit on asset disposals	93,756	93,756	83,565	(10,191)	(10.87%)	▼
	4,830,864	4,810,864	5,246,875	436,011	9.06%	
Expenditure from operating activities						
Employee costs	(2,485,582)	(2,485,582)	(1,996,658)	488,924	19.67%	▲
Materials and contracts	(3,554,220)	(3,554,220)	(2,350,758)	1,203,462	33.86%	▲
Utility charges	(57,113)	(57,113)	(56,949)	164	0.29%	
Depreciation	(5,937,251)	(5,937,251)	(6,208,156)	(270,905)	(4.56%)	
Finance costs	(34,126)	(34,126)	(33,168)	958	2.81%	
Insurance	(218,519)	(218,519)	(199,070)	19,449	8.90%	
Other expenditure	(141,310)	(141,310)	(125,646)	15,664	11.08%	▲
Loss on asset disposals	(20,000)	(20,000)	0	20,000	100.00%	▲
	(12,448,121)	(12,448,121)	(10,970,405)	1,477,716	11.87%	
Non cash amounts excluded from operating activities	2(c) 5,965,284	5,863,495	6,124,591	261,096	4.45%	
Amount attributable to operating activities	(1,651,973)	(1,773,762)	401,061	2,174,823	122.61%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,377,214	4,377,214	2,392,461	(1,984,753)	(45.34%)	▼
Proceeds from disposal of assets	224,500	78,500	197,327	118,827	151.37%	▲
	4,601,714	4,455,714	2,589,788	(1,865,926)	(41.88%)	
Outflows from investing activities						
Payments for property, plant and equipment	(5,098,201)	(5,098,201)	(1,686,429)	3,411,772	66.92%	▲
Payments for construction of infrastructure	(1,406,032)	(1,406,032)	(1,540,619)	(134,587)	(9.57%)	
	(6,504,233)	(6,504,233)	(3,227,048)	3,277,185	50.39%	
Amount attributable to investing activities	(1,902,519)	(2,048,519)	(637,260)	1,411,259	68.89%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	650,000	0	0	0	0.00%	
Transfer from reserves	906,063	906,064	0	(906,064)	(100.00%)	▼
	1,556,063	906,064	0	(906,064)	(100.00%)	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(8,301)	(8,301)	(8,301)	0	0.00%	
Repayment of borrowings	(95,932)	(95,932)	(95,932)	0	0.00%	
Transfer to reserves	(473,137)	(473,137)	(18,871)	454,266	96.01%	▲
	(577,370)	(577,370)	(123,104)	454,266	78.68%	
Amount attributable to financing activities	978,693	328,694	(123,104)	(451,798)	(137.45%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 2,575,799	2,575,799	2,575,799	0	0.00%	
Amount attributable to operating activities	(1,651,973)	(1,773,762)	401,061	2,174,823	122.61%	▲
Amount attributable to investing activities	(1,902,519)	(2,048,519)	(637,260)	1,411,259	68.89%	▲
Amount attributable to financing activities	978,693	328,694	(123,104)	(451,798)	(137.45%)	▼
Surplus or deficit after imposition of general rates	0	(917,788)	2,216,496	3,134,284	341.50%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CHAPMAN VALLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025

	Actual 30 June 2024	Actual as at 30 June 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	5,721,554	5,207,092
Trade and other receivables	278,034	358,350
Inventories	2,419	4,019
Other assets	54,570	0
TOTAL CURRENT ASSETS	6,056,577	5,569,461
NON-CURRENT ASSETS		
Trade and other receivables	8,342	8,342
Other financial assets	62,378	62,378
Property, plant and equipment	19,277,324	18,246,866
Infrastructure	187,060,057	181,776,032
Right-of-use assets	32,336	24,902
TOTAL NON-CURRENT ASSETS	206,440,437	200,118,520
TOTAL ASSETS	212,497,014	205,687,981
CURRENT LIABILITIES		
Trade and other payables	732,872	785,259
Other liabilities	1,150,000	950,929
Lease liabilities	8,301	8,301
Borrowings	95,932	95,932
Employee related provisions	581,836	581,836
TOTAL CURRENT LIABILITIES	2,568,941	2,422,257
NON-CURRENT LIABILITIES		
Other liabilities	289,999	289,999
Lease liabilities	26,220	26,220
Borrowings	581,092	581,092
Employee related provisions	19,494	19,494
TOTAL NON-CURRENT LIABILITIES	916,805	916,805
TOTAL LIABILITIES	3,485,746	3,339,062
NET ASSETS	209,011,268	202,348,919
EQUITY		
Retained surplus	29,326,894	22,645,674
Reserve accounts	1,597,906	1,616,777
Revaluation surplus	178,086,468	178,086,468
TOTAL EQUITY	209,011,268	202,348,919

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CHAPMAN VALLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 July 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF CHAPMAN VALLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 30 June 2025
	\$	\$	\$
Current assets			
Cash and cash equivalents	5,721,554	5,721,554	5,207,092
Trade and other receivables	278,035	278,034	358,350
Inventories	2,419	2,419	4,019
Other assets	58,917	54,570	0
	6,060,925	6,056,577	5,569,461
Less: current liabilities			
Trade and other payables	(812,583)	(732,872)	(785,259)
Other liabilities	(1,150,000)	(1,150,000)	(950,929)
Lease liabilities	(8,301)	(8,301)	(8,301)
Borrowings	(95,932)	(95,932)	(95,932)
Employee related provisions	(562,566)	(581,836)	(581,836)
	(2,629,382)	(2,568,941)	(2,422,257)
Net current assets	3,431,543	3,487,636	3,147,204
Less: Total adjustments to net current assets	2(b) (931,107)	(911,837)	(930,708)
Closing funding surplus / (deficit)	2,500,436	2,575,799	2,216,496

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(1,597,906)	(1,597,906)	(1,616,777)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	8,301	8,301	8,301
- Current portion of borrowings	95,932	95,932	95,932
- Current portion of employee benefit provision held in reserve	169,811	169,811	171,817
- Current portion of employee benefit provision held in muni	392,755	412,025	410,019
Total adjustments to net current assets	2(a) (931,107)	(911,837)	(930,708)

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates 30 June 2025	YTD Budget Estimates 30 June 2025	YTD Actual 30 June 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(93,756)	(93,756)	(83,565)
Add: Loss on asset disposals	20,000	20,000	0
Add: Depreciation	5,937,251	5,937,251	6,208,156
Movement in current employee provisions associated with restricted cash	12 7,434	0	0
Non-cash movements in non-current assets and liabilities:			
- Employee provisions	12 407	0	0
- Contract liabilities	93,948	0	0
Total non-cash amounts excluded from operating activities	5,965,284	5,863,495	6,124,591

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF CHAPMAN VALLEY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	392,820	49.99%	▲
Grant income allocation timing compared to budget estimates.		Timing	
Interest revenue	19,165	22.92%	▲
Interest earned on cash reserves higher than anticipated.		Permanent	
Profit on asset disposals	(10,191)	(10.87%)	▼
Lower trade in values received compared to budget figures.			
Expenditure from operating activities			
Employee costs	488,924	19.67%	▲
Employment expenditure less than budgeted due to staff shortages.		Permanent	
Increase in contractor expenses to offset as workforce planning continues.			
Materials and contracts	1,203,462	33.86%	▲
Timing of invoicing for expenditure compared to budget estimates.		Timing	
Other expenditure	15,664	11.08%	▲
Timing of Community Growth Fund payments compared to budget estimates.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,984,753)	(45.34%)	▼
Timing and approval for grant funding of Nabawa Recreation Centre upgrades.		Timing	
Proceeds from disposal of assets	118,827	151.37%	▲
Timing of plant replacement program.		Timing	
Outflows from investing activities			
Payments for property, plant and equipment	3,411,772	66.92%	▲
Timing of plant replacement program.		Timing	
Inflows from financing activities			
Transfer from reserves	(906,064)	(100.00%)	▼
Purchase of Public Open Space has not occurred, transfer required only if transaction occurs.		Timing	

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.58 M	\$2.58 M	\$2.58 M	\$0.00 M
Closing	\$0.00 M	(\$0.92 M)	\$2.22 M	\$3.13 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$5.21 M	% of total		\$0.79 M	% Outstanding		\$0.13 M	% Collected
Unrestricted Cash	\$3.59 M	69.0%	Trade Payables	\$0.54 M		Rates Receivable	\$0.23 M	93.4%
Restricted Cash	\$1.62 M	31.0%	0 to 30 Days		99.8%	Trade Receivable	\$0.13 M	% Outstanding
			Over 30 Days		0.2%	Over 30 Days		0.0%
			Over 90 Days		0.0%	Over 90 Days		0.0%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.65 M)	(\$1.77 M)	\$0.40 M	\$2.17 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$3.23 M	% Variance	YTD Actual	\$1.18 M	% Variance	YTD Actual	\$0.47 M	% Variance
YTD Budget	\$3.22 M	0.3%	YTD Budget	\$0.81 M	46.3%	YTD Budget	\$0.45 M	6.3%

Refer to 13 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.90 M)	(\$2.05 M)	(\$0.64 M)	\$1.41 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.20 M	%	YTD Actual	\$1.54 M	% Spent	YTD Actual	\$2.39 M	% Received
Amended Budget	\$0.22 M	(12.1%)	Amended Budget	\$1.41 M	9.6%	Amended Budget	\$4.38 M	(45.3%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.98 M	\$0.33 M	(\$0.12 M)	(\$0.45 M)

Refer to Statement of Financial Activity

Borrowings			Reserves			Lease Liability		
Principal repayments	(\$0.10 M)		Reserves balance	\$1.62 M		Principal repayments	(\$0.01 M)	
Interest expense	(\$0.03 M)		Net Movement	\$0.02 M		Interest expense	(\$0.00 M)	
Principal due	\$0.58 M					Principal due	\$0.03 M	

Refer to 10 - Borrowings

Refer to 4 - Cash Reserves

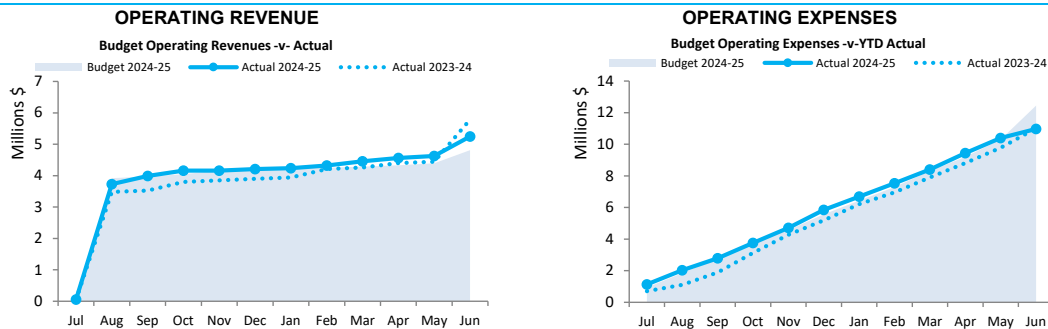
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

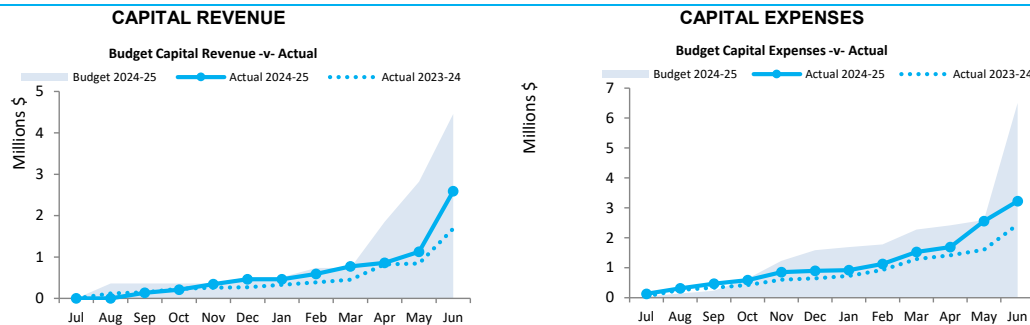
SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

2 KEY INFORMATION - GRAPHICAL

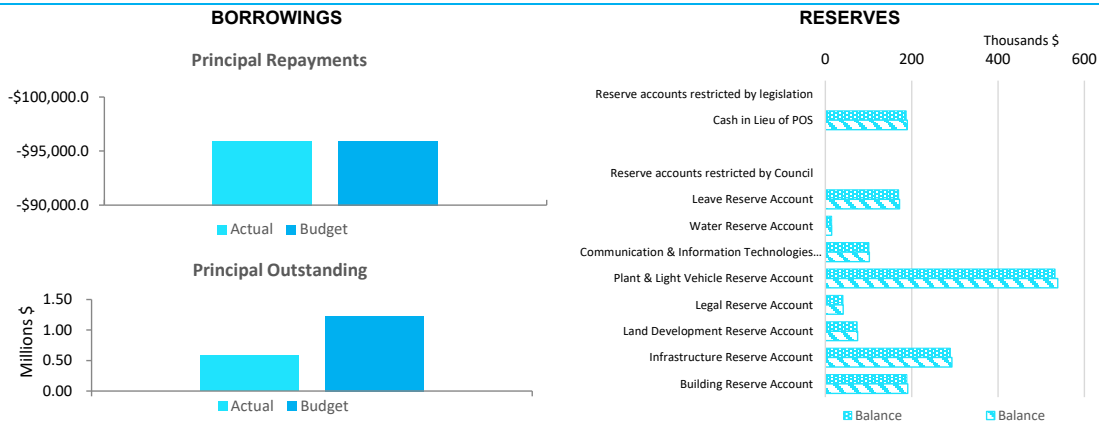
OPERATING ACTIVITIES



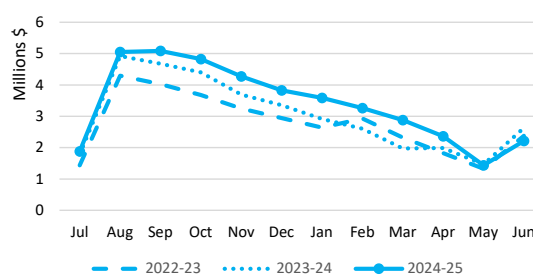
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.
Financial Management Report June 2025

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution
		\$	\$	\$	\$	
Cash on hand	Cash and cash equivalents	700	0	700		
Municipal Account	Cash and cash equivalents	914,152	0	914,152		Westpac Banking Corporate
Municipal Investment Account	Cash and cash equivalents	2,675,463	0	2,675,463		Westpac Banking Corporate
Trust Account	Cash and cash equivalents	0	0	0	7,351	Westpac Banking Corporate
Leave Reserve	Cash and cash equivalents	0	171,817	171,817		Westpac Banking Corporate
Water Reserve	Cash and cash equivalents	0	14,770	14,770		Westpac Banking Corporate
Communication & Information Technologies Reserve	Cash and cash equivalents	0	101,939	101,939		Westpac Banking Corporate
Plant & Light Vehicle Reserve	Cash and cash equivalents	0	538,365	538,365		Westpac Banking Corporate
Legal Reserve	Cash and cash equivalents	0	41,513	41,513		Westpac Banking Corporate
Land Development Reserve	Cash and cash equivalents	0	74,756	74,756		Westpac Banking Corporate
Infrastructure Reserve	Cash and cash equivalents	0	292,956	292,956		Westpac Banking Corporate
Building Reserve	Cash and cash equivalents	0	190,983	190,983		Westpac Banking Corporate
Cash in Lieu of POS Reserve	Cash and cash equivalents	0	189,678	189,678		Westpac Banking Corporate
Total		3,590,315	1,616,777	5,207,092	7,351	
Comprising						
Cash and cash equivalents		3,590,315	1,616,777	5,207,092	7,351	
		3,590,315	1,616,777	5,207,092	7,351	

KEY INFORMATION

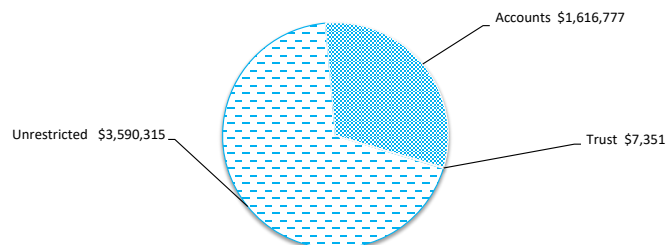
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Cash in Lieu of POS	187,464	0	(187,464)	0	187,464	2,214	0	189,678
Reserve accounts restricted by Council								
Leave Reserve Account	169,811	2,000	(17,601)	154,210	169,811	2,006	0	171,817
Water Reserve Account	14,597	200	0	14,797	14,597	173	0	14,770
Communication & Information Technologies Res	100,749	500	0	101,249	100,749	1,190	0	101,939
Plant & Light Vehicle Reserve Account	532,082	462,937	(532,000)	463,019	532,082	6,283	0	538,365
Legal Reserve Account	41,028	500	0	41,528	41,028	485	0	41,513
Land Development Reserve Account	73,884	500	(68,998)	5,386	73,884	872	0	74,756
Infrastructure Reserve Account	289,537	4,000	0	293,537	289,537	3,419	0	292,956
Building Reserve Account	188,754	2,500	(100,000)	91,254	188,754	2,229	0	190,983
	1,597,906	473,137	(906,063)	1,164,980	1,597,906	18,871	0	1,616,777

**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	306,463	306,463	0	(306,463)
Buildings - specialised	3,761,738	3,761,738	551,430	(3,210,308)
Plant and equipment	1,020,000	1,020,000	1,122,339	102,339
Tools and equipment	10,000	10,000	12,660	2,660
Acquisition of property, plant and equipment	5,098,201	5,098,201	1,686,429	(3,411,772)
Infrastructure - roads	1,406,032	1,406,032	1,540,619	134,587
Acquisition of infrastructure	1,406,032	1,406,032	1,540,619	134,587
Total of PPE and Infrastructure.	6,504,233	6,504,233	3,227,048	(3,277,185)
Total capital acquisitions	6,504,233	6,504,233	3,227,048	(3,277,185)
Capital Acquisitions Funded By:				
Capital grants and contributions	4,377,214	4,377,214	2,392,461	(1,984,753)
Borrowings	650,000	0	0	0
Other (disposals & C/Fwd)	224,500	78,500	197,327	118,827
Reserve accounts				
Cash in Lieu of POS	187,464	187,464	0	(187,464)
Plant & Light Vehicle Reserve Account	532,000	532,000	0	(532,000)
Land Development Reserve Account	68,998	68,998	0	(68,998)
Building Reserve Account	100,000	100,000	0	(100,000)
Contribution - operations	364,057	1,160,057	637,260	(522,797)
Capital funding total	6,504,233	6,504,233	3,227,048	(3,277,185)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

