Ordinary Council Meeting - 15 October 2026 Attachments

10.1.1 Westlake Place Amended Building Envelope 2

10.1.1.1 Application 2

10.1.1.2 Submissions 18

10.1.1.3 Applicant Response 24

10.1.1.4 Shire Plan 34

10.2.1 Financial Management Report 35

10.2.1.1 Financial Management Report September 2026 35

10.3.1 Chapman Valley Historical Society Management Licence 99

10.3.1.1 CVHS Management Licence (Mar 17) 99

10.3.2 Tourism & Events Advisory Group Minutes 2026 115

10.3.2.1 Unconfirmed Tourism and Events Advisory Group Meeting - October 2026 - Inline Attachments 115

Unconfirmed

jpa planning

Simon Lancaster – Deputy CEO
Shire of Chapman Valley
PO Box 1
Nabawa, WA 6532

14 September 2026

Dear Simon,

RE: Response to Council Request – Proposed Building Envelope Variation – Lot 329 (No. 99) Westlake Place, White Peak

In response to the Shire's correspondence dated 29 July 2026 requesting further information to support the proposed building envelope variation at Lot 329 (No. 99) Westlake Place, White Peak (detailed below), please accept this letter and associated attachments as justification.

> *"That Council advise the applicant it does not consider sufficient information has been provided to enable consideration of the application to alter the building envelope and the proposed development's impact. Further consideration will be able to be given to this application upon receipt of detailed elevation plans that illustrate the residence and outbuilding, natural ground level, proposed cut and fill earthworks and the comparative floor level of the residences upon the properties from which the objections have been received. Further information should also be provided elaborating on the reasons for seeking to site the residence in its proposed location thereby requiring the outbuilding to be sited outside of the building envelope, and the reason why the outbuilding cannot be sited closer to the residence, and the reason for seeking an expansion of the building envelope west of the proposed outbuilding footprint or alternatively a possible reduction of the requested building envelope."*

Building Elevations

Please refer to **Attachment 1**, which contains the proposed outbuilding elevations and floor plans, including the vehicle parking arrangements sought by the landowner.

The landowner has not yet finalised the design of the proposed dwelling and has therefore not engaged a builder or architect to prepare construction drawings or elevations. As outlined in the original application, **Attachment 2** provides a render and floor plans of the indicative dwelling design that has been overlaid on the site plan to demonstrate the intended built form and relationship between the dwelling and outbuilding.

While detailed dwelling elevations are not currently available, any future dwelling will be required to comply with the maximum wall height and building height provisions prescribed under Table 3 of Part B of the Residential Design Codes, being a maximum wall height of 7 metres and a maximum building height of 10 metres.

Unconfirmed

Ground Levels of the Subject Site and Adjoining Properties on Parmelia Boulevard

Please refer to **Attachment 3**, which includes:

- Elevation plots Parmelia Boulevard directly adjoining Nos. 51 and 69 Parmelia Boulevard;
- Site photographs taken from Parmelia Boulevard;
- Photographs taken from the subject site at approximately RL 71m AHD looking back towards the adjoining Parmelia Boulevard properties;
- An aerial image identifying the separation distances between the proposed building envelope and adjoining properties; and
- A cross-section illustrating the relative AHD levels across the properties.

The submitted information demonstrates that the proposed building envelope and indicative building locations will not materially impact the views currently enjoyed by adjoining landowners.

In particular, the proposed building envelope does not encroach upon the primary view corridor available from 69 Parmelia Boulevard, where views towards the City and coastline are oriented to the south-west and west of the property.

While the proposed building envelope is located within the direct line of sight from 51 Parmelia Boulevard, it is understood that the residence is situated at approximately RL 80m AHD, based on elevation data showing Parmelia Boulevard at approximately RL 83m AHD. The proposed building envelope has a level of approximately RL 70.5m AHD. Consequently, even if a future dwelling were constructed to the maximum permissible building height of 10 metres under the Residential Design Codes, the available evidence indicates that the existing outlook from 51 Parmelia Boulevard would remain substantially unaffected.

Siting of the Proposed Outbuilding and Residence

The proposed development layout has been carefully designed to reflect both the operational requirements of the landowner and the physical characteristics of the site.

Under the existing approved building envelope, a dwelling and outbuilding could be established with a separation distance of approximately 7.8 metres. However, the Shire's planning framework permits a separation distance of up to 22 metres between a dwelling and an outbuilding within this estate. The proposal seeks a separation of approximately 20 metres, which remains within the accepted planning parameters.

The increased separation is required to accommodate the landowner's vehicle storage and manoeuvring needs. The proposed outbuilding incorporates roller doors on opposing elevations, enabling vehicles to enter from one side and exit from the other. This design is intended to improve the safe and efficient movement of vehicles within the property and minimise the need for reversing manoeuvres or multi-point turns.

Unconfirmed

The landowner owns a truck and trailer boat with a combined length of approximately 18 metres. The proposed separation between the dwelling and outbuilding provides sufficient space for these vehicles to manoeuvre within the site while maintaining practical access to both structures. Reducing the separation distance would significantly compromise the functionality of the development and limit the ability to safely manoeuvre larger vehicles on-site.

The requested extension to the building envelope west of the proposed outbuilding footprint is therefore sought to ensure adequate manoeuvring space and to maintain a practical and functional site layout that responds to the landowner's operational requirements while remaining consistent with the planning framework applicable to the estate.

Reduction to Proposed Building Envelope Size

In response to Council's request to consider a reduction in the extent of the proposed building envelope, the landowner has advised that he is willing to reduce the size of the requested building envelope by bringing the western boundary of the proposed envelope 9.71 metres further east (refer revised site plan included as **Attachment 4**).

This amendment will reduce the proposed building envelope area by 271.88m², resulting in a revised building envelope area of 2,388.12m². The current approved building envelope has an area of 2,100m². Accordingly, the revised proposal represents an overall increase of 288.12m² above the existing approved building envelope, rather than the previously requested increase of 559.41m².

The landowner considers that the revised building envelope continues to provide sufficient area to accommodate the proposed dwelling, outbuilding and associated vehicle manoeuvring requirements, while also responding to Council's concerns regarding the overall extent of the requested variation. The reduction in the western extent of the envelope also decreases the area of land subject to the variation request and demonstrates the landowner's willingness to minimise the extent of the proposed amendment whilst maintaining a practical and functional site layout.

Conclusion

Accordingly, it is respectfully submitted that the information provided in **Attachments 1 to 4** adequately addresses the matters raised by Council and demonstrates that the proposed building envelope variation will not result in any unreasonable planning impacts on adjoining properties.
We trust that this information is to your satisfaction. If you have any questions regarding the above, please do not hesitate to contact the undersigned at josh@jpaplanning.com or via 0420707058.

Yours sincerely,

Josh Edwards-Arnott
Director

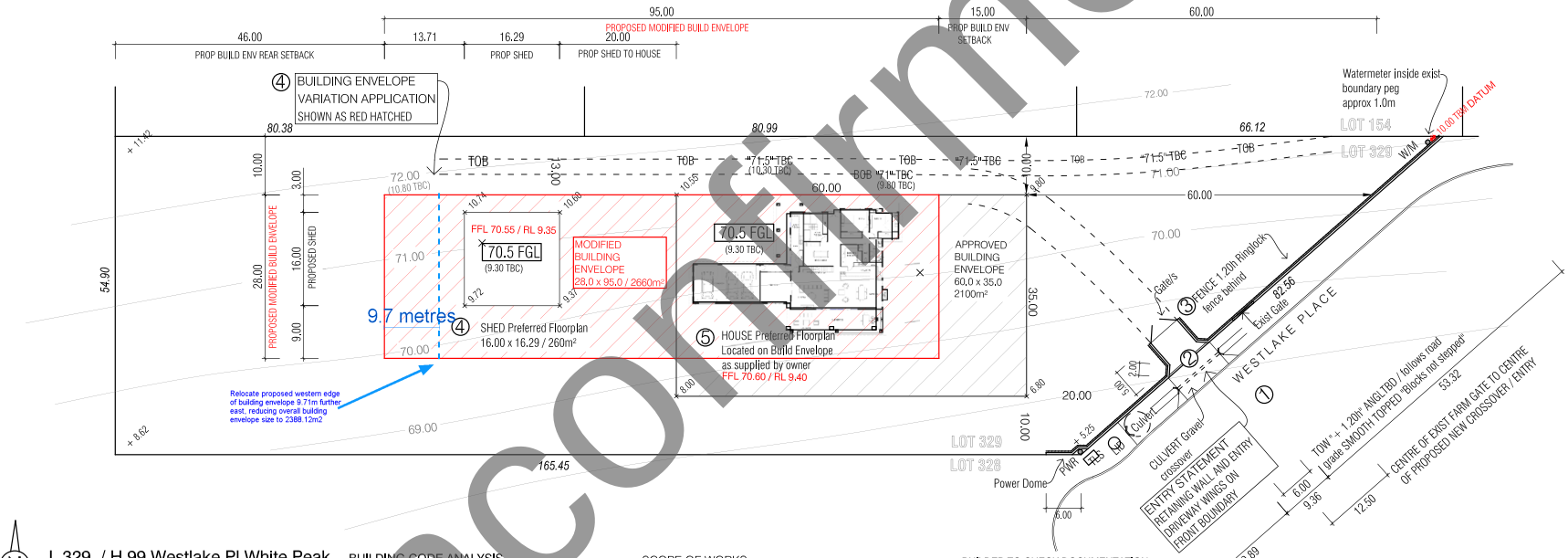
Unconfirmed



SOUTH: FRONT OF SHED
FACING LOT 328

NORTH: REAR OF SHED
ADDRESSING LOT 154

EAST: SIDE OF SHED SHOWING VEHICLE ACCESS DOORS
FACING WESTLAKE PL



1:750 A3
10mm = 7.50m

L 329 / H 99 Westlake Pl White Peak
10592m² Rural Residential

BUILDING CODE ANALYSIS
NCC: CLASS 10b WALL
WHITE PEAK / Shire of Chapman Valley
SITE: Rural Residential 2000m²
SOIL CLASS: SANDY Soil Class A/S
WIND REGION: B2
SETBACKS: Building Envelope (2000m²) indicated
N/A retaining walls
OPEN SPACE : N/A
BAL: N/A

SCOPE OF WORKS
1. RETAINING FACE LIMESTONE RETAINING TO 1.20H ANGL
2. CULVERT / CROSSOVER TO 9.36 WIDE TO CoGG REQS / SPECS DRIVEWAY TO 6.00 WIDE / FACE L/S RETURN WINGS EITHER SIDE
3. RINGLOCK FENCE BEHIND TO 1.20H

BUILDING ENVELOPE VARIATION
④ APPLICATION TO VARY TO BUILDING ENVELOPE FOR PROPOSED SHED / OUTBUILDING
⑤ PREFFERED FUTURE HOUSE PLAN LOCATED ON APPROVED BUILD ENVELOPE.

BUILDER TO CHECK DOCUMENTATION
BUILDER TO CHECK ALL DIMENSIONS AND LEVELS ON SITE PRIOR TO COMMENCING WORK.
1. USE FIGURED DIMENSIONS ONLY, DO NOT SCALE OFF DRAWINGS.
2. ANY DISCREPANCIES OR ERRORS IN ANY DOCUMENTS TO BE REFERRED TO DESIGNER PRIOR TO COMMENCEMENT OF ANY WORK ON SITE.

MEASURED DRAWINGS
1. ALL INDICATED LEVELS MAY BE ESTIMATES TO BE CONFIRMED
2. ALL DIMENSIONS AND RELEVANT INFORMATION AND DETAILS ARE INDICATIVE ONLY, ALL REASONABLE CARE HAS BEEN EXERCISED IN THE PREPARING MEASURED DRAWINGS.
3. BUILDER TO CHECK AND CONFIRM LEVELS, DIMENSIONS INFORMATION AND DETAILS PRIOR TO COMMENCEMENT OF CONSTRUCTION.

ENVIRONMENTAL DESIGN
ROLY BRANDO
B. ENV. DES. UWA 2006
• ARCHITECTURAL DESIGN & DRAFTING
• SOLAR PASSIVE AND ENVIRONMENTALLY SUSTAINABLE BUILDING SOLUTIONS
M 0423228041 P 08 99643851 E rolybrando@bigpond.com

RETAINING WALL APPLICATION
CLIENT David PICH
SITE L329 / H99 Westlake Place
White Peak / Shire of Chapman Valley
SERIES ARCH. DWGS
DWG SITE PLAN

WD01
REV: 20MAY26

1. Use figured dimensions only - do not scale.
2. Comply with the authorised requirements of statutory and local authorities.
3. All dimensions and levels are to be checked on site. Any discrepancies in any documents to be referred to designer prior to commencement of any work on site.
4. All work to be carried out in accordance with the latest Australian Standards including ammendments.
5. All structural timber to comply with AS1684 and AS1720, latest relevant standard.

1:750 A3
MAY 2026

1/5

Unconfirmed

51 Parmelia Boulevard, White Peak – Elevation Plot and Site Photos





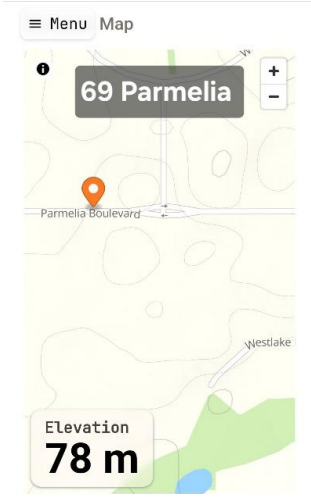






Unconfirmed

69 Parmelia Boulevard, White Peak – Elevation Plot and Site Photos









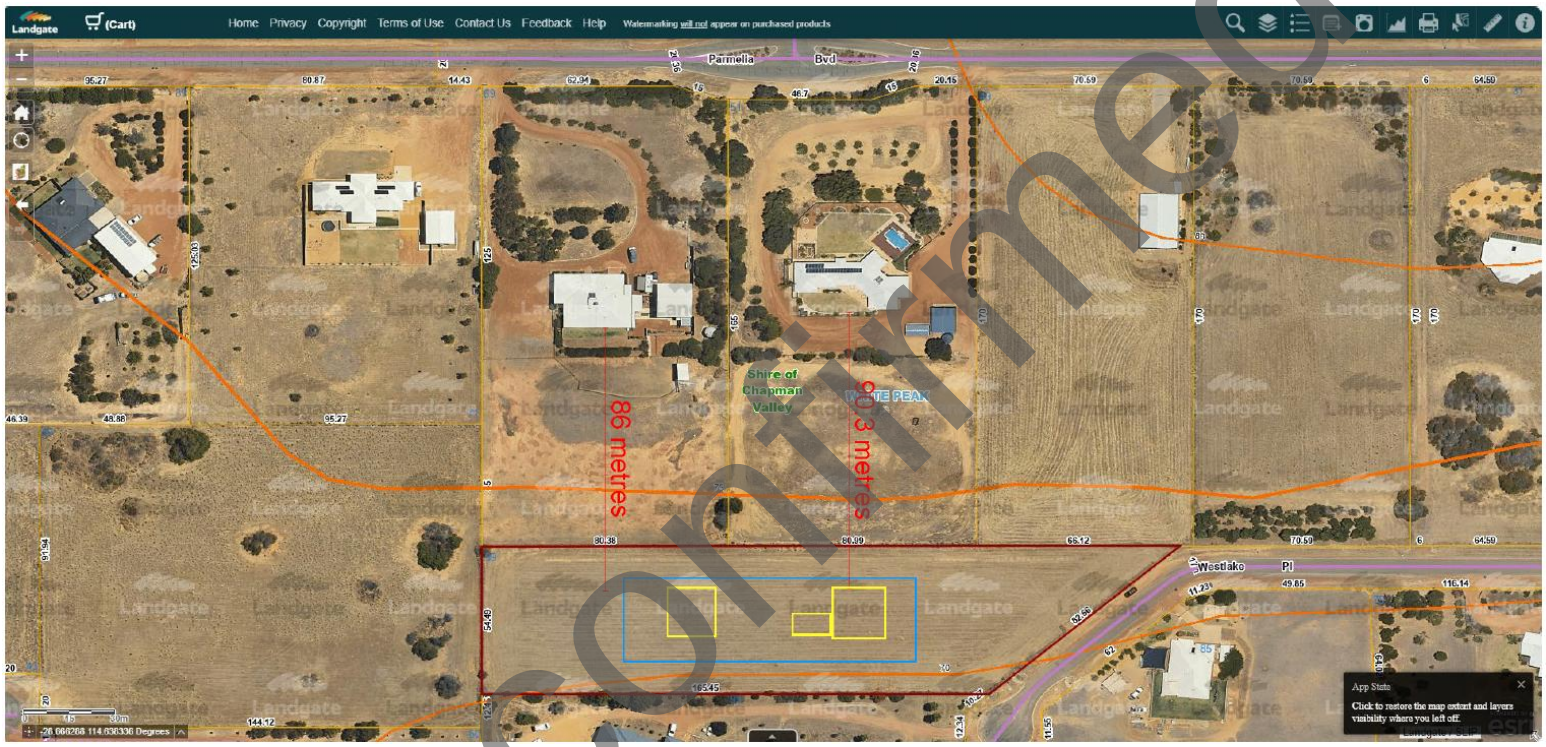
Unconfirmed

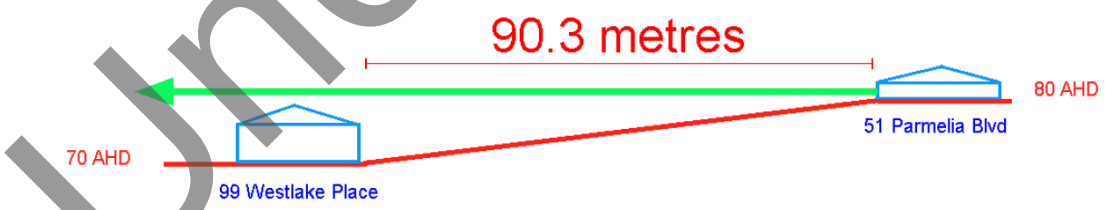
View of 51 & 69 Parmelia Boulevard from the Subject Site at 71AHD (0.5m higher than the proposed 70.5AHD building envelope ground level)



Unconfirmed

Separation distances from Parmelia Boulevard properties to building envelope and cross section of AHD levels

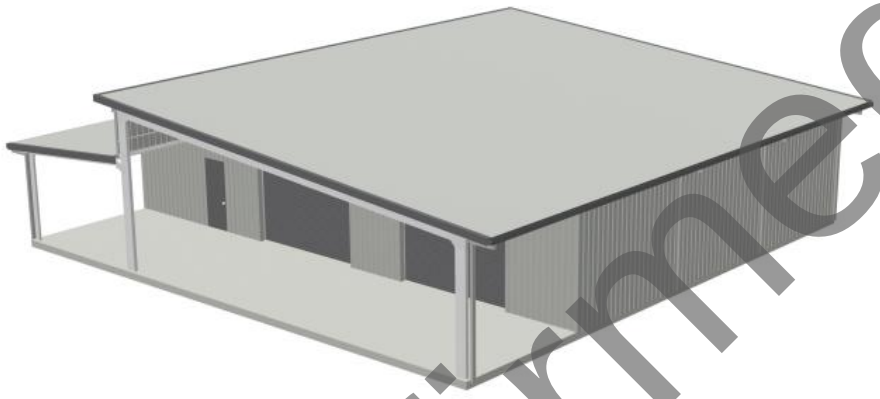


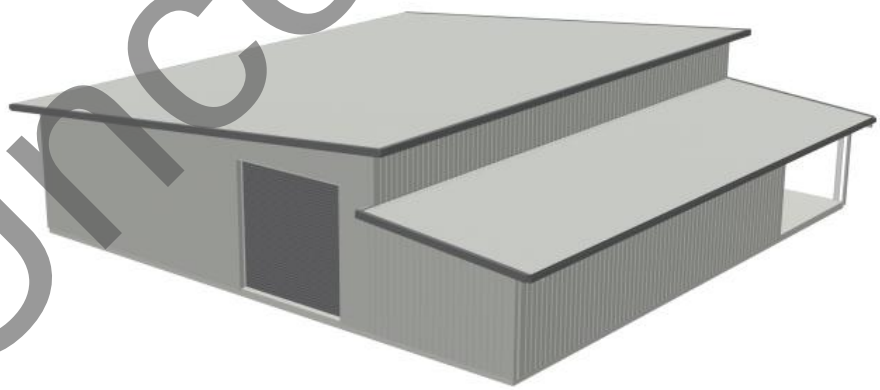


Unconfirmed

PROPOSAL#: 100881_PICH-4 05 September 2025

NAME	SITE ADDRESS	CONTACT
David Pich	99 WESTLAKE PLACE WHITE PEAK WA 6532	0417859321 david.pich@hotmail.com



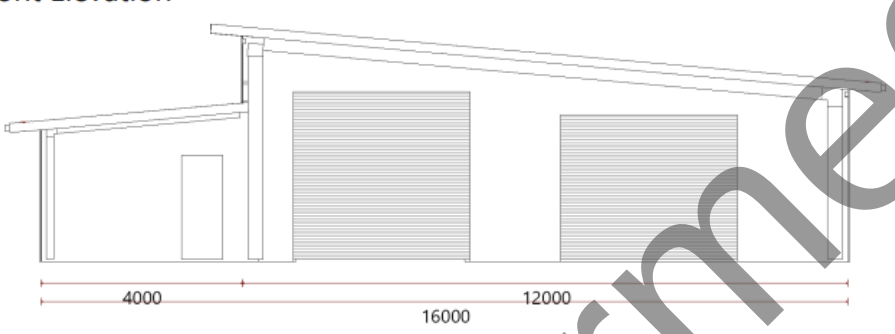


Unconfirmed

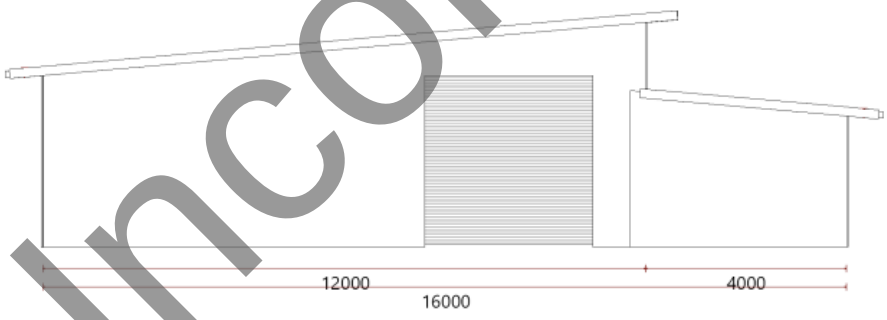
PROPOSAL#: 100881_PICH-4 05 September 2025

NAME	SITE ADDRESS	CONTACT
David Pich	99 WESTLAKE PLACE WHITE PEAK WA 6532	0417859321 david.pich@hotmail.com

Front Elevation



Back Elevation

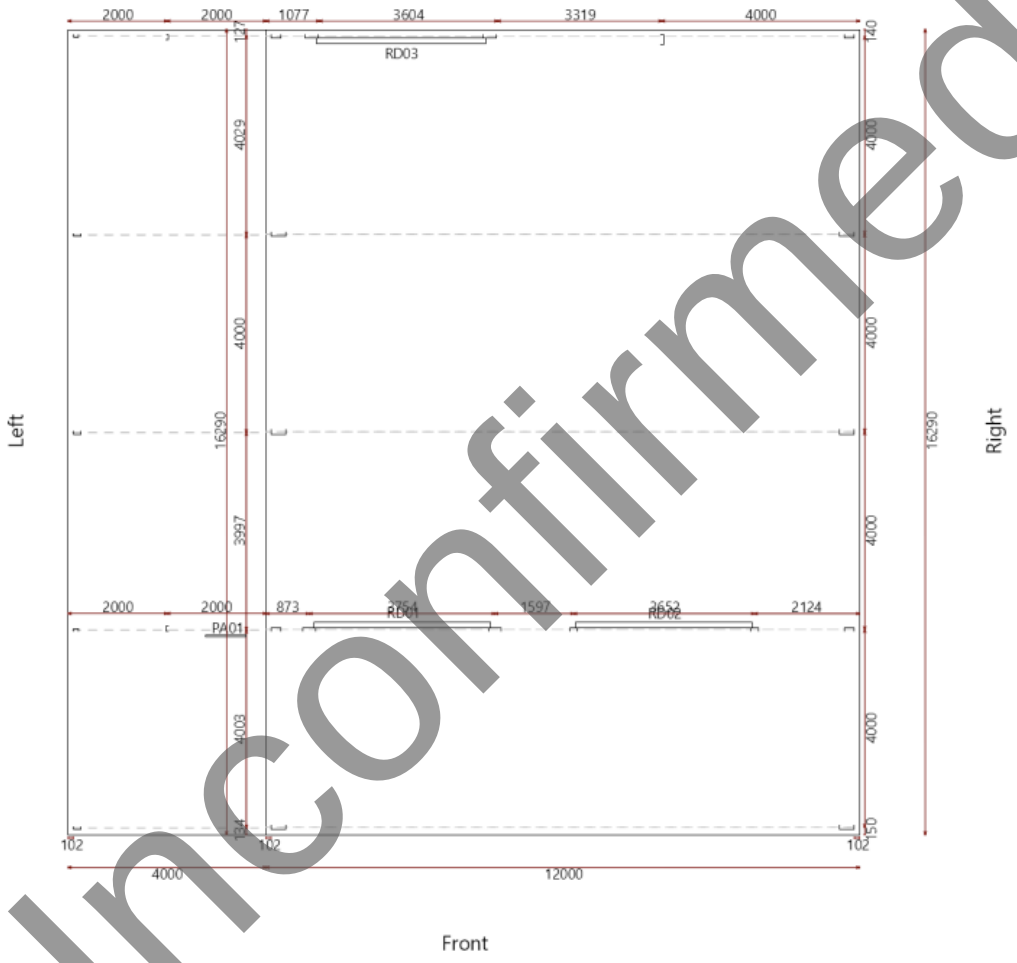


Unconfirmed

PROPOSAL#: 100881_PICH-4 05 September 2025

NAME	SITE ADDRESS	CONTACT
David Pich	99 WESTLAKE PLACE WHITE PEAK WA 6532	0417859321 david.pich@hotmail.com

Plan

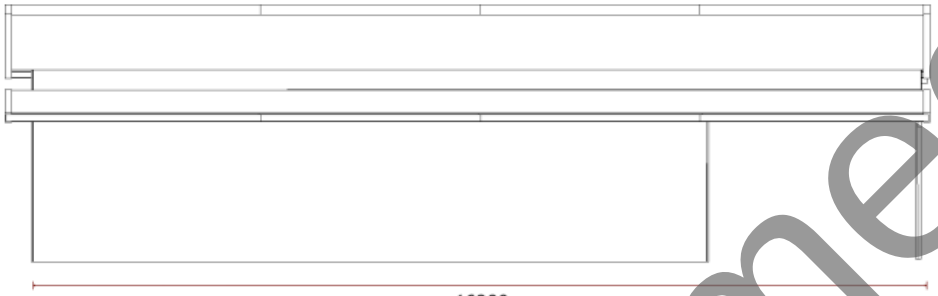


Unconfirmed

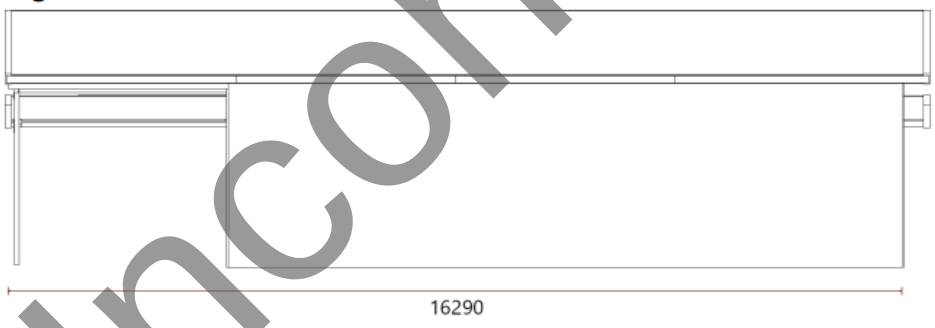
PROPOSAL#: 100881_PICH-4 05 September 2025

NAME	SITE ADDRESS	CONTACT
David Pich	99 WESTLAKE PLACE WHITE PEAK WA 6532	0417859321 david.pich@hotmail.com

Left Elevation

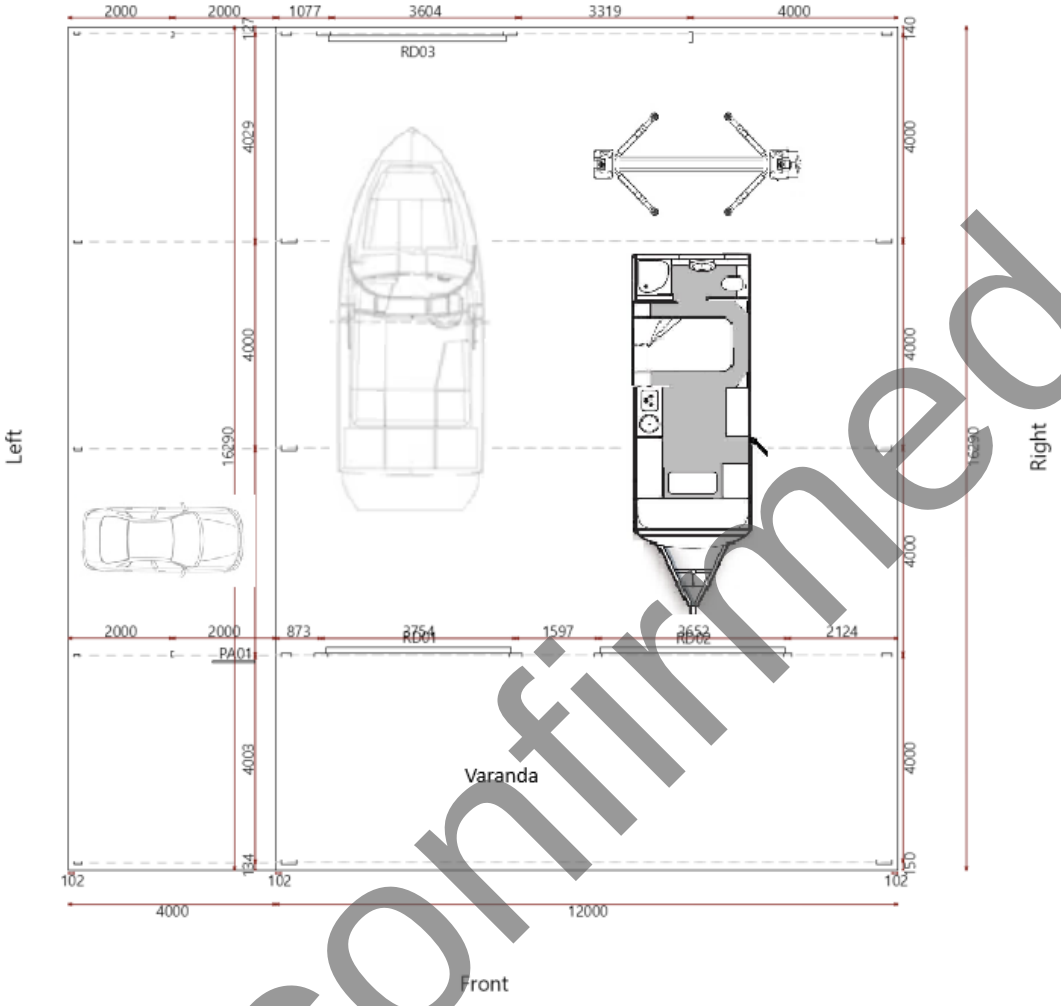


Right Elevation



Unconfirmed

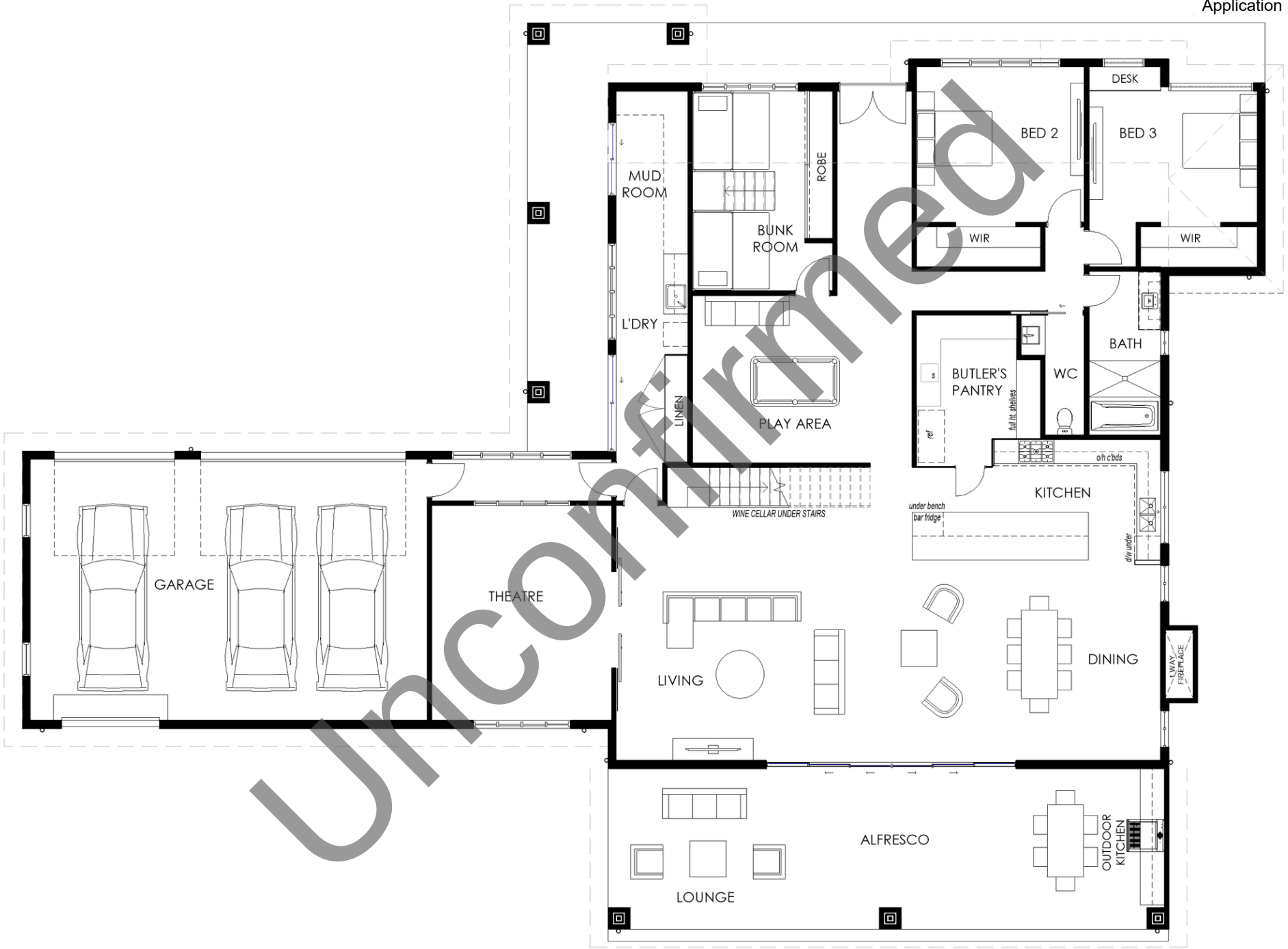
Plan



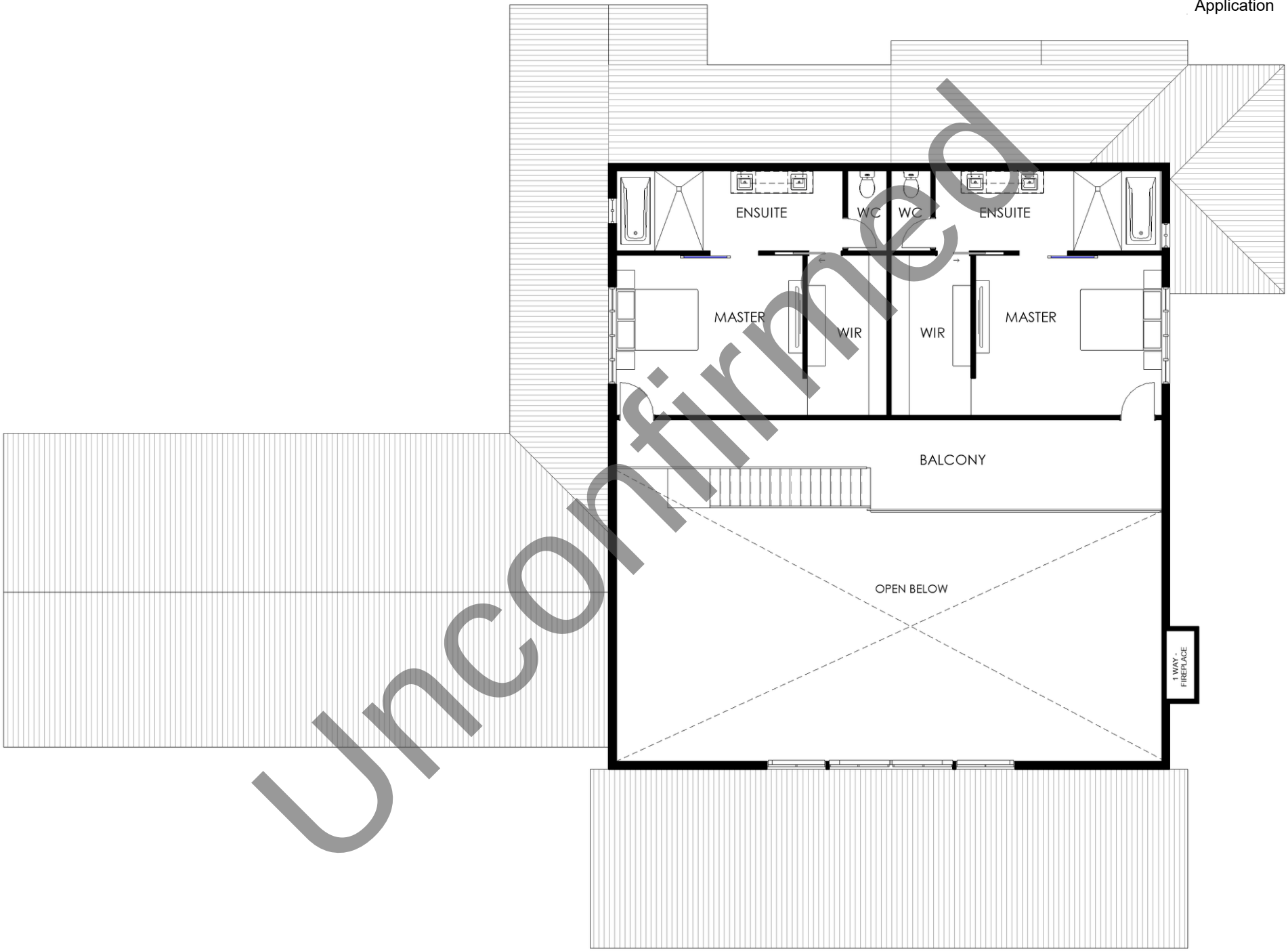
Unconfirmed



Unconfirmed



Unconfirmed



Unconfirmed

FILE	Shire File Ref: A1835
RECORD	Submision 1

SHIRE OF Chapman Valley
love the rural life!

