



Shire of  
**Chapman Valley**  
*Love the Rural Life*

## ORDINARY COUNCIL MEETING

Notice is hereby given that an Ordinary Meeting  
of Council will be held on Wednesday 16 July 2014  
at the Council Chambers, Nabawa, commencing at 9:00am.

Maurice Battilana  
CHIEF EXECUTIVE OFFICER

# AGENDA

## JULY 2014

# DISCLAIMER



Shire of  
**Chapman Valley**  
*Love the Rural Life*

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on

## **WRITTEN CONFIRMATION**

of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

A handwritten signature in black ink, appearing to read 'M. Battilana', written in a cursive style.

Maurice Battilana  
**CHIEF EXECUTIVE OFFICER**

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- 4.0 PUBLIC QUESTION TIME
- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE
- 6.0 DISCLOSURE OF INTEREST

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

"a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B:

"a person has a **proximity interest** in a matter if the matter concerns –  
(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or  
(b) a proposed change to the zoning or use of land that adjoins the person's land; or  
(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality):

"**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

- 7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS
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## **ORDER OF BUSINESS:**

### **1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

### **2.0 LOYAL TOAST**

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### **6.0 DISCLOSURE OF INTEREST**

### **7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

### **8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

8.1 Ordinary Meeting of Council held on Wednesday 25 June 2014

That the minutes of the Ordinary Meeting of Council held Wednesday 25 June 2014 be confirmed as a true and accurate record.

### **9.0 OFFICERS REPORTS**

# **9.2 Finance July 2014**

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### **9.2 AGENDA ITEMS**

9.2.1 Formal Adoption of 2014/2015 Budget

<b>AGENDA ITEM:</b>	<b>9.2.1</b>
<b>SUBJECT:</b>	<b>FORMAL ADOPTION OF 2014/2015 BUDGET</b>
<b>PROPONENT:</b>	<b>CHIEF EXECUTIVE OFFICER</b>
<b>SITE:</b>	<b>SHIRE OF CHAPMAN VALLEY</b>
<b>FILE REFERENCE:</b>	<b>306.08</b>
<b>PREVIOUS REFERENCE:</b>	
<b>AUTHOR:</b>	<b>DIANNE RAYMOND KRISTY WILLIAMS MAURICE BATTILANA</b>

## **DISCLOSURE OF INTEREST**

Nil

## **REPORT PURPOSE**

To present to Council the Final Draft of the 2014/2015 Annual Budget for consideration of formal adoption.

## **BACKGROUND**

The Draft 2014/2015 Annual Budget was presented to councillors at a Budget Workshop on the 12 June 2014.

### **(1) Amendments to the draft Budget document**

All changes as directed by Council at the Budget Workshop on the 12 June 2014 have been incorporated into the final budget document as presented.

(Please refer to Draft Budget submitted under a separate cover.)

### **(2) Monthly Reporting Variances**

Each financial year Council is required to adopt a percentage or value, calculated in accordance with Australian Accounting Standard (AAS) 5, to be used in the statements of financial activity for reporting material variances between the budget allocations and the actual revenue and expenditure incurred for the month under review. The percentage (10%) or \$10,000 whichever is the greater is recommended for the 2014/2015 financial year

### **(3) Rates**

At the Ordinary Council Meeting of the 21 May 2014 Item 9.2.2 Council agreed to advertise differential rates incorporating a 7% rate increase. The Final Budget incorporates a 7% rate increase.

A rate increase of 1% equates to approximately \$20,698

### **(4) Schedule of Fees & Charges**

Draft Schedule of Fees and Charges were presented to the May 2014 OCM (Minute Ref: 05/14-7 and also at the Budget Workshop on the 12 June 2014. All changes as directed by Council at the Budget Workshop have been incorporated into the final Schedule of Fees & Charges with the following amendments:

Building Fees and charges updated as per current legislation made available by the Building commission on 1 July 2014.

Council will need to adopt the fees and charges with the amendments.

## **COMMENT**

Shire staff have prepared a balance Budget for consideration by Council for formal adoption.

## STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

## POLICY IMPLICATIONS

Corporate Business Plan  
Strategic Community Plan  
Long Term Financial Plan  
Asset Management Plan  
Workforce Plan

## FINANCIAL IMPLICATIONS

The Shire of Chapman Valley 2014/2015 Annual Budget

## STRATEGIC IMPLICATIONS

All of Council's Integrated Planning documents have been considered as part of the process for the development of the Draft 2014/2015 Budget

## VOTING REQUIREMENTS

Absolute Majority Vote required.

## STAFF RECOMMENDATIONS

### Recommendation 1:

That Council adopt the budget for the Shire of Chapman Valley for the financial year ending 30th June 2015 pursuant to Section 6.2 of the Local Government Act 1995 and relevant prescribed Local Government Financial Management Regulations and incorporating the following:

- a) *Income Statement by Nature and Type;*
- b) *Income Statement by Program;*
- c) *Cash Flow Statement;*
- d) *Rates Setting Statement;*
- e) *Acquisition of Assets;*
- f) *Disposal of Assets;*
- g) *Statement of Borrowings;*
- h) *Reserve Fund and Restricted Cash Fund Statement;*
- i) *Net Current Asset Statement;*
- j) *Schedule of Fees and Charges;*
- k) *Statement of Rating Activity;*
- l) *Trust Fund Statement;*
- m) *Major Land Transactions and Major Trading Activity;*
- n) *Notes to and forming part of the Budget;*
- o) *Detailed operations schedule;*
- p) *Detailed capital expenses schedule;*

### Recommendation 2:

That Council, in accordance with Section 6.32, 6.33, 6.34, 6.35, 6.36 and 6.37 of the Local Government Act 1995, imposes the following general rates and minimum rates within the Shire of Chapman Valley boundaries in respect of the 2014/2015 financial year based upon current valuations -

<b>Valuation</b>	<b>Rate cents/dollar</b>	<b>Minimum Rate \$</b>
<b>Gross Rental Value</b>	7.0175c	516.00
<b>Unimproved Value</b>		
UV Rural General	0.9153	325.00
UV Oakajee Industrial Estate	1.8306	325.00



**Recommendation 3:**

INSTALMENT PLAN INTEREST RATE

- That as prescribed under the Local Government Act council impose an interest rate of 5.5% on rates paid by instalments (pensioner rates excluded);

**Recommendation 4:**

LATE PAYMENT INTEREST RATE

- That as prescribed under the Financial Management Regulation clause 70 and section 6.51 of the Local Government Act 1995 council impose an interest rate of 11% per annum calculated by simple interest method and be applied where the instalment option is not in place, (35 days after the date of issue of the rate notice), to all overdue rates and charges (pensioner rates excluded);

**Recommendation 5:**

INSTALMENT PLAN ADMINISTRATION CHARGE

- That an administration charge of \$8.00 per instalment be levied, excluding the first instalment payment (required within 35 days from the date of issue of the rates notice);

**Recommendation 6:**

INSTALMENT PLAN DATES

- That council provide the option for ratepayers to pay their rates as a single payment or by 2 or 4 equal instalments in accordance with section 6.45(1) of the Act;
- The due date for instalments of rates payments be set as follows;

(Date of issue - 29th July 2014)

Two Instalment Option

1 <sup>st</sup> Instalment due	2nd September 2014
2 <sup>nd</sup> Instalment due	6th November 2014

Four Instalment Option

1 <sup>st</sup> Instalment due	2nd September 2014
2 <sup>nd</sup> Instalment due	6th November 2014
3 <sup>rd</sup> Instalment due	6th January 2015
4 <sup>th</sup> Instalment due	6th March 2015

**Recommendation 6:**

WAIVER OF RATES

That Council grants a waiver of shire rates for 2014/2015 financial year to the following non-profit organisations holding property within the Shire of Chapman Valley. (NB: These properties will still be required to pay the Emergency Services Levy)

- The Yuna CWA

**Recommendation 7:**

ADOPTION OF 2014/2015 FEES AND CHARGES

- That Council adopt the 2014/2015 Schedule of Fees and Charges.

**Recommendation 8:**

ADOPTION OF 2014/2015 RUBBISH REMOVAL CHARGES

- That Council adopt the 2014/2015 Domestic Rubbish Removal Charges  
\$325.00\* for a weekly service 240 Litre MGB whole of Shire excluding Yuna townsite  
(Previously \$300.00 13/14)  
\$300.00\* for a weekly service 240 Litre MGB for Yuna town site

be applied to each property serviced by the compulsory rubbish disposal contract, in accordance with the provisions of the Waste Resource and Recovery Act 2007.

\*indicates GST free

**Recommendation 9:**

ENDORSE the rates set by FESA for Category 5 regions for 2014/2015 and apply these rates against valuations from Landgate on all rateable assessments;

**Recommendation 10:**

That the following items be adopted:

i) Councillors' Meeting attendance fees

Ordinary Council Meeting - President	\$477 per Meeting
Ordinary Council Meeting – Councillors	\$232 per Meeting
Committee Meetings – All Councillors	\$116 per Meeting

ii) Shire President's Attendance Fee and Allowances as per s5.98

Local Government Allowance of \$12,500

iii) Deputy President's Attendance Fee and Allowances

Local Government Allowance be 25% of the Shire President's Local Government Allowance \$3,125.00

iv) Allowance for Information Technology expenses – Section 5.99A(b)

That an amount of \$1,000 per elected member.

**Recommendation 11:**

That Council adopt the Revenue and Expenditure as detailed in the 2014/2015 Budget.

**Recommendation 10:**

**ADOPT LEVELS OF MATERIALITY 2013/2014**

In accordance with Clause 34A(5) of the Local Government (Financial Management) Regulations, 1996 Council adopt its levels of material variances that need to be reported on at 10% or \$10,000 whichever is the greater.

**SHIRE OF CHAPMAN VALLEY**  
**BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

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**SHIRE OF CHAPMAN VALLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

	NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
<b>Revenue</b>				
Rates	8	2,219,739	2,073,348	2,066,902
Operating Grants, Subsidies and Contributions		1,318,530	870,890	1,460,748
Fees and Charges	11	391,640	379,923	449,483
Interest Earnings	2(a)	65,800	85,780	66,140
Other Revenue		500	3,383	1,000
		<u>3,996,209</u>	<u>3,413,324</u>	<u>4,044,273</u>
<b>Expenses</b>				
Employee Costs		(1,223,219)	(1,166,950)	(1,331,168)
Materials and Contracts		(1,635,316)	(1,013,477)	(2,419,984)
Utility Charges		(75,975)	(61,982)	(61,905)
Depreciation on Non-Current Assets	2(a)	(1,098,985)	(1,055,795)	(1,061,505)
Interest Expenses	2(a)	(19,031)	(13,976)	(22,740)
Insurance Expenses		(167,025)	(186,515)	(188,984)
Other Expenditure		(32,000)	(46,361)	(5,000)
		<u>(4,251,551)</u>	<u>(3,545,056)</u>	<u>(5,091,286)</u>
		(255,342)	(131,732)	(1,047,013)
Non-Operating Grants, Subsidies and Contributions		3,191,720	1,372,939	2,226,039
Profit on Asset Disposals	4	14,338	198,163	347,703
Loss on Asset Disposals	4	(3,789)	0	(40,015)
		<u>2,946,927</u>	<u>1,439,370</u>	<u>1,486,714</u>
<b>NET RESULT</b>				
		<b>2,946,927</b>	<b>1,439,370</b>	<b>1,486,714</b>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of non-current assets		0	0	0
<b>Total Other Comprehensive Income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u><b>2,946,927</b></u>	<u><b>1,439,370</b></u>	<u><b>1,486,714</b></u>

Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CHAPMAN VALLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
Revenue (Refer Notes 1,2,8 to 13)			
Governance	32,500	36,117	22,299
General Purpose Funding	3,125,820	2,563,431	2,537,463
Law, Order, Public Safety	36,365	59,084	45,435
Health	5,450	7,177	4,820
Education and Welfare	7,320	7,149	7,100
Housing	9,360	33,848	39,697
Community Amenities	491,249	384,968	1,053,728
Recreation and Culture	73,610	82,711	82,280
Transport	121,385	136,853	160,840
Economic Services	20,400	30,940	21,650
Other Property and Services	72,750	71,047	68,961
	<u>3,996,209</u>	<u>3,413,325</u>	<u>4,044,273</u>
<b>Expenses Excluding</b>			
Finance Costs (Refer Notes 1,2 & 14)			
Governance	(452,041)	(317,186)	(401,823)
General Purpose Funding	(237,620)	(192,111)	(233,785)
Law, Order, Public Safety	(171,819)	(166,634)	(122,554)
Health	(21,333)	(19,881)	(25,664)
Education and Welfare	(7,839)	(670)	(1,276)
Housing	(32,786)	(32,035)	(32,245)
Community Amenities	(1,073,493)	(591,538)	(1,695,775)
Recreation & Culture	(512,543)	(359,958)	(448,310)
Transport	(1,284,644)	(1,531,749)	(1,862,294)
Economic Services	(184,995)	(175,510)	(201,783)
Other Property and Services	(253,407)	(143,809)	(43,037)
	<u>(4,232,520)</u>	<u>(3,531,081)</u>	<u>(5,068,546)</u>
Finance Costs (Refer Notes 2 & 5)			
Governance	0	0	(2,000)
General Purpose Funding	(2,000)	0	0
Community Amenities	(2,248)	(2,034)	(2,305)
Recreation & Culture	(3,154)	(3,493)	(4,512)
Transport	(11,629)	(8,449)	(13,923)
	<u>(19,031)</u>	<u>(13,976)</u>	<u>(22,740)</u>
<b>Non-operating Grants, Subsidies and Contributions</b>			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	550,000	467,707	416,860
Health	0	0	0
Education and Welfare	0	0	16,000
Housing	0	0	0
Community Amenities	52,674	0	90,364
Recreation & Culture	1,057,727	40,089	57,739
Transport	1,531,319	865,143	1,645,076
Economic Services	0	0	0
Other Property and Services	0	0	0
	<u>3,191,720</u>	<u>1,372,939</u>	<u>2,226,039</u>
<b>Profit/(Loss) On</b>			
<b>Disposal Of Assets (Refer Note 4)</b>			
Housing	0	194,820	347,703
Transport	10,549	3,343	(40,015)
	<u>10,549</u>	<u>198,163</u>	<u>307,688</u>
<b>NET RESULT</b>	<b>2,946,927</b>	<b>1,439,370</b>	<b>1,486,714</b>
<b>Other Comprehensive Income</b>			
Changes on Revaluation of non-current assets	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b><u>2,946,927</u></b>	<b><u>1,439,370</u></b>	<b><u>1,486,714</u></b>

Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CHAPMAN VALLEY  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30TH JUNE 2015**

	NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
<b>Cash Flows From Operating Activities</b>				
<b>Receipts</b>				
Rates		2,239,739	2,125,602	2,066,902
Operating Grants, Subsidies and Contributions		1,318,530	870,890	1,479,989
Fees and Charges		391,640	379,923	449,483
Interest Earnings		65,800	85,780	66,140
Goods and Services Tax		316,715	0	210,000
Other Revenue		500	3,383	1,000
		<u>4,332,924</u>	<u>3,465,578</u>	<u>4,273,514</u>
<b>Payments</b>				
Employee Costs		(1,223,219)	(1,166,950)	(1,331,168)
Materials and Contracts		(1,821,475)	(1,105,629)	(2,486,329)
Utility Charges		(75,975)	(61,982)	(61,905)
Interest Expenses		(19,031)	(13,976)	(188,984)
Insurance Expenses		(167,025)	(186,515)	(22,740)
Goods and Services Tax		(210,000)	0	(210,000)
Other Expenditure		(32,000)	(46,361)	(5,000)
		<u>(3,548,725)</u>	<u>(2,581,413)</u>	<u>(4,306,126)</u>
<b>Net Cash Provided By Operating Activities</b>	15(b)	<u>784,199</u>	<u>884,165</u>	<u>(32,612)</u>
<b>Cash Flows from Investing Activities</b>				
Payments for Development of Land Held for Resale	3	0	0	0
Payments for Purchase of Property, Plant & Equipment	3	(1,769,369)	(790,109)	(828,889)
Payments for Construction of Infrastructure	3	(3,453,570)	(1,614,061)	(2,948,988)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		3,191,720	1,372,939	2,226,039
Proceeds from Sale of Plant & Equipment	4	85,000	573,502	545,000
<b>Net Cash Used in Investing Activities</b>		<u>(1,946,219)</u>	<u>(457,729)</u>	<u>(1,006,838)</u>
<b>Cash Flows from Financing Activities</b>				
Repayment of Debentures	5	(151,608)	(186,585)	(186,585)
Proceeds from New Debentures	5	0	151,500	160,000
<b>Net Cash Provided By (Used In) Financing Activities</b>		<u>(151,608)</u>	<u>(35,085)</u>	<u>(26,585)</u>
<b>Net Increase (Decrease) in Cash Held Cash at Beginning of Year</b>		<u>(1,313,628)</u>	<u>391,351</u>	<u>(1,066,035)</u>
<b>Cash and Cash Equivalents at the End of the Year</b>	15(a)	<u><u>1,424,831</u></u>	<u><u>2,738,459</u></u>	<u><u>1,282,668</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CHAPMAN VALLEY  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30TH JUNE 2015**

	NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
<b>Revenues</b>	1,2			
Governance		32,500	36,117	22,300
General Purpose Funding		906,081	490,083	470,561
Law, Order, Public Safety		586,365	526,791	462,295
Health		5,450	7,177	4,820
Education and Welfare		7,320	7,149	23,100
Housing		9,360	228,668	387,400
Community Amenities		543,923	384,968	1,144,092
Recreation and Culture		1,131,337	122,800	140,019
Transport		1,663,253	1,005,339	1,805,916
Economic Services		20,400	30,940	21,650
Other Property and Services		72,750	71,047	68,961
		<u>4,978,739</u>	<u>2,911,079</u>	<u>4,551,114</u>
<b>Expenses</b>	1,2			
Governance		(452,041)	(317,186)	(402,823)
General Purpose Funding		(239,620)	(192,111)	(233,785)
Law, Order, Public Safety		(171,819)	(166,634)	(122,554)
Health		(21,333)	(19,881)	(25,664)
Education and Welfare		(7,839)	(670)	(1,276)
Housing		(32,786)	(32,035)	(32,245)
Community Amenities		(1,075,741)	(593,572)	(1,698,080)
Recreation & Culture		(515,697)	(363,451)	(452,823)
Transport		(1,296,273)	(1,540,198)	(1,916,232)
Economic Services		(184,995)	(175,510)	(201,783)
Other Property and Services		(253,407)	(143,809)	(43,037)
		<u>(4,251,551)</u>	<u>(3,545,057)</u>	<u>(5,130,302)</u>
<b>Net Operating Result Excluding Rates</b>		727,188	(633,978)	(579,188)
<b>Adjustments for Cash Budget Requirements:</b>				
<b>Non-Cash Expenditure and Revenue</b>				
(Profit)/Loss on Asset Disposals	4	(10,549)	(198,163)	(307,688)
Depreciation on Assets	2(a)	1,098,985	1,055,795	1,061,505
Movement in Non-Current Staff Leave Provisions		0	0	0
Movement in Non-Current Receivables		0	0	0
<b>Capital Expenditure and Revenue</b>				
Purchase Land Held for Resale	3	0	0	0
Purchase Land and Buildings	3	(998,748)	(99,191)	(173,529)
Purchase Infrastructure Assets - Roads	3	(3,180,843)	(1,614,061)	(2,948,988)
Purchase Infrastructure Assets - Parks	3	(272,727)	0	0
Purchase Plant and Equipment	3	(743,985)	(673,126)	(655,360)
Purchase Furniture and Equipment	3	(2,500)	0	0
Purchase of Tools and Equipment	3	(24,136)	(17,792)	0
Proceeds from Disposal of Assets	4	85,000	573,502	545,000
Repayment of Debentures	5	(151,608)	(186,585)	(186,585)
Proceeds from New Debentures	5	0	151,500	160,000
Self-Supporting Loan Principal Income		0	0	0
Transfers to Reserves (Restricted Assets)	6	(301,765)	(591,323)	(39,140)
Transfers from Reserves (Restricted Assets)	6	542,462	86,626	192,560
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	1,013,487	1,086,935	909,552
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	0	1,013,487	45,041
<b>Amount Required to be Raised from General Rate</b>	8	<u>(2,219,739)</u>	<u>(1,059,861)</u>	<u>(2,066,902)</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

**(b) 2013/14 Actual Balances**

Balances shown in this budget as 2013/14 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

**(c) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Superannuation**

The Council contributes to a number of Superannuation Funds on behalf of employees.

All funds to which the Council contributes are defined contribution plans.



**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**Mandatory Requirement to Revalue Non-Current Assets**

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets (Continued)**

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

(a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and

(b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -

(i) that are plant and equipment; and

(ii) that are -

(I) land and buildings; or

(II) infrastructure;

and

(c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

In 2013, Council commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget as necessary.

***Land Under Control***

In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets (Continued)**

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Transitional Arrangement***

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy detailed in the ***Initial Recognition*** section as detailed above.

Those assets carried at fair value will be carried in accordance with the ***Revaluation Methodology*** section as detailed above.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

***Depreciation***

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets (Continued)**

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

***Capitalisation Threshold***

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**(k) Fair Value of Assets and Liabilities**

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.

**(l) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

*(i) Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Financial Instruments (Continued)**

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.



**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Impairment of Assets (Continued)**

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2015.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(o) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.

**(s) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(t) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
<b>2. REVENUES AND EXPENSES</b>			
(a) <b>Net Result</b>			
The Net Result includes:			
(i) Charging as Expenses:			
<b>Auditors Remuneration</b>			
Audit Services	40,800	18,100	18,100
Other Services	0	0	0
<b>Depreciation</b>			
<b><u>By Program</u></b>			
Governance	70,025	70,384	68,257
General Purpose Funding	0	0	0
Law, Order, Public Safety	39,000	39,531	10,947
Health	0	0	0
Education and Welfare	0	0	0
Housing	4,800	4,483	5,259
Community Amenities	17,200	15,319	21,025
Recreation and Culture	34,460	33,911	33,308
	733,500	732,032	652,709
Transport	0	0	0
Economic Services	200,000	160,135	270,000
Other Property and Services	<u>1,098,985</u>	<u>1,055,795</u>	<u>1,061,505</u>
<b><u>By Class</u></b>			
Land and Buildings	45,000	48,920	45,635
Furniture and Equipment	35,000	22,600	34,092
Plant and Equipment	285,485	250,744	334,068
Roads	729,300	728,955	643,510
Parks and Ovals	4,200	4,576	4,200
	<u>1,098,985</u>	<u>1,055,795</u>	<u>1,061,505</u>
<b>Interest Expenses (Finance Costs)</b>			
- Overdraft Interest	2,000		2,000
- Debentures ( <i>refer note 5(a)</i> )	17,031	13,976	20,740
	<u>19,031</u>	<u>13,976</u>	<u>22,740</u>
(ii) Crediting as Revenues:			
<b>Interest Earnings</b>			
Investments			
- Reserve Funds	26,700	28,790	39,640
- Other Funds	25,000	41,354	12,600
Other Interest Revenue ( <i>refer note 5(a)</i> )	14,100	15,636	13,900
	<u>65,800</u>	<u>85,780</u>	<u>66,140</u>

**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**COMMUNITY VISION**

To maintain and enhance sustainable growth and prosperity in accordance with the Chapman Valley traditional rural and natural values.

**GOVERNANCE**

**Governance**

Administration and Operation of facilities and services to members of council;  
Includes fees, expenses and allowances paid to elected and committee members, election costs, insurance, subscription, conference expenses, council chamber expenses and members' entertainment. Also includes the allocation of administration expenses for the CEO and staff in preparation, administration and attendance at meetings and assisting elected members and other committees of Council. Research, development and preparation of policy documents, development of local laws, strategic planning, principal activity plans, annual budgets, annual financial reports, audit fees and the annual report.

**Administration**

In accordance with Legislative changes which were effective on 1st July 1997. General Administration costs have been allocated to the various programs of Council to reflect the true costs of services provided. Directly attributable costs have been recorded in the relevant program while indirect costs have been allocated using time spent by administration staff on tasks related to each of the programs as a basis.

**GENERAL PURPOSE FUNDING**

Revenue from rates levied, interest and fees on instalment arrangements and arrears, government subsidy for entitled pensioners and rates deferred, less discounts and concessions relating to rates levied. Expenditures incurred in administration and maintaining rate records, rating valuations, serving notices, postage, stationery, advertising, debt collection, printing, indirect administration costs etc. Income receivable from the WA Grants Commission and any other Government Grant of a general purpose nature. Interest earnings from deposits and investments, including reserve accounts. General overdraft expenses.

**LAW, ORDER, PUBLIC SAFETY**

Administration and operations on fire prevention services, including volunteer fire brigades, outlays on roadside clearing operations and other protective burning. Revenues include fines and penalties imposed under relevant Acts and fines, fees or charges for clearing fire breaks.  
Administration enforcement and operations relating to the control of animals. Costs of impounding, destroying and disposal of stray animals. Revenues include dog registration fees, fines and penalties relating to straying animals, impounding and destruction fees. Ranger's expenses are collected here and apportioned throughout the various programs to which they relate.

**HEALTH**

Food quality and pest control, inspections of eating houses, lodging and boarding houses, itinerant food vendors, offensive trade, and any other outlays concerned with general health inspections and administration services provided by the Council.

**EDUCATION AND WELFARE**

Operation, improvements and maintenance of pre-school facilities; assistance to playgroups and other voluntary services. Annual awards and prizes to Nabawa and Yuna Primary Schools.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

**HOUSING**

Collection of revenue and expenditure in respect of the administration and operation of residential housing for council staff. The expenditure is reallocated to the relevant programmes using staff duties as a basis.

**COMMUNITY AMENITIES**

Administration and operation of domestic refuse collection and disposal services, including delivery to a regional disposal site. Provision and maintenance of rubbish disposal sites. Collection and disposal of public litter bins, special rubbish clean ups, special litter enforcement and control. Includes administration and operation of foreshore protection project. Administration and operation of town planning and regional development services. These include planning control, the preparation of town planning development schemes, zoning and rezoning. Costs associated with resumption of land for recreational purposes. Hosting of a Natural Resource Management Officer to assist community groups and landowners.

