



Shire of
Chapman Valley
Love the Rural Life

UNCONFIRMED MINUTES

MARCH 2012

ORDINARY COUNCIL MEETING

Notice is hereby given that an ordinary meeting
of Council was held on Wednesday 21st March 2012
at the Council Chambers Nabawa, commencing at 10.03am

Stuart Billingham
CHIEF EXECUTIVE OFFICER

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on

WRITTEN CONFIRMATION

Of the outcome of the application or request of the decision made by the Shire of Chapman Valley.



Stuart Billingham
CHIEF EXECUTIVE OFFICER

SHIRE OF CHAPMAN VALLEY

MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS NABAWA ON WEDNESDAY 21st MARCH 2012 AT 10.03am

Disclaimer (To be provided to visitors present)

Order of Business:

1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Chairman, Cr John Collingwood welcomed Elected Members and Staff and declared the meeting open at 10:03am.

2.0 LOYAL TOAST

The Presiding member proposed a loyal toast to her Majesty the Queen.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 Present

Councillors

Member	Ward
Cr John Collingwood - President	North East Ward
Cr Peter Batten - Deputy President	North East Ward
Cr Beverly Davidson	North East Ward
Cr David Bell	North East Ward
Cr Peter Humphrey	South West Ward
Cr Anthony Farrell	South West Ward

Staff

Officer	Position	Time In/ Time Out
Mr Stuart Billingham	Chief Executive Officer	(10.03am – 11.47am) (12.49pm – 2.22pm)
Mr Simon Lancaster	Manager of Planning	(10.03am – 11.47am) (12.49pm – 2.22pm)
Mrs Dylan Stainton-Owen	Executive Assistant (minute taker)	(10.03am – 11.47am) (12.49pm – 2.22pm)
Mr Ken Barndon	Works Supervisor	(10.03am – 10.32am)
Mr Anthony Abbott	Building Surveyor	(10.03am – 10.32am)
Ms Nicole Siemon	Landcare Consultant	(10.03am – 10.44am)
Mr Jim Gales	Natural Resource Management Officer	(10.03 – 10.44am)
Mr Earl O'Donnell	Senior Ranger	(10.03am – 10.32am)

3.2 Apologies

Member	Ward
Cr Trevor Royce	North East Ward
Cr Pauline Forrester	North East Ward

SHIRE OF CHAPMAN VALLEY

MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS, NABAWA WEDNESDAY 21st MARCH 2012 AT 10.03am

3.3 Visitors

Name	Association/ Company/ Club
Ms Shelley Powell	Greenough Western Riding Club
Mr Ian Maluish	Parkfalls Residents Association

4.0 PUBLIC QUESTION TIME

4.1 Questions On Notice

Nil

4.2 Questions Without Notice

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DISCLOSURE OF INTEREST

Nil

7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 Ordinary Meeting of Council held on Wednesday 15th February 2012

That the minutes of the Ordinary Meeting of Council held on 15th February 2012 be confirmed as a true and accurate record.

COUNCIL DECISION

MOVED: Cr Peter Batten SECONDED: Cr Peter Humphrey

That the Minutes of the Ordinary Meeting of Council held on 15th February 2012 be confirmed as a true and accurate record.

CARRIED

Voting 6/0

Minute Reference 21/03 -1

9.0 ACCEPTANCE OF MONTHLY STATUS REPORT

Received

SHIRE OF CHAPMAN VALLEY

MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS, NABAWA WEDNESDAY 21st MARCH 2012 AT 10.03am

10.0 REPORTS OF COMMITTEE & OFFICERS

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11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

12.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

12.1	<u>Elected Member Reports</u>	
	Nil	

SHIRE OF CHAPMAN VALLEY

**MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,
NABAWA WEDNESDAY 21st MARCH 2012 AT 10.03am**

13.0 GENERAL BUSINESS

(of an urgent nature introduced by decision of meeting)

13.1 Elected Members

13.2 Officers

14.0 CLOSURE

10.1 CHIEF EXECUTIVE OFFICER

AGENDA ITEM:	10.1.1
SUBJECT:	STAFF INFORMATION REPORT – MARCH 2012
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	WHOLE OF SHIRE
FILE REFERENCE:	411.08
PREVIOUS REF:	N/A
DATE:	
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil

BACKGROUND

To allow Council to review and formally accept the monthly Staff Reports prepared by staff including the Works Supervisor, Senior Ranger, NRM Officer, Building Surveyor/Project Officer, Manager of Planning, Community Development Officer and Chief Executive Officer.

COMMENT

Staff Monthly Reports are provided to Council for consideration and formal adoption. The completed reports provide Council with an update on various matters and projects from an operational perspective for Councillor's information. The completed report (Attachment 1) is provided after this agenda item, within this Agenda.

STAFF RECOMMENDATION/ COUNCIL DECISION:

MOVED: Cr Anthony Farrell SECONDED: Cr Peter Batten

That Council received the Staff Information Report for the March 2012 period.
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CARRIED Voting: 6/0 Minute Reference 21/03 – 2

Ken Barndon, Anthony Abbott, Earl O'Donnell and Ian Maluish left the meeting at 10.32am.

COUNCIL DECISION:

MOVED: Cr Peter Batten SECONDED: Cr Anthony Farrell

Council brought forward:

LATE ITEM: 13.1.1. DEPARTMENT OF WATER COMMUNITY WATER GRANT APPLICATION

CARRIED Voting 6/0 Minute Reference 21/03 – 3
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10.5 LANDCARE/ NATURAL RESOURCE MANAGEMENT OFFICER

AGENDA ITEM:	10.5.1 – LATE ITEM
SUBJECT:	DEPARTMENT OF WATER COMMUNITY WATER GRANT APPLICATION
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	KINGSTREAM BORE, COONAWA AND WESTERN MEANDER, NABAWA
FILE REFERENCE:	206.03
PREVIOUS REFERENCE:	N/A
DATE:	19 MARCH 2012
AUTHOR:	NICOLE SIEMON

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

The Department of Water has a Community Water Supply Program grant available. This grant is for up to \$100,000 to provide for emergency farm water supplies, fire fighting and municipal operations. An application has been prepared and presented to the Landcare and Environmental Committee for endorsement. It needs to be submitted as soon as practical.

The project is to develop the two supplies as follows.

WESTERN MEANDER (COOPER'SS): TWO NEW PRODUCTION BORES

- Drill and equip two 150 mm casing bores to approximately 20 m.
- 700 m PVC pipe installed at least 600 mm below natural surface level.
- 250 000 L tank

KINGSTREAM: UTILISING THE EXISTING BORE

- Equip the existing bore with a submersible pump (SA-21).
- Purchase a generator 10 KVA Gen set
- 150 000 L tank and associated fittings

COMMENT

The application is consistent with the Shire's groundwater licensing operating strategy and is for two supplies.

STAFF RECOMMENDATION/ COUNCIL DECISION:

MOVED: Cr Peter Batten SECONDED: Cr Anthony Farrell

That Council endorse the submission of the application to the Department of Water.

CARRIED
Voting 6/0
Minute Reference 21/03 – 3

Mr Ian Maluish returned to meeting at 10.50am.

10.2 MANAGER OF PLANNING

AGENDA ITEM:	10.2.1
SUBJECT:	PROPOSED SITING OF SEA CONTAINER
PROPONENT:	GREENOUGH WESTERN RIDING CLUB
SITE:	RESERVE 7953 CHAPMAN VALLEY ROAD, NANSON
FILE REFERENCE:	A1075
PREVIOUS REFERENCE:	Nil
DATE:	13 MARCH 2012
AUTHOR:	SIMON LANCASTER

Shelley Powell presented to Council regarding the proposed siting and Greenough Western Riding Club's preferred location.

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

A request has been received to site a sea container for storage purposes at the Nanson Showground. Shire staff recommend conditional approval of the application.

COMMENT

The Greenough Western Riding Club have written to the Shire seeking approval to site a 40 foot sea container (12.029 inside length x 2.35m inside width, 2.392m inside height) at the Nanson Showground immediately east of the cutting arena.

Figure 1 – Aerial photo of Showground indicating proposed sea container location



The sea container is proposed to be permanently sited at the Showground, and the Club have indicated that they would be looking to work with the Shire in the future to apply for grant funding to build a shed and/or clubrooms at the Nanson Showground, and therefore a more permanent storage solution other than the sea container may be achieved in the long term.

In support of their request the applicant has stated:

“The Greenough Western Riding Club grounds are located at the Nanson Showgrounds. As you know the club shares the grounds with the Chapman Valley Agriculture Society.

It has been decided by the committee that we desperately in need of more storage space for our growing list of equipment that we use regularly for our club shows and rallies. After much discussion we are investigating the possibility of purchasing a 40ft sea container for this purpose, for the following reasons. It is affordable, secure, dust and insect proof and can be moved if needed. We hope with the Chapman Valley Shire's and the Nanson Showground Committee's approval, we will have the sea container put in place in the next two months. The sea container will be a permanent fixture. After much discussion our committee has decided to place it parallel with the cutting arena seen on the aerial photo. It will be midway beside the arena on its east side. The sight of it will not be unsightly to anyone if placed in this position. We do hope to also purchase a suitable trailer that we can use to transfer our equipment from the container to the arenas.”

Figure 2 – Site photo of applicant's proposed sea container location looking north



Shire staff raise no objection to the proposed siting of a sea container at the Nanson Showground for the purposes of storing equipment used by the Riding Club. However, the applicant's proposed location for the sea container is situated upon a firebreak/access track as shown in Figure 2 and it is not recommended that this site be utilised.

The sea container could be located further east of the applicant's proposed location as shown in Figure 3 to maintain its screened position from the Showground and its relatively central location between the two horse arenas however, this may necessitate additional clearing and avoidance of the existing power lines.

Figure 2 – Alternative sea container location east of applicant's preferred site



The Shire's Manager of Planning and Works Supervisor have inspected the site and recommend as the preferred option that the sea container be sited to the north of the cutting arena as illustrated in Figure 4. This site would require no clearing and although more visibly exposed to the remainder of the Showground would still be sited some distance from other facilities.

Figure 4 – Alternative sea container location north of cutting area looking east



Figure 5 – View looking east towards cutting area across Showground



STATUTORY ENVIRONMENT

Reserve 7953 is zoned 'Recreation' under the Shire of Chapman Valley Town Planning Scheme No.1 ('the Scheme'). The Policy Statement under the Scheme for the 'Recreation' zone is as follows:

"This zone includes land which is of value for all forms of Recreation Use, from passive to low intensity use to organised sporting activity. Council will develop a hierarchy of recreational uses for the areas already set aside and apply that to areas that will become available in future and will seek public comment on those proposals."

The Recreation Zoning and Development Table of the Scheme lists 'building used in conjunction with and for the purpose of playing fields, recreation grounds and sporting clubs' as a 'use not permitted unless special approval given by Council and conditions complied with'.

Section 2.3 of the Scheme provides further text relevant to the 'Recreation' zone, as follows:

2.3 Recreation Zone

2.3.1 *Except as otherwise provided in this Clause, a person shall not carry out any development on land within the Recreation Zone, other than the erection of a boundary fence, without first applying for and obtaining the written approval of the Council.*

2.3.2 *In considering whether to grant its approval, the Council shall have regard to the ultimate purpose intended for the land and, where that purpose is or includes the purposes of a public authority, the Council shall confer with that public authority before granting its approval.*

- 2.3.3 *Nothing in this Clause prevents the continued use of land for the use for which it was being lawfully used immediately prior to the Scheme having the force of law, or the repair and maintenance, for which the prior consent in writing of the Council has been obtained, of buildings or works lawfully existing on the land.*
- 2.3.4 *Where the Council refuses approval to the development of land within the Recreation Zone on the grounds that the land is ultimately to be used for public purposes, or grants approval subject to conditions that are unacceptable to the applicant, the owner of the land may, if the land is injuriously affected thereby, claim compensation in accordance with the Act.*
- 2.3.5 *A person who wishes to claim compensation shall lodge the claim with the Council not later than six months after the date upon which approval to the development of the land is refused by the Council or granted subject to conditions that are unacceptable to the applicant, as the case may be.*
- 2.3.6 *In lieu of paying compensation, the Council may purchase the land affected by the decision of the Council at a price not exceeding the value of the land at the date of refusal of approval or grant of approval subject to conditions that are unacceptable to the applicant."*

Section 1.3.1 of the Scheme sets out the general objects for which Council should have regard for, and this includes:

- "(c) *To make provisions as to the nature and location of buildings and the size of lots when used for certain purposes;*

Section 3.1.7 of the Scheme states:

"Appearance of Buildings and the Land on which they are Located.

All buildings and the land on which they are located shall be maintained to the satisfaction of Council and in a manner which preserves the amenity of the surrounding area.

No person shall without the written approval of the Council erect a building which by virtue of colour or type of materials, architectural style, height or bulk, ornamental or general appearance, has an exterior design which is out of harmony with existing buildings or the landscape character of the area."

POLICY IMPLICATIONS

Council Local Planning Policy 16.270 'Use of Sea-Shipping Containers' notes that:

- "1 *The placement of a sea (shipping) container or similar re-locatable storage unit on land, other than industrial land and rural land greater than 20 hectares in area, requires the planning approval of the local government as it is considered to fall within the definitions of "development" under the Town Planning Scheme.*
- 2 *In general, planning approval to a maximum of 12 months will only be granted where the structure is being used for the temporary storage of plant, machinery and/or building equipment on a building site, a building license has been issued and remains current, and construction of a dwelling has commenced."*

- “4 Other than industrial and rural zoned land (for properties greater than 20 hectares in area) the local government will generally not support:
- (a) more than one (1) sea (shipping) container on a property;
 - (b) a container that exceeds 6.0m in length, 2.4m in width, and 2.6m in height.”

The applicant has stated that the sea container would be a permanent fixture (or until a storage building could be constructed on-site, which subject to grant funding, would be an uncertain timeframe) and this would not comply with the requirements of Part 2 of Policy 16.270. However, given that Reserve 7953 is 22.29ha in area and the proposed sea container would be located 270m back from Chapman Valley Road and obscured from passing vehicles by other Showground buildings and established perimeter vegetation then the application could be deemed to have some merit. The sea container would be utilised for storage purposes to enable recreation activities to take place upon the Reserve and could be viewed therefore as fitting the purpose of the zoning.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Reserve 7953 is located within Precinct No.3 Chapman Valley within the Shire of Chapman Valley Local Planning Strategy (2008) and the proposed siting of a sea container is not considered to conflict with the objectives listed for this precinct.

The Shire is currently pursuing a land exchange with the landowner of Lot 1987 to the north of the Nanson Showground that would expand the Showground northwards by an increased area of 9.7ha. The expanded area would permit further horse related activities to be undertaken upon Reserve 7953 and it might be viewed as preferable for the Riding Club to utilise a sea container for storage purposes at this time rather than a permanent constructed storage building as the future development of the expanded Nanson Showground may result in the preferred location for a storage building being further north and more central to other horse activity areas.

VOTING REQUIREMENTS

Simple Majority required.