DEVELOPMENT APPLICATION SUBMISSION FORM

Proposed Building Envelope Alteration
99 (Lot 329) Westlake Place, White Peak

Name: WALTER + JUNE HAGGERTY

Postal Address: 69 PARMELIA BOULEVARDE - WHITE PEAK 6532.

Phone Number: [redacted]

SUBMISSION: ☐ Support ☑ Object ☐ Indifferent

Give in full your comments and any arguments supporting your comments (if insufficient space, please attach additional sheets) -

Further to our previous objection to the Proposed Building Envelope Alteration we strongly object to the amending of the existing 2000m² to be increased to 2388.12m². We notice this is a reduction in size from the original application, but still unacceptable to us + would impact neighbouring properties as well. The location of the large shed is unknown but the storage + manoeuvring areas for the landowners vehicles is a worry to us, maybe a bigger block is suggested to accommodate this activity.

Signature: [signature] Date: 26. 9. 2026.

Please return to: Chief Executive Officer
Shire of Chapman Valley
PO Box 1
NABAWA WA 6532

or cso@chapmanvalley.wa.gov.au

or (fax) 9920 5155

Note: ***The local government in determining the application will take into account the submissions received but is not obliged to support those views.***

Submissions Close: 4:00pm Tuesday 29th September 2026

Unconfirmed

Submission 2

We wish to object to the application submission. Please see below.

Ground Levels of the Subject Site and Adjoining Properties on Parmelia Boulevard

We wish to clarify the ground levels shown in **Attachment 3**, as the elevations depicted appear to inaccurately represent the levels of our adjoining property on Parmelia Boulevard.

Attachment 3 indicates a ground level of approximately **80.0 m** in relation to our property. However, the actual finished floor level of our residence is approximately **76.6 m**.

The existing ground level at the location of the proposed shed is approximately **72.65 m**. We understand that the shed is proposed to be constructed within approximately **1.0 m of cut**, which would result in a proposed shed floor level of approximately **71.65 m**.

On this basis, the floor level of the proposed shed would be approximately **4.95 m lower than the finished floor level of our existing residence**. This difference in elevation is relevant to the assessment of the visual impact of the proposed development on our property. Accordingly, we respectfully submit that the assessment should be based on the correct site levels.

Revised Building Envelope

Although the applicant has submitted a revised plan relocating the western edge of the proposed building envelope approximately **9.71 m to the east**, this amendment does not appear to result in any material change to the location of the proposed shed.

The shed remains in essentially the **same position as previously proposed**. Accordingly, the revised building envelope does not address our concerns regarding the location of the shed or its potential impact on our property and existing outlook.

Separation Between the Proposed Dwelling and Outbuilding

The applicant states that, under the existing approved building envelope, a dwelling and outbuilding could be established with a separation distance of approximately **7.8m,** however they seek to extend it to approximately 20m. We respectfully question whether a separation distance of this extent is necessary for the proposed development.

The plans indicate that the proposed outbuilding incorporates roller doors on opposing elevations, apparently allowing vehicles to enter through one side of the building and exit through the other. Given this configuration, we respectfully request that consideration be given to whether the proposed separation distance between the

Unconfirmed

dwelling and shed could be reduced, thereby allowing the shed to be positioned **further south and away from our northern adjoining boundary**.

We also understand that the proposed 1.0 m excavation may require retaining along the northern side of the development area. If this is the case, we request that consideration be given to relocating the shed further south and configuring vehicle access so that vehicles may approach from the northern side, travel west, turn south, and enter through one roller door before exiting through the opposing door on the southern side.

Such an arrangement may allow the functional requirements of the outbuilding and vehicle access to be maintained while increasing the separation between the proposed shed and our property and potentially reducing its visual impact.

Supporting Photographs and Visual Representation

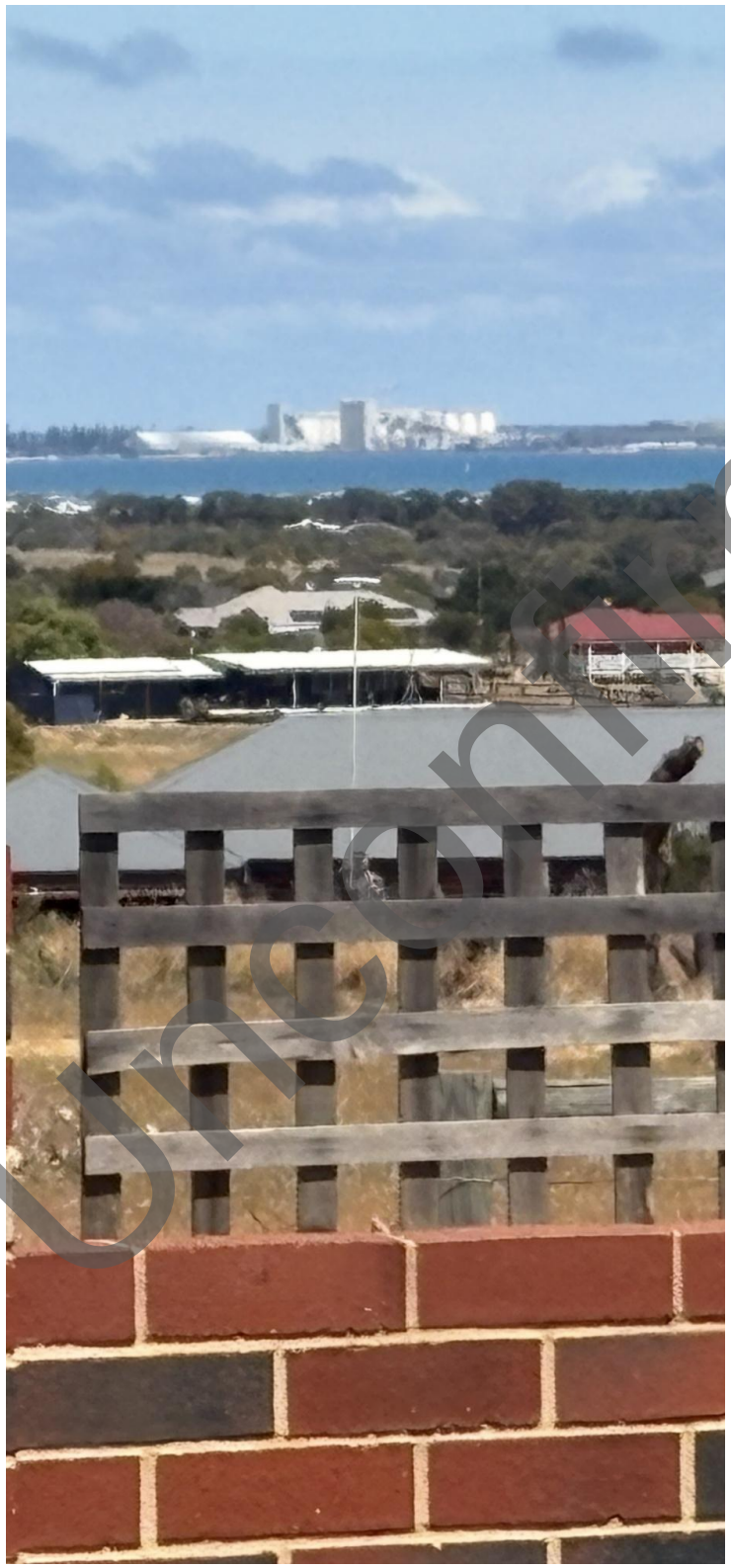
We have included the following images to assist in demonstrating the potential scale and visual impact of the proposed shed when viewed from our property:

Image 1: View from the existing ground level of our property. Mel is holding a pool cue/stick to indicate the approximate **4.5 m height** of the proposed shed at its intended location.



Unconfirmed

Image 2: A closer view of Image 1, providing a clearer representation of the approximate height and position of the proposed shed.



Unconfirmed

Image 3: A visual representation of the potential built form of the proposed shed and the extent to which it could potentially obstruct our existing views towards **Dolby Creek**.



We respectfully request that the Shire take into consideration the **correct relative ground and finished floor levels, the proposed excavation, the actual position and height of the shed, and the resulting visual impact on our adjoining property** when assessing the proposed amendment.

Importantly, while the revised building envelope has been moved approximately 9.71 m to the east at its western edge, the proposed shed itself has not been materially relocated. We therefore consider that the principal concern raised by the proposed development remains unresolved.

Kind regards,

Mel and Natasha Forrester

Unconfirmed

Shire File Ref: A1835

Submission 3

SHIRE OF
Chapman Valley
love the rural life!

VELOPMENT APPLICATION SUBMISSION FORM

Proposed Building Envelope Alteration
99 (Lot 329) Westlake Place, White Peak

: Frances & Mathew Mounsey

Address: 71 Pamelia Boulevard, White Peak

e Number: [redacted]

IISSION: ☑ Support ☐ Object ☐ Indifferent

n full your comments and any arguments supporting your comments (if insufficient space, attach additional sheets) -

ure: Fmounsey Date: 29/9/26

e return to: Chief Executive Officer or cso@chapmanvalley.wa.gov.au
Shire of Chapman Valley
PO Box 1 or (fax) 9920 5155

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
SUBMISSION 1 Further to our previous objection to the proposed building envelope alteration we strongly object to the amending of the existing 2000m^2 to be increased to 2388.12m^2 we realise this is a reduction in size from the original application, but still unacceptable to us and will impact neighbouring properties as well. The function of the large shed is unknown but the storage or manoeuvring needs for the land owners vehicles is a worry to us, maybe a bigger block is required to accommodate this activity.	The concerns raised in the additional submission are acknowledged and have been carefully considered. However, it is respectfully submitted that the revised building envelope remains appropriate and does not give rise to planning impacts that would justify refusal of the application. **Size of the Revised Building Envelope** The submitters object to the proposed increase in the building envelope from 2,000m^2 to 2,388.12m^2 and acknowledge that the revised application represents a reduction from the originally requested variation. As outlined within the supporting planning documentation, the revised building envelope has been specifically amended in response to concerns raised during the assessment process. The western edge of the envelope has been relocated approximately 9.71 metres to the east, reducing the overall extent of the variation sought. As a result, the revised proposal represents an increase of 388.12m^2 above the approved 2,000m^2 envelope, rather than the substantially larger increase originally proposed. Importantly, the revised envelope remains modest in the context of the 10,705m^2 lot area and occupies only a portion of the overall property. The amendment seeks to provide sufficient flexibility to accommodate a future dwelling, an associated outbuilding and the necessary circulation space between those structures while maintaining generous setbacks from surrounding lot boundaries.

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
	The proposed variation should therefore be assessed on its planning merits rather than solely on the numerical increase in area. In this regard, the revised envelope continues to support orderly and coordinated development of the lot while remaining consistent with the objectives of the Rural Residential zone and the intent of Local Planning Policy 5.1. **Potential Impact on Neighbouring Properties** The submission suggests the increased building envelope will impact neighbouring properties. The application documentation concludes that the proposed variation will not result in unreasonable impacts on adjoining landowners. The proposal concerns only the location and dimensions of the building envelope and does not approve any specific building design, building height, finished floor level, colour scheme, landscaping treatment or operational use. Any future dwelling or outbuilding constructed within the envelope will remain subject to separate planning and building approval processes where detailed assessment of amenity impacts can occur. Matters such as visual bulk, building height, setbacks, appearance, overshadowing and other amenity considerations will therefore be assessed when detailed development proposals are submitted. The revised building envelope itself does not create additional development rights beyond those already available under the

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
	planning framework. Rather, it identifies the area within which future development may be considered, subject to further approvals. **Purpose of the Proposed Outbuilding** The submitters express concern that the ultimate function of the proposed outbuilding is unknown. The purpose of the proposed outbuilding has been clearly identified within the application material. The outbuilding is intended to be ancillary to the future dwelling and used for the storage of vehicles, a truck, trailer boat and associated personal equipment. The proposal is residential in nature and there is no application before the Shire seeking approval for a commercial, industrial or other non-residential land use. Accordingly, there is no basis to assume that activities outside those ordinarily associated with a rural residential property will occur on the site. Should any future land use or activity require separate planning approval, that matter would need to be assessed independently by the Shire at the relevant time. **Vehicle Storage and Manoeuvring Requirements** The submitters also question whether the site is large enough to accommodate the owner's vehicle storage and manoeuvring requirements and suggest a larger lot may be more appropriate.

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
	The subject property comprises approximately 10,705m^2 and is therefore capable of accommodating residential development, an ancillary outbuilding and associated vehicle movements. The planning justification report explains that the separation between the proposed dwelling and outbuilding is intended to accommodate the manoeuvring requirements of the owner's truck and trailer boat combination, which has an overall length of approximately 18 metres. The proposed layout has been designed to allow vehicles to safely enter, manoeuvre and exit the site while remaining wholly contained within the property boundaries. Roller doors on opposing elevations of the proposed outbuilding further facilitate efficient vehicle circulation and reduce reversing movements within the site. These requirements are not unusual within a rural residential context where larger vehicles, boats, caravans and recreational equipment are commonly stored on-site. The proposal reflects the intended function and lifestyle expectations typically associated with lots of this nature and size. **Conclusion** While the concerns of the submitters are noted, the revised proposal represents a significantly reduced variation that responds to matters raised during the assessment process. The increase from 2,000m^2 to 2,388.12m^2 is modest when considered in the context of the overall lot area and is necessary to provide a

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
	practical and functional arrangement for the future dwelling, outbuilding and associated vehicle manoeuvring.
SUBMISSION 2 We wish to object to the application submission. Please see below. **Ground Levels of the Subject Site and Adjoining Properties on Parmelia Boulevard** We wish to clarify the ground levels shown in **Attachment 3**, as the elevations depicted appear to inaccurately represent the levels of our adjoining property on Parmelia Boulevard. Attachment 3 indicates a ground level of approximately **80.0 m** in relation to our property. However, the actual finished floor level of our residence is approximately **76.6m**. The existing ground level at the location of the proposed shed is approximately **72.65 m**. We understand that the shed is proposed to be constructed within approximately **1.0 m of cut**, which would result in a proposed shed floor level of approximately **71.65 m**. On this basis, the floor level of the proposed shed would be approximately **4.95 m lower than the finished floor level of our existing residence**. This difference in elevation is relevant to the assessment of the visual impact of the proposed development on	The concerns raised in Submission 2 are acknowledged and have been carefully considered. However, for the reasons outlined below, it is submitted that the matters raised do not warrant refusal of the proposed building envelope variation. **Ground Levels of the Subject Site and Adjoining Properties** The submitters note that the finished floor level of their dwelling is approximately RL 76.6m AHD rather than the RL 80m AHD referred to in the supporting material. For the purposes of this response, it is accepted that the floor level information provided by the submitters may differ from the assumptions contained within the original assessment. Notwithstanding this, the proposed building envelope variation remains a planning framework amendment rather than approval of a specific building. The proposal before the Shire is limited to the relocation and enlargement of the building envelope, with any future dwelling and outbuilding still requiring separate development approval and detailed assessment against the relevant planning controls. The building envelope itself does not approve specific building heights, floor levels, colours, materials, earthworks or landscaping. Importantly, the additional information submitted to Council demonstrates that the proposed building envelope is located at

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
our property. Accordingly, we respectfully submit that the assessment should be based on the correct site levels. **Revised Building Envelope** Although the applicant has submitted a revised plan relocating the western edge of the proposed building envelope approximately **9.71 m to the east**, this amendment does not appear to result in any material change to the location of the proposed shed. The shed remains in essentially the **same position as previously proposed**. Accordingly, the revised building envelope does not address our concerns regarding the location of the shed or its potential impact on our property and existing outlook. **Separation Between the Proposed Dwelling and Outbuilding** The applicant states that, under the existing approved building envelope, a dwelling and outbuilding could be established with a separation distance of approximately **7.8m,** however they seek to extend it to approximately 20m. We respectfully question whether a separation distance of this extent is necessary for the proposed development. The plans indicate that the proposed outbuilding incorporates roller doors on opposing elevations, apparently allowing vehicles to enter through one side of the building and exit through the other. Given this configuration, we respectfully request that	approximately RL 70.5m AHD and that there is significant topographical separation between the subject site and the adjoining Parmelia Boulevard properties. The proposal does not alter the existing landform relationship between the properties, nor does it create any new overlooking opportunities. While the submitters have prepared visual representations of a possible future outbuilding, those representations are based on assumptions regarding the final form and appearance of a building which has not yet been the subject of a development application. Consequently, the images cannot be treated as an accurate depiction of a future approved development. Any future application for an outbuilding will be assessed on its own merits, including consideration of visual impact, scale, height, setbacks, colours and materials. **Revised Building Envelope** The submitters contend that relocation of the western edge of the building envelope approximately 9.71 metres to the east does not result in a material change because the indicative shed location remains generally the same. While the indicative location of the outbuilding remains largely unchanged, the amendment was not intended to relocate the proposed outbuilding. Rather, the amendment was made specifically in response to Council concerns regarding the overall extent of the requested variation and resulted in a reduction of approximately 271.88m^2 from the originally requested building

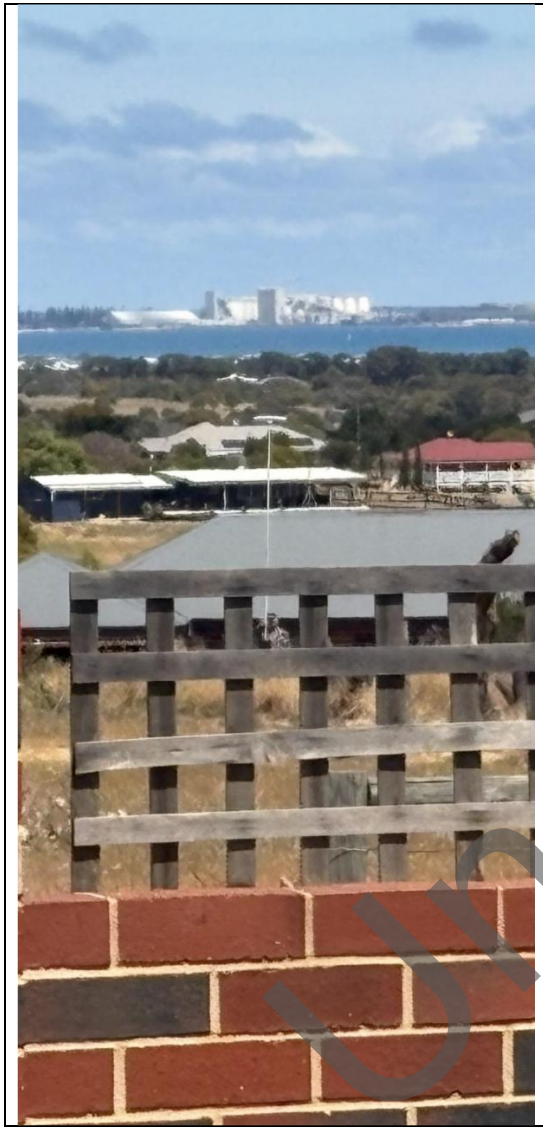
Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
consideration be given to whether the proposed separation distance between the dwelling and shed could be reduced, thereby allowing the shed to be positioned **further south and away from our northern adjoining boundary**. We also understand that the proposed 1.0 m excavation may require retaining along the northern side of the development area. If this is the case, we request that consideration be given to relocating the shed further south and configuring vehicle access so that vehicles may approach from the northern side, travel west, turn south, and enter through one roller door before exiting through the opposing door on the southern side. Such an arrangement may allow the functional requirements of the outbuilding and vehicle access to be maintained while increasing the separation between the proposed shed and our property and potentially reducing its visual impact. **Supporting Photographs and Visual Representation** We have included the following images to assist in demonstrating the potential scale and visual impact of the proposed shed when viewed from our property: **Image 1:** View from the existing ground level of our property. Mel is holding a pool cue/stick to indicate the approximate **4.5 m height** of the proposed shed at its intended location.	envelope area. The revised building envelope now represents an increase of only 288.12m^2 over the existing approved envelope, rather than the previously sought increase of 559.41m^2. The applicant's willingness to substantially reduce the extent of the variation demonstrates a genuine effort to minimise the departure from the approved envelope while still retaining sufficient area to accommodate the intended dwelling, outbuilding and vehicle manoeuvring requirements. **Separation Between the Proposed Dwelling and Outbuilding** The submitters question whether the proposed separation distance of approximately 20 metres between the dwelling and outbuilding is necessary and suggest that the shed could be moved further south to increase separation from the northern boundary. The justification for the proposed separation distance has previously been provided. Under the existing approved building envelope, a dwelling and outbuilding could be established with a separation distance of approximately 7.8 metres. However, the Shire's planning framework permits separation distances of up to 22 metres between a dwelling and outbuilding within the estate. The proposed separation of approximately 20 metres therefore remains within the accepted planning parameters applying to the locality.

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
 **Image 2:** A closer view of Image 1, providing a clearer representation of the approximate height and position of the proposed shed.	The separation distance is required to accommodate the operational needs of the landowner, including manoeuvring and storage of a truck and trailer boat with a combined length of approximately 18 metres. The proposed outbuilding has been designed with roller doors on opposing elevations to enable vehicles to enter and exit efficiently, reduce reversing movements and improve on-site safety. Reducing the separation distance would compromise these operational requirements and significantly reduce the functionality of the site layout. Furthermore, the building envelope variation seeks to establish an appropriately planned arrangement of future development on a 10,705m^2 rural residential lot. The proposed siting ensures that the outbuilding remains clearly secondary to the dwelling and is located behind the future residence, consistent with the planning objectives identified within the original justification report. **Visual Impact and Outlook** The submitters express concern regarding the potential impact of a future outbuilding on their outlook towards Dolby Creek and surrounding views. It is acknowledged that private views are an understandable concern for adjoining landowners. However, preservation of a private view is not generally a planning right. Rather, the relevant planning consideration is whether a proposal creates an unreasonable visual amenity impact when assessed against the applicable planning framework.

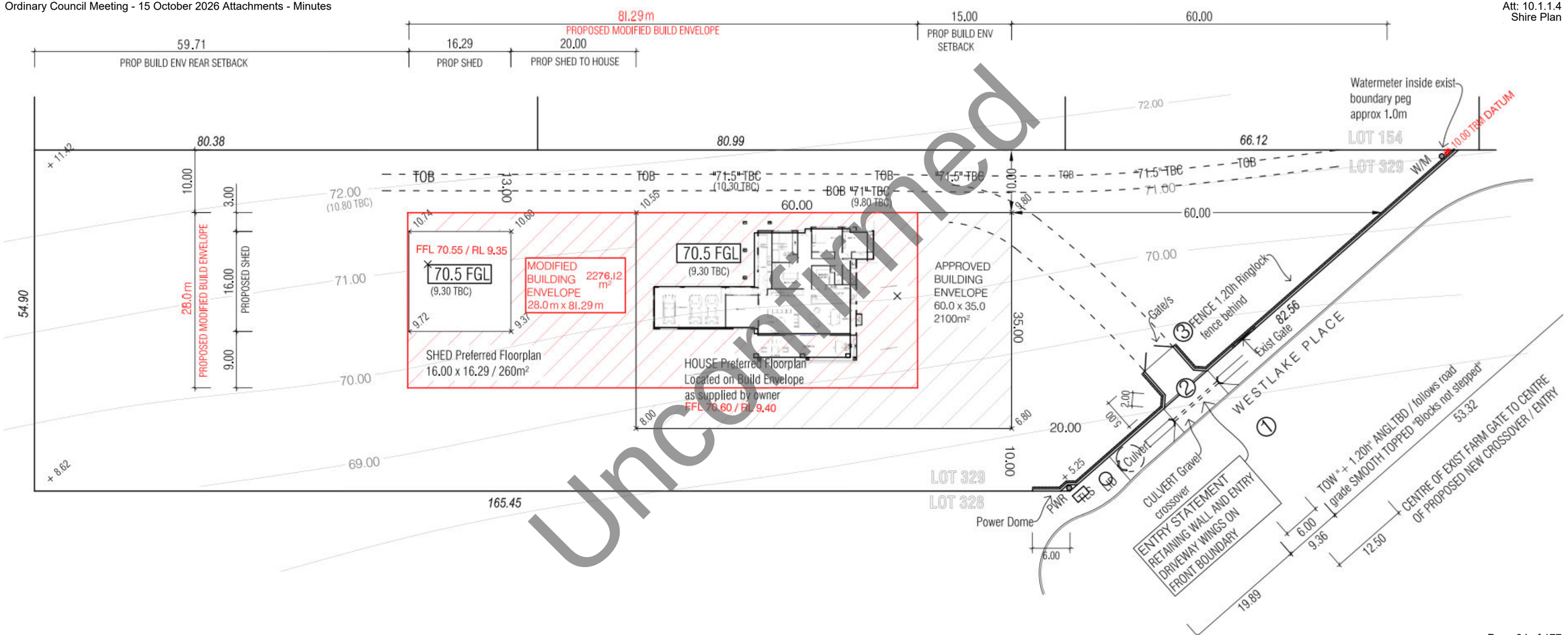
Unconfirmed

	The supporting information submitted to Council demonstrates that the proposed building envelope is well separated from adjoining properties and that any future development remains subject to separate development approval processes. The proposed building envelope does not, in itself, authorise a building of any particular size or appearance. Future development applications will provide the opportunity for the Shire to assess the actual visual impacts of specific buildings having regard to building height, bulk, scale, colours, materials, landscaping and the relationship with adjoining development. In addition, the proposed envelope modification is consistent with the intent of Local Planning Policy 5.1, which contemplates amendments to building envelopes where justified and where unacceptable impacts on adjoining properties do not arise. The application documentation concludes that the revised envelope will facilitate orderly future development while maintaining compatibility with the rural residential character of the locality. **Conclusion** While the concerns raised by the submitters are acknowledged, the proposed building envelope variation remains appropriately justified having regard to the size of the lot, the operational requirements of the landowner, the planning framework applying to the estate, and the fact that any future dwelling and outbuilding will still require separate development approval.

Unconfirmed

Submissions Received in Objection:	Applicant Response (01/10/2026):
Image 3: A visual representation of the potential built form of the proposed shed and the extent to which it could potentially obstruct our existing views towards **Dolby Creek**.  We respectfully request that the Shire take into consideration the **correct relative ground and finished floor levels, the proposed excavation, the actual position and height of the shed, and the resulting visual impact on our adjoining property** when assessing the proposed amendment. Importantly, while the revised building envelope has been moved approximately 9.71 m to the east at its western edge, the proposed shed itself has not been materially relocated. We therefore consider that the principal concern raised by the proposed development remains unresolved.	The revised proposal has already been reduced in extent through relocation of the western boundary of the envelope by 9.71 metres, reducing the variation sought whilst retaining a practical site layout. The submission does not identify any planning impacts that would render the proposed building envelope variation inconsistent with the Shire's Local Planning Scheme, Local Planning Policy 5.1 or the requirements of orderly and proper planning. Accordingly, it is submitted that the objection does not provide sufficient planning grounds to justify refusal of the application

Unconfirmed


81.29m
PROPOSED MODIFIED BUILD ENVELOPE
59.71
PROP BUILD ENV REAR SETBACK
16.29
PROP SHED
20.00
PROP SHED TO HOUSE
15.00
PROP BUILD ENV SETBACK
60.00
Watermeter inside exist boundary peg approx 1.0m
10.00 TBM DATUM
LOT 154
LOT 329
W/M
80.38
80.99
66.12
+ 11.42
+ 8.62
54.90
165.45
10.00
3.00
16.00
9.00
28.0m
PROPOSED MODIFIED BUILD ENVELOPE
PROPOSED SHED
72.00
(10.80 TBC)
71.00
70.00
69.00
TOB
"71.5" TBC
(10.30 TBC)
BOB "71" TBC
(9.80 TBC)
FFL 70.55 / RL 9.35
70.5 FGL
(9.30 TBC)
10.74
10.60
9.72
9.37
MODIFIED BUILDING ENVELOPE 2276.12 m²
28.0m x 81.29m
SHED Preferred Floorplan
16.00 x 16.29 / 260m²
10.55
8.00
60.00
70.5 FGL
(9.30 TBC)
HOUSE Preferred Floorplan
Located on Build Envelope
as supplied by owner
FFL 70.60 / RL 9.40
APPROVED BUILDING ENVELOPE
60.0 x 35.0
2100m²
35.00
6.80
20.00
10.00
5.25
PWR
FEB
Power Dome
6.00
LOT 329
LOT 328
Culvert
CULVERT Gravel crossover
ENTRY STATEMENT RETAINING WALL AND ENTRY DRIVEWAY WINGS ON FRONT BOUNDARY
Gate/s
FENCE 1.20h Ringlock fence behind
82.56
Exist Gate
WESTLAKE PLACE
TOW "+ 1.20h" ANGLTBD / follows road grade SMOOTH TOPPED "Blocks not stepped"
53.32
CENTRE OF EXIST FARM GATE TO CENTRE OF PROPOSED NEW CROSSOVER / ENTRY
6.00
9.36
12.50
19.99
Unconfirmed

SHIRE OF
Chapman Valley
love the rural life!

