



Shire of
Chapman Valley
Love the Rural Life

UNCONFIRMED MINUTES

JULY 2012

SPECIAL COUNCIL MEETING

Notice is hereby given that a Special Meeting
of Council will be held on 30th July 2012
at the Council Chambers, Nabawa, commencing at 10.00am

Stuart Billingham
CHIEF EXECUTIVE OFFICER

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on

WRITTEN CONFIRMATION

of the outcome of the application or request of the decision made by the Shire of Chapman Valley.


Stuart Billingham
CHIEF EXECUTIVE OFFICER

Disclaimer (To be provided to Visitors Present)

Order of Business:

1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Chairman, Cr Collingwood welcomed Elected Members and Staff and declared the meeting open at 10.10am.

2.0 LOYAL TOAST

The Presiding member proposed a loyal toast to her Majesty the Queen.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 Councillors

Member	Ward
Cr John Collingwood - President	North East Ward
Cr Peter Batten - Deputy President	North East Ward
Cr Anthony Farrell	North East Ward
Cr Trevor Royce	North East Ward
Cr Pauline Forrester	North East Ward
Cr Peter Humphrey	South West Ward

Staff

Officer	Position	Time In/ Time Out
Mr Stuart Billingham	Chief Executive Officer	
Mrs Karen McKay	Executive Assistant (minute taker)	
Mr Anthony Abbott	Project/Building Surveyor	
Mr Ken Barndon	Works Supervisor	
Mrs Debbie Barndon	Finance Manager – via Teleconference	10.12am
Ms Nicole Siemon	Natural Resource Manager	12.43pm/12.53pm

3.2 Apologies

Cr David Bell

4.0 PUBLIC QUESTION TIME

4.1 Questions On Notice

Nil

4.2 Questions Without Notice

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 DRAFT BUDGET – 2012/2013

8.1.1 2012/2013 Draft Budget Consideration

9.0 CLOSURE OF MEETING

Mrs McKay left Chambers at 11.45am

Mrs McKay re-entered Chambers at 11.47am

Meeting adjourned at 12.00pm

Meeting recommenced at 12.32pm

Mr Barndon entered Chambers 12.35pm

Ms Siemon entered Chambers at 12.43pm

Ms Siemon left Chambers at 12.53pm

Mr Abbott left Chambers at 3.14pm

Mr Abbott re-entered Chambers at 3.16pm

8.1 Draft Budget July 2012

AGENDA ITEMS

- 8.1.1** 2012/2013 Draft Budget Consideration

AGENDA ITEM:	8.1.1
SUBJECT:	DRAFT 2012/2013 BUDGET
PROPONENT:	CHIEF EXECUTIVE OFFICER
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	306.12
PREVIOUS REFERENCE:	N/A
DATE:	26 JULY 2012
AUTHOR:	STUART BILLINGHAM

DISCLOSURE OF INTEREST

Nil

REPORT PURPOSE

To present Council with the Draft 2012/2013 Annual Budget for Council consideration and priority setting to achieve a balanced budget .

BACKGROUND

In preparation for the 2012/2013 Annual Budget the following matters have been taken into account in the preparation of the draft budget document.

Shire of Chapman Valley Plan for the Future

The Shire of Chapman Valley Plan for the Future document has been utilised as a Budget working document with projects for 2012/13 included in the Draft Budget Estimates.

Shire of Chapman Valley Five (5) Year Building Program.

Council's Building Committee has completed an inspection of the Shires Buildings. Council's 5 Year building Program has been fed into the Draft Budget.

Shire of Chapman Valley 2012/2013 Schedule of Fees and Charges

Draft 2012/13 Schedule of Fees and Charges was presented to Council on 20 June 2012 figures incorporated into Draft Budget document.

The proposed change to fees and charges for Fig Tree and Coronation Beach, are to be raised by the CEO for further discussion.

Shire of Chapman Valley - 10 Year Plant Replacement Program: Total Net \$614,000

Total Plant Capital Purchases	\$614,000
Total Plant Trade in	<u>\$178,000</u>
Net Changeover	<u>\$614,000</u>

Please refer to 10 Year Plant Replacement Program for further details.

Shire of Chapman Valley Cultural Plan

The Shire of Chapman Valley Cultural Plan has been considered in preparation of the 2012 2013 draft budget figures.

Shire of Chapman Valley - 2012 /2013 Roadwork's Program Budget: Total \$1,249,338

Councils Works Committees undertook a Roads Inspection on 16 March 2012.

Councils Priorities have been fed into the Draft Budget Road Works Program.

- East Bowes Road project dominating the program.