STAFF RECOMMENDATION/ COUNCIL DECISION:

MOVED: Cr Anthony Farrell

SECONDED: Cr Peter Batten

That Council grant formal planning approval for the siting of a 40 foot (12.029 inside length x 2.35m inside width, 2.392m inside height) sea container upon Reserve 7953 Chapman Valley Road, Nanson (Nanson Showground) subject to compliance with the following conditions:

- 1. The sea container must be sited to the north of the cutting arena in a location to the approval of the Chief Executive Officer (or an alternative location to the approval of the Chief Executive Officer).**
- 2. The sea container shall be painted in an ‘earth tone’ colour to the approval of the Chief Executive Officer.**
- 3. If the development/land use, the subject of this approval, is not substantially commenced within a period of two years after the date of determination, the approval shall lapse and be of no further effect.**

Notes:

- i. In relation to condition 1 the Greenough Western Riding Club shall arrange to meet with the Shire of Chapman Valley Chief Executive Officer prior to the sea container's siting upon the property to confirm a location acceptable to the Local Government.
- ii. Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the Local Government having first been sought and obtained.
- iii. The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation. It is your responsibility to obtain any additional approvals required before the development/use lawfully commences.
- iv. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

CARRIED
Voting 6/0
Minute Reference 21/03 – 4

Shelley Powell left the meeting 11.26am

AGENDA ITEM:	10.2.2
SUBJECT:	MURPHY NORRIS ROAD STANDPIPE
PROPONENT:	E. ROYCE
SITE:	LOTS 58, 61, 62, & 63 MURPHY NORRIS ROAD, YETNA
FILE REFERENCE:	A1279 & 704.01
PREVIOUS REFERENCE:	05/01-11, 04/08-17, 07/08-9
DATE:	13 MARCH 2012
AUTHOR:	SIMON LANCASTER

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

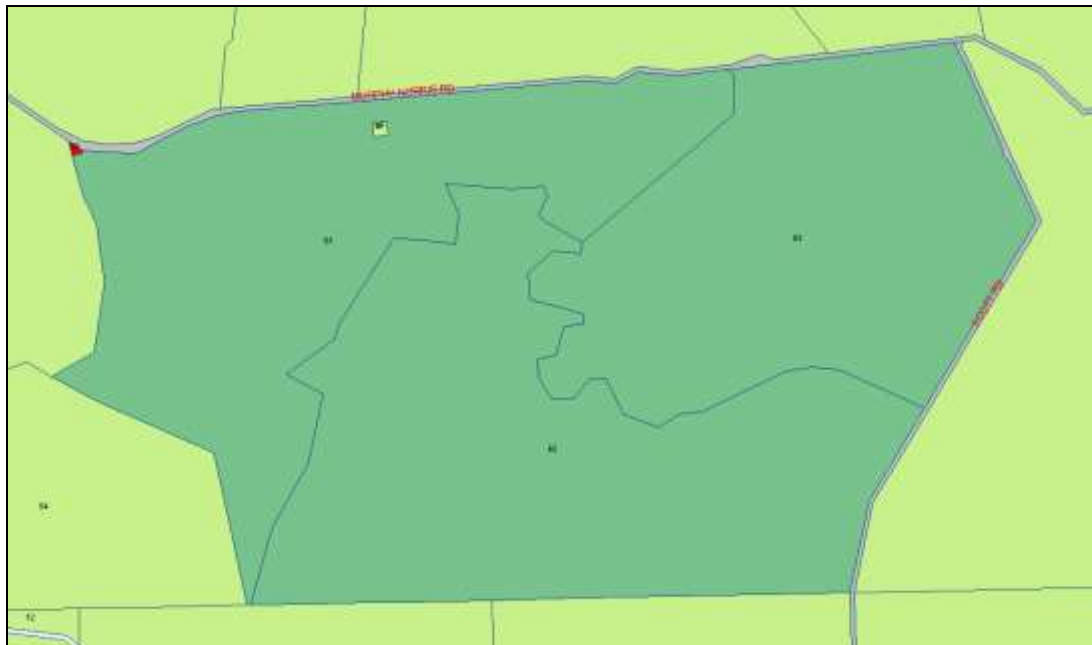
Correspondence has been received from the landowner of Lots 61, 62 & 63 Murphy Norris Road, Yetna seeking the lifting of notification from the subject titles requiring the maintenance of a fire fighting facility. Shire staff do not recommend lifting of this notification.

COMMENT

The applicant has advised that the water bore to supply the fire tank is yielding less than 5 litres per minute and the tank can not be supplied without damaging the pump, which has resulted in the Shire filling the tank. The landowner is therefore requesting that the Shire agree to remove the notification upon their titles requiring them to maintain a continuous supply of water from the existing water supply situated upon their land, maintain the storage tank to full capacity, and deliver water through the standpipe at a minimum of 450 litres per minute for fire fighting purposes.

A copy of the applicant's correspondence and the notification upon the title has been included as **Attachment 1** to this report for Council's information.

Figure 1 – Cadastral Map of Lots 58, 61, 62 & 63 Murphy Norris Road, Yetna



The requirement for the landowner to provide the land for the fire fighting tank and standpipe, an easement upon their title between the water source and the standpipe, and the notification requiring them to assume responsibility for its continuing operation arose out of a subdivision approved by the WAPC on 2 July 2001 (WAPC Subdivision 116570, Deposited Plan 29499). This subdivision created the 838.0281ha Lot 53 Murphy Norris Road and the 2,144m² Lot 58 (this being the location for the standpipe).

When Lot 53 was later approved by the WAPC on 5 August 2008 (WAPC Subdivision 136514, Deposited Plan 62173) to be further subdivided into 3 lots (Lot 61, 62 & 63) the fire fighting requirements were applied to the new titles, which is not an entirely satisfactory or manageable arrangement in the event that all 3 titles become owned by 3 separate landowners.

Council may view that this it is appropriate for the notification to be lifted from the titles for Lots 62 and 63 to avoid a future scenario whereby those lots are individually sold and disagreement may arise between multiple landowners over a cost and responsibility sharing arrangement for the maintenance of the fire fighting facility. It is suggested that the notification remain in place for the 265.2423ha Lot 61 as it is this lot that adjoins the fire fighting facility and contains the easement from the water source to the tank and standpipe.

Figure 2 – Aerial photograph of Murphy Norris Road fire fighting facility



Figure 3 – Site photograph of Murphy Norris Road fire fighting facility



STATUTORY ENVIRONMENT

Lots 61, 62 & 62 Murphy Norris Road, Yetna are zoned 'General Farming' under the Shire of Chapman Valley Town Planning Scheme No.1 and the corresponding 'Rural' zoning under draft Scheme No.2.

Section 3.2.9 of the Scheme 'General Farming Zone Policy' states that:

"In considering applications for subdivision, rezoning, or planning consent within this zone, Council shall in addition to the general provision of the Scheme, have regard to:

- (iv)(d) the need to ensure that the services located in any particular area can meet any additional demands that a development proposal can generate."*

POLICY IMPLICATIONS

Shire of Chapman Valley Local Planning Policy 16.160 'Bushfire Policy – Rural & Special Rural Subdivision & Residential Development' states that:

"Due to the increasing risk of bush fire throughout the Shire together with a continued demand for the subdivision of rural land and the need for the Local Authority to maintain adequate fire control and protection measures, a genuine requirement exists for appropriate fire management provisions to be developed and used as conditions on subdivision and development approvals.

To this end the provisions of this Policy, where applicable, will be included as part of the Council's recommendation to the Western Australian Planning Commission on Rural and Special Rural subdivision applications or imposed as conditions on a respective development approval or building licence issued by Council."

Policy 16.160 makes the following policy statements in regards to subdivision:

- "1 The Council will only support the subdivision or amalgamation of Special Rural or General Farming zoned land where there is constructed 2WD road access to all proposed lots ensuring sufficient access/egress in the event of a bushfire.*
- 2 For the subdivision of Special Rural zoned land where a reticulated water supply is available the Council will require the subdivider to install fire hydrants in accordance with the Water Corporation and FESA requirements.*
- 3 For the subdivision of Special Rural or General Farming zoned land where more than three additional lots per application are to be created and no reticulated water supply exists the Council will require the installation of an emergency water supply facility for fire fighting purposes. Such a facility shall include:*
 - A guaranteed water supply (from a bore or dam) delivering a minimum flow rate of 450 litres per minute from a tank with all plumbing to be located a minimum of 300mm below ground;*
 - A storage tank with a minimum capacity 10,000 litres;*
 - A tank stand designed and constructed to accord with the Building Code of Australia;*
 - A 50mm metal overhead standpipe and fittings;*
 - A turn-a-round area of a suitable size and surface for a 3.4 fire fighting appliance to be created as a separate allotment ceded to the Council free of charge or amalgamated into an adjoining road reserve;*

- *Fencing of the turn-a-round area to the Council's specifications;*
- *Signage as directed by Council.*

Where a facility is already exists in close proximity to the proposed subdivision a cash in-lieu payment based on the following amounts is to be paid per additional lot created, with such funds to be used in maintaining, replacing or providing additional fire fighting equipment and resources as required:

- *For lots less than 40 hectares in area = \$1,250*
- *For lots 40 hectares or more in area = \$1,500*

- 4 *Where more than two additional lots are to be created in areas considered by Council to be of medium to high bushfire risk the subdivider will be required to prepare and implement a Fire Management Plan consistent with the fire prevention measures detailed in Part 3 of the 'Planning for Bush Fire Protection' December 2001, including:*

- *Detailed analysis of the fire risk associated with subdivision area;*
- *The location and available supply of adequate water for fire fighting purposes;*
- *Access for fire fighting units and alternative egress routes for residents;*
- *Strategic and alternative firebreak systems;*
- *Management for specific hazards;*
- *Environmental considerations;*
- *Public education of local residents;*
- *The provision fire protection measures and services including the signage, gates in fences, hazard reduction areas etc.*
- *Dwelling construction standards in accordance with Australian Standard No. AS3959 for bushfire prone areas.*
- *Management of public open space and protection of undeveloped land."*

A copy of Local Planning Policy 16.160 'Bushfire Policy – Rural & Special Rural Subdivision & Residential Development' has been included as **Attachment 2** to this report for Council's information.

FINANCIAL IMPLICATIONS

The Shire may continue to liaise with the landowner over the maintenance of the Murphy Norris Road fire fighting facility and offer periodic assistance (e.g. in-kind maintenance or cartage at the commencement of a fire season) where deemed appropriate and necessary by the Shire Ranger and Chief Fire Control Officer to ensure that this facility remains operational.

STRATEGIC IMPLICATIONS

Lots 61, 62 & 63 Murphy Norris Road, Yetna are located within Precinct 2 – East Chapman of the Shire of Chapman Valley Local Planning Strategy (2008).

Environmental Objective 2.3.6 for Precinct 2 states:

"Ensure fire protection measures are implemented and maintained in accordance with statutory requirements as a minimum."

Infrastructure Objective 2.4.1 for Precinct 2 states:

"Ensure adequate levels of servicing and infrastructure, as determined by Council, exist or will be provided when supporting proposals for a change in land use/development or subdivision, to avoid burden (financial or otherwise) on the Council's resources."

VOTING REQUIREMENTS

Simple Majority required.

STAFF RECOMMENDATION/ COUNCIL DECISION:

MOVED: Cr Anthony Farrell

SECONDED: Cr Beverly Davidson

That Council advise the landowner of Lots 61, 62 & 63 Murphy Norris Road, Yetna that:

- 1 Council supports the removal of the notification requiring the maintenance of a fire fighting facility from Lots 62 & 63 Murphy Norris Road, Yetna as these lots do not contain the water source and easement, and to avoid potential for later complications concerning the maintenance responsibility should the lots be under multiple ownership;**
- 2 Council does not support the removal of the notification requiring the maintenance of a fire fighting facility from Lot 61 Murphy Norris Road, Yetna as this notification is consistent with the conditions of the original subdivision of the property, Part 3 of the Shire of Chapman Valley Local Planning Policy 16.160 'Bushfire Policy – Rural & Special Rural Subdivision & Residential Development', and the removal could be deemed to set an undesirable precedent for other subdivisions within the local government area; and**
- 3 The removal of the notification as per parts 1 and 2 may be undertaken by a settlement agent appointed by the landowner and this undertaking is to be at the landowner's expense.**

**CARRIED
Voting 6/0
Minute Reference 21/03 - 4**

704.01

FILE No.	A1279.
CEO	
CORPORATE M	DR
PLANNING	
WORKS & SERV	K6
RANGER	
PROPERTY M	
VEGETATION ASSISTANT	

Record No CR126516

RECEIVED
2 FEB 2012
BY: _____

266 Murphy Norris Rd,
Yetna, 6532.
Western Australia.

The CEO,
Chapman Valley Shire,
Mr Stuart Billingham,
P.O. Box No 1,
Nabawa,
Western Australia.

Dear Stuart,

Re: Water supply to Lot 58 for fire tank on Murphy Norris Rd.

Please find enclosed Notification under section 70A Forms

Some time ago I contacted the shire and informed your officer that the water bore to supply the fire tank on lot 58 on deposited plan 29499 was yielding less than 5 litres per minute. This makes it impossible to supply the tank without burning out the pump. Since then the shire has filled the tank with water using a tanker from Geraldton

Also we have subdivided the rest of the farm known as Red Hill at the address above. The notice has been put on all three blocks. The block numbers involved are 61, 62 & 63. I am requesting that you lift this notification from all three blocks as we are unable to carry out the requirement.

I trust you will look favourably on this request and thank you in anticipation.

Yours sincerely,

Eldred Royce.

Eldred Royce.
0427 006209

15-1-12.

FORM N 1

FORM APPROVED
NO. B2594

WESTERN AUSTRALIA
TRANSFER OF LAND ACT 1893 AS AMENDED

NOTIFICATION UNDER SECTION 70A

DESCRIPTION OF LAND (Note 1)

Lot 53 on Deposited Plan 29499

EXTENT

Whole

VOLUME

2503

FOLIO

649

REGISTERED PROPRIETOR (Note 2)

FAZANCO PTY LTD (ACN 008 806 817) of C/- PO Box 321 Geraldton

LOCAL GOVERNMENT / PUBLIC AUTHORITY (Note 3)

SHIRE OF CHAPMAN VALLEY of Nabawa

FACTOR AFFECTING USE OR ENJOYMENT OF LAND (Note 4)

The registered proprietor or proprietors for the time being of the land above described are required at all times to maintain a continuous supply of clean water from the existing water supply situated upon that land and maintain the storage tank located on Lot 58 on Deposited Plan 29499 to full capacity and the delivery of water through the standpipe at a minimum of 450 litres per minute for fire fighting purposes.

Dated this

21st

day of

December

Year 2011

LOCAL GOVERNMENT / PUBLIC AUTHORITY ATTESTATION (Note 5)

THE COMMON SEAL OF SHIRE OF CHAPMAN VALLEY
WAS HEREUNTO AFFIXED IN THE PRESENCE OF:

CHIEF EXECUTIVE OFFICER
SHIRE PRESIDENT

[Signature]

REGISTERED PROPRIETOR'S SIGN HERE (Note 6)

THE COMMON SEAL OF FAZANCO PTY LTD.
ACN: 008 806 817 WAS HEREUNTO AFFIXED
IN THE PRESENCE OF:

SOLE DIRECTOR & SECRETARY

[Signature]



LANDGATE COPY OF ORIGINAL NOT TO SCALE Wed Feb 15 08:45:54 2012 JOB 38530635

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet, Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page ...".
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialed by the persons signing this document and their witnesses.

NOTES

1. **DESCRIPTION OF LAND**
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
The Volume and Folio number, to be stated.
2. **REGISTERED PROPRIETOR**
State full name and address of the Registered Proprietors as shown on the Certificate of Title and the address / addresses to which future Notices can be sent.
3. **LOCAL GOVERNMENT / PUBLIC AUTHORITY**
State the name of the Local Government or the Public Authority preparing and lodging this notification.
4. **FACTOR AFFECTING THE USE AND ENJOYMENT OF LAND**
Describe the factor affecting the use or enjoyment of land.
5. **ATTESTATION OF LOCAL GOVERNMENT / PUBLIC AUTHORITY**
To be attested in the manner prescribed by the Local Government Act or as prescribed by the Act constituting the Public Authority.
6. **REGISTERED PROPRIETOR'S EXECUTION**
A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The address and occupation of the witness must be stated.