SHIRE OF CHAPMAN VALLEY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity		2
Statement of Financial Position		3
Note 1	Basis of Preparation	4
Note 2	Net Current Assets Information	5
Note 3	Explanation of Material Variances	6

Unconfirmed

SHIRE OF CHAPMAN VALLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		3,569,343	3,563,843	**3,563,843**	0	0.00%	
Rates excluding general rates		265,000	265,000	**265,000**	0	0.00%	
Grants, subsidies and contributions		945,210	416,970	**495,003**	78,033	18.71%	▲
Fees and charges		510,215	307,464	**325,561**	18,097	5.89%	
Interest revenue		60,485	15,483	**28,881**	13,398	86.53%	▲
Other revenue		21,125	5,534	**6,561**	1,027	18.56%	
Profit on asset disposals		72,155	0	**0**	0	0.00%	
		5,443,533	**4,574,294**	4,684,849	**110,555**	2.42%	
Expenditure from operating activities							
Employee costs		(2,997,956)	(467,243)	**(607,604)**	(140,361)	(30.04%)	▼
Materials and contracts		(3,483,151)	(628,051)	**(674,530)**	(46,479)	(7.40%)	
Utility charges		(63,254)	(14,893)	**(6,292)**	8,601	57.75%	
Depreciation		(6,938,901)	(1,734,729)	**(1,774,098)**	(39,369)	(2.27%)	
Finance costs		(23,708)	(507)	**706**	1,213	239.25%	
Insurance		(251,791)	(125,467)	**(109,327)**	16,140	12.86%	▲
Other expenditure		(184,423)	(2,000)	**(499)**	1,501	75.05%	
Loss on asset disposals		(53,492)	0	**0**	0	0.00%	
		(13,996,676)	**(2,972,890)**	(3,171,644)	**(198,754)**	(6.69%)	
Non cash amounts excluded from operating activities	2(c)	6,825,238	1,734,729	**1,774,098**	39,369	2.27%	
Amount attributable to operating activities		**(1,727,905)**	**3,336,133**	3,287,303	**(48,830)**	(1.46%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		4,641,117	240,000	**64,832**	(175,168)	(72.99%)	▼
Proceeds from disposal of assets		369,100	0	**0**	0	0.00%	
		5,010,217	**240,000**	64,832	**(175,168)**	(72.99%)	
Outflows from investing activities							
Payments for property, plant and equipment		(4,145,050)	(647,000)	**(32,776)**	614,224	94.93%	▲
Payments for construction of infrastructure		(2,158,661)	(112,471)	**(64,832)**	47,639	42.36%	▲
		(6,303,711)	**(759,471)**	**(97,608)**	**661,863**	87.15%	
Amount attributable to investing activities		**(1,293,494)**	**(519,471)**	**(32,776)**	**486,695**	93.69%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings		1,100,000	0	**0**	0	0.00%	
Transfer from reserves		396,000	109,000	**0**	(109,000)	(100.00%)	▼
		1,496,000	**109,000**	**0**	**(109,000)**	(100.00%)	
Outflows from financing activities							
Payments for principal portion of lease liabilities		(8,301)	(2,076)	**(2,163)**	(87)	(4.19%)	
Repayment of borrowings		(105,241)	0	**0**	0	0.00%	
Transfer to reserves		(55,980)	(2,244)	**(3,303)**	(1,059)	(47.19%)	
		(169,522)	**(4,320)**	**(5,466)**	**(1,146)**	(26.53%)	
Amount attributable to financing activities		**1,326,478**	**104,680**	**(5,466)**	**(110,146)**	(105.22%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	1,694,921	1,694,921	**1,672,616**	(22,305)	(1.32%)	
Amount attributable to operating activities		(1,727,905)	3,336,133	**3,287,303**	(48,830)	(1.46%)	
Amount attributable to investing activities		(1,293,494)	(519,471)	**(32,776)**	486,695	93.69%	▲
Amount attributable to financing activities		1,326,478	104,680	**(5,466)**	(110,146)	(105.22%)	▼
Surplus or deficit after imposition of general rates		**0**	**4,616,263**	4,921,677	**305,414**	6.62%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Actual 30 June 2026	Actual as at 30 September 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	4,652,167	7,035,004
Trade and other receivables	312,289	1,414,048
Inventories	3,564	7,848
Other assets	78,787	10,681
TOTAL CURRENT ASSETS	5,046,807	8,467,581
NON-CURRENT ASSETS		
Trade and other receivables	8,342	8,342
Other financial assets	116,383	116,383
Property, plant and equipment	25,800,451	25,511,865
Infrastructure	178,232,075	176,748,605
Right-of-use assets	16,137	14,095
TOTAL NON-CURRENT ASSETS	204,173,388	202,399,290
TOTAL ASSETS	209,220,195	210,866,871
CURRENT LIABILITIES		
Trade and other payables	559,297	229,176
Other liabilities	1,385,053	1,883,584
Lease liabilities	8,738	8,738
Borrowings	105,241	105,241
Employee related provisions	536,299	536,299
TOTAL CURRENT LIABILITIES	2,594,628	2,763,038
NON-CURRENT LIABILITIES		
Other liabilities	431,317	431,317
Lease liabilities	8,965	8,965
Borrowings	375,373	375,373
Employee related provisions	55,052	55,052
TOTAL NON-CURRENT LIABILITIES	870,707	870,707
TOTAL LIABILITIES	3,465,335	3,633,745
NET ASSETS	**205,754,860**	**207,233,126**
EQUITY		
Retained surplus	20,534,699	22,009,662
Reserve accounts	1,429,841	1,433,144
Revaluation surplus	183,790,320	183,790,320
TOTAL EQUITY	**205,754,860**	**207,233,126**

This statement is to be read in conjunction with the accompanying notes.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 30 September 2026

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

Unconfirmed

SHIRE OF CHAPMAN VALLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 30 September 2026
Current assets		$	$	$
Cash and cash equivalents		4,652,167	4,652,167	7,035,004
Trade and other receivables		312,288	312,289	1,414,048
Inventories		3,564	3,564	7,848
Other assets		55,681	78,787	10,681
		5,023,700	5,046,807	8,467,581
Less: current liabilities				
Trade and other payables		(513,885)	(559,297)	(229,176)
Other liabilities		(1,385,053)	(1,385,053)	(1,883,584)
Lease liabilities		(8,301)	(8,738)	(8,738)
Borrowings		(105,241)	(105,241)	(105,241)
Employee related provisions		(550,000)	(536,299)	(536,299)
		(2,562,480)	(2,594,628)	(2,763,038)
Net current assets		2,461,220	2,452,179	5,704,543
Less: Total adjustments to net current assets	2(b)	(766,299)	(779,563)	(782,866)
Closing funding surplus / (deficit)		**1,694,921**	**1,672,616**	**4,921,677**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(1,429,841)	(1,429,841)	(1,433,144)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		8,301	8,738	8,738
- Current portion of borrowings		105,241	105,241	105,241
- Current portion of employee benefit provision held in reserve		172,356	172,617	172,617
- Current portion of employee benefit provision held in muni		377,644	363,682	363,682
Total adjustments to net current assets	2(a)	**(766,299)**	**(779,563)**	**(782,866)**

(c) Non-cash amounts excluded from operating activities

		Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 30 September 2026	YTD Actual 30 September 2026
		$	$	$
Adjustments to operating activities				
Less: Profit on asset disposals		(72,155)	0	0
Add: Loss on asset disposals		53,492	0	0
Add: Depreciation		6,938,901	1,734,729	1,774,098
Movement in current employee provisions associated with restricted cash	12	(100,000)	0	0
Non-cash movements in non-current assets and liabilities:				
- Employee provisions	12	5,000	0	0
Total non-cash amounts excluded from operating activities		**6,825,238**	**1,734,729**	**1,774,098**

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2026-27 year is $10,000 and 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions Timing of various community grant funding payments.	78,033	18.71% Timing	▲
Interest revenue Timing of rates interest revenue.	13,398	86.53% Timing	▲
Expenditure from operating activities			
Employee costs Timing of employee wages and benefit payments.	(140,361)	(30.04%) Timing	▼
Insurance Timing of first insurance premium payment for the year.	16,140	12.86% Timing	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions Timing of budgeted road capital expenditure, grant funding not recognised as income until requirements are met.	(175,168)	(72.99%) Timing	▼
Outflows from investing activities			
Payments for property, plant and equipment Timing of payments for property expenditure. (Disaster Recovery Centre)	614,224	94.93% Timing	▲
Payments for construction of infrastructure Timing of road infrastrucure program.	47,639	42.36% Timing	▲
Inflows from financing activities			
Transfer from reserves Timing of budgeted reserver transfer and actual transfers made during the year.	(109,000)	(100.00%) Timing	▼
Surplus or deficit at the start of the financial year Variance between budgeted surplus/deficit figures for EOY 25/26 and actuals.	(22,305)	(1.32%) Permanent	▲

Unconfirmed

SHIRE OF CHAPMAN VALLEY

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key Information	1
2	Key Information - Graphical	2
3	Cash and Financial Assets	3
4	Reserve Accounts	4
5	Capital Acquisitions	5
6	Disposal of Assets	7
7	Receivables	8
8	Other Current Assets	9
9	Payables	10
10	Borrowings	11
11	Lease Liabilities	12
12	Other Current Liabilities	13
13	Grants, Subsidies and Contributions	14
14	Capital Grants, Subsidies and Contributions	15
15	Trust Fund	16

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$1.69 M	$1.69 M	$1.67 M	($0.02 M)
Closing	$0.00 M	$4.62 M	$4.92 M	$0.31 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$7.04 M	% of total
Unrestricted Cash	$5.60 M	79.6%
Restricted Cash	$1.43 M	20.4%

Refer to 3 - Cash and Financial Assets

Payables

	$0.23 M	% Outstanding
Trade Payables	$0.09 M	
0 to 30 Days		99.7%
Over 30 Days		0.3%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables

	$0.04 M	% Collected
Rates Receivable	$1.38 M	68.5%
Trade Receivable	$0.04 M	% Outstanding
Over 30 Days		14.1%
Over 90 Days		10.3%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($1.73 M)	$3.34 M	$3.29 M	($0.05 M)

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$3.56 M	% Variance
YTD Budget	$3.56 M	0.0%

Grants and Contributions

YTD Actual	$0.50 M	% Variance
YTD Budget	$0.42 M	18.7%

Refer to 13 - Grants and Contributions

Fees and Charges

YTD Actual	$0.33 M	% Variance
YTD Budget	$0.31 M	5.9%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($1.29 M)	($0.52 M)	($0.03 M)	$0.49 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.00 M	%
Adopted Budget	$0.37 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition

YTD Actual	$0.06 M	% Spent
Adopted Budget	$2.16 M	(97.0%)

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	$0.06 M	% Received
Adopted Budget	$4.64 M	(98.6%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$1.33 M	$0.10 M	($0.01 M)	($0.11 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.00 M
Interest expense	$0.00 M
Principal due	$0.48 M

Refer to 10 - Borrowings

Reserves

Reserves balance	$1.43 M
Net Movement	$0.00 M

Refer to 4 - Cash Reserves

Lease Liability

Principal repayments	($0.00 M)
Interest expense	($0.00 M)
Principal due	$0.02 M

Refer to Note 11 - Lease Liabilites

This information is to be read in conjunction with the accompanying Financial Statements and notes.

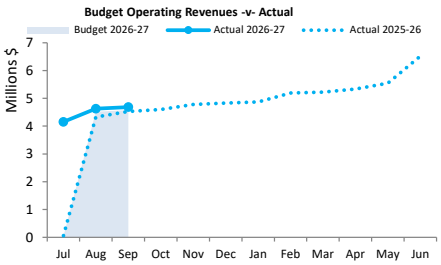
Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

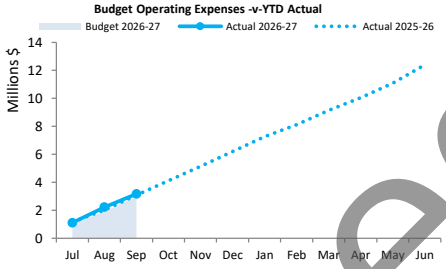
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

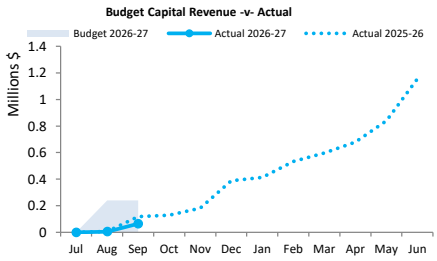


OPERATING EXPENSES

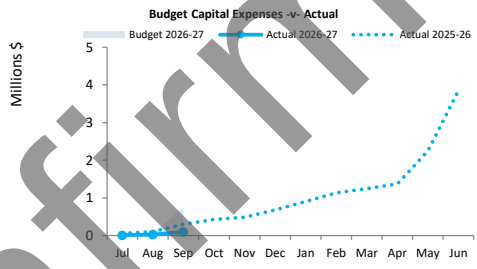


INVESTING ACTIVITIES

CAPITAL REVENUE

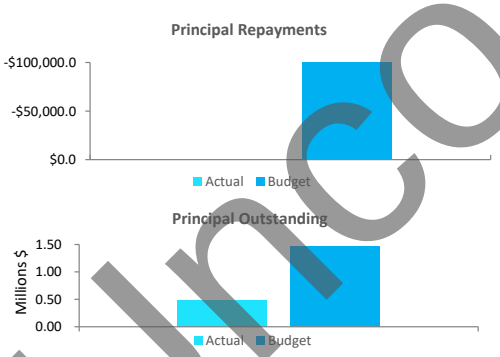


CAPITAL EXPENSES

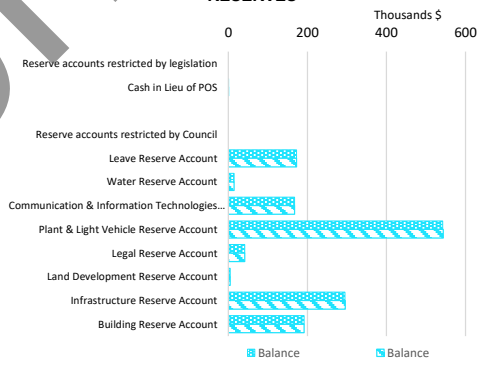


FINANCING ACTIVITIES

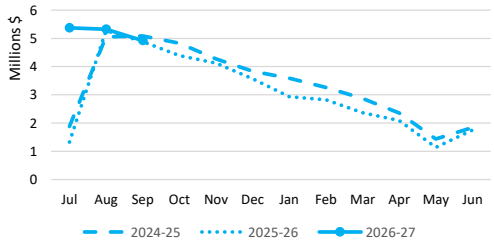
BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution
		$	$	$	$	
Cash on hand	Cash and cash equivalents	700	0	700		
Municipal Account	Cash and cash equivalents	3,875,697	0	3,875,697		Westpac Banking Corporation
Municipal Investment Account	Cash and cash equivalents	1,725,463	0	1,725,463		Westpac Banking Corporation
Trust Account	Cash and cash equivalents	0	0	0	8,615	Westpac Banking Corporation
Leave Reserve	Cash and cash equivalents	0	172,617	172,617		Westpac Banking Corporation
Water Reserve	Cash and cash equivalents	0	14,823	14,823		Westpac Banking Corporation
Communication & Information Technologies Reserve	Cash and cash equivalents	0	167,532	167,532		Westpac Banking Corporation
Plant & Light Vehicle Reserve	Cash and cash equivalents	0	543,564	543,564		Westpac Banking Corporation
Legal Reserve	Cash and cash equivalents	0	41,662	41,662		Westpac Banking Corporation
Land Development Reserve	Cash and cash equivalents	0	4,971	4,971		Westpac Banking Corporation
Infrastructure Reserve	Cash and cash equivalents	0	295,786	295,786		Westpac Banking Corporation
Building Reserve	Cash and cash equivalents	0	191,872	191,872		Westpac Banking Corporation
Cash in Lieu of POS Reserve	Cash and cash equivalents	0	317	317		Westpac Banking Corporation
Total		**5,601,860**	**1,433,144**	**7,035,004**	**8,615**	
Comprising						
Cash and cash equivalents		5,601,860	1,433,144	7,035,004	8,615	
		5,601,860	**1,433,144**	**7,035,004**	**8,615**	

KEY INFORMATION

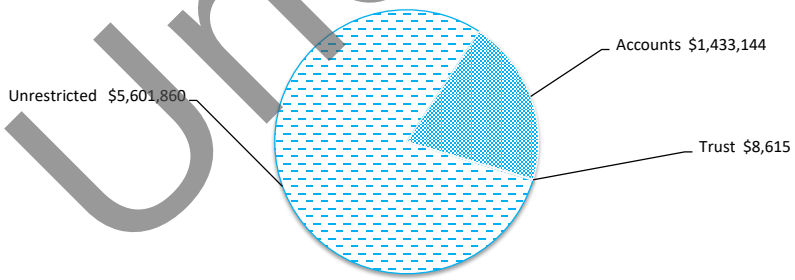
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

4 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by legislation								
Cash in Lieu of POS	317	0	0	317	317	0	0	317
Reserve accounts restricted by Council								
Leave Reserve Account	172,356	48,000	0	220,356	172,356	261	0	172,617
Water Reserve Account	14,806	80	0	14,886	14,806	17	0	14,823
Communication & Information Technologies Rese	167,279	400	(65,000)	102,679	167,279	253	0	167,532
Plant & Light Vehicle Reserve Account	541,991	4,000	(120,000)	425,991	541,991	1,573	0	543,564
Legal Reserve Account	41,615	250	0	41,865	41,615	47	0	41,662
Land Development Reserve Account	4,965	250	0	5,215	4,965	6	0	4,971
Infrastructure Reserve Account	294,930	2,000	(102,000)	194,930	294,930	856	0	295,786
Building Reserve Account	191,582	1,000	(109,000)	83,582	191,582	290	0	191,872
	1,429,841	**55,980**	**(396,000)**	**1,089,821**	**1,429,841**	**3,303**	**0**	**1,433,144**

Unconfirmed

SHIRE OF CHAPMAN VALLEY **INVESTING ACTIVITIES**
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings - specialised	3,087,550	17,000	32,776	15,776
Plant and equipment	1,018,000	630,000	0	(630,000)
Tools and equipment	39,500	0	0	0
Acquisition of property, plant and equipment	**4,145,050**	**647,000**	**32,776**	**(614,224)**
Infrastructure - roads	2,158,661	112,471	64,832	(47,639)
Acquisition of infrastructure	**2,158,661**	**112,471**	**64,832**	**(47,639)**
Total of PPE and Infrastructure.	**6,303,711**	**759,471**	**97,608**	**(661,863)**
Total capital acquisitions	**6,303,711**	**759,471**	**97,608**	**(661,863)**
Capital Acquisitions Funded By:				
Capital grants and contributions	4,641,117	240,000	64,832	(175,168)
Borrowings	1,100,000	0	0	0
Other (disposals & C/Fwd)	369,100	0	0	0
Reserve accounts				
Communication & Information Technologies Reserve Accc	65,000	0	0	0
Plant & Light Vehicle Reserve Account	120,000	0	0	0
Infrastructure Reserve Account	102,000	0	0	0
Building Reserve Account	109,000	109,000	0	(109,000)
Contribution - operations	(202,506)	410,471	32,776	(377,695)
Capital funding total	**6,303,711**	**759,471**	**97,608**	**(661,863)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Unconfirmed

SHIRE OF CHAPMAN VALLEY **INVESTING ACTIVITIES**
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Ledger/Job	Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
0564	Gazebo Tables BHP, Planted Box Nabawa & Disability Access	20,000	0	0	(20,000)
2644/1038	Nanson Showgrounds Capital Renewal	20,000	0	0	(20,000)
2644/1072	Bill Hemsley Park Precinct	47,550	0	0	(47,550)
2644/1081	Disaster Recovery Centre Nabawa	2,875,000	0	32,776	(2,842,224)
2834/1005	Nabawa Oval	5,000	5,000	0	(5,000)
3264	Nabawa Works Depot Construction	120,000	12,000	0	(120,000)
1884	Nabawa Transfer Station - Bin Lifter	8,000	0	0	(8,000)
3554*	Plant Replacement Schedule	980,000	600,000	0	(980,000)
0584	Computer Hardware & Equipment	30,000	30,000	0	(30,000)
3584	Hydraulic Hammer & Grader Fittings	26,500	0	0	(26,500)
7574	Roadworks Traffic Counters	13,000	0	0	(13,000)
3114/C01	Durawah Road	514,845	24,192	0	(514,845)
3114/C130	Chapman Valley Road	983,027	0	0	(983,027)
3114/C16	East Nabawa Road	148,001	0	0	(148,001)
3114/C82	Nabawa Yetna Road	512,788	88,279	64,832	(447,956)
		6,303,711	**759,471**	**97,608**	**(6,206,103)**

***Plant Replacement Schedule - Breakdown**

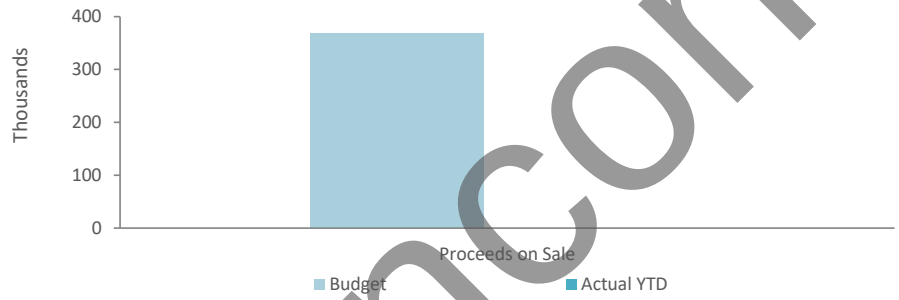
Asset Code	Plant Description	Status	Budget	Actual	Variance (Under)/Over
			$	$	$
TBC	Construction Grader	Not Started	600,000	0	(600,000)
TBC	Mower to be determined based on "Fit for Purpose"	Not Started	25,000	0	(25,000)
TBC	Mower to be determined based on "Fit for Purpose"	Not Started	30,000	0	(30,000)
TBC	Utility, Toyota Hilux 4x4 Workmate (Ranger)	Not Started	45,500	0	(45,500)
TBC	Utility, Toyota Hilux 4x4 Workmate (Ranger)	Not Started	45,500	0	(45,500)
TBC	Toyota Hilux SR5 (Manager Works & Svce)	Not Started	66,000	0	(66,000)
TBC	Toyota Landcruiser GXL CEO - Landcruiser 300	Not Started	113,000	0	(113,000)
TBC	Utility, Toyota Hilux 4x4	Not Started	55,000	0	(55,000)
			980,000	**0**	**(980,000)**

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
PE26	2019 120M Caterpillar Grader	168,924	120,000	0	(48,924)	0	0	0	0
PE32	2021 Bushranger Spartan SRT Lawn Mower	7,726	6,500	0	(1,226)	0	0	0	0
PE9	2015 Hustler RO Mower	1,630	2,600	970	0	0	0	0	0
MV19	Toyota Hilux 4x4 Workmate (Ranger)	3,000	15,000	12,000	0	0	0	0	0
MV26	2020 Mitsubishi Triton GLX 4x4 (Ranger)	14,691	25,000	10,309	0	0	0	0	0
MV45	Toyota Hilux SR5 (2025) (Manager Works & Svce)	58,342	55,000	0	(3,342)	0	0	0	0
MV47	Toyota Landcruiser GXL (2025) CEO	91,124	105,000	13,876	0	0	0	0	0
MV36	2023 Ford Ranger XLT 4x4 (Building Surveyor)	5,000	40,000	35,000	0	0	0	0	0
		350,437	**369,100**	**72,155**	**(53,492)**	**0**	**0**	**0**	**0**



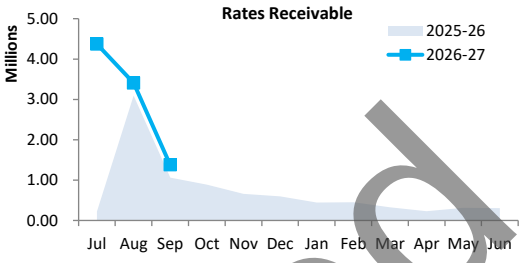
Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2026	30 Sep 2026
	$	$
Opening arrears previous year	227,287	304,120
Levied this year	3,846,153	4,074,498
Less - collections to date	(3,769,320)	(3,000,071)
Net rates collectable	**304,120**	**1,378,547**
% Collected	92.5%	68.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(335)	4,393	55	121	485	4,719
Percentage	(7.1%)	93.1%	1.2%	2.6%	10.3%	
Balance per trial balance						
Trade receivables						4,719
GST receivable						30,782
Total receivables general outstanding						**35,501**

Amounts shown above include GST (where applicable)

KEY INFORMATION

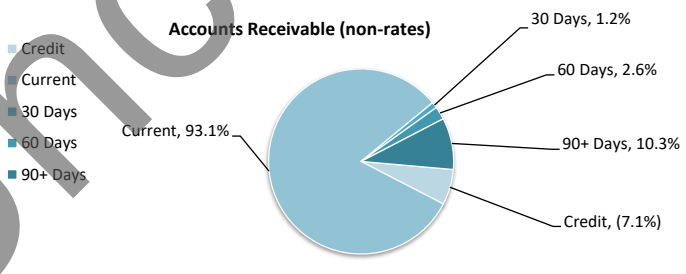
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	$	$	$	$
Inventory				
Inventories - Diesel fuel	3,564	7,897	(3,613)	7,848
Other assets				
Prepayments	78,787	0	(68,106)	10,681
Total other current assets	**82,351**	**7,897**	**(71,719)**	**18,529**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

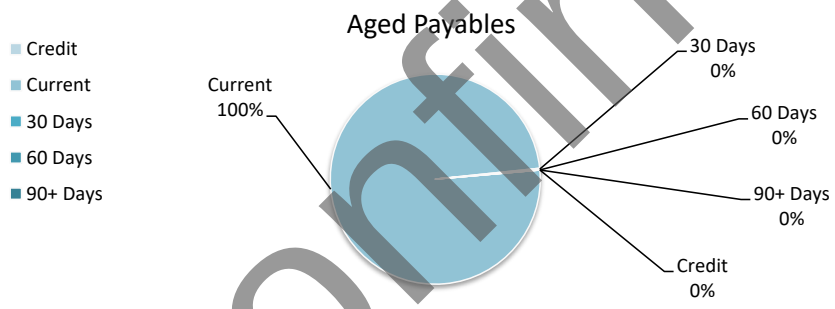
OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	87,287	229	0	5	87,521
Percentage	0.0%	99.7%	0.3%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						87,521
ATO liabilities						43,863
Receipts in advance						42,184
Bonds and deposits held						55,608
Total payables general outstanding						**229,176**

Amounts shown above include GST (where applicable)

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2026	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Depot Building	99	223,488	0	0	0	(23,411)	223,488	200,077 ***	393	(10,735)
Road Plant Capital	100	257,126	0	0	0	(81,830)	257,126	175,296 ***	423	(10,932)
Disaster Recovery Centre	101	0	0	500,000	0	0	0	500,000	0	0
Road Plant Capital	102	0	0	600,000	0	0	0	600,000	0	0
Total		**480,614**	**0**	**1,100,000**	**0**	**(105,241)**	**480,614**	**1,475,373 *****	**816**	**(21,667)**
Current borrowings		105,241					105,241			
Non-current borrowings		375,373					375,373			
		480,614					**480,614**			

All debenture repayments were financed by general purpose revenue.

New borrowings 2026-27

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$	$				$	%	$	$	$
Disaster Recovery Centre	0	500,000	WATC	Fixed Rate	10	129,715	4.61	0	0	0
Road Plant Capital	0	600,000	WATC	Fixed Rate	5	68,830	4.61	0	0	0
	0	**1,100,000**				**198,545**		**0**	**0**	**0**

KEY INFORMATION
The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Note: Reversal of accured interest has been reversed from prior year. Once next loan payment processed this figure will return to negative value

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Lease No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Nabawa Fuel Station	LE01	17,703	0	0	(2,163)	(8,301)	15,540	9,402	(110)	(790)
Total		**17,703**	**0**	**0**	**(2,163)**	**(8,301)**	**15,540**	**9,402**	**(110)**	**(790)**
Current lease liabilities		8,738					8,738			
Non-current lease liabilities		8,965					8,965			
		17,703					**17,703**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION
At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2026
		$	$	$	$	$
Other liabilities						
Grants/contributions liability		1,385,053	0	1,058,366	(559,835)	1,883,584
Total other liabilities		1,385,053	0	1,058,366	(559,835)	1,883,584
Employee Related Provisions						
Provision for annual leave		296,747	0	0	0	296,747
Provision for long service leave		239,552	0	0	0	239,552
Total Provisions		536,299	0	0	0	536,299
Total other current liabilities		**1,921,352**	**0**	**1,058,366**	**(559,835)**	**2,419,883**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
#0233 - Financial Assistance Grants (Local Road Funding)	0	27,836	(27,836)	0	0	167,050	41,762	27,836
#0253 - Financial Assistance Grants (General Purpose)	0	17,747	(17,747)	0	0	62,047	15,512	17,747
#0733 - DFES Grant Income	0	21,436	(21,436)	0	0	43,500	10,875	21,436
#2463 - Lottery West Grant Income	0	14,000	(14,000)	0	0	0	0	14,000
#3103 - DFES Community Benefit Fund	41,842	0	(41,842)	0	0	0	0	41,842
#3103 - Backroads Gravel Bike Race	0	30,000	(30,000)	0	0	30,000	0	30,000
#3143 - Mainroads WA Direct Grant	0	209,755	(209,755)	0	0	209,755	209,755	209,755
#3163 - Regional Road Funding	0	120,000	(120,000)	0		300,000	120,000	120,000
	41,842	**440,774**	**(482,616)**	**0**	**0**	**812,352**	**397,904**	**482,616**
Contributions								
#0061 - Ex Gratia Rates	0	0	0	0	0	10,900	10,900	0
#0343 - Developer Contributions	0	0	0	0	0	17,000	0	0
#2933 - Reimbursements & Sundry Income (Environment)	0	0	0	0	0	1,500	0	0
#3393 - Hudson Resources Contribution	0	0	0	0	0	19,000	0	0
#4513 - Diesel Fuel Rebate	0	9,046	(9,046)	0	0	49,000	8,166	9,046
#4613 - Reimbursement of Insurance Claims (WC)	0	0	0	0	0	30,458	0	0
#5043 - Reimbursement of Insurance Claims	0	3,341	(3,341)	0	0	5,000	0	3,341
	0	**12,387**	**(12,387)**	**0**	**0**	**132,858**	**19,066**	**12,387**
TOTALS	**41,842**	**453,161**	**(495,003)**	**0**	**0**	**945,210**	**416,970**	**495,003**

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
#3173 - Regional Road Funding	393,211	279,467	(64,832)	607,846	607,846	698,667	240,000	64,832
#3185 - MR WA Special Project Grant	0	0	0	0	0	983,027	0	0
#3193 - Roads to Recovery Funding	0	0	0	0	0	584,423	0	0
#3423 - DFES Local Government Resilience Fund	500,000	0	0	500,000	500,000	500,000	0	0
#3423 - DFES Disaster Ready Fund	450,000	0	0	450,000	450,000	900,000	0	0
#3423 - Recovery Centre Grant Funding (Pending)	0	325,738	0	325,738	0	975,000	0	0
	1,343,211	**605,205**	**(64,832)**	**1,883,584**	**1,557,846**	**4,641,117**	**240,000**	**64,832**

Unconfirmed

SHIRE OF CHAPMAN VALLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 30 September 2026
	$	$	$	$
CTF Levies	2,677	1,596	(1,458)	**2,815**
Building Commission Levies	6,274	9,070	(9,963)	**5,381**
Unclaimed Monies	419	0	0	**419**
	9,370	**10,666**	**(11,421)**	**8,615**

Unconfirmed

List of Accounts Paid - September 2026				
Chq/EFT	Date	Name	Description	Amount
EFT31753	02/09/2026	Isabella Main	Community Enhancement, Donations and Sponsorships	-$ 500.00
EFT31754	02/09/2026	JA Diesel Pty Ltd	P92 - Parts & Repairs; P72; P2570; P88; P46 - Repairs; P104; P88 - Service	-$ 6,398.53
EFT31755	02/09/2026	ML Communications	P113 - Parts; DEP1 - Ethernet adaptor for Starlink	-$ 1,013.65
EFT31756	02/09/2026	Miralec	Supply and install replacement lights at Nanson Museum	-$ 697.95
EFT31757	02/09/2026	Read, Andrew tas Perth Metal Art	Signs for Naraling Heritage Trail	-$ 3,844.00
EFT31759	02/09/2026	Westpac Geraldton	Credit Card Transactions: OUTDOOR 4WD Geraldton - 4WD Supa Centre - Materials for Naraling Hall, Battery, Battery Box, Leads, Solar Panel Mounting Brackets, Solar Regulator and Camp Lighting Wiring Kit; Wonda Bake Bakery & Cafe - Refreshments for Staff Meeting; Skeetas Restaurant Bar - Meeting with DFES, CEO Northampton and CEO Shire of Chapman Valley including Mastercard Surcharge; EPOS Systems Pty Ltd - Monthly Support License Fee for EFTPOS machine at the Nabawa Refuse Site - Standard Support License, Loyalty, Bulk Import; Printix - Business Plan - Monthly Subscription for cloud-based print management solution; Master Lock - Monthly Configurable Temp Code Subscription for Bill Hemsley Park Community Centre; Glenfield IGA - Refreshments for meeting at Bill Hemsley Park Community Centre; Westpac - Card Fees; Harvey Norman Computers - Techgerald Pty Ltd - Keypad and mouse for DCEO, Westpac - Card Fee	-$ 923.21
EFT31760	09/09/2026	JA Diesel Pty Ltd	P88; P96; P67; P73; P46; P105; P85 - Repairs; P72; P102; P104; P120; P7725; P111; P86; P63; P74; P2570 - Service; P85 - Service and repairs	-$ 8,495.02
EFT31761	09/09/2026	MOD Designs	Contract Cleaning various buildings	-$ 4,460.00
EFT31762	09/09/2026	Paywise Pty Ltd	Employee Novated Lease Arrangements	-$ 1,242.54
EFT31763	09/09/2026	Peak Consultants Pty Ltd	Preparation and Lodgement of Increased Western Power Upgrade; Revised Design and Tender Documentation - Electrical and Mechanical	-$ 5,863.00
EFT31764	09/09/2026	Pest A Kill WA	Annual termite inspection all Shire Facilities; External building perimeter ant treatment at Administration Office; Ant treatment at Nanson Showgrounds	-$ 2,438.00
EFT31765	09/09/2026	Refuel Australia	Purchase of fuel for Shire Operations	-$ 52,786.95
EFT31766	09/09/2026	Team Global Express Pty Ltd	Freight	-$ 55.33
EFT31767	09/09/2026	The Library Board of Western Australia	Better Beginnings Packs	-$ 77.25
EFT31768	09/09/2026	The Trustee for The CreativeIQ Trust tas BlueSalt Consulting	Completion - Business Case: Nabawa Community & Recreation Precinct	-$ 4,136.00
EFT31769	09/09/2026	Whip-Smart Co Pty Ltd	Employee Novated Lease Arrangements	-$ 820.13
EFT31770	09/09/2026	Woolworths Group	Meetings and refreshments	-$ 57.05
EFT31774	16/09/2026	City of Greater Geraldton	Transfer station disposal charges Meru	-$ 7,346.00
EFT31775	16/09/2026	Synergy	Electricity charges	-$ 1,387.46
EFT31776	16/09/2026	Chapman Valley Junior Football Club	Bond Venue Hire Refund	-$ 550.00
EFT31777	16/09/2026	Stafford John Stanley Horobin	Bond Refund for Cat Trap	-$ 60.00
EFT31778	16/09/2026	AFGRI	P57; P105 - Parts	-$ 1,746.46
EFT31779	16/09/2026	Australia Post	Postage Expenses	-$ 3,101.69
EFT31780	16/09/2026	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Ablution paper for Coronation Beach and Fig Tree Campgrounds	-$ 245.45
EFT31781	16/09/2026	BOC Limited	DEP1 - Welding Gas	-$ 1,122.85
EFT31782	16/09/2026	Bunnings Group Limited	Materials for repairs at Nanson Showgrounds; Gas exchanges for BBQs at Bill Hemsley Park Community Centre; Materials to upgrade disabled access shower at Nanson Showgrounds; Materials to repair deck at Bill Hemsley Park Community Centre	-$ 1,219.86
EFT31783	16/09/2026	CJD Equipment Pty Ltd	P85 - Parts	-$ 66.25
EFT31784	16/09/2026	Cleanaway Co Pty Ltd (Commercial)	Commercial Waste Clearance	-$ 6,292.18
EFT31785	16/09/2026	Cleanaway Co Pty Ltd (Domestic)	Domestic Waste Clearances	-$ 10,014.05
EFT31786	16/09/2026	Construction Hydraulic Design Pty Ltd	Completion of Hydraulic design & documentation for Changeroom Upgrade at Nabawa Oval	-$ 6,380.00
EFT31787	16/09/2026	Crest Integrations Pty Ltd tas IQTech Solutions	Printing charges	-$ 1,301.67
EFT31788	16/09/2026	Geraldton Ag Services	P104; P999 - Parts; Tools & Consumables - Infrared temperature gauge	-$ 319.18
EFT31789	16/09/2026	Glenfield Fresh IGA	Staff amenities & janitorial supplies; Meetings and refreshments	-$ 145.31
EFT31790	16/09/2026	Great Northern Rural Services	Fertiliser - Nabawa Oval	-$ 6,600.00
EFT31791	16/09/2026	Integrated ICT	Starlink Data Plan	-$ 188.65
EFT31792	16/09/2026	Ivey Contracting	M144 - Lacey Road - Clear Shoulders and road maintenance	-$ 847.00
EFT31793	16/09/2026	JA Diesel Pty Ltd	P46; P105; P119 - Repairs; P105 - Parts and repairs	-$ 5,224.65
EFT31794	16/09/2026	Logic IT Solutions Pty Ltd	CCTV Network Management	-$ 627.00
EFT31795	16/09/2026	M2 Technology Group	M2 On Hold Agreement	-$ 231.00
EFT31796	16/09/2026	MOD Designs	Contract Gardening services	-$ 4,170.00
EFT31797	16/09/2026	MaxiPARTS Operations Pty Ltd	P999; P104 - Parts	-$ 1,682.62
EFT31798	16/09/2026	Midwest Auto Group	P99 - Service	-$ 820.00
EFT31799	16/09/2026	Mitchell & Brown	Cabling for Office	-$ 458.20
EFT31800	16/09/2026	NAPA - Covs Parts Pty Ltd	P2570 - Parts	-$ 432.30
EFT31801	16/09/2026	Patience Bulk Haulage Pty Ltd	RC19 - Balla Whelarra Road; RV01 - Various Roads; C82 - Nabawa Yetna Road - Screen gravel	-$ 99,649.00