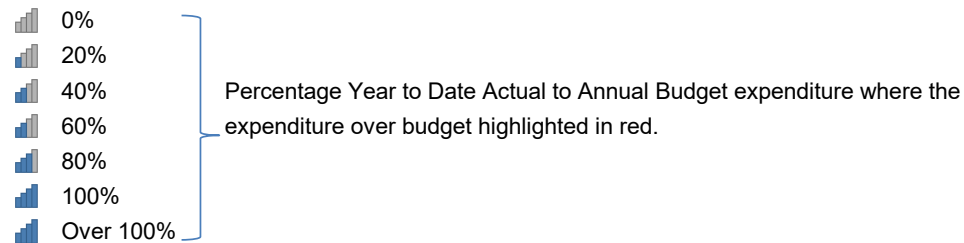
**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



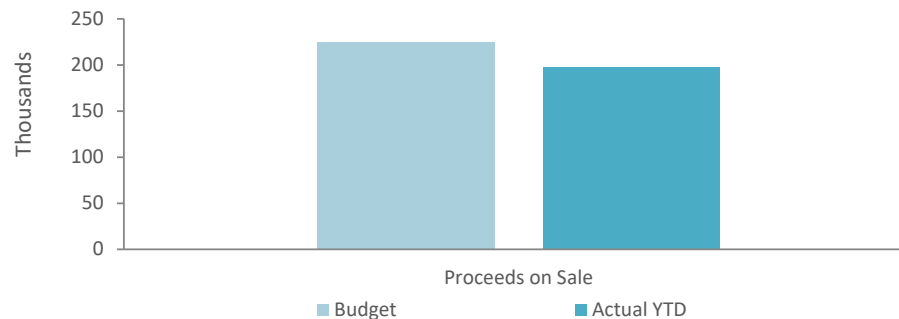
Ledger/Job	Account Description	Amended		YTD Actual	Variance (Under)/Over
		Budget	YTD Budget		
		\$	\$	\$	\$
0564	Upgrade of Power Pole & Box to Office, Fireproofing Strong Room	10,000	10,000	3,400	(6,600)
0754	Plant Replacement - Yetna BFB Fire Truck	0	0	593,614	593,614
2264	Purchase Land - Lot 1 Richards Road for Public Open Space	306,463	306,463	0	(306,463)
2644/1050	Naraling Hall	15,000	15,000	12,934	(2,066)
2644/1081	Disaster Recovery Centre Nabawa	2,825,701	2,825,701	16,550	(2,809,151)
2644/1084	Nabawa Playground Shade Structure	10,600	10,600	0	(10,600)
2644/1085	Yuna Park Shade Structure	30,000	30,000	0	(30,000)
2644/1185	Nanson Showgrounds Precinct Power Upgrades	20,000	20,000	0	(20,000)
2834/1079	LRCIP Phase 4	365,437	365,437	256,899	(108,538)
2834/1083	Nabawa Oval Goalpost Nets	0	0	6,130	6,130
2834/1190	Nabawa Oval Lighting	72,000	72,000	33,273	(38,727)
3104	Nabawa Oval Electronic Scoreboard	35,000	35,000	34,360	(640)
3264	Depot Construction	378,000	378,000	187,967	(190,033)
4415	Bushfire Radio Mast, Repeater & Shed Base Set, Footing Upgrades	35,000	35,000	34,277	(723)
3554	Plant Replacement Program	900,000	900,000	494,365	(405,635)
3584	Depot Hoist	10,000	10,000	12,660	2,660
4274/1191	Water Supply Sources	35,000	35,000	0	(35,000)
7074/1184	Coronation Beach Road Standpipe	50,000	50,000	0	(50,000)
3114	Capital Roadworks Program	1,406,032	1,406,032	1,540,619	134,587
		6,504,233	6,504,233	3,227,048	(3,277,185)

**SHIRE OF CHAPMAN VALLEY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
MV13/P52	2015 Isuzu 450 Tipper Truck	9,300	35,000	25,700	0	0	0	0	0
342/P2570	2007 Amman Pneumatic Multi Tyred Roller	7,500	17,500	10,000	0	0	0	0	0
PE14/P62	2016 Case 580 ST Backhoe	52,500	40,000	0	(12,500)	38,226	39,900	1,674	0
344/P7724	2008 Side Tipping Trailer	6,444	38,500	32,056	0	2,600	59,091	56,491	0
MV12/P51	2015 Toyota Hilux Duel Cab	4,700	14,500	9,800	0	0	0	0	0
MV29/P82	2020 Toyota Prado GXL	38,500	34,000	0	(4,500)	0	0	0	0
MV24/P77	2020 Ford Ranger 4x4 Duel Cab	25,500	22,500	0	(3,000)	0	0	0	0
MV14/P53	2016 Ford PX Ranger Dual Cab	6,300	22,500	16,200	0	0	0	0	0
MV17/P59	2016 Fire Vehicle, Landcruiser - Yetna	0	0	0	0	54,563	63,336	8,773	0
MV02/P39	2012 Fire Vehicle, Landcruiser - Nabawa	0	0	0	0	18,373	35,000	16,627	0
		150,744	224,500	93,756	(20,000)	113,762	197,327	83,565	0



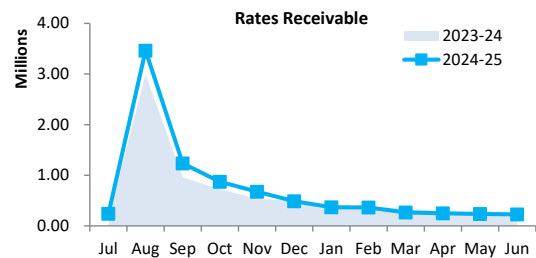
**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable

	30 June 2024	30 Jun 2025
	\$	\$
Opening arrears previous year	179,273	239,977
Levied this year	3,181,495	3,225,629
Less - collections to date	(3,120,791)	(3,238,319)
Net rates collectable	239,977	227,287
% Collected	92.9%	93.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(369)	71,410	0	0	29	71,070
Percentage	(0.5%)	100.5%	0.0%	0.0%	0.0%	
Balance per trial balance						
Trade receivables						71,070
GST receivable						59,993
Total receivables general outstanding						131,063

Amounts shown above include GST (where applicable)

KEY INFORMATION

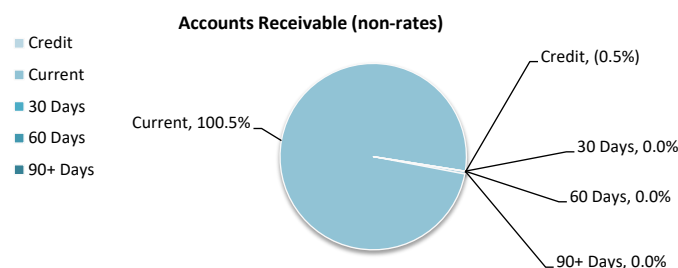
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
	\$	\$	\$	\$
Other current assets				
Inventory				
Inventories - Diesel fuel	2,419	18,543	(16,943)	4,019
Other assets				
Prepayments	54,570	33,294	(87,864)	0
Total other current assets	56,989	51,837	(104,807)	4,019

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

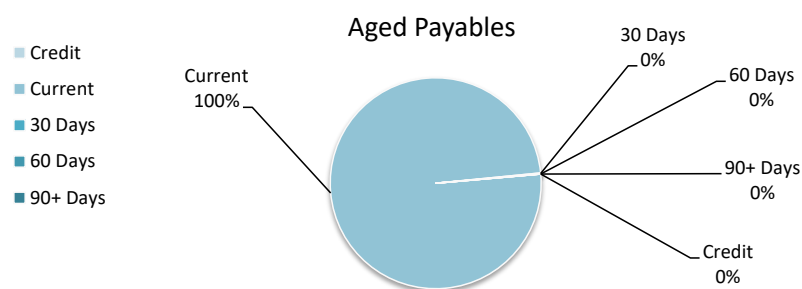
OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	538,413	842	70	17	539,342
Percentage	0.0%	99.8%	0.2%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						539,342
ATO liabilities						73,167
Receipts in advance						76,309
Bonds and deposits held						96,441
Total payables general outstanding						785,259
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
Depot Building	99	267,024	0	0	(21,238)	(21,238)	245,786	245,786	(13,433)	(13,167)
Road Plant Capital	100	410,000	0	0	(74,694)	(74,694)	335,306	335,306	(18,945)	(18,919)
Disaster Recovery Centre	101	0	0	500,000	0	0	0	500,000	0	0
Road Plant Capital	102	0	0	150,000	0	0	0	150,000	0	0
Total		677,024	0	650,000	(95,932)	(95,932)	581,092	1,231,092	(32,378)	(32,086)
Current borrowings		95,932					95,932			
Non-current borrowings		581,092					485,160			
		677,024					581,092			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Disaster Recovery Centre	0	500,000	WATC	Fixed Rate	10	129,715	4.61	0	0	0
Road Plant Capital	0	150,000	WATC	Fixed Rate	4	15,972	4.61	0	0	0
	0	650,000				145,687		0	0	0

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2024	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Nabawa Fuel Station	LE01	34,521	0	0	(8,301)	(8,301)	26,220	26,220	(790)	(790)
Total		34,521	0	0	(8,301)	(8,301)	26,220	26,220	(790)	(790)
Current lease liabilities		8,301					8,301			
Non-current lease liabilities		26,220					26,220			
		34,521					34,521			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 June 2025 \$
Other current liabilities						
Other liabilities						
Grants/contributions liability		1,150,000	0	3,371,949	(3,571,020)	950,929
Total other liabilities		1,150,000	0	3,371,949	(3,571,020)	950,929
Employee Related Provisions						
Provision for annual leave		298,528	0	0	0	298,528
Provision for long service leave		283,308	0	0	0	283,308
Total Provisions		581,836	0	0	0	581,836
Total other current liabilities		1,731,836	0	3,371,949	(3,571,020)	1,532,765

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2024	Liability	Liability	30 Jun 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	Revenue	\$	Actual
Grants and subsidies								
#0233 - Financial Assistance Grants (Local Road Funding)	0	450,915	(450,915)	0	0	86,562	86,562	450,915
#0253 - Financial Assistance Grants (General Purpose)	0	22,957	(22,957)	0	0	31,864	31,864	22,957
#0733 - DFES Grant Income	0	44,705	(44,705)	0	0	30,500	30,500	44,705
#0743 - Western Power Bushfire Volunteers Grant	0	929	0	929	929	0	0	0
#2983 - State Library Technology & Digital Inclusion Grant	0	4,500	(4,500)	0	0	0	0	4,500
#3103 - Backroads Gravel Bike Race	0	50,000	(50,000)	0	0	50,000	50,000	50,000
#3103 - DFES Community Benefits Fund	200,000	0	(200,000)	0	0	188,835	188,835	200,000
#3103 - Streets Alive	0	5,000	(5,000)	0	0	5,000	5,000	5,000
#3103 - Thank a Volunteer	0	0	0	0	0	1,000	1,000	0
#3103 - Community Investment Grant	0	3,000	(3,000)	0	0	0	0	3,000
#3143 - Mainroads WA Direct Grant	0	197,748	(197,748)	0	0	197,748	197,748	197,748
	200,000	779,754	(978,825)	929	929	591,509	591,509	978,825
Contributions								
#0061 - Ex Gratia Rates	0	9,850	(9,850)	0	0	9,850	9,850	9,850
#2883 - CV Football Club Goal Posts Nets Reimbursement	0	19,880	(19,880)	0	0	19,880	19,880	19,880
#2923 - Dolby Creek Management Plan Contribution	0	2,500	(2,500)	0	0	0	0	2,500
#2933 - Abandoned Vehicles Reimbursements	0	0	0	0	0	1,500	1,500	0
#3393 - Hudson Resources Contribution	0	22,400	(22,400)	0	0	19,000	19,000	22,400
#3613 - CVFC Contribution to Electronic Scoreboard	0	0	0	0	0	20,000	20,000	0
#4513 - Diesel Fuel Rebate	0	47,858	(47,858)	0	0	49,000	49,000	47,858
#5043 - Insurance Claim Reimbursements	0	97,246	(97,246)	0	0	95,000	95,000	97,246
	0	199,734	(199,734)	0	0	214,230	214,230	199,734
TOTALS	200,000	979,488	(1,178,559)	929	929	805,739	805,739	1,178,559

**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2024		(As revenue)	30 Jun 2025	30 Jun 2025	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
#0915 - DFES Capital Grant	0	495,277	(495,277)	0	0	0	0	495,277
#2463 - LRCIP Phase 3	0	73,087	(73,087)	0	0	73,087	73,087	73,087
#2803 - LRCIP Phase 4A	0	345,738	(345,738)	0	0	365,437	365,437	345,738
#3153 - LRCIP Phase 4B	0	0	0	0	0	210,792	210,792	0
#3173 - Regional Road Funding	0	900,000	(900,000)	0	0	900,000	900,000	900,000
#3193 - Roads to Recovery Funding	0	578,359	(578,359)	0	0	427,197	427,197	578,359
#3423 - DFES Local Government Resilience Fund	500,000	0	0	500,000	500,000	500,000	500,000	0
#3423 - DFES Disaster Ready Fund	450,000	0	0	450,000	450,000	900,000	900,000	0
#3423 - Community Sporting & Recreation Facilities Fund	0	0	0	0	0	925,701	925,701	0
#3433 - Water Supply Grant Funding	0	0	0	0	0	50,000	50,000	0
#4764 - Water Supply Grant Funding	0	0	0	0	0	25,000	25,000	0
	950,000	2,392,461	(2,392,461)	950,000	950,000	4,377,214	4,377,214	2,392,461

**SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30 June 2025
	\$	\$	\$	\$
CTF Levies	3,271	12,197	(11,815)	3,653
Building Commision Levies	2,300	11,595	(10,248)	3,647
Nomination Deposits	700	0	(700)	0
Unclaimed Monies	0	999	(949)	50
	6,271	24,791	(23,712)	7,350

List of Accounts Paid - June 2025				
Chq/EFT	Date	Name	Description	Amount
5011	26/06/2025	Petty Cash	Petty Cash Recoup 2024 / 2025: Meetings and Refreshments - Donation to CVPS for Mother's Day Function and Milk for Council Meeting	-45.00
EFT30177	03/06/2025	Synergy	Electricity charges	-5485.05
EFT30178	03/06/2025	Telstra Limited	Telephone Charges	-958.49
EFT30179	03/06/2025	Jodie O'Neill	Bond PO Box Key Refund	-62.00
EFT30180	03/06/2025	Aqua Cooler Pty Ltd	DFES Community Benefit Fund - Project 6 - Provide water fountain and bottle filler for Bill Hemsley Park Community Centre	-4400.70
EFT30181	03/06/2025	BASELINE CONTRACTING PTY LTD tas BaseLine Contracting	LRCIP4 Project 6 - Various works at Exhibition Hall - Office lining	-3412.75
EFT30182	03/06/2025	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Ablution papers; 1x 20L WC Chemical (Carousel) for Coronation Beach Campgrounds; Janitorial Supplies for office	-459.26
EFT30183	03/06/2025	Bilbe Enterprises Pty Ltd tas Highway Auto Barn	LRCIP4 Project 2 - Trailer to transport / mount generator to power Site Office at Nabawa Tip	-4403.00
EFT30184	03/06/2025	Bob Waddell & Associates Pty Ltd	Rates assistance for various rating tasks	-1760.00
EFT30185	03/06/2025	Complete Office Supplies	Office amenities and janitorial supplies and stationery; Ink for Nabawa Library	-233.83
EFT30186	03/06/2025	Crest Integrations Pty Ltd tas IQTech Solutions	Printing charges	-366.30
EFT30187	03/06/2025	David Hadden	Environmental Health Officer duties	-2120.05
EFT30188	03/06/2025	Department Of Fire And Emergency Services	MONTHLY FESA LEVY RETURN - ESLB 4th Quarter Contribution	-9764.40
EFT30189	03/06/2025	Geraldton Bobcat	Prepare grave for burial	-550.00
EFT30190	03/06/2025	Hersey's Safety Pty Ltd	P999 - Consumables Works Depot incl. freight	-696.30
EFT30191	03/06/2025	Ingham Way Pty Ltd T/A Novus Autoglass Midwest & Tint-A-Car Geraldton	P73 - Parts and Repairs	-990.00
EFT30192	03/06/2025	Integrated ICT	State Library Technology and Digital Inclusion Grant Funding 3x 13-inch iPad Air Wi-Fi 128GB and 3x iPad Air Stand/Desktop Holder	-2598.92
EFT30193	03/06/2025	JA Diesel Pty Ltd	P74; P1926 - Parts and Repairs	-1551.00
EFT30194	03/06/2025	Kruize Asphalt & Contracting	C01; D01 - Labour and Plant Hire	-20592.00
EFT30195	03/06/2025	MODESCO Pty Ltd t/as Design Catering	Supply Meeting Refreshments	-316.25
EFT30196	03/06/2025	Max Marine	Shackles for Oval Nets	-100.63
EFT30197	03/06/2025	Moody L&K PTY LTD T/A Geraldton Lock & Key	2x Padlocks for Bill Hemsley Park Community Centre	-220.00
EFT30198	03/06/2025	Paywise Pty Ltd	Employee Novated Lease Arrangements	-1191.14
EFT30199	03/06/2025	R Poynton Door Frames	LRCIP4 Project 6 - Various works at Exhibition Hall - Office lining	-385.00
EFT30200	03/06/2025	Searange Holdings Pty Ltd	Fuel Bowser Lease - Refer Lease Agreement LE01	-833.35
EFT30201	03/06/2025	Services Australia	Payroll deductions	-91.99
EFT30202	03/06/2025	T. Csepany & T. A. Webb t/as The Business Social	Social Media & Corporate Communications; Community Projects & Connection stream	-3386.00
EFT30203	03/06/2025	Western Australian Land Information Authority (Landgate)	Country Urban UV Revaluation 2024/2025	-178.15
EFT30204	03/06/2025	Westrac Pty Ltd	Cutting Edges & Tips - Parts	-1567.10
EFT30205	03/06/2025	Woolworths Group	Meetings and refreshments	-119.95
EFT30206	03/06/2025	Westpac Geraldton	Credit Card Transactions - Searange Holdings PL - Beverages for Council - Refreshments; Salt Dish Geraldton - CEO meeting with CDO - Refreshments; Adobe - New Creative Cloud Subscription Renewal Notice 14/05/25 - 1x Acrobat Pro - Payroll; Battery Mart Geraldton - New battery for DCEO vehicle, Westpac - Card Fee	-934.65
EFT30207	16/06/2025	All Roads Transport Engineers	Purchase of budget item - Side Tipping Trailer as per quote	-142425.37
EFT30208	16/06/2025	BASELINE CONTRACTING PTY LTD tas BaseLine Contracting	LRCIP4 Project 4 - Construct Ablution Block as per plans	-4400.00
EFT30209	16/06/2025	Vizona Pty Ltd	Supply, install, trench power and commission; 25m Tower & Lights at Nabawa Oval as per quote QUviz-1625A	-21923.00
EFT30210	16/06/2025	Westrac Pty Ltd	Purchase of Backhoe as per tender RFQ 03-2024-2025	-321285.80
EFT30214	17/06/2025	City of Greater Geraldton	Midwest Libraries Training	-60.00
EFT30215	17/06/2025	Synergy	Electricity charges	-3400.04
EFT30216	17/06/2025	Water Corporation	Water charges	-2479.06
EFT30217	17/06/2025	Jessica Lena Allan	Bond Venue Hire Refund	-700.00
EFT30218	17/06/2025	Maggie Bishop	Bond Venue Hire Refund	-700.00
EFT30219	17/06/2025	AFGRI	P57 - Parts and Repairs; P1926 - Parts; OILS/GREASES & LUBRICANTS - Hydraulic Oil ISO68 20L	-3207.25
EFT30220	17/06/2025	Atom Supply	P999 - Consumables; C01 Durawah Road - Survey Pegs, Marker Pens and Star picket Caps	-587.33
EFT30221	17/06/2025	Australia Post	Postage Expenses	-148.02
EFT30222	17/06/2025	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Ablution papers	-245.45
EFT30223	17/06/2025	Batavia Coast Blinds & Shade Sails	Replace 2x damaged shade screens Bill Hemsley Park Community Centre	-1565.00
EFT30224	17/06/2025	Battery Mart	P000 - Parts	-257.18
EFT30225	17/06/2025	Bitutek Pty Ltd	C01 - Supply 2 coat bitument as per RFQ 01-2024-2025 Chapman Valley Sealing Program	-132935.72
EFT30226	17/06/2025	Bridgestone Tyre Centre	P77 - Tyres	-734.00