**RECREATION AND CULTURE**

Administration, provision and operation of public halls, community centre, sporting complex, ovals, swimming areas and beaches. Includes contributions towards operations, subsidies and improvements of sporting clubs, sporting facilities and recreational areas. Administration, provision and operation of local libraries and library services. Contributions towards heritage issues such as municipal inventory, local Historical society operations - museum development/improvement etc.

**TRANSPORT**

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets and maintenance of depots. Purchase of plant used predominantly for the construction and maintenance of streets, roads, bridges etc. Operations relating to the licensing or regulating of traffic under the control of the local government. Includes vehicle registration, vehicle examination expenses and examination facilities.

**ECONOMIC SERVICES**

Eradication of noxious weeds and control of vermin. The development, promotion, support etc. of tourism and area promotion to attract tourists. Administration, inspection and operations concerned with application of the building standards including examination, processing and inspections services, swimming pool inspections etc. Revenues and outlays associated with water supply - standpipes.

**OTHER PROPERTY & SERVICES**

Administration, inspection, and operation of work carried out on property or services not under the care, control and management of the Council. These include road works on private property. Public Works Overheads - Overheads incurred as the result of the use of direct labour, which is subsequently apportioned to the appropriate works and services absorbing the total expenditure. Includes expenditure incurred in the maintenance and operation of plant, Council's hire rate absorbing the total expenditure of plant running costs and usage. The total salaries and wages incurred during the year is recorded here and allocated over the various works and services to which it relates.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

<b>3. ACQUISITION OF ASSETS</b>	<b>2014/15 Budget \$</b>
The following assets are budgeted to be acquired during the year:	
<b><u>By Program</u></b>	
<b>Governance</b>	
Land and Buildings	15,000
Furniture and Office Equipment	2,500
<b>Law, Order, Public Safety</b>	
Plant and Equipment	585,000
<b>Community Amenities</b>	
Land and Buildings	29,748
<b>Recreation and Culture</b>	
Land and Buildings	944,000
Infrastructure Assets - Parks and Ovals	272,727
<b>Transport</b>	
Infrastructure Assets - Roads	3,180,843
Land and Buildings	10,000
Plant and Equipment	143,985
Tools and Equipment	24,136
<b>Economic Services</b>	
Plant and Equipment	15,000
	<b>5,222,939</b>
<b><u>By Class</u></b>	
Land and Buildings	998,748
Infrastructure Assets - Roads	3,180,843
Infrastructure Assets - Parks and Ovals	272,727
Furniture and Equipment	2,500
Plant and Equipment	743,985
Tools and Equipment	24,136
	<b>5,222,939</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the management budget schedule format document.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**4. DISPOSALS OF ASSETS**

The following assets are budgeted to be disposed of during the year.

<b><u>By Program</u></b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>2014/15 BUDGET</b>	<b>2014/15 BUDGET</b>	<b>2014/15 BUDGET</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Housing</b>			
Yuna Residence	65,000	65,000	0
<b>Transport</b>			
Kubota Mower (2008)	19,338	5,000	14,338
Isuzu Tip Truck (2000)	11,211	15,000	(3,789)
	<b>95,549</b>	<b>85,000</b>	<b>10,549</b>

<b><u>By Class</u></b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>2014/15 BUDGET</b>	<b>2014/15 BUDGET</b>	<b>2014/15 BUDGET</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Plant and Equipment</b>			
Kubota Mower (2008)	19,338	5,000	14,338
Isuzu Tip Truck (2000)	11,211	15,000	(3,789)
<b>Land and Buildings</b>			
Yuna Residence	65,000	65,000	0
	<b>95,549</b>	<b>85,000</b>	<b>10,549</b>

**Summary**

	<b>2014/15 BUDGET</b>
	<b>\$</b>
Profit on Asset Disposals	14,338
Loss on Asset Disposals	(3,789)
	<u>10,549</u>

**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

**5. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2014/15 Budget	2013/14 Actual	2014/15 Budget	2013/14 Actual	2014/15 Budget	2013/14 Actual
			\$	\$	\$	\$	\$	\$
<b>Recreation &amp; Culture</b>								
- Stadium Upgrade - Loan 89	54,293		7,050	8,243	47,243	54,293	3,154	3,493
<b>Community Amenities</b>								
- Bulla Study - Loan 94	22,379		21,120	21,120	1,259	22,379	2,248	2,034
<b>Transport</b>								
- Plant Renewal - Loan 92	0		0	65,788	0	0	0	1,818
- Plant Renewal - Loan 93	75,377		75,377	71,493	0	75,377	3,238	3,896
- Plant Renewal - Loan 95	43,293		19,941	19,941	23,352	43,293	2,958	2,735
- Plant Renewal - Loan 96	151,500	0	28,120	0	123,380	151,500	5,433	
	<b>346,842</b>	<b>0</b>	<b>151,608</b>	<b>186,585</b>	<b>195,234</b>	<b>346,842</b>	<b>17,031</b>	<b>13,976</b>

All debenture repayments are to be financed by general purpose revenue.

**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

**5. INFORMATION ON BORROWINGS (Continued)**

**(b) New Debentures - 2014/15**

No new loans are budgeted for 2014/15

**(c) Unspent Debentures**

Council had no unspent debenture funds as at 30th June 2014 nor is it expected to have unspent debenture funds as at 30th June 2015.

**(d) Overdraft**

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$250,000 with the Westpac Bank does exist. It is not anticipated that this facility will be required to be utilised during 2014/15.



## SHIRE OF CHAPMAN VALLEY

## NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2015

	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
<b>6. RESERVES</b>			
<b>(a) Leave Reserve</b>			
Opening Balance	41,295	52,646	52,646
Amount Set Aside / Transfer to Reserve	51,000	1,108	1,800
Amount Used / Transfer from Reserve	0	(12,459)	0
	<u>92,295</u>	<u>41,295</u>	<u>54,446</u>
<b>(b) Water Strategy Reserve</b>			
Opening Balance	13,536	13,204	13,204
Amount Set Aside / Transfer to Reserve	350	332	400
Amount Used / Transfer from Reserve	0	0	0
	<u>13,886</u>	<u>13,536</u>	<u>13,604</u>
<b>(c) Computer and Office Equipment Reserve</b>			
Opening Balance	8,197	12,646	12,646
Amount Set Aside / Transfer to Reserve	35,365	5,044	500
Amount Used / Transfer from Reserve	0	(9,493)	0
	<u>43,562</u>	<u>8,197</u>	<u>13,146</u>
		0	
<b>(d) Plant/Light Vehicle Reserve</b>			
Opening Balance	120,390	101,820	101,820
Amount Set Aside / Transfer to Reserve	126,000	18,570	5,000
Amount Used / Transfer from Reserve	0	0	(10,000)
	<u>246,390</u>	<u>120,390</u>	<u>96,820</u>
<b>(e) Legal Reserve</b>			
Opening Balance	27,808	27,126	27,126
Amount Set Aside / Transfer to Reserve	650	682	840
Amount Used / Transfer from Reserve	0	0	0
	<u>28,458</u>	<u>27,808</u>	<u>27,966</u>
<b>(f) Unspent Grants Reserve</b>			
Opening Balance	542,462	608	608
Amount Set Aside / Transfer to Reserve	0	541,854	0
Amount Used / Transfer from Reserve	(542,462)	0	0
	<u>0</u>	<u>542,462</u>	<u>608</u>
<b>(g) Land Development Reserve</b>			
Opening Balance	117,644	114,706	127,175
Amount Set Aside / Transfer to Reserve	2,700	2,938	4,500
Amount Used / Transfer from Reserve	0	0	0
	<u>120,344</u>	<u>117,644</u>	<u>131,675</u>
<b>(h) Roadworks Reserve</b>			
Opening Balance	110,195	107,496	107,496
Amount Set Aside / Transfer to Reserve	2,700	2,699	5,000
Amount Used / Transfer from Reserve	0	0	(100,000)
	<u>112,895</u>	<u>110,195</u>	<u>12,496</u>
<b>Total Reserves C/Fwd</b>	<u>657,830</u>	<u>981,527</u>	<u>350,761</u>

**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

	<b>2014/15 Budget \$</b>	2013/14 Actual \$	2013/14 Budget \$
<b>6. RESERVES (Continued)</b>			
<b>Total Reserves B/Fwd</b>	<u>657,830</u>	<u>981,527</u>	<u>350,761</u>
<b>(i) Landcare Reserve</b>			
Opening Balance	83,085	80,958	80,958
Amount Set Aside / Transfer to Reserve	2,000	2,127	1,100
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>(50,060)</u>
	<u>85,085</u>	<u>83,085</u>	<u>31,998</u>
<b>(j) Building Reserve</b>			
Opening Balance	587,133	635,838	635,838
Amount Set Aside / Transfer to Reserve	81,000	15,969	20,000
Amount Used / Transfer from Reserve	<u>0</u>	<u>(64,674)</u>	<u>(32,500)</u>
	<u>668,133</u>	<u>587,133</u>	<u>623,338</u>
		0	
<b>Total Reserves</b>	<u><u>1,411,048</u></u>	<u><u>1,651,745</u></u>	<u><u>1,006,097</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF CHAPMAN VALLEY**

**NOTES TO AND FORMING PART OF THE BUDGET**

**FOR THE YEAR ENDED 30TH JUNE 2015**

	<b>2014/15 Budget</b>	<b>2013/14 Actual</b>	<b>2013/14 Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>6. RESERVES (Continued)</b>			
<b>SUMMARY OF RESERVE TRANSFERS</b>			
<b>Transfers to Reserves</b>			
Leave Reserve	51,000	1,108	1,800
Water Strategy Reserve	350	332	400
Computer and Office Equipment Reserve	35,365	5,044	500
Plant/Light Vehicle Reserve	126,000	18,570	5,000
Legal Reserve	650	682	840
Unspent Grants Reserve	0	541,854	0
Land Development Reserve	2,700	2,938	4,500
Roadworks Reserve	2,700	2,699	5,000
Landcare Reserve	2,000	2,127	1,100
Building Reserve	81,000	15,969	20,000
	<u>301,765</u>	<u>591,323</u>	<u>39,140</u>
<b>Transfers from Reserves</b>			
Leave Reserve	0	(12,459)	0
Water Strategy Reserve	0	0	0
Computer and Office Equipment Reserve	0	(9,493)	0
Plant/Light Vehicle Reserve	0	0	(10,000)
Legal Reserve	0	0	0
Unspent Grants Reserve	(542,462)	0	0
Land Development Reserve	0	0	0
Roadworks Reserve	0	0	(100,000)
Landcare Reserve	0	0	(50,060)
Building Reserve	0	(64,674)	(32,500)
	<u>(542,462)</u>	<u>(86,626)</u>	<u>(192,560)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(240,697)</u>	<u>504,697</u>	<u>(153,420)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- Leave Reserve
  - To be used to fund annual and long service leave requirements.
- Plant/Light Vehicle Reserve
  - To be used for the purchase of major plant and light vehicles.
- Water Strategy Reserve
  - To be used for the construction and operational costs of facilities for fire fighting purposes
- Computer and Office Equipment Reserve
  - To be used to replace computers and major items of office equipment.
- Unspent Grants and Loans Reserve
  - To be used to quarantine unspent grants and loans.
- Legal Reserve
  - To be used to fund legal expenses incurred as a result of tribunals, hearings, litigation etc.
- Land Development Reserve
  - To be used for further subdivisional development in the Shire of Chapman Valley.
- Roadworks Reserve
  - To be used to fund road infrastructure projects.
- Building Reserve Fund
  - To be used for the construction of shire buildings or capital upgrades of existing shire buildings.
- Landcare Reserve Fund
  - To be used for Landcare related purposes as approved by Council.

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected.

**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

	Note	2014/15 Budget \$	2013/14 Actual \$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	15(a)	13,783	1,086,714
Cash - Restricted Reserves	15(a)	1,411,048	1,651,745
Receivables		115,617	242,332
Inventories		<u>10,600</u>	<u>10,600</u>
		1,551,048	2,991,391
<b>LESS: CURRENT LIABILITIES</b>			
Payables and Provisions		<u>(140,000)</u>	<u>(326,159)</u>
NET CURRENT ASSET POSITION		1,411,048	2,665,232
Less: Cash - Restricted Reserves	15(a)	(1,411,048)	(1,651,745)
Less: Cash - Restricted Municipal		<u>                    </u>	<u>                    </u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		<u>                    0</u>	<u>                    1,013,487</u>

The estimated surplus/(deficiency) c/fwd in the 2013/14 actual column represents the surplus (deficit) brought forward as at 1 July 2014.