Unconfirmed

List of Accounts Paid - September 2026				
Chq/EFT	Date	Name	Description	Amount
EFT31802	16/09/2026	Paywise Pty Ltd	Employee Novated Lease Arrangements	-$ 1,242.54
EFT31803	16/09/2026	Pest A Kill WA	Annual Exterra Contract for Naraling Hall; Nanson Museum; Nabawa Recreation Centre	-$ 2,552.00
EFT31804	16/09/2026	Pirtek Geraldton	P120 - Parts	-$ 99.00
EFT31805	16/09/2026	Polstar Holdings Pty Ltd t/as Localworks Geraldton	Office stationery	-$ 732.15
EFT31806	16/09/2026	Reino International Pty Ltd	Monthly PEMS and Gateway Fees for Coronation Beach Ticket Machine	-$ 254.68
EFT31807	16/09/2026	Searange Holdings Pty Ltd	Fuel Bowser Lease - Refer Lease Agreement LE01	-$ 833.35
EFT31808	16/09/2026	Services Australia	Payroll deductions	-$ 81.87
EFT31809	16/09/2026	TKPH Pty Ltd t/as OTR Tyres	P71 - Tyres	-$ 1,440.00
EFT31810	16/09/2026	Team Global Express Pty Ltd	Freight	-$ 110.66
EFT31811	16/09/2026	TeletracNavman Australia	Teletrac Navman subscription for various vehicles	-$ 1,665.35
EFT31812	16/09/2026	The Event Team (WA) Pty Ltd	Backroads Gravel: fully funded by Department of Creative Industries, Tourism and Sport	-$ 33,000.00
EFT31813	16/09/2026	The Trustee for Devoncrest Unit Trust tas Jungles News & Lotto	Annual Newspaper	-$ 32.30
EFT31814	16/09/2026	The Trustee for KM & GL MAVER TRUST t/as GG Pumps and Electrical	P000 - Repairs	-$ 131.26
EFT31815	16/09/2026	The West Australian	Geraldton Guardian - Recruitment Advertising for Backhoe Operator	-$ 275.74
EFT31816	16/09/2026	Truck Centre (WA) Pty Ltd	P104 - Parts	-$ 841.50
EFT31817	16/09/2026	Western Australian Land Information Authority (Landgate)	UV and GRV Interim Valuations	-$ 96.60
EFT31818	16/09/2026	Western Australian Local Government Association (WALGA)	WALGA Local Government Convention	-$ 3,003.00
EFT31819	16/09/2026	Westrac Pty Ltd	Cutting Edges for graders; P88 - Parts	-$ 1,615.95
EFT31820	16/09/2026	Wilkin Pty Ltd tas Central Fumigation & Pest Management Services	Dolby Creek Reserve rabbit control programme	-$ 3,350.60
EFT31821	16/09/2026	Woodlake Holdings Pty Ltd t/as Geraldton Parts	P000 - Parts	-$ 236.78
EFT31822	18/09/2026	Australian Taxation Office	BAS AUG'26	-$ 49,802.00
EFT31823	30/09/2026	Synergy	Electricity charges	-$ 743.15
EFT31824	30/09/2026	Telstra Limited	Telephone Charges	-$ 926.24
EFT31825	30/09/2026	Water Corporation	Water charges	-$ 160.53
EFT31826	30/09/2026	Zac Farrow	Bond PO Box Keys Refund	-$ 63.00
EFT31827	30/09/2026	Access Software Australia Pty Ltd	Definitiv Payroll Software	-$ 1,586.20
EFT31828	30/09/2026	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Hand towel rolls and dispenser for Naraling Hall	-$ 165.60
EFT31829	30/09/2026	Bunnings Group Limited	Building materials for finishing at Naraling Hall	-$ 223.00
EFT31830	30/09/2026	Complete Office Supplies	Standing Order for Office Stationery	-$ 191.25
EFT31831	30/09/2026	Controlled Waste Holdings Pty Ltd tas Goldfields Controlled Waste	Pump out septic systems at Nanson Showgrounds	-$ 2,436.30
EFT31832	30/09/2026	G & KL WRIGHT PTY LTD tas Rip-It Security Shredding	Supply, collection, exchange and processing of secure document bin	-$ 78.00
EFT31833	30/09/2026	Glenfield Fresh IGA	Staff amenities and janitorial supplies; Water for the Chapman Valley Agricultural Show at Dining Hall at Nanson Showgrounds	-$ 129.50
EFT31834	30/09/2026	Greenfield Technical Service	RV01 - Various Roads - Prepare RRG submission	-$ 10,560.00
EFT31835	30/09/2026	Incite Security Pty Ltd	Quarterly Alarm Monitoring Fee	-$ 117.00
EFT31836	30/09/2026	JA Diesel Pty Ltd	P918; P46; P74; P918; P76; P105 - Repairs; P57 - Service; P75 - Parts and repairs	-$ 6,836.84
EFT31837	30/09/2026	Midwest Fire Protection Service- Deltazone	Six monthly fire extinguisher check	-$ 3,024.56
EFT31838	30/09/2026	Patience Sandland Pty Ltd	M34 - Coronation Beach Road - Supply yellow sand	-$ 1,014.00
EFT31839	30/09/2026	Paywise Pty Ltd	Employee Novated Lease Arrangements	-$ 1,242.54
EFT31840	30/09/2026	QHSE INTEGRATED SOLUTIONS PTY LTD t/as Skytrust Intelligence System	Skytrust Intelligence System Tier 2 - Core Monthly Subscription and Online Induction and Training	-$ 493.90
EFT31841	30/09/2026	Seek Ltd	Recruitment advertising	-$ 676.50
EFT31842	30/09/2026	Services Australia	Payroll deductions	-$ 138.60
EFT31843	30/09/2026	Southern Cross Broadband Pty Ltd	Wireless Internet Services at Nabawa Office, Library, Community Centre and Recreation Centre, Coronation Beach, Yuna Multipurpose Community Centre, Bill Hemsley Park Community Centre	-$ 825.00
EFT31844	30/09/2026	Sun City Plumbing	Backflow testing at Bill Hemsley Park Community Centre	-$ 220.00
EFT31845	30/09/2026	Team Global Express Pty Ltd	Freight	-$ 48.43
EFT31846	30/09/2026	TeletracNavman Australia	Teletrac Navman subscription for various vehicles; P999 - Satellite Coverage Charge	-$ 1,744.55
EFT31847	30/09/2026	The Trustee for SR Jones Family Trust tas Pemco Diesel	P70 - Parts and Repairs	-$ 1,269.51
EFT31848	30/09/2026	Thurkle's Earthmoving & Maintenance Pty Ltd	RC19 - Balla Whelarra Road; RV01 - Various Roads - Push gravel	-$ 39,600.00
EFT31849	30/09/2026	W & DJC Mincherton & Son	Rates refund	-$ 1,467.10
EFT31850	30/09/2026	Western Australian Land Information Authority (Landgate)	GRV Interim Valuation; Online Enquiries - Town Planning	-$ 592.50
EFT31851	30/09/2026	Western Australian Local Government Association (WALGA)	Annual Subscription	-$ 2,200.00
EFT31852	30/09/2026	Whip-Smart Co Pty Ltd	Employee Novated Lease Arrangements	-$ 820.13
DD19300.1	08/09/2026	Aware Super Pty Ltd	Superannuation contributions and payroll deductions	-$ 9,578.24
DD19300.2	08/09/2026	Rest Superannuation	Superannuation contributions and payroll deductions	-$ 924.47
DD19300.3	08/09/2026	Mercer Super Trust	Superannuation contributions and payroll deductions	-$ 577.68
DD19300.4	08/09/2026	Wealth Personal Superannuation and Pension Fund	Superannuation contributions and payroll deductions	-$ 1,085.13
DD19300.5	08/09/2026	OnePath Custodians Pty Limited	Superannuation contributions	-$ 416.82
DD19300.6	08/09/2026	Hostplus Superannuation	Superannuation contributions	-$ 350.43
DD19300.7	08/09/2026	Prime Super	Superannuation contributions	-$ 702.73
DD19300.8	08/09/2026	Cbus Superannuation	Superannuation contributions	-$ 416.29
DD19300.9	08/09/2026	ANZ Smart Choice Super	Superannuation contributions	-$ 394.02
DD19313.1	22/09/2026	Aware Super Pty Ltd	Superannuation contributions and payroll deductions	-$ 9,517.48
DD19313.2	22/09/2026	Rest Superannuation	Superannuation contributions and payroll deductions	-$ 939.78

Unconfirmed

List of Accounts Paid - September 2026				
Chq/EFT	Date	Name	Description	Amount
DD19313.3	22/09/2026	Mercer Super Trust	Superannuation contributions and payroll deductions	-$ 577.68
DD19313.4	22/09/2026	Wealth Personal Superannuation and Pension Fund	Superannuation contributions and payroll deductions	-$ 1,085.13
DD19313.5	22/09/2026	OnePath Custodians Pty Limited	Superannuation contributions	-$ 416.82
DD19313.6	22/09/2026	Hostplus Superannuation	Superannuation contributions	-$ 350.43
DD19313.7	22/09/2026	Prime Super	Superannuation contributions	-$ 702.73
DD19313.8	22/09/2026	Cbus Superannuation	Superannuation contributions	-$ 473.60
DD19313.9	22/09/2026	ANZ Smart Choice Super	Superannuation contributions	-$ 394.02
EFT31771	16/09/2026	Building and Construction Industry Training Fund	CTF Levies Forwarded	-$ 42.75
EFT31772	16/09/2026	Department Local Government, Industry Regulation and Safety (LGIRS)	Buildings Services Levies Forwarded	-$ 3,642.72
EFT31773	16/09/2026	Shire of Chapman Valley	CTF and Building Services Levies Commissions	-$ 48.25
			Total	**-$ 469,665.90**

Unconfirmed

List of Accounts Paid - September 2026					
Card Type	**Cardholder**	**Date**	**Name**	**Description**	**Amount**
Westpac Credit Card	Jamie Criddle	04/09/2026	GM Petro	93.21 Litres of Diesel at 2.59/L for CEO vehicle	$ 241.41
		09/09/2026	Spotlight	Materials for 100 Year Celebrations at Naraling Hall	$ 242.00
		09/09/2026	Staples Australia	Stationery for Nabawa Administration Office	$ 143.26
		09/09/2026	All Décor	Materials for 100 Year Celebrations at Naraling Hall	$ 20.00
		09/09/2026	IGA Glenfield	Refreshments for Bush Fire Brigade Meeting	$ 42.93
		10/09/2026	Bunnings	Materials for 100 Year Celebrations at Naraling Hall	$ 87.00
		16/09/2026	EPOS Systems	Bulk Import Fee for EFTPOS machine at the Nabawa Refuse Site	$ 106.70
		16/09/2026	EPOS Systems	Monthly Support License Fee for EFTPOS machine at the Nabawa Refuse Site	$ 53.90
		16/09/2026	EPOS Systems	Refuse Site Card Fee for EFTPOS machine at the Nabawa Refuse Site	$ 22.00
		17/09/2026	Highway Autobarn	Hire of trailer to transport signs for Naraling Heritage Trail	$ 350.00
		17/09/2026	Bunnings	Timber for signs for Naraling Heritage Trail	$ 927.68
		18/09/2026	Master Lock	Monthly Configurable Temp Code Subscription $US3.00	$ 4.34
		18/09/2026	Printix	Business Plan - Monthly Subscription for cloud-based print management solution $US39.71	$ 57.82
				Total CEO	***$ 2,299.04***
				TOTAL	**$ 2,299.04**

Unconfirmed

Bunnings	Anthony Abbott	01/09/2026	PO 13940	Materials to repair deck at Bill Hemsley Park Community Centre	$ 214.49
		02/09/2026	PO 13939	Materials to repair deck at Bill Hemsley Park Community Centre	$ 173.09
		07/09/2026	PO 13943	Materials to repair ablutions door at Naraling Hall	$ 211.46
		08/09/2026	PO 13967	Broom cupboard and blinds for Naraling Hall	$ 254.55
		10/09/2026	PO 13968	Materials for Naraling Hall	$ 309.72
		10/09/2026	PO 13969	Materials for Naraling Hall	$ 393.09
		16/09/2026	PO 13970	Cabling and equipment for generator; Cleaning Equipment for Naraling Hall	$ 359.03
		17/09/2026	PO 13990	Materials for commisioning Naraling Hall	$ 47.52
		17/09/2026	PO 13990	Materials for commisioning Naraling Hall	$ 42.98
		17/09/2026	PO 13990	Materials for signage at Naraling Heritage Trail	$ 1,454.09
		29/09/2026	PO 14003	Paper towel and dispensers for Administration Office; Door lock for ablutions at Nanson Museum	$ 85.84
				Sub Total	***$ 3,545.86***
	Esky Kelly	17/09/2026	PO 13977	Plants for 100 Year Celebration at Naraling Hall	$ 186.26
		17/09/2026	PO 13975	Tools & Consumables - Shovel; Hose reel, Storage Container; Blower and Drill; Driving Combo; Hammer; P999 - Parts; C82 - Silicone sealant for concrete piping and pink flagging	$ 1,221.05
				Sub Total	***$ 1,407.31***
	Earl O'Donnell	25/09/2026	PO 13998	Gas Exchange for Coronation Beach Campgrounds	$ 69.80
				Sub Total	***$ 69.80***
				TOTAL	**$ 5,022.97**
Glenfield Fresh IGA	Anthony Abbott	03/09/2026	PO 13942	Water for Dining Hall at Chapman Valley Agricultural Show	$ 49.50
		23/09/2026	PO 14000	Cleaning materials for Nabawa Administration Office	$ 64.25
				Sub Total	***$ 113.75***
	Beau Raymond	14/09/2026	PO 13927	Staff amenities and janitorial supplies	$ 80.00
				Sub Total	***$ 80.00***
				TOTAL	**$ 193.75**
				Purchasing Cards Grand Total	**$ 7,515.76**

Unconfirmed

List of Accounts Paid - September 2026

Card#: 08291377 **Vehicle Registration:** CV1 **Vehicle Description:** P115/MV47 Toyota Landcruiser GXL (2025) **Department:** CEO

Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			$ 6.38
07/09/2026	8:44 AM	PREMIUM DIESE	95.08	EG AMPOL 94217 GERALDTON	$ 243.31
15/09/2026	8:39 AM	PREMIUM DIESE	93.06	AMPOL FOODARY WONTHELLA	$ 255.82
19/09/2026	11:09 AM	PREMIUM DIESE	91.04	AMPOL SUNSET BEACH S/STN	$ 243.81
24/09/2026	4:26 PM	PREMIUM DIESE	72.14	AMPOL SUNSET BEACH S/STN	$ 204.01
27/09/2026	2:12 PM	PREMIUM DIESE	63.74	AMPOL FOODARY NORTH WANNEROO	$ 178.41
				Total for Card 08291377	**$ 1,131.74**

Card#: 08291344 **Vehicle Registration:** CV542 **Vehicle Description:** P116/MV48 Toyota Hilux SR5 (2025) **Department:** Deputy CEO

Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			$ 6.38
				Total for Card 08291344	**$ 6.38**

Card#: 4862 **Vehicle Registration:** CV542 **Vehicle Description:** P116/MV48 Toyota Hilux SR5 (2025) **Department:** Deputy CEO

Date	Time	Fuel Type	Litres	Location	Amount
04/09/2026	7:03 AM	DIESEL	60.28	Flores Depot (1060)	$ 147.14
08/09/2026	8:49 AM	DIESEL	48.1	Nabawa (1064)	$ 120.30
14/09/2026	9:50 AM	DIESEL	45.91	Nabawa (1064)	$ 116.66
21/09/2026	8:44 AM	DIESEL	52.57	Nabawa (1064)	$ 139.89
30/09/2026	7:07 AM	DIESEL	52.17	Flores Depot (1060)	$ 140.91
				Total for Card 4862	**$ 664.90**

Card#: 08291401 **Vehicle Registration:** CV595 **Vehicle Description:** P113/MV45 Toyota Hilux SR5 2025 **Department:** Works Manager

Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			$ 6.38
02/09/2026	5:48 PM	PREMIUM DIESE	118.99	AMPOL SUNSET BEACH S/STN	$ 296.05
				Total for Card 08291401	**$ 302.43**

Card#: 8343 **Vehicle Registration:** CV595 **Vehicle Description:** P113/MV45 Toyota Hilux SR5 2025 **Department:** Works Manager

Date	Time	Fuel Type	Litres	Location	Amount
09/09/2026	9:07 AM	DIESEL	97.62	Flores Depot (1060)	$ 240.24
17/09/2026	1:46 PM	DIESEL	122.91	Flores Depot (1060)	$ 312.31
22/09/2026	2:04 PM	DIESEL	68.24	Flores Depot (1060)	$ 185.68
29/09/2026	29/09/2026	DIESEL	117.02	Sunset Service Station (1030	$ 330.94
				Total for Card 8343	**$ 1,069.17**

Card#: 94158432 **Vehicle Registration:** CV596 **Vehicle Description:** P114/MV46 Toyota RAV4 SXE **Department:** Manager Finance & Corporate Services

Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			$ 6.38
				Total for Card 94158432	**$ 6.38**

Card#: 7477 **Vehicle Registration:** CV596 **Vehicle Description:** P114/MV46 Toyota RAV4 SXE **Department:** Manager Finance & Corporate Services

Date	Time	Fuel Type	Litres	Location	Amount
07/09/2026	5:38 PM	PREMIUM 98 A	35.62	Flores Depot (1060)	$ 79.90
10/09/2026	4:05 PM	PREMIUM 98 A	47.25	Flores Depot (1060)	$ 105.98
20/09/2026	2:15 PM	PREMIUM 98 A	45.41	Flores Depot (1060)	$ 110.03
27/09/2026	1:54 PM	PREMIUM 98 A	45.09	Flores Depot (1060)	$ 113.31
				Total for Card 7477	**$ 409.22**

Card#: 08291427 **Vehicle Registration:** CV3141 **Vehicle Description:** P99/MV36 Ford Ranger XLT Dual Cab Ute (2023) **Department:** Building & Projects Officer Diesel Vehicle Provided

Date	Time	Fuel Type	Litres	Location	Amount
		Star Card Fee			$ 6.38
06/09/2026	12:34 PM	PREMIUM DIESE	55.47	AMPOL FOODARY APPLECROSS	$ 143.61
				Total for Card 08291427	**$ 149.99**

Card#: 9633 **Vehicle Registration:** CV3141 **Vehicle Description:** P99/MV36 Ford Ranger XLT Dual Cab Ute (2023) **Department:** Building & Projects Officer

Date	Time	Fuel Type	Litres	Location	Amount
01/09/2026	10:18 AM	DIESEL	60.87	Flores Depot (1060)	$ 146.76
04/09/2026	1:22 PM	DIESEL	48.24	Nabawa (1064)	$ 120.65
08/09/2026	4:39 PM	DIESEL	75.02	Flores Depot (1060)	$ 183.12
14/09/2026	1:04 PM	DIESEL	73.08	Flores Depot (1060)	$ 181.31
14/09/2026	1:10 PM	DIESEL	29.61	Flores Depot (1060)	$ 73.46
17/09/2026	1:18 PM	DIESEL	93.01	Nabawa (1064)	$ 241.92
25/09/2026	9:59 AM	DIESEL	72.51	Flores Depot (1060)	$ 199.48

Unconfirmed

Total for Card 9633 $ 1,146.70

Unconfirmed

Card#: 11329 **Vehicle Registrations:** 1IPN1448 **Vehicle Description:** Fire Brigade Vehicles **Department:** NABAW BFB

Date	Time	Fuel Type	Litres	Location	Amount
18/09/2026	11:15 AM	DIESEL	41.72	Nabawa (1064)	$ 111.02
				Total for Card 11329	**$ 111.02**

Card#: 9002 **Vehicle Registration:** CV2843 **Vehicle Description:** P61/MV19 UTILITY, TOYOTA HILUX (2016) 4X4, 2.4LT DSL **Department:** Senior Ranger

Date	Time	Fuel Type	Litres	Location	Amount
03/09/2026	3:42 PM	DIESEL	47.98	Nabawa (1064)	$ 119.04
09/09/2026	10:51 AM	DIESEL	42.43	Nabawa (1064)	$ 106.97
09/09/2026	10:52 AM	UNLEADED PETR	7.32	Nabawa (1064)	$ 15.39
14/09/2026	12:48 PM	DIESEL	49.48	Nabawa (1064)	$ 125.73
21/09/2026	7:55 AM	DIESEL	61.31	Nabawa (1064)	$ 163.15
21/09/2026	7:57 AM	UNLEADED PETR	4.43	Nabawa (1064)	$ 10.11
23/09/2026	7:40 AM	DIESEL	28.99	Nabawa (1064)	$ 80.62
24/09/2026	2:37 PM	DIESEL	49.18	Nabawa (1064)	$ 138.24
29/09/2026	8:29 AM	DIESEL	31.33	Nabawa (1064)	$ 88.07
30/09/2026	2:50 PM	DIESEL	49.33	Nabawa (1064)	$ 136.20
				Total for Card 9002	**$ 983.52**

Card#: 3561 **Vehicle Registration:** CV3159 **Vehicle Description:** P103/MV38 Mitsubishi Triton GLX (2023) **Department:** Gardening

Date	Time	Fuel Type	Litres	Location	Amount
01/09/2026	4:37 PM	DIESEL	62.63	Nabawa (1064)	$ 155.39
07/09/2026	8:03 AM	UNLEADED PETR	73.96	Nabawa (1064)	$ 155.54
10/09/2026	7:43 AM	DIESEL	67.21	Nabawa (1064)	$ 169.44
15/09/2026	2:02 PM	UNLEADED PETR	11.18	Nabawa (1064)	$ 24.18
22/09/2026	6:46 AM	DIESEL	59.64	Nabawa (1064)	$ 165.86
29/09/2026	4:17 PM	UNLEADED PETR	48.54	Nabawa (1064)	$ 115.19
				Total for Card 3561	**$ 785.60**

Card#: 3563 **Vehicle Registration:** CV3089 **Vehicle Description:** P97/MV34 Mazda BT-50 (2022) **Department:** Gardening

Date	Time	Fuel Type	Litres	Location	Amount
01/09/2026	9:03 AM	UNLEADED PETR	42.21	Nabawa (1064)	$ 88.77
09/09/2026	9:01 AM	UNLEADED PETR	42.59	Nabawa (1064)	$ 89.57
10/09/2026	8:47 AM	DIESEL	45.02	Nabawa (1064)	$ 113.50
14/09/2026	10:09 AM	UNLEADED PETR	63.78	Nabawa (1064)	$ 135.40
22/09/2026	8:47 AM	DIESEL	57.33	Nabawa (1064)	$ 159.43
24/09/2026	10:08 AM	UNLEADED PETR	40.19	Nabawa (1064)	$ 95.37
30/09/2026	2:51 PM	UNLEADED PETR	32.78	Nabawa (1064)	$ 77.79
				Total for Card 3563	**$ 759.83**

Card#: 3565 **Vehicle Registration:** CV2726 **Vehicle Description:** P72/MV23 Freightliner Coronado 122SD Prime Mover (2013) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
03/09/2026	9:05 AM	DIESEL	205.29	Nabawa (1064)	$ 509.32
09/09/2026	3:59 PM	DIESEL	424.64	Nabawa (1064)	$ 1,070.52
15/09/2026	4:12 PM	DIESEL	466.43	Nabawa (1064)	$ 1,185.20
21/09/2026	7:51 AM	DIESEL	402.95	Nabawa (1064)	$ 1,072.25
24/09/2026	7:34 AM	DIESEL	352.47	Nabawa (1064)	$ 990.79
				Total for Card 3565	**$ 4,828.08**

Card#: 3566 **Vehicle Registration:** CV04 **Vehicle Description:** P104/MV39 Mack ANA 6x4 Prime Mover (2024) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
01/09/2026	7:49 AM	DIESEL	368.55	Nabawa (1064)	$ 914.37
03/09/2026	7:48 AM	DIESEL	429.16	Nabawa (1064)	$ 1,064.75
07/09/2026	7:59 AM	DIESEL	402.98	Nabawa (1064)	$ 1,007.85
09/09/2026	7:48 AM	DIESEL	399.07	Nabawa (1064)	$ 1,006.06
14/09/2026	7:48 AM	DIESEL	328.02	Nabawa (1064)	$ 833.50
17/09/2026	8:25 AM	DIESEL	473.59	Nabawa (1064)	$ 1,231.81
23/09/2026	8:08 AM	DIESEL	586.57	Nabawa (1064)	$ 1,631.25
29/09/2026	7:49 AM	DIESEL	364.6	Nabawa (1064)	$ 1,024.89
				Total for Card 3566	**$ 8,714.48**

Card#: 3567 **Vehicle Registration:** CV147 **Vehicle Description:** P918/364 IVECO POWERSTAR TIP TRUCK (2008) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
02/09/2026	8:44 AM	DIESEL	268.1	Nabawa (1064)	$ 665.16
				Total for Card 3567	**$ 665.16**

Card#: 4761 **Vehicle Registration:** CV3245 **Vehicle Description:** P118/MV50 Toyota Hilux SR (2025) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
02/09/2026	4:09 PM	DIESEL	58.69	Nabawa (1064)	$ 145.61
08/09/2026	6:04 AM	DIESEL	59.55	Nabawa (1064)	$ 148.93
16/09/2026	7:44 AM	DIESEL	56.43	Nabawa (1064)	$ 146.77
23/09/2026	6:21 AM	DIESEL	59.24	Nabawa (1064)	$ 164.75
				Total for Card 4761	**$ 606.06**

Unconfirmed

Unconfirmed

Card#: 5103 **Vehicle Registration:** CV2806 **Vehicle Description:** P52/MV13 TRUCK ISUZU NQR 450 TIPPER (2015) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
03/09/2026	8:13 AM	DIESEL	103.41	Nabawa (1064)	$ 256.56
				Total for Card 5103	**$ 256.56**

Card#: 6627 **Vehicle Registration:** CV3172 **Vehicle Description:** P98/M35 Mazda BT-50 (2022) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
07/09/2026	7:34 AM	DIESEL	48.66	Nabawa (1064)	$ 121.70
18/09/2026	7:35 AM	DIESEL	37.67	Nabawa (1064)	$ 100.24
30/09/2026	4:06 PM	DIESEL	44.42	Nabawa (1064)	$ 122.64
				Total for Card 6627	**$ 344.58**

Card#: 7563 **Vehicle Registration:** CV2952 **Vehicle Description:** P79/MV26 Mitsubishi Triton (2020) GLX 4x4 **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
01/09/2026	11:34 AM	DIESEL	54.91	Nabawa (1064)	$ 136.23
03/09/2026	3:45 PM	DIESEL	37.75	Nabawa (1064)	$ 93.66
10/09/2026	10:02 AM	DIESEL	58.27	Nabawa (1064)	$ 146.90
21/09/2026	4:10 PM	DIESEL	55.16	Nabawa (1064)	$ 146.78
				Total for Card 7563	**$ 523.57**

Card#: 7763 **Vehicle Registration:** CV2890 **Vehicle Description:** P71/MV22 Toyota Landcruiser Workmate, 2010, 4.5L Diesel **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
03/09/2026	7:30 AM	DIESEL	134.20	Nabawa (1064)	$ 332.95
08/09/2026	4:02 PM	DIESEL	114.63	Nabawa (1064)	$ 286.69
14/09/2026	4:13 PM	DIESEL	101.63	Nabawa (1064)	$ 258.24
17/09/2026	4:18 PM	DIESEL	93.71	Nabawa (1064)	$ 243.74
22/09/2026	7:18 AM	DIESEL	106.9	Nabawa (1064)	$ 297.29
				Total for Card 7763	**$ 1,418.91**

Card#: 7764 **Vehicle Registration:** CV3034 **Vehicle Description:** FD Storage on ute (P71) - P88/MV33 **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
03/09/2026	4:06 PM	DIESEL	415.06	Nabawa (1064)	$ 1,029.76
04/09/2026	4:06 PM	DIESEL	190.59	Nabawa (1064)	$ 476.67
08/09/2026	3:57 PM	DIESEL	155.64	Nabawa (1064)	$ 389.26
10/09/2026	7:20 AM	DIESEL	218.71	Nabawa (1064)	$ 551.37
10/09/2026	3:55 PM	DIESEL	118.43	Nabawa (1064)	$ 298.56
14/09/2026	4:09 PM	DIESEL	107.27	Nabawa (1064)	$ 272.57
17/09/2026	4:28 PM	DIESEL	392.85	Nabawa (1064)	$ 1,021.80
22/09/2026	7:25 AM	DIESEL	239.19	Nabawa (1064)	$ 665.19
29/09/2026	7:26 AM	DIESEL	303.02	Nabawa (1064)	$ 851.79
				Total for Card 7764	**$ 5,556.97**

Card#: 8489 **Vehicle Registration:** CV2962 **Vehicle Description:** P85/MV31 Freightliner Coronado Prime Mover (2021) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
01/09/2026	7:40 AM	DIESEL	428.39	Nabawa (1064)	$ 1,062.84
02/09/2026	7:48 AM	DIESEL	154.59	Nabawa (1064)	$ 383.54
03/09/2026	7:39 AM	DIESEL	329.47	Nabawa (1064)	$ 817.42
07/09/2026	7:48 AM	DIESEL	433.96	Nabawa (1064)	$ 1,085.33
09/09/2026	7:36 AM	DIESEL	457.21	Nabawa (1064)	$ 1,152.63
14/09/2026	7:54 AM	DIESEL	221.74	Nabawa (1064)	$ 563.44
18/09/2026	7:47 AM	DIESEL	350.41	Nabawa (1064)	$ 932.44
22/09/2026	7:54 AM	DIESEL	339.97	Nabawa (1064)	$ 945.46
				Total for Card 8489	**$ 6,943.10**

Card#: 8629 **Vehicle Registration:** CV3244 **Vehicle Description:** P117/MV49 Toyota Hilux SR (2025) **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
04/09/2026	8:58 AM	DIESEL	46.65	Nabawa (1064)	$ 116.67
09/09/2026	6:36 AM	DIESEL	55.51	Nabawa (1064)	$ 139.94
16/09/2026	6:30 AM	DIESEL	48.3	Nabawa (1064)	$ 125.63
23/09/2026	6:32 AM	DIESEL	59.18	Nabawa (1064)	$ 164.58
30/09/2026	6:35 AM	DIESEL	49.95	Nabawa (1064)	$ 137.91
				Total for Card 8629	**$ 684.73**

Card#: 9856 **Vehicle Registration:** FD **Vehicle Description:** General Card **Department:** Works

Date	Time	Fuel Type	Litres	Location	Amount
02/09/2026	7:22 AM	DIESEL	300.05	Nabawa (1064)	$ 744.42
07/09/2026	7:31 AM	DIESEL	370.00	Nabawa (1064)	$ 925.37
14/09/2026	7:22 AM	DIESEL	310.00	Nabawa (1064)	$ 787.71
18/09/2026	7:32 AM	DIESEL	408.62	Nabawa (1064)	$ 1,087.34
23/09/2026	6:18 AM	DIESEL	370.01	Nabawa (1064)	$ 1,029.00
24/09/2026	7:26 AM	DIESEL	339.35	Nabawa (1064)	$ 953.91
29/09/2026	7:20 AM	DIESEL	300.01	Nabawa (1064)	$ 843.33
				Total for Card 9856	**$ 6,371.08**

GRAND TOTAL FOR ALL FUEL CARDS $ 44,440.16

Unconfirmed

SHIRE OF CHAPMAN VALLEY

BANK RECONCILIATION - MUNI FUNDS

As at 30th September 2026

SYNERGY

Balance as per Cash at Bank Account GL 160000	3,875,697.49
Balance as per Cash at Bank Account GL 170000	1,725,462.66
Balance as per Interfund Transfer A/c GL 161100	-
Plus Income on Bank Stmt not in ledgers	-
Less Expenditure on Bank Stmt not in ledgers	-
	$5,601,160.15

BANK

Muni Bank Account (Account No 000040)	3,874,540.36
Investment Account (Account No 305784)	1,725,462.66
Term Deposit	-
	5,600,003.02
Less Outstanding Payments	-
Plus Outstanding Deposits	35.00
Plus Tfer from Trust to Muni or [Tfer to Trust from Muni]	1,122.13
	$5,601,160.15
Difference Check	0.00

Unconfirmed

Completed by:	Anne-Marie Cox - Finance & Corporate Services Supervisor	08/10/2026 Date
Reviewed by:	Beau Raymond - Financial & Digital Systems Coordinator	08/10/2026 Date
Authorised by:	Dianne Raymond - Manager of Finance & Corporate Services	08/10/2026 Date

SHIRE OF CHAPMAN VALLEY

PO BOX 1 NABAWA WA 6532
Phone (08) 9920 5011 Fax (08) 9920 5155
Website: www.chapmanvalley.wa.gov.au

ABN 46 173 809 199

Westpac Geraldton
PO Box 1
GERALDTON WA 6530

Date: 08/10/2026

Fax:

Remittance Advice

EFT31853

Creditor No. CW138

Date	Type	Reference	Amount
05/10/2026	INV	CC AUG26-SEP2(	2,299.04
			2,299.04

EFT payment to 036-103 Westpac Geraldton
Account 000040 Shire of Chapman Valley-Commercial Cards 2,299.04

Unconfirmed

Westpac

Cardholder statement

Run Date: 22 September 2026

Company details

THE SHIRE CLERK
SHIRE OF CHAPMAN VALLEY
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

Cardholder name: JAMEON CRIDDLE
Cardholder number: 5163-2531-0145-4541

Cost centre no:
Statement date: 20/09/26

Opening balance: 785.01

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 2,299.04

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 30/09/26
Past due: 0.00
Mimimum payment due: 0.00

Credit limit: 6,000.00
Available credit: 3,700.00

Annual percentage rate: 15.65%
Monthly percentage rate: 1.30%

PAYMENT BY AUTHORITY TO CC PAYMENT CC0001802320000001 05 Oct 26

Date	Description of transaction		Amount	Ref.
01/09/26	AUTOMATIC PAYMENT		785.01 C	0000
04/09/26	GM PETRO PTY LTD BROOKTON AUS	P115 - 156 - 600	241.41	5541
09/09/26	SPOTLIGHT 107 GERALDTON AUS	LHL3 - 015 - 655	242.00	5714
09/09/26	STAPLES AUSTRALIA GERALDTON AUS	GL105420.02 - Printing & Stationery Expense MUN	143.26	5943
09/09/26	All Decor Geraldton AUS	LHL3 - 015 - 655	20.00	5713
09/09/26	IGA GLENFIELD L0496 GLENFIELD AUS	NABAW - 305 - 610	42.93	5411
10/09/26	BUNNINGS 308000 GERALDTON AUS	LHL3 - 015 - 655	87.00	5200
16/09/26	EPOS SYSTEMS PTY LTD Coolum Beach AUS		106.70	5045
16/09/26	EPOS SYSTEMS PTY LTD Coolum Beach AUS	NTIP - 227 - 541 - NABAWA RUBBISH TIP	53.90	5045
16/09/26	EPOS SYSTEMS PTY LTD Coolum Beach AUS		22.00	5045
17/09/26	HIGHWAY AUTOBARN WONTHELLA AUS	LHL3 - 015 - 655	350.00	5521
17/09/26	BUNNINGS* BAYSWATER WA BURNLEY AUS	LHL3 - 015 - 655	927.68	5399
18/09/26	MASTER LOCK OAK CREEK USA 3.00 U. S. DOLLAR	1013 - 015 - 628 - Bill Hemsley Park Community Centre	4.34	5399
18/09/26	PRINTIX HERLEV DNK 39.71 U. S. DOLLAR	GL105420.02 - Printing & Stationery Expense	57.82	5734

*** E N D O F L I S T ***

Westpac Banking Corporation ABN 33 007 457 141.