List of Accounts Paid - June 2025				
Chq/EFT	Date	Name	Description	Amount
EFT30227	17/06/2025	Bunnings Group Limited	LRCIP 4 Project 6 - Exhibition Hall works as per scope of works; Carpet squares for office; Equipment for oval nets; C01 Durawah Seal - survey Mark materials - Pack of Bugles, Ramset masonry bits, Ramset Masonary Screw, Mudguard Washers, Nail on Plate, Survey Mark Equipment - 1/4" socket adaptor, hex impact bit, Ramset Drill Bit Tapcon, impact bit Spce, impact driver set; Shire office - Wall fixings; Tools - Stanley multi angle vice, Security Set Kinchrome, Bit Holder Set Kinchrome, Irwin Tool Belt, Bit Holding set Wera, Contractor Set Fullboar, Tape Measure; Materials to replace swing seat at Nabawa Playground; 1055 Sports Ground - Paint for marking oval	-2895.73
EFT30228	17/06/2025	Cleanaway Co Pty Ltd (Commercial)	Commercial Waste Clearance	-9308.40
EFT30229	17/06/2025	Cleanaway Co Pty Ltd (Domestic)	Domestic Waste Clearances	-17883.49
EFT30230	17/06/2025	Complete Office Supplies	Depot Based Staff Amenities	-221.62
EFT30231	17/06/2025	Freemans Liquid Waste	Pump out WCs & dump point at Coronation Beach Campgrounds	-1893.00
EFT30232	17/06/2025	GCo Australia Pty Ltd	RCD Checks - Chapman Valley Shire as per SQ 292 RCD Test and Tag Checks	-6810.61
EFT30233	17/06/2025	GHD Pty Ltd	Stage 1 Preparation of Bushfire Management Plan; Stage 2A & 2B Review & Preparation of Wokarena Heights Structure Plan	-10158.50
EFT30234	17/06/2025	Geraldton Ag Services	Various items for vehicle maintenance; P999 - Parts	-173.71
EFT30235	17/06/2025	Geraldton Mower & Repair Specialists	P50 - Repairs	-76.80
EFT30236	17/06/2025	Geraldton Trophy Centre	Internment Wall Plaque	-440.00
EFT30237	17/06/2025	Geraldton Tyrepower	P61 - Parts	-678.00
EFT30238	17/06/2025	Glenfield Fresh IGA	Staff amenities and janitorial supplies	-63.50
EFT30239	17/06/2025	Great Northern Rural Services	C01 - Fencedroppers with caps; P000 - Replacement pump motor	-664.25
EFT30240	17/06/2025	Hosexpress	P74 - Repairs; P918 - Parts	-1582.33
EFT30241	17/06/2025	Integrated ICT	M365 Licensing; Cloud Hosted Services; Starlink Data Plan; Managed Service Agreement; Managed Endpoint Protection; State Library Technology and Digital Inclusion Grant Funding, Supply & Install iPad and Kiosk	-11142.81
EFT30242	17/06/2025	It Vision	Synergy Soft and Universal Annual Licence Fees	-49444.67
EFT30243	17/06/2025	JA Diesel Pty Ltd	P73; P999; P88; P104; P46; P62 - Repairs; P57 - Service and Parts; P918; P88; P57; P85; P76 - Service, parts and repairs; P104; P74; P46; P7725; P85; P86; P63; P7723 - Service; P85 - Parts and Repairs	-10180.50
EFT30244	17/06/2025	Kennards Hire Pty Limited	Hire EWP for oval nets install	-472.00
EFT30245	17/06/2025	M & B Building Products	LRCIP4 Project 6 - Various works at Exhibition Hall - Office lining	-1955.37
EFT30246	17/06/2025	ML Communications	P77 - Prepare vehicle for change over; P999 - Parts	-788.70
EFT30247	17/06/2025	MOD Designs	Cleaning and gardening for various Shire buildings	-4970.00
EFT30248	17/06/2025	MODESCO Pty Ltd t/as Design Catering	Supply Meeting Refreshments for Staff Workshops	-121.00
EFT30249	17/06/2025	Mach 1 Autoparts & Accessories	LRCIP4 Project 2 - Jack stands for generator trailer at Nabawa Refuse Site	-177.28
EFT30250	17/06/2025	MaxiPARTS Operations Pty Ltd	P74 - Parts	-200.77
EFT30251	17/06/2025	Midwest Aero Medical Air Ambulance Pty Ltd	Pre-employment medical and D&A testing	-1299.54
EFT30252	17/06/2025	Paywise Pty Ltd	Employee Novated Lease Arrangements	-1191.14
EFT30253	17/06/2025	Pirtek Geraldton	P62 - Parts	-190.33
EFT30254	17/06/2025	Polstar Holdings Pty Ltd t/as Localworks Geraldton	Office stationery for Building and Projects Officer	-110.00
EFT30255	17/06/2025	Refuel Australia	Purchase of fuel, grease and oils for Shire Operations	-29366.64
EFT30256	17/06/2025	Reino International Pty Ltd	Monthly PEMS and Gateway Fees for Coronation Beach Ticket Machine	-254.60
EFT30257	17/06/2025	Services Australia	Payroll deductions	-91.99
EFT30258	17/06/2025	Southern Cross Broadband Pty Ltd	Wireless Internet Services at Nabawa Office and Library, Coronation Beach and Yuna Multipurpose Community Centre	-516.95
EFT30259	17/06/2025	St Lawrences Primary School	Bond Venue Hire Refund	-530.00
EFT30260	17/06/2025	Sun City Plumbing	Repair NCC WCs	-657.25
EFT30261	17/06/2025	Susan Annette Delys Sparks	Bond Venue Hire Refund	-530.00
EFT30262	17/06/2025	TKPH Pty Ltd t/as OTR Tyres	P76; P71 - Tyres; P88 - Repairs	-1903.13
EFT30263	17/06/2025	TeletracNavman Australia	Teletrac navman subscription for various vehicles	-1571.90
EFT30264	17/06/2025	The West Australian	Public Notice in the Geraldton Guardian for Notice of Intention to Levy Differential Rates 2025/2026	-387.48
EFT30265	17/06/2025	Total Uniforms	Uniform Expense	-436.63
EFT30266	17/06/2025	Totally Work Wear	PPE12 - PPE & Uniform	-1221.71
EFT30267	17/06/2025	Westrac Pty Ltd	P88; P76 - Parts	-1001.45
EFT30268	17/06/2025	Woodlake Holdings Pty Ltd t/as Geraldton Parts	P999 - Consumables	-62.25
EFT30269	18/06/2025	Western Australian Treasury Corporation	Loan No. 99 and 100 Principle and Interest payments	-63453.72
EFT30270	25/06/2025	Shire of Chapman Valley	Annual vehicle and plant licence renewals and transfer costs	-13027.45
EFT30271	27/06/2025	Elgas	Service charge Stadium gas bottles	-259.60
EFT30272	27/06/2025	Synergy	Electricity charges	-704.98
EFT30273	27/06/2025	Telstra Limited	Telephone Charges	-970.21
EFT30274	27/06/2025	Water Corporation	Water charges	-23.51
EFT30275	27/06/2025	Rhiannon Mourambine	Bond Venue Hire Refund	-530.00

List of Accounts Paid - June 2025				
Chq/EFT	Date	Name	Description	Amount
EFT30276	27/06/2025	Able Sales	LRCIP4 Project 2 - Supply and deliver generator to power Nabwa Refuse Site Office	-10470.00
EFT30277	27/06/2025	BASELINE CONTRACTING PTY LTD tas BaseLine Contracting	LRCIP4 Project 4 - Construct Ablution Block as per plans; LRCIP4 Project 6 - Various works at Exhibition Hall - Office lining	-9548.00
EFT30278	27/06/2025	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	4x 5L WC Chemical (Carousel) for Coronation Beach Campgrounds	-122.06
EFT30279	27/06/2025	Badgemore Consulting	Internal Audit Regulation 17 - Appropriateness & Effectiveness Shires systems and procedures Risk, internal controls, compliance	-4000.00
EFT30280	27/06/2025	Batavia Timber and Salvage	DFES Grant Project 1 - Remove ACM from external of Yuna Hall to allow for reclad	-18128.00
EFT30281	27/06/2025	Battery Mart	P47; P1926; P84; P1925; P42 - Parts	-1522.01
EFT30282	27/06/2025	Bob Waddell & Associates Pty Ltd	Rates assistance for various rating tasks	-484.00
EFT30283	27/06/2025	Bolts R Us	Materials for oval nets	-124.49
EFT30284	27/06/2025	Bunnings Group Limited	BBQ keys for Fig Tree Campgrounds	-6.98
EFT30285	27/06/2025	CJD Equipment Pty Ltd	P73 - Parts; OILS/GREASES & LUBRICANTS - Coolant PG Platinum 208 Ltr	-1544.32
EFT30286	27/06/2025	Chapman Valley Agricultural Society Inc	Community Growth Fund Grant 2024-25 - Nanson Showgrounds Livestock Shed Area Concreting; Valley Shears 2025 Chapman Valley Agricultural Show Donation	-9300.00
EFT30287	27/06/2025	Dianne Raymond	Employee Reimbursement	-45.70
EFT30288	27/06/2025	For A Better Chapman Valley	Donation to Rainmakers Quiz Night Event	-1000.00
EFT30289	27/06/2025	Geraldton Toyota	Purchase of new MWS vehicle as per Plant Replacement Program and On Road Costs	-70001.17
EFT30290	27/06/2025	Glenfield Fresh IGA	Ablution papers	-44.00
EFT30291	27/06/2025	Incite Security Pty Ltd	Quarterly Alarm Monitoring Fee	-117.00
EFT30292	27/06/2025	JA Diesel Pty Ltd	P77; P81 - Service; P78; P51; P7716; P46 - Service and repairs; P71; P81; P73 - Repairs; P88 - Pick up parts, travel to Yuna, fit batteries; P71 - Remove trailer plug and rewire loom to bullbar and travel, P62 - Remove hydraulic piping and plug lines, remount camera and parts, P104 - Mack ANA 6x4 Prime Mover (2024) - 43,470 km' - 1262 hrs - Carry out service, change adblue filter, cabin filter, air cleaner, fuel and oil filters and travel, P81 Freightliner Coronado Tipper (2020) - 100,902 km's - Strip down air dryer, checking for leaks, replace damaged o-ring, reassemble, P71 - Pick up parts, wire 24V to 12V regulator to bullbar, make up cable for A-frame	-6618.70
EFT30293	27/06/2025	Landwest Urban And Rural Planning Consultants	WAPC subdivision application fee, Preparation & Lodgement of Subdivision Application Lot 11987 Chapman Valley Road, Nanson	-8764.00
EFT30294	27/06/2025	Logic IT Solutions Pty Ltd	CCTV Network Management	-627.00
EFT30295	27/06/2025	M2 Technology Group	M2 On Hold Agreement	-231.00
EFT30296	27/06/2025	MODESCO Pty Ltd t/as Design Catering	Supply Meeting Refreshments	-545.60
EFT30297	27/06/2025	Midwest Mowers and Can-Am	P84; P000 - Parts	-\$ 792.00
EFT30298	27/06/2025	Moore Australia (WA) Pty Ltd	2025 Fringe Benefit Return Lodgement	-\$ 2,420.00
EFT30299	27/06/2025	Multi Service Pty Limited tas TreviPay	Lenovo ThinkPad Laptops and Dock	-\$ 6,578.81
EFT30300	27/06/2025	Paywise Pty Ltd	Employee Novated Lease Arrangements	-\$ 1,191.14
EFT30301	27/06/2025	QHSE INTEGRATED SOLUTIONS PTY LTD t/as Skytrust Intelligence System	Skytrust Intelligence System Tier 2 - Core Monthly Subscription and Online Induction & Training 2024 / 2025	-\$ 493.90
EFT30302	27/06/2025	Rick Giles	DFES Grant Project 1 - Reclad, insulate and trim Yuna Hall post ACM removal	-\$ 13,915.00
EFT30303	27/06/2025	Services Australia	Payroll deductions	-\$ 91.99
EFT30304	27/06/2025	THE TRUSTEE FOR THE MARDON FAMILY TRUST tas Central West Pump Service	Bore Maintenance - Repair to Coopers bore on Durawah Road	-\$ 1,389.30
EFT30305	27/06/2025	Team Global Express Pty Ltd	Freight	-\$ 43.09
EFT30306	27/06/2025	TeletacNavman Australia	Teletac navman subscription for various vehicles	-\$ 1,571.90
EFT30307	27/06/2025	Terrence Andrew Noden	Remove old and install new kitchen cabinets & carpet squares, repairs to ablution block	-\$ 3,780.00
EFT30308	27/06/2025	The Trustee for GSAR Unit Trust t/as Geraldton Sheetmetal and Roofing	LRCIP4 Project 4 - Supply, cut & punch holes as per post stirrup detail supplied for Coronation Beach Ablution Block	-\$ 2,049.30
EFT30309	27/06/2025	The Trustee for Techgerald No 2 Trust tas Harvey Norman Computers Geraldton	Various cabling for Nabawa Office	-\$ 160.00
EFT30310	27/06/2025	Total Toilets	C10 - Refurbish Toilet	-\$ 120.01
EFT30311	27/06/2025	ULTI-MECH PTY LTD tas Daimler Trucks Geraldton	P85 - Parts	-\$ 239.67
EFT30312	27/06/2025	Western Australian Land Information Authority (Landgate)	Imagery extracts in ECW format GDA 94 - 2024 Coastline Area clipped to the Chapman Valley border, Nabawa Townsite, Nanson Townsite, Yuna Townsite and Imagery mosaic for Shire of Chapman Valley area	-\$ 1,442.10
DD18824.1	03/06/2025	Aware Super Pty Ltd	Superannuation contributions and payroll deductions	-\$ 8,299.76
DD18824.2	03/06/2025	Rest Superannuation	Superannuation contributions and payroll deductions	-\$ 801.95
DD18824.3	03/06/2025	Mercer Super Trust	Superannuation contributions and payroll deductions	-\$ 533.88
DD18824.4	03/06/2025	Wealth Personal Superannuation and Pension Fund	Superannuation contributions and payroll deductions	-\$ 634.75
DD18824.5	03/06/2025	OnePath Custodians Pty Limited	Superannuation contributions	-\$ 349.81
DD18824.6	03/06/2025	Hostplus Superannuation	Superannuation contributions	-\$ 40.58
DD18824.7	03/06/2025	Prime Super	Superannuation contributions	-\$ 625.60

List of Accounts Paid - June 2025				
Chq/EFT	Date	Name	Description	Amount
DD18824.8	03/06/2025	ANZ Smart Choice Super	Superannuation contributions	-\$ 351.30
DD18838.1	17/06/2025	Aware Super Pty Ltd	Superannuation contributions and payroll deductions	-\$ 8,268.20
DD18838.2	17/06/2025	Rest Superannuation	Superannuation contributions and payroll deductions	-\$ 941.94
DD18838.3	17/06/2025	Mercer Super Trust	Superannuation contributions and payroll deductions	-\$ 533.88
DD18838.4	17/06/2025	Wealth Personal Superannuation and Pension Fund	Superannuation contributions and payroll deductions	-\$ 634.75
DD18838.5	17/06/2025	OnePath Custodians Pty Limited	Superannuation contributions	-\$ 349.81
DD18838.6	17/06/2025	Hostplus Superannuation	Superannuation contributions	-\$ 36.89
DD18838.7	17/06/2025	Prime Super	Superannuation contributions	-\$ 625.60
DD18838.8	17/06/2025	Australian Super	Superannuation contributions	-\$ 430.05
DD18838.9	17/06/2025	ANZ Smart Choice Super	Superannuation contributions	-\$ 351.30
EFT30211	17/06/2025	Building and Construction Industry Training Fund	CTF Levies Forwarded	-\$ 2,065.03
EFT30212	17/06/2025	Department of Mines, Industry Regulation & Safety	Buildings Services Levies Forwarded	-\$ 1,415.85
EFT30213	17/06/2025	Shire of Chapman Valley	CTF and Building Services Levies Commissions	-\$ 26.50
			Total	-\$ 1,165,361.65