I 91801 NR

01 May, 2002 13:48:25 Midland



REG. \$ 75.00

NOTIFICATION

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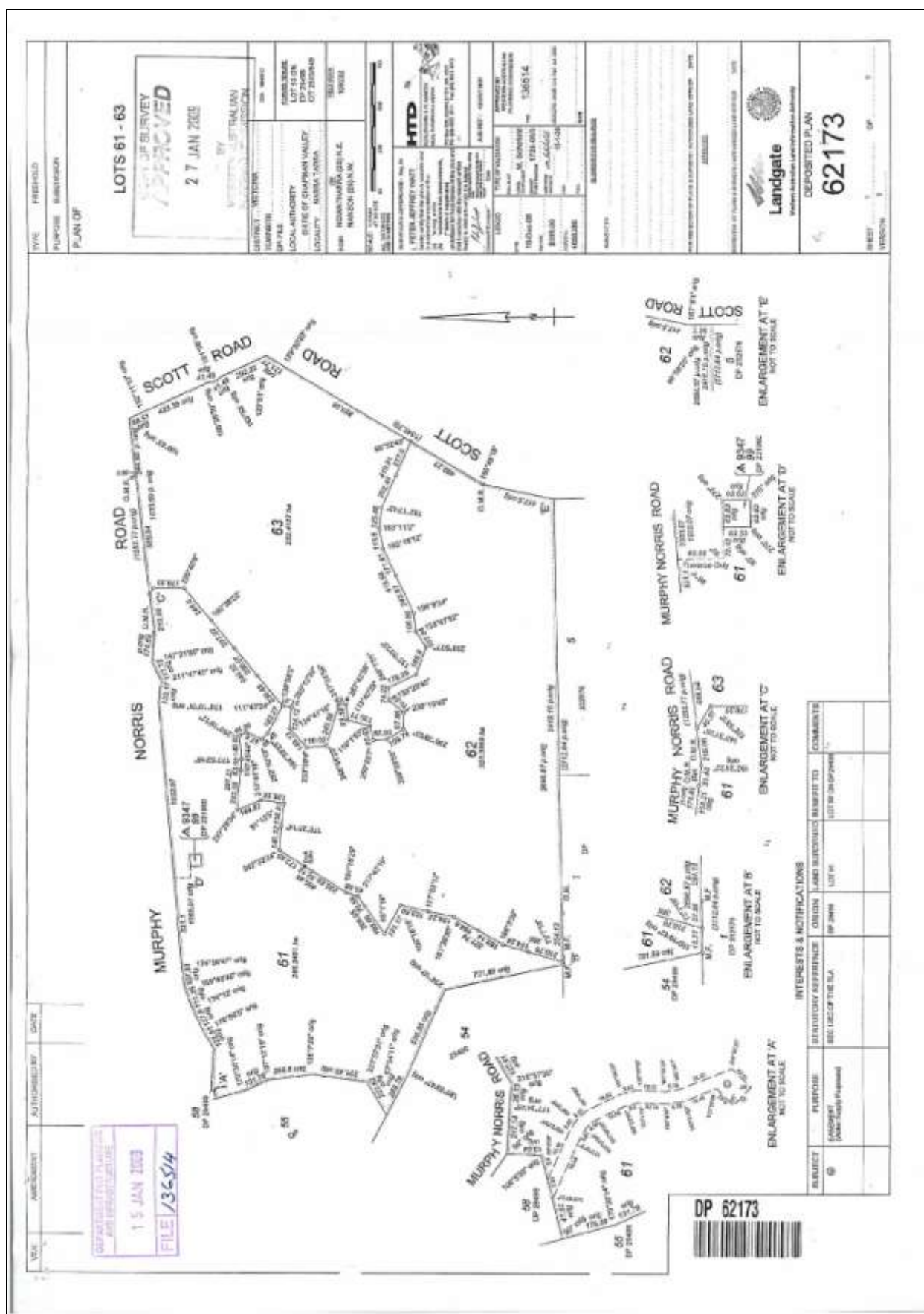
Lodged pursuant to the provisions of the TRANSFER OF LAND ACT 1953 as amended on the day and time shown above and particulars entered in the Register.



EXAMINED

WFR
NE103?

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16.160	Bushfire Policy – Rural & Special Rural Subdivision & Residential Development	<p>Comment: Due to the increasing risk of bush fire through out the Shire together with a continued demand for the subdivision of rural land and the need for the Local Authority to maintain adequate fire control and protection measures, a genuine requirement exists for appropriate fire management provisions to be developed and used as conditions on subdivision and development approvals. To this end the provisions of this Policy, where applicable, will be included as part of the Council's recommendation to the Western Australian Planning Commission on Rural and Special Rural subdivision applications or imposed as conditions on a respective development approval or building licence issued by Council.</p>	
<p>Scheme provisions: Nil..</p>		<p>Other references: Planning for Bush Fire Protection December 2001; WAPC SPP No.11; WAPC Rural Subdivision Policy 2.6.</p>	<p>Special procedural considerations: Consultation with FESA Geraldton Office for subdivision of Rural and Special Rural land where more than two additional lots is to be created.</p>
<p>Policy statement:</p> <p><u>Subdivision</u></p> <ol style="list-style-type: none"> The Council will only support the subdivision or amalgamation of Special Rural or General Farming zoned land where there is constructed 2wd road access to all proposed lots ensuring sufficient access/egress in the event of a bushfire. For the subdivision of Special Rural zoned land where a reticulated water supply is available the Council will require the subdivider to install fire hydrants in accordance with the Water Corporation and FESA requirements. For the subdivision of Special Rural or General Farming zoned land where more than three additional lots per application are to be created and no reticulated water supply exists the Council will require the installation of an emergency water supply facility for fire fighting purposes. Such a facility shall include: <ul style="list-style-type: none"> A guaranteed water supply (from a bore or dam) delivering a minimum flow rate of 450 litres per minute from a tank with all plumbing to be located a minimum of 300mm below ground; A storage tank with a minimum capacity 10,000 litres; A tank stand designed and constructed to accord with the Building Code of Australia; A 50mm metal overhead standpipe and fittings; A turn-a-round area of a suitable size and surface for a 3.4 fire fighting appliance to be created as a separate allotment ceded to the Council free of charge or amalgamated into an adjoining road reserve; Fencing of the turn-a-round area to the Council's specifications; Signage as directed by Council. <p>Where a facility is already exists in close proximity to the proposed subdivision a cash in-lieu payment based on the following amounts is to be paid per additional lot created, with such funds to be used in maintaining, replacing or providing additional fire fighting equipment and resources as required:</p> <ul style="list-style-type: none"> For lots less than 40 hectares in area = \$1,250 For lots 40 hectares or more in area = \$1,500 Where more than two additional lots are to be created in areas considered by Council to be of medium to high bushfire risk the subdivider will be required to prepare and implement a Fire Management Plan consistent with the fire prevention measures detailed in Part 3 of the 			

'Planning for Bush Fire Protection' December 2001, including:

- Detailed analysis of the fire risk associated with subdivision area;
- The location and available supply of adequate water for fire fighting purposes;
- Access for fire fighting units and alternative egress routes for residents;
- Strategic and alternative firebreak systems;
- Management for specific hazards;
- Environmental considerations;
- Public education of local residents;
- The provision fire protection measures and services including the signage, gates in fences, hazard reduction areas etc.
- Dwelling construction standards in accordance with Australian Standard No. AS3959 for bushfire prone areas;
- Management of public open space and protection of undeveloped land.

Residential Development

5. In constructing a single dwelling, grouped dwelling or tourist accommodation on Special Rural or General Farming zoned land the Council will require:

- Where a reticulated water supply is not available a minimum 100,000 litre Rainwater Tank or a 10,000 litre storage tank fed from an on-site dam or under ground bore for domestic and fire fighting purposes. This is to include the installation of a 50mm outlet with gate valve and male coupling located at the base of each tank to be clearly marked "Fire Brigade Connection Point".

NOTE: The taking of water from a domestic supply for fire fighting purposes is only supported by Council where the need arises to protect residential development on the same property or in the event the respective landowner/s has granted consent for the water to be used elsewhere.

- The provision of a minimum 30 metre building protection zone around the dwelling measured from the outer wall of the building which is to be kept free of combustible undergrowth and ground litter at all times;
 - The construction of an internal driveway to 2wd standard with a minimum width of 4.0 metres, horizontal clearance of 6.0 metres and a gradient no greater than 1 in 5.
 - The laying of all water pipes under ground to a minimum depth of 300mm to withstand the effects of a bush fire.
6. The Council will encourage landowners to acquire and maintain their own fire fighting appliance in areas considered to be of a medium to high bushfire risk.
7. This Policy supersedes previous Town Planning Scheme Policy 16.160 adopted 15th July 2003.

Amended by Council: 18th April 2007

AGENDA ITEM:	10.2.3
SUBJECT:	PROPOSED STANDPIPE, HOWATHARRA
PROponent:	SHIRE OF CHAPMAN VALLEY
SITE:	CORONATION BEACH ROAD RESERVE
FILE REFERENCE:	704.01
PREVIOUS REFERENCE:	Nil
DATE:	13 MARCH 2012
AUTHOR:	SIMON LANCASTER

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

The Shire's consultant engineer (Aurecon) under instruction from Shire staff has prepared preliminary costings for a standpipe in the Howatharra locality for Council's consideration.

COMMENT

The key-holders for the Hall Road standpipe have advised that they wish to discontinue managing the facility and the Shire is presently holding the key at its office.

The demand for the Hall Road standpipe pre-dates the extension of reticulated scheme water into the White Peak and Buller areas of the Shire, and the extension of the Northampton water main alongside the North West Coastal Highway.

It may now be considered timely for the Shire to advise the Water Corporation that it no longer requires the Hall Road standpipe to service its ratepayers. However, given that the standpipe is used by the Shire, fire fighting vehicles, the Shire's Parkfalls contractor and occasionally Shire residents outside of the reticulated scheme water area to supplement tanks it would be appropriate for the Shire to consider establishing a standpipe within the western portion of its local government area to continue to service this requirement.

The Shire has also received correspondence on 21 February 2012 from the landowner of Lot 120 North West Coastal Highway, Howatharra seeking Council's support for the installation of a potable standard standpipe in the Howatharra townsite. A copy of the received correspondence has been included as **Attachment 1** with this report for Council's information.

Option 1 – Howatharra Townsite

The Shire's consultant engineer provided a design and costing on 28 April 2009 to establish a standpipe on the north side of the Nanson-Howatharra Road and 100m east of the North West Coastal Highway. The design would require connection into the Geraldton-Northampton pipeline on the western side of the highway.

The cost estimate for Option 1 was \$108,812 (ex GST) and was for a removable metered standpipe as this was the least expensive form of standpipe and had reduced maintenance costs. The design and costing did not factor in the requirement for on-site tanks that would be required due to the flow rate to the standpipe or water treatment infrastructure required to make the water potable (an additional estimated cost of \$45,000 ex GST). It should be noted that in the intervening 3 years the cost of the facility in this location would have increased, and would require additional outlay for the necessary tanks, and the key-card standpipe should Council prefer this to the metered standpipe.

Figure 1 – Option 1 - North of Nanson-Howatharra Road, Howatharra townsite



The cost of the Howatharra townsite standpipe option was not considered prudent at the time and the item was not given an allocation in the 2009/2010 Shire budget. Whilst the Howatharra townsite option would mean that those users coming from further east would not be required to cross the highway the cost is still considered difficult to justify.

However, given the distance to the Hall Road standpipe, the need for a standpipe for fire fighting purposes in this area and the continued resident interest in a standpipe, Shire staff requested that two further potential locations be explored and preliminary costings prepared.

Shire staff requested that the design incorporate a stainless steel standpipe that would possess a card reader, sensing device, electrically operated valve and telemetry to transmit data. Whilst such a system would be initially more expensive to install and more expensive to repair in the instance of vandalism it would simpler and more accurate to manage by the Shire for monthly invoicing to users of the facility.

In both Options 2 and 3 the proposed standpipe provides two cam-lock connection points of varying sizes to cater for different users. The connection points are located at waist height and require a hose to connect to water users. Overhead gooseneck filler pipes require pumps and power and associated logistics, thus have been omitted from the prepared configurations.

The standpipe proposed is a proprietary product supplied and installed by Waterman Irrigation. The standpipe is controlled via solar powered card reader and wireless controller giving access to pre-approved cardholders designated by the Shire. The water treatment proposes to treat the inlet into the tank with Sodium Hypochlorite and the outlet from the tank with UV treatment via a packaged system. This system requires electric power but due to the cyclical nature of the draw down, it is feasible to utilise a PV Solar collector to provide power requirement. The 2 x 47,000 litre tanks proposed would allow fire brigade equipment to use their pumps to draw water from the tanks at the required rate and would be refreshed from the mains supply.

Figure 2 – Example of Standpipe proposed in Options 2 and 3



Option 2 – Coronation Beach Road

The gravel turn off area (containing 2 gazebo structures) south of Coronation Beach Road and 100m west of the North West Coastal Highway would have some cost advantage as a site for a standpipe as there is a much reduced distance to reach the Geraldton-Northampton pipeline and no requirement to interfere with highway during construction.

The cost estimate for Option 2 is \$94,343 (ex GST).

Figure 3 – Option 2 – Coronation Beach Road turn-off



The Water Corporation have advised that the scheme water between Parkfalls and Northampton is not considered potable and Option 2 includes an allowance of \$45,000 (ex GST) for water treatment infrastructure, Should Council wish the standpipe only for fire fighting purposes then the cost estimate would be \$49,343 (ex GST).

Option 3 – Parson’s Dam

Option 3 proposes to utilise the water in the Parson’s Dam/Soak as a water source. This option would require drawing water from an open dam and pumping it approximately 500m eastwards along an unconstructed road reserve to a standpipe location adjacent to the North West Coastal Highway. This option would require a diesel pump and intake set up at the water source and the standpipe system would require storage tanks and treatment facilities as described in Option 2.

Option 3 will require the support of the landowner and additional surveying and settlement costs to create a maintenance easement for the water source infrastructure. Option 3 will require access to be established from/to the Northwest Coastal Highway and this would necessitate application to be made to Main Roads WA for such access. The application would require a proposed preliminary design and use/frequency prediction data. The consultant engineer has advised that it is not possible to quantify the extent of any required access works and associated costs to comply until Main Roads review and place conditions on the proposal.

The cost estimate for Option 3 is \$240,943 (ex GST) and this includes an arbitrary only allowance of \$60,000 (ex GST) to establish access onto the North West Coastal Highway to the approval of Main Roads WA, the cost estimate does not make provision for surveying and settlement actions to create an easement.

Figure 4 – Option 3 - Parson’s Dam



The preliminary costings for Option 2 and 3 have been included as **Attachment 2** with this report for Council’s information.

STATUTORY ENVIRONMENT

The proposed standpipe facility meets the definition of a ‘Public Utility’ under Shire of Chapman Valley Local Planning Scheme No.2 this being:

“any work or undertaking constructed or maintained by a public authority or the Local Government as may be required to provide water, sewerage, electricity, gas, drainage, transport or other similar services.”

‘Public Utility’ is listed as either a ‘P’ or ‘D’ use in all zones under Scheme No.2, this being a use that is either permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme in the case of a ‘P’ use, or not permitted unless the Local Government has exercised its discretion by granting planning approval in the case of a ‘D’ use.

POLICY IMPLICATIONS

The provision of a standpipe in the Howatharra locality would be complementary to the directions of Shire of Chapman Valley Local Planning Policy 16.160 ‘Bushfire Policy – Rural and Special Rural Subdivision and Residential Development’.

FINANCIAL IMPLICATIONS

The design and costings for the Howatharra standpipe options have been prepared for Council’s consideration and potential inclusion in the draft 2012/2013 budget should Council feel the project had merit.

Council may wish to consider the project’s eligibility for Royalties for Regions funding and also approach LandCorp and Oakajee Port and Rail seeking their financial support for the standpipe’s installation as the facility would assist both parties in supplementing their fire obligations.

STRATEGIC IMPLICATIONS

The Shire of Chapman Valley Local Planning Strategy (2008) lists the following infrastructure objective for Precinct 5A – Howatharra:

“Enhance the standards of servicing and infrastructure in and around the Howatharra townsite.”

The Strategy also lists the following environmental objective for both Precinct 5A – Howatharra and Precinct 5B – Howatharra West:

“Ensure fire prevention measures are implemented and maintained in accordance with statutory requirements as a minimum.”

VOTING REQUIREMENTS

Simple Majority required.

STAFF RECOMMENDATION/ COUNCIL DECISION 1:

MOVED: Cr David Bell

SECONDED: Cr Peter Humphrey

That Council list for consideration in the draft 2012/2013 budget an amount of \$100,000 for the provision of a potable standard standpipe at the Coronation Beach Road turnoff.

**CARRIED
Voting 5/1
Cr Peter Batten against**

STAFF RECOMMENDATION/ COUNCIL DECISION 2:

MOVED: Cr David Bell

SECONDED: Cr Peter Humphrey

Draft a Letter to LandCorp, Oakajee Port and Rail and the Mid West Development Commission seeking financial support towards the Coronation Beach Road Standpipe.

CARRIED

Voting 5/1

Cr Peter Batten against

Minute Reference 21/03 – 5

Record No. 02126506 **RECEIVED**
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 BY:

FILE No.	704.01
CEO	<input checked="" type="checkbox"/>
CORPORATE SERVICES	<input type="checkbox"/>
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WORKS & SERVICES	<input type="checkbox"/>
RANGER	<input type="checkbox"/>
PROPERTY MANAGER	<input type="checkbox"/>
PROPERTY ASSISTANT	<input type="checkbox"/>

06.02.2012

Chapman Valley Shire Council

Dear Councillors,

My name is Hon Liong and I am a resident, Rate Payer at Howatharra. I am writing to you regarding a proposal to have a stand pipe connected to the Northampton water supply for the benefit of Chapman Valley residents. Please find attached my proposal. Thank you for your consideration.

Yours sincerely

1 Standpipe Proposal

1.1 Introduction

Home owner: Hon Liong.
 Address: Lot 120 Northwest Coastal Highway, Howatharra, 6532.
 Postal Address: 15 Redwood Street, Kambalda, WA, 6442
 Phone: 08 9027 3388
 email: honliong2@dodo.com.au

Water, food, shelter, electricity and communications are the basic necessities of a modern day living. For city dwellers, these services are taken for granted. However, if you are living a distance away from the major cities, these are not a certainty. The inhabitants at Howatharra had been lucky to have electricity available at the flick of a switch for quite a long time.