Stage 1 \$1,050,000 funded (R4R Regional \$802,365, R4R Local \$247,635 Municipal Funds \$0)
Stage 2 \$800,000 funded (R4R Regional \$150,000, R4R Local \$49,901, Roads to Recovery \$300,000, transfer from Road Reserve 100,000, Municipal Funds \$200,099)

- Nolba Road Intersection Carry over 2011/12 \$152,130
- Dartmoor Road Gravel Resheet \$281,000
- State Black Spot Nabawa Yetna Road \$176,500 full contract \$176,500

Shire of Chapman Valley Loans Schedule

The 2012/13 Schedule of Loan repayments is listed below:

Particulars	Notes	Rates of Interest	New Loans	Principal 01/07/2012	Interest Repayments		Principal Repayments		Principal Outstanding		Year of Expiry
		%			12/13	12/13	12/13	12/13	12/13	12/13	
					Budget	Actual	Budget	Actual	Budget	Actual	
					\$		\$	\$			
Governance											
Loan 87 - Building Extension		5.58		14,572	512		14,572		0		2012/13
Recreation and Culture											
Loan 89 - U/grade Community Centre & Stadium		5.99		68,704	4,037		6,167		62,537		2020/21
Community Amenities											
Loan 94 - Bulla Study		5.87		63,432	3,493		19,933		43,499		2014/15
Transport											
Loan 92 - Plant		5.45		106,789	5,384		41,001		65,788		2013/14
Transport											
Loan 93 - Plant		5.36		214,680	10,805		67,810		146,870		2014/15
Transport											
Loan 95 - Plant		5.46		82,118	4,069		18,884		63,234		2015/16
				550,296	28,298		168,367	0	381,929	0	

Loan Principal budgeted to reduce by \$168,367 in 2012/2013

No New Loans are proposed to be raised in 2012/2013 financial year.

Shire of Chapman Valley Community Grants

Subject to budget constraints the application for funding towards the Electronic Scoreboard Nabawa Oval for \$21,060 has been listed on the draft budget for consideration.

COMMENT

The Draft version of the Shire of Chapman Valley 2012/2013 Budget Accounting Schedules is presented as a bound document submitted as a separate attachment.

Council Officers are seeking Council input on priorities to reduce the budgeted deficit by approximately 1.5 million dollars to near a balanced budget figure. NB: 2011/2012 End of year Journal adjustments is still to affect the 2011/2012 Carried forward surplus figure.

STATUTORY ENVIRONMENT

Council's 2012/2013 Budget documents contain a number of items that require adoption by Council under the Local Government Act 1995. Those are in accordance with:

- Differential rating has been adopted by Council in the past for Unimproved Values based on the land use e.g. UV Oakajee. Council has advertised the proposed differential rates, as required by Section 6.36 of the Local Government Act 1995, and as at the close of business 5.00pm 11 June 2012, no submissions have been received;

- Section 6.33(3) of the Local Government Act 1995 requires that the Minister for Local Government's approval be sought for the imposing of differential rates which are more than twice the lowest differential general rate;(i.e. Oakajee UV)
- Section 6.45 of the Local Government Act a 5.5% interest charge be levied on rates instalments, Deferred Pensioners Rates' excluded;
- Section 6.51 of the Local Government Act an 11% interest charge be levied on all overdue rates outstanding, Deferred Pensioners' Rates excluded;
- Section 6.45 of the Local Government Act an administration charge of \$5 be levied for the second and each of the subsequent rates instalments;
- Section 6.32 (1) of the Local Government Act 1995 the Schedule of Fees and Charges as detailed in the budget document;
- Section 64 (2) of the Local Government (Financial Management) Regulations 1996 that the due date for instalments be set as set out below in the recommendations:

2 Options of two and four instalments be offered.
- Section 6.19 of the Local Government Act 1995 requires a local government to give local public notice of any fees or charges it wishes to impose after adoption of the annual budget.

POLICY IMPLICATIONS

Shire of Chapman Valley – Forward Capital Works Plan.
 Shire of Chapman Valley – Plant Replacement Program.
 Shire of Chapman Valley – Plan for the Future.
 Shire of Chapman Valley - Cultural Plan.
 Shire of Chapman Valley Road Asset Management Plan (RAMP).

FINANCIAL IMPLICATIONS

Yes : 2012 2013 Annual Budget.

STRATEGIC IMPLICATIONS

Shire of Chapman Valley - Long Term Financial Planning

VOTING REQUIRMENTS

Simple Majority.

STAFF RECOMMENDATIONS

1. That the 2012/2013 Draft budget be amended as per the Council set priorities and discussion points to reduce the budget shortfall.
2. That Council Officers continue to refine the 2012/2013 Draft budget to achieve a balanced Budget, to be represented to Special Council Meeting for consideration in the second week of August 2012.

COUNCIL RESOLUTION

MOVED: CR FORRESTER

SECONDED: CR HUMPHREY

1. That the 2012/2013 Draft budget be amended as per the Council set priorities and discussion points to reduce the budget shortfall.
2. That Council Officers continue to refine the 2012/2013 Draft budget to achieve a balanced Budget, to be represented to Council Meeting for consideration on 15 August 2012.

CARRIED

Voting:

Minute Reference 07/12-6

9.0 CLOSURE

The Chairman thanked all elected members and staff for their attendance. The meeting was declared closed at 3.23pm.