



Shire of
Chapman Valley
Love the Rural Life

CONFIRMED MINUTES

5 July 2013

SPECIAL COUNCIL MEETING

**Notice is hereby given that a Special Meeting
of Council will be held on Friday 5 July 2013
at the Council Chambers, Nabawa, commencing at 9.30am**

Stuart Billingham
CHIEF EXECUTIVE OFFICER

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on

WRITTEN CONFIRMATION

Of the outcome of the application or request of the decision made by the Shire of Chapman Valley.


Stuart Billingham
CHIEF EXECUTIVE OFFICER

**SHIRE OF CHAPMAN VALLEY
CONFIRMED MINUTES OF SPECIAL MEETING OF COUNCIL TO BE HELD IN THE COUNCIL
CHAMBERS, NABAWA 9.30AM FRIDAY 5 JULY 2013**

Order of Business:

1.0 DECLARATION OF OPENING

The Chairman, Cr Collingwood welcomed Elected Members and Staff and declared the meeting open at 9.30am.

2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present

a. Councillors

Member	Ward
Cr John Collingwood - President	North East Ward
Cr Beverly Davidson	North East Ward
Cr David Bell	South West Ward
Cr Peter Humphrey	South West Ward
Cr Trevor Royce	North East Ward
Cr Anthony Farrell	North East Ward

b. Staff

Officer	Position
Mr Stuart Billingham	Chief Executive Officer
Mrs Karen McKay	Executive Assistant (Minute Taker)

c. Visitors

Name	

Apologies

Councillor	Ward
Cr Pauline Forrester	North East Ward
Cr Peter Batten	North East Ward

3.0 DISCLOSURE OF INTEREST

Nil

4.0 REPORTS OF COMMITTEE & OFFICERS

4.1 Chief Executive Officer

4.1.1 Interview of CEO – **CONFIDENTIAL ITEM**

4.1 Chief Executive Officer

July 2013

AGENDA ITEMS

- 4.1.1 Interview of CEO – **CONFIDENTIAL ITEM**

CONFIDENTIAL ITEM

AGENDA ITEM:	4.1.1
SUBJECT:	INTERVIEW OF CHIEF EXECUTIVE OFFICER
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	WHOLE OF SHIRE
FILE REFERENCE:	WB01 – EMPLOYMENT FILE
PREVIOUS REFERENCE:	N/A
DATE:	5 JULY 2013
AUTHOR:	STUART BILLINGHAM

COMMENT

In accordance with the Local Government Act 1995 Section 5.23(2)(b) it is appropriate for Council to resolve, by procedural motion, to “Meet Behind Closed Doors” as this Agenda Item should be considered as being a matter affecting the personal affairs of any person.

It is a requirement of the Freedom of Information Act, 1992, that all this information is returned to the Chief Executive Officer at the completion of this item for appropriate filing to maintain confidentiality.

Once all negotiations have been completed this will be considered an “exempt document” in accordance with Schedule 1 of the Freedom of Information Act, 1992, denying public access.

STAFF RECOMMENDATION

THAT Council resolve to “Meet Behind Closed Doors” to discuss Agenda Item 4.1.1 as it is considered a matter affecting the personal affairs of any person.

THAT the Meeting automatically reopened once discussion and voting on the item is complete.

COUNCIL RESOLUTION

MOVED: CR DAVIDSON

SECONDED: CR FARRELL

THAT Council resolve to “Meet Behind Closed Doors” to discuss Agenda Item 4.1.1 as it is considered a matter affecting the personal affairs of any person.

THAT the Meeting automatically reopened once discussion and voting on the item is complete.

**Voting 6/0
CARRIED**

Mr Billingham and Mrs McKay left Chambers at 9.35am

Mr Billingham and Mrs McKay re-entered Chambers at 11.20am

COUNCIL RESOLUTION

MOVED: CR DAVISON

SECONDED: CR FARRELL

That Council appoint Mr Maurice Battilana to the position of Chief Executive for the Shire of Chapman Valley; and that Council negotiates a Contract of Employment.

**Voting 6/0
CARRIED**

COUNCIL RESOLUTION

MOVED: CR DAVIDSON

SECONDED: CR FARRELL

That Council offers a contract of employment on the WALGA model CEO Contract Schedule 2 as agreed by Council with Mr Maurice Battilana inclusive of a 3 month contract probationary period as the only modification.

**Voting 6/0
CARRIED**

10.0 CLOSURE

The Chairman thanked Councillors and Staff for their attendance and declared the meeting closed at 11.53am.