Water is a different matter altogether. Right now, the only viable options we have are (1). Collect rain water, (2). carting own water, or (3). to buy water. Underground bores had proven to be disappointing due to the extreme salinity of the water. Rainfall is rather unreliable as was well documented in the past few years. To buy water is expensive. That leaves self cartage as the only feasible option for most residents. Unfortunately, the only available source of water is in Geraldton in the form of a standpipe. So far, the residents here have stoically accepted such practices as a fact of life because it would be ridiculous to have a water pipe laid just for a small group of households.

The situation was changed when the Northampton pipe line was established a couple of years ago to overcome the water crisis there. It was very necessary and has now solved Northampton's water problems for good. Full credit goes to the Water Corporation. Now water is piped right in front of our front gates all the way to Northampton. The water pipe is a mere 80 metres away from my property but, it is on the opposite side of the road.

After some constructive discussions with the Water Corporation, permission had been granted to us to access the water. Unfortunately, due to the fact that the pipe is at the opposite side of the highway, a tunnel under the highway will need to be driven. The estimated total cost is rather prohibitive.

Very recently, I have again been made aware of the fact that the Chapman Valley Shire is considering setting up a standpipe at the reserve. Such news, confirmed or otherwise, has aroused my interest again for such a useful scheme, hence this proposal I am making.

I would like to put forward a proposal to install a standpipe at the Howatharra reserve which is the old Howatharra school site. This document contains a list of my arguments for your consideration. At the end of it, I have also listed some data to back up my discussions.

1. Proposal 2. Current water availability options 3. Cost benefits analysis 4. Disadvantages 5. Conclusions

1.2 Executive Summary

To alleviate the stress, difficulties and expenses incurred to cart water to the Howatharra precinct, it is proposed that a standpipe is to be established at the old Howatharra school site.

The proposal is made for the following reasons:

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Parties benefited of such a set up are:

- Residents at the Howatharra precinct
- All residents of Chapman Valley if they have a need to cart water from Geraldton themselves.

Tangible cost benefits are:

- \$1,280 in fuel saving annually per household
- Total fuel saving for 20 households will be as much as \$25,600. Refer to Cost Benefits
- The overall saving for all households including the entire Chapman Valley will be many times of that.

Environmental impact reduction:

- Potentially as much as 48 tonnes of Carbon Dioxide is to be prevented from emitted by not having to travel the 60 Km round trip. Please note that the figure is based on 20 households only, and annual water consumption of 80 cubic metres. Refer to Emissions

Property value appreciation:

- Property value will appreciate because water accessibility is a major concern for most dwellers.
- Increased property values will bring net benefit to the Chapman Valley Shire in terms of higher rates revenues.

Social dividends:

- The rates payers base will increase because more people will want to come to live in this region.
- The daily lives of residents will be greatly improved because water issue is no longer a "must-do" task at least once or twice per week.
- For the rates payers at Howatharra to receive some payoffs for their rates.

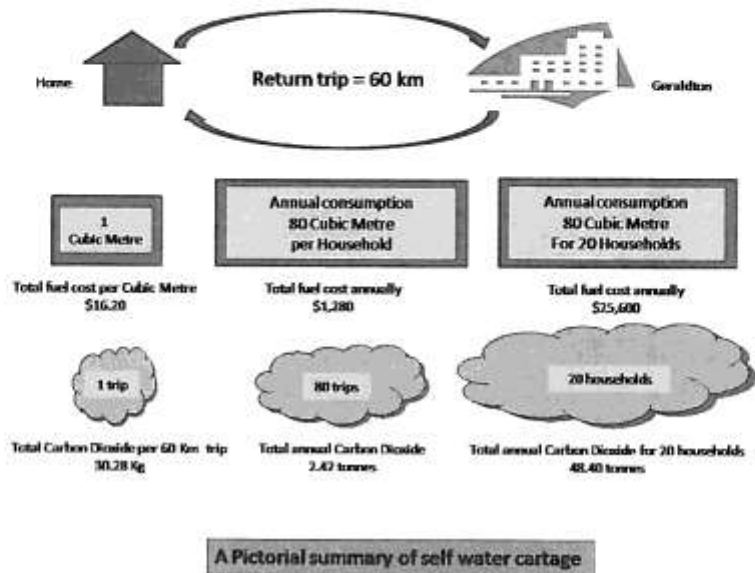
Long term investment:

- Fuel prices will keep on rising in the future. A standpipe will certainly help to minimise that impact to the rates payers very significantly.

In conclusion, the proposal will have many positives and hardly any negatives. With the availability of the "Royalty for remote regions" funds, it could just be a perfect candidate for it. It is also a concrete proof to the rates payers that our rates have been put to good use.

The diagram below depicts the overall financial and environmental cost impacts when carting your own water. Please note that to purchase water is not much different to it. It will cost \$160 for a 10 cubic metre load, the net cost for 80 cubic metre is \$1,280.

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1.3 Proposal

I would like to put up a proposal that I believe will both benefit us, the rates payers and, in an indirect way, the Chapman Valley Shire as a whole. I would suggest the "Royalty for remote regions" funds could be put to good use here.

I had been in contact with the Water Corporation before, during and after the completion of the pipeline. Basically there is no problem for us to access the water but, we would have to dig a tunnel under the highway to do it. The costs quoted was rather high, being in the range of some \$35,000. If we are to proceed and drive a tunnel under the road. If one day the shire also decided to set up a standpipe at the reserve, there will be two tunnels very close to each other. This would not be an optimal outcome, in my humble opinion.

After the pipe was fully functional, I was contacted by civil engineer Mr. Mark Wilson who suggested that if and when a standpipe is created as per proposal, Water Corporation would have no objection if I connect up to it.

The schematic diagram below illustrates the proposal. It involves installing a standpipe at the reserves. By having it there will save the 60 km round trips for each household. The overall cost such a scheme will very quickly paid off due to the huge savings to the rates payers.

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4 Howatharra Standpipe Proposal

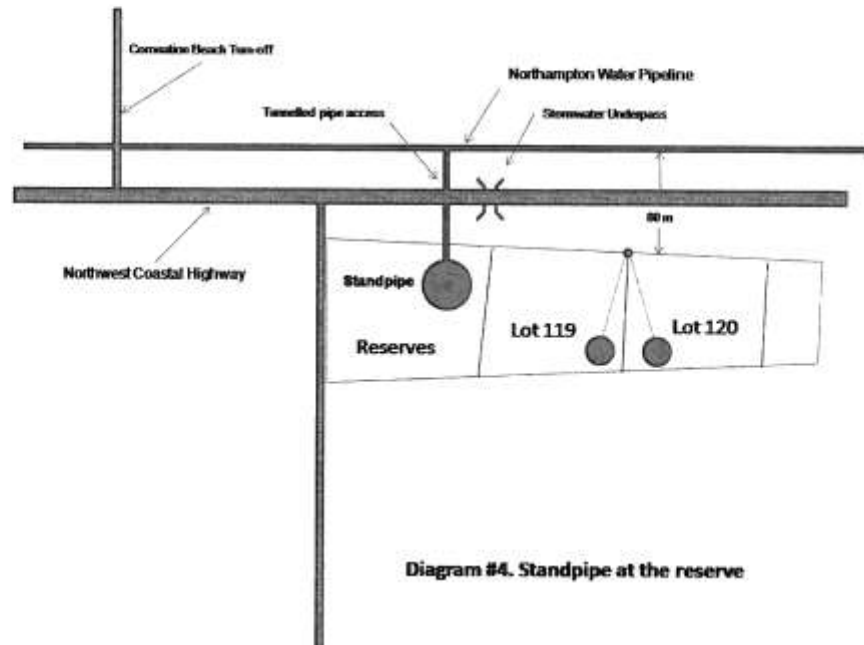


Diagram #4. Standpipe at the reserve

1.4 Current water availability options

Being some 30 km away from Geraldton, we have five alternatives in terms of water availability. Out of the five, only three are viable. These are...

1. Rain water
2. Purchase water
3. Cart your own
4. Bores
5. Desalination

The merits of each of these options will be laid out in the topics followed.

Rain Water Collection

To collect rain water is the best way to utilise what is available naturally. It is recyclable and it is free. Unfortunately, the weather does not always comply, as was demonstrated by the Northampton scenario some three years ago when the ground water was exhausted. It was that unfortunate scenario that prompted the construction of the Northampton pipeline.

To buy water

To purchase water is a clear-cut solution but is expensive.

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It will cost \$160 for a 10 cubic-metres or 10 thousand-litres load. For an average conservative domestic consumption of 80 cubic metres, it will be \$1,280 per year to a home.

Calculation

8 truck loads X \$160 per load = \$1,280 per year

To cart own water

To cart your own water is not a cheap option either. The actual cost is not the amount of the water taken but, the associated expenses and hidden ones.

Costs involved:

Fuel
Vehicle running costs
Time
Opportunity cost
Water cost

Fuel

The fuel required for a 60 km return trip will be 10.8 Litres and, the fuel cost is \$16.20. This is based on fuel consumption of 18 litre/100 km and the fuel price is \$1.50/litre.

Assumptions:

Fuel consumption is 18 litre/100 Km
Fuel cost is \$1.50 per litre
Distance for a return trip is 60 Km

Fuel consumption cost

Note: Based on (a). a single household, (b). annual water consumption 80 Cubic Metre (c). 80 trips, (d). 60 km round trip, (e). Fuel Efficiency 18 Litres/100 Km

Fuel for the trip is (18 litre X 60 Km) / 100 Km = 10.8 litres
Fuel Cost = 10.8 litre X \$1.50 per litre = \$16.20

On top of that, there are the travel time, the wear and tear on the vehicles and, most importantly, at least one and a half hour is taken out of your day each trip for such mundane but so essential task. The 1.5 hours would have been an opportunity cost for a business minded person as well.

Total cost of carting water annually:

Assumptions:

Yearly consumption = 80 Cubic Metres per household
Amount can be carted on a trailer = 1 cubic metre (1 thousand litres)
Weight of water per cubic metre = 1,000 Kg = 1 Tonne

Based on the above assumptions, it would mean 80 trips to Geraldton.

The total cost would be calculated as follows:
80 trips X \$16.2 per trip = \$1,280

Please note that the following costs are not even included:

The cost of the water at \$2.00 per cubic metre
The running costs of the tow vehicle and the trailer

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6 Howatharra Standpipe Proposal

Labour cost
Opportunity cost (hard to calculate)

Safety consideration

There is another dimension to carting water that needs to be taken into account. It is the safety aspect. A Cubic Metre is one metric tonne which is just over the legal limit of an un-braked trailer ! Towing a tonne of liquid on the highway can be a potential hazard to all road users.

Bores

Bores are definitely out of the question for me. Neighbours on both sides had found very saline ground water in their bores. They had, much to their bitter disappointment, found their bores returned very saline ground water which is not suitable for any purposes whatsoever.

Desalination

It is a last resort option that is both expensive and messy. It will use quite a large amount of energy to filter out the salt but, it is the disposal of the brine that would be both expensive and illegal.

1.5 Benefits Analysis

The installation of the standpipe will obviously carry a cost to the shire but, it is an investment which will benefit us all. Here I am listing many of the benefits which I believe are tangible to the rates payers as well as the shire. There are also some intangible benefits that will make this proposal a very attractive one for us all.

Cost Benefits to Rates Payers

I would like to emphasise the fact that the Chapman Valley shire has been very successful in providing the very essential and critical services to the rates payers in terms of Fire and Emergency services, the general maintenance of the roads and the fire trails, and the rubbish tip facilities.

Unfortunately, the rest of the excellent services such as sports and recreation are simply too far away for us to really appreciate and utilise. On the other hand, the establishment of a standpipe would definitely demonstrate our rates contributions are making a direct and positive impact to our daily grinds.

Accumulated annual cost saving based on 20 households

The amount of savings and benefits to rates payers in the Howatharra region will be quite substantial if we are to multiply the total number of us. If we are to assume there are 20 occupants who will be benefited by such a set up, the total yearly savings to us will be \$25,600.

If we are to refer back to the calculation on the annual water cartage for each household, based on an annual consumption of 80 cubic metres. see [To cart water](#)

Assumptions:

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Annual cost of self cartage = \$1,280
 Number of households = 20 (note that it is an estimation only)
 Total saving for 20 households annually is: 20 X \$1280 = \$25,600

General wellbeing of residents

We all know and agree that water is the essence of lives. To cart water from Geraldton means at least one and a half hour is required for the trip. On top of that, there is the organisation of the trip such as to get the key to the standpipe, to hook up to the trailer, to return the key. It is not a desirable task in very hot summer months.

It will make life more bearable for all if the task of obtaining the water is made easier.

Positive environmental impacts

I do take great pride in living and taking care of the environment, while also taking advantage of our land without trashing it in the process. The amount of waste gases produced for carting the water from Geraldton is very substantial. It is estimated that for each trip, 30 Kg of Carbon Dioxide will be emitted. Please see calculations below...

Assumptions:

Carbon Dioxide produced for each litre of fuel burnt = 2.8 Kg
 Fuel consumption per 60 km trip = 10.8 litres (see [Fuel consumption cost](#))
 Carbon Dioxide produced for each 60 km trip = 10.8 Litre X 2.8 Kg = 30.28 Kg
 Annual trips per household = 80

Total Carbon Dioxide emitted = 20 households X 30 Kg CO2 X 80 Trips = 48,000 Kg or 48 Tonnes/year

It is interesting to see that, if we are to act collectively, the net impacts can be minimised by investing in a practical project as proposed.

Safety to drivers

Carting a tonne of water on a trailer 80 times yearly on a busy highway is quite a task. It places demand on the tow vehicles as well as the creating potential traffic hazard on the highway.

The highway between Howatharra and Geraldton is rather windy and hilly. Having a tonne of sloshing liquid on a trailer up and down the highway can be quite a task. It will hold up traffic on the uphill sections and, creating unnecessary traffic risks.

Property values

Howatharra and Chapman Valley as a whole are a very attractive place to live. The hills, the valleys, the vineyards, the olive trees and, the golden canola flowers in the winter months all add to the charms to it. While it is some 30 km from Geraldton but, it is also a factor which draws people to the regions to live. For people who would prefer to live away from the built-up areas, it is really ideal. It is reasonably close to Geraldton and all the facilities accessible to us. However, the lack of drinkable water is a big turn-off for many potential buyers or renters.

<COPYRIGHT>

Potential property buyers and renters

I firmly believe that when and if water is accessible, the attractiveness and livability of this area will be greatly enhanced. The spin-off to the owners will be better values to their properties and, potentially more renters will want to come and live here.

Benefits to the Chapman Valley Shire

To the shire, more people also meant a broader rates payer base. More rates payers also means better facilities can be provided due to economy of scale. Bearing in mind also the proposed deep water port nearby, it would surely make it a top spot for many interested parties.

1.6 Disadvantages

I can only think of a few negatives to counter the many benefits I listed before...

1. Small area for the standpipe,
2. Increase in traffic in the general precinct, and
3. The cost of construction

1.7 Conclusions

In summary, such proposal will bring mostly significant positives and few, if any, negatives to the Howatharra precinct. It would ease the weekly pressure on water cartage, hence making the Chapman Valley region a very attractive and pleasant place to live and prosper.

The significant fuel savings and the "collective" reduction in Carbon Dioxide and all other noxious gases would certainly make the project a very worthwhile one indeed.

It would be much appreciated that the Chapman Valley Council gives the proposal a fair assessment and, hopefully a favourable outcome will eventuate.

Thank you very much.

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Howatharra Standpipe			
Preliminary Costings			
Option 1 Coronation Beach Road			
	qty	unit price	total cost
Tapping into Gtn-NH Water main			\$20,000
Extend supply to standpipe location	120	\$120.00	\$14,400
Modifications to discharge site			\$5,000
Remote Standpipe by Waterman			
2 x 47,000 ltr Concrete tanks			
Standpipe (waist high) and Controller			\$4,580
Frame for solar cell and antenna			\$435
Camlock stand w/ 2 outlets			\$1,107
Valve and Meter			\$2,141
Sim Card			\$180
Access Cards (lots of 100)			\$1,500
Water Treatment			
packaged water treatment package			\$25,000
UV Steriliser plus misc. fittings housing etc			\$12,000
Solar PV power			\$8,000
Subtotal Water Treatment			\$45,000
Subtotal Standpipe and Tanks			\$54,943
Total Option 1 (excl GST)			\$94,343
Option 2 Parsons Dam			
Dam Connection			\$1,000
Diesel Pumpset			\$20,000
Pipe from dam to standpipe (100mm)	500	\$120.00	\$60,000
**Establish access from NWC Hwy			\$60,000
Water Treatment			\$45,000
Standpipe and Tanks			\$54,943
Total Option 2 (excl GST)			\$240,943
<p>**Note: Costs shown for access to highway are arbitrary. Main Roads will require an application and preliminary design for an access point. Prior to that application process Main Roads requirements are not available to allow actual costing.</p>			
<p>Costing by Larry Silvia of Aurecon Australia 12-Mar-12</p>			

Meeting adjourned at 11.45am.