The estimated surplus/(deficiency) c/fwd in the 2014/15 budget column represents the surplus (deficit) carried forward as at 30 June 2015.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**8. RATING INFORMATION - 2014/15 FINANCIAL YEAR**

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Budgeted Rate Revenue \$	2014/15 Budgeted Interim Rates \$	2014/15 Budgeted Back Rates \$	2014/15 Budgeted Total Revenue \$	2013/14 Actual \$
<b>Differential General Rate/General Rate</b>								
GRV	7.0175	232	4,316,726	302,926	0	0	302,926	297,477
UV Rural	0.9153	399	177,982,017	1,629,069	0	0	1,629,069	1,519,071
UV Oakajee Industrial Estate	1.8306	3	9,134,000	167,207	0	0	167,207	165,113
<b>Sub-Totals</b>		634	191,432,743	2,099,203	0	0	2,099,203	1,981,662
<b>Minimum Payment</b>								
	<b>Minimum \$</b>							
GRV	516	221	1,199,664	114,036			114,036	91,650
UV Rural	325	20	123,690	6,500			6,500	6,080
UV Oakajee Industrial Estate	325	0	(0)	0			0	0
<b>Sub-Totals</b>		241	1,323,354	120,536	0	0	120,536	97,730
Discounts (Note 12)								
<b>Total Amount Raised from General Rate</b>							2,219,739	2,079,392
Movement in Excess Rates							0	(6,044)
<b>Total Rates</b>							2,219,739	2,073,348

All land except exempt land in the Shire of Chapman Valley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire, with the exception of Parkfalls. Parkfalls is not a gazetted townsite but it is rated according to Gross Rental Value GRV as it is an urban area of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**8(a). RATING INFORMATION - 2014/15 FINANCIAL YEAR  
(continued)**

**OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING**

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of Differential Rating.

**GRV**

Properties within the townsite boundaries with a predominant non rural use.

This is considered to be the base rate by which all other GRV rated properties are assessed.

**UV Rural**

Consists of properties exclusively for rural use. This is considered the base rate for which all other UV rated properties are assessed.

**UV Oakajee Industrial Estate**

The UV rate in the dollar is different for land contained in the Special Control Area of the Shire of Chapman Valley Town Planning Scheme set aside for the purpose of strategic industry and deep water port; known as the Oakajee Industrial Estate and buffer areas compared to the General Rural rate.

The objective of the differential rate on Oakajee Industrial Estate properties is to recover from this sector an equitable share of the rates relating to the land held by Landcorp.

This follows a commitment from the State Government that the Shire of Chapman Valley should not be financially disadvantaged due to the development and subsequent acquisition of land by Landcorp relating to the Oakajee Industrial Estate and buffer zone.

In order to reduce the impact of the Oakajee development on other ratepayers Council has utilised a differential rate.

The annual review of Unimproved Valuations has seen a minimal impact to change in value for the Oakajee Industrial Estate land area.

For those ratepayers in the general rural area there has been an overall approximate 2% increase for the year commencing 1 July 2014 although some ratepayers have had a soil reclassification that has resulted in higher percentage increases.

**Minimum Rates**

The setting of minimum rates within the categories is an important method of ensuring all properties contribute an equitable rate amount.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**9. SPECIFIED AREA RATE - 2014/15 FINANCIAL YEAR**

No specified area rates will be imposed for 2014/15.

**10. SERVICE CHARGES - 2014/15 FINANCIAL YEAR**

No service charges will be imposed for 2014/15.

<b>11. FEES &amp; CHARGES REVENUE</b>	<b>2014/15 Budget \$</b>	<b>2013/14 Actual \$</b>
Governance	0	0
General Purpose Funding	12,000	8,957
Law, Order, Public Safety	8,225	8,811
Health	5,450	7,177
Education and Welfare	7,320	7,149
Housing	9,360	15,535
Community Amenities	173,125	172,886
Recreation & Culture	73,610	81,688
Transport	9,400	10,388
Economic Services	20,400	27,498
Other Property & Services	72,750	39,834
	<u>391,640</u>	<u>379,923</u>

**12. RATE PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS  
- 2014/15 FINANCIAL YEAR**

**a) Rates**

Waiver

Council has granted a waiver of rates to the Yuna CWA for the 2014/15 financial year on the basis it is a non-profit community organisation.

Waiver of Administration Charge on Instalment Option

Any pensioner who wishes to take advantage of the option to make payment of current rates by instalments will be eligible for a waiver of the usual \$8 administration charge. Proof of pensioner status may be required to claim this waiver.

**b) Community Groups - Hall Hire and Photocopying Charges**

The Council may grant a waiver to persons who reside in the Shire who wish to use the facilities of the main hall in association with a community event or who wish to use the photocopier for a community project. The waiver is made at the complete discretion of Council and may be applied for in writing to the Chief Executive Officer. Council considers support of these groups necessary for the overall benefit of the community.

**c) Community Groups - Private Works Hire Charges**

The Council may grant a waiver to local community groups who hire Council plant for community projects. The waiver is made at the complete discretion of Council and may be applied for in writing to the Chief Executive Officer. Council considers support of these groups necessary for the overall benefit of the community.

**d) Yuna Primary School - Water Testing Charges**

The Council will grant a waiver to Yuna Primary School for pool inspection/testing charges under the condition that the school provides a benefit to the community by leaving the pool open outside of school hours during summer.

**e) Yuna & Nabawa Primary Schools - Recreation Facilities**

The Council will grant a waiver to both the Nabawa and Yuna Primary Schools for the fee to use recreation facilities within the Shire with the exception of the grassed area at Yuna for which the Yuna Primary School will contribute towards the maintenance.

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**13. INTEREST CHARGES AND INSTALMENTS - 2014/15 FINANCIAL YEAR**

**Interest on Instalments**

Council has resolved to impose the maximum interest available under the Local Government Act 1995 of 5.50% on rates paid by instalments.

**Instalment Fees**

For ratepayers electing to pay their rates between 2 and 4 instalments, then a charge of \$8.00 per instalment reminder is charged.

**Instalment Options**

Council offers three (3) payment options to ratepayers for payment of their rate accounts.

Option 1 (Full Payment):

Full payment of rates and charges including arrears to be paid on or before the 2nd September 2014 or 35 days after the date of service appearing on the rate notice whichever is later.

Option 2 (Two Instalments):

Payment of rates are to be made in two equal instalments with the first instalment being on or before the 2nd September 2014 or 35 days after the date of service appearing on the rate notice whichever is later including all arrears and half of the current rates. The second and final instalment is due on or before the 6th November 2014.

Option 3 (Four Instalments):

Payment of rates are to be made in four equal instalments with the first instalment being on or before the 2nd September 2014 or 35 days after the date of service appearing on the rate notice whichever is later including all arrears a quarter of the current rates. The second, third and fourth instalments are to be made on or before the following dates:

Second Instalment:	6th November 2014
Third Instalment:	6th January 2015
Fourth Instalment:	6th March 2015

**Penalty Interest on Late Payments - Rates**

Financial Management Regulation clause 70 and section 6.51 of the Local Government Act 1995 prescribes that the maximum interest that can be levied on overdue rates is 11% per annum. Council has resolved to set its rate at 11%. This interest will apply 45 days from the due date.

The revenue from the imposition of the interest and administrative charge is estimated as follows:

<b>2014/15 Budget \$</b>	
Rates Interest	\$ 9,100
Rates Instalment Charge	\$ 3,000
Instalment Interest	\$ 5,000

**14. ELECTED MEMBERS REMUNERATION**

The following fees, expenses and allowances were paid to council members and/or the president.

	<b>2014/15 Budget \$</b>	<b>2013/14 Actual \$</b>
Meeting Fees	34,054	14,859
President's Allowance	19,570	12,500
Deputy President's Allowance	4,893	1,042
Travelling Expenses	12,000	4,662
Telecommunications Allowance	8,000	6,110
	78,517	39,173



**SHIRE OF CHAPMAN VALLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2015**

**15. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	<b>2014/15 Budget \$</b>	<b>2013/14 Actual \$</b>	<b>2013/14 Budget \$</b>
Cash - Unrestricted	13,783	1,086,714	276,571
Cash - Restricted	<u>1,411,048</u>	<u>1,651,745</u>	<u>1,006,097</u>
	<u><u>1,424,831</u></u>	<u><u>2,738,459</u></u>	<u><u>1,282,668</u></u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	92,295	41,295	54,446
Water Reserve	13,886	13,536	13,604
Computer Reserve	43,562	8,197	13,146
Plant Reserve	246,390	120,390	96,820
Unspent Grant Reserve	0	542,462	608
Legal Reserve	28,458	27,808	27,966
Land Development Reserve	120,344	117,644	131,675
Roadworks Reserve	112,895	110,195	12,496
Building Reserve	668,133	587,133	623,338
Landcare Reserve	85,085	83,085	31,998
	<u>1,411,048</u>	<u>1,651,745</u>	<u>1,006,097</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net Result	2,946,927	1,439,370	1,486,714
Depreciation	1,098,985	1,055,795	1,061,505
(Profit)/Loss on Sale of Asset	(10,549)	(198,163)	(307,688)
(Increase)/Decrease in Receivables	126,715	52,254	19,241
(Increase)/Decrease in Inventories	0	0	(566)
Increase/(Decrease) in Payables	(186,159)	(92,152)	(66,779)
Increase/(Decrease) in Employee Provisions	0	0	0
Grants/Contributions for the Development of Assets	<u>(3,191,720)</u>	<u>(1,372,939)</u>	<u>(2,226,039)</u>
<b>Net Cash from Operating Activities</b>	<u><u>784,199</u></u>	<u><u>884,165</u></u>	<u><u>(33,612)</u></u>

**(c) Undrawn Borrowing Facilities  
Credit Standby Arrangements**

Bank Overdraft limit	250,000	25,000	250,000
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	10,000	10,000	10,000
Credit Card Balance at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Amount of Credit Unused</b>	<u><u>260,000</u></u>	<u><u>35,000</u></u>	<u><u>260,000</u></u>

**Loan Facilities**

Loan Facilities in use at Balance Date	<u>195,234</u>	<u>355,342</u>	<u>355,342</u>
Unused Loan Facilities at Balance Date	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**16. TRUST FUNDS**

Funds held at balance date over which the municipality has no control and which are not included in the financial statements are as follows:

<b>Detail</b>	<b>Balance 1-Jul-14 \$</b>	<b>Estimated Amounts Received \$</b>	<b>Estimated Amounts Paid (\$)</b>	<b>Estimated Balance 30-Jun-15 \$</b>
Building Commission	86	10,000	(10,000)	86
CTF	100	18,000	(18,000)	100
Social Club	90	300	(300)	90
Contributions - Subdivisions	649,479	0	(272,727)	376,752
Post Box Deposits	940	0	0	940
Engineering Bonds	10,000	0	0	10,000
Standpipe Card Bond	100	0	0	100
	<u>660,795</u>	<u>28,300</u>	<u>(301,027)</u>	<u>388,068</u>

**SHIRE OF CHAPMAN VALLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2015**

**17. MAJOR LAND TRANSACTIONS**

It is not anticipated Council will have any major land transactions in 2014/15

**18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

It is not anticipated any trading undertakings or major trading undertakings will occur in 2014/15.

**REVENUE FROM ORDINARY ACTIVITIES**

Governance	32,500	36,746	10,527
General Purpose Funding	906,081	490,083	470,561
Law, Order, Public Safety	586,365	45,805	35,100
Health	5,450	7,177	4,820
Education and Welfare	7,320	7,149	7,100
Housing	9,360	228,668	25,517
Community Amenities	543,922	759,327	520,636
Recreation and Culture	1,131,337	121,777	125,069
Transport	1,667,043	1,005,339	1,769,615
Economic Services	20,400	30,940	21,650
Other Property and Services	72,750	32,460	52,461

Sub-Total Operating Revenue	4,982,528	2,765,471	3,043,056
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**EXPENSES FROM ORDINARY ACTIVITIES**

Governance	452,041	317,186	415,123
General Purpose Funding	239,620	192,111	233,785
Law, Order, Public Safety	171,819	166,634	141,290
Health	21,333	17,100	25,664
Education and Welfare	7,839	670	1,276
Housing	32,786	32,035	36,375
Community Amenities	1,075,741	701,547	1,150,470
Recreation and Culture	515,697	363,451	464,862
Transport	1,300,063	1,435,743	1,665,917
Economic Services	184,995	175,510	186,783
Other Property and Services	253,407	133,536	44,037

Sub-Total Operating Expenditure	4,255,340	3,535,523	4,365,581
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**CAPITAL INCOME / TRANSFERS**

Governance	0	4,665	4,665
General Purpose Funding	0		
Law, Order, Public Safety	10,582	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	65,000	0	0
Community Amenities	164,515	16,013	0
Recreation and Culture	0	0	100,000
Transport	387,365	0	0
Economic Services	0	0	0
Other Property and Services	0	12,459	0

Sub-Total Capital Income	627,462	23,807	95,335
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**CAPITAL EXPENDITURE / TRANSFERS**

Governance	104,865	23,746	14,331
General Purpose Funding	0	0	0
Law, Order, Public Safety	585,000	467,707	416,860
Health	0	0	0
Education and Welfare	0	0	0
Housing	81,000	26,549	49,173
Community Amenities	56,218	28,989	34,560
Recreation and Culture	1,223,777	78,145	152,333
Transport	3,610,103	1,990,627	3,336,710
Economic Services	15,350	332	400
Other Property and Services	0	0	0

Sub-Total Capital Expenditure	5,676,313	2,562,997	4,004,368
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Summary	4,321,663.02
Write Back Depn	- 1,098,985
Write Back profit/loss on sale of assets	10,549
Rates	- 2,219,739
Opening Surplus balance	- 1,113,488
Forecast Net Projected costs to 30 June	100,000
Forecast balance only Negative is a surplus	<u>0</u>
- subject to change	