Unconfirmed

ENTERED

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 6/10/2026

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 7.10.2026

P115 - 156 - 600

CV1

Stumpy's Gateway
Roadhouse
(GM Petro Pty Ltd T/As)
4 Corberding Rd
BROOKTON WA 6306
(08) 9642 1017

ABN : 12 681 973 768

00265013 3/09/2026 8:53:53 AM
Tax Invoice

Front Diesel	241.41
93.21litre NET @ 2.59 $/litre	
Includes GST of	21.95
Total	241.41
MasterCard	241.41

Unconfirmed

LHL3 - 015 - 655

NAPPING 100 1R

SPOTLIGHT GERALDTON
208-210 North West Coastal Hwy
Geraldton WA 6530
Ph 08 9949 9833
Fax 08 08 9949 9830
ABN 39564861886

Description	Total $
*CALICO CTN,BLCH/WHT,150CM	
9314935547341	
10.000u @ $11.00/u	110.00*
*PLASTIC ROLL,CLR,137CMX3M	
9314689551885	
4 @ $31.00	124.00*
*DOUBLE SIDED TAPE	
9314694143075	
2 @ $4.00	8.00*
VIP SAVING: $2.00	
TOTAL (Inc GST)	$242.00
7 Items	

VIP Card 2731003331577

Paid by EFTPOS $242.00

BN2522 BN2522 MASTERCARD
516325 541 Credit
PURCHASE $AUD 242.00
TOTAL EFT $AUD 242.00
EXPIRES 0828
RRN 107284500
TRANS. APPROVED
AUTHORISATION: R03942

Change Due $0.00
GST Amount $22.00

* Signifies item(s) with GST

Account No: 2731003331577

********** BARGAINS GALORE! **********
**
Your total savings are: $2.00

TAX INVOICE
010701072845

Served by Aimee on lane 1
8/09/2026 3:23:58 PM

Unconfirmed

105420.02 - Printing & Stationery Expense MUN

NAB EFTPOS
STAPLES AUSTRALIA
GERALDTON AU
MID: 63795454
TID: B58695
Version: 0.11.05
==========
CUSTOMER COPY
SEP 08, 26 14:25
BATCH: 000739
INV: 10918
STAN: 012478
ACCOUNT TYPE CREDIT
RRN: 000739010918
MASTERCARD POS
A0000000041010
Mastercard
.....4541(t)
SALE AUD $143.26

APPROVED 00
APPROVAL CODE R22613
ARQC: 6AEFF9BDA475CF7D
APSN:01 ATC:0038

PLEASE RETAIN RECEIPT
FOR YOUR RECORDS

HW;F TAX INVOICE
** Winc Australia Pty Ltd **
08.09.2026 9051272861

GERALDTON - POS CUSTOMER
GERALDTON 6530

QTY	DESCRIPTION	AMOUNT
1	86582291	28.93
	3m 653 Post-It Ntes 35X48mm Yel Pk1	
1	86587511	13.20
	Sellotape Double Sided Tpe 12mm X 3	
3	86713671	88.77
	Winc A4 80 Mc Glss Lamtng Pouches P	
4	86552389	12.36
	Sharpie Fn Perm Mrkr 1Mm Bllt Tip B	

TOTAL INCUDING GST 143.26
TENDERED EFT 143.26

CHANGE DUE 0.00
TOTAL INCLUDES GST OF 13.02

Retain your receipt as proof of purchase. Refund, repair or replacement terms will apply according to your Statutory Rights outlined in the Competition and Consumer Act 2010. If you require a refund for any other reason, please return goods in original condition within 30 days with your proof of purchase (excludes products requiring online registration). Refunds can only be processed using your original method of payment. ABN 94 000 728 398

STATIONARY - OFFICE

Unconfirmed

LHL3 - 015 - 655 MARRINE 100 JR LINO

All Decor
1/2 Jensen Street
Geraldton WA 6530

CUSTOMER COPY

Bendigo Bank EFTPOS
powered by Tyro
09 Sep 2026 at 10:22 am

Mastercard
AID: A0000000041010
Card: XXXXXXXXXXXX4541 (T)
PSN: 01, ATC: 0060
TVR: 0000008001

Purchase AUD $20.00

Total AUD $20.00

APPROVED
No PIN or signature required

Transaction Ref: 987007
Authorisation No: R15153

Thank you!

Unconfirmed

NABAW - 305 - 610

REFRESHMENTS FIRE BRIGADE MEETING

Glenfield IGA
GLENFIELD SHOPPING CENTRE
GERALDTON
PH. (08) 9938 1250
ABN: 57646972607
TAX INVOICE

	$
%SCROLL CHEESE AND BACON	3.99
%SCROLL CHEESE AND BACON	3.99
%SCROLL CHEESE AND BACON	3.99
%SCROLL CHEESE AND BACON	3.99
%SCROLL CHEESE AND BACON	3.99
%SCROLL CHEESE AND BACON	3.99
DORS TASTY STICKS HT&SPC 400GM	12.99
COMM CO CHSE BLK X/TSTY 250GM	6.00
SUBTOTAL	42.93

IGA GLENFIELD L0496
GLENFIELD WA
MERCH ID:6110006060L0496
TERM ID: L0496006
CARD:.....4641 T
Mastercard
AID A0000000041010
TVR 0000008001
ARQC 38FBBC29E061CAE3
PURCHASE $42.93

TOTAL $42.93
APPROVED 00
09/09/26 10:37 007783

TOTAL for 8 ITEMS $42.93
EFTPOS $42.93
CASH OUT $0.00
TRANSACTION INCLUDES GST: $2.18

% Indicates Taxable Supply

Thank you for shopping at Glenfield IGA
Open 7 Days a Week 7am to 8pm

Wed 09/09/26 10:37 06/9896
CASHIER: Tracey B

Unconfirmed

MARKING 100 YR

LHL3 - 015 - 655

BUNNINGS warehouse

GERALDTON
BUNNINGS GROUP LIMITED
ABN 26 008 672 179
Ph: (08) 9955 9600

Tue 08/09/2026 03:51:18 PM
FRONT END REGISTERS R01

Sale
** TAX INVOICE **

9317522005125 PLANT-CUPRESSUS
200MM MAYLORS BLUE
2 @ $21.50 $43.00
9317152235671 CORFLUTE
900X600X5MM WHITE
4 @ $11.00 $44.00

6 @ SubTotal: $87.00

Total $87.00
GST INCLUDED IN THE TOTAL $7.90
EFT $87.00
CARD NO: 516325-541
CREDIT

Rounding $0.00
Change $0.00

"*" Indicates non taxable item(s)

$2355 R01 F137 C251745 #001 42649-2355-2026-09-08

Thank you for shopping with Bunnings
Please retain receipt for proof of purchase

SUPERCHARGE YOUR SHOP WITH ONEPASS

OnePass members get 5X Flybuys points in-store, free delivery, 365 day change of mind returns and Express Click & Collect. T&Cs, exclusions apply

Start your plan from $4/mth.
Cancel anytime

www.onepass.com.au

Have Your Say

Give us your in-store experience feedback by scanning the QR code below.

BUNNINGS GERALDTON 2355
181 NORTH WEST COASTAL HIGHWAY
GERALDTON
GERALDTON WA 6530
Australia

CUSTOMER COPY

TID 43096401
POS ID 00142649
Ext App: Yes
DATE/TIME 08/09/26 15:51

STAN 113244 AUTH R49994
ARN 625115113244
CARD ....4541 CR(T)
Mastercard
AID A0000000041010
TVR 0000008001 ATC 003B
ARQC E7E53E21C5E6EE00

Unconfirmed

Payment Transaction Invoice

Transaction No: T-9877959
Invoice Date: 16 September 2026

Account Number: 0377469359

Kon Tiki Building
Tower 2 Level 4 Unit 412
55 Plaza Parade
Maroochydore
QLD 4558

07 3053 8473

Shire of Chapman Valley
Beau Raymond
3270 Chapman Valley Road
Nabawa
6532
Western Australia

Return Address:
3/18 Lysaght St
Coolum Beach QLD 4573

Product/Subscription	Qty	Sub Total
Bulk Import 16 September 2026 - 16 October 2026	1.0	$28.00
Inactivity Fee You have been charged our Inactivity Fee due to failure to meet your contractual obligation as per our Epos Now Payments Terms and Conditions. If you resolve this and meet the card processing requirements of your card processing through Epos Now Payments this will no longer be applied going forward. Should you fail to meet these requirements in future the charge will be reintroduced as per the agreement. 16 September 2026 - 16 October 2026	1.0 **1 Devices** **1 Locations**	$69.00

Sub Total	$97.00
VAT/Tax	$9.70
TOTAL	**$106.70**

PAID
Unconfirmed

All sales are bound by our terms and conditions, available at https://www.eposnow.com/au/terms..

All prices are quoted in AUD.
This is a Tax Invoice. Invoice Total including GST $106.70. ABN Number 41 602 690 111

NTIP - 227 - 541 - NABAWA RUBBISH TIP

Payment Transaction Invoice

Transaction No: T-9241047
Invoice Date: 16 September 2026

Account Number: 0377469359

Kon Tiki Building
Tower 2 Level 4 Unit 412
55 Plaza Parade
Maroochydore
QLD 4558

07 3053 8473

Shire of Chapman Valley
Beau Raymond
3270 Chapman Valley Road
Nabawa
6532
Western Australia

Return Address:
3/18 Lysaght St
Coolum Beach QLD 4573

Product/Subscription	Qty	Sub Total
Standard Support License 16 September 2026 - 16 October 2026 Next payment of $ 53.90 will be taken on 16 October 2026.	1.0 **1 Devices** **1 Locations**	$49.00

Sub Total	$49.00
VAT/Tax	$4.90
TOTAL	**$53.90**

PAID
Unconfirmed

All sales are bound by our terms and conditions, available at https://www.eposnow.com/au/terms..

All prices are quoted in AUD.
This is a Tax Invoice. Invoice Total including GST $53.90. ABN Number 41 602 690 111

NTIP - 227 - 541 - NABAWA RUBBISH TIP

Payment Transaction Invoice

Transaction No: T-9877870
Invoice Date: 16 September 2026

Account Number: 0377469359

Kon Tiki Building
Tower 2 Level 4 Unit 412
55 Plaza Parade
Maroochydore
QLD 4558

07 3053 8473

Shire of Chapman Valley
Beau Raymond
3270 Chapman Valley Road
Nabawa
6532
Western Australia

Return Address:
3/18 Lysaght St
Coolum Beach QLD 4573

Product/Subscription	Qty	Sub Total
Loyalty 16 September 2026 - 16 October 2026	1.0	$20.00
Sub Total		$20.00
VAT/Tax		$2.00
TOTAL		**$22.00**

PAID
Unconfirmed

All sales are bound by our terms and conditions, available at https://www.eposnow.com/au/terms..

All prices are quoted in AUD.
This is a Tax Invoice. Invoice Total including GST $22.00. ABN Number 41 602 690 111

NTIP - 227 - 541 - NABAWA RUBBISH TIP

LHL3 - 015 - 655
Trailer Hire to transport signs
for Naraling Heritage Trail

NARALING 100 YR
TRAILER

HIGHWAY AUTOBARN
201 EIGHTH ST
WONTHELLA WA 6530
Australia

Terminal

TID	26632700
Ext App:	Yes
DATE/TIME	16/09/26 10:37
STAN 000325	AUTH R48299
RRN	625910000325
CARD ...4541	CR(T)
MASTERCARD	
Mastercard	
AID	A0000000041010
TVR 0000048001	ATC 003E
ARQC	7BA6EFC8BF8D0BE1
PURCHASE	AUD 350.00
Approved	00

APPROVED
(000)

CUSTOMER COPY

Unconfirmed

Bilbe Enterprises

201 Eighth Street
Wonthella
Phone: 9964 4476
accounts@highwayautobarn.com.au
https://highwayautobarn.com.au/
ABN: 24 131 088 205

Tax invoice

Invoice number	Issue date	Due date
00000632	22/09/2026	06/10/2026

Bill to

Shire of Chapman Valley
NABAWA CPA, 3270 CHAPMAN VALLEY RD
NABAWA WA 6532
Australia

Ship to

Shire of Chapman Valley
PO BOX 1
Nabawa WA 6532
Australia

Item ID	Description	UoM	Qty	Unit price ($) *including tax*	Disc. (%)	Tax	Amount ($) *including tax*
Flat Top	Flat Top Trailer #8 Driver: Jameon Criddle Registration: CGG6596 Destination: Geraldton - Perth - Geraldton Paying from 16/09/2026 to 21/09/2026	Days	5	136.00	0.00	GST	680.00

Notes

Please put our invoice number in as a reference

Tax	$61.82
Total Amount *(inc. tax)*	$680.00
Total paid	$350.00
Paid via CEO Corp. Credit Card BALANCE DUE paid via PO 14034	
Balance due	**$330.00**

Unconfirmed

View your invoice online

Click here to view

How to pay

Invoice number: **00000632** Due date: **06/10/2026** Balance due: **$330.00**

Bank deposit

Bank: COMMONWEALTH BANK

Name: HIGHWAY AUTO BARN

BSB: 066000
AC#: 17305985
Ref#: 00000632

LHL3 - 015 - 655
Timber to install signs for
Naraling Heritage Trail

BUNNINGS warehouse

BAYSWATER WH
BUNNINGS GROUP LIMITED
ABN 26 008 672 179
Ph: 08 9462 6300

17/09/2026 11:58:45 am
R912

DIGITAL RECEIPT

Sale
** TAX INVOICE **

9323065001333 PINE POST TAN E GRN F7 H4 90X90MM 3.0M	$81.38
9323065001340 PINE POST TAN E GRN F7 H4 90X90MM 2.4M 13 @ $65.10	$846.30
14 @ SubTotal:	$927.68
Total	**$927.68**
GST INCLUDED IN THE TOTAL	$84.34
EFT	$927.68
CARD NO: 516325-541	
CREDIT	
Rounding	$0.00
Change	**$0.00**

"*" Indicates non taxable item(s)
Flybuys card: 279******3110

S2445 R912 P260 C248484 #912-20632-2445-2026-09-17

Thank you for shopping with Bunnings
Please retain receipt for proof of purchase

SUPERCHARGE YOUR SHOP WITH ONEPASS

OnePass members get 5X Flybuys points in-store, free delivery, 365 day change of mind returns and Express Click & Collect. T&Cs, exclusions apply

Start your plan from $4/mth.
Cancel anytime

www.onepass.com.au

CUSTOMER COPY
App Name: Mastercard
AID: A0000000041010
Acc Type: credit

Goods taken
Unconfirmed

Receipt

Invoice number YNNGSFOT-0008
Receipt number 2320-0203
Date paid September 16, 2026

Master Lock
6744 S Howell Ave
Oak Creek , Wisconsin 53154
United States
+1 800-760-1936
noreply@masterlockvault.com

Bill to
Beau Raymond
3270 Chapman Valley Road
Nabawa 6532
Australia
beau.raymond@chapmanvalley.wa.gov.au

Ship to
Beau Raymond
3270 Chapman Valley Road
Nabawa 6532
Australia

$3.00 paid on September 16, 2026

Description	Qty	Unit price	Amount
Configurable Temp Code Subscription Sep 16–Oct 16, 2026	1	$3.00	$3.00
Subtotal			$3.00
Total			$3.00
Amount paid			**$3.00**

Payment history

Payment method	Date	Amount paid	Receipt number
Mastercard - 4541	September 16, 2026	$3.00	2320-0203

1013 - 015 - 628 - Bill Hemsley Park Community Centre

Unconfirmed

Invoice

Invoice number YNNGSFOT-0008
Date of issue September 16, 2026
Date due September 16, 2026

Master Lock
6744 S Howell Ave
Oak Creek , Wisconsin 53154
United States
+1 800-760-1936
noreply@masterlockvault.com

Bill to
Beau Raymond
3270 Chapman Valley Road
Nabawa 6532
Australia
beau.raymond@chapmanvalley.wa.gov.au

Ship to
Beau Raymond
3270 Chapman Valley Road
Nabawa 6532
Australia

$3.00 USD due September 16, 2026

Pay online

Description	Qty	Unit price	Amount
Configurable Temp Code Subscription Sep 16–Oct 16, 2026	1	$3.00	$3.00
Subtotal			$3.00
Total			$3.00
Amount due			**$3.00 USD**

Unconfirmed

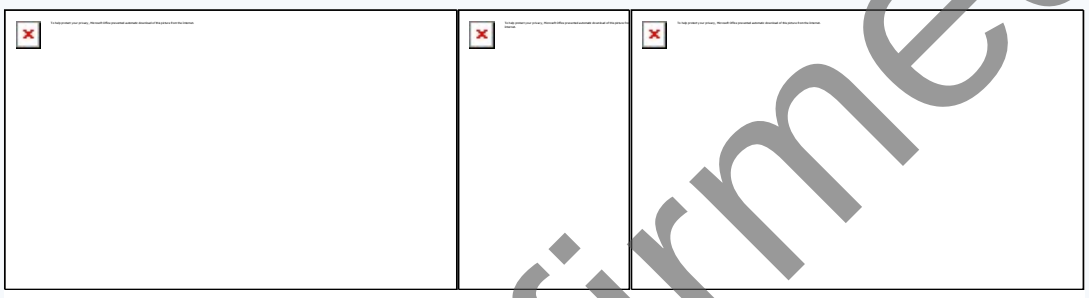
GL105420.02 - Printing & Stationery Expense

Kasey Brown

From: Printix.net ApS <receipts+acct_17roAOCN7jqYaGYw@stripe.com>
Sent: 18 September 2026 8:33 AM
To: Accounts Payable
Subject: Your Printix.net ApS receipt [#1229-5541]

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Unconfirmed



Receipt from Printix.net ApS

Receipt #1229-5541

AMOUNT PAID	DATE PAID	PAYMENT METHOD
$39.71	Sep 18, 2026, 2:31:27 AM	4541

SUMMARY

Printix invoice 151972	$39.71
Amount paid	**$39.71**

If you have any questions, visit our support site at **https://support.printix.net**, contact us at **finance@printix.net**, or call us at **+45 71 74 13 37**.

Something wrong with the email? View it in your browser.

You're receiving this email because you made a purchase at Printix.net ApS, which uses Stripe to provide invoicing and payment processing.

Unconfirmed

Shire of Chapman Valley
3270 Chapman Valley Road
Nabawa WA
6532

Australia
Att: Beau Raymond
Corp. No./VAT No. AUGST
socv.printix.net

Invoice

Invoice no. .....: 151972
Date of invoice .....: 18.09.2026
Page .....: 1 of 1

Unconfirmed

Product No.	Text	Quantity	Unit price	Price
10100	Printix Business Plan - Monthly Subscription, 1-50 Users 2026-08-17 - 2026-09-17	19	2,09	39,71

(Amount, VAT exempt:**39,71** - Amount , subj. to VAT: **0,00**)

If EU and VAT exempted the rules for reverse charge apply.

Sub total :	39,71
0,00% VAT :	0,00
Total USD :	**39,71**

Payment date **18.09.2026**

Payment information:
Your credit card has been charged - DO NOT PAY AGAIN
Please review the enclosed insert regarding a Printix price adjustment.

Tungsten Automation Printix ApS - Lyskær 3C, 4 sal - 2730 Herlev - Denmark - VAT.reg.no.: DK36086416
Mail: finance.printix@tungstenautomation.com - Web: www.printix.net

SHIRE OF CHAPMAN VALLEY

PO BOX 1 NABAWA WA 6532
Phone (08) 9920 5011 Fax (08) 9920 5155
Website: www.chapmanvalley.wa.gov.au

ABN 46 173 809 199

Westpac Geraldton
PO Box 1
GERALDTON WA 6530

Date: 08/10/2026

Fax:

Remittance Advice

EFT31853

Creditor No. CW138

Date	Type	Reference	Amount
05/10/2026	INV	CC AUG26-SEP2(	2,299.04
			2,299.04

EFT payment to 036-103 Westpac Geraldton
Account 000040 Shire of Chapman Valley-Commercial Cards 2,299.04

Unconfirmed

Westpac

Cardholder statement

Run Date: 22 September 2026

Company details

THE SHIRE CLERK
SHIRE OF CHAPMAN VALLEY
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

Cardholder name: SIMON LANCASTER
Cardholder number: 5163-2531-0083-4453

Cost centre no:
Statement date: 20/09/26

Opening balance: 138.20

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 0.00

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 30/09/26
Past due: 0.00
Mimimum payment due: 0.00

Credit limit: 4,000.00
Available credit: 4,000.00

Annual percentage rate: 15.65%
Monthly percentage rate: 1.30%

Date	Description of transaction	Amount	Ref.
01/09/26	AUTOMATIC PAYMENT	138.20 C	0000

*** E N D O F L I S T ***

Westpac Banking Corporation ABN 33 007 457 141.

NO TRANSACTIONS

Unconfirmed

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** _____

Transactions examined and approved.

Manager/Supervisor Signature Raymond **Date** 7.10.2026

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
General Purpose Funding	01	Rate Revenue	3	Operating Income	0012	Legal Fees	-$1,200	-$300	$0	-$300		
General Purpose Funding	01	Rate Revenue	2	Operating Expenditure	0022	Rates Legal Expenses	$1,200	$300	$0	$300		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0030	General Rates Income	-$3,828,843	-$3,828,843	-$3,828,843	$0		
General Purpose Funding	01	Rate Revenue	2	Operating Expenditure	0032	Rates Stationary/Postage	$5,500	$1,375	$6,018	-$4,643		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0033	Back Rates	$0	$0	$0	$0		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0061	Ex Gratia Rates	-$10,900	-$10,900	$0	-$10,900	*	Annual billing pending
General Purpose Funding	01	Rate Revenue	2	Operating Expenditure	0062	Sundry Expenses	$1,650	$417	$0	$417		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0071	Interim Rates Raised	-$5,500	$0	$0	$0		
General Purpose Funding	01	Rate Revenue	2	Operating Expenditure	0082	Rates Other Costs	$1,000	$249	$0	$249		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0113	Interest (Overdue Rates)	-$30,000	-$7,500	-$12,435	$4,935		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0123	Interest (Rates Instalments)	-$10,500	-$2,625	-$7,490	$4,865		
General Purpose Funding	01	Rate Revenue	2	Operating Expenditure	0132	Valuation Expenses	$15,000	$3,750	$859	$2,891		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0143	Administration Charges	-$5,000	-$4,272	-$4,370	$98		
General Purpose Funding	01	Rate Revenue	3	Operating Income	0183	Account Enquiry Charges	-$9,000	-$1,947	-$625	-$1,322		
General Purpose Funding	01	Rate Revenue	2	Operating Expenditure	0352	Admin Allocation (Rates)	$191,337	$47,835	$34,152	$13,683	*	Internal Allocation
Rate Revenue Total							-$3,685,256	-$3,802,461	-$3,812,734			
General Purpose Funding	02	General Purpose Income	3	Operating Income	0201	Legal Reserve Income	-$60	-$15	-$47	$32		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0203	Leave Reserve Income	-$350	-$87	-$261	$174		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0204	Land Development Reserve Income	-$150	-$36	-$6	-$30		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0205	Building Reserve Income	-$500	-$310	-$290	-$20		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0206	Infrastructure Reserve Income	-$1,500	-$375	-$856	$481		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0223	Water Strategy Reserve Income	-$25	-$6	-$17	$11		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0233	Financial Assistance Grants (Local Roads Fundin	-$167,050	-$41,762	-$27,837	-$13,926	*	Budget amendment pending
General Purpose Funding	02	General Purpose Income	3	Operating Income	0243	Communication & Information Technologies Res	-$300	-$75	-$253	$178		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0244	Cash in Lieu of POS Reserve Income	-$500	-$302	-$0	-$302		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0253	Financial Assistance Grants (General Purpose)	-$62,047	-$15,512	-$17,747	$2,235		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0273	Plant/Light Vehicle Reserve Income	-$2,600	-$651	-$1,573	$922		
General Purpose Funding	02	General Purpose Income	3	Operating Income	0453	Interest Received (Municipal Account)	-$14,000	-$3,501	-$5,654	$2,153		
General Purpose Funding	02	General Purpose Income	2	Operating Expenditure	9992	Interest & Overdraft Fees	$1,250	$312	$0	$312		
General Purpose Income Total							-$247,832	-$62,320	-$54,539			
General Purpose Funding Total							-$3,933,088	-$3,864,781	-$3,867,274			

Unconfirmed

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Governance	04	Members Of Council	2	Operating Expenditure	0112	Election & Poll Expenses	$8,000	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	0182	Subscriptions & Memberships Expense	$38,574	$35,268	$37,417	-$2,149		
Governance	04	Members Of Council	2	Operating Expenditure	0192	Members Conference & Training Expenses	$21,000	$12,996	$5,674	$7,322		
Governance	04	Members Of Council	2	Operating Expenditure	0202	Members Insurance Expense	$18,000	$18,000	$7,634	$10,366	*	Invoice payment pending
Governance	04	Members Of Council	2	Operating Expenditure	0212	Donations & Sponsorships	$10,000	$0	$500	-$500		
Governance	04	Members Of Council	2	Operating Expenditure	0232	Consultancy & Legal Expenses	$12,000	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	0242	Members Sitting Fees & Superannuation	$99,915	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	0252	Members Allowances & Expenses	$25,200	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	0262	President & Deputy Allowances	$28,308	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	0272	Council Chambers Repairs & Maintenance	$4,500	$750	$0	$750		
Governance	04	Members Of Council	2	Operating Expenditure	0332	Furniture & Equipment Expense	$5,000	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	0442	Admin Allocation (Members)	$255,115	$63,780	$45,536	$18,244	*	Internal Allocation
Governance	04	Members Of Council	4	Capital Expenditure	0454	Council Chamber Improvements (NCA)	$0	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	0462	Meeting & Refreshments Expense	$18,395	$3,224	$1,519	$1,705		
Governance	04	Members Of Council	3	Operating Income	1213	Governance Income	$0	$0	$0	$0		
Governance	04	Members Of Council	2	Operating Expenditure	1822	Accounting & Audit Expenses	$59,000	$0	$0	$0		
Members Of Council Total							$603,007	$134,018	$98,280			
Governance	05	Other Governance	2	Operating Expenditure	0102	Provision for Long Service Leave	$0	$0	$0	$0		
Governance	05	Other Governance	2	Operating Expenditure	0222	Fringe Benefits Tax	$48,000	$12,000	$0	$12,000	*	Timing BAS reporting
Governance	05	Other Governance	2	Operating Expenditure	0282	Superannuation (Admin)	$111,778	$27,945	$23,288	$4,657		
Governance	05	Other Governance	2	Operating Expenditure	0292	Salaries Expense (Admin)	$908,623	$227,157	$188,306	$38,851	*	Timing
Governance	05	Other Governance	2	Operating Expenditure	0294	Admin Allowances	$22,863	$6,155	$4,832	$1,323		
Governance	05	Other Governance	2	Operating Expenditure	0312	Council Super Contribution 3% (Admin)	$18,895	$4,725	$2,574	$2,151		
Governance	05	Other Governance	2	Operating Expenditure	0322	Rounding Adjustments	$0	$0	$0	$0		
Governance	05	Other Governance	5	Capital Income	0351	Transfer from Leave Reserve (Admin) (EQ)	$0	$0	$0	$0		
Governance	05	Other Governance	2	Operating Expenditure	0372	Workers Compensation Insurance (Admin)	$18,800	$13,800	$10,561	$3,239		
Governance	05	Other Governance	3	Operating Income	0383	Minor Income Received (General)	-$1,200	-$551	-$3,841	$3,290		
Governance	05	Other Governance	2	Operating Expenditure	0402	Insurance Expense	$13,250	$6,625	$5,640	$985		
Governance	05	Other Governance	2	Operating Expenditure	0422	Office Gardens Expenses	$35,274	$8,820	$3,895	$4,925		
Governance	05	Other Governance	2	Operating Expenditure	0432	Admin Building Operations	$8,864	$3,975	$2,308	$1,667		
Governance	05	Other Governance	2	Operating Expenditure	0472	Office Expenses (General)	$19,000	$4,752	$6,849	-$2,097		
Governance	05	Other Governance	2	Operating Expenditure	0473	Admin Building Repairs & Maintenance	$25,500	$6,375	$3,061	$3,314		
Governance	05	Other Governance	2	Operating Expenditure	0482	Office Telephone & Internet Expenses	$19,400	$1,640	$2,129	-$489		
Governance	05	Other Governance	2	Operating Expenditure	0492	Advertising Expenses	$5,000	$1,251	$1,112	$139		
Governance	05	Other Governance	2	Operating Expenditure	0502	Computer Hardware Service & Repair	$180,000	$45,000	$0	$45,000	*	Timing
Governance	05	Other Governance	2	Operating Expenditure	0512	Furniture & Equipment Expense	$16,000	$3,999	$0	$3,999		
Governance	05	Other Governance	2	Operating Expenditure	0522	Freight & Postage Expense	$3,000	$750	$543	$207		
Governance	05	Other Governance	2	Operating Expenditure	0542	Printing & Stationery Expense	$10,000	$2,499	$3,664	-$1,165		
Governance	05	Other Governance	2	Operating Expenditure	0552	Motor Vehicle Expenses	$28,914	$7,230	$4,987	$2,243		
Governance	05	Other Governance	2	Operating Expenditure	0562	Long Service Leave Expense (Admin)	$7,000	$0	$0	$0		
Governance	05	Other Governance	4	Capital Expenditure	0564	Building Improvements (NCA)	$20,000	$0	$0	$0		
Governance	05	Other Governance	2	Operating Expenditure	0592	Admin Allocation (Other Governance)	-$2,109,547	-$527,388	-$379,464	-$147,924	*	Internal Allocation
Governance	05	Other Governance	2	Operating Expenditure	0622	Uniform Expense	$3,778	$0	$0	$0		
Governance	05	Other Governance	2	Operating Expenditure	0632	Staff Training, Conference and Recruitment	$32,500	$7,750	$0	$7,750		
Governance	05	Other Governance	2	Operating Expenditure	0662	Public Liability Insurance	$35,332	$17,666	$17,363	$303		
Governance	05	Other Governance	2	Operating Expenditure	0682	Consultancy Fees	$232,000	$6,000	$3,690	$2,310		
Governance	05	Other Governance	2	Operating Expenditure	0702	Bank Fees & Charges	$9,500	$2,376	$1,941	$435		
Governance	05	Other Governance	2	Operating Expenditure	0712	Occupational Health & Safety	$103,676	$25,179	$7,014	$18,165	*	Timing
Governance	05	Other Governance	2	Operating Expenditure	0722	Accounting Software Operating Expenditure	$132,600	$71,200	$72,691	-$1,491		
Governance	05	Other Governance	3	Operating Income	1243	Long Service Leave Reimbursement	$0	$0	$0	$0		
Governance	05	Other Governance	4	Capital Expenditure	4750	Transfer to Leave Reserve (EQ)	$1,000	$249	$261	-$12		
Governance	05	Other Governance	4	Capital Expenditure	4770	Transfer to Communication & Information Techno	$400	$99	$253	-$154		
Governance	05	Other Governance	4	Capital Expenditure	4780	Transfer to Plant/Light Vehicle Reserve (EQ)	$4,000	$999	$1,573	-$574		
Governance	05	Other Governance	2	Operating Expenditure	7002	Depreciation (Governance)	$60,000	$15,000	$13,016	$1,984		
Other Governance Total							$24,200	$3,277	-$1,755			
Governance Total							$627,207	$137,295	$96,525			

Unofficial

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	0602	Admin Allocation (Fire Prevention)	$42,519	$10,629	$3,795	$6,834		
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	0672	Fire Break Inspection Fees	$2,000	$501	$0	$501		
Law, Order, Public Safety	06	Fire Prevention	3	Operating Income	0703	Fines & Penalties Income	-$1,250	$0	$0	$0		
Law, Order, Public Safety	06	Fire Prevention	3	Operating Income	0713	Emergency Services Levy Administration Fees	-$4,000	-$999	$0	-$999		
Law, Order, Public Safety	06	Fire Prevention	3	Operating Income	0733	DFES Grant Income	-$43,500	-$10,875	-$21,436	$10,561	*	State Government 2025-26 Small Elections Commitment Grant funding for Starlink Equipment System
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	0762	Ranger Allocation (Fire Prevention)	$57,288	$14,322	$10,230	$4,092		
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	0832	Emergency Services Levy (Shire Properties)	$1,000	$0	$0	$0		
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	0882	Fire Prevention Enforcement Expenditure	$1,000	$249	$0	$249		
Law, Order, Public Safety	06	Fire Prevention	3	Operating Income	0883	Fire Prevention Enforcement Income	-$1,000	-$249	$0	-$249		
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	1622	Grant Funded Projects (Program-Fire Prevention)	$40,000	$9,999	$279	$9,720		
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	1722	Brigades Operating Expenses	$63,779	$18,194	$11,676	$6,518		
Law, Order, Public Safety	06	Fire Prevention	2	Operating Expenditure	7012	Depreciation (Fire Prevention)	$92,000	$23,001	$22,968	$33		
Fire Prevention Total							$249,836	$64,772	$27,511			
Law, Order, Public Safety	07	Animal Control	2	Operating Expenditure	0792	Admin Allocation (Animal Control)	$60,527	$15,132	$7,589	$7,543		
Law, Order, Public Safety	07	Animal Control	2	Operating Expenditure	0842	Animal Control Expenses	$1,500	$476	$0	$476		
Law, Order, Public Safety	07	Animal Control	3	Operating Income	0843	Impoundment Fees	-$250	-$63	-$160	$97		
Law, Order, Public Safety	07	Animal Control	2	Operating Expenditure	0852	Ranger Allocation (Animal Control)	$57,288	$14,322	$9,002	$5,320		
Law, Order, Public Safety	07	Animal Control	3	Operating Income	0853	Dog/Cat Registrations Income	-$5,000	-$165	-$978	$813		
Law, Order, Public Safety	07	Animal Control	3	Operating Income	0863	Fines & Penalties	-$500	$0	-$950	$950		
Animal Control Total							$113,565	$29,702	$14,504			
Law, Order, Public Safety	08	Other Law,Order,Public Safety	2	Operating Expenditure	0802	Fines Enforcement Registry	$1,200	$300	$0	$300		
Law, Order, Public Safety	08	Other Law,Order,Public Safety	3	Operating Income	0823	Fines Enforcement Registry Fees & Charges	-$1,200	-$300	$0	-$300		
Law, Order, Public Safety	08	Other Law,Order,Public Safety	2	Operating Expenditure	0862	Community Safety and Crime Prevention	$10,300	$2,574	$1,710	$864		
Law, Order, Public Safety	08	Other Law,Order,Public Safety	2	Operating Expenditure	0902	Ranger Allocation (Other Law and Order)	$53,308	$13,326	$9,002	$4,324		
Law, Order, Public Safety	08	Other Law,Order,Public Safety	2	Operating Expenditure	0962	Miscellaneous Expenses (Other Law and Order)	$0	$0	$0	$0		
Law, Order, Public Safety	08	Other Law,Order,Public Safety	2	Operating Expenditure	1152	Bad Debt Write Off	$0	$0	$0	$0		
Law, Order, Public Safety	08	Other Law,Order,Public Safety	2	Operating Expenditure	1802	Emergency Services Recovery & Preparedness	$0	$0	$0	$0		
Other Law,Order,Public Safety Total							$63,608	$15,900	$10,712			
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0772	Ranger Expense - S&W	$79,078	$19,770	$13,080	$6,690		
Law, Order, Public Safety	18	Ranger Services	3	Operating Income	0773	Grant Revenue (Rangers)	$0	$0	$0	$0		
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0872	Superannuation Council 3% (Rangers)	$5,109	$1,278	$0	$1,278		
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0892	Salary & Wages (Senior Ranger)	$94,218	$19,174	$25,351	-$6,177		
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0912	Workers Compensation Insurance (Rangers)	$2,383	$1,190	$1,639	-$449		
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0922	Superannuation (Rangers)	$20,436	$5,109	$5,713	-$604		
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0932	Conference & Training	$3,500	$250	$0	$250		
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0952	Rangers Expenses Reallocated	-$224,824	-$56,205	-$40,920	-$15,285	*	Internal Allocation
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	0982	Rangers Expense	$23,014	$5,229	$8,217	-$2,988		
Law, Order, Public Safety	18	Ranger Services	2	Operating Expenditure	1012	Tools & Equipment (Low Value)	$1,000	$249	$0	$249		
Ranger Services Total							$3,914	-$3,956	$13,080			
Law, Order, Public Safety Total							$430,923	$106,418	$65,808			
Health	14	Health Insp And Administration	2	Operating Expenditure	1282	Ranger Allocation (Pool Inspections)	$27,778	$6,945	$4,910	$2,035		
Health	14	Health Insp And Administration	2	Operating Expenditure	1292	Health Expenses (General)	$4,000	$3,587	$530	$3,057		
Health	14	Health Insp And Administration	3	Operating Income	1383	Swimming Pool Inspection Fees	-$4,200	-$1,050	-$4,560	$3,510		
Health	14	Health Insp And Administration	3	Operating Income	1393	Licences & Fees Income	-$700	$0	$0	$0		
Health	14	Health Insp And Administration	3	Operating Income	1552	Enviromental Health Officer Inspections and Adm	$9,000	$2,250	$0	$2,250		
Health	14	Health Insp And Administration	3	Operating Income	1573	Septic Tank Fees (Health)	-$2,500	-$624	-$944	$320		
Health	14	Health Insp And Administration	3	Operating Income	1583	Administration Fees (Health)	-$2,500	-$624	-$2,017	$1,393		
Health Insp And Administration Total							$30,878	$10,484	-$2,080			
Health Total							$30,878	$10,484	-$2,080			