Meeting reconvened at 1.02pm. Ms Debbie Barndon joined the meeting at 1.02pm.

Mr Ian Maluish rejoined the meeting. Cr Beverly Davidson did not return to the meeting.

10.3 FINANCE AND ADMINISTRATION

AGENDA ITEM:	10.3.1
SUBJECT:	FINANCIAL REPORT DECEMBER 2011 AND JANUARY 2012
PROPONENT:	ACCOUNTANT
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	307.04
PREVIOUS REFERENCE:	N/A
DATE:	12 MARCH 2012
AUTHOR:	DEBBY BARNDON

DISCLOSURE OF INTEREST

Nil

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to council.

COMMENT

Attached to this report are the monthly financial statements for March 2012 for Council's review.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Policy 5.70 Significant Accounting Policies

Extract:

2. Monthly Reporting

In accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Financial Management Regulations 1996, monthly reporting will be provided as follows:

1. *Statement of Financial Activity*
2. *Balance Sheet and statement of changes in equity*
3. *Schedule of Investments*
4. *Operating Schedules 3 – 16*
5. *Acquisition of Assets*
6. *Trust Account*
7. *Reserve Account*
8. *Loan Repayments Schedule*
9. *Restricted Assets*
10. *Disposal of Assets*

A value of 5 percent is set for reporting of all material variances.

FINANCIAL IMPLICATIONS

As presented.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIRMENTS

Simple majority

STAFF RECOMMENDATION/ COUNCIL DECISION:

MOVED: Cr David Bell

SECONDED: Cr Anthony Farrell

That Council receive the financial report for the month of March 2012 comprising the following:

**Summary of payments
Balance Sheet,
Statement of changes in equity,
Net Current Assets
Summary of Financial Activity,
Detailed statement of Financial Activity,
Details of cash and investments,
Statement of significant variations,
Summary of Outstanding Debts
Reserve Funds
Information on Borrowings
Acquisition of Assets
Rating Information
Trust fund reconciliations
Bank Reconciliation
Credit Card Statement from 13 February 2012 to 19 February 2012**

**CARRIED
Voting 5/0
Minute Reference 21/03 – 6**

AGENDA ITEM:	10.3.2
SUBJECT:	2011/2012 BUDGET REVIEW
PROponent:	ACCOUNTANT
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	307
PREVIOUS REFERENCE:	N/A
AUTHOR:	DEBBY BARNDON

DISCLOSURE OF INTEREST

Nil

BACKGROUND

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires local governments to conduct a budget review between 1 January and 31 March each financial year and to determine whether or not to adopt the review. A copy of the review is also required to be provided to the Department.

COMMENT

Officers have conducted a review of the 2011/2012 adopted budget. During this process consideration was given to the presentation and format of information within the accounting system. The attached reports are indicative of these changes and appear specifically on page 3 in the Operating Revenue General Purpose Funding and then further in Schedule 12 showing a clearer break up of funding income relating to roads.

A summary of predicted variations has been compiled to form a budget review being Note 4 in the attached document.

STAFF RECOMMENDATION/ COUNCIL DECISION

MOVED: Cr Peter Batten

SECONDER: Cr Anthony Farrell

That Council

- 1. Resolve to adopt the Budget review prepared as at 29th February 2012 as presented.**
- 2. That council approve budget amendments as listed below.**
- 3. That Council approve budget amendments as listed in Note 5.**

That a copy of the review be formally forwarded to the Department of Local Government in accordance with Financial Regulation (33A) of the Local Government Act 1995.

CARRIED
Voting 5/0
Minute Reference 21/03 - 7

Debby Barndon left the meeting at 1.19pm

10.1 CHIEF EXECUTIVE OFFICER

AGENDA ITEM:	10.4.1
SUBJECT:	REQUEST FOR DONATION
PROPONENT:	CHIEF EXECUTIVE OFFICER
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	401.06
PREVIOUS REFERENCE:	NIL
DATE:	21 FEBRUARY 2012
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil

REPORT PURPOSE

Council has received a request for a donation on behalf of Mid West Group of Affiliated Agricultural Societies (MWGAAS), to go towards the cost of presenting Mid West District Display at the Perth Royal Show 2012.

BACKGROUND

The Shire of Chapman Valley generously supported the MWGAAS with a donation towards the MWDD at the Perth Royal Show in 2011. The MWDD was judged second in overall points last year and also won the people's choice for the best display for the sixth year in a row. The display also won the Best Display of Wildflowers.

COMMENT

Seven agricultural societies are represented within the Mid West Group.

This provides an excellent opportunity to present tourism and produce of the highest quality from our region, at the largest congregation of people in Western Australia, providing people from outside the district with an insight into what the Chapman Valley has to offer.

COUNCIL DECISION 1

MOVED: Cr Batten SECONDED: Cr Farrell

That Council:

- 1. Continue to support the Mid West Group of Affiliated Agricultural Societies towards the cost of presenting the Mid West Display at the Perth Royal Show 2012**
- 2. Contribute a donation as per previous years for an amount of \$200.00**

CARRIED
Voting 5/0
Minute Reference 21/03 – 8

AGENDA ITEM:	10.4.2
SUBJECT:	PURCHASE BOBCAT TRAILER AND BROOM
PROPONENT:	CHIEF EXECUTIVE OFFICER
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	1018.00
PREVIOUS REFERENCE:	N/A
DATE:	9th MARCH 2012
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil

BACKGROUND

In May 2011 Council traded its large JCB Bobcat for a smaller Caterpillar Skid Steer, so as it could be easily transported on the back of our light truck. This works well unless you also need to take gravel etc. to be spread. We had budgeted extra for tarps for maintenance truck and backhoe grapple but have made a saving as follows.

Items	Budget \$	Actual \$	Variance \$
Backhoe grapple	\$20,000	\$8,000	\$12,000
Tarps for maintenance truck	\$6,500	\$1,800	\$4,700
		Saving of	\$16,700

COMMENT

Councils Works Supervisor Ken Barndon has requested to purchase a trailer to transport the skid steer for the purpose of decreasing the number of trips required to complete one job. At present if an operator needs to take a load of gravel/sand to spread with the skid steer they need to take the sand first and then come back and collect the skid steer. Having a trailer will decrease the amount of wear and tear on the vehicle. It is likely there will be an increase in productivity as a result of not having to waste time travelling back and forth.

The broom attachment for the skid steer would be a good purchase as it quickly and efficiently sweeps away dirt, dry mud, gravel and other debris off the roads without damaging the existing surface. With the broom being compact it is easily manoeuvrable and would fit on the trailer with the skid steer.

Mr Barndon currently has an amount of \$16,700 within his budget that he would like to reallocate for the purchase of the trailer and broom for the bobcat.

COUNCIL DECISION:

MOVED: Cr Anthony Farrell

SECONDED: Cr Peter Humphrey

That Council approve the re-allocation of \$16,700 within the works budget to allow the Works Supervisor to purchase a suitable trailer to move the skid steer and broom.

**CARRIED
Voting 5/0
Minute Reference 21/03 – 9**

AGENDA ITEM:	10.4.3
SUBJECT:	PROCUREMENT PROCEDURES
PROPONENT:	CHIEF EXECUTIVE OFFICER
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	N/A
PREVIOUS REFERENCE:	9.5.9
DATE:	N/A
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil

PURPOSE OF REPORT

To allow Council to consider amending the current procurement procedures due to staff turnover.

BACKGROUND

The Council Procurement Procedures were last reviewed in May 2010.

COMMENT

The current Procurement Procedures for the Shire of Chapman Valley are as follows

	POSITION	LIMIT
EXECUTIVE		
1	CHIEF EXECUTIVE OFFICER – Dirk Sellenger Authorised to approve all petty cash vouchers, cheque authorisations, purchase orders, purchase requisitions and invoices for all goods and services as approved in the Budget with the exception of light vehicles and any items of Plant which are to be referred to Council. Authorised to approve appointment of Consultants up to \$20,000.	NO LIMIT
SENIOR STAFF		
2	ADMINISTRATION MANAGER – Debby Barndon Authorised to approve, cheque authorisations, purchase orders, purchase requisitions and invoices for all goods and services as approved in the Budget. If CEO is absent, AM is authorised to sign to a maximum of \$5,000.	\$15,000
3	WORKS SUPERVISOR – Ken Barndon Authorised to approve all petty cash vouchers, purchase requisitions and invoices for capital and operating expenditure related to immediate areas of operation as approved in the Budget. All Capital items to be approved by the CEO. This authority applies to Acting Works Supervisor.	\$15,000
4	MANAGER OF PLANNING - Simon Lancaster Authorised to approve all petty cash vouchers, purchase requisitions and invoices for capital and operating expenditure related to immediate areas of operation as approved in the Budget.	\$15,000
AUTHORISED OFFICERS – NON SENIOR		
5	RANGER – Earl O'Donnell Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
6	PLANNING OFFICER – Kathryn Jackson Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500

7	SENIOR ADMINISTRATION OFFICER – Michelle Lingius Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
8	DEPOT SERVICEMAN – Beau Barndon Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
9	NACC OFFICER – Jim Gales Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
10	BUILDING SURVEYOR – Anthony Abbott Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$7,000

COUNCIL DECISION:

MOVED: Cr Anthony Farrell

SECONDED: Cr Peter Humphrey

That Council make the changes to the Procurement Procedures as follows:-

	POSITION	LIMIT
EXECUTIVE		
1	CHIEF EXECUTIVE OFFICER – Stuart Billingham Authorised to approve all petty cash vouchers, cheque authorisations, purchase orders, purchase requisitions and invoices for all goods and services as approved in the Budget with the exception of light vehicles and any items of Plant which are to be referred to Council. Authorised to approve appointment of Consultants up to \$20,000.	NO LIMIT
SENIOR STAFF		
2	ADMINISTRATION MANAGER – Debby Barndon Authorised to approve, cheque authorisations, purchase orders, purchase requisitions and invoices for all goods and services as approved in the Budget. If CEO is absent, AM is authorised to sign to a maximum of \$5,000.	\$15,000
3	WORKS SUPERVISOR – Ken Barndon Authorised to approve all petty cash vouchers, purchase requisitions and invoices for capital and operating expenditure related to immediate areas of operation as approved in the Budget. All Capital items to be approved by the CEO. This authority applies to Acting Works Supervisor.	\$15,000
4	MANAGER OF PLANNING - Simon Lancaster Authorised to approve all petty cash vouchers, purchase requisitions and invoices for capital and operating expenditure related to immediate areas of operation as approved in the Budget.	\$15,000
AUTHORISED OFFICERS – NON SENIOR		
5	RANGER – Earl O'Donnell Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500

6	PLANNING OFFICER – Kathryn Jackson Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
7	PAYROLL/WORKS ADMINISTRATION OFFICER–Naomi O'Brien Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
8	CONSTRUCTION LEADING HAND – Martin Elks Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
9	NACC OFFICER – Jim Gales Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500
10	BUILDING SURVEYOR – Anthony Abbott Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$7,000
11	EXECUTIVE ASSISTANT – Dylan Stainton – Owen Authorised to approve purchase requisitions and invoices for capital operating expenditure related to immediate areas of operation as approved in the Budget.	\$2,500

CARRIED
Voting 5/0
Minute Reference 21/03 - 10

AGENDA ITEM:	10.4.4
SUBJECT:	RUSSELL GOODRICK'S BEST COUNTRY TOWNS - ADVERTISING
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	WHOLE OF SHIRE
FILE REFERENCE:	702.00
PREVIOUS REFERENCE:	N/A
DATE:	15 MARCH 2012
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

To request Council's approval for out of budget expenditure on advertising for "Russell Goodrick's Best Country Towns".

COMMENT

Council is being requested to approve out of budget expenditure of \$9,000 plus GST from its 2011/12 Budget for an all-round media opportunity to promote the Shire of Coorow in a corporate video on an on-going basis.

This program is specifically focused on Country Living – the options, the benefits, the unique lifestyle and appeal. It promotes not only the tourism aspects, but also the opportunities in purchasing a home, a business and raising a family. It could include community events, activities, sporting clubs and local amenities. We expect the segments will be informative and enticing. The program will be hosted by former Channel 9 Newsreader and Logie Award winner Russell Goodrick and a highly skilled crew of professional presenters.

Included as Attachment 1 to this report is a copy of Russell Goodrick's Best Country Towns Proposal for Council's further information.

COUNCIL DECISION:

MOVED: Cr Peter Humphrey

SECONDED: Cr Peter Batten

That Council lists \$9000.00 on the 2012/2013 Draft Budget with the Community Development Officer to approach local businesses with the offer to contribute to the costs of the footage.

CARRIED
Voting 5/0
Minute Reference 21/03 – 11



RUSSELL GOODRICK'S BEST COUNTRY TOWNS

Proposal

2012

www.mrgtv.com

CONTENTS

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Harewood



Colac



York

Overview

In 2012 MRGTV is to produce a second series on the best West Australian Country Towns.

This follows on from the successful 2011 television series on Best West Australian Country Towns. The five part series consisted of 25 four-minute videos each featuring a West Australian Country Town.

The videos promoted the benefits of visiting, living and working in regional locations. Each of the 25 authorities saw the value and worth of such an exercise. All were delighted with the results.

In close consultation with each Council Authority the videos were pre-scripted, authorised and produced - they are factual, accountable and positive.

Logie award winner, former Channel 9 newsreader and Australian television identity Russell Goodrick visited each town and appeared in the videos - adding his credibility to the series.

As part of a 4 part television series - the video segments aired in peak and off peak times both in the Perth Metropolitan area (to an estimated 300,000 people), nationally (to a potential 8.1 million) and up-loaded to various websites, including councils. Response to both the television programs and the web have been very positive. Requests for more information have now been received from as far away as the Gold Coast in Queensland!

Towns and Shires visited were able to promote the various community projects, new infrastructure, employment, residential and commercial opportunities and tourism, not only to existing residents, but to potential new investors, visitors and residents in metropolitan areas. Segments can be seen at <http://www.mrgtv.com/videos/best-country-towns/>

- Russell Goodrick's Best Country Towns - along with a range of some 2000 other programs produced over the past 15 years.

In the first 4 weeks, there were more than 8,000 unique visits to view the web videos.



18/01/2012



18/01/2012



18/01/2012

(08) 9271 8022
www.mrgtv.com

Benefits

- ☑ Promotion of regional areas and towns to metropolitan, national and overseas viewers
- ☑ Promotion of employment, housing and social activities through the regions
- ☑ Attract new visitors, residents and employees to country locations
- ☑ Attract new businesses to country destinations providing more employment opportunities

For the public to know what is happening in country centres they need to be informed.

Compared with the cost to fund projects the cost of this one off promotional idea is very small and, compared to the normal cost of media, MRGTV's initiative is extremely cost effective.

MRGTV has the experience, the proven ability and track record to produce the segments. MRGTV is already creating a flexible marketing tool that does and can include:

- ☑ Strong informational guidance
- ☑ Editorial style interviews
- ☑ Opportunity for a representative to state relevant issues
- ☑ A message from the Mayor, or President
- ☑ Historical record
- ☑ Promotion of the region.
- ☑ Promotion of " what's on Offer "
- ☑ Promotion of existing and new council Initiatives
- ☑ and last, but not least, promotion of Regional WA to the world!



Brookton



Waroona



Burtville

Russell Goodrick - Executive Producer

Russell was for six years the highest rating Channel 9 Newsreader in STW's 40 year history, winning a Logie Award in 1983. Russell set up MRG International in 1985 as an independent marketing, promotions and public relations company handling many iconic brands. In 1996 he broadened the company's profile taking up the challenge of producing television programs. In 2009 MRGTV was established. For over 35 years Russell has been a big supporter of the community helping many charities, schools, associations and giving many West Australian talent the opportunity to hone their skills in front of and behind the cameras. He heads a team of exceedingly multi-talented people who produce top-quality work. You can see many examples of this on our website.