List of Accounts Paid - June 2025					
Card Type	Cardholder	Date	Name	Description	Amount
Westpac Credit Card	Jamie Criddle	22/05/2025	Canva Pty Ltd	Annual Subscription - Canva graphic design programme for CDO use	\$ 164.99
		27/05/2025	CodeTwo	New Subscription for 25 user - Email Signature Management Platform	\$ 590.50
		04/06/2025	Nexus Airlines	Return flight from Perth for CEO and Cr Batten - WALGA Renewables Forum	\$ 515.60
		04/06/2025	QANTAS	Flight to Perth for CEO - WALGA Renewables Forum	\$ 292.19
		04/06/2025	QANTAS	Flight to Perth for Cr Batten - WALGA Renewables Forum	\$ 292.19
		05/06/2025	Eventbrite	General Admission Fees for CEO and Cr Batten to attend State Budget Briefing Lunch in Perth	\$ 90.00
		09/06/2025	BP Wonthella	111.40 Litres of Diesel at 1.719/L for CEO vehicle and two bottles of water	\$ 190.50
		13/06/2025	Live Payments	Taxi Fare for CEO and Cr Batten to travel from Perth Airport to the WALGA Renewables Forum	\$ 75.61
		16/06/2025	Adobe	Adobe Acrobat Pro Licence for Finance & Administration Officer - Rachael Galloway	\$ 329.77
		18/06/2025	Humanitix	Tickets for CEO and Cr Royce to attend the mid West Economic Forum 2025 in Geraldton	\$ 415.60
				Total CEO	\$ 2,956.95
	Simon Lancaster	21/05/2025	Planning Institute Australia	Regioinal Conference Registration for DCEO to attend the PIA WA Regioinal Conference in Geraldton	\$ 335.00
		29/05/2025	Café Fluor	Refreshments for DCEO meeting with Development WA to discuss Oakajee	\$ 29.99
				Total DCEO	\$ 364.99
				TOTAL	\$ 3,321.94
Bunnings Trade Card	Anthony Abbott	04/06/2025	Bunnings	1050 - Naraling Hall Capital Works - New flooring for kitchen area	\$ 660.01
		11/06/2025	Bunnings	Nabawa Office cleaning products	\$ 120.31
		12/06/2025	Bunnings	1050 - Naraling Hall Capital Works - New cabinets & flooring for kitchen area	\$ 3,295.10
		13/06/2025	Bunnings	1x moulding for Naraling Hall	\$ 9.41
		17/06/2025	Bunnings	HT Imp Mag Nut Set Kango 3 pack 48mm; Drill Bit Set 19 pc HSS Metric for Coronation Beach Campgrounds	\$ 118.05
		17/06/2025	Bunnings	2x 9kg Gas Bottle Exchange for Fig Tree Crossing Campground	\$ 63.00
		17/06/2025	Bunnings	1050 - Naraling Hall Capital Works - New cabinets & flooring for kitchen area	\$ 128.94
		18/06/2025	Bunnings	1050 - Naraling Hall Capital Works - Materials for kitchen area	\$ 152.75
		18/06/2025	Bunnings	1050 - Naraling Hall Capital Works - New cabinets & flooring for kitchen area	\$ 165.11
		19/06/2025	Bunnings	1050 - Naraling Hall Capital Works - Materials for kitchen area	\$ 86.00
		25/06/2025	Bunnings	LRCIP4: Project #4; Materials for concrete slab install at Coronation Beach Ablution Block	\$ 565.31
		25/06/2025	Bunnings	1x New 9kg Gas bottle for Nanson Museum BBQ	\$ 64.24
		27/06/2025	Bunnings	LRCIP4: Project #4; Door furniture for Coronation Beach Ablution Block	\$ 393.39
				Sub Total	\$ 5,821.62
		19/06/2025	Bunnings	1055 - Sports Ground - Nabawa Oval - Seedlings	\$ 263.88
				Sub Total	\$ 263.88
		11/06/2025	Bunnings	2x 9kg Gas bottles for Coronation Beach Campgrounds	\$ 63.00
				Sub Total	\$ 63.00
				TOTAL	\$ 6,148.50
Glenfield IGA	Anthony Abbott	13/06/2025	Glenfield IGA	2x packs of ablution paper	\$ 44.00

				<i>Sub Total</i>	\$ 44.00
	Beau Raymond	24/06/2025	Glenfield IGA	Staff amenities	\$ 21.55
				<i>Sub Total</i>	\$ 21.55
				TOTAL	\$ 65.55
				Purchasing Cards Grand Total	\$ 9,535.99

Purchasing Cards - Fuel - June 2025

Card#: 03050984	Vehicle Registration: CV3141	Vehicle Description: P99/MV36 Ford Ranger XLT Dual Cab Ute (2023)	Department: Officer	Building & Projects
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Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			\$ 6.38
03/06/2025	11:26 AM	PREMIUM DIESE	63.72	AMPOL FOODARY BENTLEY	\$ 119.09
Total for Card 03050984					\$ 125.47

Card#: 3561	Vehicle Registration: CV3159	Vehicle Description: P103/MV38 Mitsubishi Triton GLX (2023)	Department: Gardening
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Date	Time	Fuel Type	Litres	Location	Amount
09/06/2025	7:39 AM	DIESEL	63.96	Nabawa (1064)	\$ 108.16
17/06/2025	1:56 PM	UNLEADED PETR	23.03	Nabawa (1064)	\$ 39.45
24/06/2025	4:46 PM	DIESEL	63.24	Nabawa (1064)	\$ 113.90
Total for Card 3561					\$ 261.51

Card#: 3562	Vehicle Registration: CV3089	Vehicle Description: P97/MV34 Mazda BT-50 (2022)	Department: Gardening
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Date	Time	Fuel Type	Litres	Location	Amount
18/06/2025	12:03 PM	DIESEL	148.07	Nabawa (1064)	\$ 254.83
Total for Card 3562					\$ 254.83

Card#: 3563	Vehicle Registration: CV3089	Vehicle Description: P97/MV34 Mazda BT-50 (2022)	Department: Gardening
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Date	Time	Fuel Type	Litres	Location	Amount
10/06/2025	1:20 PM	DIESEL	55.44	Nabawa (1064)	\$ 93.75
12/06/2025	10:12 AM	UNLEADED PETR	47.49	Nabawa (1064)	\$ 79.93
16/06/2025	7:54 AM	DIESEL	48.42	Nabawa (1064)	\$ 81.88
27/06/2025	7:48 AM	DIESEL	51.17	Nabawa (1064)	\$ 92.16
Total for Card 3563					\$ 347.72

Card#: 3565	Vehicle Registration: CV2726	Vehicle Description: P72/MV23 Freightliner Coronado 122SD Prime Mover (201	Department: Works
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Date	Time	Fuel Type	Litres	Location	Amount
10/06/2025	4:09 PM	DIESEL	306.88	Nabawa (1064)	\$ 518.93
13/06/2025	9:32 AM	DIESEL	380.43	Nabawa (1064)	\$ 643.31
26/06/2025	7:44 AM	DIESEL	486.55	Nabawa (1064)	\$ 876.28
27/06/2025	3:16 PM	DIESEL	424.08	Nabawa (1064)	\$ 763.77
Total for Card 3565					\$ 2,802.29

Card#: 3566	Vehicle Registration: CV04	Vehicle Description: P104/MV39 Mack ANA 6x4 Prime Mover (2024)	Department: Works
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Date	Time	Fuel Type	Litres	Location	Amount
03/06/2025	10:28 AM	DIESEL	377.81	Nabawa (1064)	\$ 638.88
05/06/2025	8:00 AM	DIESEL	110.33	Nabawa (1064)	\$ 186.57
05/06/2025	8:06 AM	DIESEL	186.18	Nabawa (1064)	\$ 314.83
10/06/2025	7:54 AM	DIESEL	537.85	Nabawa (1064)	\$ 909.50
12/06/2025	8:23 AM	DIESEL	563.43	Nabawa (1064)	\$ 952.76
16/06/2025	7:51 AM	DIESEL	515.71	Nabawa (1064)	\$ 872.07
17/06/2025	8:02 AM	DIESEL	313.75	Nabawa (1064)	\$ 539.96
23/06/2025	8:01 AM	DIESEL	453.81	Nabawa (1064)	\$ 794.62
25/06/2025	7:58 AM	DIESEL	406.95	Nabawa (1064)	\$ 732.92
30/06/2025	7:52 AM	DIESEL	506.13	Nabawa (1064)	\$ 911.54
Total for Card 3566					\$ 6,853.65

Card#: 4761	Vehicle Registration: CV2807	Vehicle Description: P51/MV12 Toyota Hilux (2015) 3Lt, 4x4	Department: Works
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Date	Time	Fuel Type	Litres	Location	Amount
03/06/2025	8:07 AM	DIESEL	29.66	Nabawa (1064)	\$ 50.16
04/06/2025	1:42 PM	DIESEL	42.85	Nabawa (1064)	\$ 72.46
13/06/2025	7:32 AM	DIESEL	40.03	Nabawa (1064)	\$ 67.69
19/06/2025	7:37 AM	DIESEL	50.01	Nabawa (1064)	\$ 86.07
Total for Card 4761					\$ 276.38

Card#: 4862	Vehicle Registration: CV2944	Vehicle Description: P83/M30 Ford Ranger XLT 4x4	Department: Deputy CEO
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Date	Time	Fuel Type	Litres	Location	Amount
06/06/2025	6:40 PM	DIESEL	65.32	Deepdale (1059) OPT	\$ 103.66
16/06/2025	8:42 AM	DIESEL	62.11	Nabawa (1064)	\$ 105.03
22/06/2025	3:13 PM	DIESEL	59.48	Flores Depot (1060)	\$ 100.58
30/06/2025	1:56 PM	DIESEL	67.43	Nabawa (1064)	\$ 121.44

Total for Card 4862 \$ 430.71

Card#: 70566434	Vehicle Registration: CV1	Vehicle Description: P82/MV29 Toyota Prado GXL (2020)	Department: CEO
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Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			\$ 6.38
13/06/2025	5:27 PM	PREMIUM DIESE	127.69	AMPOL SUNSET BEACH S/STN	\$ 220.65
27/06/2025	12:10 PM	DIESEL	121.32	AMPOL GERALDTON DEPOT	\$ 211.22
27/06/2025	6:28 PM	DIESEL	49.02	AMPOL GERALDTON DEPOT	\$ 85.34
Total for Card 70566434					\$ 523.59

Card#: 95762489	Vehicle Registration: CV2933	Vehicle Description: P77/MV24 Ford Ranger (2020) XLT 3.2L 4x4	Department: Manager Works
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Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			\$ 6.38
01/04/2025	4:03 PM	PREMIUM DIESE	-74.55	AMPOL SUNSET BEACH S/STN	-\$ 137.77
01/04/2025	4:11 PM	PREMIUM DIESE	-74.55	AMPOL SUNSET BEACH S/STN	-\$ 137.77
02/06/2025	10:17 AM	PREMIUM DIESE	56.47	EG AMPOL 94247 MORLEY	\$ 101.59
16/06/2025	3:29 PM	PREMIUM DIESE	67.57	AMPOL SUNSET BEACH S/STN	\$ 116.76
22/06/2025	1:14 PM	PREMIUM DIESE	72.82	AMPOL SUNSET BEACH S/STN	\$ 130.93
Total for Card 95762489					\$ 80.12

Card#: 94158457	Vehicle Registration: CV2944	Vehicle Description: P83/MV30 Ford Ranger XLT 4x4	Department: DCEO
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Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			\$ 6.38
Total for Card 94158457					\$ 6.38

Card#: 7178	Vehicle Registration: CV2877	Vehicle Description: P81/MV28 Freightliner Coronado Tipper (2020)	Department: Works
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Date	Time	Fuel Type	Litres	Location	Amount
05/06/2025	12:56 PM	DIESEL	224.74	Nabawa (1064)	\$ 380.04
09/06/2025	2:07 PM	DIESEL	513.02	Nabawa (1064)	\$ 867.52
27/06/2025	3:48 PM	DIESEL	534.43	Nabawa (1064)	\$ 962.51
Total for Card 7178					\$ 2,210.07

Card#: 7477	Vehicle Registration: CV187	Vehicle Description: P53/MV14 FORD RANGER XLT (2016)	Department: Manager Finance & Corporate Services
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Date	Time	Fuel Type	Litres	Location	Amount
07/06/2025	3:50 PM	DIESEL	60.25	Flores Depot (1060)	\$ 98.27
17/06/2025	11:57 AM	DIESEL	52.44	Flores Depot (1060)	\$ 87.10
25/06/2025	2:40 PM	DIESEL	64.68	Flores Depot (1060)	\$ 112.61
Total for Card 7477					\$ 297.98

Card#: 7763	Vehicle Registration: CV2890	Vehicle Description: P71/MV22 Toyota Landcruiser Workmate, 2010, 4.5L Di	Department: Works
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Date	Time	Fuel Type	Litres	Location	Amount
12/06/2025	6:46 AM	DIESEL	117.08	Nabawa (1064)	\$ 197.98
25/06/2025	6:45 AM	DIESEL	128.68	Nabawa (1064)	\$ 231.75
Total for Card 7763					\$ 429.73

Card#: 8343	Vehicle Registration: CV2933	Vehicle Description: P77/MV24 Ford Ranger (2020) XLT 3.2L 4x4	Department: Manager Works
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Date	Time	Fuel Type	Litres	Location	Amount
03/06/2025	2:44 PM	DIESEL	74.83	Flores Depot (1060)	\$ 122.05
05/06/2025	7:48 AM	DIESEL	56.15	Nabawa (1064)	\$ 94.95
08/06/2025	9:10 AM	DIESEL	47.42	Northampton (1062)	\$ 79.71
09/06/2025	2:17 PM	DIESEL	65.24	Nabawa (1064)	\$ 110.32
12/06/2025	10:30 PM	PREMIUM DIESE	71.38	Sunset Service Station (1030)	\$ 123.34
19/06/2025	8:18 PM	DIESEL	67.26	Northampton (1062)	\$ 117.10
24/06/2025	11:24 AM	DIESEL	68.83	Northampton (1062)	\$ 123.27
27/06/2025	2:13 PM	DIESEL	66.55	Flores Depot (1060)	\$ 115.86
Total for Card 8343					\$ 886.60

Card#: 8489	Vehicle Registration: CV2962	Vehicle Description: P85/MV31 Freightliner Coronado Prime Mover (2021)	Department: Works
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Date	Time	Fuel Type	Litres	Location	Amount
04/06/2025	8:06 AM	DIESEL	355.19	Nabawa (1064)	\$ 600.63
05/06/2025	8:17 AM	DIESEL	311.82	Nabawa (1064)	\$ 527.29

09/06/2025	7:47 AM	DIESEL	293.08	Nabawa (1064)	\$	495.60
10/06/2025	8:03 AM	DIESEL	310.49	Nabawa (1064)	\$	525.04
11/06/2025	8:14 AM	DIESEL	319.34	Nabawa (1064)	\$	540.00
12/06/2025	8:06 AM	DIESEL	312.89	Nabawa (1064)	\$	529.10
13/06/2025	7:48 AM	DIESEL	285.56	Nabawa (1064)	\$	482.88
16/06/2025	8:37 AM	DIESEL	198.86	Nabawa (1064)	\$	336.27
17/06/2025	8:11 AM	DIESEL	429.39	Nabawa (1064)	\$	738.98
19/06/2025	7:49 AM	DIESEL	364.68	Nabawa (1064)	\$	627.61
23/06/2025	7:50 AM	DIESEL	161.12	Nabawa (1064)	\$	282.12
24/06/2025	7:41 AM	DIESEL	289.22	Nabawa (1064)	\$	506.42
25/06/2025	7:40 AM	DIESEL	175.48	Nabawa (1064)	\$	316.04
Total for Card 8489						\$ 6,507.98

Card#: 8629		Vehicle Registration: CV2932		Vehicle Description: P78/MV25 Toyota Hilux (2020) SR 2.8L 4x4		Department: Works	
Date	Time	Fuel Type	Litres	Location		Amount	
03/06/2025	1:04 PM	DIESEL	47.28	Nabawa (1064)	\$	79.95	
10/06/2025	6:20 AM	DIESEL	57.16	Nabawa (1064)	\$	96.66	
18/06/2025	6:23 AM	DIESEL	49.31	Nabawa (1064)	\$	84.86	
26/06/2025	6:24 AM	DIESEL	48.34	Nabawa (1064)	\$	87.06	
Total for Card 8629						\$ 348.53	

Card#: 9633		Vehicle Registration: CV3141		Vehicle Description: P99/MV36 Ford Ranger XLT Dual Cab Ute (2023)		Department: Officer	
Date	Time	Fuel Type	Litres	Location		Amount	
04/06/2025	1:07 PM	DIESEL	73.62	Nabawa (1064)	\$	124.49	
11/06/2025	11:56 AM	DIESEL	74.71	Nabawa (1064)	\$	126.33	
17/06/2025	2:17 PM	DIESEL	72.36	Nabawa (1064)	\$	124.53	
22/06/2025	8:50 AM	DIESEL	48.35	Flores Depot (1060)	\$	81.76	
26/06/2025	12:38 PM	DIESEL	77.82	Nabawa (1064)	\$	140.15	
Total for Card 9633						\$ 597.26	

Card#: 9856		Vehicle Registration: FD		Vehicle Description: General Card		Department: Works	
Date	Time	Fuel Type	Litres	Location		Amount	
13/06/2025	7:38 AM	DIESEL	270.03	Nabawa (1064)	\$	456.62	
17/06/2025	7:24 AM	DIESEL	350.00	Nabawa (1064)	\$	591.85	
24/06/2025	7:22 AM	DIESEL	182.14	Nabawa (1064)	\$	318.93	
25/06/2025	7:18 AM	DIESEL	280.83	Nabawa (1064)	\$	505.77	
27/06/2025	6:24 AM	DIESEL	350.01	Nabawa (1064)	\$	630.37	
Total for Card 9856						\$ 2,503.54	

Card#: 94158432		Vehicle Registration: CV187		Vehicle Description: P53/MV14 FORD RANGER XLT (2016)		Department: Services	
Date	Time	Fuel Type	Litres	Location		Amount	
		Star Card Fee			\$	6.38	
Total for Card 94158432						\$ 6.38	

GRAND TOTAL FOR ALL FUEL CARDS \$ 25,750.72

BANK RECONCILIATION - Muni Accounts
As at 30th of June 2025

SYNERGY

Balance as per Cash at Bank Account GL 160000	914,152.18
Balance as per Cash at Bank Account GL 170000	2,675,462.66
Balance as per Interfund Transfer A/c GL 161100	-
Plus Income on Bank Stmt not in ledgers	-
Less Expenditure on Bank Stmt not in ledgers	-
	\$3,589,614.84

BANK

Muni Bank Account (Account No 000040)	917,301.86
Investment Account (Account No 305784)	<u>2,675,462.66</u>
	<u>3,592,764.52</u>
Less Outstanding Payments	-
Plus Outstanding Deposits	-
Plus Tfer from Trust to Muni <u>or</u> [Tfer to Trust from Muni]	(3,149.68)
	\$3,589,614.84

Difference Check 0.00

Completed by: Beau Raymond | 16/07/2025
Beau Raymond - Management Accountant Date

Reviewed by: Dianne Raymond | 16.07.2025
Dianne Raymond - Manager of Finance & Corporate Services Date



Cardholder statement

Run Date: 1 July 2025

Company details

THE SHIRE CLERK
SHIRE OF CHAPMAN VALLEY
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

Cardholder name: JAMEON CRIDDLE
Cardholder number: 5163-2531-0145-4541

Cost centre no:
Statement date: 22/06/25

Opening balance: 585.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 2,956.95

* The closing balance will be transferred automatically in terms of the authority held.