Unconfirmed

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Community Amenities	25	Sanitation-Household Refuse	2	Operating Expenditure	1762	Domestic Rubbish Collection Expenses	$280,000	$69,999	$48,150	$21,849	*	Timing of contractor invoices
Community Amenities	25	Sanitation-Household Refuse	2	Operating Expenditure	1772	Depreciation (Sanitation)	$8,500	$2,124	$2,637	-$513		
Community Amenities	25	Sanitation-Household Refuse	2	Operating Expenditure	1792	Refuse Site Repairs & Maintenance	$117,142	$17,149	$8,112	$9,037		
Community Amenities	25	Sanitation-Household Refuse	3	Operating Income	1903	Domestic Rubbish Collection Fees	-$235,000	-$231,522	-$245,655	$14,133	*	Updated billing revenue
Community Amenities	25	Sanitation-Household Refuse	2	Operating Expenditure	2502	Admin Allocation (Domestic Rubbish)	$85,039	$21,261	$15,179	$6,082		
Sanitation-Household Refuse Total							$255,681	-$120,989	-$171,578			
Community Amenities	26	Sanitation - Other	2	Operating Expenditure	1882	Parks & Gardens Rubbish Collection Expenses	$21,164	$5,292	$3,069	$2,223		
Community Amenities	26	Sanitation - Other	2	Operating Expenditure	1912	Other Waste Management Expenses	$87,757	$21,516	$17,957	$3,560		Onsite refuse site attendant
Community Amenities	26	Sanitation - Other	2	Operating Expenditure	1922	Depreciation (Other Sanitation)	$400	$99	$101	-$2		
Sanitation - Other Total							$109,321	$26,907	$21,127			
Community Amenities	29	Protection Of Environment	2	Operating Expenditure	1962	Abandoned Vehicle Expense	$1,500	$500	$0	$500		
Community Amenities	29	Protection Of Environment	2	Operating Expenditure	2040	Dolby Creek Expenditure	$588	$588	$888	-$300		
Community Amenities	29	Protection Of Environment	3	Operating Income	2933	Reimbursements & Sundry Income (Protection of	-$1,500	$0	$0	$0		
Protection Of Environment Total							$588	$1,088	$888			

Unconfirmed

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	0942	Depreciation (Town Planning)	$9,000	$2,250	$2,146	$104		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	1992	Planning Consultancy Expenses	$30,000	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2102	Workers Compensation Insurance (Town Plannin	$3,310	$1,653	$1,771	-$118		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2112	Salaries & Wages (Town Planning)	$168,684	$42,171	$39,385	$2,786		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2122	Superannuation Council 3% (Town Planning)	$5,061	$1,266	$1,345	-$79		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2132	Superannuation (Town Planning)	$20,242	$5,061	$4,459	$602		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2182	Other Employee Expenses (Town Planning)	$4,000	$0	$109	-$109		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2202	Town Planners Expenses	$1,000	$249	$72	$177		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2222	Motor Vehicle Expenses	$18,914	$4,728	$1,792	$2,936		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2232	Legal Expenses (Town Planning)	$2,500	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	3	Operating Income	2233	Town Planning Fee Income	-$21,000	-$5,250	-$8,379	$3,129		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2242	Engineering Expenses	$5,000	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	3	Operating Income	2243	Outsourced Planning Fees - Other LGs	-$40,000	-$15,888	$0	-$15,888	*	Debtor invoices pending
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	2252	Advertising Expenses	$6,500	$0	$3,544	-$3,544		
Community Amenities	30	Town Planning & Reg Developmnt	3	Operating Income	2253	Town Planning Statutory Fees	$0	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	4	Capital Expenditure	2264	Purchase of Land	$0	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	3012	Admin Allocation (Town Planning)	$94,043	$23,511	$22,768	$743		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	0343	Contributions & Reimbursements	-$17,000	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	4	Capital Expenditure	4801	Transfer to Land Development Reserve (EQ)	$250	$63	$6	$57		
Community Amenities	30	Town Planning & Reg Developmnt	5	Capital Income	4810	Transfer from Land Development Reserve (EQ)	$0	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	4	Capital Expenditure	4820	Transfer to Legal Reserve (EQ)	$250	$63	$47	$16		
Community Amenities	30	Town Planning & Reg Developmnt	4	Capital Expenditure	4830	Transfer to Cash in Lieu of POS Reserve (EQ)	$0	$0	$0	-$0		
Community Amenities	30	Town Planning & Reg Developmnt	5	Capital Income	4850	Transfer from Cash in Lieu of POS	$0	$0	$0	$0		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	7052	Surveying & Land Expenses	$30,000	$744	$4,207	-$3,463		
Community Amenities	30	Town Planning & Reg Developmnt	2	Operating Expenditure	7072	Project Expenses (Town Planning)	$0	$0	$0	$0		
Town Planning & Reg Developmnt Total							$320,754	$60,621	$73,273			
Community Amenities	31	Other Community Amenities	3	Operating Income	3093	Cemetery Income (GST Free)	-$5,000	-$2,672	$0	-$2,672		
Community Amenities	31	Other Community Amenities	2	Operating Expenditure	3102	Cemetery Expenses	$16,794	$3,951	$2,451	$1,500		
Community Amenities	31	Other Community Amenities	3	Operating Income	3103	Grants Received (Other Community Amenities)	-$30,000	$0	-$71,842	$71,842	*	Back Roads Gravel Grant; DFES Community Benefit Funds
Community Amenities	31	Other Community Amenities	4	Capital Expenditure	3104	Plant & Equipment Purchases (NCA)	$0	$0	$0	$0		
Community Amenities	31	Other Community Amenities	3	Operating Income	3113	Cemetery Income (GST Applicable)	-$1,000	$0	$0	$0		
Community Amenities	31	Other Community Amenities	2	Operating Expenditure	3132	Community Development Expenses	$12,000	$2,500	$285	$2,215		
Community Amenities	31	Other Community Amenities	2	Operating Expenditure	3162	Admin Allocation (Other Community Amenities)	$106,298	$26,574	$18,973	$7,601		
Community Amenities	31	Other Community Amenities	2	Operating Expenditure	3212	Depreciation (Other Community Amenities)	$18,500	$4,626	$4,660	-$34		
Community Amenities	31	Other Community Amenities	2	Operating Expenditure	3222	Community Growth Fund	$18,000	$0	$0	$0		
Community Amenities	31	Other Community Amenities	2	Operating Expenditure	3232	Community Development Officer Expenses	$97,876	$18,975	$0	$18,975	*	Employee costs unallocated to date
Community Amenities	31	Other Community Amenities	2	Operating Expenditure	3242	Grant Funded Projects	$30,000	$0	$30,000	-$30,000	*	Back Roads Gravel Grant
Other Community Amenities Total							$263,468	$53,954	-$15,473			
Community Amenities Total							$949,812	$21,581	-$91,763			

Unconfirmed

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Recreation And Culture	32	Public Halls. Civic Centres	3	Operating Income	2443	Yuna Camping & Hall Hire Revenue	-$1,000	-$249	-$293	$44		
Recreation And Culture	32	Public Halls. Civic Centres	3	Operating Income	2453	Showground/Halls Income Received	-$14,000	-$8,226	-$2,751	-$5,475		
Recreation And Culture	32	Public Halls. Civic Centres	3	Operating Income	2463	Grant Funds Rec'd (Op Grants)	$0	$0	-$14,000	$14,000	*	Lotterwest Grant Naraling Hall 100 Year Celebration
Recreation And Culture	32	Public Halls. Civic Centres	4	Capital Expenditure	2550	Transfer to Building Reserve (EQ)	$1,000	$249	$290	-$41		
Recreation And Culture	32	Public Halls. Civic Centres	2	Operating Expenditure	2602	Depreciation (Public Halls)	$150,000	$37,500	$38,987	-$1,487		
Recreation And Culture	32	Public Halls. Civic Centres	4	Capital Expenditure	2644	Land & Buildings Purchases (Public Halls) (NCA)	$2,942,550	$0	$32,776	-$32,776	*	Timing of capital works project
Recreation And Culture	32	Public Halls. Civic Centres	2	Operating Expenditure	2722	Public Halls & Showgrounds Expense	$184,983	$44,176	$59,364	-$15,188	*	Timing
Recreation And Culture	32	Public Halls. Civic Centres	2	Operating Expenditure	2732	Nabawa Community Centre Expenses	$45,879	$12,418	$9,822	$2,596		
Recreation And Culture	32	Public Halls. Civic Centres	2	Operating Expenditure	3202	Admin Allocation (Public Halls)	$127,558	$31,890	$22,768	$9,122		
Recreation And Culture	32	Public Halls. Civic Centres	3	Operating Income	3423	Grant Funding Revenue	-$2,375,000	$0	$0	$0		
Recreation And Culture	32	Public Halls. Civic Centres	5	Capital Income	7375	Loan Funds Received (NCL)	-$500,000	$0	$0	$0		
Recreation And Culture	32	Public Halls. Civic Centres	5	Capital Income	7385	Transfer from Building Reserve (EQ)	$0	$0	$0	$0		
Public Halls. Civic Centres Total							$561,970	$117,758	$146,962			
Recreation And Culture	33	Swimming Areas And Beaches	2	Operating Expenditure	3302	Admin Allocation (Swimming Areas & Beaches)	$63,779	$15,945	$11,384	$4,561		
Recreation And Culture	33	Swimming Areas And Beaches	2	Operating Expenditure	3412	Coronation Beach Expenses	$8,097	$2,595	$2,079	$516		
Recreation And Culture	33	Swimming Areas And Beaches	2	Operating Expenditure	3432	Coronation Beach Building Program Expenses	$47,500	$11,874	$3,281	$8,593		
Recreation And Culture	33	Swimming Areas And Beaches	3	Operating Income	3433	Grant Income (Swimming Areas & Beaches)	$0	$0	$0	$0		
Recreation And Culture	33	Swimming Areas And Beaches	3	Operating Income	3443	Coronation Beach Camping Fees	-$98,000	-$22,138	-$33,036	$10,898	*	Revenue higher than anticipated YTD
Recreation And Culture	33	Swimming Areas And Beaches	4	Capital Expenditure	7074	Plant & Equipment Purchases (Swimming Areas &	$0	$0	$0	$0		
Recreation And Culture	33	Swimming Areas And Beaches	2	Operating Expenditure	7082	Depreciation (Swimming Areas & Beaches)	$27,500	$6,876	$5,744	$1,132		
Swimming Areas And Beaches Total							$48,876	$15,152	-$10,549			
Recreation And Culture	34	Other Recreation And Sport	4	Capital Expenditure	1304	Plant & Equipment Purchases (NCA)	$0	$0	$0	$0		
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	1472	Yuna Oval Expenses	$20,114	$5,028	$981	$4,047		
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	1482	Sporting Clubs Expenses	$157,383	$38,549	$16,923	$21,626	*	Timing
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	2642	Parks & Gardens Expenses	$134,215	$37,870	$20,691	$17,179	*	Timing
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	2702	Sports Pavilion & Basketball Stadium (Nabawa R	$25,021	$9,010	$9,283	-$273		
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	2712	Tennis Clubs Expenses	$10,824	$3,157	$1,278	$1,879		
Recreation And Culture	34	Other Recreation And Sport	3	Operating Income	2743	Sports Club Hire Income	-$4,932	-$4,932	$0	-$4,932		
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	2812	Golf Courses	$13,386	$1,693	$879	$814		
Recreation And Culture	34	Other Recreation And Sport	4	Capital Expenditure	2834	Land & Building Purchases (NCA)	$5,000	$5,000	$0	$5,000		
Recreation And Culture	34	Other Recreation And Sport	3	Operating Income	2883	Contributions & Reimbursements (Recreation & S	$0	$0	$0	$0		
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	3442	Admin Allocation (Recreation & Sport)	$63,779	$15,945	$11,384	$4,561		
Recreation And Culture	34	Other Recreation And Sport	3	Operating Income	3444	Fig Tree Camping Fees	-$3,000	-$750	-$1,262	$512		
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	7022	Depreciation (Recreation & Sport)	$49,000	$12,249	$15,254	-$3,005		
Recreation And Culture	34	Other Recreation And Sport	2	Operating Expenditure	7092	Depreciation (Recreation & Sport)	$158,000	$39,501	$65,193	-$25,692	*	Review and adjust
Other Recreation And Sport Total							$628,790	$162,320	$140,604			
Recreation And Culture	35	Libraries	2	Operating Expenditure	2902	Library Expenses	$18,504	$4,611	$1,218	$3,393		
Recreation And Culture	35	Libraries	2	Operating Expenditure	3582	Admin Allocation (Libraries)	$72,779	$18,195	$11,384	$6,811		
Recreation And Culture	35	Libraries	2	Operating Expenditure	6922	Depreciation (Libraries)	$0	$0	$0	$0		
Libraries Total							$91,283	$22,806	$12,602			
Recreation And Culture	36	Other Culture	2	Operating Expenditure	3626	Museum & Road Board Expense	$29,897	$6,736	$4,168	$2,568		
Recreation And Culture	36	Other Culture	2	Operating Expenditure	3652	Depreciation (Other Culture)	$19,500	$4,875	$5,024	-$149		
Other Culture Total							$49,397	$0	$264			
Recreation And Culture Total							$1,380,316	$329,647	$298,811			

Unconfirmed

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Transport	37	Const. Sts,Rds,Bridges,Depots	4	Capital Expenditure	3114	Capital Roadworks Program Purchases (Incl Grar	$2,158,661	$112,471	$64,832	$47,640	*	Nabawa Yetna Road Upgrade from existing unsealed road to a 7.2 m wide sealed road. Currently clearing vegetation,reforming draings and forming sub base Durawah Road widen and reconstruct to 7.2 m wide sealed road East Nabawa Road Realignment Stage 1 Chapman Valley Road - Widen + Seal Shoulders
Transport	37	Const. Sts,Rds,Bridges,Depots	3	Operating Income	3173	MW Regional Road Funding (Capital)	-$698,667	-$240,000	-$64,832	-$175,168	*	Timing of revenue recognition
Transport	37	Const. Sts,Rds,Bridges,Depots	3	Operating Income	3193	Road to Recovery Grant funding	-$584,423	$0	$0	$0		
Transport	37	Const. Sts,Rds,Bridges,Depots	2	Operating Expenditure	3702	Admin Allocation (Road Construction)	$170,077	$42,519	$30,357	$12,162	*	Internal Allocation
Transport	37	Const. Sts,Rds,Bridges,Depots	4	Capital Expenditure	4840	Transfer to Infrastructure Reserve (EQ)	$2,000	$501	$856	-$355		
Const. Sts,Rds,Bridges,Depots Total							$1,047,648	-$84,509	$31,213			
Transport	38	Mtce Sts,Rds,Bridges,Depots	3	Operating Income	3143	MRWA Direct Grant	-$209,755	-$209,755	-$209,755	$0		
Transport	38	Mtce Sts,Rds,Bridges,Depots	3	Operating Income	3163	Grant Funding Income (Operating)	-$300,000	-$120,000	-$120,000	$0		Balla Whelarra Rd RRG Program Renewal
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3182	Road Renewal Grant funded projects	$512,654	$97,849	$239,155	-$141,306	*	Balla Whelarra Rd RRG Program Renewal -job completed, waiting on the reseal
Transport	38	Mtce Sts,Rds,Bridges,Depots	5	Capital Income	3215	Loan Funds Received	$0	$0	$0	$0		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3216	Interest Expense - Loan 99	$10,735	$0	-$393	$393		
Transport	38	Mtce Sts,Rds,Bridges,Depots	4	Capital Expenditure	3217	Principal Repayment - Loan 99	$23,411	$0	$0	$0		
Transport	38	Mtce Sts,Rds,Bridges,Depots	4	Capital Expenditure	3264	Depot Construction (NCA)	$120,000	$12,000	$0	$12,000	*	Progress payments to supplier, pending delivery on site; value of work to date $315,707
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3372	Road Maintenance Expense	$2,139,858	$221,561	$433,461	-$211,900	*	Timing
Transport	38	Mtce Sts,Rds,Bridges,Depots	3	Operating Income	3393	Hudson Resources Contribution (Dartmoor Road	-$19,000	$0	$0	$0		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3502	Depot Maintenance	$115,591	$30,105	$6,607	$23,498	*	Timing
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3512	Street Lighting Expense	$11,000	$3,012	$2,846	$166		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3522	Depreciation (Road Maintenance)	$63,000	$15,750	$20,839	-$5,089		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3532	Roadworks Vegetation/Tree Clearance	$10,000	$0	$0	$0		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3542	Licences & Subscriptions	$15,000	$10,000	$10,016	-$16		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3562	Road Sign Expense	$7,000	$0	$7,765	-$7,765		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3802	Admin Allocation (Road Maintenance)	$177,077	$44,268	$30,357	$13,911	*	Timing
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3822	Bore Maintenance	$16,500	$0	$1,434	-$1,434		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	3832	Crossover expenses to ratepayers	$12,500	$0	$0	$0		
Transport	38	Mtce Sts,Rds,Bridges,Depots	2	Operating Expenditure	6912	Depreciation (Roads)	$5,873,000	$1,468,251	$1,479,008	-$10,757	*	Review and Adjust Non Cash Non Cash
Mtce Sts,Rds,Bridges,Depots Total							$8,578,571	$1,573,041	$1,901,339			
Transport	39	Road Plant Purchases	3	Operating Income	3543	Profit on Sale of Assets	-$72,155	$0	$0	$0		
Transport	39	Road Plant Purchases	4	Capital Expenditure	3554	Plant & Equipment Purchases (NCA)	$980,000	$600,000	$0	$600,000	*	Review in progress for tender specifications
Transport	39	Road Plant Purchases	5	Capital Income	3561	Transfer from Plant/Light Vehicle Reserve (EQ)	-$120,000	$0	$0	$0		
Transport	39	Road Plant Purchases	4	Capital Expenditure	3584	Tools & Other Equip > $5000 (Capex)	$26,500	$0	$0	$0		
Transport	39	Road Plant Purchases	2	Operating Expenditure	3642	Loss on Sale of Assets	$53,492	$0	$0	$0		
Transport	39	Road Plant Purchases	2	Operating Expenditure	3902	Interest Expense - Loan 100	$10,932	$0	-$423	$423		
Transport	39	Road Plant Purchases	4	Capital Expenditure	3904	Principal Repayment - Loan 100	$81,830	$0	$0	$0		
Transport	39	Road Plant Purchases	4	Capital Expenditure	4781	Transfer to Plant/Light Vehicle Reserve (EQ)	$0	$0	$0	$0		
Transport	39	Road Plant Purchases	5	Capital Income	7135	Loan Funds Rec'd.	-$600,000	$0	$0	$0		
Road Plant Purchases Total							$360,599	$600,000	-$423			
Transport	41	Traffic Control	2	Operating Expenditure	4102	Admin Allocation (Traffic Control)	$85,039	$21,261	$15,179	$6,082		
Transport	41	Traffic Control	2	Operating Expenditure	4572	Traffic Control Expense	$0	$0	$0	$0		
Transport	41	Traffic Control	3	Operating Income	7513	Licensing Commission Income	-$3,500	-$876	-$632	-$244		
Transport	41	Traffic Control	2	Operating Expenditure	7572	Traffic Counters Expense	$3,500	$0	$0	$0		
Traffic Control Total							$85,039	$20,385	$14,547			
Transport Total							$10,071,856	$2,108,917	$1,946,676			

Unconfirmed

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Economic Services	44	Rural Services	2	Operating Expenditure	3362	Ranger Allocation (Roadside Spraying)	$16,936	$4,233	$3,683	$550		
Economic Services	44	Rural Services	2	Operating Expenditure	3852	Weed & Vermin Management	$20,000	$0	$5,278	-$5,278		
Economic Services	44	Rural Services	4	Capital Expenditure	4415	Land & Building Capital Expense (NCA)	$0	$0	$0	$0		
Economic Services	44	Rural Services	2	Operating Expenditure	4462	Admin Allocation (Rural Services)	$12,227	$3,057	$4,092	-$1,035		
Economic Services	44	Rural Services	2	Operating Expenditure	6722	Noxious Weeds & Pest Expense	$12,501	$3,126	$5,244	-$2,118		
Rural Services Total							$61,664	$10,416	$18,297			
Economic Services	45	Tourism And Area Promotion	2	Operating Expenditure	3952	Signage Expense (Tourism)	$10,000	$0	$0	$0		
Economic Services	45	Tourism And Area Promotion	2	Operating Expenditure	3982	Tourism Expense	$3,300	$550	$0	$550		
Economic Services	45	Tourism And Area Promotion	2	Operating Expenditure	4282	Promotional Expense (Tourism)	$4,000	$0	$0	$0		
Tourism And Area Promotion Total							$17,300	$550	$0			
Economic Services	46	Building Control	2	Operating Expenditure	4132	Building Surveyor Expenses (S&W)	$184,607	$49,339	$41,312	$8,027		
Economic Services	46	Building Control	3	Operating Income	4153	Building Licenses Income	-$27,500	-$4,562	-$15,339	$10,777	*	Budget profile timing
Economic Services	46	Building Control	2	Operating Expenditure	4162	Small Tools	$1,000	$0	$0	$0		
Economic Services	46	Building Control	3	Operating Income	4173	CTF Commissions Received	-$200	-$51	-$38	-$14		
Economic Services	46	Building Control	3	Operating Income	4213	Building Commissions Received	-$200	-$51	-$105	$54		
Economic Services	46	Building Control	2	Operating Expenditure	4622	Admin Allocation (Building Control)	$156,917	$39,228	$26,562	$12,666	*	Internal Allocation
Building Control Total							$314,624	$83,903	$52,393			
Economic Services	49	Other Economic Services	2	Operating Expenditure	4222	Admin Allocation (Other Economic Services)	$85,038	$21,261	$15,179	$6,082		
Economic Services	49	Other Economic Services	3	Operating Income	4223	Commission Received Australia Post	-$7,000	-$1,749	-$2,022	$273		
Economic Services	49	Other Economic Services	2	Operating Expenditure	4232	Water Supply Expense incl standpipes	$0	$0	$0	$0		
Economic Services	49	Other Economic Services	3	Operating Income	4243	Annual Post Office Box Fee	-$3,300	$0	-$3,516	$3,516		
Economic Services	49	Other Economic Services	2	Operating Expenditure	4252	Purchase of Stamps	$50	$0	$0	$0		
Economic Services	49	Other Economic Services	3	Operating Income	4253	Postage Stamp Income	-$25	-$6	-$9	$3		
Economic Services	49	Other Economic Services	4	Capital Expenditure	4274	Plant & Equipment Purchases (NCA)	$0	$0	$0	$0		
Economic Services	49	Other Economic Services	3	Operating Income	4333	Photocopying Income	$0	$0	-$8	$8		
Economic Services	49	Other Economic Services	4	Capital Expenditure	4760	Transfer to Water Strategy Reserve (EQ)	$80	$21	$17	$4		
Economic Services	49	Other Economic Services	3	Operating Income	4764	Grant Funding & Contributions Received	$0	$0	$0	$0		
Economic Services	49	Other Economic Services	3	Operating Income	4913	Shire Leased Reserves Income	-$683	-$682	$0	-$682		
Economic Services	49	Other Economic Services	0	Liabilities	7273	Lease Expense - Principal	$8,301	$2,076	$2,163	-$87		
Economic Services	49	Other Economic Services	2	Operating Expenditure	7274	Lease Expense - Interest	$790	$195	$110	$85		
Other Economic Services Total							$83,252	$21,116	$11,912			
Economic Services Total							$476,840	$115,985	$82,602			

Unconfirmed

Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Budget v Actual Variance	*>$10K	Comments
Other Property And Services	47	Plant Depreciation	2	Operating Expenditure	5012	Depreciation (Other Property & Services)	$391,500	$97,875	$97,445	$430		
Other Property And Services	47	Plant Depreciation	2	Operating Expenditure	6890	Depreciation Posted to Jobs (Other Property & Se	-$391,500	-$97,875	-$102,293	$4,418		
Plant Depreciation Total							$0	$0	-$4,848			
Other Property And Services	50	Private Works	2	Operating Expenditure	7302	Private Works Expense	$10,000	$0	$205	-$205		
Other Property And Services	50	Private Works	3	Operating Income	7333	Private Works Income	-$10,000	$0	-$617	$617		
Private Works Total							$0	$0	-$412			
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	0342	Provision for Long Service Leave (Public Works O	$5,000	$0	$0	$0		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4312	Superannuation Council 3% (Public Works Overh	$23,660	$5,916	$1,768	$4,148		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4322	Superannuation (Manager of Works)	$18,020	$4,506	$5,295	-$789		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4332	Superannuation (Public Works Overheads)	$111,915	$27,978	$22,902	$5,076		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4342	Salaries & Wages (Works Manager)	$147,018	$35,255	$33,623	$1,632		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4372	Public Works Sundry Expense	$32,075	$7,200	$8,378	-$1,178		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4382	Works Manager Expenses	$8,150	$778	$1,579	-$801		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4392	External Engineering Services	$10,000	$0	$0	$0		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4402	Sick Leave (Public Works Overheads)	$35,921	$8,979	$8,719	$260		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4412	Annual Leave (Public Works Overheads)	$80,464	$6,920	$11,683	-$4,763		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4422	Long Service Leave Expense (Public Works Overh	$0	$0	$8,908	-$8,908		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4432	Public Holiday Pay (Public Works Overheads)	$45,013	$0	$0	$0		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4442	Workplace Health & Safety Expense	$26,500	$5,934	$1,100	$4,834		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4452	Protective Uniform/ Minor Workwear	$10,100	$333	$458	-$125		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4602	Training Expense	$22,500	$1,083	$1,041	$42		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	4652	Works Staff Allowances (Public Works Overheads	$30,800	$6,031	$7,304	-$1,273		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	5202	Admin Allocation (Public Works Overheads)	$230,107	$57,528	$49,330	$8,198		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	6782	Workers Compensation Insurance (Public Works	$27,326	$13,663	$9,819	$3,844		
Other Property And Services	52	Public Works Overheads	2	Operating Expenditure	7422	Less Public Works Overheads Allocated to W & S	-$869,074	-$217,269	-$187,779	-$29,490	*	Internal Allocation
Public Works Overheads Total							$4,505	-$35,165	-$15,871			
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4472	In House Repairs & Maintenance	$110,000	$21,562	$11,125	$10,437	*	Budget profile timing
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4482	Tyre Purchase Expense	$77,500	$19,374	$2,994	$16,380	*	Budget profile timing
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4492	Parts & Outside Repairs Expense	$315,000	$78,750	$76,746	$2,004		Budget profile timing
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4502	Plant Licences Expense	$15,000	$0	$10,748	-$10,748	*	Budget profile timing
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4512	Less POC Allocated to W & S	-$978,311	-$244,578	-$211,289	-$33,289	*	Internal Allocation
Other Property And Services	53	Plant Operation Costs	3	Operating Income	4513	Diesel Fuel Rebate	-$49,000	-$8,166	-$9,046	$880		
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4532	Tools & Consumables	$15,000	$3,750	$2,702	$1,048		
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4542	Fuel, Oil & Grease	$385,000	$96,249	$129,475	-$33,226	*	Timing
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	4552	Cutting Edges & Tips	$12,500	$3,125	$5,419	-$2,294		
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	5112	Admin Allocation (Plant Operations)	$42,519	$10,629	$7,589	$3,040		
Other Property And Services	53	Plant Operation Costs	2	Operating Expenditure	6772	Insurance Expense (Plant Operations)	$54,792	$13,698	$23,692	-$9,994		
Plant Operation Costs Total							$0	-$5,607	$50,154			
Other Property And Services	55	Salaries And Wages	2	Operating Expenditure	4570	S&W Gov, Corporate & Development Services	$1,486,099	$371,526	$367,091	$4,435		
Other Property And Services	55	Salaries And Wages	2	Operating Expenditure	4580	S&W Works & Services	$1,220,388	$305,097	$246,997	$58,100	*	Timing
Other Property And Services	55	Salaries And Wages	2	Operating Expenditure	4592	Workers Compensation Paid	$0	$0	$813	-$813		
Other Property And Services	55	Salaries And Wages	2	Operating Expenditure	4600	Less Salary & Wages Allocated	-$2,706,487	-$711,806	-$644,850	-$66,956	*	Timing
Other Property And Services	55	Salaries And Wages	3	Operating Income	4613	Workers Compensation Reimbursement Receive	-$30,458	$0	$0	$0		
Other Property And Services	55	Salaries And Wages	2	Operating Expenditure	4614	Employee Novated Lease Arrangements Pre Tax	$0	$0	$0	$0		
Other Property And Services	55	Salaries And Wages	2	Operating Expenditure	4615	Employee Novated Lease Arrangements Post Tax	$0	$0	$0	$0		
						Salaries And Wages Total	-$30,458	-$35,183	-$29,950			
Other Property And Services	56	Unclassified	2	Operating Expenditure	5022	Overpayments/Recoverables - Expenditure	$9,000	$3,924	$14	$3,910		
Other Property And Services	56	Unclassified	3	Operating Income	5023	Overpayments/Recoverables - Income	-$9,000	-$2,250	-$14	-$2,236		
Other Property And Services	56	Unclassified	2	Operating Expenditure	5032	Insurance Repairs Expenditure	$5,000	$0	$0	$0		
Other Property And Services	56	Unclassified	3	Operating Income	5043	Reimbursement Insurance Claims	-$5,000	$0	-$3,341	$3,341		
Unclassified Total							$0	$1,674	-$3,341			
Other Property And Services Total							-$34,963	-$74,281	-$4,268			

Unofficial

Management Licence for use of Lot 500, Reserve 13226 East Terrace, Nanson

Shire of Chapman Valley

and

Chapman Valley Historical Society Incorporated

Unconfirmed

McLEODS
Barristers & Solicitors
Stirling Law Chambers | 220-222 Stirling Highway | XXXXX WA 6010
Tel: (08) 9383 3133 | Fax: (08) 9383 4935
Email: mcleods@mcleods.com.au
Ref: TF:CHAP 33687.1

Copyright notice

McLeods owns the copyright in this document and commercial use of the document without the permission of McLeods is prohibited.

Unconfirmed

Table of Contents

Copyright notice i

Details 3

1. Definitions 3

2. Licence condition upon Minister for Lands' consent 4

3. Grant of Licence 4

3.1 Licence of Licensed Areas 4
3.2 Agreed Hours 5

4. Licensee's Obligations 5

4.1 Licence Fee for Licensed Areas 5
4.2 Permitted Purpose of Licensed Area 5
4.3 Condition of Land and Licensed Area 5
4.4 Compliance with Legislation 5
4.5 No Alterations, Capital Upgrades and/or Replacement 5
4.6 Security of Licensed Area and its contents 6
4.7 Indemnity 6
4.8 Insurance 6
4.9 Entry and Inspection 6
4.10 Outgoings 7
4.11 Maintenance and Cleaning 7
4.12 Subletting, Assignment or Hire 7
4.13 Licensee's equipment and possessions 8

5. Shire's Obligations 8

5.1 Building Insurance to be Effected by Shire 8
5.2 Shire responsible for Licenced Area 8
5.3 Consider request for financial assistance 8

6. Default 8

7. Dispute Resolution 9

8. Acknowledgements 9

9. General Provisions 9

9.1 Acts by Agents 9
9.2 Governing Law 10
9.3 Severance 10
9.4 Variation 10
9.5 Moratorium 10
9.6 Further Assurance 10
9.7 Interpretation 10

Schedule 12

Signing page 13

Annexure 1 – Sketch of Licensed Area 14

Unconfirmed

Details

Parties

Shire of Chapman Valley

of PO Box 1, Nabawa, Western Australia, 6535
(**Shire**)

Chapman Valley Historical Society Incorporated

of PO Box 3355, Bluff Point, WA 6530
(**Licensee**)

Background

A The Shire is the management body of Lot 500, Reserve 13226 East Terrace, Nanson, known as the land (**Land**).

B The Shire has agreed to grant to the Licensee a licence to use the Land, described in **Item 1** of the schedule (**Licensed Area**), together with any additional rights that are specified in this Licence.

C The Shire and the Licensee enter into this agreement to set out the terms and conditions of their agreement.

Agreed terms

1. Definitions

In this Licence, unless otherwise required by the context or subject matter:

Agreed Hours means the hours agreed in advance with the Shire from time to time and specified in **Item 8** of the Schedule;

Licensee means the Chapman Valley Historical Society Incorporated to which this licence is granted;

CEO means the Chief Executive Officer of the Shire;

Commencement Date means the date that the Licence commences;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

Unconfirmed

Licence means this deed as supplemented, amended or varied from time to time;

Licensed Area means those parts of the Land that the Licensee is permitted to use in accordance with the terms of this Licence, as specified in **Item 1** of the Schedule;

Licence Fee means the fee stipulated in **Item 5** of the Schedule;

Minister for Lands means the Minister for Lands in her or his capacity as the body corporate continued under section 7 of the *Land Administration Act 1997*;

Outgoings means

(a) local government rubbish collection charges for the Land (only if applicable);

(b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges (only if applicable);

(c) electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring or telephone connection;

(d) premiums and other costs arising from the insurance obtained by the Lessor pursuant to **clause 5.1** (only if applicable). For the avoidance of doubt, the parties agree such insurance will include insurance for the full replacement value of the buildings constructed on the Land; and

(e) any other consumption charge or cost, statutory impost or other obligation incurred or payable by the Shire in respect of the Land.

Land means Lot 500, Reserve 13226, East Terrace, Nanson;

Schedule means the schedule to this Licence;

Shire means the Shire of Chapman Valley and its employees and agents; and any other local government authority of the district which may at any time in the future replace the Shire of Chapman Valley; and

Term means the period of time for which the Licence is granted.

2. Licence condition upon Minister for Lands' consent

This Licence is subject to and conditional on the approval of the Minister for Lands under the *Land Administration Act 1997*.

3. Grant of Licence

3.1 Licence of Licensed Areas

The Shire grants a licence to the Licensee to use, under the terms and conditions provided for in this agreement, the Licensed Area for the Term.

Unconfirmed

3.2 Agreed Days/Hours

(1) The Licensee is to use the Licensed Area only on agreed days and during the agreed hours.

4. Licensee's Obligations

4.1 Licence Fee for Licensed Areas

(1) The Licensee must pay annually in advance the Licence Fee for the Licensed Area.

(2) Unless otherwise determined by the Shire, the Licence Fee will be reviewed on the dates specified in **Item 7** of the Schedule by CPI. A rent review based on CPI may (at the Shire's discretion) increase the amount of Rent payable during the immediately preceding period by the percentage of any increase in CPI having regard to the quarterly CPI published immediately prior to the later of the Commencement Date or the last Rent Review Date as the case may be and the quarterly CPI published immediately prior to the relevant Rent Review Date. If there is a decrease in CPI having regard to the relevant CPI publications the Rent payable from the relevant Rent Review Date will be the same as the Rent payable during the immediately preceding period.

(3) If any GST is payable on the Licence Fee or any other supply made as a result of this Licence, the Licensee must pay that GST.

4.2 Permitted Purpose of Licensed Area

(1) The Licensee agrees to ensure that the use of the Licensed Area and the Land is at all times consistent with the Permitted Purpose.

(2) The Licensee agrees that it must not permit the Licensed Area or Land to be used as a residence or sleeping place, unless otherwise approved by the Shire.

4.3 Condition of Land and Licensed Area

The Licensed Area are made available to the Licensee in the condition that they are in at the Commencement Date.

4.4 Compliance with Legislation

The Licensee agrees to comply with all laws, local laws and regulations including (but not limited to) restrictions and obligations imposed by the *Liquor Licensing Act* 1988, the *Food Act 2008* and *Health Act* 1911 in respect of the Licensee's use of any part of the Land.