MRGTV Credentials

For the past 15 years MRGTV has been the largest independent producer of television programs in Perth, Western Australia and one of the largest in Australia. The team has produced over 2,000 programs - some 20,000 segments on a wide variety of subjects. We now offer complete Multi-Media Packages for all business, promotional and corporate video needs.

MRG offers:

- ☑ Proven ability
- ☑ Proven track record with first "Country Towns" series already produced
- ☑ Highly skilled production team
- ☑ Trained presenters, script writers, production coordinators
- ☑ In-house video editors
- ☑ Graphic Artists
- ☑ IT Technicians



Wongan-Blandin



East Freeways



Parramatta

(08) 9271 8022
www.mrgtv.com

Normal Cost of Television

- Unlike other states, in Western Australia the user pays
- The cost of a 30 second commercial in the 6 o'clock news is \$3,800
- The cost of producing a 30 second commercial starts at \$3,000
- Through an Agency the cost is more like \$5,000 to \$20,000 or more depending on creative input
- The cost of corporate documentaries is approximately \$3,000 per minute - minimum 3 minutes
- The cost of producing a half hour program through local main stream TV is approximately \$90,000
- The cost of producing and airing a program through MRGTV (using the same camera operators and equipment - metro area) is approximately \$60,000
- An example of cost is Sam Worthington's movie Drift which basically promotes surfing in Margaret River and cost around \$11million.



Coorow



Margaret River



Gingin

Exposure:

One or more 4 minute segments in the half hour 2012 series . The following costs would include all production and air time for one segment. The series would be seen on:

- 1) West TV Channel 44 - in Metropolitan Perth, in Peak (twice) and Off peak (twice) = 150,000 audience per episode = (Total 1.2million viewers)
- 2) Foxtel Aurora Channel 183 across Australia 3 times per month for 3 months = (potential 8.1m audience per month)
- 3) Uploaded to MRGTV, MRGTV's Channel on YouTube, individual Council Websites.

The cost

The cost of \$9,000 (+ gst) and travel and accommodation if required - for each segment includes pre-production, scriptwriting, up to 6 hours on location, a presenter, video production crew, all editing, graphics, background music and guaranteed bonus airtime both locally and nationally, as well as uploading to websites.

It also includes the supply of program DVD's (one for each town/shire) for in-house or public presentation.

Raw footage can also be utilised for further promotional opportunities.

Payment Terms

are 50% of the total payment on confirmation with the remainder paid in full 7 days prior to segment/episode air dates.



Boree Rock



Aulim



Lullaburra

In Closing

By telling the world of all the benefits of regional WA life - that metropolitan people just don't know - this is an ideal way of making people aware and to help generate economic and social activity that makes a country town what it is.

These programs don't just focus on tourism like so many other programs - but "real life in the regions" - visiting, working and living - the opportunities there are - and the facilities to support that.

Over the past 30 years Russell has travelled a great deal around Western Australia. In 2011 he was personally surprised and delighted at the amount of work being carried out in country regions.

For the public to know what is happening in country centres they need to be informed.

Obviously it's not and won't generally happen through news coverage or other specific tourism related programs.

MRGTV productions don't sit on bookshelves gathering dust - they are watched firstly on television, then on an on-going basis on the Web and DVDs.

We trust that you will appreciate the benefits in these video segments and the positive promotion they can generate.



Leathora



Esmuth



Cunderdin

25 Shires and Towns already produced

Bruce Rock
 Brookton
 Goomalling
 Murray
 Kulin
 Northam
 Donnybrook
 Dalwallinu
 York
 Manjimup
 Moora
 Narembeen
 Meekatharra
 Dundas
 Leonora
 Exmouth
 Gingin
 Broome
 Wongan Hills
 Waroona
 East Pilbara
 Perenjori
 Bunbury
 Coorow
 Kalannie



Broome



Goomalling-Banying



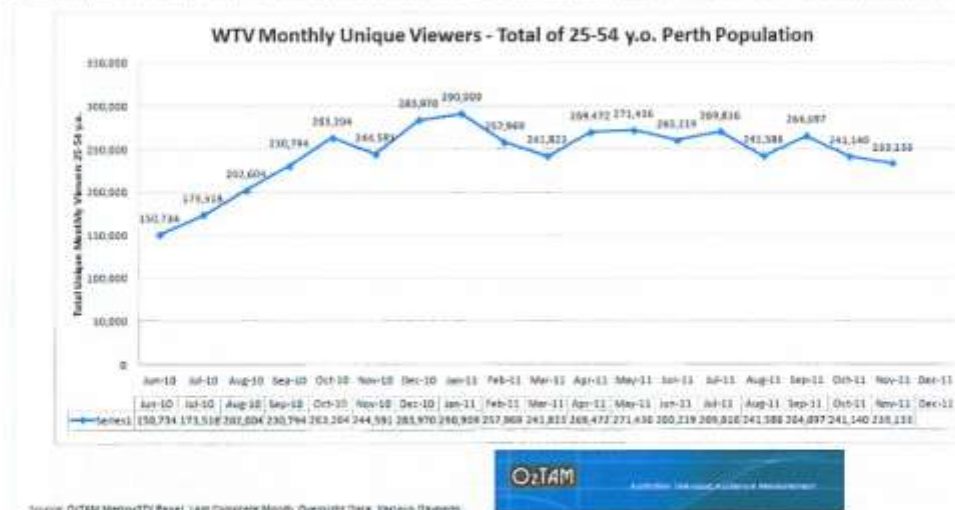
Moong

West TV ratings

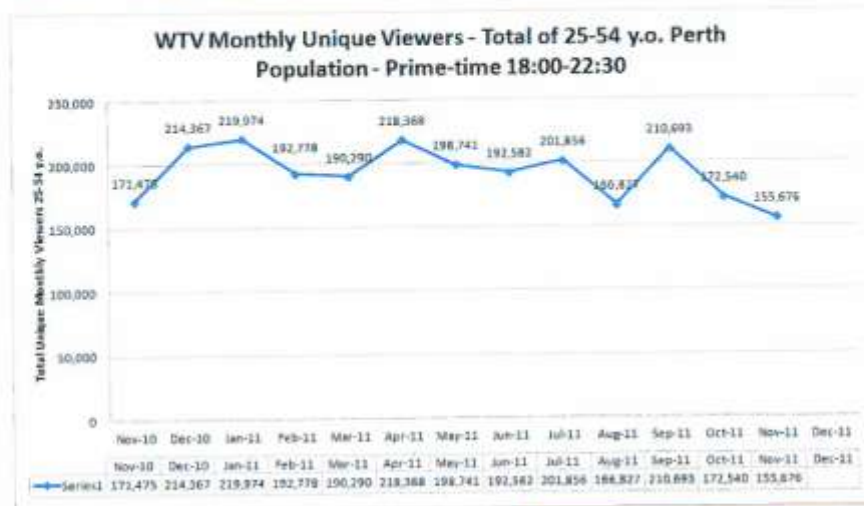
Month	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11
All WTV	308,163	340,609	415,395	465,856	505,101	488,837	574,643	605,301	539,646	528,367	542,808	556,149	541,338	555,488	526,544	558,351	518,905	533,548	



Month	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11
All WTV	150,734	173,518	202,604	230,794	263,204	244,591	283,970	290,909	257,969	243,823	269,472	271,436	266,219	265,816	243,584	264,897	241,140	233,130	



Month	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11
All WTV	171,475	214,367	219,974	192,778	190,790	218,368	198,741	192,582	201,856	186,827	210,693	172,540	155,676	

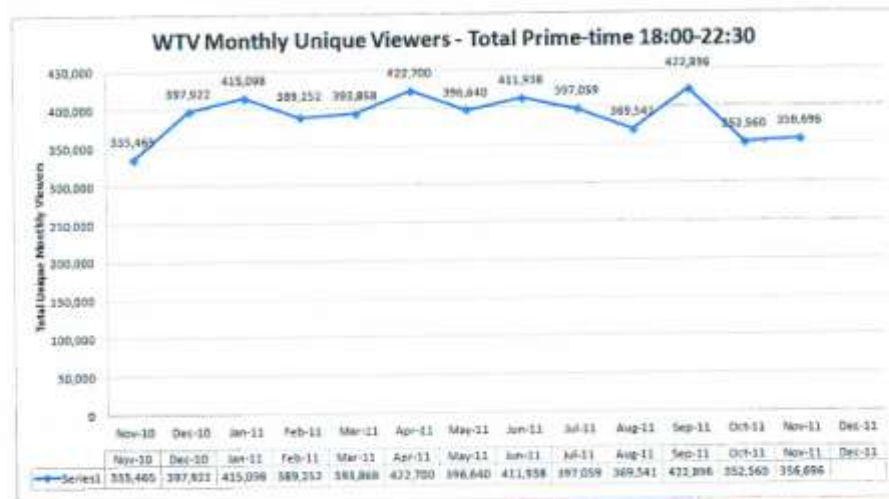


OzTAM

Australian Television Audience Measurement

Source: OzTAM Metro+STV Panel, Last Complete Month, Overnight Data, Various Dayparts

Month	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11
All WTV	335,465	397,822	415,098	389,252	393,868	422,700	396,640	411,938	397,059	369,541	422,896	352,560	356,696	



OzTAM

Australian Television Audience Measurement

Source: OzTAM Metro+STV Panel, Last Complete Month, Overnight Data, Various Dayparts
Total Unique Viewers per month in 25-54-year old age range - Primetime (18:00 - 22:30)

Testimonial

15th January 2012



To Whom it May concern;

We recently worked with Russell Goodrick & his team at MRGTV to create our own promotional video for the Kalannie District & wanted to congratulate all involved in helping to create such a professional and truly reflective video of our district.

Everyone that has seen it has only had positive comments to make and the video will hopefully go a long way in helping us attract new, proactive & community minded families to our town & district.

Russell, Chris, the cameraman and Phil, the editor for the film have been fantastic to work with. Extremely positive about how we were going to raise the funding, kind and caring to all those involved in the video and Phil responded to all of our requests for slight changes in the editing suite with a smile.

A huge "Thank You" goes to everyone involved for all their hard work, it was a pleasure to work with MRGTV and I think they will have played a large part in helping to rejuvenate Kalannie.

I wish them all the best for any future work and would have no hesitation in recommending Russell and his team to any rural area who was seeking a promotional video to be done.

Yours faithfully,

Penny Goodwin
Manager, Kalannie CRC
08 9666 2194

kalannie@crc.net.au



AGENDA ITEM:	10.4.5
SUBJECT:	BUSINESS CASE – EAST BOWES ROAD – ROYALTIES FOR REGIONS
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	309.05
PREVIOUS REFERENCE:	N/A
DATE:	15 MARCH 2012
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

For Council to endorse the Business Case prepared for the sealing of the East Bowes Road, which will be part funded from the Regional Component of the Country Local Government Fund of the Royalties for Regions Program.

As required, quotes were invited for the preparation of the business case for the above project.

Ms Kristy Williams was appointed to complete this task and a copy of the Business Case is enclosed for your information.

COMMENT

This document should now be forward to the Department Regional Development; Lands for approval so that this project can commence.

COUNCIL DECISION:

MOVED: Cr Anthony Farrell

SECONDED: Cr David Bell

That the Business Case for the East Bowes Road, as presented be received and forward to Regional Development; Lands for consideration.

CARRIED
Voting 5/0
Minute Reference 21/03 – 12



BUSINESS CASE PROPOSAL
FOR
EAST BOWES ROAD UPGRADE
FROM SLK 0.00 TO SLK 12.2

[This template has been developed to assist Local Government Groups to create a business case proposal for the purpose of requesting Country Local Government Regional Groupings Fund from the Royalties for Regions program]

Note to Applicant:

Approvals

The business case will need to demonstrate that relevant approval including (but not restricted to) project approvals, planning approvals, land title, native title, heritage approval, incorporation, legal requirements or licenses have been obtained and that there are no barriers to the progression of the project should Royalties for Regions funding be provided.

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The nine Regional Development Commissions (RDC) will be asked to comment on each CLGF Group application relevant to their region and indicate their level of support for the project.

Glossary of terms

In the context of this document -

Applicant means the Regional Group preparing and submitting a business case proposal requesting Royalties for Regions funding for a regional group project.

Business case proposal means the information prepared by the Regional Group in support of the project.

Deliverables means the expected outputs, outcomes and productivity benefits from the project.

Department means the Department of Regional Development and Lands.

Local Government means a regional Western Australian Local Government Authority.

Option means a feasible, alternative delivery mechanism to the project which was considered by the local government when preparing the business case proposal.

Output means the end product of the project. For example, an infrastructure asset, services delivered etc.

Outcome means the intended consequence(s) of the project. For example, the project's linkage to and delivery of the agency's strategic objectives, alignment with the Royalties for Regions objectives etc.

Project means the works proposed in the business case.

Recipient means the Local Government Authority that has been nominated by the Regional Group to act on its behalf to manage and deliver the project.

Regional Group means the grouping of Local Government Authorities who have a formal agreement between themselves to fund larger scale infrastructure projects which clearly demonstrate wider community benefits across the region. Formal agreements can be in the form of Regional Collaborative Groups (RCG), Regional Transitional Groups (RTG), those local governments who have agreed to amalgamate, regional organisations of councils, strategic alliances or any grouping of local government who wishes to work together for the purposes of delivering a regional significant infrastructure project.

Royalties for Regions means the Western Australian State Government's Royalties for Regions program.

Stakeholder means a party with an interest in or who is affected by the Project.

1. EXECUTIVE SUMMARY

[Summarise the project, providing an overview of the business case, options, recommendations, outcomes anticipated and the overall impact of the project. Indicate if a cost/benefit analysis is necessary or is or will be provided.]

The Batavia Rural Group proposes to contribute \$1,452,365 of their regional component of the Country Local Government Fund to the sealing of the East Bowes Road in the Shire of Chapman Valley. The Batavia Rural Group consists of the Shires of Irwin, Northampton and Chapman Valley. The Group considered projects of significance to the region and among other projects, prioritized the upgrade of the Northampton Community Centre (project completed 2011) and the upgrade of the East Bowes Road. The link between these two projects is that a significant number of residents in the Chapman Valley Shire use the sporting facilities at the Northampton Community Centre. The East Bowes Road is the main link from the east of Chapman Valley to Northampton.

It is proposed to upgrade the entire length of the East Bowes Road from a gravel surface to a 7.0 meter wide sealed surface and improve drainage. The total length of the road is 12.2km with 27 existing culvert sites, of these 7 are considered significant waterway crossings.

The total cost of the project is estimated at \$2,440,000. It is proposed to stage the project over 3 years using an average cost of \$200,000 for each 1km. The Batavia Rural Group has allocated the following portion of their regional component of the Country Local Government Fund to the sealing of the East Bowes Road:

2011/12	\$ 552,365
2012/13	\$ 150,000
2013/14	\$ 750,000
Total	<u>\$1,452,365</u>

The remaining cost of the project will be funded by the Chapman Valley Shire, including the utilization of a portion of their Roads to Recovery allocation. This project may also qualify for the Midwest Regional Road Group Funding.

The Shire of Chapman Valley will be responsible for the project. The Shire of Chapman Valley have contracted all their road work design, costing and supervision to Greenfields Technical Services, including this project. All work will be carried out in accordance with Council's purchasing policy and relevant tender regulations.

The expected benefit of sealing the East Bowes road is to improve the road surface linking the east of Chapman Valley to Northampton to provide a safer means of transport and reduce the wear on users vehicles. The expected outcomes of this is to:

- Increase the accessibility of Northampton to Chapman Valley residents to access services and facilities such as recreation infrastructure, day care services, health care services, CBH grain receival point and other commercial activities. By enabling increased accessibility to existing services the need to duplicate these services in Chapman Valley will be defminished.

- Increase tourism in the Midwest. The East Bowes Road is part of the Wildflower Route in the Midwest, an improved road surface will encourage tourists to the area rather than by-passing the unsealed sections of the Shire of Chapman Valley

Alternatives to sealing the road is to:

- Maintain status quo. The annual cost to maintain the road at the current standard is approximately \$10,000.
- Improve gravel surface by resheeting. The estimated cost to resheet the 12.2kms is \$400,000.

The capital cost of both alternatives would be less than sealing East Bowes Road, however neither option will achieve the expected outcomes of sealing the road. Therefore the recommended course of action is to seal the road.