PAYMENT BY AUTHORITY TO CC PAYMENT CC0001802320000001 07 July 2025

Payment due date: 02/07/25 Credit limit: 6,000.00

Annual percentage rate: 15.65%

Past due: 0.00 Available credit: 3,043.00

Monthly percentage rate: 1.30%

Minimum payment due: 0.00

Date	Description of transaction	Amount	Ref.
22/05/25	Canva* 04523-32938195 Sydney AUS CD-029-550	164.99	7333
27/05/25	CODETWO JELENIA GORA POL 101820.22 - Subscriptions & Memberships Expense MUN	590.50	5045
	367.20 U. S. DOLLAR		
02/06/25	AUTOMATIC PAYMENT	585.00 C	0000
04/06/25	NEXUS AIRLINES KUNUNURRA AUS 101920.22 - Members Conference & Training Expenses	515.60	4511
04/06/25	QANTAS0812371305346 NSW AUS 101920.22 - Members Conference & Training Expenses	292.19	3012
04/06/25	QANTAS0812371305348 NSW AUS 101920.22 - Members Conference & Training Expenses	292.19	3012
05/06/25	EB *State Budget Brief 801-413-7200 AUS 101920.22 - Members Conference & Training Expenses	90.00	7399
09/06/25	BP WONTHELLA 1892 GERALDTON AUS P82-156-600 & 104620.02 - Meeting & Refreshments	190.50	5541
13/06/25	Live Payments Barangaroo AUS 101920.22 - Members Conference & Training Expenses	75.61	4121
16/06/25	Adobe Sydney AUS 104720.22 - Office Expenses (General) MUN	329.77	5817
18/06/25	Tickets*Mid West E BELROSE AUS 101920.22 - Members Conference & Training Expenses	415.60	8398

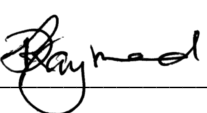
*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature  Date 4/7/25

Transactions examined and approved.

Manager/Supervisor Signature  Date 09.07.2025





Credit Card Use Request Form

Supplier Detail	<u>Canva Pty Ltd</u>	Date	<u>21/05/2025</u>
COA GL Account	<u>CD/029/550</u>	Total Amount	<u>\$164.99</u>
Authorised Budget	<u>\$5,500</u>		
Committed YTD	<u>\$149.99</u>	Gst included	<u>\$15.00</u>

Description of why Credit Card is to be used Canva Pty Ltd - Annual Subscription - Canva
graphic design programme for CDO use

Purchasing Policy

- Up to \$10,000: Direct purchase from suppliers
- \$10,001-\$35,000: Obtain one verbal or written quotation
- \$35,001-\$85,000: Seek at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
- \$85,001-\$249,999: Seek at least three written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
- \$250,000 and above: Conduct a public tender process or use WALGA Preferred Suppliers

Requesting Officer - Name	<u>Teagan Csepany</u>	Date	<u>21/05/2025</u>
Authorised purchasing officer signature	<u></u>	Date	<u>21/05/2025</u>
Authorised use of Credit Card Cardholder Signature	<u></u>	Date	<u>21/5/2025</u>

A kind reminder the practice of using the Corporate Credit Card is for **business use only**

All expenses in the first instance are to be authorised by raising a Purchase Order for endorsed budget.

In the exceptional circumstances whereby the supplier will only transact via cash or card will the credit card option be authorised by the card holder.

All avenues of acquiring the materials and /or services through the purchase order system should be explored prior.

Should you require the credit card option for an expense a Credit Card Request Form must be completed detailing **all information**, signed as the requesting officer and taken to the CEO or DCEO for authorised use of the Corporate Credit Card. It is important to treat this request form as any other purchase order (adhering to the Purchasing Policy) referencing accounts, budgets and actuals. An explanation of materials/services requested and why these cannot be obtained through the normal purchase order system.

The use of Credit Cards has been a major focus for the Office of Auditor General and I thank you in advance for your cooperation in thia area of internal control.



TAX INVOICE

Invoice #: 04523-32938195-1

Invoice date: May 21, 2025

Provided by:

Canva Pty Ltd
110 Kippax St
Surry Hills
2010 AU
GST #: ABN: 80158929938

Provided to:

Teagan Csepany
community@chapmanvalley.wa.gov.au
AU

DESCRIPTION	QUANTITY	PRICE	TAX	TOTAL
Subscription: Canva for Teams	1.0	149.99	(10.00%) 15.00	164.99
Total		149.99	15.00	AUD 164.99

From: [Teagan Csepany](#)
To: [Kasey Brown](#)
Subject: Fw: Your Canva invoice
Date: Tuesday, 1 July 2025 2:12:03 PM
Attachments: [C2_signature_shireofchapmanvalley\[hires\].colour-noborder_f977ba88-4005-4788-9a29-03f7a1f0e5a1.png](#)

In the junk email x

Teagan Csepany | COMMUNITY DEVELOPMENT OFFICER



SHIRE OF

Chapman Valley

love the rural life!

Street Address: 3270 Chapman Valley Road | Nabawa | WA | 6532

Mailing Address: PO Box 1 | Nabawa | WA | 6532

Website: www.chapmanvalley.wa.gov.au | Email: teagan.csepany@chapmanvalley.wa.gov.au

Phone: [\(08\) 9920 5011](tel:(08)99205011)

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Please consider the environment before printing this email.

From: Canva <no-reply@account.canva.com>

Sent: Wednesday, 21 May 2025 5:12 PM

To: Teagan Csepany <community@chapmanvalley.wa.gov.au>

Subject: Your Canva invoice

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.



Your invoice

Thank you for your purchase! Your invoice details are below.

INVOICE

04523-32938195

DATE OF ISSUE

21 May 2025

BRAND ID
Teagan Csepany's Team

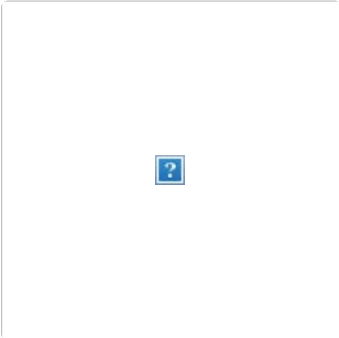
BILLED TO
Card (MasterCard - 4541)

Details

ITEM	AMOUNT
Subscription charges	A\$164.99
Charged:	A\$164.99

View details

View all invoices




Did you know?

Bananas are curved because they grow towards the sun.

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Credit Card Use Request Form

Supplier Detail	<u>CodeTwo</u>	Date	<u>26/5/25</u>
COA GL Account	<u>101820-22</u>	Total Amount	<u>\$367.20 USD</u>
Authorised Budget	<u>\$33,000</u>	Gst included	<u>\$33.38 USD</u>
Committed YTD	<u>\$31,400</u>		

Description of why Credit Card is to be used

Email Signature Management Platform

Purchasing Policy

- Up to \$10,000: Direct purchase from suppliers
- \$10,001-\$35,000: Obtain one verbal or written quotation
- \$35,001-\$85,000: Seek at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
- \$85,001-\$249,999: Seek at least three written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
- \$250,000 and above: Conduct a public tender process or use WALGA Preferred Suppliers

Requesting Officer - Name

Beau Raymond

Date

25/5/25

Authorised purchasing officer signature

[Signature]

Date

25/5/25

Authorised use of Credit Card Cardholder Signature

[Signature]

Date

25/5/25

A kind reminder the practice of using the Corporate Credit Card is for business use only

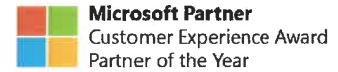
All expenses in the first instance are to be authorised by raising a Purchase Order for endorsed budget.

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The use of Credit Cards has been a major focus for the Office of Auditor General and I thank you in advance for your cooperation in this area of internal control.



VAT Invoice no. 990798/1094173/25/EN

Invoice issued on: May 26, 2025
Date of sale: May 26, 2025

Seller:

CodeTwo sp. z o.o. sp. k.
ul. Wolności 16
58-500 Jelenia Góra
Poland
VAT ID: PL6112622141

Buyer:

Shire of Chapman Valley
3270 Chapman Valley Road
Nabawa 6532
Australia
ABN: 46173809199

All prices are in USD.

Product name	Quantity	Net amount	VAT rate	VAT amount	Gross amount
New subscription for CodeTwo Email Signatures 365 for 25 users (valid till May 26, 2026) for tenant Shire of Chapman Valley (ID: 17f29e98-1afa-4612-9c8e-01525c3499bf)	1	367.20	n/a	0.00	367.20
Support contract for CodeTwo Email Signatures 365 for 25 users (valid till May 26, 2026)	1	0.00	n/a	0.00	0.00
Total services (not subject to VAT):		367.20	n/a	0.00	367.20

Total amount due: **367.20 USD**

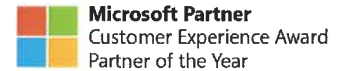
Payment type: Credit card
Payment date: May 26, 2025
Payment status: **Paid**



Depending on the local tax regulations, the services may be subject to reverse charge or the buyer may be required to pay additional Value Added Tax (VAT) or a similar tax. Note for Polish tax authority: reverse charge (pl.: odwrotne obciążenie).

Seller

Buyer



Document issued on: May 26, 2025

License for usage of CodeTwo Email Signatures 365

This is to certify that Shire of Chapman Valley (also referred to as **Licensee**) has the right for the legal usage of the **CodeTwo Email Signatures 365 3.x** software in accordance with the license agreement.

Licensor:

CodeTwo sp. z o.o. sp. k.
ul. Wolnosci 16
58-500 Jelenia Gora
Poland
VAT ID: PL6112622141

Licensee:

Shire of Chapman Valley
3270 Chapman Valley Road
Nabawa 6532
Australia
ABN: 46173809199

Detailed information

License for:	CodeTwo Email Signatures 365 3.x
Valid from:	May 26, 2025
Valid through:	May 26, 2026
No. of users (licenses):	25 (25 signature licenses and 25 autoresponder licenses)
Associated Microsoft 365 tenant:	Shire of Chapman Valley (ID: 17f29e98-1afa-4612-9c8e-01525c3499bf)

How to access the application

To access the application, sign in to CodeTwo Admin Panel at login.codetwo.com.

About CodeTwo

CodeTwo sp. z o.o. sp. k. limited partnership, ul. Wolnosci 16, 58-500 Jelenia Gora, Poland, European Union, EU VAT ID: PL6112622141, District Court for Wrocław - Fabryczna in Wrocław, Poland, IX Commercial Division of the National Court Register, KRS number 438398. Our D-U-N-S number is 422347851.

CodeTwo and the CodeTwo logo are registered trademarks of the CodeTwo company.

USA & Canada (toll free): **+1 855 344 66 37**
Australia (toll free): **+61 1800 006 294**
United Kingdom (toll free): **+44 808 189 02 11**
Germany (toll free): **+49 80 0180 0404**
All countries: **+48 75 646 1001**
Fax: **+48 75 646 1003**

Website: codetwo.com
Contact us: codetwo.com/company/contact



CODETWO

Admin Panel



What's new?



Manage tenant Shire of Chapman Valley



TENANT SETTINGS

Subscription

Subscription

Here you can manage your CodeTwo Email Signatures 365 subscription.

Licenses

Tenant name (Tenant Association ID):

Shire of Chapman Valley (3YR0V71S)

Scope & region

Licenses:

25

User AD attributes

Subscription plan:

Yearly subscription

Yearly price:

367.20 USD (14.69 USD per user)

Tokens

Renews automatically on:

May 26, 2026 (364 days left)

Signature mode

Payment method:

beau.raymond@chapmanvalley.wa.gov.au
([how to change it](#))

Signature rule
admins

Technical support:

Included ([support contract](#))

SPF record

[Edit subscription](#)

[Cancel subscription](#)

Exchange Online
connectors

Tenant
deregistration

FEATURE SETTINGS

Outlook add-in

Sent Items Update

Autoresponder

One-click surveys

Nexus Airlines

Lot 319-320 Laine Jones Drive, Kununurra WA 6743

Phone: 08 6155 4500
Toll free: 08 6155 4500
Email: reservations@nexusairlines.com.au
Web: www.nexusairlines.com.au
ABN No: 94009145055



Booking Confirmation

Show this at Check In. No other ticket will be issued.

BOOKING NUMBER: **861636**

ITINERARY

DEPARTING PASSENGER NAMES (2)

- MR Jameon Criddle
- MRS Nicole Batten

CHECK IN BY	DEPARTURE	ARRIVAL	DETAILS
6:30 AM	Geraldton	-> Perth	FLIGHT: GD 201 Aircraft: Q400
	Thu, 12 Jun 2025 7:00 AM	Thu, 12 Jun 2025 8:00 AM	CLASS: NexLink (L)

TERMINAL INFO: Geraldton Airport Terminal Departure & T2 Perth Airport Arrival. Check-in opens 90 minutes before departure.

You can manage your booking online by going to the following link:

<https://secure.nexusairlines.com.au/Account/ManageBooking?BookingNumber=861636&LastName=Criddle>

PAYMENTS RECEIVED

(All prices in AUD. Booked online on Jun 03 2025)

PAYMENT	TYPE	DETAILS	AMOUNT
Fare & Taxes	Mastercard	Holder: Shire of Chapman Valley Paid: Jun 03 2025 10:08, Card: 4541 Auth code: R59485	AUD 515.60
Total Paid:			AUD 515.60

TAX INVOICE/STATEMENT

DATE PAID: 03 June 2025

DESCRIPTION	RATE	AMOUNT
BASE FARE		
Passenger fare x 2	231.82	AUD 463.64
TAXES		
GST	10.00%	AUD 46.36
SURCHARGES		
Credit Card Surcharge	1.10%	AUD 5.60
TOTAL PRICE:		AUD 515.60
Includes total GST of 46.36		

x CR BATTEN

x CEO

RETURN FLIGHT. FOR WALGA RENEWABLES FORUM

TERMS AND CONDITIONS

PHOTO ID AT CHECK IN

For all flights, you must be able to produce identification, such as your driver's license, passport, medicare card, Nexus Airlines booking reference, or credit card used for the ticket purchased.

CHECK IN

Check in opens 90 minutes prior to departure and closes 30 mins prior to scheduled flight departure.

FARE RULES

NexLevel - Refunds, credits, transfers, and reschedules are permitted free of charge + applicable fare difference up to 1 hour prior to scheduled departure. Credit Expiry 12 months from original departure date.

NexLink - Refunds, credits, transfers, and reschedules are permitted prior to the day of departure for a fee + applicable fare difference. Credit Expiry 12 months from original departure date.

NexNow - Refunds, credits and transfers are not permitted. Reschedules are permitted prior to the day of departure for a fee + applicable fare difference.

NexYou - Zone Cap Resident Fare. Return flight, originating from regional port. Verification of eligibility required. Refunds are permitted prior to the day of departure for a fee. Credits and reschedules are permitted prior to the day of departure. Name transfers are not permitted. Credit expiry 12 months from original departure date.

CHECKED LUGGAGE

All fares include 23kg checked luggage, with a maximum of 2 pieces.

Additional luggage to that permitted per ticketed Fare Rules may be carried at a discretionary extra charge of \$5.50 per kg if pre-booked and \$20 per kg if booked at the time of check-in, applied to luggage over the allocated per person allowance, and will be subject to space and payload availability. Maximum weight for any single luggage item is 32kg and carriage of overweight luggage remains at the discretion of Nexus Airlines.

Size limitations of checked bags apply. All over-sized items of luggage will not be guaranteed carriage and may incur an additional fee.

Nexus Airlines and its appointed agents accept no liability for damages consequential upon the loss, delay or damage of goods or luggage. The carrier accepts no responsibility for fragile or perishable articles carried in luggage.

CODESHARE FLIGHTS WITH AVIAIR

Fares purchased with Nexus Airlines that are operated by Aviair are subject to the Aviair Terms and Conditions of Carriage and Fare Rules. Visit www.aviair.com.au for full details.

- AVIAIR CHECKED LUGGAGE is restricted to 15kg per person on all Aviair flights with the exception of Derby to Broome Service whereby the checked luggage allowance is 23kg.

- Cabin luggage is restricted to 4kg per person.

- Bodyweights must be provided at the time of booking

- Aviair Fare Rules: H Class - Cancellations within 24 hrs of departure are non-refundable. Cancellations between 24 hours and 7 days prior to departure incur a fee of \$77. Cancellations more than 7 days prior to the departure date incur a \$15 fee. Transferable. One free of charge reschedule permitted. No changes within 24 hours of departure.

HAND LUGGAGE

Passengers may carry on a maximum of 2 pieces for a combined total weight of 7kg. Maximum size of hand luggage is 40cm x 20cm x 30cm. Hand luggage exceeding these limitations must be checked in, excess luggage fees may be applied.