4.5 No Alterations, Capital Upgrades and/or Replacement

(1) The Shire is not obliged to make any alterations to the Licensed Area or install any fixtures or fittings that are additional to those installed at the Commencement Date.

(2) Any alteration, capital upgrades/replacements or installation effected by the Licensee will be at the sole cost of the Licensee. (see Clause 5.3 for financial assistance). All alterations must fully comply with all building codes, planning and other relevant legislation (e.g. building permits, planning approvals, demolition licences).

Unconfirmed

(3) The Licensee agrees that if it effects any alteration or installation in a manner that does not meet the Shire's standards, the Shire may, at the Licensee cost, take any action the Shire considers necessary to remove or rectify the alteration or installation, and the cost of doing so will be a liquidated debt payable by the Licensee on demand and recoverable in a Court of competent jurisdiction.

4.6 Security of Licensed Area and its contents

The Licensee agrees to ensure at all times that the Licensed Area is kept secure and that proper care is taken for the security of fixtures, fittings, plant and equipment owned by the Shire within the Licensed Area.

4.7 Indemnity

(1) The Club agrees to indemnify the Shire and the Minister for Lands from and against all claims, demands, writs, actions and suits of any kind which may be brought or made against the Shire and/or the Minister for Lands as a result of the Club's use of the Licensed Area or its access to the Reserve.

(2) The Club agrees that the Shire or the Minister for Lands will not be responsible for, or liable in any way in regard to, any property of the Club, or its members, that might be brought onto the Reserve as a result of the Club's use of the Licensed Area.

4.8 Insurance

(1) The Licensee must take out and maintain for the Term, a public liability insurance policy with an insurer approved by the Shire.

(2) The insurance policy identified in paragraph (1) above must cover both the Shire and the Licensee for any public liability claim that arises out of, or is connected in any way with, the Licensee's use of the Licensed Area or the Land generally.

(3) The amount of the cover given by the insurance policy identified in paragraph (1) above must be a minimum of $10,000,000 for any one claim or such greater amount as the Shire may reasonably require from time to time.

(4) The Licensee must not do anything in the Licensed Area or the Land generally that may affect any insurance taken out by the Shire, or render any such insurance void.

(5) The Shire agrees to cover the annual insurance premium for the following policies taken out by the Licensee with an insurer approved by the Shire:

i. Public Liability
ii. Property
iii. Contents
iv. Personal Accident for Volunteers

(Note: See Clause 5.1 regarding Building Insurance)

(6) The Licensee may request from the Shire details of annual costs incurred by the Shire on behalf of the Licensee for insurance premium (or any other) expenditure.

4.9 Entry and Inspection

Unconfirmed

The Licensee must permit the Shire to enter the Licensed Area at any reasonable time to inspect and view the area, to carry out any maintenance work (if applicable) or to rectify any breach of the conditions of this Licence.

4.10 Outgoings

(1) The Shire will be responsible to pay all Outgoings for the Land

(2) In the event any excessive Outgoings are incurred by the Shire, the Shire will be entitled to invoice and recover any amount from users of the Land, including the Licensee.

(3) In respect of the recovery of any costs pursuant to paragraph (2) above, the parties agree as follows:

(a) the Shire will seek to recover such costs from users of the Land (including the Licensee) on the basis of an appropriate apportionment determined by the Shire acting reasonably;

(b) where an outgoing is incurred due to a user(s) specific use of the Land, the Shire may seek (where appropriate) for that user(s) to pay that outgoing; and

(c) the Licensee must pay any invoice issued by the Shire pursuant to paragraph (2) within 28 days of receipt.

4.11 Maintenance and Cleaning

(1) The Licensee agrees during the Term to maintain, replace, repair, clean and keep the Licensed Area clean and in Good Repair.

(2) The Licensee must keep the Licensed Area clean, tidy and free from rubbish.

(3) The Licensee must leave the Licensed Area at the end of each period of use in the condition those areas were in at the beginning of the period of use.

(4) The Shire will take all reasonable steps to ensure that any third party leaves the Licensed Area at the end of each period of use in the condition those areas were in at the beginning of the period of use.

4.12 Subletting, Assignment or Hire

(1) The Licensee will not assign or sublet the Reserve or Licensed Area, without the prior approval of the Minister of Lands and without the prior consent of the Shire.

(2) The Licensee may only hire the Reserve or Licensed Area, with the prior approval of the Minister of Lands and consent of the Shire.

Unconfirmed

4.13 Licensee's equipment and possessions

The Licensee acknowledges that it is responsible to obtain all relevant insurances to cover any damage and/or theft to its property. The Shire does not take any responsibility for the loss or damage of the Licensee's property.

5. Shire's Obligations

5.1 Building Insurance to be Effected by Shire

The Shire shall effect and keep effected policies of insurance in relation to any risk relating to the Shire's ownership or interest in the Land and buildings located on the Land including, without limitation, insurance for buildings comprising the Licensed Area.

5.2 Shire responsible for Licenced Area

(1) The Shire will maintain the Land and the Licensed Area as it considers appropriate and in accordance with the Shire's maintenance standards.

(2) The standard of the maintenance and the frequency of the repairs and replacements identified in paragraph (1) above will be dependent on the Shire's general maintenance program and budgetary considerations and may vary from time to time.

5.3 Consider request for financial assistance

The Shire agrees to consider requests from the Licensee for financial assistance to assist the Licensee in the upgrade, repair, structural maintenance and replacement of the Licensed Area.

5.4 Clarrie Milne Collection

Both parties acknowledge and understand the 'Clarrie Milne Collection' items are recorded as belonging to the Shire of Chapman Valley. However; the obligation is on the Licensee to ensure the safety, security and integrity of all listed items within this collection is maintained at all times.

6. Default

(1) This Licence is granted subject to the terms and conditions in this agreement and any failure by the Licensee to comply with any of those terms or conditions may result in the termination of the Licence by the Shire.

(2) To terminate the Licence the Shire must give the Licensee a written notice stipulating the default and requiring the Licensee to remedy the default within one month of the service of the notice.

(3) If the default is not remedied to the satisfaction of the Shire within one month of the service of a notice under paragraph (2) above the Licence will be terminated on the date of the expiration of the notice without prejudice to any rights the Shire may have under this agreement.

(4) A notice under paragraph (2) above is to be sent by prepaid post to the Licensee at the address given in this agreement and will be deemed to have been served on the date it would have been delivered in the ordinary course of the post.

Unconfirmed

(5) In the event the Licensee's organisation dissolves the Shire agrees to accept management and control of all buildings and items within the Licenced Area with the understanding:

i. All displayed items loaned or donated to the Licensee will be offered back to the donor in the first instance before any disbursement is considered;

ii. All display items owned by the Shire or offered to the Shire by donors can be disbursed as the Shire considers appropriate (e.g. to other Museums).

7. Dispute Resolution

(1) Any dispute between the Licensee and the Shire in regard to anything arising from the Licence or this agreement is to be addressed in the first instance by a meeting between representatives of the Licensee, appointed for that purpose, and the officer of the Shire responsible for administering the Land.

(2) If the dispute cannot be resolved, in a manner that is satisfactory to both parties through such a meeting, the Licensee agrees that the CEO of the Shire will have the power to make a final determination in resolution of the dispute, but only after giving due consideration to all of the matters discussed at the meeting referred to in paragraph (1) above and setting out in writing the reasons for his or her decision.

8. Acknowledgements

The Licensee acknowledges and agrees that:

(a) it only has use of the Land, the Licensed Area during the Agreed Hours and that other users of the Land may be permitted to use the Land (at other times);

(b) the Agreed Hours may be modified from time to time provided any proposed modification is agreed in advance with the Shire;

(c) this Licence will automatically terminate if the management order the Shire holds over the Land under is changed;

(d) if the Licence is terminated in accordance pursuant to paragraph (c) above the Licensee will not be entitled to any form of compensation or damages as a result of the termination; and

(e) the Licensee must not obstruct any person or other organisation from using the Land approved by the Shire Chief Executive Officer.

9. General Provisions

9.1 Acts by Agents

All acts and things which the Shire is required to do under this Licence may be done by the Shire, the CEO, an officer or the agent, solicitor, contractor or employee of the Shire.

Unconfirmed

9.2 Governing Law

This Licence is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

9.3 Severance

If any part of this Licence is or becomes void or unenforceable, that part is or will be severed from this Licence to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

9.4 Variation

This Licence may be varied only by deed executed by the parties subject to such consents as are required by this Licence or at law.

9.5 Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Licence do not, to the fullest extent permitted by law, apply to limit the terms of this Licence.

9.6 Further Assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Licence.

9.7 Interpretation

(1) In this Licence, unless expressed to the contrary -

(a) words importing -

(i) the singular includes the plural and vice versa; and

(ii) a gender or genders include each other gender;

(b) if a word or phrase is assigned a particular meaning, other grammatical forms of that word or phrase have a corresponding meaning;

(c) a reference to -

(i) a natural person includes a body corporate or local government;

(ii) a body corporate or local government includes a natural person;

(iii) a professional body includes a successor to or substitute for that body;

(iv) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;

Unconfirmed

(v) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instruments made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;

(vi) a right includes a benefit, remedy, discretion, authority or power;

(vii) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;

(viii) this Licence or provisions of this Licence or any other deed, agreement, instrument or contract includes a reference to -

(A) both express and implied provisions; and

(B) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;

(ix) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;

(x) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and

(xi) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Licence;

(d) the covenants and obligations on the part of the Licensee not to do or omit to do any act or thing include -

(i) covenants not to permit that act or thing to be done or omitted to be done by an person authorised by the Licensee; and

(ii) a covenant to take all reasonable steps to ensure that that act or thing is not done or omitted to be done;

(e) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and

(f) if a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

(2) Except in the Schedule, headings do not affect the interpretation of this Licence.

Unconfirmed

Schedule

Item 1 Licensed Area

(i) Lot 500, Reserve 13226, East Terrace, Nanson located on the Land and generally labelled on the sketch annexed hereto as **Annexure 1.**

Item 2 Commencement Date

21st April 2017

Item 3 Term

10 years commencing on 21st April 2017 and expiring on 21st April 2027.

Item 4 Other Amenities

Nil

Item 5 Licence Fee

Peppercorn (only on demand)

Item 6 Permitted purpose

Chapman Valley Historical Society Incorporated activities and uses reasonably ancillary thereto.

Item 7 Licence Fee Review Dates

As determined by Concil.

Item 8 Agreed Days/Hours

Unrestricted, unless otherwise determined by Council

Unconfirmed

Signing page

EXECUTED: 21st day of April 2017

THE COMMON SEAL of the **Shire of Chapman Valley** was affixed by authority of a resolution of the Council in the presence of -

President

Chief Executive Officer

THE COMMON SEAL of **Chapman Valley Historical Society Incorporated** was hereunto affixed pursuant to the constitution of the Chapman Valley Historical Society Incorporated in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Chapman Valley Historical Society Incorporated indicated under his or her name-

Office Holder Sign	Office Holder Sign
Name:	Name:
Address:	Address:
Office Held:	Office Held:

(See attached correspondence)
Minister for Lands Consent

Unconfirmed

Annexure 1 – Sketch of Licensed Area





Unconfirmed

Government of **Western Australia**
Department of **Lands**

Regional and Metropolitan Services

Our ref: 14479-1910 Job no: 170557
Enquiries: Jamie-lee King Ph: 6552 4584
Fax: 6552 4417
Jamie-lee.king@lands.wa.gov.au

Shire of Chapman Valley
PO Box 1
NABAWA WA 6532

Dear Sir

Section 18 Ministerial consent - Licence over Reserve 13226 being Lot 500 on Deposited Plan 400902 between Shire of Chapman Valley and Chapman Valley Historical Society Incorporated

Thank you for your recent correspondence regarding permission to licence Reserve 13226 which is set aside for the purpose of "Historical and Community" and managed by the Shire of Chapman Valley with power to lease for any term not exceeding 10 years subject to the consent of the Minister for Lands.

In accordance with section 18 of the *Land Administration Act 1997* (LAA) the Minister for Lands approval is granted to the proposed Lease provided to the Department of Lands (DoL) by written correspondence dated 16 March 2017 on the condition that the Licence is on the same terms as that provided to DoL with that written correspondence. If the final document executed by the parties is not on the approved terms, then it may be void under section 18 LAA.

Please note that this approval is for the purposes of section 18 LAA only and does not constitute an endorsement as to the terms and effect of the document. DoL cannot provide any advice in respect of the Licence and recommends that each party obtain their own independent advice as to their rights and obligations under the Licence.

Should you have any enquiries please contact me on (08) 6552 4584 quoting the above reference number.

Yours faithfully

Jamie-lee King
A/Assistant Manager
Delivery

21 April 2017

Gordon Stephenson House, 140 William Street Perth Western Australia 6000 PO Box 1221 West Perth Western Australia 6872
Telephone (08) 6552 4400 Facsimile (08) 6552 4417 Freecall: 1800 735 784 (Country only)
Email: info@lands.wa.gov.au Website: www.lands.wa.gov.au
ABN: 68 565 723 484

Unconfirmed

SHIRE OF
Chapman Valley
love the rural life!

TOURISM AND EVENTS ADVISORY GROUP

Minutes



Unconfirmed

Meeting Date – 6 October 2026

Meeting Time – 2.30 pm

Held at Bill Hemsley Park Community Centre

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council of Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on written confirmation of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Unconfirmed

COMMITTEE PURPOSE & DELEGATIONS

Will meet on an 'as needs' basis only to:

- Evaluate annual Australia Day Awards Nominations and submitting these to Council in readiness for presenting the awards at the Shire's annual Australia Day Function.
- Assist with coordination the annual Australia Day function(s).
- Discuss all other item(s) in the areas of tourism and events.
- Liase with external organisations.
- Delegations – Nil

The Tourism and Events Advisory Group is comprised of:

Cr Batten

Cr Eliott-Lockhart

Cr Low

CEO

Deputy CEO

Community Development Officer

2x Community Representatives for Australia Day award nominations

Unconfirmed

1 Declaration of Opening & Announcements of Visitors 5
2 Record of Attendance 5
2.1 Attendees 5
2.2 Apologies 5
3 Disclosure of Interest 5
4 Petitions/Deputations/Presentations 6
4.1 Petitions 6
4.2 Presentations 6
4.3 Deputations 6
5 Confirmation of Minutes from previous meetings 7
6 Agenda Items 47
6.1 Tourism & Events Advisory Group Terms of Reference 47
6.2 Australia Day Award Nomination Guidelines and Nomination Form 51
6.3 Australia Day Community Function 61
6.4 Backroads Gravel Bike Race August 2027 62
7 General Business 63
9 Closure 63

Unconfirmed

1 Declaration of Opening & Announcements of Visitors

The Presiding Member welcomed elected members, staff and visitors to the Tourism & Events Advisory Group meeting and declaring the meeting open at 2.41 pm.

The Shire acknowledged the traditional landowners through the reading of our Acknowledgement of Country.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples."

2 Record of Attendance

2.1 Attendees

The following attended the committee meeting:

Elected Members
Cr Elizabeth Eliott-Lockhart
Cr Katie Low (Via TEAMs)
Cr Nicole Batten

Officers
Jamie Criddle, Chief Executive Officer
Dianne Raymond, Manager Finance & Corporate Services
Corrine Smith, Minute Taker

Visitors

Nil

2.2 Apologies

Simon Lancaster, Deputy Chief Executive Officer

3 Disclosure of Interest

Local Government Act 1995

Administration Part 5

Disclosure of financial interests and gifts Division 6

s. 5.59

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

Unconfirmed

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B:

"a person has a proximity interest in a matter if the matter concerns –

(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or (b) a proposed change to the zoning or use of land that adjoins the person's land; or (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality):

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

4 Petitions/Deputations/Presentations

4.1 Petitions

The Council has not received any petitions at the time of writing this report

4.2 Presentations

The Council did not accept any presentations in the course of the meeting.

4.3 Deputations

The Council did not receive any deputations in the course of the meeting

Unconfirmed

5 Confirmation of Minutes from previous meetings

TEAG Resolution

Moved: Cr Katie Low **Seconded:** Cr Nicole Batten

That the Minutes of the Tourism and Events Advisory Group Meeting held on 27 November 2025 be confirmed as true and accurate.

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2026/10-1

Unconfirmed

SHIRE OF
Chapman Valley
love the rural life!

TOURISM AND EVENTS ADVISORY GROUP

Minutes

Unconfirmed



Meeting Date - 27 November 2025

Meeting Time - 5 pm

Held via TEAMs

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council of Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on written confirmation of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Unconfirmed

COMMITTEE PURPOSE & DELEGATIONS

Will meet on an 'as needs' basis only to:

- Evaluate annual Australia Day Awards Nominations and submitting these to Council in readiness for presenting the awards at the Shire's annual Australia Day Function.
- Assist with coordination the annual Australia Day function(s).
- Discuss all other item(s) in the areas of tourism and events.
- Liaise with external organisations.
- Delegations – Nil

The Tourism and Events Advisory Group is comprised of:

Cr Eliott-Lockhart

Cr Low

Cr Batten

CEO

Deputy CEO

Community Development Officer

Up to 2 x Community Representatives for Australia Day award nominations (recommend past winner as one rep.)

Unconfirmed

1 Declaration of Opening & Announcements of Visitors 5
1.1 Election of Presiding Member 5
2 Record of Attendance 5
2.1 Attendees 5
2.2 Apologies 5
3 Disclosure of Interest 5
4 Petitions/Deputations/Presentations 6
4.1 Petitions 6
4.2 Presentations 6
4.3 Deputations 6
5 Confirmation of Minutes from previous meetings 6
6 Agenda Items 24
6.1 2025 Australia Day Award Nominations - Selection Panel Terms of Reference 24
6.2 Australia Day - Community Function 38
7 General Business 39
8 Next Meeting 39
9 Closure 39

Unconfirmed

Tourism and Events Advisory Group - 27 November 2025 - Minutes

1 Declaration of Opening & Announcements of Visitors

The CEO welcomed elected members, staff and visitors to the Tourism & Events Advisory Group meeting and declaring the meeting open at 5:09 pm.

The Shire acknowledged the traditional landowners through the reading of our Acknowledgement of Country.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples."

1.1 Election of Presiding Member

The Chief Executive Officer called for nomination for the position of Presiding Member of TEAG and received one nomination.

- Cr Eliott-Lockhart was nominated as the Presiding Member, accepted the nomination and was endorsed by the TEAG.

The CEO vacated the chair, and this was assumed by the new Presiding Member.

2 Record of Attendance

2.1 Attendees

The following attended the committee meeting:

Elected Members
Cr Elizabeth Eliott-Lockhart
Cr Katie Low
Cr Nicole Batten

Officers
Jamie Criddle, Chief Executive Officer
Simon Lancaster, Deputy Chief Executive Officer
Dianne Raymond, Manager Finance & Corporate Services

Visitors

Nil

2.2 Apologies

Nil

3 Disclosure of Interest

Nil

Unconfirmed

4 Petitions/Deputations/Presentations

4.1 Petitions

That council has not received any petitions.

4.2 Presentations

The Council did not accept any presentations in the course of the meeting.

4.3 Deputations

The Council did not receive any deputations in the course of the meeting.

5 Confirmation of Minutes from previous meetings

Council Resolution

Moved: Cr Katie Low **Seconded:** Cr Nicole Batten

That the Minutes of the Tourism and Events Advisory Group Meeting held on 22 May 2025 be confirmed as true and accurate.

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2025/11-1

Unconfirmed

SHIRE OF
Chapman Valley
love the rural life!

TOURISM AND EVENTS ADVISORY GROUP

Minutes



Meeting Date 22 May 2025

Meeting Time 1 pm

Held at Shire of Chapman Valley, Chambers

Unconfirmed

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council of Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on written confirmation of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Unconfirmed

COMMITTEE PURPOSE & DELEGATIONS

Will meet on an 'as needs' basis only to:

- Evaluate annual Australia Day Awards Nominations and submitting these to Council in readiness for presenting the awards at the Shire's annual Australia Day Function.
- Assist with coordination the annual Australia Day function(s).
- Discuss all other item(s) in the areas of tourism and events.
- Liase with external organisations.
- Delegations – Nil

The Tourism and Events Advisory Group is comprised of:

Cr Blakeway

Cr Eliott-Lockhart

Cr Low

CEO

Deputy CEO

Community Development Officer

2x Community Representatives for Australia Day award nominations

Unconfirmed

1 Declaration of Opening & Announcements of Visitors 5
2 Record of Attendance 5
2.1 Attendees 5
2.2 Apologies 5
3 Disclosure of Interest 6
4 Petitions/Deputations/Presentations 6
4.1 Petitions 6
4.2 Presentations 6
4.3 Deputations 7
5 Confirmation of Minutes from previous meetings 7
6 Agenda Items 8
6.1 2025 Australia Day Campaign: Review 8
6.2 Coronation Beach Campground 8
6.3 Fig Tree Corssing Camp Ground 10
6.4 Yellowfields 10
6.5 Events Calendar 11
6.6 Act, Belong, Commit 11
6.7 Roads Safety Commission 12
6.8 Newsletter Proposal 13
6.9 Taylormadefortravel (Content Creator) 14
6.10 Tourism & Economic Development Strategy 15
7 General Business 17
8 Next Meeting 17
9 Closure 17

Unconfirmed

1 Declaration of Opening & Announcements of Visitors

The Presiding Member welcomed elected members, staff and visitors to the Tourism & Events Advisory Group meeting and declaring the meeting open at 12:55 pm.

The Shire acknowledged the traditional landowners through the reading of our Acknowledgement of Country.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples."

2 Record of Attendance

2.1 Attendees

The following are anticipated to attend the Tourism & Events Advisory Group Meeting:

Elected Members

Cr Eliott-Lockhart

Cr Low

Cr Blakeway

Officers

Jamie Criddle, Chief Executive Officer

Simon Lancaster, Deputy Chief Executive Officer

Dianne Raymond, Manager Finance & Corporate Services

Corrine Smith, Minute Taker

Visitors

Cr Batten

2.2 Apologies

Community Development Officer

Unconfirmed

3 Disclosure of Interest

Local Government Act 1995

Administration Part 5

Disclosure of financial interests and gifts Division 6

s. 5.59

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B:

"a person has a proximity interest in a matter if the matter concerns –

(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or (b) a proposed change to the zoning or use of land that adjoins the person's land; or (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality):

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

4 Petitions/Deputations/Presentations

4.1 Petitions

The Council has not received any petitions at the time of writing this report.

4.2 Presentations

The Council did not accept any presentations in the course of the meeting.

Unconfirmed

4.3 Deputations

The Council did not receive any deputations in the course of the meeting.

5 Confirmation of Minutes from previous meetings

Council Resolution

Moved: Cr Katie Low **Seconded:** Cr Elizabeth Eliott-Lockhart

That the Minutes of the Tourism and Events Advisory Group Meeting held on 28 November 2024 be confirmed as true and accurate.

For Cr Philip Blakeway, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3/0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2025/05-1

Unconfirmed

6 Agenda Items

6.1 2025 Australia Day Campaign: Review

Request to review the 2025 Australia Day function:

- Awards guidelines
- Nomination process and timeline
- Event location, timing, catering

Notes:

- Overwhelmed with low numbers
- Feedback on the day was that people prefer a breakfast or sun downer not a morning tea.
- Committee to review the preferred function at the end of the year.
- Staff/Committee to review award guidelines to look at:
  - Possibility of renominating previous non winners.
  - What have they demonstrated previous years, what have they done for the community. Check our guidelines and what our guidelines reflect the Australia Day guidelines.
  - How they link to Australia Day Council guidelines.
- Should ask society and community groups to nominate someone from each group. When people are nominated they bring a crowd. More you nominate the more they bring.
- Doing the clubs and community events are getting harder.
- Possibility of combining citizenships and Australia Day function. Note protocols make it difficult to delay citizenship ceremonies.

6.2 Coronation Beach Campground

Request for discussion in and around the following:

- Issues in and around removal of cash box and the install of the electronic ticket machine
- Is the site losing money, are we collecting all monies?
- Damage to Electronic Messaging Boards
- Issues with the Caretaker

Officer Comment

There are some real issue with the caretaker at the moment, which is being sorted through staff. The CEO & DCEO recently met with Emma Boys & Elly Ward and discussed a variety

Unconfirmed

of issues and suggested that they comment on the Community Strategic Plan with their thoughts. Which they have done.

Finance wise, we a tracking virtually the same income wise over the past three (3) years ($100k pa), with a small spike directly after the covid borders opened so commentary around 'losing' money is not correct.

Notes:

- After discussions with Emma & Elly, Council encouraged them to make a submission to the Strategic Community Plan, which they have done. A number of there suggestions are either in place or will be put on our maintenance list to consider.
- Council have made the decision to go cashless and install an electronic ticket machine due to audit risks with cash and the requirement to have two people to carry and count money. The isolated nature of the Coronation Beach campgrounds and a single caretaker also has WHS risks.
- Batteries chew through on overcast days when searching for coverage it chews the batteries. Out of order periodically. Staff are now monitoring the machine now regularly to ensure that the batteries are charged or replaced.
- We have looked at other ideas. Sandy Cape (Shire of Dandaragan) has implemented an online booking system, similar to the DBCA. You prebook and rock up. Looking into that as an alternative.
- Council has not been losing money. The last three years it has been tracking around the same income every year.
- Rangers will be there on daily basis, coinciding with patrols in Parkfalls area. They do a walk around to check for ticket compliance.
- Sometimes the Rangers will go twice a day. You will get first thing in the morning and late in the afternoon.
- Only Rangers are authorised to enforce camping regulation and to be gazetted, you need to be an employee. The current caretaker is a volunteer, and not an employee.
- Ideally, the long term picture would see the surrounding landholder take on the camping/accommodation side of things but that cant happen without a large infrastructure upgrade such as Power & Desalination plant potentially at Oakajee. We are decades away from that point. It is not Councils core business to be running a tourism venture.
- The CEO has met with the Rangers in terms of how the campgrounds will be managed from this point and what additional maintenance items that they can do as part of their visits.

Unconfirmed

6.3 Fig Tree Crossing Camp Ground

- this is a tricky one as I know that money collected is by donation only, however there are a lot who now use this area to camp and I am wondering whether we can request an update of what money FTC brings in annually.
- Plus has the maintenance of the area ie. Mowing, tree limbs cleared away etc.

Officer Comment

Income has been constant at approximately $2500 pa over the past 3 years with expenses around $4,000 - $6,000.

Issues with cost of living pressures and homelessness have afforded staff with a more lenient approach to length of stay.

Notes:

No discussion

6.4 Yellowfields

From a community point of view I am concerned that a local business (that is a profit driven operation) has applied for funding in the 2025-26 Regional Events Scheme as per the document above. Fields of Gold are also included but I have no problem with that. If this date is projected to be when a local music event is happening, how does it work alongside a community driven music festival, namely CV Country Music Festival which is planned for 17th October. Obviously as a council we can't dictate a businesses activities and we want to encourage economic growth in the community however the staging of 2 music festivals within a month may be a case of confusion for participants??

Officer Comment

There is not a lot we can do with this as it is a private event. We are not even sure the event is going ahead. Staff will reach out to the proprietors and see what their plans are? No request for the use of Council facilities has been received to date.

Notes:

Yellowfields possibly not happening.

Unconfirmed

6.5 Events Calendar

- There is concern is how well or rather not well it is being utiltised (which is why when I mentioned this to Maurice years ago it was pulled because it was not being used by the community). To note the only event outside of Shire Council Meetings are Burnt Barrel's Smoking BBQ Fest and the Chapman Valley Show (which Teagan and I submitted – I've also submitted for the CV Country Music Festival but that has not appeared).
- Instead of 'Events' can it include other items ie. Days businesses are open, sporting fixtures, school holidays, Easter etc & public holidays – so it looks more active/ 'friendly'. I fully recognise that locals aren't submitting items of interest. Is there the option for someone to scour through the social media pages of the various community groups/businesses and add items to the calendar ie. Mother's day, Morning tea, School assemblies, peak wildflower season??

Officer Comment

Staff said from the start that it wouldn't work in its current state as it has been tried before.

It is only as good as the information entered.

We could look at the type of information that is accepted by we can't change the style or setup too much.

Notes:

- Maybe we are asking the calendar to do things that it's not designed to do.
- Staff will see if there are any modifications that can be made to make it more user friendly.

6.6 Act, Belong, Commit

- I requested joining up for this campaign at a council meeting a while ago. Are we able to so that community groups can leverage this for funding and as a promotion. https://www.actbelongcommit.org.au/

  "Act Belong Commit has been a key partner in the development and delivery of our Public Health and Wellbeing Plan. We love exploring new ways of working together to keep our community mentally healthy."

Key points about Act Belong Commit and funding:

Free Partnership:

The Act Belong Commit program is free to join.

Partnerships:

Unconfirmed

Act Belong Commit partners help promote the campaign's message and provide opportunities for individuals and communities to practice the message.

Resources:
Partners gain access to valuable resources, including guidance on mental health promotion strategies, educational materials, and exposure for events and activities.

Funding:

While the program itself is free, organizations can also apply for funding through Healthway's Healthy Partnerships Program to support Act Belong Commit initiatives in various community settings, according to Act Belong Commit.

Comment

You don't have to be a member to receive funding for Act Belong Commit initiatives in WA. The Act Belong Commit campaign is a free partnership program that encourages individuals and organizations to promote mental health. Partners, including community clubs, non-profits, government agencies, and businesses, can access resources and support to promote the Act Belong Commit message. The Shire can join for its own programs, but it is the individual community groups that should be joining if they wish to apply for funding.

Notes:

- Shire could be part of the Act, Belong and commit. We have been a part of this previous. Would be better for individual committees to be part of it.

6.7 Roads Safety Commission

A couple of community members have mentioned that for events you can apply for funds if as a Shire, we are members? Given a number of community groups have large Traffic Management Plans this might be worthwhile.

Officer Comment

It is not a requirement to be a member of any specific organisation to apply for Road Safety Commission WA grants. The Road Safety Commission may accept applications from appropriate organisations even if they are not members of a particular group. If you are unsure about your eligibility, you can contact the Community Initiatives Team for clarification.

Unconfirmed

Notes:

- Two types.
  - Road Wise - Cuppa tea stops and trailer.
  - Road Safety Council - We do not have to apply.
- Funding side of things you do not have to be a member to see if we can get the funding.
- Is this something the Community Development Officer can do or is it is something specific that each individual group can do?
- There is talk of having a temporary truck stop at Yuna during harvest.

6.8 Newsletter Proposal

- Can officers provide an update on the Newsletter proposal.

We are pleased to announce that the Shire of Chapman Valley will be launching a community newsletter, designed to celebrate and share the many activities, achievements, and opportunities across our vibrant region. At this stage, the newsletter will be bi-monthly, with the first addition scheduled for 11th June 2025.

We invite all community and sporting groups to submit content for inclusion in the newsletter. This is a fantastic opportunity to promote your group's news, highlight achievements, and share information with the wider community.

If you have already uploaded your upcoming events to the Shire's website event calendar, please note these will be automatically included in the newsletter. There is no need to resubmit these events.

Relevant content for submission may include:

- Updates or news about your group's recent activities or milestones
- Announcements of upcoming programs, workshops, or competitions
- Volunteer opportunities or calls for new members
- Profiles of outstanding members or volunteers
- Photos from recent events (with appropriate permissions)
- Community stories, achievements, or awards
- Information about fundraising efforts or grant successes
- Notices about changes to regular meeting times or venues
- Invitations to community events, open days, or celebrations

We encourage you to keep submissions concise and include any relevant dates, locations, and contact information. High-quality photos are also welcome to help showcase your group's activities.

Unconfirmed

The deadline for sending in content to include for this first newsletter will be Friday 6th June 2025. To submit content or if you have any questions, please reply to this email.

We look forward to working together to create an engaging and informative newsletter that highlights the great work happening across Chapman Valley.

Officer Comment

We are currently experiencing some technical difficulties with the mailchimp 'talking' with the website backend information. It is hoped that it will be sorted prior to us going live.

Notes:

- First Newsletter is expected to go live in early June
- Important that residents sign up as that is the easiest way to stay informed. IT can be accessed direct from the Website.
- Mailchimp emails will go out which will provide a quick link to the newsletter.
- It will be slow at first but hopefully it will receive a and hopefully a large following.

6.9 Taylormadefortravel (Content Creator)

Carol Taylor is a content creator who works with groups to showcase their area.

About

I'm Carol Taylor, the creative mind behind Taylormadefortravel, a travel-focused social media page dedicated to inspiring and guiding wanderlusters around Western Australia and beyond. With a passion for exploring off the beaten track and sharing unique experiences, I use my platform to showcase the beauty and diversity of Western Australia through vibrant photography, engaging storytelling, and practical travel tips.

Whether it's uncovering hidden gems, recommending top-rated accommodations, or crafting personalized itineraries, I aim to make travel accessible and enjoyable for everyone. My content resonates with a growing community of adventure seekers, families, and solo travelers looking for authentic experiences and expert advice.

I bring a strategic approach to social media management and brand partnerships. I'm always excited to collaborate with like-minded individuals and brands that share a passion for travel and storytelling.

Let's connect and explore how we can inspire others to see the world, one adventure at a time!

Unconfirmed

Notes:

- Carol Taylor has reached out, again.
- This is something that may come out of the Tourism & Economic Development Strategy.
- If there are DFES funds left to use, we could put towards this.

6.10 Tourism & Economic Development Strategy

As part of the DFES Community Benefit funding following XTC Seroja, Council are to create a Tourism & Economic Development Strategy that will set the scene for what the current state of play and what we look forward to seeing into the future. Staff advertised the works with the following scope, closing 4:00pm, Friday 6th June 2025.

Scope of Works

To develop and formalise strategies that foster economic and regional development for the delivery of sustainable outcomes with consideration of the Shires own organisational capacity, capability and local economic conditions.

The purpose of this project is to provide clear direction and a coordinated approach to the Shire of Chapman Valley's economic development initiatives, activities, and events.

The Strategy will be data-driven and informed by broad stakeholder engagement to ensure it reflects economic opportunities and challenges across the entire Shire.

With reference to the Economic Development Framework | WALGA and Economic Development Strategy template commissioned by WALGA, the critical components of the Economic Development and Tourism Strategy report should include (at a minimum):

- economic analysis and forecasting at the beginning of the Strategic Planning process
- engagement with government, business, industry and community stakeholders
  - please provide a communications/consultation plan proposal
- consideration of the regional context
- identification of the economy's strengths and weaknesses
- consideration of organisational capacity
- integration into organisational business planning
- establishment of a community vision that expresses community wellbeing outcomes
- strategies / actions to deliver the vision
- measurement and reporting against the economic strategy - breaking down the strategic responses to the vision into a schedule of time bounded actions, with resource requirements and assignment of lead, partnership and support roles.

Some of the key opportunities and risks to be explored are described below:

Unconfirmed

- Tourism
  - Road / air / sailing.
  - Land based activities (culinary tourism, trails, mountain biking, cultural & heritage, dark sky/astro-tourism).
  - Experience Development – Seasonal considerations, Moresby Ranges, high-value visitor targeting, adventure tourism (inc water sports), Coronation Beach, visitor information.
  - alignment with state/federal strategies and stakeholder collaboration.
  - International Markets, linkages with neighbouring Geraldton & Northampton.
- Agriculture, Livestock and Supply Chains
- Lifestyle Amenity and Retirement
- Other Industry – tourism support, trades/services, retail, aviation
- Historical, Cultural and Environmental conservation & sustainability, eg. Moresby Ranges
- Impact in rise / fall of other industries (Oil/Gas/Hydrogen/wind energy, Oakajee Port)
- Infrastructure limitations / future requirements (aviation, port, roads, housing, accommodation, power, water, sewerage, land development)
- Housing & Accommodation (long-term residential vs holiday homes & seasonal workers accommodation, tourist parks)
- Land development requirements (future demand for various uses, recommendations to be considered in the Shire Town Planning Scheme)

Key Strategic Shire Documents:

- v3 SCP 2022
- Annual-Report-2023-2024.pdf
- Midwest Adventure Trail Development Report
- Coronation Beach Development Plan
- Moresby Range Conservation Park Visitor Concept Plan

Third Party Studies:

Other Strategic Documents and investigative studies may be available through other Key Stakeholders such as the Midwest Development Commission (MWDC), Midwest Chamber of Commerce (MWCCI) and Australia's Coral Coast (ACC).

