

CORPORATE BUSINESS PLAN

Shire of Chapman Valley Corporate Business Plan & Progress Report - Council Endorsed February 2018 (Minute Reference 02/18-5)								
Our Vision: "We are a thriving community, making the most of our coastline, ranges and rural settings to support us to grow and prosper."								
Strategic Community Plan (SCP)				Corporate Business Plan Actions Timeline				
SCP Ref	SCP Objectives	SCP Strategy	SCP Actions	Completed/Status	Short-Term June 2019	Medium-Term June 2021	Long-Term 2021 and beyond	No Timeline (Ongoing)
1 Community and Lifestyle								
1.1	Nurture the sense of community	Development of plans relevant to population needs	Review existing plans and develop new plans as required	Completed. BHP Master Plan endorsed by Council.	CDO to review all existing community plans, strategies, policies, procedures, etc., to determine gaps.			
		Determine a whole of Shire community integration approach	Advocate a sense of community when opportunity arises.					Continue to promote a sense of community at every opportunity.
1.2	Strengthen our advocacy role and regional partnerships to support the provision of local services and facilities	Maintain close relationships with neighbouring shires and regional bodies	Participate in and advocate for regional resource sharing and cross-boundary cooperation.	Negotiations have been undertaken & affected community members encouraged to participate in lobbying MRWA, MWDC & local parliamentarians on this matter.	Promote the most appropriate and beneficial Dongara to Northampton Transport Corridor for social, economical, cultural & heritage benefit of the Shire, regional, State & Nation.	Consider regional resource sharing opportunities when undertaking a Service Delivery Review.		Continue to explore and participate in regional resource sharing where this is of benefit to the Shire & community
		Be present in conversations and gatherings related to the provision of essential and desired services for Chapman Valley residents and visitors	Participate in and advocate for regional resource sharing and cross-boundary cooperation.	Regional approach successful with High Speed Fixed Wireless Project (i.e. Shires of CV & NR).				
1.3	Maintain and enhance safety and security for the community	Review safe roads and infrastructure	Continue annual review of Road Hierarchy, Road Works Program, Plant Replacement Program	Full Policy Review undertaken along with specific annual review of Road Hierarchy Procedure.				Annual Review of RW Program, Road Hierarchy & Plant Replacement Program
		Enhance community and property security	Encourage improved communications and security across the Shire	Federal Government grant received. CCTV to be installed by 30th June 2019.	Investigate funding opportunities and Shire budget for installation of CCTV systems.			Encourage State Government to police ORV use on land under State control.
2 Economic Development and Business Attraction								
2.1	Build population and business activity through targeted strategies	Support business development	Ensure Planning is in place to encourage business development	Completed. Community and Council representatives have meet with Staff to develop strategies and recommendations for Council consideration on future use of Yuna Hall.	Investigate usage opportunities for Yuna Memorial Hall for Council consideration.	Review planning, policies, procedures, strategies etc. to ensure development is encouraged throughout the Shire.	Council to consider the possible establishment of an Economic Strategy with recommendations for business incentives.	
2.2	Provide support for business development and local employment	Research mixed land use opportunities	Investigate possible planning improvements					
		Consider business start-up incentives	Investigate possible planning improvements					
2.3	Welcome local tourism and participation in regional strategy	Encourage digital network development in the Valley	Continue advocating for improvements to existing infrastructure and introduction of new infrastructure for digital communications	Application by Logic IT (Shire of CV's preferred ISP/Carrier) with State Government was successful. Internet Service now being established.	Continue to develop High Speed Fixed Wireless Internet Service or alternative technologies to improve business retention and growth to as much of the Shire as possible.			
		Research and develop local tourism plan	Encourage Tourism Operators to establish an Alliance for them to develop and implement a Local Tourism Plan. This must be industry driven, not Shire driven.	Survey compiled and distributed by CDO & Shire Tourist Working Group seeking feedback & data to assist with report & recommendations presented to Council for consideration.	CDO to make contact with Tourism Operators within Shire to bring them together for opportunity to network, explore options to support each other and determine where shire fits in a support role. The preferred model is for the Shire to assist and support tourism in CV and for tourism to be driven by businesses not the Shire.			
2.4	Ensure town planning complements economic development activities	Explore support needed by local tourism industries	Encourage Tourism Operators to establish an Alliance for them to develop and implement a Local Tourism Plan. This must be industry driven, not Shire driven.	As Above	If Tourism Operators are interested in establishing an Alliance the CDO to work with this Group to develop a Local Tourism Plan.			
		Town Planning Review/Initiatives	Ensure Planning is in place to encourage economic development activities			Review planning, policies, procedures, strategies etc. to ensure development is encouraged throughout the Shire.		
3 Environmental Protection and Sustainability								
3.1	Preserve the Natural Environment and address environmental risks as they arise.	Manage the impact of waste, water, weed and vermin control on the environment	Investigate option of manning Nabawa Transfer Station.	Items placed in 18/19 Budget for periodical manning of Nabawa. Manned contracted to opened/close Nabawa Site.	Investigate the cost benefits and logistics of manning the Nabawa Transfer Station. This could form part of the Service Delivery Review project or done in isolation.			
			Investigate option of improving monitoring of Nabawa Transfer Station (e.g. cameras)	Ranger undertaking random inspections of site.	Identify key hotspot locations within the Shire and investigate funding opportunities and Shire budget for installation of CCTV systems.			
			Continue to review resource allocation to control declared weeds on Shire owned/controlled land.	Service Delivery Review funds allocated in 18/19 Budget. However, was removed from Budget at February 2019 OCM Budget Review.	Consider regional resource sharing opportunities when undertaking a Service Delivery Review.			
		Monitor and manage water supply and quality	Advocate with Water Corporation to continue to manage and monitor water supply and quality	Item placed in 18/19 Adopted Budget for BHP bore water supply. Grants received for \$28,000 (BBF). Item removed from 18/19 Adopted Budget for Cemetery water supply. Reconsidered in Draft 19/20 Budget.	Budget consideration for installation of water to Cemetery			Ongoing dialogue with Water Corporation
		Install rainwater tanks on new and existing buildings	Encourage landowners to install rainwater tanks on new and existing buildings. Shire to lead by example by installing rainwater tanks in their buildings.					Encourage landowners to install rainwater tanks. Perhaps by a leaflet included with Building Permit returns.
3.2	Maintain the rural identity of the Shire	Develop the western peri-urban environment in context to our rural lifestyle	Ensure Planning is in place to encourage peri-urban development activities.					
		Ensure recreational, tourism activities on lifestyle blocks have minimal impact on sustainable farming	Ensure Planning is in place to encourage tourism activities or lifestyle blocks are developed, whilst recognising WAPC State Planning Policies and State direction on protecting prime agricultural land.					Review planning, policies, procedures, strategies etc., to ensure development is encouraged throughout the Shire.