SCHEDULE CHANGES

Schedules may change and flights may be delayed or cancelled due to bad weather, air traffic control delays, technical disruptions, and network changes. Nexus Airlines does not guarantee carriage of passenger and their baggage or freight on the date and time of the flights booked. Flight times do not form part of the contract of carriage. Accurate passenger contact details must be provided so any changes can be notified. To the extent permitted by law, the airline excludes liability for any costs, expenses, losses or damages incurred by the passenger as a result of failure to meet a schedule. Travel insurance is recommended.

OBLIGATIONS OF NEXUS AIRLINES WHERE CARRIAGE CANNOT BE PERFORMED OR COMPLETED

Where Nexus Airlines is unable to commence or continue any flight or carry any contracted passenger it will endeavour to provide alternative carriage. If alternative carriage is not possible the passenger may re-book with Nexus Airlines or receive a refund. Nexus Airlines has no obligation to a passenger who is late for check in or misses a flight.

RULES

Nexus Airlines may, from time to time, make separate regulations or rules or give notices or set other terms and conditions relating to specified carriage or requirements. All such Rules shall apply equally as the Conditions as though fully set out herein. Nexus Airlines may vary or amend any Rules from time to time.

PASSENGER CONDUCT

Nexus Airlines reserves the right to refuse carriage to any person who seeks to travel in violation of any applicable law or otherwise in breach of the Terms and Conditions of carriage or who is under the influence of drugs or alcohol or if it is necessary for the safety of other passengers or for the protection of property. Passengers shall comply with all the instructions of the Carrier's Employees or Agents.

INFANTS & CHILDREN

An infant is classified as being aged 0-1. Infants are free of charge if seated on an adult's lap with a maximum of one infant per adult. Passengers when booked as an infant, will not be allocated a seat. Maximum numbers of infants per flight is enforced. An infant travelling free of charge is not allocated a luggage allowance; additional luggage charges will apply for car seats and pushchairs.

UNACCOMPANIED MINORS

Unaccompanied Minors approvals and procedures are mandatory for persons between 5 and 12 years of age travelling unaccompanied. Unaccompanied Minors approvals and procedures are optional for persons aged between 13 and 15 years of age travelling unaccompanied. Contact Nexus Airlines to book Unaccompanied Minors.

PASSENGERS REQUIRING SPECIAL ASSISTANCE

Nexus Airlines must be notified a minimum of 48 hours prior to scheduled time of departure with the type and level of assistance required. Collapsible wheelchairs only can be carried on Nexus aircraft. Full details on Nexus Airline's Independent Travel and Carer policy are available on the Company website.

TIMETABLE

The carrier undertakes to use its best efforts to carry passengers and luggage with reasonable dispatch. Times shown in timetables or elsewhere are not guaranteed and form no part of this contract. Schedules are subject to change without notice, nor does the company assume any responsibility for making connections. Subject thereto, the carrier may without notice substitute alternative carriers or aircraft and may alter or omit the stopping places shown on the face of the ticket in case of necessity. Passengers must bear their own expenses arising from any cause due to over carriage and/or delay, including passengers or luggage.

RESTRICTED ARTICLES

Dangerous goods may not be carried. A list of common dangerous goods is displayed at check in counters, the Nexus Airlines website and further information is available on request. Passengers are requested to clarify any doubtful items prior to check in. Articles such as the following may not be carried in passenger's luggage:

- Flammable or poisonous compressed gases (some common camping equipment)
- Flammable liquids and solids (strike anywhere matches, lighter and heater fluids)
- Firearms (may only be carried with pre-arranged approval as checked luggage)
- Explosives (fireworks and other articles that are easily ignited)
- Poisons (not including medical prescriptions)

PAYMENT CONDITIONS

Full payment must be made at the time of booking to confirm tickets. Seats will not be held without full payment.

These Conditions apply to all carriage of passengers and baggage by Nexus Airlines. These Conditions are to be read in conjunction with and subject to the provisions of all applicable laws including the limitations of liability in the relevant Federal and State laws.

<u>Card Payment Fee</u>	\$4.00 AUD
Seats	\$0.00 AUD

Paid with card:XXXX XXXX XXXX 4541

TOTAL	\$584.38 AUD
--------------	---------------------

Flight amount breakdown ^

Adult

Air transportation charges

Base fare	\$214.40
-----------	----------

Taxes, fees and charges

Passenger Service Charge - Dom	\$25.45
Goods and Services Tax (GST)	\$21.44
Safety and Security Charge	\$13.55
Passenger Service Charge - Dom	\$10.41
Goods and Services Tax (GST)	\$4.94

Totals

x2 adults	\$580.38
------------------	-----------------

Total	\$580.38 AUD
--------------	---------------------

Qantas Points and Status Credits

Mr jamie criddle

1990966457 • Bronze Frequent Flyer

800

Qantas Points

10

Status Credits

Terms and conditions apply.

SEE NEXUS EXPLANATION.

Important Information

= Flight Operated by Qantas

^ Price is estimated price on pick up and may fluctuate if taxes, fees, surcharges or currency change. Price based on drivers 25 and over and excludes any local fees, charges such as tolls, fuel and card surcharges. View [fees and charges](#). Conversion currency amount is approximate only and is based on current exchange rate. Payment will be made at time of pick-up.

Help & support

Privacy & security

Terms of use

Viewing tips



© Qantas Airways Limited ABN 16 009 661 901

Wheelchairs and mobility assistance

Let us know if you require wheelchair assistance or if you're travelling with your own mobility aid.

[Submit a Request ->](#)



Drive away with a great deal

Choose from four leading car providers offering great rates and no booking fees



Have your say

Take our 30 second survey to help us improve your booking experience.

[TAKE THE SURVEY](#)

Transaction summary

Flights

Perth to Geraldton

Thursday, 12 June 2025

Departs	1h 00m	Arrives
16:30	0 stops	17:30
ECONOMY Red e-Deal		
QF6314		
Flight QF6314 is operated by Air North For Qantas		

Passengers

Mr Jamie Criddle

1990966457 Adult • Bronze Frequent Flyer

Flight	Seat	Checked baggage
QF6314	11C	Included: 1 piece
		Additional:-

Mrs Nicole Batten

Adult

Flight	Seat	Checked baggage
QF6314	11A	Included: 1 piece
		Additional:-

Total for this transaction

Print

Thank You

Here's your booking reference:

5J1QKE



Your flight is booked

e-ticket is on the way



Download the Qantas app

Book a hotel, add extra bags, check
your trip



Manage booking

With the Qantas app



Check-in online

With the Qantas app, or via
Manage booking



Ready for takeoff

Note this is not a travel document. Your e-ticket will be sent to ceo@chapmanvalley.wa.gov.au.



Earn points travelling for work

Earn Qantas Points when you fly for work. Add your business' ABN and Frequent Flyer number to every booking. Conditions apply.

[Find out more →](#)



Save time before you fly

Check-in, access your boarding pass and select your preferred seat with the Qantas App.

[View the benefits →](#)



Department of Primary Industries and Regional Development
Locked Bag 4
Bentley Delivery Centre
Bentley, WA 6983
Australia

Invoice To:

Shire Of Chapman Valley
3270 Chapman Valley Road
Nabawa, WA 6532
Australia
ABN Number: 46173809199

Invoice From:

Department of Primary Industries and
Regional Development
Locked Bag 4
Bentley Delivery Centre
Bentley, WA 6983
Australia

GST: AU18951343745

Ticketing by



535 Mission Street, 8th Floor
San Francisco, CA 94105
USA

Tax Invoice

Invoice Number: 12589474913

Invoice Date:

Please quote invoice number for payment and correspondence. Event: 1381485573539

Dear Shire Of Chapman Valley,

Thank you for your order.

Item Description	Unit Price (net)	Quantity	Sub-Total (net)	GST	Sub-Total (gross)
General Admission	A\$45.00	1	A\$45.00	0 %	A\$45.00
General Admission	A\$45.00	1	A\$45.00	0 %	A\$45.00

Total (net): A\$81.82

Date of Purchase: Jun 4, 2025 - 3:21 AM

Plus GST 10 %: A\$8.18

Time of Supply: Jun 20, 2025 - 11:30 AM

Invoice Amount: A\$90.00

Eventbrite, Inc., on behalf of the organizer, charged A\$90.00 for "State Budget Briefing 2025" (Friday, June 20, 2025) to your credit/debit card. The invoice amount will appear on your credit/debit card as "EB *State Budget Brief" in the next few days.

Thank you,
Department of Primary Industries and Regional Development

Eventbrite is not the seller of the goods or services that this invoice relates to and acts only as a limited commercial agent on behalf of DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT. Your payment of the amounts set forth on this invoice that are processed by Eventbrite pays the debt you owe to DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT for the amounts concerned. DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT is obliged to provide the goods or services purchased whether or not they have yet received the funds from Eventbrite. However, in carrying out its duties as limited commercial agent of DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT, Eventbrite assumes no liability for any acts or omissions or otherwise in respect of DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT.

CR BATTEN
CEO

STATE BUDGET BRIEFING LUNCH.

Cv1.

BP Wonthealla
190 North West Coastal
Geraldton, WA 6530
Site No. 10209162 Tel : 08 9921 1153
No. 1 Riverside Quay Pty. Ltd
ABN : 29 006 639 087
B or C denotes GST inclusive items

TAX INVOICE

Qty	Name	EA	Total\$
1	ULT. DIESEL		191.50 B
Pump: 5	111.40 Litre	1.719\$/L	
	Fuel Discount 8c/l		-8.00
2	COOL RIDGE 750ML	3.50	7.00 A
1	8CL FUEL OFFER	0.00	0.00 C
Total			\$ 190.50
Mastercard			190.50
GST Amount			16.68
nab EFTPOS			

BP WONTHELLA 1892
GERALDTON AU

CUSTOMER COPY

Acquirer NAB
Merchant ID 67093971
Terminal ID 806017
Country Code AU
Date/Time 07/06/25 07:57
RRN 000046005472
Mastercard
AID A0000000041010
#####4541 (C)
Credit A/C

APPROVED 00
ARQC OBE808790FFBC28F
APSN 01
ATC 0086

AUTH ID R58818
PURCHASE \$190.50
TOTAL AUD \$190.50
Contactless Txn

PLEASE RETAIN AS
RECORD OF PURCHASE

BP Rewards is here!
Join BP Rewards & earn
BP Points or Qantas
Points on your next
visit. Go to
bpwards.com.au
or download the BPme
app today. T&Cs apply.

Promotion! You saved: 0.00
Receipt 453119
2 WontheallaPOS2 07/06/2025 07:58

CEO, CR BATTEN
WALGA RENEWABLES
Live Payments Portal
BLACK & WHITE CABS (WA)
ABN: 73932181066
Date: 12/06/2025 08:47
*** Tax Invoice ***

Taxi ID	WA-4867
Driver ID	47413
Batch Number	1006202501
Merchant ID	00002547000001
Terminal ID	47004676
Pick-up	Airport
Drop-off	Office
Fare	\$72.00
SVC Charge(inc GST)	\$3.81
Total Amount	AUD \$75.81

Status	Approved (00)
Card No.	5163*****4541 (T)
AID Label	Mastercard
Card Type	CREDIT
Transaction Type	Sale
Transaction ID	109562811609
Auth ID	R66621
Invoice Number	2464
TVR	0000008001
AID	A0000000041010

*** Cardholder Copy ***



Credit Card Use Request Form

Supplier Detail	<u>Adobe Systems</u>	Date	<u>13/6/25</u>
COA GL Account	<u>104720.22</u>	Total Amount	<u>\$329.77</u>
Authorised Budget	<u>\$19,500</u>	Gst included	<u>\$29.98</u>
Committed YTD	<u>\$13,161</u>		

Description of why Credit Card is to be used

Adobe Acrobat Pro Licence
Rachael Galloway

Purchasing Policy

- Up to \$10,000: Direct purchase from suppliers
- \$10,001-\$35,000: Obtain one verbal or written quotation
- \$35,001-\$85,000: Seek at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
- \$85,001-\$249,999: Seek at least three written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
- \$250,000 and above: Conduct a public tender process or use WALGA Preferred Suppliers

Requesting Officer - Name

Beau Raymond

Date

13/6/25

Authorised purchasing officer signature

A handwritten signature in black ink, appearing to be "H. Raymond", written over a horizontal line.

Date

13/6/25

Authorised use of Credit Card Cardholder Signature

A handwritten signature in black ink, appearing to be "R. Galloway", written over a horizontal line.

Date

13/6/25

A kind reminder the practice of using the Corporate Credit Card is for business use only

All expenses in the first instance are to be authorised by raising a Purchase Order for endorsed budget.

In the exceptional circumstances whereby the supplier will only transact via cash or card will the credit card option be authorised by the card holder.

All avenues of acquiring the materials and /or services through the purchase order system should be explored prior.

Should you require the credit card option for an expense a Credit Card Request Form must be completed detailing all information, signed as the requesting officer and taken to the CEO or DCEO for authorised use of the Corporate Credit Card. It is important to treat this request form as any other purchase order (adhering to the Purchasing Policy) referencing accounts, budgets and actuals. An explanation of materials/services requested and why these cannot be obtained through the normal purchase order system.

The use of Credit Cards has been a major focus for the Office of Auditor General and I thank you in advance for your cooperation in this area of internal control.



Adobe Systems Software Ireland Ltd
4-6 Riverwalk
Citywest Business Campus
Dublin 24
Ireland
ABN No: 18586921900

ORIGINAL

Invoice Information

Invoice Number	3128104081
Invoice Date	12-JUN-2025
Payment Terms	Credit Card
Purchase Order	AB05117200007CAU
Order Number	7197449735
Customer Number	1203227121
Currency	AUD

Bill To

Jameon Criddle
Shire of Chapman Valley
6532
AUSTRALIA

Tax Invoice

Item Details

Service Term: 12-JUN-2025 to 02-MAR-2026

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323723	Acrobat Pro	1	EA	299.79	299.79	10.00%	29.98	329.77

Invoice Total

NET AMOUNT (AUD)	299.79
TAXES (SEE DETAILS FOR RATES)	29.98
GST	

GRAND TOTAL (AUD)	329.77
-------------------	--------

Comments:

Adobe Systems Software Ireland Ltd is invoicing in its capacity as duly authorized agent for Adobe Systems Pty Ltd.
<http://www.adobe.com/support/service/>
GST

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Page 1 of 1



RECEIPT / TAX INVOICE

Thank you for your purchase for 'Mid West Economic Forum 2025' - Tue 24th Jun 2025, 5:30 pm AWST

Customer name jamie criddle
Order ID X8VC9MRT
Order date 17th Jun 2025
Receipt to jamie criddle

Payment method
westpac banking corporation ~ 4541
Appears on your card statement as
Tickets*Mid West E

Total AUD \$415.60 Paid on 17th Jun 2025

Your payment includes the following items.

Tax invoice from Mid West Chamber of Commerce and Industry
Unit 20/285 Foreshore Drive, Geraldton, 6530

ABN: 69 303 968 877

Item description

Economic Forum 25 June - Non Member

Qty	Unit price	Sub total
2	\$198.00	\$396.00
Total AUD		\$396.00
GST included in total		\$36.00

Tax invoice from Humanitix Limited
Level 1/1-5 Hickson Rd The Rocks NSW 2000 Australia

ABN: 32 618 780 439

Item description

Humanitix booking fee

		Sub total
		\$19.60
Total AUD		\$19.60
GST included in total		\$1.78

Paid on 17th Jun 2025 **Total AUD \$415.60**

Tickets for CEO and Cr Royce to attend the Mid West Economic Forum 2025



Cardholder statement

Run Date: 1 July 2025

Company details

THE SHIRE CLERK
SHIRE OF CHAPMAN VALLEY
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

Cardholder name: SIMON LANCASTER
Cardholder number: 5163-2531-0083-4453

Cost centre no:
Statement date: 22/06/25

Opening balance: 349.65

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 364.99

* The closing balance will be transferred automatically in terms of the authority held.

[PAYMENT BY AUTHORITY TO CC PAYMENT CC0001802320000001 07 July 2025](#)


Payment due date:	02/07/25	Credit limit:	4,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	3,635.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
21/05/25	PLANNING INSTITUTE AUS BARTON AUS 121820.52 - Other Employee Expenses (Town Planning)	335.00	8699
29/05/25	SMP*Cafe Fleur Geraldton AUS 104620.22 - Meeting & Refreshments Expense MUN	29.99	5812
02/06/25	AUTOMATIC PAYMENT	349.65 C	0000

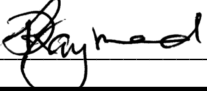
*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature  Date 2/7/25

Transactions examined and approved.

Manager/Supervisor Signature  Date 02.07.2025

Simon Lancaster

From: Planning Institute of Australia <accounts@planning.org.au>
Sent: Tuesday, 20 May 2025 11:08 AM
To: Simon Lancaster
Subject: Order Confirmation

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.



Order Confirmation

Dear Simon,

Thank you for your recent purchase. Here are the details of your order. Please retain this email for your records.

Order Number: 18054
Order Date: May 20, 2025 1:03 PM
Bill To: Simon Lancaster
Order Total: 335.00
Payment Method: MasterCard *****4453
Name on Card: Simon Lancaster

Item	Price	Quantity	Total
PIA WA Regional Conference City of Greater Geraldton - Simon Lancaster <i>When:</i> Jun 11, 2025 1:00 PM - Jun 13, 2025 12:00 PM <i>Where:</i> City of Greater Geraldton, WA Australia	335.00	1	335.00

Registration option: Jan 1, 2025 9:00 AM - Regional Conference Registration

Program Items:

- Jun 13, 2025 9:30 AM: WAPC Forum

Item Total 335.00

Item Grand Total 335.00
Transaction Grand Total 335.00
Payment Amount 335.00
Balance due 0.00

Please note that all prices are inclusive of GST.