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 3**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**GENERAL PURPOSE FUNDING**

**Rate Revenue**

**Operating Expenses**

0022	Rates - Legal Expenses	6,000	2,000
0032	Rates Stationary/Postage	2,500	500
0082	Rates - Other Costs.	1,710	0
0132	Valuation Expenses	12,700	23,000
0062	Sundry Expenses	2,000	100
0352	Rates - Administration Allocation	212,710	118,305
		237,620	143,905

**Operating Revenues**

0010	Rates Written Off	0	0
0061	Ex Gratia Rates	(9,018)	(6,600)
0113	Interest - Overdue Rates	(9,000)	(8,000)
0123	Interest - Instalment Payments	(5,000)	(3,300)
0133	Interest - Deferred Rates	(100)	0
0143	Administration Charges	(3,000)	(1,900)
0173	Legal Fees - Recovered	(6,000)	(500)
0183	Account Enquiry Charges	(3,000)	(3,000)
		(35,118)	(23,300)

**Other General Purpose Income**

**Operating Expenses**

9992	Interest & O/Draft Fees	2,000	0
0052	Consultancy Fees G/Comm	0	350
		2,000	350

**Operating Revenues**

0233	Grants Commission - Road Funding	(494,172)	(342,378)
0253	Grants Commission - Equalisation	(325,091)	(152,403)
0201	Legal Reserve Income	(650)	0
0203	Leave Reserve Income	(1,000)	(1,503)
0204	Land Development Reserve Income	(2,700)	0
0205	Building Reserve Income	(16,000)	0
0206	Roadworks Reserve Income	(2,700)	0
0213	Plant Reserve Income	(1,000)	(60)
0215	Unspent Grants Reserve Income	0	0
0223	Water Strategy Reserve Income	(350)	(333)
0243	Office & Equipment Reserve Income	(300)	(426)
0263	Royalties For Regions	0	(607,540)
0506	Landcare Reserve Income	(2,000)	0
0273	Light Vehicle Reserve Income	0	(1,442)
0283	Interest Received - Reserve Accounts	0	(8,384)
0453	Interest Received - Municipal Account	(25,000)	(35,000)
		(870,963)	(1,149,469)

Total Operating Revenue	(906,081)	(1,172,769)
Total Operating Expenditure	239,620	144,255
<b>Total General Purpose Income</b>	<b>(666,461)</b>	<b>(1,028,514)</b>



**Program - 03 GENERAL PURPOSE FUNDING**

**Sub Program - 05 OTHER GENERAL PURPOSE FUNDING**

**Rate Revenue**

**Operating Expenses**

0022 Rates - Legal Expenses				
Rates Legal Expenses				\$6,000
0032 Rates Stationary/Postage				\$2,500
Base Stock & Postage Rate notices				
Base Stock & Postage Instalment Notices				
Use current base stock/Postate only Final Notices				
Envelopes				
Access Cards				
0082 Rates - Other Costs.				\$1,710
Title Searches				
Landgate annual access agreement		1210		
0132 Valuation Expenses				\$12,700
Valuer General Expenses	\$	2,000		
UV reval every year	\$	7,200		
Interim Valuations	\$	3,500		
0062 Sundry Expenses				\$2,000
0352 Rates - Administration Allocation				\$212,710
Allocation of Administration costs %				

**Operating Revenues**

0010 Rates Written Off				
Rates Written off by Council or CEO under delegated authority				\$0
0061 Ex Gratia Rates				\$9,018
Ex gratia rates from CBH				
0113 Interest - Overdue Rates				\$9,000
Interest applied to overdue rates not paid with 35 days of date of rate notice 11%				
0123 Interest - Instalment Payments				\$5,000
Interest on instalments at 5.5%				
0133 Interest - Deferred Rates				\$100
Pensioner Deferred Rates				
0143 Administration Charges				\$3,000
\$8 Per instalment payment (see Sch Fees & Charges)				
0173 Legal Fees - Recovered				\$6,000
Legal fees recovered from ratepayers debt collection				
0183 Account Enquiry Charges				\$3,000
Rates Account Enquiry only (no Requisitions @ \$26 per lot				
Orders and Requisitions Account Enquiry (no Rates) @ \$58 per lot				
Rates, order and requisitions Account Enquiry @ \$84 per lot				



Program - 03 **GENERAL PURPOSE FUNDING**

Sub Program - 05 **OTHER GENERAL PURPOSE FUNDING**

**Other General Purpose Income**

**Operating Expenses**

9992 Interest & O/Draft Fees		
Interest on Overdraft Facility		<b>\$2,000</b>

**Operating Revenues**

0233 Grants Commission - Road Funding		
- LOCAL ROADS		<b>\$494,172</b>
	(494,172)	

0253 Grants Commission - Equalisation		
- GENERAL PURPOSE (EQUALISATION)		<b>\$325,091</b>
	(325,091)	

*Note: No advanced payment 2014/2015  
Subject to change*

RESERVE ACCOUNTS - INTEREST

0201 Legal Reserve Income		
Legal Reserve	(650)	
0203 Leave Reserve Income		
Leave Reserve	(1,000)	
0204 Land Development Reserve Income		
Land Development	(2,700)	
0205 Building Reserve Income		
Building Reserve	(16,000)	
0206 Roadworks Reserve Income		
Roadwork Reserve	(2,700)	
0213 Plant Reserve Income		
Plant Reserve/Light Vehicle Reserve combined	(1,000)	
0223 Water Strategy Reserve Income		
Water Strategy Reserve	(350)	
0243 Office & Equipment Reserve Income		
Office & Equipment Reserve	(300)	
0215 Unspent Grants Reserve Income		
Unspent Grants Reserve	0	
0506 Landcare Reserve Income		
Landcare Reserve	(2,000)	
0273 Light Vehicle Reserve Income		
Light Vehicle Reserve - merged to one reserve last annuals, need to note this b	0	
0453 Interest Received - Municipal Account		
Municipal Account	(25,000)	
Total Interest		<b>\$51,700</b>



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 4**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**GOVERNANCE**

**Members**

**Operating Expenses**

0112	Election & Poll Expenses.	6,000	12,500
0182	Subscriptions & Memberships Expense	21,170	16,430
0192	Members Conference & Training Expenses	15,000	19,996
0202	Members Insurance Expense	13,600	12,165
0212	Donations & Gifts	0	11,800
0232	Consultancy & Legal Expenses	10,000	5,000
0242	Members Sitting Fees.	34,054	33,052
0252	Members Renumeration Expenses	20,000	20,000
0262	President & Deputy Allowances.	24,463	15,625
0272	Council Chambers Repairs & Maintenance	2,285	2,189
0332	Furniture & Equipment	2,500	1,000
0412	Chambers Extension - Loan 87 - Interest	0	0
0442	Members Administration Allocation	228,035	210,137
0462	Meeting & Refreshments Expense	26,800	25,000
1822	Accounting & Audit Expenses	45,800	27,600
3112	Rangers Expenses Allocation	2,310	2,153
7202	Members Depreciation	25	479
		452,041	415,126

**Operating Revenues**

1213	Governance Income	(500)	(500)
		(500)	(500)

**Capital Expenditure**

0254	Furniture & Equipment	0	0
0264	Improvements To Buildings	0	0
		0	0

**Capital Revenues**

7145	Loan Funds Received	0	0
		0	0

**Total Operating Revenue**

**Total Operating Expenditure**

**Total Capital Revenue**

**Total Capital Expenditure**

**Total Governance**

(500)	(500)
452,041	415,126
0	0
0	0
451,541	414,626





Program - 04

GOVERNANCE

Sub Program - 05 MEMBERS OF COUNCIL - GOVERNANCE

**Operating Revenue**

1213 Governance Income \$500

**Operating Expenditure**

0112 Election & Poll Expenses \$6,000

Electoral Commission estimatr for possible Extraordinary Election 5,000  
Staff member to work in the polling place on election day 1,000

0182 Subscriptions & Memberships Expense \$21,170

Association Membership Subscription 6800  
Procurement Consultancy Service 2200  
WALGA Employee Relations 2500  
Local Government Acts - CD 800  
Local Laws Service 570  
Tax Service 1300  
LGMA Corporate Membership 1600  
MWCCI Membership 700  
Geraldton Visitors Centre Membership 150  
Community Development - Events Calendar, Our Community, Visitors Centre 500  
Northern Country Zone - Universal Members & Training 4000

0192 Members Conference & Training Expenses \$15,000

**Local Government Convention**  
Accommodation  
Travel  
Other Consumables  
Registration

0202 Members Insurance Expense \$13,600

Councillors Travel & Personal Risk 2,300  
Business Practices Insurance 3,600  
Liability Of Councillors And Officers 7,700

0212 Donations & Gifts \$0



**Program - 04 GOVERNANCE**

**Sub Program - 05 MEMBERS OF COUNCIL - GOVERNANCE**

0232	<u>Consultancy &amp; Legal Expenses</u>		\$10,000
	Provisional amount		
0242	<u>Members Sitting Fees.</u>		\$34,054
	- President - Council Meetings \$477 per meeting	5,247	
	- Councillors Council Meetings \$232 per meeting	17,864	
	- President - Committee Meetings \$116 per meeting	580	
	- Members - Committee Meetings \$116 per meeting	4,060	
	- Special Council Meetings	6,303	
0252	<u>Members Renumeration Expenses</u>		\$20,000
	Travel Allowance (As per SAT)	12,000	
	Communication Allowance (\$1,000 per elected member). Includes iPad Comm Costs	8,000	
0262	<u>President &amp; Deputy Allowances.</u>		\$24,463
	- President Allowance	19,570	
	- Deputy President - Allowance 25% of Presidential Allowance	4,893	
0272	<u>Council Chambers Repairs &amp; Maintenance</u>		\$2,285
	- Cleaners Wages	20	
	- Cleaners Overheads	15	
	Other Expenses	2,000	
	Utility Charges	250	
0332	<u>Furniture &amp; Equipment</u>		\$2,500
	Replacement Furniture		
0442	<u>Members Administration Allocation</u>		\$228,035
0462	<u>Meeting &amp; Refreshments Expense</u>		\$26,800
	Councillors meeting and refreshments		
	Coffee Machine		
1822	<u>Accounting &amp; Audit Expenses</u>		\$45,800
	Haines Norton - Accountants - Includes Fair Value and additional 50% Interim Audit	40,800	
	Other Various Accounting Fees	5,000	
3112	<u>Rangers Expenses Allocation</u>		\$2,310
7202	<u>Members Depreciation</u>		\$25
<b>Capital Income &amp; Expenditure</b>			
7145	<u>Loan Funds Received</u>		-
0254	<u>Furniture &amp; Equipment</u>		-
0264	<u>Improvements to Buildings</u>		-



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

<b>Schedule 4</b>		<b>Notes</b>	<b>14/15 Draft Budget \$</b>	<b>13/14 Budget \$</b>
<b>Operating Expenses</b>				
0102	Provision For Lsl		13,226	2,575
0222	Fringe Benefits Tax		24,000	20,000
0282	Administration Sgc 9%		48,091	45,850
0292	Admin Salaries Expense	1	574,947	518,222
0294	Admin Staff Housing Allowance		15,000	15,000
0312	Admin - Max 3% Council Additional Contr		11,736	7,542
0372	Admin Workers Compensation Expense		19,933	13,000
0402	Insurance Expense		3,557	3,304
0422	Office Gardens Expenses		45,971	28,869
0432	Admin Building Operations		29,759	25,446
0472	Office Expenses - General		14,240	14,360
0473	Admin Building Repairs & Maintenance		7,200	10,900
0482	Office Telephone & Internet Expenses		16,500	19,870
0492	Advertising Expenses		10,000	9,000
0502	Computer Hardware Service & Repair		30,270	27,176
0512	Furniture & Equipment - (Expensed)		9,000	8,000
0522	Freight & Postage Expense		4,500	4,500
0542	Printing & Stationary Expense		30,500	35,360
0552	Motor Vehicle Expenses		12,300	35,300
0592	Admin Allocated To Programs		(1,217,585)	(1,122,012)
0622	Uniform Expense		3,500	4,000
0632	Staff Training, Conference And Recruitment		33,750	38,500
0662	Public Liability Insurance		19,642	19,062
0682	Consultancy Fees		117,100	99,000
0702	Bank Fees & Charges		6,000	5,000
0712	Occupational Health & Safety		7,000	7,000
0722	Accounting Software Operating Expenditure		39,865	32,395
7002	Admin Depreciation		70,000	67,778
8002	Loss On Sale Of Assets.		0	0
1042	Staff Housing Allocation		0	0
1412	Strategic Plan.		0	5,000
			0	(3)
<b>Operating Revenues</b>				
0383	Minor Income Received - Other General		(500)	(500)
0553	Grant Income - Admin		(25,000)	(3,299)
0573	Reimbursements & Contributions		(6,500)	(6,228)
			(32,000)	(10,027)
<b>Capital Expenses</b>				
0364	Office Furniture & Equipment (F&E)		2,500	0
0394	Purchases - Admin Vehicles (P&E)		0	0
0574	Furniture & Equipment (F&E)		0	0
0564	Building Improvements (L&B)		15,000	7,031
4770	Office & Equipment Reserve - Transfer To		35,365	500
4750	Leave Reserve - Transfer To		51,000	1,800
4780	Transfer To Light Vehicle Reserve		1,000	5,000