A cost benefit analysis has not been provided other than the comparison between the maintenance cost of a sealed road versus a gravel sheeted road (ref item 2.8). This is because it is difficult to quantify the financial benefit to road users and the tourism and agricultural industries. The Batavia Rural Group prioritized this project primarily because it was perceived as an extension of the redevelopment of the Northampton Community Centre. It is the route travelled by the residents in the east of Chapman Valley to utilize the Centre. The Shire of Chapman Valley has a recreation facility but it does not include netball courts, bowling greens or squash courts. Additionally a number of other programs are run in Northampton that are not available in Chapman Valley such as Auskick and Milo Cricket. These are all important benefits to the residents and Shire of Chapman Valley which are difficult to quantify in a cost benefit analysis.

2. PROJECT SCOPE AND EVALUATION

2.1. *Project Objective*

[Clearly outline the objective(s) of the project including a statement of purpose and need including the imperative for undertaking the project. The project objective(s) should provide a clear statement of the outcome(s) the project aims to achieve]

The objectives of the project is to:

- Improve the road surface and drainage of the East Bowes Road to provide a smoother and safer transportation network to all users.
- Encourage residents in the Northampton and Chapman Valley Shires to transverse the boundary of the Shires and to share infrastructure, including sporting facilities, day care, health services, coastal recreation areas and commercial activities.
- Promote tourism in the region.

2.2. Background

[The background should provide a brief history of the project including a summary of the current status]

The East Bowes Road is a main route to travel east/west in the Northampton and Chapman Valley Shires. This route is travelled extensively by both tourists and locals. The Shire of Chapman Valley is not able to fund the project without grant funding. The Shire of Chapman Valley is currently in the process of applying to the Midwest Regional Road Group to list the road as a road of regional significance in a bid to apply for funding from that group to help assist.

The East Bowes Road:

- Connects the population areas of Mullewa, Yuna, Northampton and Horrocks;
- Links the regional routes of the Yuna-Tenindewa Road to Chapman Valley Road to Nabawa-Northampton Road to North West Coastal Highway;
- Is a part of the Midwest Wildflower route and will improve access to the coast;
- Is a local grain cartage route for farmers in the immediate area. Grain growers in the east of the Shire of Chapman Valley generally deliver to the Yuna CBH facility. The Northampton CBH facility is a "priority grain receival point" and is therefore open 7 days per week during harvest. When the Yuna receival point is closed on a Sunday, growers from Yuna use the East Bowes Road to access the Northampton wheat bins.

The current state of the East Bowes Road is:

Clearing	The road needs light clearing over the 12.2km
Drainage	All water tables need cleaning of silt and need to be deepened to 600mm on both sides of the road. Culverts are in good condition but all headwalls need repair and all need extensive stone protection Smaller culverts need widening and new head walls Two floodways need upgrading
Gravel	The estimated remaining life of the gravel is 1%. The road needs either sealing or gravel sheeting. In some areas of the road vehicles are travelling on sub-base material and rock.
Signage	All signs need upgrading

Below are photos of sections of the East Bowes Road.



The traffic data as submitted by Greenfields Technical Services in their submission to the list the East Bowes Road as a Road of Regional significance with the Midwest Regional Road Group (dated March 2011) is:

	Average Daily Traffic	ESA's
Off-peak	38-75	16-32
Peak	75-110	35-50
Forecast	Avg 60	Avg 45

According to Greenfields Technical Services the current peak traffic data warrants a 7.0m seal as per the proposed Midwest Regional Road Group multi-criteria analysis.

2.3. Policy and Strategic Framework

[Articulate the policy and strategic imperative for developing and implementing the project. This section should also articulate information on any related projects that may be affected by this project. Describe how the project meets the following Royalties for Regions objectives:

Attached is a copy of the Shire of Chapman Valley's 10 year Future Plan 2011 to 2021. This project fits within the Shire's strategic framework in both the strategic areas of "Services and Infrastructure" and "Economy".

The goal in the strategic area of "Services and Infrastructure" is "to provide services and infrastructure that will enhance the rural lifestyle of residents and ratepayers". One of the outcomes of this strategy is to "improve the transportation network".

The goal in the strategic area of "Economy" is "to support and promote sustainable growth and development". One of the outcomes of this strategy is to "increase tourism and promote local events".

The project meets the Royalties for Regions Objectives as follows:

- Building capacity in regional communities;
In order to build the capacity of a community it is necessary to identify issues that inhibit communities from reaching their goals and enhancing their abilities to achieve their goals. A reliable and safe road network is essential to all rural communities. The residents in our region have long distances to travel to services. To significantly improve the road surface will certainly remove one obstacle residents are faced with in order to access services, social and sporting opportunities.
- Retaining benefits in regional communities;
Improving the road network will enhance the travelling experience for both tourists and locals. The local tourism and agriculture industry will benefit from the improved road network.
- Improving services to regional communities;
The transport network is an imperative service to the rural community of Chapman Valley.
- Attaining sustainability;
Annual maintenance of a sealed road is minimal, limited to grading shoulders, cleaning culverts, bitumen patching and white post erection. The road would be required to be resealed every 15 years at an estimated cost of \$450,000, an average annual cost of \$30,000.

Maintenance of the current gravel road surface is \$10,000 per annum. The road would be required to be gravel sheeted every 10 years at an estimated cost of \$400,000. This equates to an average annual cost of \$50,000.

Additionally it is not sustainable for the Shire of Chapman Valley to provide any additional recreation infrastructure in the eastern section of the Shire at their current rate of growth.

- Expanding opportunity;
The Shires of Chapman Valley and Northampton have a number of tourism operators including wineries, accommodation, function centres, caravan and camping grounds. Increasing the sealed road network in the region will expand the opportunities for this industry as tourists prefer sealed roads.
- Growing prosperity;
The availability of sporting facilities to any community is important to its fabric both socially and physically. Chapman Valley's support of the Northampton Community Centre has increased its feasibility and the sealing of the East Bowes Road is an important link to increase Chapman Valley's use of the centre. It is important to the prosperity of Northampton and Chapman Valley to maintain services in within their region rather than being forced to use the facilities in Geraldton which for some residents requires travelling over 100kms.

2.4. Deliverables

[List the outcomes, outputs and productivity benefits to be achieved by the Agency in undertaking the Project the measures to be used to ensure that the deliverables are achieved. The use of S.M.A.R.T philosophy (ie. Specific, Measurable, Attainable, Realistic and Timely/Tangible) is suggested as a way of defining the measures. The table is provided as a guide. Describe the performance indicators that will be used to assess the success of the project. Explain how the project objective(s) and deliverables will be achieved and what impact it will have.]

Deliverables	Description	Performance Measures
Road Maintenance	Reduce the maintenance cost of the East Bowes Road	Percentage reduction in maintenance cost of East Bowes Road
Tourism	Increase in tourism to the Northampton and Chapman Valley Shires	Positive feedback from local visitors centres
Recreation	Increase in Chapman Valley residents joining sporting clubs based in Northampton that are not available in Chapman Valley	Percentage increase in member numbers from Northampton Community Centre and Bowling Club residing in Chapman Valley
Road Usage	Increased road usage of the East Bowes Road	Increase in road traffic on the East Bowes Road

2.5. Stakeholder Identification

[Identify both the internal and external stakeholders that will be affected by the project. Possible participants in the project can also be listed in this section]

Internal Stakeholders – Batavia Rural Group consisting of the Shires of Chapman Valley, Northampton and Irwin.

External Stakeholders –

- Residents and ratepayers of the Shires of Chapman Valley and Northampton.
- Surrounding regional tourists operators in Shires of Chapman Valley, Northampton and Mullewa.
- Midwest Development Commission. The project is listed on the Midwest Investment Plan which is a vehicle of the Midwest Development Commission.

2.6. Critical Assumptions

[Explain each of the underlying assumptions for the project. This may include identifying the "givens", the issues that have brought the project to its current stage or the imperatives that underlie the project]

The critical assumptions are:

- Tourists prefer to travel on a sealed road and the time they spend in the Northampton/Chapman Valley area will increase with an increase in the sealed road network in the area.
- Chapman Valley residents prefer to travel on a sealed road so they will increase their utilization of the recreation facilities and other services in the Northampton Shire more than they currently do.
- Roads to Recovery funding will continue over the life of the project.
- The required funding will be allocated by the Shire of Chapman Valley Council.

2.7. Economic and Financial Analyses

[Identify the broader economic and financial implications and outcomes of the project from the perspective of the Department and the Government. The analysis may involve any direct or indirect benefits to the State that may result from undertaking the project, including productivity benefits. This section may include cost/benefit analysis using discounted cash flows or other financial or economic analysis if appropriate]

Beyond the annual reduction in annual maintenance costs to the Shire of Chapman Valley (refer item 2.8), the broader economic and financial implications and outcomes of sealing the East Bowes Road is to improve accessibility to infrastructure, services and commercial activities in Northampton. Other than the general commercial business including farm suppliers, supermarkets and clothing outlets, the following infrastructure exists in Northampton that is not duplicated in Chapman Valley:

- Health services, including infant health clinic, hospital and doctor;

- Recreational facilities including bowling greens, netball courts and squash courts;
- Child Care

The cost to both the State and the Shire of Chapman Valley of duplicating these is extensive. At the current rate of growth it would not be feasible.

2.8. Summary of Options

[Identify and summarise the options faced by the project. This should generally include a description of each option and an analysis of its cost, benefit, financial implications and risk profiles.

	Cost	Benefit	Financial Implications	Risk Profile
Option 1 Seal East Bowes Road 12.2kms to a 7.0m wide seal	Capital cost of \$2,444,000	Safer Increase tourism Reduce vehicle costs to users Increase accessibility to nearby infrastructure Reduced annual maintenance and renewal costs compared to option 3	Minimal maintenance cost estimated \$2,000 per annum Reseal required every 15 years, at an annualized cost of \$30,000	With a smoother road and better drainage low risk of injury or damage to users due to road condition
Option 2 Maintenance Only	Nil	No upfront capital cost to seal the road or gravel sheet	Maintenance costs remain status quo at \$10,000 per annum	Inherent medium risk of injury or damage to users due to road condition.
Option 3 Gravel Sheet 12.2kms of East Bowes Road	\$400,000	Extend the life of the road Decrease in upfront capital cost compared to sealing the road	Maintenance costs remain status quo of approximately \$10,000 per annum. Renewal cost of gravel sheeting required every 10 years at an	Inherent medium risk of injury or damage to users due to road condition

			annualized cost of \$40,000	
--	--	--	--------------------------------	--

Any maintenance or construction work carried out on the East Bowes Road will be in accordance with the Shire of Chapman Valley's policies and procedures designed to minimize the risk of injury or damage to contractors, staff and the general public. The Shire of Chapman Valley has the appropriate level of insurance to cover any injury or loss that may occur.

2.9. Preferred Option

[Identify the preferred option including the reasoning for selecting this option based on the analysis in section 2.8]

Option 1 - Seal of East Bowes Road is the preferred option due to the benefits of road safety, smoother road surface and reduced vehicle cost to road users. As a result of these benefits to road users it will improve accessibility to infrastructure and services in Northampton and increase tourism. This option is a high priority to the Shire of Chapman Valley which is demonstrated by their significant financial contribution estimated at \$987,635 over the period of the project.

Option 2 is only short term. The gravel road surface is currently almost entirely depleted. There are sections of the road where vehicles are driving on the sub-base material.

Option 3 would preserve the current road asset and improve the safety to road users however it would not achieve the other benefits of option 1.

2.10 Budget and Funding Strategy

[State the estimated costs of the project including the timing of cash flows]

The total estimated cost the project is \$2,440,000.

The Batavia Rural Group proposes to allocate the following amounts from their annual allocation of Country Local Government Funding:

2011/12	\$ 552,365
2012/13	\$ 150,000
2013/14	<u>\$ 750,000</u>
Total	<u>\$1,452,365</u>

The Shire of Chapman Valley will be responsible for the remaining cost of the project totaling \$987,635. The Shire of Chapman Valley will use a portion of their Roads To Recovery funding and general operating revenue to fund the project. They are also in the process of applying to have the project listed with the Midwest Regional Road Group as a road of regional significance in order to gain further funding which will reduce their own contribution.

It is proposed to carry out the construction work in the following stages:

		CLGF	Chapman Valley	CV Roads to Recovery	Total
April to June 2012	Construct and seal 3kms	\$552,365	\$247,635	Nil	\$800,000
July to August 2012	Construct and seal 3kms	\$150,000	\$350,000	\$300,000	\$800,000
July to October 2013	Construct and seal 3.2kms	\$750,000	\$90,000	Nil	\$840,000
		\$1,452,365	\$687,635	\$300,000	\$2,440,000

2.9.1. Project Budget

[Specify the total Project Budget breakdown and indicate the source of funds including the planned Royalties for Regions Funding. The table is provided as a guide.]

Item of Expenditure	Cost (\$)	Source of Funds
Design	13	
Survey pickup for design	28	
Survey setup for construction	42	
Testing	52	
Mobilisation/Demobilisation	28	
Traffic Management for Roadworks	184	
Traffic Management for Drainage	118	
Earthworks fill costs (push up, royalty, rehab)	11	
Gravel costs	13	
Clearing	18	
Earthworks fill costs	93	
Subgrade	63	
Drainage	378	
Basecourse	483	
2 coat bitumen seal	598	
Signs and Guideposts	17	

Item of Expenditure	Cost (\$)	Source of Funds
Project Management	35	
Project Admin	11	
Contingency	130	
Total Cost	2440	

It is proposed to stage the project over 3 financial years. As advised by a Greenfields Technical Services, the total costs (as outlined above) can be aggregated and averaged out at approximately \$200,000 per kilometre. See section 2.10 for the funding sources for each stage of the project.

2.9.2. Country Local Government Grouping Funding Amount

[Specify the timing for the use of the funding.]

702365

Main Activities	2011/2012 \$	2012/2013 \$	2013/14 \$	Total '11/12' – 12-13 \$
Construct and Seal	552,365	150,000	750,000	1,452,365
Total	552,365	150,000	750,000	1,452,365

2.10. Project Timeframe and Key Milestones

[Describe the main activities, milestones and timeframe within which the project will be undertaken. This section may include a Gantt chart identifying the activities needed to be undertaken to ensure that the project objective(s) and deliverables are achieved. The table is provided as a guide.]

Main Activities / Milestone	Milestone Date	Responsibility
Construct and seal stage 1	June 2012	Shire of Chapman Valley
Construct and seal stage 2	August 2012	Shire of Chapman Valley
Construct and seal stage 3	October 2013	Shire of Chapman Valley

2.11. Risk Analysis

[Identify the risks associated with the project and include issues that may prevent the project progressing, or that may hinder the achievement of the stated project outcome(s) and deliverables. Consider and explain the risk mitigation strategies which will minimise the effects of each stated risk]

Risk	Level (low, medium, high)	Mitigation
Cost exceeding budget	Low	Quotes and tendering system will ensure value for money. Should cost of materials increase the project timeframe may have to be extended and other sources of funding secured i.e. Roads to Recovery, Regional Road Group
CLGF funding unsuccessful	Medium	Seek alternative funding. As the CLGF funding comprises 59% of the project it is not likely that the project will proceed without CLGF funding
Shire of Chapman Valley funding reduced	Low	Seek alternative funding.
Roads to Recovery funding unsuccessful	Low	Seek alternative funding.

2.11.1. Internal Risks

- Construction cost overrun by Shire of Chapman Valley works crew.
- Shire of Chapman Valley's funding contribution to the project.

2.11.2. External Risks

- Cost of materials causing cost overrun.
- Weather conditions extending timeframe to complete project.
- External grant funding applications being denied.

3. IMPLEMENTATION STRATEGY

3.1. **Communication Plan**

[Explain the communication strategy (target market, mechanisms, advertising) and how the project will be rolled out]

- The local Chapman Valley community will be advised of the planned project in the local newspaper, the Valley Vibes, E News and the local radio. "E News" is an email newsletter released monthly by the Shire of Chapman Valley.
- During the construction phase all signage will be erected in accordance with Australian Standards.
- The Shire of Chapman Valley will primarily be responsible for the project management. The Shire of Chapman Valley has awarded Greenfields Technical Services a contract for all road works design, costing and supervision of works for the next three years (from August 2011), which will include the sealing of the East Bowes Road. The supervisor will advise all contractors and works staff of project requirements and their responsibilities to be carried out in accordance with Council's Occupational Health and Safety requirements prior to works commencing. Supervision will be undertaken on a daily basis.
- All funding bodies will be acknowledged in the media releases and signs will also be erected at each end of the road.