To download a copy of the tax invoice please visit your account page on the [PIA Website](#)

Regards

Planning Institute of Australia

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[Privacy Policy](#) | [Terms of Use](#) | [Code of Conduct](#)



✉ membership@planning.org.au

☎ [02 6262 5933](tel:0262625933)

TAX INVOICE / RECEIPT

Cafe Fleur
186 Marine Terrace
Geraldton WA 6530
27368092313
99499750
cafefleur@gmail.com

Sale #: SP-24 0528041130 2025-05-28 12:11:42
Served by Cafe F

[TL1] - split

Description	Amount
Flat White	\$5.50
Fish Tacos	\$24.00
Subtotal:	\$29.50
Total ex tax:	\$26.82
- GST	\$2.68

Total Inc Tax: \$29.50

Method	Amount
Smartpay	\$29.50

Prices shown in AUD

2025-05-28 12:12:28
Register: Main iPad (till)
Printer: Fleur Duplicate Meals
Sale ID: eqwjrlka

Cafe Fleur
186 Marine Terrace
Geraldton
WA
6530
AUS

*Development
WA Meeting
to discuss
Ockee*

-----EFTPOS-----
TERMINAL:SA006836
MERCHANT:SP7060000009365
28 May 25 12:11

CARD:....4453
CREDIT:TAP
MASTERCARD:Mastercard

AID: A0000000041010
TVR: 0000008001
ATC: 0011
TSI: 0000
CVM: 1F0302
ARQC: 025DA34A7CA14A4D
PSN: 01

PURCHASE:\$29.50
SURCHARGE:\$0.49
TOTAL:AUD \$29.99



SHIRE OF
Chapman Valley
love the rural life!

Shire of Chapman Valley

Disability Access and Inclusion Plan

2024 - 2029

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand. We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

Our Vision

A thriving and diverse community, embracing our coastline, ranges and rural settings to support growth and prosperity, while enjoying our peaceful and quiet lifestyle.

Mission Statement

Our mission is to maintain and enhance sustainable growth and prosperity in accordance with the Chapman Valley traditional rural and natural values. Our main objectives are:

- To provide efficient and value for money services to the Community,
- To provide services and infrastructure that will enhance the rural lifestyle of residents and ratepayers,
- Support and promote sustainable growth and development,
- Ensure the local environment is conserved and managed in accordance with sound environmental practices.

Thank you

Thank you to all the organisations and individuals who contributed to the development of this Plan, including:

- Shire of Chapman Valley residents that participated in a community wide survey to help inform this strategy;
- Local residents who participated in community consultation sessions and shared their personal stories and experiences; and
- Stakeholders who provided insight into the Chapman Valley community.

If you have any feedback on this plan, or ideas for improved access and inclusion, please contact the Community Services team.

Telephone: 99205011 Email: cs@chapmanvalley.wa.gov.au

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Background

About the Shire of Chapman Valley

The Shire of Chapman Valley is situated amongst one of the most picturesque areas of the Midwest of Western Australia, offering a unique and diverse country lifestyle only thirty minutes from the centre of Geraldton. Located on the Batavia coast and hinterland, the main localities in the Shire include Nabawa, Nanson, White Peak and Yuna.

The Shire covers an area of 4,007km² and is home to over 1560 residents with the greatest concentration in the south-western section. ¹. In the last ten years, the population of Chapman Valley has increased by an astounding 32% over the 2011 - 2021 period.

The largest urban centre is 42km from Geraldton at Nabawa with approximately 90 residents and where the Shire administration is located along with community and sporting facilities. Yuna, a further 40km north-east has a population of approximately 20. At Yuna the Shire maintains sporting facilities, library, assists the community swimming pool and has one employee based there. Nanson 7km south of Nabawa now has a population of approximately 45 but was once the location of the Shire's administration. A community centre with satellite office facility is located in the south-western peri-urban area of the Shire.

The Shire's economy is reliant on a range of agricultural pursuits including intensive farming, grain production and wool growing. The southern section of the Shire has become popular for rural lifestyle living and includes the scenic Chapman Valley, which is a popular weekend destination for residents of Geraldton and travellers to the region. A number of small tourist and cottage industry ventures have been established and are proving popular with visitors. Many visitors and campers are drawn to Coronation Beach, which is a world-renowned wind and kite surfing location on the Shire's 17km of coastline. The Shire maintains basic camping facilities at the beach but is currently restricted in the facilities it can provide by the lack of fresh water and power supplies.

What is access and inclusion?

Access refers to the ability of all people, including people with a disability and their carers, to enjoy our public places, facilities and natural environments. This includes buildings, recreational and leisure facilities, public amenities, footpaths and nature trails.

Access also includes the appropriate receipt of Shire information, the opportunity to participate in community engagement and accessible employment opportunities with the Shire.

Inclusion means actively including and encouraging everyone with all abilities to participate in all aspects of community life.

Our people with disability

Shire of Chapman Valley: People with Disability (2023 ABS Data and Local Sources)

1. Unpaid Assistance to a Person with a Disability, Health Condition, or due to Old Age

- 10.2% of Chapman Valley's population provided unpaid assistance to a person with a disability, health condition, or due to old age.
- This is slightly below the WA State average (10.7%) and below the national average (11.9%).

2. People Needing Help in Day-to-Day Lives due to Disability

- The precise number of people in Chapman Valley needing help in their daily lives due to disability is not separately reported from 2021 Census or derived 2023 ABS data. Local government documents note that ABS figures are inconclusive at the very local level but acknowledge a small estimate of residents living with disability. Local strategies are in place to address access and participation.

3. Residents Reporting One or More Health Conditions (Including Mental Health)

- 44.8% of Chapman Valley's population reported at least one long-term health condition (arithmetic sum, may be non-unique individuals):

Examples of conditions reported:

- Arthritis: 7.8%
- Asthma: 6.7%
- Diabetes: 4.2%
- Heart disease: 3.1%
- Mental health condition (including depression or anxiety): 6.1%
- For comparison, the State average for reporting a mental health condition is 8.3%, and the National average is 8.8%.

4. National Disability Insurance Scheme (NDIS) Recipients

- The number of Chapman Valley residents receiving NDIS support in 2023/24 is not publicly reported at the LGA level. Local and State documents do not specify a figure.

¹ Australian Bureau of Statistics, Estimated Resident Population, June 2023

² Australian Bureau of Statistics, Census Data, August 2021

³ Australian Bureau of Statistics, Census Data, August 2021

⁴ NDIS Data Research, June 2024

What is the purpose of this Plan?

The purpose of the Shire of Chapman Valley's DAIP is to identify strategies and implement actions across the organisation that will improve access and inclusion throughout the district. The DAIP is for all people who live in, work in or visit the Shire.

Access and Inclusion Advisory Group

The Shire has a Disability Advisory Group (DAG) that comprises Shire staff, community members with a disability and disability service providers, forming a core group of 6 people. The DAG meets regularly to identify ways to improve access and inclusion elements into community events, Shire development projects and works on Shire owned buildings and facilities.

Members on the DAG are volunteers and meetings are open to members of the public.

Disability Access and Inclusion Plan - Framework

The DAIP is a legislative requirement set out in the Disability Services Act 1993 (amended 2004 – WA), while also being informed by the:

- Equal Opportunity Act 1984 (WA)
- Disability Discrimination Act 1992 (Commonwealth); and
- Disability (Access to Premises Buildings) Standards 2010 (under the Disability Discrimination Act).

The Disability Services Act requires the Shire to:

- Lodge a plan that covers a period of maximum five years with the Department of Communities;
- Include actions that address seven outcome areas listed under the Act;
- Consult with internal and external stakeholders when reviewing the objectives and actions within the plan; and
- Report annually to the Department of Communities on the progress of the plan.

The DAIP is also supported by the State Government's 'State Disability Strategy 2020 - 2030', a vision to protect, uphold and advance the rights of people with a disability in Western Australia.

Annual DAIP reporting includes alignment of the Shire's DAIP strategies with the State Disability Strategy outcomes.

Progress since 2017

The Shire of Chapman Valley is committed to facilitating the inclusion of people with disability through the improvement of access to its facilities and services. Towards this goal the Shire adopted its first Disability Service Plan in 1996 and then reviewed the Plan to address the barriers within the community for people with disability. The Disability Services Plan addressed both its statutory requirements under the WA Disability Services Act 1993 and its obligations under the Commonwealth Disability Discrimination Act 1992 and has undertaken the following reviews:

Year	Review Type
2017	Full Review with Community, Councillor & Senior Staff Consultation
2018	Full Review with Community, Councillor & Senior Staff Consultation
2019	Internal Desktop Review with Councillor & Senior Consultation
2020	Full Review with Community, Councillor & Senior Staff Consultation
2021	Internal Desktop Review with Councillor & Senior Consultation
2022	Internal Desktop Review with Councillor & Senior Consultation
2023	Internal Desktop Review with Councillor & Senior Consultation
2024	Full Review with Community, Councillor & Senior Staff Consultation

Since the adoption of the 2017 Disability Access and inclusion Plan, the Shire has implemented a number of initiatives and made significant progress towards improving access and inclusion for all community members. Some highlights include:

Improvement of existing functions, facilities and services to meet the needs of people with disability

- Talking books positioned in a clearly designated and easily accessible section of the library.
- Building surveyors and planners have assisted in increasing disability access awareness of developers, and the introduction of disabled access to all newly constructed or altered public buildings, including playground and recreational areas.
- Satellite Office at the Bill Hemsley Park Community Centre with disabled access (including MLAK access) to reach out to the community, rather than to expect people to travel to Nabawa for services (e.g. building, planning applications).
- Major renovations to the Nabawa Shire Officers and Chambers to accommodate people with disabilities (e.g. widened access doors and passageways, front counter access and new disabled ablution facilities)

Improved access to community buildings and facilities

- Unisex disabled accessible toilet block was centrally constructed in the Chapman Valley Community Centre and the Yuna Townsite.
- Footpath installed from the school to residential areas of Nabawa.
- Footpath installed from the school to the Shire Office in Nabawa.
- Access ramp installed at Yuna Library.
- ACROD car parking installed at Yuna Community Centre, Shire Administration office and Bill Hemsley Park Community Centre.

- New Shire Depot Office equipped with disability access and Unisex disabled accessible toilet facilities.
- New Nabawa Refuse site office equipped with disability access and Unisex disabled accessible toilet facilities.
- Designs of new Nabawa Recreation Centre Upgrades to include disability access and Unisex disabled accessible toilet facilities.

Opportunities provided for people with disability to participate in public consultations, grievance mechanisms and decision making processes are provided.

- Council services, functions and facilities are available on request in large print, and computer disc alternative formats.
- Council ensured that voting for municipal elections takes place in accessible buildings and that alternative voting arrangement is available where required.
- Improvements to the Shire website to include accessibility control modules.

How did we develop this plan?

The Shire's Executive and Community Services staff oversee the preparation, review and evaluation of the DAIP, including distributing the Plan throughout the organisation and integrating it into plans and budgets of relevant business groups.

Community Consultation Process

The Shire of Chapman Valley is currently seeking community feedback on how well the Shire is addressing access and inclusion and what improvements still need to be made. The Shire is specifically seeking feedback from people with lived experience in relation to disability and inclusion including people who volunteer and work in disability services. The Shire of Chapman Valley will also advertise the Draft Disability Access and Inclusion Plan (DAIP) for public comment/submissions to draft a new Disability Access and Inclusion Plan to guide further improvements for access and inclusion.

The process included:

- Examination of the initial Disability Services Plan and review to see what has been achieved and what still needs work
- Examination of other Council documents and strategies
- Investigation of current good practice in access and inclusion
- Consultation with key staff; and
- Consultation with the community

The opportunity to engage with a review of the DAIP was promoted through the Shire's online channels (Shire Website & Social Media), an advertisement placed in the Geraldton Guardian and posters displayed throughout the Shire's townsites. Invitations were also distributed to all carers and NDIS recipients throughout the Shire. Feedback will be sought through an online survey and hard-copy survey and a series of in-person focus groups.

Findings of the consultation

TBA

Strategies to improve access and inclusion

Strategies have been developed in response to community feedback, to deliver tangible and meaningful action across seven outcome areas:

1. Services and Events;
2. Buildings and Facilities;
3. Accessible Information;
4. Service;
5. Complaints;
6. Consultation; and
7. Employment.

These strategies will guide the actions the Shire of Chapman Valley will undertake throughout the duration of the DAIP. Reference is made to the State Disability Strategy outcomes to ensure a cohesive State and Local Government approach, and streamlined annual reporting.

Outcome 1 – Services and Events

People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Chapman Valley.

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Accessible and Inclusive events	1. Ensure disability access needs are considered in Shire event planning by adopting and implementing an Accessible and Inclusive Events Guide	Community Services Environmental Health Services	8
	2. Advice on disability access requirements is provided on Event Applications and Checklists to organisers of non-Shire events, including a link to an Accessible and Inclusive Events Guide	Community Services Environmental Health Services	8
	3. Facilitate targeted programs which encourage participation of people with disability, including Seniors Week, International Day of People with Disability or Youth Week programs	Community Services	8
	4. Where possible, provide carers with complimentary entry to events	Corporate Services Community Services	8
Accessible Shire services: All Shire facilities	5. Staff to be trained in access and inclusion principles	Corporate Services	7

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Accessible Shire services: Library	6. Develop and promote the Large Print, Audio and Audio-Visual collections	Library Coordinator Communications Officer	8
	7. Develop and promote online Library services	Library Coordinator Communications Officer	8

Outcome 2 – Buildings and Facilities

People with disability have the same opportunities as other people to access the buildings and other facilities in the Shire of Chapman Valley

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Buildings and facilities are universally accessible	8. Accessibility features are considered in the Shire's new and redevelopment works	Development Services Infrastructure and Assets	5
	9. Encourage existing owners and developers of non-Shire buildings to consider access and inclusion through application processes and approvals	Development Services	5
	10. Incorporate access requirements into the Shire's building inspection forms	Infrastructure and Assets Safety Officer	5
	11. Capital projects of significance for people with disability are reviewed by the Disability Advisory Group (and disability stakeholder groups where relevant)	Community Services	5
	12. Review the retro-fitting of automatic doors on existing, strategic Shire facilities	Infrastructure and Assets	5

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Roadways and footpaths are universally accessible	13. Ensure footpath capital improvements and maintenance are universally accessible	Infrastructure and Assets	5
Parking bays are well planned and accessible	14. Planning for new disability parking bays to include: <ul style="list-style-type: none"> a. Gradient of the land; b. Vehicle approach to the disability parking bay; c. Consideration for parallel bays to accommodate rear loading vehicles; d. Consideration for drive-through bays; and e. Avoiding the use of bollards if possible. 	Development Services Infrastructure and Assets	5, 6
	15. Inspect disability parking bays at least quarterly to ensure parking compliance	Regulatory Services	5, 6
Parks and passive recreation areas are universally accessible	16. Ensure that parks/reserves and playgrounds are accessible.	Development Services Community Services	5, 6
	17. Where possible, include power connections in seating areas suitable for charging electric wheelchairs, gophers etc.	Development Services Infrastructure and Assets	5
	18. Plan for accessible seating in parks and along walk trails	Development Services Infrastructure and Assets Community Services	5

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Capital works support access	19. Ensure that the Shire's capital projects plan for access at all stages of development, up to handover, including projects that are being managed by contractors	Infrastructure and Assets	5

Outcome 3 – Accessible Information

People with disability receive information from the Shire in a format that enables them to access the information as readily as other people.

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Shire information is accessible to people of all abilities	20. Improve staff awareness of accessible information needs and how to obtain information in other formats. This Strategy is directly linked to the Shire's Community Communication Management Procedure.	Corporate Services	15
	21. Improve community awareness that Council information can be made available in alternative formats upon request, such as large print, and audio. This Strategy is directly linked to the Shire's Community Communication Management Procedure.	Corporate Services	15
	22. Ensure that the Shires website meets contemporary and universal design practices.	Community Services	15
	23. Review alternate methods of distributing information targeted to specific Shire demographics	Corporate and Community Services	15

Outcome 4 – Service

People with disability receive the same level and quality of service from staff as other people receive.

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Shire customers are valued, welcomed and supported	24. Improve staff awareness of disability and access issues and improve skills to provide good service to people with disability.	Corporate Services	7
	25. Improve the awareness of new staff and new Councillors about disability and access issues.	Corporate Services	7
	26. When required, Council will seek expert advice from the disability field on how to meet the access needs of people with disability	Community Services and Corporate Services	7

Outcome 5 – Complaints

People with disability have the same opportunities as other people to make complaints to the Shire

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
Ensure that grievance processes are accessible for people with disability	27. Review current complaints forms and satisfaction survey forms to ensure they are accessible to people of all abilities	Corporate Services	13
	28. Deliver a complaints training session for staff that engage with the public, to ensure staff are aware of how to constructively receive and respond to complaints using access and inclusion principles	Corporate and Community Services	13

Outcome 6 – Consultation

People with disability have the same opportunities as other people to participate in any public consultation conducted by the Shire of Chapman Valley

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
People with disability have the same opportunity to be represented and share their opinions and feedback with the Shire	29. Promote consultation opportunities broadly and accept information in a variety of methods	Community Services	13
	30. Ensure public engagements are held at venues with suitable disability access	Community Services	13
	31 Commit to ongoing monitoring of the DAIP to ensure implementation and satisfactory outcomes.	Community Services	13
	32. Promote the role of the Disability Advisory Group and Reference Group (if relevant) and encourage involvement	Community Services Communications Officer	13

Outcome 7 – Employment

People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Chapman Valley

Strategy	Action	Responsibility	Alignment with State Disability Strategy Outcome
To provide opportunities for people with disability to obtain employment with the Shire	33. Incorporate a statement on job advertisements encouraging people of all backgrounds and abilities to apply	Corporate Services	2
	34. Ensure that advertising for positions and prospective information is available in large print formats and easy to read versions	Corporate Services	2
	35. Review selection criteria and job descriptions to ensure they do not disadvantage people with a disability and adjust information where required	Corporate Services	2

Monitoring and Review

This Plan and our progress is monitored by the Shire's Disability Advisory Group on a six monthly basis. Progress on the DAIP is made available to the community through the Shire's Annual Report and during other communication throughout the year. The Shire also reports on our DAIP progress to the Department of Communities on an annual basis.

If you would like a copy of the Shire's Disability Access and Inclusion Plan please contact the Community Services Team by calling 08 9920 5011 or emailing cso@chapmanvalley.wa.gov.au.

Alternative Formats:

The information in this document is available in alternative formats, including large print or easy to read formats, or electronically by email. Please contact the Shire's Community Services Team by telephone on 08 9920 5011 or emailing cso@chapmanvalley.wa.gov.au.



Disability Access and Inclusion Plan

The Disability Access and Inclusion Plan (DAIP) is a document detailing a local government's commitment to ensuring that all people with disabilities can access all information, services and facilities provided and that they can be included in the community like all other community members.

The preparation of a DAIP is required under the WA Disability Services Act 1993 (amended 2015) and must include a public consultation period.