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

Schedule 4	Notes	14/15 Draft Budget \$	13/14 Budget \$
		104,865	14,331
<b>Capital Revenues</b>			
0371	T/F From Office Eq Reserv	0	4,665
0351	T/F From Leave Res-Admin	0	0
0361	T/F From Lt Vehicle Reser	0	0
0405	Proceeds From Disposal Of Assets	0	0
		0	4,665
		<b>72,865</b>	<b>8,966</b>
<b>Total Operating Revenue</b>		<b>(32,000)</b>	<b>(10,527)</b>
<b>Total Operating Expenditure</b>		0	415,123
<b>Total Capital Revenue</b>		0	4,665
<b>Total Capital Expenditure</b>		104,865	14,331
<b>Total Governance</b>		<b>72,865</b>	<b>423,592</b>



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

<b>Sub Program - 05</b>		<b>ADMINISTRATION - (Allocated Across Programmes)</b>	
<b>Operating Revenue</b>			
0383	<u>Minor Income Received - Other General</u> General Income		<u>\$500</u>
0553	<u>Grant Income - Admin</u> Dept Local Govt & Communities Grant -IPR Workforce Planning		<u>\$25,000</u>
0573	<u>Reimbursements &amp; Contributions</u> LGIS Experience funds	-\$ 6,500	<u>\$6,500</u>
<b>Operating Expenditure</b>			
0102	<u>Provision for LSL</u> C Barndon	\$ 13,226	<u>\$ 13,226</u>
0222	<u>Fringe Benefits Tax</u>		<u>\$ 24,000</u>
0282	<u>Administration SGC 9%</u>		<u>\$ 48,090.59</u>
0292	<u>Admin Salaries Expense</u>		<u>\$ 574,946.80</u>
	01 As per Payroll Schedule	\$ 556,651	
	Less Admin staff housing allowance - Allocated at COA 0294	-\$ 15,000	
	51 ATC Trainee	\$ 33,296	
0294	<u>Admin Staff Housing Allowance</u> Admin staff housing allowance through payroll		<u>\$ 15,000</u>
0312	<u>Admin - Max 3% Council Additional Contr</u> Current allocation	\$ 11,736	<u>\$ 11,735.62</u>
0372	<u>Admin Workers Compensation Expense</u>		<u>\$ 19,933</u>
0402	<u>Insurance Expense</u>		<u>\$ 3,557</u>
	Fidelity Guarantee	\$ 557	
	LGIS Property additional cover Breakdown	\$ 3,000	
0422	<u>Office Gardens Expenses</u>		<u>\$ 45,971</u>
	<u>Employee Costs</u>		
	- Gardeners - Wages	\$ 11,585	
	- Gardener - Overheads	\$ 8,721	
	- Gardener - Plant OP Costs	\$ 14,118	
	- Gardener - Plant Depreciation	\$ 3,625	
	- Rangers's Allocation	\$ 682	
	<u>General Maintenance</u>	\$ 2,000	
	Power & Water	\$ 5,240	
	Weed Control		
	Reticulation Repairs & Replacement		



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

<b>Sub Program - 05</b>		<b>ADMINISTRATION - (Allocated Across Programmes)</b>	
<b>0432</b>	<b><u>Admin Building Operations</u></b>		<b>\$ 29,759</b>
	<u>Employee Costs</u>		
	- Cleaners Allocation	\$ 7,849	
	- Cleaners Overheads	\$ 5,909	
	- Rangers Allocation	\$ 947	
	General Maintenance	\$ 1,000	
	Synergy electricity accounts	\$ 5,840	
	Hygiene Services	\$ 510	
	K9 Security - alarm monitoring	\$ 900	
	Insurance - Property Schedule breakdown	\$ 6,803	
<b>0472</b>	<b><u>Office Expenses - General</u></b>		<b>\$ 14,240</b>
	Renewals - Licences & Subscriptions		
	Infoxchange Web hosting	\$ 2,779	
	NAMS Plus Annual Subscription	\$ 600	
	Landgate Annual Access Agreement Digital Data Mapping	\$ 1,250	
	Landgate Annual Access Agreement SLICP Government Channel	\$ 1,201	
	Australian Performing Rights	\$ 60	
	Water filtration system hot/cold water	\$ 1,050	
	General Office Supplies (eg:tissues, toilet rolls, air freshener etc)	\$ 4,200	
	Meeting & Refreshments	\$ 3,100	
<b>0473</b>	<b><u>Admin Building Repairs &amp; Maintenance</u></b>		<b>\$ 7,200</b>
	General Maintenance	\$ 3,000	
	Connect existing 40kva generator to mains	\$ 2,200	
	Service and Inspections -	\$ 2,000	
	Termite Inspection		
	Spider Treatment		
	Service Airconditioners		
<b>0482</b>	<b><u>Office Telephone &amp; Internet Expenses</u></b>		<b>\$ 16,500</b>
	All telephone and internet usage	\$ 16,500	
	Email virus scanning		
	Westnet internet - valleyc@westnet.com.au		
	Annual charge for IP address		
<b>0492</b>	<b><u>Advertising Expenses</u></b>		<b>\$ 10,000</b>
	All advertising expenses in all media:		
	<i>Employment vacancies</i>		
	<i>Council meeting dates</i>		
	<i>Death notices</i>		
	<i>Road Closures</i>		
	<i>Tender notices</i>		
	<i>Differential rates</i>		
	<i>Planning notices</i>		
<b>0502</b>	<b><u>Computer Hardware Service &amp; Repair</u></b>		<b>\$ 30,270</b>
	Leading Edge Computers - Managed Service Agreement	\$ 19,700	
	Sundry Equipment:	\$ 10,570	
	~ <i>Work Stations, UPS Devices, Monitors</i>		
<b>0512</b>	<b><u>Furniture &amp; Equipment - (Expensed)</u></b>		<b>\$ 9,000</b>
	Provision for small office furniture eg:chairs, filing cabinet	\$ 3,000	
	Compactus for records & Filing Fitout	\$ 3,500	
	CEO Desk & Chair	\$ 2,500	



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

<b>Sub Program - 05</b>		<b>ADMINISTRATION - (Allocated Across Programmes)</b>	
<b>0522</b>	<b><u>Freight &amp; Postage Expense</u></b>		<b>\$ 4,500</b>
	All general office postage		
<b>0542</b>	<b><u>Printing &amp; Stationary Expense</u></b>		<b>\$ 30,500</b>
	Lease of photocopier (Investec Asset Finance & Leasing)	\$ 5,750	
	Security shredding	\$ 250	
	Photocopier printing costs	\$ 24,500	
	General office stationery		
	Binding Council Minutes		
	Printing base stock - letterheads, business cards, envelopes		
<b>0552</b>	<b><u>Motor Vehicle Expenses</u></b>		<b>\$ 12,300</b>
	All expenses to be allocated to P41 (CEO Prado) Automatic Allocations	\$ 12,300	
	Plant Operating Costs - CEO	\$ -	
	Internal Plant Depn - CEO		
<b>0592</b>	<b><u>Admin Allocated to Programs</u></b>		<b>\$1,217,585</b>
<b>0622</b>	<b><u>Uniform Expense</u></b>		<b>\$ 3,500</b>
	Council Policy maximum \$500 per staff member		
	Provision for 7 @\$500		
<b>0632</b>	<b><u>Staff Training, Conference and Recruitment</u></b>		<b>\$ 33,750</b>
	SynergySoft Modules Training	\$ 8,500	
	UHY Haines Norton Training	\$ 6,200	
	Other Various Conference and Training	\$ 4,000	
	CEO Contract Allowance	\$ 8,050	
	Provision for recruitment costs	\$ 2,000	
	Staff Relocation Expenses	\$ 5,000	
<b>0662</b>	<b><u>Public Liability Insurance</u></b>		<b>\$ 19,642</b>
	To be paid in two instalments July & October		
<b>0682</b>	<b><u>Consultancy Fees</u></b>		<b>\$ 117,100</b>
	Valuation Roads & Condition Reports	\$ 30,000	
	Includes RAM Software 15,000 and consultant 15,000		
	Sundry Provision (including ICT Northern Zone)	\$ 15,000	
	Outsourced Payroll to December 2014	\$ 15,600	
	Valuation of Land and Buildings	\$ 25,000	
	Integrited Planning Reports review - subject to grant funding	\$ 25,000	
	Risk Mangement - LGIS	\$ 6,500	
<b>0702</b>	<b><u>Bank Fees &amp; Charges</u></b>		<b>\$ 6,000</b>
	Westpac Bank fees including credit card		



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

<b>Sub Program - 05</b>		<b>ADMINISTRATION - (Allocated Across Programmes)</b>		
0712	<u>Occupational Health &amp; Safety</u>			\$ 7,000
	Midwest Regional Risk Co-ordinator (Echelon Aust - Monty Archdale)			
0722	<u>Accounting Software Operating Expenditure</u>			\$ 39,865
	Synergy Soft Licence Fees	\$	31,200	
	Microsoft Office Suite Server Upgrade (Government Licensing)	\$	6,900	
	Shadow Protect Anti Virus License	\$	1,765	
7002	<u>Admin Depreciation</u>			\$ 70,000
8002	<u>Loss on Sale of Assets.</u>			\$ -
0405	<u>Proceeds from Disposal of Assets</u>			\$ -
1042	<u>Staff Housing Allocation</u>			\$ -
1412	<u>Strategic Plan.</u>			\$ -
<b>Capital Income</b>				
0371	<u>T/f From Office Eq Reserv</u>			\$0
0351	<u>T/f From Leave Res-admin</u>			\$0
0361	<u>T/f From Lt Vehicle Reser</u>			\$0
0405	<u>Proceeds from Disposal of Assets</u>			\$0
<b>Capital Expenditure</b>				
0364	<u>Office Furniture &amp; Equipment (F&amp;E)</u>			\$ -
0394	<u>Purchases - Admin Vehicles (P&amp;E)</u>			\$ -
0574	<u>Furniture &amp; Equipment (F&amp;E)</u>			\$ -
0564	<u>Building Improvements (L&amp;B)</u>			\$ 15,000
	Instal small shed to store generator	\$	6,000	
	Repair and paint office	\$	9,000	
0364	<u>Office Furniture &amp; Equipment (F&amp;E)</u>			\$ 2,500
	CEO office furniture equipment	\$	2,500	
4770	<u>Office &amp; Equipment Reserve - Transfer To</u>			\$ 35,365
	Interest	\$	300	
	Min Ref 06/14-19 Transfer funds from sale of Lot 6(9) Indialla Rd	\$	35,065	
4750	<u>Leave Reserve - Transfer To</u>			\$ 51,000
	Interest	\$	1,000	
	Min Ref 06/14-19 Transfer funds from sale of Lot 6(9) Indialla Rd	\$	50,000	
4780	<u>Transfer to Light Vehicle Reserve</u>			\$ 1,000
	Interest	\$	1,000	





**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 5**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**LAW, ORDER & PUBLIC SAFETY**

**Fire Prevention**

**Operating Expenses**

0602	Fire Control - Administration Expenses	29,710	27,378
0672	Fire Break Inspection Fees	2,500	2,500
0762	Ranger'S Allocation Expenses	10,226	9,529
0882	Fire Prevention Enforcement Expenditure	1,000	7,500
0832	Esl - Shire Properties.	840	900
1722	Brigades Operating Expenses	38,627	42,636
7012	Fire Control Depreciation	39,000	10,947
		121,903	101,390

**Operating Revenues**

0703	Fines & Penalties	(1,250)	(2,500)
0713	Esl Administration Fees	(4,000)	(4,000)
0733	Fesa Grant Income	(28,140)	(26,400)
0883	Fire Prevention Enforcement Income	0	0
		(33,390)	(32,900)

**Capital Expenses**

0884	Purchase Plant & Equipment	550,000	416,860
0744	Capital Exp. - Land & Buildings	0	0
		550,000	416,860

**Capital Revenues**

0765	Proceeds From Disposal Of Assets	0	0
0915	Capital Grant - Fesa	(550,000)	(416,860)
		(550,000)	0
		<b>88,513</b>	<b>485,350</b>

**Animal Control**

**Operating Expenses**

0822	Other Minor Expenditure	0	0
0842	Animal Control Expenses	2,775	6,475
0852	Rangers Allocation	5,340	4,976
0792	Animal Control - Admin Expenses	13,636	12,566
		21,751	24,017

**Operating Revenues**

0843	Impoundment Fees	(200)	(200)
0833	Pound Fees - Sustenance	0	0
0853	Dog/Cat Registrations Income	(2,775)	(2,000)
0863	Fines & Penalties	0	0
		(2,975)	(2,200)
		<b>18,776</b>	<b>21,817</b>