Officer Comment

Once quotations are received, the committee (or full Council) and assess and move forward with the strategy.

Unconfirmed

Notes:

- For Noting
- Once tenders are received, Council will have an idea of what the Strategy will entail and how to engage with relevant parties.

7 General Business

Naraling Hall

Naraling Hall is coming up to 100 year celebration. The foundation stone was laid by James Criddle on 21 August 1926 and was constructed by local stonemason, Bob Salmon, using local stone carted from Joe Pascoe's property at Nolba. Bob Salmon was responsible for the construction of numerous buildings in the district including the Nolba Post Office. The Hall was declared open on 27 November 1926, by Mr Neil Calder, with a large gathering of residents present for the occasion.

Notes:

- Look to creating a committee to organise with assistance from FABCV or Historical Society.
- Assist with funding from Shire and Lotterywest.
- Ralph Mulks did the light show at Shore leave in Geraldton and was interested in something similar at the Naraling Hall.
- Possible Dates:
    - Foundation - 21 August 1926
    - Finish - 27 November 1926

8 Next Meeting

Nil

9 Closure

The Presiding Member thanked Elected Members and Staff for their attendance and closed the Tourism and Events Advisory Group - 22 May 2025 at 1:57 pm.

Unconfirmed

6 Agenda Items

6.1 Australia Day Award Nominations – Selection Panel Terms of Reference

The Tourism and Events Advisory Group (TEAG) are requested to evaluate the annual Australia Day Award Nomination(s) in readiness for presenting of the awards at the Shire's annual Australia Day Function.

Note: The TEAG recommendations will be kept confidential when presented to Council.

Categories:

Chapman Valley Citizen of the Year

Chapman Valley Community Group or Event of the Year

Chapman Valley Young Achiever of the Year

TEAG Recommendation

That the Tourism and Events Advisory Group recommend:

- (Insert Recipient Name) for the Chapman Valley Citizen of the Year Award 2025.
- (Insert Recipient Name) for the Chapman Valley Community Group or Event of the Year Award 2025.
- Note there are no nominations for the Chapman Valley Young Achiever of the Year

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

5:12 pm, That as per part 17.1 of the Shire of Chapman Valley Standing Order Local Laws 2016, Council suspend the operation of the following clauses to allow sufficient discussion of item 6.1:

8.5 Priority when speaking,
8.7 Relevance,
8.8 Speaking twice,
8.9 Duration of speeches

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3/0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2025/11-2

Discussion was undertaken on the item.

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

Unconfirmed

5:17 pm, That as per part 17.1 of the Shire of Chapman Valley Standing Order Local Laws 2016, Council reinstate the operation of the following clauses to allow sufficient discussion of item 6.1:

8.5 Priority when speaking,
8.7 Relevance,
8.8 Speaking twice,
8.9 Duration of speeches

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2025/11-3

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

That the Tourism and Events Advisory Group recommend:

- Kate Symes for the Chapman Valley Citizenship of the Year Award 2025
- Chapman Valley Historical Society for the Chapman Valley Community Group or Event of the Year Award 2025

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2025/11-4

Unconfirmed

Corrine Smith

From: Shire of Chapman Valley <no-reply@sparkcms.com.au>
Sent: 30 October 2025 11:42 AM
To: Customer Service
Subject: Australia Day Citizen Awards Form

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

The following form was filled out on the Shire of Chapman Valley website.

Australia Day Citizen Awards

Nominee, Full Name or Group (individual or group to receive award)
Belinda Williamson

Nominee, Address
RMB 627
Yuna S Road
Yuna WA 6532

Nominee, Contact number
0428 311 003

Nominee, Email Address
mbwillo@node1.com.au

Nomination Category
Citizen of the Year (must be a resident or member of CV community group in the Shire of Chapman Valley)

Is this person being renominated for an Australia Day Award? If yes, please state which year the original nomination occurred.
Yes
2021 Brenda was nominated for the citizen award as a part of her roles with the CVFC.

Reason for Nomination (Suggestions to include: information about who in the community is benefiting from this great work, events held, funding raised, involvement in the community)

Unconfirmed

FabCV

Brenda consistently contributes time and effort toward the fundraising event shopping for Quiz night prizes intuitively, assisting with set up and always available to assist in any way asked and often without being asked at all.

CVFC

Coordinates and ensures game day and Finals canteen stocks are prepared, drinks stocked in the cool room and rosters arranged for every game day where canteen is in operation.
Changerooms cleaning and preparation prior to season start. Consistently the only person present prior to season start preparing and tidying the changerooms for both home and away and Umpires rooms.

Please outline the nominees (individual or group) achievements in the last 12months

Brenda is a tireless worker for CV community and participates fully in the following groups and organisations;

CVFC
CABY
Yuna CWA
FabCV
CV Ag. Society Committee Member (and donor to CV Show)
Yuna Tennis Club
Yuna Golf Club (When utilised)
Yuna Primary School
CV Primary School

Has the nominee (individual or group) engaged with other community organisations in the past 12months? If yes, please outline details.

Yes
All as listed above in previous section. Brenda is involved and engages with all groups and this year I witnessed Brenda engage with the FabCV fundraiser by offering goods for prizes that she had spotted on special at the shops which added value to the fundraiser and saved time, effort and money for FaBCV. Brenda also ably assisted in the set-up of the hall with other volunteers and of course the pack down after the event had been completed. Brenda again demonstrated at the beginning of the GNFL season her commitment to ensuring the facilities at Mazzuchelli Oval were cleaned and pristine ready for the season start singlehandedly. I am unsure if Brenda receives any recompense for this effort however it is Brenda's known reliability and consistency of "always turning up on time every time" that speaks volumes of Brenda's dedication to the CV community. Again, at finals time in the GNFL when CVFC were offered contract for the second semi-final canteen (Occurring on CV Show weekend where Brenda also contributed time and effort) Brenda was "home base" for fundraising and goods such as cooldrinks and water etc. manning the canteen of the Recreation Ground in the lead up days prior to finals event to receive donated goods, stack, stock and refrigerate in preparation for second semi.

Unconfirmed

Why is this nomination important to Chapman Valley?

Personally, I feel people like Brenda contribute fully to the entire community and is always selfless in her efforts for ALL groups and committees that Brenda is a part of. However, it is Brenda's ongoing commitment and dedication that is so inspiring to others.

It is the stoic and reliable way in which without being requested or asked to do anything Brenda contributes so much of her own time and effort toward ensuring others enjoy their experience at whatever game, event or gathering is being held in the district.

Brenda is a welcoming presence to any and all residents and visitors alike and is a credit to herself, her family and her communities of interest. Brenda has a fantastic attitude, and her unbridled enthusiasm is infectious to others. I cannot commend Brenda highly enough for all that she contributes across many facets of the CV community.

Referee Full Name 1

Darrell Forth

Referee Full Name 2

Roberta Forth

Nominator, Full Name:

Brendin Flanigan

Nominator, Relationship to Nominee:

Past teaching colleague and friend of family since birth in the CV area. I support this 2025 Nomination (2024 listed below)

Nominator, Residential Address

Brendin Flanigan
8 Reg Percy Street
Mt Tarcoola WA 6530

Nominator, Contact number

0483815262

Nominator, Email Address

brendin@oakajeeenergy.com.au

Declaration, By submitting this form I:

Support this 2024 nomination and confirm that the details provided about the nominee are correct to the best of my knowledge;

Unconfirmed

Would be happy to be contacted by the Shire of Chapman Valley to provide further information and verification if required.

Submitted:
30/10/2025 11:42:10 AM

IP:
180.150.85.205

Reference Id:
11262

Spark CMS is © Market Creations Pty Ltd All Rights Reserved

Unconfirmed

From: Shire of Chapman Valley
To: Customer Service
Subject: Australia Day Citizen Awards Form
Date: 14 November 2025 2:11:07 PM

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Spark - Simply Simple !

The following form was filled out on the Shire of Chapman Valley website.

Australia Day Citizen Awards

Nominee, Full Name or Group (individual or group to receive award)
Kate Symes

Nominee, Address
P.O. Box 6 Nabawa 6532

Nominee, Contact number
0427537780

Nominee, Email Address
katejones_23@hotmail.com

Nomination Category
Citizen of the Year (must be a resident or member of CV community group in the Shire of Chapman Valley)

Is this person being renominated for an Australia Day Award? If yes, please state which year the original nomination occurred.
No

Reason for Nomination (Suggestions to include: information about who in the community is benefiting from this great work, events held, funding raised, involvement in the community)
Kate is an exceptional community member whose dedication, leadership, and generosity have made a profound and lasting impact on the Shire of Chapman Valley. Her contributions span multiple community organisations, local events, and school initiatives, each reflecting her deep commitment to strengthening and celebrating the place she calls home.

In her role at Chapman Valley Primary School, Kate has taken on the coordination of the annual Mother's Day Morning Tea for several years. This much-loved event raises

Unconfirmed

vital funds for the school and has become a significant fixture on the local calendar. Kate manages all aspects of the day in her own time, including liaising with suppliers, organising raffle prizes, coordinating volunteers, and overseeing the full setup. Each year the event draws close to 100 attendees from within and beyond the Shire—an achievement that speaks to both its popularity and Kate's exceptional organisational ability. Her efforts ensure the school community continues to benefit from this important fundraiser.

Kate's leadership extends strongly into the wider community. As an active and valued member of FabCV – For A Better Chapman Valley, she contributes ideas, helps steer community-driven initiatives, and runs programs that support local progress and engagement. Her teamwork, creativity, and willingness to help wherever needed have made her an indispensable part of the organisation.

Within the Chapman Valley Shearing Committee, Kate plays a key role in delivering and promoting the shearing competitions held annually at the Chapman Valley Show. Her responsibilities include arranging judges, coordinating sheep, and managing the day's full program—ensuring the event remains a highlight of the show and continues to honour the region's agricultural heritage. Her steady leadership and hands-on involvement are essential to its ongoing success.

Kate's contributions across the community are characterised by passion, humility, and a genuine love for Chapman Valley. She gives freely of her time, works tirelessly behind the scenes, and consistently steps up to support others and strengthen community spirit. Her service, dedication, and commitment make her a truly deserving nominee for the Australia Day Community Citizen of the Year Award.

Please outline the nominees (individual or group) achievements in the last 12months

Chapman Valley Mother's Day Morning Tea
Shearing Competitiion - Chapman Valley Show

Has the nominee (individual or group) engaged with other community organisations in the past 12months? If yes, please outline details.

Yes
Just with her Mother's Day morning tea, Kate connects to the Yuna CWA which she is not a member of and brings in their involvement. Plus I am sure she is involved in a sporting community group as well (I just don't know about it)

Why is this nomination important to Chapman Valley?

Because Kate is very unassuming and just gets a job done if you want a job done. There is no mucking around and it is always to the betterment of Chapman Valley and its community.

Referee Full Name 1

Felicity Jones-Pike

Referee Full Name 2

Roberta Forth

Nominator, Full Name:

Elizabeth-Anne Eliott-Lockhart

Nominator, Relationship to Nominee:

Member of similar community group - CVAS & FabCV

Nominator, Residential Address

1852 Chapman Valley Rd
Yetna via

Unconfirmed

Nominator, Contact number
0427205069

Nominator, Email Address
liz@lavendervalleyfarm.com.au

Declaration, By submitting this form I:
Support this 2024 nomination and confirm that the details provided about the nominee are correct to the best of my knowledge;
Would be happy to be contacted by the Shire of Chapman Valley to provide further information and verification if required.

Submitted:
14/11/2025 2:10:34 PM

IP:
103.131.43.1

Reference Id:
11273

Spark CMS is © Market Creations Pty Ltd All Rights Reserved

Unconfirmed

Shire of Chapman Valley Citizen Awards 2026 Nomination Form

There are so many fantastic people in our community – now is the time to nominate them and let them shine on Australia Day.

Australia Day
Reflect. Respect. Celebrate.

The following Award categories are available for nomination:

- **Citizen of the Year** (must be a resident or member of CV community group in the Shire of Chapman Valley)
- **Young Achiever of the Year** (must be a resident or member of CV community group in the Shire of Chapman Valley and under 25 years of age on 26 January 2026)
- **Community Group of the Year** (majority of members of the nominated group must be residents or members of CV community group in the Shire of Chapman Valley.

If you have any questions, please contact the Community Development Officer directly on 9920 5011.

Nominations close at 4pm, Thursday November 20, 2025.

Nominee, Full Name or Group (Person or Group to receive award):

...Chapman Valley Heritage Centre

.....

Nominee, Address: ...100 East terrace, Nanson 6532.....

Nominee, Contact number: .....0427203058.....

Nominee, Email Address: ...chapmanvalleyhs@gmail.com.....

Unconfirmed

Nomination Category

☐ Citizen of the Year (must be a resident or member of CV community group in the Shire of Chapman Valley)

☐ Young Achiever of the Year (must be a resident or member of CV community group in the Shire of Chapman Valley and under 25 years of age on 26 January 2026)

☑ Community Group of the Year (majority of members of the nominated group must be residents or members of CV community group in the Shire of Chapman Valley)

Is this person being renominated for an Australia Day Award? If yes, please state which year the original nomination occurred.

No

Reason for Nomination (Suggestions to include: information about who in the community is benefiting from this great work, events held, funding raised, involvement in the community):

The Chapman Valley Heritage Centre is truly one of the best Centres in Western Australia or dare I say Australia that showcases the Shires/regions history and beauty. Over the years the volunteers in the community have worked tirelessly gathering and show casing so much information and equipment that tells stories about agriculture and the families who have made the Shire/region what it is today.

Expanding from a small Roads board building to what it is today.

It show cases a timeline of the Valley, family histories, information on groups/schools that have been or still are in the Chapman Valley. Then if you take a walk through the Centre it goes back to when electricity was not in every home and how families/women survived in their homes to prepare and serve their families. Memorabilia of jewellery, camera's, records, typewriters, telephone exchanges, trucks, horse and cart and lots more.

There are 3 TV's in the main area and on each are various programs giving visitors a look at what is in and around the shire, plus the beautiful flowers in the region.

Then you have the machinery and engines of all descriptions. Not to forget the WW1 fallen soldiers tribute. In the old Roads Board building there is a TV set up with stories from past Shire presidents and many photos and stories in the building for people to read about the region.

Unconfirmed

The members of the Chapman Valley Heritage Centre take 100% pride in what they have on display, how they display it and the cleanliness of everything.
Everything is accessioned and kept up to date regularly.

Please outline the nominees (individual or group) achievements in the last 12months:

During the past 12 months the Centre has been opened from April to the End of November. Wednesdays are 9 a.m. to 12 noon and Sundays 10 a.m. to 4 p.m. by volunteers. During the busier tourist months the Centre is opened every day except Monday. This year the group was only able to get grey nomads for 1 month so all the members stepped up enabling the Centre to stay open every day until the end of September when it reverted to Wednesdays and Sunday.
Along with all this the group have catered for a wide variety of groups that have wanted to visit and enjoy what is on display, and some times serving lunch or morning tea.
In November they served 50 lunches to Seniors travelling to the Centre as part of Geraldton Seniors week activities. No mean feat on a 38 degree day. Hats off to everyone involved as everyone that travelled out were in awe of the Centre.
I urge you to take time to look at the recently updated web page which was updated by one of the long time members who is also tech savy and the help of the secretary.

Has the nominee (individual or group) engaged with other community organisations in the past 12months? If yes, please outline details.

...Most recently they engaged with the Geraldton Seniors week committee and hosted a luncheon for 50 Seniors.There has been several family re-unions also held at the Centre in recent months. Branches of CWA in the region visited in October and then went to the tavern for lunch to all catch up.
The weekend of the Chapman Valley music festival volunteers made sure the Centre was open for visitors to enjoy what is on offer. Northampton Seniors visited, Mullewa Aged care. Visitors enjoyed the Centre on the Backroads gravel weekend.

Why is this nomination important to Chapman Valley?

...I believe that each and every member who have contributed to this Centre over the years would be very proud to accept this award if they were to be chosen. .....It is the history of the Chapman Valley and very important that this Centre continues into the future for everyone to enjoy who travels Australia....The Shire should be very proud of the work being displayed at this Centre.

5

Unconfirmed

Referee Full Name 1

Peter Allen, 54 Waverley Street, Mount Tarcoola 0428930084

Referee Full Name 2 ...Kay Creasy

74 Bayview Street, Mount Tarcoola 0428311025

Nominator, Full Name:

...Heather Allen.....

Nominator, Relationship to Nominee: ...Member of the Chapman Valley Heritage Centre and contributes to the volunteer days when the Centre is open

Nominator, Residential Address:

...54 Waverley Street, Mt Tarcoola 6530

WA.....

Nominator, Contact number:

0408930084.....

Nominator, Email Address:

...heather@banksiaplains.com.au.....

Declaration

By submitting this form I:

☑ Support this 2025 nomination and confirm that the details provided about the nominee are correct to the best of my knowledge.

☑ Would be happy to be contacted by the Shire of Chapman Valley to provide further information and verification if required.

Date: 19/11/2025 H. Allen

Unconfirmed

2026 Australia Day Award Nominees	1st time Nomination	Previously Nominated	Previous Award
Community Group Nominees			
Chapman Valley Historical Society	N	Y (2021)	2018
Citizen of the Year Nominees			
Brenda Williamson	N	Y (2021)	2015
Kate Symes	Y	N	

Unconfirmed

6.2 Australia Day – Community Function

Australia Day for 2026 will be on a Monday 26 January 2026.

The previous year's event was held at Bill Hemsley Park Community Centre with catering by a local Coffee Van business

The items for discussion for the annual event are around the date & times for an event; location for the event and the style of the event.

TEAG Recommendation

That the Tourism and Events Advisory Group recommend that the Australia Day Community Function

- To be held on (Insert Date)
- Commencing at (Insert Time) am/pm
- To be held at (Insert location)
- For a (Insert Style of function).

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

That the Tourism and Events Advisory Group recommend that the Australia Day Community Function

- To be held on 26 January 2026
- Commencing at 8 am
- To be held at Nanson Museum
- For an informal catered breakfast style

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2025/11-5

Unconfirmed

7 General Business

Cr Low sought clarification on the attendance of elected members on this event.

TEAG members recommend that all elected members be encouraged to attend the Australia Day Community Function to show visible Council support for this key celebration and the presentation of the Chapman Valley Australia Day Awards.

Attendance by all elected members will:

- Reinforce the importance Council places on recognising local volunteers, community groups and young achievers.
- Provide valuable opportunities for informal engagement and feedback with community members and event stakeholders.
- Present a unified and positive Council presence at a high-profile Shire event.

Elected members are requested to add this event in their diaries and confirm their attendance with the Shire administration as early as practicable to assist with planning and catering.

8 Next Meeting

To be confirmed

9 Closure

Councillor Eliott-Lockhart thanked Elected Members and Staff for their attendance and closed the Tourism and Events Advisory Group - 27 November 2025 at 5:31 pm.

Unconfirmed

6 Agenda Items

6.1 Tourism & Events Advisory Group Terms of Reference

Terms of Reference
The purpose of this item is for the Tourism and Events Advisory Group (TEAG) to consider and endorse the proposed Terms of Reference, which will guide the Group's role, responsibilities and decision-making throughout the year.

TEAG Recommendation

That the Tourism and Events Advisory Group endorses the proposed Terms of Reference and recommends that Council adopt the Terms of Reference as presented.

TEAG Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Elizabeth Eliott-Lockhart

That the Tourism and Events Advisory Group endorses the proposed Terms of Reference and recommends that Council adopt the Terms of Reference as presented.

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2026/10-2

Unconfirmed

Shire of Chapman Valley – Tourism & Events Advisory Group (TEAG)

Charter / Terms of Reference – October 2026

1. Establishment

The Tourism & Events Advisory Group (TEAG) is established by resolution of the Council of the Shire of Chapman Valley to provide advice on the matters set out in this Charter.

TEAG is an advisory group under the Shire's Committees, Advisory Groups, Representatives Meetings and Working Groups Policy. It is not, and is not intended to be, a committee established pursuant to section 5.8 of the Local Government Act 1995.

2. Authority

TEAG provides advice to Council. It has no delegated authority to make decisions for or on behalf of Council.
Delegation: Nil.

TEAG cannot authorise expenditure, make commitments on behalf of the Shire, issue instructions to employees, or correspond or speak on behalf of the Shire or Council. Liaison with external organisations will be coordinated through an authorised Shire officer.

3. Purpose

TEAG will meet on an as-needs basis only to:

- Evaluate annual Australia Day Award nominations and submit recommendations to Council in time for awards to be presented at the Shire's annual Australia Day function.
- Assist with coordinating the annual Australia Day function or functions.
- Discuss other matters in the areas of tourism and events.
- Identify opportunities for, and assist with, liaison with external organisations through authorised Shire officers.

Council retains responsibility for determining Australia Day Award recipients and making any other decisions arising from TEAG's advice.

4. Membership

4.1 Composition

TEAG's proposed membership is:

- Three Councillors: Cr Batten, Cr Eliott-Lockhart and Cr Low.
- The Chief Executive Officer.
- The Deputy Chief Executive Officer.
- The Community Development Officer.

Unconfirmed

• Up to two community representatives to assist particularly with Australia Day Award nominations.

Council may consider appointing a previous Australia Day Award recipient to one of the community-representative positions, subject to the selection process below.

The Chapman Valley Agricultural Society or other relevant organisations may be invited to contribute to relevant tourism and events discussions. Society (or other) representative are not included as an appointed member unless determined by the Council.

All members must comply with the *Local Government (Model Code of Conduct) Regulations 2021* and declare any conflicts of interest.

4.2 Appointment & Term

Council will appoint the Councillor and community-representative members. Community positions will be advertised and applicants assessed against their knowledge of the Chapman Valley community, ability to assess award nominations fairly, relevant tourism or events experience, and capacity to participate when required.

Community representatives will be appointed for a term determined by Council at appointment. Councillor appointments will continue until Council makes new appointments or otherwise resolves to change its representation. The Chief Executive Officer may nominate an appropriate employee to attend in place of an unavailable officer.

TEAG will appoint its Presiding Member from among its Councillor members. The Chair is to appointed at the first available meeting following Council elections and continue unless they resign or are no longer a Councillor.

5. Meetings

TEAG will meet only when there is business requiring its advice or assistance. Meetings to consider Australia Day Award nominations will be scheduled to allow recommendations to reach Council before the annual Australia Day function.

Meetings will generally be open to the public as observers, except where confidential information, including award nominations, must be considered. The quorum and participation arrangements will be settled when Council confirms the final membership under section 4.

The Community Development Officer, or another officer nominated by the Chief Executive Officer, will arrange meetings and prepare a Record of Proceedings documenting attendance, disclosed interests, agreed advice and actions.

6. Responsibilities

Members will:

- Consider Australia Day Award nominations against the applicable award criteria and provide impartial recommendations to Council.
- Contribute to planning discussions for the Shire's Australia Day function or functions.
- Share relevant local knowledge on tourism and events matters brought to TEAG.
- Identify organisations with which the Shire may usefully liaise, without independently committing or representing the Shire.

Unconfirmed

- Prepare for meetings, participate constructively and respect the advisory nature of the group.

Shire officers will provide administrative and operational support within their respective roles. Any proposed action involving Shire resources will be assessed through the Shire's usual processes before it proceeds.

7. Reporting

TEAG's advice will be recorded in its Record of Proceedings. Where a Council decision is required, the responsible Shire officer will present the advice in a report for Council's consideration.

Recommendations on Australia Day Award nominations will be referred to Council in sufficient time for Council to determine recipients before the awards presentation.

TEAG's recommendations do not bind Council.

8. Confidentiality and Conduct

Members must keep award nominations and other confidential information secure and use that information only for TEAG's work.

Members must disclose any actual, potential or perceived conflict of interest, particularly a personal or organisational connection to an award nominee. The disclosure and how it is managed will be recorded. A member whose impartiality may reasonably be questioned must not participate in assessing the affected nomination. "Interests in Common" will arise and will be dealt with via committee debate.

Members must act respectfully and comply with the conduct and interest-disclosure requirements applicable to their role.

9. Confidentiality and Conduct

This Charter will be reviewed before each ordinary local government election, or earlier if TEAG's purpose or membership changes. Council must endorse any amendment and may resolve to disband TEAG when it is no longer required.

Unconfirmed

6.2 Australia Day Award Nomination Guidelines and Nomination Form

The purpose of this item is for the Tourism and Events Advisory Group (TEAG) to review and endorse the Australia Day Award Nomination Guidelines and Nomination Form to ensure they remain clear, appropriate and fit for purpose.

TEAG Recommendation

That the Tourism and Events Advisory Group endorses the Australia Day Award Nomination Guidelines and Nomination Form and recommends that Council adopt the documents as presented.

TEAG Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

That the Tourism and Events Advisory Group endorses the Australia Day Award Nomination Guidelines and Nomination Form and recommends that Council adopt the documents as presented.

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2026/10-3

Unconfirmed

Australia Day

Reflect. Respect. Celebrate.

SHIRE OF CHAPMAN VALLEY

Citizen Awards 2027

Nomination Guidelines

NOMINATIONS OPEN

Thursday, 22 October 2026 to 4.00 pm Friday, 20 November 2026

Recognising outstanding contribution to the Chapman Valley community

Unconfirmed

About the Awards

The Shire of Chapman Valley Citizen Awards pay tribute to local individuals, groups and events that have made an outstanding contribution to the community.

The Awards recognise exceptional commitment, service and support. Nominations may recognise contributions that help others, care for the environment, support local sport, strengthen the arts, or celebrate cultural diversity.

Award categories

- Chapman Valley Citizen of the Year
- Chapman Valley Young Achiever of the Year
- Chapman Valley Community Group or Event of the Year

Any individual or organisation may submit a nomination in one of the categories above.

What to address in a nomination

A strong nomination should clearly explain the nominee's contribution and the positive difference they have made. Consider including:

- the nature and extent of the nominee's service or achievement *(please include overall service & achievements as well as the previous 12 month period)*
- the benefit or impact of the contribution within the Chapman Valley community
- the nominee's level of commitment, leadership, initiative or voluntary service
- examples that demonstrate strong community values, including tolerance, democracy and equality of opportunity
- Supporting information that helps the Selection Panel understand why the nominee is deserving recognition.

Eligibility for nominations

- All individuals nominated must be Australian citizens.
- Nominees for Citizen of the Year or Young Achiever of the Year must be residents of the Shire of Chapman Valley, members of a Chapman Valley community group, or both. Their achievements or service must also have had a widespread positive influence on the local community.
- To be eligible for Chapman Valley Young Achiever of the Year, the nominee must be under 25 years of age on 26 January 2027.
- Self-nominations are not accepted.
- Only one person, group or event may be nominated on each nomination form. Dual nominations will not be accepted.

Unconfirmed

Conditions of entry

- The nominator must provide their full name and residential address and disclose their relationship, if any, to the nominee.
- The nomination form must be completed in full to be eligible for consideration.
- The full name, address, contact details, and signature of each of the two referees supporting the nomination must be provided.
- The nominator and both referees must sign the nomination form.
- The Shire of Chapman Valley must receive nominations by 4.00 pm on Friday, 20 November 2026. Nominations received after closing time may not be accepted.
- All nomination information and material submitted will remain the property of the Shire of Chapman Valley.
- The decision of the Selection Panel is final, and no correspondence will be entered into.

Nomination assessment

Eligible nominations will first be reviewed by the Tourism and Events Advisory Group (TEAG) through the Shire's assessment process. The nominations will then be considered at the Ordinary Council Meeting scheduled for 17 December 2026.

Awards will be announced at the Shire's Australia Day ceremony in January 2027.

How to submit a nomination

Nominations may be submitted online or in hard copy.

Online submission

Online nomination forms will be available on the Shire's website. Submitted forms will be registered by the Records Officer and forwarded confidentially to the Chief Executive Officer.
https://www.chapmanvalley.wa.gov.au/community/what-s-on/australia-day.aspx

Hard-copy submission

Place the completed nomination form in an envelope marked:

CONFIDENTIAL
Chief Executive Officer
Chapman Valley Citizen Awards
PO Box 1
NABAWA WA 6532

Further information

Contact the Shire of Chapman Valley on (08) 9920 5011 or visit www.chapmanvalley.wa.gov.au .

Unconfirmed

2027 Citizen Awards timetable

Key dates for the 2026 nomination and assessment period

Milestone	Date	Details
Nominations open	**Thursday, 22 October 2026**	Public nomination period commences.
Nominations close	**Friday, 20 November 2026**	Completed nominations must be received by 4.00 pm.
TEAG review	**Friday, 27 November 2026**	Tourism and Events Advisory Group review of eligible nominations.
Ordinary Council Meeting	**Thursday, 17 December 2026**	Council considers the eligible nominations and confirms the award recipients.
Awards announced	**January 2027**	Presentation at the Shire's Australia Day ceremony.

Administrative note

The Shire will use this timetable to coordinate promotional activities, eligibility checks, confidential assessment papers, and Council reporting. Nomination material will be handled confidentially and retained in accordance with the Shire's recordkeeping requirements.

Unconfirmed

Created on Jotform

SHIRE OF CHAPMAN VALLEY

Citizen Awards 2027

Hard-copy nomination form

SHIRE OF CHAPMAN VALLEY | CITIZEN AWARDS 2027

Australia Day
Reflect. Respect. Celebrate.

NOMINATIONS CLOSE
4.00 pm Friday, 20 November 2026

Use this form to nominate an eligible individual, community group or event that has made an outstanding contribution to the Chapman Valley community.

Before completing this form

- Read the Citizen Awards 2027 Nomination Guidelines.
- Complete all sections of this form.
- Nominate only one person, group or event on each form.
- Do not submit a self-nomination.
- Provide the full details and signatures of two referees.

Award category

Select one category only:

- ☐ **Chapman Valley Citizen of the Year**
- ☐ **Chapman Valley Young Achiever of the Year**
- ☐ **Chapman Valley Community Group or Event of the Year**

Eligibility summary

- All individuals nominated must be Australian citizens.
- Citizen of the Year and Young Achiever nominees must be Shire residents and/or members of a Chapman Valley community group, and their contribution must have had a widespread positive influence on the local community.
- Young Achiever nominees must be under 25 years of age on 26 January 2027.

Refer to the Nomination Guidelines for the complete eligibility requirements and conditions of entry.

Unconfirmed

1. Nominee details

Provide the details of the person, group or event being nominated.

Full name of nominee, community group or event

_____

Residential or postal address

_____

Contact number

_____

Email address

_____

If an individual: date of birth

_____

If a group or event: primary contact person

_____

Previous nomination

Has this person, group or event previously been nominated for a Shire of Chapman Valley Citizen Award?

☐ No ☐ Yes Year of previous nomination: _____

2. Nomination statement

Contribution and service

Describe the nature and extent of the nominee's service, achievement or contribution. Include practical examples. (possible prompts including overall service & current 12 month service)

_____
_____
_____
_____
_____

Community benefit and impact

Explain who has benefited and the positive difference the contribution has made within the Chapman Valley community. (possible prompts)

_____
_____
_____
_____
_____

Unconfirmed

3. Supporting information

Provide enough detail to help the Selection Panel understand why the nominee is deserving of recognition.

Commitment, leadership and initiative

Describe the nominee's level of commitment, leadership, initiative or voluntary service. (possible prompts)

Community values

Provide examples that demonstrate strong community values. (possible prompts)

Community involvement

Describe any work with local organisations, events, projects, fundraising activities or other community initiatives. (possible prompts)

Additional supporting material

List any documents attached to this nomination, such as supporting statements, photographs, media articles or other relevant information. *(possible prompts)*

Attachments

Unconfirmed

4. Nominator details

The nominator must provide their full name, residential address and relationship to the nominee.

Full name
_____

Residential address
_____

Relationship to nominee
_____

Contact number
_____

Email address
_____

5. Referee details

Two referees must support the nomination. Each referee must provide their full name, address, contact details and signature.

Referee 1

Full name
_____

Address
_____

Contact number
_____

Email address
_____

Signature
_____

Date
_____

Referee 2

Full name
_____

Address
_____

Contact number
_____

Email address
_____

Signature
_____

Date
_____

Unconfirmed

6. Nominator declaration

By signing this form, I declare that:

- I support this nomination.
- The information provided is correct to the best of my knowledge.
- I have disclosed my relationship, if any, to the nominee.
- I understand that the Shire may contact me or the referees for further information or verification.
- I understand that nomination information and material submitted will remain the property of the Shire of Chapman Valley.

Nominator signature	**Date**
_____	_____
Nominator full name	**Contact number**
_____	_____

7. Submit the completed form

Place the completed nomination form in an envelope marked:

CONFIDENTIAL
Chief Executive Officer
Chapman Valley Citizen Awards
PO Box 1
NABAWA WA 6532

Closing date

The Shire of Chapman Valley must receive the completed nomination by 4.00 pm on Friday, 20 November 2026. Late nominations may not be accepted.

Further information

Contact the Shire of Chapman Valley on (08) 9920 5011 or visit www.chapmanvalley.wa.gov.au.

OFFICE USE ONLY
Date received: _____ **Records reference:** _____

Eligibility checked by: _____ **Date:** _____

Unconfirmed

6.3 Australia Day Community Function

The purpose of this item is for the Tourism and Events Advisory Group (TEAG) to discuss and determine the arrangements for the Australia Day Community Function, including the location, time and style of the function.

TEAG Recommendation

That the Tourism and Events Advisory Group recommends that the Australia Day Community Function be held on [insert date], commencing at [insert time], at [insert location], in the format of [insert style of function].

TEAG Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

That the Tourism and Events Advisory Group recommends that the Australia Day Community Function be held on Tuesday, 26 January 2027, commencing at 9.00 am, at Coronation Beach, in the format of a Family Friendly Breakfast.

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2026/10-4

Unconfirmed

6.4 Backroads Gravel Bike Race August 2027

The purpose of this item is for the Tourism and Events Advisory Group (TEAG) to consider how the Shire can use the Backroads Gravel Bike Race and the 2027 AusCycling National Gravel Championships as a catalyst to bring together local tourism operators, businesses, community groups and other stakeholders. The proposed initial step is to convene a stakeholder meeting to gauge interest, identify opportunities for collaboration and explore initiatives that may support the event and provide longer-term benefits for the Chapman Valley community.

Background: The Premier recently announced that Backroads Gravel will host the 2027 AusCycling National Gravel Championships. This landmark achievement is expected to attract competitors, supporters and visitors to the region, creating a significant opportunity to showcase Chapman Valley and support local tourism, businesses and community organisations. Early engagement with stakeholders would assist in identifying shared priorities, coordinating local involvement and maximising the social and economic benefits arising from the event. It may also establish a foundation for continued collaboration on future tourism and event initiatives.

TEAG Recommendation

That the Tourism and Events Advisory Group recommends that the Shire convene a meeting of local tourism operators, businesses, community groups and other relevant stakeholders to discuss opportunities for collaboration in connection with the Backroads Gravel Bike Race and the 2027 AusCycling National Gravel Championships, with the outcomes of the meeting to be reported back to the Group for further consideration.

TEAG Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Elizabeth Eliott-Lockhart

That the Tourism and Events Advisory Group recommends that the Shire convene a meeting of local tourism operators, businesses, community groups and other relevant stakeholders to discuss opportunities for collaboration in connection with the Backroads Gravel Bike Race and the 2027 AusCycling National Gravel Championships, with the outcomes of the meeting to be reported back to the Group for further consideration.

For Cr Nicole Batten, Cr Elizabeth Eliott-Lockhart and Cr Katie Low
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference TEAG 2026/10-5

Unconfirmed

7 General Business

Request to investigate how to be a road-wise and RV and Caravan Friendly Shire.

9 Closure

The Presiding Member thanked Elected Members and Staff for their attendance and closed the Tourism and Events Advisory Group - 6 October 2026 at 3.51 pm.

Unconfirmed