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4 Physical and Digital Infrastructure								
4.1	Develop, manage and maintain built infrastructure	Asset Management Plan	Review Asset Management Plan regularly and maintain integration with other Strategic Plans within the Shire	Item removed from 18/19 Adopted Budget for Yuna Playground Half Court Item to be revisited in future Draft Budgets Completed. Rockwell Bore upgrade works undertaken in 18/19. Item removed from 18/19 Draft Budget.	BS/PO to investigate new half court at Yuna Playground for budget consideration. BS/PO to investigate upgrade to Rockwell Bore pump for budget consideration. BS/PO to investigate upgrade to Coronation Beach Playground for budget consideration.		Full Review of Strategic Community Plan	Review Integrated Plans as required to ensure they are relevant and compliant.
		Development Projects	Review Strategic Community Plan to identify possible development projects					Review Integrated Plans as required to ensure they are relevant and compliant.
4.2	Manage and maintain roads, drainage and other essential infrastructure	Capital Road Works Programs Plant Replacement Programs	Review Road Hierarchy and Ten Year Road Works Program Review Plant Replacement Program	Item placed in 18/19 Budget.	MWS to investigate alterations to Traffic Calming infrastructure along Eliza Shaw Drive to improve safety for budget consideration.			Annual Review of RW Program, Road Hierarchy & Plant Replacement Program
4.3	Aspire to robust communication and digital infrastructure in the Shire	Engage with infrastructure and service providers Lobby and advocate for the best possible services and solutions	Continue advocating for improvements to existing infrastructure and introduction of new infrastructure for digital communications	Service Delivery Review funds allocated in 18/19 Budget. This project was removed from Budget at February 2019 OCM Budget Review.	Consider efficiency improvements as part of a Service Delivery Review			
5 Governance and Accountability								
5.1	Ensure governance and administration systems, policies and processes are current and relevant	Review policy categories and set ongoing accountability for review processes	Review current Council and Management policies and formalise update process and timelines	Completed. Full Review completed in July 2018.	Complete current review of Council Policies and Procedures to ensure compliance and relevance.			
5.2	Be accountable and transparent in managing resources	Asset Management Long Term Financial Plan Workforce Planning	Review Asset Management Plan regularly and maintain integration with other Strategic Plans within the Shire Review Long Term Financial Plan regularly and maintain integration with other Strategic Plans within the Shire Review Workforce Plan regularly and maintain integration with other Strategic Plans within the Shire	Completed. Master Plan endorsed by Council. BHP Master Plan endorsed by Council. Plan items to be considered in future budgets.	Establish a Master Plan for the CV Showgrounds Reserve & commence implementation of items in the Plan. Continue implementation of Bill Hemsley Park Concept Plan	Continue implementation of CV Showgrounds Master Plan Continue implementation of Bill Hemsley Park Concept Plan	Continue implementation of CV Showgrounds Master Plan Establish CEO's Residence in Western Regions of Shire	Review Integrated Plans as required to ensure they are relevant and compliant.
		Effectively Engage and communicate with the community	- Annual Report - Website - Community Hub - Facebook	Completed. Community Communication Procedure endorsed at May 2019 OCM.	CDO to establish a Draft SoCV Communication Procedure for Council consideration.			Continued improvement of communication mediums between Council and the community
5.3	Make informed decisions within resources and areas of responsibility	Council and Shire process formally incorporate integrated plans as references for decision making Regular and relevant briefings to Elected Members	Reference Strategic Community Plan, Corporate Business Plan, Asset Management Plan, Long Term Financial Plan and Workforce Plan regularly as part of decision making process Continue with Staff Information Reports and Concept Forum Sessions with Council	Completed. Desktop copies not practicable. Reverted to providing CBP with Status comments in the monthly Staff Report for Council information. Completed & Ongoing. Monthly Staff Information Reports provide Elected members with updated information on various internal and external matters.	Provide a copy of CBP at each Councillors Chamber desk for ongoing reference. List for discussion with Councillors & Senior Staff options for to improve communication.		Full Review of Strategic Community Plan	Ongoing reference to IPR as part of decision making process. Ongoing process of Councillor Briefing with improvements introduces as required.
5.4	Ensure robust process for economic and infrastructure development	Town Planning Review/Initiatives	Ensure Planning is in place to encourage economic development activities			Review planning, policies, procedures, strategies etc., to ensure development is encouraged throughout the Shire.		

Note: Resource requirements for this Corporate Business Plan are incorporated in the Shire's Long Term Financial Plan which can be accessed through this link [LTFP](#)