**Other Law, Order, Public Safety**

**Operating Expenses**

0862	Community Safety And Crime Prevention	10,582	0
0902	Rangers Allocation	14,771	13,764



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

<b>Schedule 5</b>		<b>Notes</b>	<b>14/15 Draft Budget \$</b>	<b>13/14 Budget \$</b>
0962	Miscell. Expenses - Oth Law Order.		1,000	500
			26,353	14,264
<b>Operating Revenues</b>				
0953	Contributions & Reimbursements		0	0
0973	Community Safety & Crime Prevention.		0	0
0983	Fines & Penalties Levied.		0	0
			0	0
			<b>26,353</b>	<b>14,264</b>
 <b><u>Rangers Expenses</u></b>				
<b>Operating Expenses</b>				
0872	Rangers Superannuation - Council 3%			0
0892	Rangers Wages Expense		63,442	61,901
0922	Rangers Superannuation Sgc 9%		5,514	5,375
0912	Rangers Workers Compensation Expense		1,812	0
0932	Conference & Training		1,500	1,500
0982	Rangers Expense		3,380	1,580
1012	Tools & Equipment - Low Value		1,000	1,000
0952	Rangers Expenses Allocated		(74,837)	(69,737)
			1,812	1,619
			<b>1,812</b>	<b>1,619</b>
 <b><u>Rangers Expenses</u></b>				
<b>Capital Expenses</b>				
0874	Plant & Equipment - Rangers		35,000	0
 <b>Capital Revenue</b>				
0971	Tf From Unspent Grants/Loans Res.		(10,582)	0
3561	Transfer from Plant Reserve		0	0
	<b>Total Operating Revenue</b>		(586,365)	(35,100)
	<b>Total Operating Expenditure</b>		171,819	141,290
	<b>Total Capital Revenue</b>		(10,582)	0
	<b>Total Capital Expenditure</b>		585,000	416,860
	 <b>Total Law, Order &amp; Public Safety</b>		<b>159,872</b>	<b>523,050</b>



Program - 05		<b>LAW, ORDER &amp; PUBLIC SAFETY</b>	
Sub Program - 06		<b>FIRE PREVENTION</b>	
<b>Operating Revenue</b>			
0703	<u>Fines &amp; Penalties</u>		<u>\$1,250</u>
	Firebreak Infringements - 5 @ \$250		
0713	<u>ESL Administration Fees</u>		<u>\$4,000</u>
	Annual Fee for Administering the ESL		
0733	<u>FESA Grant Income</u>		<u>\$28,140</u>
	Operating grant for bushfire brigades		
0883	<u>Fire Prevention Enforcement Income</u>		<u>\$0</u>
0763	<u>Profit On Disposal of Assets</u>		<u>\$0</u>
<b>Operating Expenditure</b>			
0602	<u>Fire Control - Administration Expenses</u>		<u>\$ 29,710.00</u>
	Activity Based Costings - Admin allocations		
0672	<u>Fire Break Inspection Fees</u>		<u>\$ 2,500.00</u>
	Hire Of Plane For Fire Break Inspections	\$ 2,500.00	
0882	<u>Fire Prevention Enforcement Expenditure</u>		<u>\$ 1,000.00</u>
1722	<u>Brigades Operating Expenses</u>		<u>\$ 38,627.00</u>
	Volunteer Bushfire Brigades Operating Expenditure - ESL LEVY	\$ -	
	306 Cost Cen Insurance (Bushfire Policy)	\$ 8,332.00	
	Insurance (Brigades Vehicles)	\$ 5,295.00	
	Fire vehicles plant operating costs	\$ 25,000.00	
0762	<u>Ranger's Allocation Expenses</u>		<u>\$ 10,226.00</u>
0832	<u>ESL - Shire Properties</u>		<u>\$ 840.00</u>
	ESL for Shire owned & improved properties (LG Improved Cat5 ESL)		
7012	<u>Fire Control Depreciation</u>		<u>\$ 39,000.00</u>
<b>Capital Income</b>			
0765	<u>Proceeds from Disposal of Assets</u>		<u>\$0</u>
0915	<u>Capital Grant - FESA</u>		<u>\$550,000</u>
	Funding for BFB Plant and Equipment - Howatharra		
	2.4 Rural Fire Appliance		
	2 Bay Shed		
<b>Capital Expenditure</b>			
0884	<u>Purchase Plant &amp; Equipment</u>		<u>\$ 550,000</u>
	Granted funded 100%		
	Funding for BFB Plant and Equipment - Howatharra		
	2.4 Rural Fire Appliance	\$ 350,000	
	2 Bay Shed	\$ 200,000	
0744	<u>Capital Exp. - Land &amp; Buildings</u>		<u>\$ -</u>



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

Sub Program - 07		ANIMAL CONTROL	
<b>Operating Revenue</b>			
0843	<u>Impoundment Fees</u>		\$200
0833	<u>Pound Fees - Sustenance</u>		\$0
0853	<u>Dog/Cat Registrations Income</u>		\$2,775
0863	<u>Fines &amp; Penalties</u>		\$0
<b>Operating Expenditure</b>			
0822	<u>Other Minor Expenditure</u>		\$ -
0842	<u>Animal Control Expenses</u>		\$ 2,775.00
	Dog registration tags	\$ 100	
	Sustenance	\$ 50	
	Refund dog registration	\$ 125	
	Maintenance Dog & Cat Management Facilities	\$ 2,500	
0852	<u>Rangers Allocation</u>		\$ 5,340.00
0792	<u>Animal Control - Admin Expenses</u>		\$ 13,636.00
Sub Program - 18		OTHER LAW & ORDER PUBLIC SAFETY	
<b>Operating Revenue</b>			
0953	<u>Contributions &amp; Reimbursements</u>		\$0
0973	<u>Community safety &amp; Crime Prevention.</u>		\$0
0983	<u>Fines &amp; Penalties Levied.</u>		\$0
<b>Operating Expenditure</b>			
0862	<u>Community Safety and Crime Prevention</u>		\$ 10,582.00
	Grant funded		
0902	<u>Rangers Allocation</u>		\$ 14,771.00
0962	<u>Miscell. Expenses - Oth Law Order.</u>		\$ 1,000.00
Sub Program - 18		RANGER'S EXPENSES - (Allocated Across Programmes)	
<b>Operating Expenditure</b>			
0872	<u>Rangers Superannuation - Council 3%</u>	\$ -	\$ -
0892	<u>Rangers Wages Expense</u>		\$ 63,442.43
0922	<u>Rangers Superannuation SGC 9%</u>		\$ 5,514.42
0912	<u>Rangers Workers Compensation Expense</u>		\$ 1,812.11
0932	<u>Conference &amp; Training</u>		\$ 1,500.00
	Provisional for Ranger Training	\$ 1,500.00	
0982	<u>Rangers Expense</u>		\$ 3,380.00
	Motor Vehicle Expense	\$ 1,800.00	
	Mobile Telephone Expense	\$ 600.00	
	Protective Clothing Expense	\$ 500.00	
	Reimbursement for line rental	\$ 480.00	
1012	<u>Tools &amp; Equipment - Low Value</u>		\$ 1,000.00
0952	<u>Rangers Expenses Allocated</u>		-\$ 74,837.00
<b>Capital Expenditure</b>			
0874	<u>Plant &amp; Equipment - Rangers</u>		\$ 35,000
	Rangers Vehicle (New) - With Equipment attached (e.g. Radios, Cage, Warning Lights, Spraying Equip, etc.)		
<b>Capital Revenue</b>			
0971	<u>Tf From Unspent Grants/loans Res.</u>		\$10,582
	Coro Evacuation Plan		
3561	<u>T/f From PI Reserve-plant</u>		



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 6**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**EDUCATION**

**Pre-School**

**Operating Expenses**

0992 Pre-School Repairs & Maintenance	7,839	1,176
1002 Pre-School Depreciation	0	0
	7,839	1,176

**Operating Revenues**

0933 Grant Income - Pre School	0	0
0993 Lease/Rental Income - Pre-School	(7,320)	(7,100)
	(7,320)	(7,100)

**Capital Expenditure**

0994 Capital Exp. - Land & Bldgs.	0	0
	0	0

**Other Education**

**Operating Expenses**

0972 Other Schools Expenditure.	0	100
	0	100

<b>Total Operating Revenue</b>	(7,320)	(7,100)
<b>Total Operating Expenditure</b>	7,839	1,276
<b>Total Capital Revenue</b>	0	0
<b>Total Capital Expenditure</b>	0	0
<b>Total Education</b>	519	(5,824)



**Program - 06 EDUCATION & WELFARE**

**Sub Program - 09 PRE-SCHOOL & OTHER EDUCATION**

**Operating Revenue**

0993 <u>Lease/Rental Income - Pre-School</u>					<u>\$7,320</u>
Pre Primary Lease:					
Increase by CPI Each Year					
Lease Expires 2015					

0933 <u>Grant Income - Pre School</u>					<u>\$0</u>
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**Operating Expenditure**

0972 <u>Other Schools Expenditure.</u>					<u>\$ -</u>
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0992 <u>Pre-School Repairs &amp; Maintenance</u>					<u>\$ 7,839.00</u>
Ranger's Allocation	\$	189.00			
General Maintenance	\$	700.00			
Replace power board, replace security screens, paint floor	\$	6,950.00			

**Capital Expenditure**

0994 <u>Capital Exp. - Land &amp; Bldgs.</u>					<u>\$ -</u>
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**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 7**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**HEALTH**

**Maternal And Infant Health**

**Operating Expenses**

1032	Infant Health Clinic Contribution.	0	0
		0	0
		<b>0</b>	<b>0</b>

**Health Insp And Administration**

**Operating Expenses**

1292	Health Expenses General	3,866	4,553
1282	Pool Inspections Expense	1,515	1,412
1402	Health Expenses - Admin Allocation	15,952	14,699
		21,333	20,664

**Operating Revenues**

1573	Health Septic Fees	(2,000)	(1,500)
1383	Swimming Pool Inspection Fees	(1,100)	(1,000)
1583	Health Administration Fees	(2,000)	(2,000)
1393	Licences Income Received - Caravan Park	(350)	(320)
		(5,450)	(4,820)
		<b>15,883</b>	<b>15,844</b>

**Other Health**

**Operating Expenses**

1812	Donations.	0	5,000
		0	5,000
		<b>0</b>	<b>5,000</b>

***Total Operating Revenue***

***Total Operating Expenditure***

***Total Capital Revenue***

***Total Capital Expenditure***

**Total Health**

(5,450)	(4,820)
21,333	25,664
0	0
0	0
<b>15,883</b>	<b>20,844</b>



Program - 07

HEALTH

Sub Program - 11 MATERNAL & INFANT HEALTH

Operating Expenditure

1032	<u>Infant Health Clinic Contribution.</u>		\$ -
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Sub Program 12 HEALTH INSPECTION & ADMINISTRATION

Operating Revenue

1573	<u>Health Septic Fees</u>		\$2,000
	Provisional amount		

1383	<u>Swimming Pool Inspection Fees</u>		\$1,100
	Swimming Pool Inspections Carried Out Every 4 Years	-\$ 1,100.00	
	Revenue raised annually on rate notice		
	Last Inspection 2011/2012 next due 2015/2016	\$ -	

1583	<u>Health Administration Fees</u>		\$2,000
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1393	<u>Licences Income Received - Caravan Park</u>		\$350
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Operating Expenditure

1292	<u>Health Expenses General</u>		\$ 3,866
	Health Officer and Analytical Expenses	\$ 2,200	
	Ranger Allocation	\$ 1,666	

1282	<u>Pool Inspections Expense</u>		\$ 1,515
	Rangers Allocation	\$ 1,515	

1402	<u>Health Expenses - Admin Allocation</u>		\$ 15,952
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**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 9**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**HOUSING**

**Council Staff**

**Operating Expenses**

2302	Staff Housing - Admin Allocation	12,543	11,559
2402	Staff Housing Allocation	0	0
2422	Rangers Allocation Expenses	5,075	4,729
2522	Staff Housing Repairs & Maintenance	2,200	10,000
2532	Staff Housing Insurance.	0	2,268
7172	Staff Housing Depreciation	3,000	2,746
		22,818	31,302

**Operating Revenues**

2543	Rental Income - Staff Housing	0	(6,260)
2563	Staff Housing Income	0	(9,897)
2533	Ins Claims Staff Housing	0	0
		0	(16,157)

**Capital Expenses**

2624	Principal Repaid - Housing	0	0
2544	Capital Expenditure - Housing (L&B)	0	29,173
0270	Reserve Account - Transfer To	0	0
2550	Building Reserve - Transfer To	81,000	20,000
		81,000	49,173

**Capital Income**

0805	Proceeds From Disposal Of Asset - Housi	(65,000)	(65,000)
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**OTHER HOUSING**

**Operating Expenses**

2512	Repairs & Maintenance - Non Employee H	8,168	2,560
2542	Housing Other Depreciation	1,800	2,513
		9,968	5,073

**Operating Revenues**

2553	Rental Income - Non Employee Housing	(9,360)	(9,360)
4713	Reimbursements Received	0	0
8023	Profit On Sale Of Asset.	0	0
		(9,360)	(9,360)

**Capital Revenue**

2555	Building Reserve - Transfer From	0	(17,729)
		0	(17,729)

<b>Total Operating Revenue</b>	(9,360)	(25,517)
<b>Total Operating Expenditure</b>	32,786	36,375
<b>Total Capital Revenue</b>	(65,000)	0
<b>Total Capital Expenditure</b>	81,000	49,173
<b>Total Housing</b>	39,426	60,031