3.2. **Procurement Strategy**

[Where relevant explain the procurement strategy including the mechanism for procurement and liaison with the Department of Regional Development and Lands]

Procurement will comply with the Shire of Chapman Valley's Procurement procedure which is attached. In summary, goods and services valued between \$30,000 and \$99,999 require 3 written quotes while those valued \$100,000 and above require a public tender. The procurement policy outlines the tender procedure including advertising, documentation and evaluation procedures. All orders exceeding \$30,000 must be authorized by the Chief Executive Officer.

3.3. **Governance**

[Explain the mechanisms that will be implemented to ensure that the project is developed, implemented and managed within Government and Department policies and procedures including mechanisms to manage risk and minimise fraud and corruption]

The project will be managed in accordance with Shire of Chapman Valley's practices which include Main Roads WA Project policies.

Progress reports on the road will be provided to Council at their monthly meetings, day to day procurement and financial control undertaken by Council's Chief Executive Officer and Accountant. Where additional funds are required for unexpected additional costs, then such matters are referred to the Council for determination.

3.4. Supporting Documents

[List any supporting documents that are attached such as Gantt Charts, research and evaluation reports, policies, procedures, media releases, articles or financial data]

- 3.4.1 Shire of Chapman Valley extract of Forward Capital Works Plan
- 3.4.2 Map of East Bowes Road
- 3.4.3 Shire of Chapman Valley's Procurement Procedures
- 3.4.4 Midwest Investment Plan extract
- 3.4.5 Shire of Chapman Valley 10 Year Future Plan 2011- 2021

4. RECOMMENDATION OF PREFERRED OPTION

[Clearly state the recommended option and the reasoning for selecting this option]

The recommended option is to seal 12.2km of East Bowes Road at a total estimated cost of \$2,440,000. The benefits of this project being completed are economic, social and safety.

The economic benefits extend to the Shire of Chapman Valley with a reduced maintenance cost of the East Bowes Road. All regular users of the road will also have economic benefits as an unsealed road increases vehicle maintenance costs and reduces resale values. A potential increase in tourism will also have an economic flow on effect to the tourism industry in the area.

The social benefit is expected to result as residents in the area are more likely to travel to the areas of population to engage in sport and social activities.

Unsealed roads become slippery in wet conditions. Areas where gravel has worn away creates traffic hazard. Safety is the most important benefit from sealing the road.

4.1. Sign-off

Signed

Completed by

Position

Date

Signed

Approved by

Position

Date

AGENDA ITEM:	10.4.6
SUBJECT:	SPONSORSHIP FOR OUTBACK BUSINESS NETWORK
PROPONENT:	REGIONAL DEVELOPMENT AUSTRALIA
SITE:	WHOLE OF SHIRE
FILE REFERENCE:	702.00
PREVIOUS REFERENCE:	N/A
DATE:	15 MARCH 2012
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

The Shire is in receipt of correspondence from Regional Development Australia which seeks financial support from the Shire of Chapman Valley to continue the delivery of providing a network service specifically for small business operating in Outback Australia.

COMMENT

Regional Development Australia is seeking the Shire's financial support of \$5,000 per annum from 1 July 2012 for the Outback Business Network program.

STAFF RECOMMENDATION/ COUNCIL DECISION:

MOVED: Cr Anthony Farrell

SECONDED: Cr David Bell

That Council decline to contribute to the Outback Business Networks program as it is not considered to be in line with existing Council policy.

CARRIED
Voting 5/0
21/03 - 13



Regional Development Australia

MIDWEST GASCOYNE

Record No CR126588

401-06

0 - MAR 2012

BY: _____

Mr Stuart Billingham
CEO
Shire of Chapman Valley
PO Box 1
NABAWA WA 6532

Dear Mr Stuart *Stuart* Billingham

SPONSORSHIP FOR OUTBACK BUSINESS NETWORK

For the past 3 years Regional Development Australia Midwest Gascoyne in partnership with Desert Knowledge Australia (DKA) has delivered the Australia wide program - Outback Business Network across the region.

The current funding arrangements are now being reviewed with national sponsorship for the next three years being sought. As part of the new business approach DKA is seeking local delivery partners to provide local sponsorship.

I am seeking your support to continue the delivery of this role in the region for the next three years, with financial support of \$5000 pa for this three year period from July 2012.

As with many remote areas in Australia, the ability to connect with people across industry, region and Outback Australia can cause many challenges. With Outback Business Network we have been able to improve and provide a successful service for small and medium sized enterprises to ensure we provide efficient communication, promote business, reduce cost and increase revenue within our five service industries.

I have put together a few significant outcomes in the region for your information:

Bush Beds

Bush Beds is about creating a regional approach to tourism and gathering all our operators under one heading. The project is based on a pilot in SA called Station Stays (www.stationstayssa.com.au). Bush Beds is going to include all accommodation providers, not just Station Stays. Bush Beds will be a strong part of trade shows such as the Perth Caravan and Camping show and Perth 4WD show. The project is primarily about giving a face to the Gascoyne Murchison Region.

Yamatji Aboriginals Contractors Association (YACA)

This association is about opportunities for Aboriginal companies across the Yamatji region to be a voice and gain business opportunities for Aboriginal entrepreneurs. It will also be easier for companies and government to conduct business by providing a direct portal to Aboriginal companies in the Mid-West region. It will be a forum for contracting companies with both opportunities and grievances. The priority is for all YACA members to connect, communicate and to form as an Association - winning business for Aboriginal people in the Midwest/Gascoyne region.

PO Box 1517 GERALDTON WA 6531 – Telephone: 08 9964 5757 – Facsimile: 08 9964 5775 – Email: admin@mwgaac.com.au
ABN 22 450 469 916

The Art of Business

We invited all artists from Outback Australia to participate in a fantastic professional development opportunity. Western Australian artist Jill Yelland delivered a cross regional Seminar series delivered by web and teleconference to existing or emerging small business operators in the Creative Industries. The 'Art of Business' program focuses on how to create and sustain a commercially viable visual arts business.

Virtual Trade food Fair

Businesses with an interest in using, promoting and selling outback and regional produce or Australian native foods attended the Virtual Trade Fair. It is a unique opportunity to experience the local produce of suppliers from across outback Australia. Each site in each region across Australia joined the Virtual Trade Fair using web-conferencing to link suppliers and customers with samples of each product at every site.

Bringing Together the Gascoyne and Mining

Crosslands Resources Ltd is the owner of the Jack Hills Iron Ore Project located in the north of the Mid-West. The OBN organised and Showcased Gascoyne businesses & capabilities to Crosslands Mining to bring together what opportunities may be available for their business.

Food Wine & Culture –Cross Regional Outback Business Networks

This was a cross regional event held in conjunction with the 'Heart of Gold' Festival in the Goldfields showcasing a diverse cross-section of predominately local produce & creative industries. This resulted in some \$10,000.00 plus in sales on the night and some great leads for participating businesses.

I am confident that the Shire of Chapman Valley understands and appreciates the need for a reliable network to support the region's growth and hereby request your consideration and your support of sponsorship. I have attached a prospectus for you to consider. You may already have an economic development budget for your local government that this program would complement.

I would be happy to discuss any questions you may have regarding the program, please feel free to call on 99645757. I look forward to your consideration and ongoing success for the Midwest Gascoyne region.

Yours sincerely,



Alan Bradley
RDAMWG EO

24/2/12

Outback Business Networks Plus Prospectus

Desert Knowledge Australia Outback Business Networks (OBN) is a unique network service specifically for small businesses operating in Outback Australia.

OBN builds the capacity of businesses through its innovative approach of connecting businesses across regions and borders. It does this by partnering with key regional partners and regionally based personnel in five states. It also utilises relevant communication technologies to link businesses, build 'clusters' of collaborating businesses and overcome the disadvantages of distance and remote locations.

OBN – great for local outback businesses

Small and medium sized enterprises (SMEs) are vital for sustainable and healthy remote economies. However, regional SMEs are disadvantaged because of distance, lack of critical mass, size of population and labour mobility.

OBN has successfully completed the initial three years of early-stage cluster development, and met its goals of strengthening the SME sector in Australia's regional and remote areas and building robust economies.

It has established a cross-border network of more than 1250 members, with proven outcomes for businesses and benefits for outback communities.

"OBN is not just another clustering initiative. It is a bold attempt to expand the base of business collaboration while focussing nationally on virtual collaboration between pockets of business activity across the Outback. This is unique."

Brian Webber,
SAIGAN Consultants, Inc., international
business clustering expert, Canada

This was made possible by investment from and partnership with the Australian and Northern Territory Governments, BHP Billiton, Telstra and Qantas, and the contributions of 28 regional partners.

Now we are seeking further investment and support to build on this success and take OBN to the next stage – **OBNPlus**.



Why get involved as a Supporting Partner?

Supporting **OBNPlus** not only contributes to a strong Outback Australia it also represents significant value:

- Direct exposure to an existing and growing network of businesses across outer regional and remote Australia
- National exposure in a high-profile program that is developing regional resilience for economies and businesses
- Engagement and development of Indigenous businesses as part of a broader business development program
- Acknowledgement of Partners' support through a range of printed and online marketing materials
- Development of business and supply options in Outback Australia to support Partner businesses.

"Sharing business experiences is important. It helps to brainstorm ideas and to think outside the square. This is where OBN helps remote area businesses."

Paul Griffin, OBN member
Red Rock Opal, Alice Springs



Building on a strong platform

A total of 1118* businesses and 133 business support agencies across nine outback regions in five states are members of OBN. Cited benefits of the cross-regional networks include a broadened customer base, access to new clients, increased market share, professional development opportunities and collaborative marketing opportunities.

During the initial three years the OBN program has mobilised nation-wide interest and participation with more than 30 partners. It has implemented a collaborative strategy for cross-border networks with proven outcomes for SMEs, scalability of concept and benefits for outback communities.

Member businesses achieve:

- Broadened customer base
- Access to new clients
- Increased market share
- Access to new knowledge and technology
- Professional development opportunities
- Collaborative marketing opportunities
- Innovative approaches to business.

"We have a number of networks here in the region. What we didn't have was a network that expanded across Australia. From a business point of view we don't have anything else like DKA OBN."

Hugh Gallagher, OBN partner
Kalgoorlie-Boulder Chamber of Commerce

* as of 22 December 2011

Outback Business Networks Plus

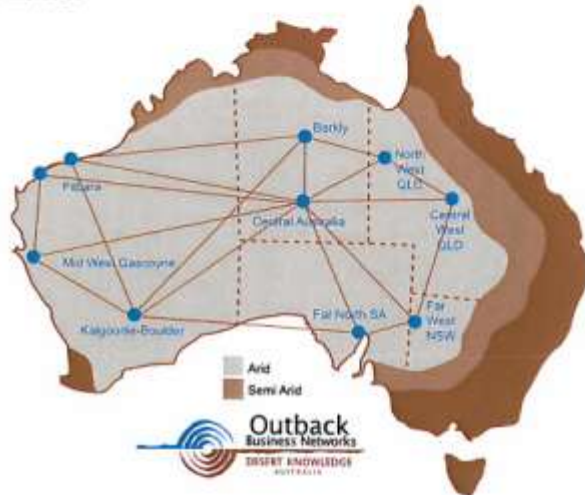
OBNPlus is a six-year program, divided into two three-year phases. It will see OBN moving beyond the steep learning curve of the establishment stage to realise the huge potential for growth and improvement in desert Australia.

OBNPlus will feature:

- Consolidation then growth of a clearly defined set of Outback Business Networks services provided by Desert Knowledge Australia directly to SME members and regional partners
- A regional interaction process that is flexible and responds to regional realities through locally developed plans and resource capacity.

OBNPlus core services to SME members will include:

- Industry-level meetings, to be facilitated across borders, that will provide industry updates and information sharing and then identify SME-generated ideas for collaboration
- Initial research and project development for key collaboration projects
- A clearly defined process that co-develops the projects, based upon SME participation and resource contribution
- Collaborative regional, national and international marketing and promotion through website database and related activities
- The organisation of an annual Business Champions Forum that will share local **OBNPlus** success stories and lessons as well as inform the further development of **OBNPlus**
- An accurate membership database linked to the Desert Knowledge Commons web resources
- Regular membership communication and involvement that assists in the development of services.



OBNPlus core services to regional partners will include:

- Provision of regional face-to-face cluster development workshops for local OBN members
- Training for **OBNPlus** staff in each region and through six-monthly OBN training conferences
- Connection to national partner services and collaborative projects
- Access to **OBNPlus** as well as other collaborative networks facilitated by Desert Knowledge Australia
- Access to appropriate elements of the Desert Knowledge Commons web resources.

The regional interaction process will:

- Allow a network of regional partners to develop locally driven proposals for interaction with **OBNPlus** services
- Provide an Expression of Interest process that enables clarity about: the use of **OBNPlus** generated partner funding, local fundraising partnerships and activities, regional governance with respect to associated staff, and agreed target activities and anticipated outcomes
- Provide a model for regional partnerships development.



An international perspective

According to Brian Webber, an international clustering expert from SAICAN Consultants Inc based in Canada, the unique characteristic of OBN is the concurrent development of linkages within and across regions and the implementation of tools and processes to make them work.

"No other identified network initiative has tackled these two concurrently. The virtual clusters and the dynamic linkages within OBN could set the standard for economic growth initiatives in sparsely populated and geographically challenged localities."

A range of Supporting Partner opportunities exists

OBNPlus will not only benefit outback businesses, communities and innovate new economic opportunities, it offers a unique value proposition to supporting partners. It offers systemic long-term impact, access and exposure to businesses and communities across the outback, brand recognition and positioning. It also includes the demonstration of support for a longer-term intercultural strategy that aims to bring Aboriginal and other Australians together for shared purpose.

"I'm an inaugural member of the DKAOBN Mining Services Network. We've expanded our market out from here to just about every state in Australia..."

I'd encourage all of you guys in private enterprise to get on board and be active in it – it will help your business, lifts your profile up and gets things moving outside your comfort zone. Get on board and go with it."

John Joseland, OBN member
TransAlign ISM & Fluid Power, NT



For more information contact Mike Crowe on:
M: 0411 114 266 T: 08 8959 6014
E: mike.crowe@desertknowledge.com.au

www.desertknowledge.com.au

13.0 Elected Members

13.1.1. Agroforestry Local Planning Policy

COUNCIL DECISION:

MOVED: Cr Peter Batten

SECONDED: Cr Anthony Farrell

Shire staff to review the Agroforestry Local Planning Policy with regards to the issues of gravel access and productive land and return this item to the 18 April 2012 Ordinary Council meeting.

CARRIED

Voting 5/0

Minute Reference 21/03

13.1.2 Cr Peter Humphrey - Heritage Municipal Inventory

Cr Humphrey queried 9.4.2 Heritage Municipal Inventory as per Status Report. Mr Lancaster advised that this action has been placed on hold whilst resources have been dedicated to the Shire of Northampton. Mr Lancaster advised that a Committee meeting will be called within coming months.

13.1.3 Cr Peter Batten - Grid Barriers

Cr Batten advised that there are concerns regarding the Barrier fence grid filling up. Cr Batten requested that a letter of request be forwarded to Patience Bulk Haulage to ensure grid maintenance be regularly undertaken.

MOVED: Cr Peter Batten

SECONDED: Cr David Bell

Council to draft a request to the Department of Agriculture seeking a Letter of Support.

CARRIED

Voting 5/0

Minute Reference 21/03 –

13.1.4 Cr Peter Humphrey - Richards Road

Cr Humphrey queried the matter of the Degregation of the Paddocks and associated concerns upon Richards Road. Mr Billingham advised that Mr Lancaster and himself will investigate and address the issues raised. Mr Billingham requested liaison with Cr Humphrey throughout investigations.

13.2 Officers

13.2.1. Manager of Planning – Public Concerns – Application for Extractive Industry

Mr Lancaster advised that contact may be received from Ms Patricia Meredith regarding an Application for an Extractive Industry (Gravel & Sand) on Urch Road.

13.2.2. Chief Executive Officer – Audit Committee

Mr Billingham requested that consideration be given to the determination of an Audit Committee meeting date.

13.2.3 Chief Executive Officer – Local Government Managers Australia Congress

Local Government Managers Australia Congress being held in Perth 2012. Mr Billingham may attend on behalf of the Shire of Chapman Valley.

13.3.4 Chief Executive Officer – Local Government Week 2012

Discussion took place regarding Local Government Week 2012.

13.3.5 Chief Executive Officer – Fig Tree Crossing

Summary of Income related to Fig Tree Crossing requested. Cr Collingwood advised that a new sign is to be erected, following the disappearance of the previous one.

14.0 CLOSURE

The Chairman thanked all elected members and staff for their attendance and welcomed Ms Stainton-Owen to the Shire of Chapman Valley. The meeting was declared closed at 02.22pm.