



SHIRE OF  
**Chapman Valley**  
*love the rural life!*

# **CONFIRMED MINUTES**

**ANNUAL GENERAL MEETING OF ELECTORS  
THURSDAY 1<sup>st</sup> FEBRUARY 2018  
COUNCIL CHAMBERS NABAWA  
6.00PM**

# DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on

## WRITTEN CONFIRMATION

Of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

A handwritten signature in black ink, appearing to read "M. Battilana", is written over a large, stylized, circular scribble.

Maurice Battilana  
**CHIEF EXECUTIVE OFFICER**

# CONFIRMED MINUTES

## FOR ANNUAL GENERAL MEETING OF ELECTORS TO BE HELD IN THE COUNCIL CHAMBERS NABAWA ON THURSDAY 1 FEBRUARY 2018 AT 6.00PM

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### Order of Business:

#### 1.0 Declaration of Opening / Announcements of Visitors

The President, Cr Farrell, welcomed Elected Members, Staff and Visitors and declared the meeting open at 6.00pm

#### 2.0 Record of Attendance

##### 2.1 Present

a. Councillors

Member
Cr Anthony Farrell (President)
Cr Kirrilee Warr (Deputy President)
Cr Nicole Batten
Cr Pauline Forrester
Cr Ian Maluish
Cr Darrell Forth

b. Staff

Officer	Position
Maurice Battilana	Chief Executive Officer
Simon Lancaster	Deputy Chief Executive Officer
Karen McKay	Executive Services Administrator (Minute Taker)
Dianne Raymond	Manager of Finance & Corporate Services

c. Visitors

Name	Name
John Collingwood	Sue Collingwood
Tony Webb	Charmaine Webb

## 2.2 Apologies

Name	
Cr Peter Humphrey	
Cr Trevor Royce	

## 3.0 Confirmation of Minutes of previous Annual Electors Meeting held on 2 February 2017

### RECOMMENDATION:

**MOVED: CR FORRESTER**

**SECONDED: CR MALUISH**

That the minutes of the Annual General Meeting of Electors held on Thursday 2 February 2017 be confirmed as a true and accurate record.

**CARRIED**  
**Voting 10/0**  
**Minute Reference AEM 02/18-1**

## 4.0 Public Question Time

### 4.1 Response to previous public questions taken on notice

Nil

### 4.2 Public question time

Nil

## 5.0 Disclosure of Interest

Nil

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

### Section 5.60A:

*"a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."*

### Section 5.60B:

*"a person has a **proximity interest** in a matter if the matter concerns –*

*(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or*

*(b) a proposed change to the zoning or use of land that adjoins the person's land; or*

*(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."*

Regulation 34C (Impartiality):

*"interest means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."*

## **6.0 Receiving of Annual Report 2016/2017 (Incorporates)**

- 2016/2017 Annual Financial Statements
- 2016/2017 Audit Report
- Presidents Report
- Chief Executive Officers Report

### **RECOMMENDATION:**

**MOVED: CR BATTEN**

**SECONDED: CR FORRESTER**

That the 2016/2017 Annual Report including Annual Financial Statements, Audit Report, Presidents Report and Chief Executive Officer Report be received.

**CARRIED**  
**Voting 10/0**  
**Minute Reference AEM 02/18 - 2**

## **7.0 General Business**

Mrs Collingwood thanked Councillors for their representation, and CEO and staff for their professionalism throughout the year.

## **8.0 Closure**

The Presiding Member thanked members, ratepayers, visitors and staff for attending and declared the electors meeting closed at 6.04pm



Shire of  
**Chapman Valley**  
*Love the Rural Life*

# **UNCONFIRMED MINUTES**

**ANNUAL GENERAL MEETING OF ELECTORS  
THURSDAY 2<sup>ND</sup> FEBRUARY 2017  
COUNCIL CHAMBERS NABAWA  
6.00PM**

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The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on

### **WRITTEN CONFIRMATION**

Of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

A handwritten signature in black ink, appearing to read 'M. Battilana', written in a cursive style.

Maurice Battilana  
**CHIEF EXECUTIVE OFFICER**

# UNCONFIRMED MINUTES

FOR ANNUAL GENERAL MEETING OF ELECTORS TO BE HELD IN THE  
COUNCIL CHAMBERS NABAWA ON THURSDAY  
2 FEBRUARY 2017 AT 6.00PM

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## Order of Business:

### 1.0 Declaration of Opening / Announcements of Visitors

The Chairman, Cr Farrell declared the meeting open at 6.00pm.

### 2.0 Record of Attendance

#### 2.1 Present

##### a. Councillors

Member	Ward
Cr Anthony Farrell (Deputy President)	North East Ward
Cr Pauline Forrester	North East Ward
Cr Veronica Wood	South West Ward
Cr Ian Maluish	South West Ward

##### b. Staff

Officer	Position
Maurice Battilana	Chief Executive Officer
Simon Lancaster	Deputy Chief Executive Officer
Karen McKay	Executive Services Administrator (Minute Taker)
Dianne Raymond	Manager of Finance & Corporate Services

##### c. Visitors

Name	Name
Teniele Morgan	Linda Dymond
Lisa Cole	Darren Cole

#### 2.2 Apologies

Name	
Cr John Collingwood	Mrs Sue Collingwood
Cr Trevor Royce	Cr Kirrilee Warr
Cr Peter Humphrey	Linda Maluish
Tom & Tana Davies	



### 3.0 Confirmation of Minutes of previous Annual Electors Meeting held on 2 February 2016

#### RECOMMENDATION:

**MOVED: CR FORRESTER**

**SECONDED: CR WOOD**

That the minutes of the Annual General Meeting of Electors held on Tuesday 2 February 2016 be confirmed as a true and accurate record.

**CARRIED**  
**Voting 8/0**  
**Minute Reference 02/17-1**

### 4.0 Public Question Time

#### 4.1 Response to previous public questions taken on notice

Nil

#### 4.2 Public question time

Mrs Cole questioned whether the Bill Hemsley Park building contract had been signed. Mr Lancaster responded that the contract had been and signed and returned to AK Homes.

Mrs Cole also asked what the possible start date might be. Mr Lancaster responded that possibly beginning April and completed by November 2017. However; it must be understood these dates could vary.

### 5.0 DISCLOSURE OF INTEREST

Nil

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

#### Section 5.60A:

"a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

#### Section 5.60B:

"a person has a **proximity interest** in a matter if the matter concerns –  
(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or  
(b) a proposed change to the zoning or use of land that adjoins the person's land; or  
(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

#### Regulation 34C (Impartiality):

"**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

## **6.0 Receiving of Annual Report 2015/2016 (Incorporates)**

- 2015/2016 Annual Financial Statements
- 2015/2016 Audit Report
- Presidents Report
- Chief Executive Officers Report

### **RECOMMENDATION:**

**MOVED: CR WOOD**

**SECONDED: MRS DYMOND**

That the 2015/2016 Annual Report including Annual Financial Statements, Audit Report, Presidents Report and Chief Executive Officer Report be received.

**CARRIED**  
**Voting 8/0**

**Minute Reference AEM 02/17 - 2**

## **7.0 GENERAL BUSINESS**

Nil

## **8.0 CLOSURE**

The Presiding Member thanked members, ratepayers, visitors and staff for attending and declared the electors meeting closed 6.08pm.