What is the Shire doing? The Shire of Chapman Valley is currently reviewing its DAIP that was prepared in 2020 and is seeking public comment from the community as to areas that can be improved upon in terms of accessibility – inclusive of physical access and general access to information, services and facilities.

The Shire's DAIP can be found [here](#)

Hard copies can be made available on request, as well as in alternative formats if required.

Community input is welcomed by written response to the Shire – either by post or email cso@chapmanvalley.wa.gov.au or via the DAIP Community [Survey](#) on the Shire website & QR code.



The Shire will collate all responses and then prepare a Draft Disability Access and Inclusion Plan, which will be made available for public comment prior to submission to the Disability Services Commission.

If you have any questions, or require further information on this project, please do not hesitate to contact the Shire on 9920 5011. Submissions will close Friday 15th August 2025.





Shire of Chapman Valley

Disability Access and Inclusion Plan 2025 – 2030 Survey

The Shire of Chapman Valley is seeking feedback on its draft Disability Access and Inclusion Plan (DAIP) 2025 - 2030 through a survey. This survey is designed to gather input from various stakeholders, including people with disability, families, carers, and disability organisations. The survey aims to evaluate the performance of the previous DAIP and inform the development of the new plan.

1. Please select your age range? *This field is required.

- ☐ Under 18
- ☐ 18-25
- ☐ 25-35
- ☐ 35-45
- ☐ 45-55
- ☐ 55-65
- ☐ 65-75
- ☐ 75+

2. What gender do you identify with? *This field is required.

- ☐ Male
- ☐ Female
- ☐ Non-Binary
- ☐ I Prefer A Different Term
- ☐ Prefer Not To Say

3. Do you identify as Aboriginal or Torres Strait Islander? *This field is required.

- ☐ Yes
- ☐ No
- ☐ Prefer Not To Say

4. Do you identify as a *This field is required.

- ☐ Person living with a disability
- ☐ Carer or support worker of a person with disability
- ☐ Disability service provider
- ☐ Interested community member
- ☐ Other

5. If you identified as "Other" in question 4, please describe in detail below:

6. If you selected disability service provider in the previous question, please indicate roughly how many people you provide disability support services for within the Shire of Chapman Valley?*This field is required.

- ☐ 1-5 People
☐ 5-10 People
☐ 10-15 People
☐ 15+ People

7. Is English your first language?*This field is required.

- ☐ Yes
☐ No

8. What suburb do you live within?*This field is required.

- Select an Option ☐ BULLER ☐ DARTMOOR ☐ DINDILOA ☐ DURAWAH
☐ EAST BOWES ☐ EAST CHAPMAN ☐ EAST NABAWA ☐ EAST YUNA
☐ ERADU ☐ HICKETY ☐ HOWATHARRA ☐ MARRAH ☐ MOUNT ERIN
☐ NABAWA ☐ NANSON ☐ NARALING ☐ NARRA TARRA ☐ NOLBA
☐ NORTH ERADU ☐ OAKABELLA ☐ OAKAJEE ☐ ROCKWELL ☐ SOUTH YUNA
☐ VALENTINE ☐ WAGGRAKINE ☐ WANDANA ☐ WHITE PEAK ☐ YETNA
☐ YUNA ☐ OTHER

Please review the draft Disability Access and Inclusion Plan Outcomes 1-7 and the strategies associated with each, before answering the following questions.

Outcome 1 - Services and Events

1. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
☐ Not much
☐ Unsure
☐ Yes, a little
☐ Yes, a lot

2. Do you think any changes should be made to Outcome 1's strategies?*This field is required.

- ☐ Yes If yes, please explain
☐ No

Outcome 2 - Buildings and Facilities

3. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☐ Yes, a lot

4. Do you think any changes should be made to Outcome 2's strategies?*This field is required.

- ☐ Yes If yes, please explain
- ☐ No

Outcome 3 - Information and Communication

5. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☐ Yes, a lot

6. Do you think any changes should be made to Outcome 3's strategies?*This field is required.

- ☐ Yes If yes, please explain
- ☐ No

Outcome 4 - Quality of Service

7. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☐ Yes, a lot

8. Do you think any changes should be made to Outcome 4's strategies?***This field is required.**

☐ Yes If yes, please explain

☐ No

Outcome 5 - Complaints

9. Do you think the strategies and example actions will improve disability access and inclusion?***This field is required.**

☐ Not at all

☐ Not much

☐ Unsure

☐ Yes, a little

☐ Yes, a lot

10. Do you think any changes should be made to Outcome 5's strategies?***This field is required.**

☐ Yes If yes, please explain

☐ No

Outcome 6 - Participate in Public Consultation

11. Do you think the strategies and example actions will improve disability access and inclusion?***This field is required.**

☐ Not at all

☐ Not much

☐ Unsure

☐ Yes, a little

☐ Yes, a lot

12. Do you think any changes should be made to Outcome 6's strategies?***This field is required.**

☐ Yes If yes, please explain

☐ No

Outcome 7 - Employment

13. Do you think the strategies and example actions will improve disability access and inclusion?***This field is required.**

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☐ Yes, a lot

14. Do you think any changes should be made to Outcome 7's strategies?***This field is required.**

- ☐ Yes If yes, please explain
- ☐ No

15. Do you have any further feedback you would like to share?

Name & contact: (optional) _____

From: Beau Raymond
Sent: Wed, 9 Jul 2025 05:46:28 +0000
To: Customer Service
Subject: CR2529312 - FW: Disability Access and Inclusion Plan 2025 – 2030 Survey Form Response

From: Shire of Chapman Valley <no-reply@sparkcms.com.au>
Sent: Monday, 7 July 2025 2:53 PM
To: <cso@chapmanvalley.wa.gov.au>
Subject: Disability Access and Inclusion Plan 2025 – 2030 Survey Form Response

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Disability Access and Inclusion Plan 2025 – 2030 Survey Form Response



The following form was filled out on the Shire of Chapman Valley website.

Disability Access and Inclusion Plan 2025 – 2030 Survey

Please select your age range?

5

What gender do you identify with?

3

Do you identify as Aboriginal or Torres Strait Islander?

Do you identify as a
Indigenous community member

**you selected disability service provider in the previous question, please indicate
hly how many people you provide disability support services for within the Shire c
pman Valley?**

people

English your first language?

hat suburb do you live within?

3GRAKINE

**› you think the strategies and example actions will improve disability access and
ision?**

a little

› you think any changes should be made to Outcome 1's strategies?

more around seniors week, International Day of people with disabilities

ome 2 - Buildings and Facilities

come 2 - Buildings and Facilities

**› you think the strategies and example actions will improve disability access and
ision?**

a lot

› you think any changes should be made to Outcome 2's strategies?

ome 3-Information and Communication

come 3 - Information and Communication

**› you think the strategies and example actions will improve disability access and
ision?**

a little

› you think any changes should be made to Outcome 3's strategies?

Outcome 4 - Quality of Service

Outcome 4 - Quality of Service

› you think the strategies and example actions will improve disability access and inclusion?

a little

› you think any changes should be made to Outcome 4's strategies?

Are Staff & Councillors are aware of Disability issues

Outcome 5 - Complaints

Outcome 5 - Complaints

› you think the strategies and example actions will improve disability access and inclusion?

a little

› you think any changes should be made to Outcome 5's strategies?

Outcome 6 - Participate in Public Consultation

Outcome 6 - Participate in Public Consultation

› you think the strategies and example actions will improve disability access and inclusion?

a little

› you think any changes should be made to Outcome 6's strategies?

Outcome 7 - Employment

Outcome 7 - Employment

Do you think the strategies and example actions will improve disability access and inclusion?

a little

Do you think any changes should be made to Outcome 7's strategies?

Do you have any further feedback you would like to share?

Really a great job, document looks dated.

Submitted:

11/2025 2:52:58 PM

115.224.229

Reference Id:

0

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Shire of Chapman Valley

Disability Access and Inclusion Plan 2025 – 2030 Survey

The Shire of Chapman Valley is seeking feedback on its draft Disability Access and Inclusion Plan (DAIP) 2025 - 2030 through a survey. This survey is designed to gather input from various stakeholders, including people with disability, families, carers, and disability organisations. The survey aims to evaluate the performance of the previous DAIP and inform the development of the new plan.

1. Please select your age range? *This field is required.

- ☐ Under 18
- ☐ 18-25
- ☐ 25-35
- ☐ 35-45
- ☐ 45-55
- ☒ 55-65
- ☐ 65-75
- ☐ 75+

2. What gender do you identify with? *This field is required.

- ☐ Male
- ☒ Female
- ☐ Non-Binary
- ☐ I Prefer A Different Term
- ☐ Prefer Not To Say

3. Do you identify as Aboriginal or Torres Strait Islander? *This field is required.

- ☐ Yes
- ☒ No
- ☐ Prefer Not To Say

4. Do you identify as a *This field is required.

- ☒ Person living with a disability
- ☐ Carer or support worker of a person with disability
- ☒ Disability service provider
- ☒ Interested community member
- ☐ Other

5. If you identified as "Other" in question 4, please describe in detail below:

6. If you selected disability service provider in the previous question, please indicate roughly how many people you provide disability support services for within the Shire of Chapman Valley?*This field is required.

- ☐ 1-5 People
☐ 5-10 People
☐ 10-15 People
☒ 15+ People

7. Is English your first language?*This field is required.

- ☒ Yes
☐ No

8. What suburb do you live within?*This field is required.

- Select an Option ☐ BULLER ☐ DARTMOOR ☐ DINDILOA ☐ DURAWAH
☐ EAST BOWES ☐ EAST CHAPMAN ☐ EAST NABAWA ☐ EAST YUNA
☐ ERADU ☐ HICKETY ☐ HOWATHARRA ☐ MARRAH ☐ MOUNT ERIN
☐ NABAWA ☐ NANSON ☐ NARALING ☐ NARRA TARRA ☐ NOLBA
☐ NORTH ERADU ☐ OAKABELLA ☐ OAKAJEE ☐ ROCKWELL ☐ SOUTH YUNA
☐ VALENTINE ☐ WAGGRAKINE ☐ WANDANA ☐ WHITE PEAK ☐ YETNA
☐ YUNA ☒ OTHER

Please review the draft Disability Access and Inclusion Plan Outcomes 1-7 and the strategies associated with each, before answering the following questions.

Outcome 1 - Services and Events

1. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
☐ Not much
☐ Unsure
☐ Yes, a little
☒ Yes, a lot

2. Do you think any changes should be made to Outcome 1's strategies?*This field is required.

- ☐ Yes If yes, please explain
☒ No

Outcome 2 - Buildings and Facilities

3. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☐ Yes, a lot

4. Do you think any changes should be made to Outcome 2's strategies?*This field is required.

☒ Yes If yes, please explain

☐ No

work more closely with existing private enterprise/ facilities to provide wheelchair access to their premises (ramps/toilets)

Outcome 3 - Information and Communication

5. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☒ Yes, a lot

6. Do you think any changes should be made to Outcome 3's strategies?*This field is required.

☐ Yes If yes, please explain

☒ No

Outcome 4 - Quality of Service

7. Do you think the strategies and example actions will improve disability access and inclusion?*This field is required.

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☒ Yes, a lot

8. Do you think any changes should be made to Outcome 4's strategies?***This field is required.**

☒ Yes If yes, please explain

☐ No

be overt about "how" you will improve staff awareness of disability and access issues and improve skills to provide good service to people with disability and create an advisory panel to have on call for reference/guidance?

Outcome 5 - Complaints

9. Do you think the strategies and example actions will improve disability access and inclusion?***This field is required.**

☐ Not at all

☐ Not much

☐ Unsure

☐ Yes, a little

☒ Yes, a lot

10. Do you think any changes should be made to Outcome 5's strategies?***This field is required.**

☐ Yes If yes, please explain

☒ No

Outcome 6 - Participate in Public Consultation

11. Do you think the strategies and example actions will improve disability access and inclusion?***This field is required.**

☐ Not at all

☐ Not much

☐ Unsure

☐ Yes, a little

☒ Yes, a lot

12. Do you think any changes should be made to Outcome 6's strategies?***This field is required.**

☐ Yes If yes, please explain

☒ No

Outcome 7 - Employment

13. Do you think the strategies and example actions will improve disability access and inclusion?***This field is required.**

- ☐ Not at all
- ☐ Not much
- ☐ Unsure
- ☐ Yes, a little
- ☒ Yes, a lot

14. Do you think any changes should be made to Outcome 7's strategies?***This field is required.**

☒ Yes If yes, please explain

☐ No

be mindful of creating opportunities for job sharing or job carving to enable a range of opportunities that may not look like traditional "job" roles.

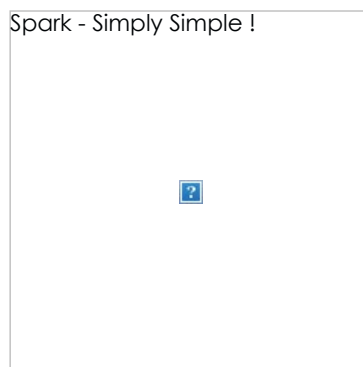
15. Do you have any further feedback you would like to share?

keep seeking opportunities for inclusion and creating safe/ sensory areas for people to be able to attend or participate in events.

Name & contact: (optional) chris kerr 0428212329

From: [Shire of Chapman Valley](#)
To: [Customer Service](#)
Subject: Disability Access and Inclusion Plan 2025 – 2030 Survey Form Response
Date: 23 July 2025 11:58:28 AM

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.



The following form was filled out on the Shire of Chapman Valley website.

Disability Access and Inclusion Plan 2025 – 2030 Survey

1. Please select your age range?

Under 18

2. What gender do you identify with?

Prefer Not To Say

3. Do you identify as Aboriginal or Torres Strait Islander?

Prefer Not To Say

4. Do you identify as a

Interested community member

6. If you selected disability service provider in the previous question, please indicate roughly how many people you provide disability support services for within the Shire of Chapman Valley?

1-5 People

7. Is English your first language?

Yes

8. What suburb do you live within?

WHITE PEAK

1. Do you think the strategies and example actions will improve disability access and inclusion?

Unsure

2. Do you think any changes should be made to Outcome 1's strategies?

No

Outcome 2 - Buildings and Facilities

Outcome 2 - Buildings and Facilities

3. Do you think the strategies and example actions will improve disability access and inclusion?

Unsure

4. Do you think any changes should be made to Outcome 2's strategies?

No

Outcome 3-Information and Communication

Outcome 3 - Information and Communication

5. Do you think the strategies and example actions will improve disability access and inclusion?

Unsure

6. Do you think any changes should be made to Outcome 3's strategies?

No

Outcome 4 - Quality of Service

Outcome 4 - Quality of Service

7. Do you think the strategies and example actions will improve disability access and inclusion?

Unsure

8. Do you think any changes should be made to Outcome 4's strategies?

No

Outcome 5 - Complaints

Outcome 5 - Complaints

9. Do you think the strategies and example actions will improve disability access and inclusion?

Unsure

10. Do you think any changes should be made to Outcome 5's strategies?

No

Outcome 6 - Participate in Public Consultation

Outcome 6 - Participate in Public Consultation

11. Do you think the strategies and example actions will improve disability access and inclusion?

Yes, a little

12. Do you think any changes should be made to Outcome 6's strategies?

No

Outcome 7 - Employment

Outcome 7 - Employment

13. Do you think the strategies and example actions will improve disability access and inclusion?

Not much

14. Do you think any changes should be made to Outcome 7's strategies?

No

Submitted:

23/07/2025 11:58:02 AM

IP:

103.115.224.229

Reference Id:

11242

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From: Diaz, Danna on behalf of "media" <media@ndis.gov.au>
Sent: Tue, 29 Jul 2025 00:08:57 +0000
To: Jamie Criddle
Cc: media
Subject: Shire of Chapman Valley Disability Access and Inclusion Plan (DAIP) review
[SEC=OFFICIAL]

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Jamie,

Thank you for sharing your Disability Access and Inclusion Plan. We appreciate the opportunity to review; however we are unable to provide formal feedback as this falls outside Agency remit.

We wish you all the best with the implementation of your strategy.

Regards,
Danna

Danna Diaz

she/her

Assistant Director Media

Media | Strategic Communications Division

National Disability Insurance Agency

P 0498 934 968

E danna.diaz@ndis.gov.au



The NDIA acknowledges the Traditional Custodians of Country throughout Australia and their continuing connection to land, sea and community. We pay our respects to them and their cultures and to Elders past, present and emerging.



From: Jamie Criddle <jamie.criddle@chapmanvalley.wa.gov.au>
Sent: Monday, 7 July 2025 4:39 PM
To: enquiries@mwcla.org.au; hello@activ.asn.au; media <media@ndis.gov.au>; geraldton@communities.wa.gov.au; OfficeofDisability@communities.wa.gov.au; atlas@sportshouse.net.au; Craig Vinci <craig.vinci@dlgsc.wa.gov.au>
Subject: Shire of Chapman Valley Disability Access and Inclusion Plan (DAIP) review

You don't often get email from jamie.criddle@chapmanvalley.wa.gov.au. [Learn why this is important](#)

The Shire of Chapman Valley is seeking your feedback to review the current Disability Access and Inclusion Plan (DAIP) which will assist the development of a new plan into 2030.

The purpose of the DAIP is to ensure that all people, including people with disability, are welcomed and included by the Shire of Chapman Valley and can access our buildings, information, feedback and complaints processes, services and employment opportunities.

Your organisation has an important part to play in the shaping of our existing and future DAIP. I have attached the initial advert, the existing DAIP (2020/2024) and a copy of the DAIP survey. They are also accessible via the links in the advert and on the Shire Website. Please take the time to review the documents and make a submission which will help us shape the new plan for the next 5 years. Should you wish to meet in person, please do not hesitate to contact the undersigned to arrange a meeting.

If I have misdirected, or you would like to include others in the conversation, please forward on and Cc myself in so that I can make contact.

We want your ideas on how we can make the Shire of Chapman Valley more accessible and inclusive for everyone.

Many thanks,

Jamie Criddle | CHIEF EXECUTIVE OFFICER



Street Address: 3270 Chapman Valley Road | Nabawa | WA | 6532
Mailing Address: PO Box 1 | Nabawa | WA | 6532
Website: www.chapmanvalley.wa.gov.au | Email: jamie.criddle@chapmanvalley.wa.gov.au
Phone: (08) 9920 5011 Mobile: 0429 205 011

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