**Program - 09 HOUSING**

**Sub Program - 23 STAFF HOUSING**

**Operating Revenue**

2543 Rental Income - Staff Housing  
No Rental Income to be received \$0

2563 Staff Housing Income \$0

2533 Ins Claims Staff Housing \$0

**Operating Expenditure**

2302 Staff Housing - Admin Allocation \$ 12,543

2402 Staff Housing Allocation

2422 Rangers Allocation Expenses \$ 5,075

2522 Staff Housing Repairs & Maintenance \$ 2,200.00

Service of Solarharts, Airconditioners

General Maintenance

JOB LH1 Lot 6 (9) Indialla Road - NABAWA \$ 1,100.00

JOB LH23 Lot 23 (7058) Chapman Valley Road - YUNA \$ 1,100.00

2532 Staff Housing Insurance. \$ -

7172 Staff Housing Depreciation \$ 3,000.00

**Capital Income**

0805 Proceeds from Disposal of Asset - Housing \$65,000  
Lot 23 Chapman Valley Road, Yuna -\$ 65,000.00

**Capital Expenditure**

2544 Capital Expenditure - Housing (L&B) \$ -

0270 Reserve Account - Transfer To \$ -

2550 Building Reserve - Transfer To \$ 81,000.00

Interest \$ 16,000.00

Equal total amount rec'd from sale of property COA 0805 \$ 65,000.00



**Program - 09 HOUSING**

**Sub Program - 23 OTHER HOUSING**

**Operating Revenue**

2553	<u>Rental Income - Non Employee Housing</u>		<u>\$9,360</u>
	1 House @ \$180.00 per week x 52 weeks		
4713	<u>Reimbursements Received</u>		<u>\$0</u>
8023	<u>Profit on Sale of Asset.</u>		<u>\$0</u>

**Operating Expenditure**

2512	<u>Repairs &amp; Maintenance - Non Employee Housing</u>		<u>\$ 8,168.00</u>
	General Maintenance & Repairs		
	JOB LH19 Lot 19 (3285) Chapman Valley Road - NABAWA	\$	2,000.00
	JOB LH 27 Lot 27 (7068) Chapman Valley Road - YUNA	\$	4,450.00
	Insurance	\$	1,718.00
2542	<u>Housing Other Depreciation</u>		<u>1,800</u>

**Capital Income**

2555	Building Reserve - Transfer From		<u>\$0</u>
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**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

<b>Schedule 10</b>		<b>Notes</b>	<b>14/15 Draft Budget \$</b>	<b>13/14 Budget \$</b>
<b>COMMUNITY AMENITIES</b>				
<b><u>Natural Resource Management</u></b>				
<b>Operating Expenses</b>				
2032	State Nrm Grant Expenditure		0	0
			0	0
<b>Operating Revenues</b>				
2123	State Nrm Community Grant		0	0
			0	0
<b>Capital Expenses</b>				
2070	Environment Working Account - Transfer To		0	0
			0	0
<b>Capital Revenues</b>				
2075	Proceeds From Disposal Of Assets		0	0
			0	0
			0	0
<b><u>Sanitation-Household Refuse</u></b>				
<b>Operating Expenses</b>				
1762	Domestic Rubbish Collection Expenses		138,375	135,000
1772	Sanitation Household Refuse Depreciation		4,000	3,679
1792	Refuse Site Repairs & Maintenance		27,832	41,351
2502	Domestic Rubbish - Admin Expenses		31,292	28,837
			201,499	208,867
<b>Operating Revenues</b>				
1903	Domestic Rubbish Collection Fees		(91,325)	(72,900)
1904	Additional Domestic Rubbish Collection		(4,800)	(10,350)
2003	Contributions & Reimbursements		0	0
			(96,125)	(83,250)
			<b>105,374</b>	<b>125,617</b>
<b><u>Other Sanitation</u></b>				
<b>Operating Expenses</b>				
1872	Street Rubbish Collection Expenses		341	318
1882	Parks & Gardens Rubbish Collection Expenses		20,737	17,287
1892	Waste Management Facility Improvement Plan		30,493	40,890
1912	Refuse Collection Expenses		5,500	5,000
			57,071	63,495
<b>Operating Revenues</b>				
1883	Waste Management Facility Improvement Plan		(18,400)	(40,890)
			(18,400)	(40,890)
<b>Capital Expenses</b>				
1884	Plant & Equipment Expenditure		0	0
			0	0
			<b>38,670</b>	<b>22,605</b>
<b>Capital Revenues</b>				
2071	Unspent Grants Reserve - Transfer From		0	0
			0	0
			<b>44,170</b>	<b>27,605</b>



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

<b>Schedule 10</b>	<b>Notes</b>	<b>14/15 Draft Budget \$</b>	<b>13/14 Budget \$</b>
<b><u>Protection Of Environment</u></b>			
<b>Operating Expenses</b>			
1902	Grant Expenditure - Other	165,300	210,249
1942	Nacc (Other) Grants Expenditure	0	10,000
2002	Project Managment Fees	0	0
2040	Dolby Creek Expenditure	0	0
2042	Declared Species Group Expenses	14,897	75,060
2062	Coastal Planning Projects Expenses	40,000	0
2022	Landcare Expenditure	25,000	50,000
2072	Rangers Allocation	871	812
2301	Nacc Baiting Expenses	0	0
		246,068	346,121
<b>Operating Revenues</b>			
2033	Nacc (Other) Grants Income.	0	(10,000)
2134	Interest Received	0	0
2203	Grant Income - Other	(219,800)	(191,400)
2213	Declared Species Grant Income	(7,449)	(23,000)
2923	Dolby Creek Management Plan Income (Gst Fre	0	0
		(227,249)	(224,400)
<b>Capital Expenses</b>			
2080	Transfer To Landcare Reserve	2,000	1,100
		2,000	1,100
<b>Capital Income</b>			
2071	Unspent Grants Reserve - Transfer From	(92,041)	0
		(92,041)	0
		(71,221)	122,821
	<b>Total Operating Revenue</b>	(341,774)	(348,540)
	<b>Total Operating Expenditure</b>	504,638	618,482
	<b>Total Capital Revenue</b>	(92,041)	0
	<b>Total Capital Expenditure</b>	2,000	1,100
	<b>Total Community Amenities</b>	72,823	271,042



**Program - 10 COMMUNITY AMENITIES**

**Sub Program - 25 SANITATION - HOUSEHOLD REFUSE**

**Operating Revenue**

1903 <u>Domestic Rubbish Collection Fees</u>		<u>\$91,325</u>
281 # of services @ \$325	-\$ 91,325.00	
1904 <u>Additional Domestic Rubbish Collection</u>		<u>\$4,800</u>
16 # of services @ \$300 - Yuna Only	-\$ 4,800.00	
2003 <u>Contributions &amp; Reimbursements</u>		<u>\$0</u>

**Operating Expenditure**

1762 <u>Domestic Rubbish Collection Expenses</u>		<u>\$ 138,375.00</u>
Veolia contract increased by 2.5%	\$ 138,375.00	
1772 <u>Sanitation Household Refuse Depreciation</u>		<u>\$ 4,000.00</u>
1792 <u>Refuse Site Repairs &amp; Maintenance</u>		<u>\$ 27,832.00</u>
Yuna Refuse Site - Maintenance		
Nabawa Refuse Site - Maintenance		
Wages	\$ 6,000.00	
Overheads	\$ 4,572.00	
Plant Operating	\$ 7,260.00	
Plant Depn	\$ -	
Consultancy service Regional Waste Management Mid West LG's	\$ 10,000.00	
2502 <u>Domestic Rubbish - Admin Expenses</u>		<u>\$ 31,292.00</u>

**Sub Program - 26 SANITATION - OTHER**

**Operating Revenue**

1883 <u>Waste Management Facility Improvement Plan</u>		<u>\$18,400</u>
Grant funding BROCC Waste Mgt Group	-\$ 18,400.34	

**Operating Expenditure**

1872 <u>Street Rubbish Collection Expenses</u>		<u>\$ 341.00</u>
Rangers Allocation	\$ 341.00	
Other Expenditure	\$ -	
Labour Overheads	\$ -	
1882 <u>Parks &amp; Gardens Rubbish Collection Expenses</u>		<u>\$ 20,737.08</u>
Rangers Allocation	\$ 1,837.00	
Gardeners Wages	\$ 5,754.48	
Overheads	\$ 4,332.13	
Plant Operating	\$ 7,012.78	
Plant Depn	\$ 1,800.70	
1912 <u>Refuse Collection Expenses</u>		<u>\$ 5,500.00</u>
Includes verge side collection \$1500	\$ 5,500.00	
1892 <u>Waste Management Facility Improvement Plan</u>		<u>\$ 30,492.50</u>
Implementation of Plan - grant funded	\$ 30,492.50	

**Capital Expenditure**

1884 <u>Plant &amp; Equipment Expenditure</u>		<u>\$ -</u>
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**Program - 10 COMMUNITY AMENITIES**

**Sub Program - 29 PROTECTION OF THE ENVIRONMENT**

**Operating Revenue**

2203	<u>Grant Income - Other</u>		<u>\$219,800</u>
	Invasive Species Implementation		
	Protecting Waterways & Remnant Vegetation Chapman River	-\$ 25,000.00	
	Moresby Ranges Stage 4	-\$ 25,000.00	
	Geraldton Port Authority	-\$ 26,300.00	
	LandCorp	-\$ 10,000.00	
	Coastal Management Strategy - Dept Planning	-\$ 30,000.00	
2213	<u>Declared Species Grant Income</u>		<u>\$7,449</u>
	Council matching funds	-\$ 7,448.51	

**Operating Expenditure**

1902	<u>Grant Expenditure - Other</u>		<u>\$165,300</u>
	<u>Job</u>		
	LC002 Invasive Species Implementation	\$ 27,500.00	
	LC003 Protecting Waterways & Remnant Vegetation Chapman River (UCICM)	\$ 51,500.00	
	LC001 Moresby Ranges Stage 4	\$ 50,000.00	
	LC005 Geraldton Port Authority	\$ 26,300.00	
	LC006 LandCorp	\$ 10,000.00	
2062	<u>Coastal Planning Projects Expenses</u>		<u>\$40,000</u>
	Coastal Management Strategy - Dept Planning	\$ 30,000.00	
	Coastal Management Strategy - Shire Contribution	\$ 10,000.00	
2042	<u>Declared Species Group Expenses</u>		<u>\$ 14,897.02</u>
	DAFWA funds	\$ 7,448.51	
	Council funds	\$ 7,448.51	
2022	<u>Landcare Expenditure</u>		<u>\$25,000</u>
	Environmental Consultancy Services	\$ 25,000.00	
2072	<u>Rangers Allocation</u>		<u>\$ 871.00</u>
2301	<u>NACC Baiting Expenses</u>		<u>\$ -</u>

**Capital Income**

2071	<u>Unspent Grants Reserve - Transfer From</u>		<u>-\$ 92,040.67</u>
	waste mgt plan	-\$ 12,092.16	
	upper Chapman	-\$ 22,500.00	
	declared species group project	-\$ 7,448.51	
	Invasive Species Implementation	-\$ 25,000.00	
	Moresby Ranges Stage 4	-\$ 25,000.00	

**Capital Expenditure**

2080	<u>Transfer to Landcare Reserve</u>		<u>\$ 2,000.00</u>
	Interest		



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 10**

**Town Planning & Reg Developmnt**

**Operating Expenses**

	14/15 Draft Budget \$	13/14 Budget \$
0162 Provision For Lsl	0	0
0942 Town Planning Depreciation	11,200	15,920
1222 Acc Sals & Wages - T/Plan	0	0
2102 Workers Compensation Insurance	3,624	3,374
2112 Salary Expense	181,970	194,455
2122 Superannuation - Council Maximum Of 3%	3,084	3,084
2132 Superannuation - Sgc 9%	16,063	13,303
2142 Interest Expense - Loan 94 - Buller River	2,248	2,305
2152 Fringe Benefit Tax	0	0
2162 Acc Annual Leave - T/Plan	0	0
2182 Other Employee Expenses	11,800	6,800
2192 Heritage Expenses	4,000	0
2202 Town Planners Expenses	2,000	4,000
2222 Motor Vehicle Expenses	8,000	8,000
2232 Legal Expenses - Town Planners	10,000	10,000
2242 Engineering Expenses	15,000	15,000
2252 Advertising Expenses	5,000	10,000
3012 Admin Allocation Expenses	80,971	74,616
3022 Staff Housing Allocation	0	0
7032 Strategic Planning Projects.	0	0
7052 Surveying & Land Expenses	40,000	40,000
7072 Planning Projects - Expenses	80,000	55,000
	474,960	455,857

**Operating Revenues**

0163 Town Planning Projects - Income	(72,475)	(41,696)
0343 Contributions & Reimbursements	0	0
2153 Profit On Sale Of Assets	0	0
3603 Heritage Income	(2,000)	0
2173 S/Divis.Inspect/Engin.- I	0	0
2233 Town Planning Fees Income - Gst Free	(32,000)	(32,000)
2243 Outsourced Planning Fees - Other Lgs	(40,000)	(45,000)
2253 Town Planning Statutory Fees - Gst	0	0
2263 Town Planning Fees Income - Gst Inc	(1,500)	(1,500)
	(147,975)	(120,196)

**Capital Expenses**

2294 Principal Repayments - Loan 94 - Buller River	21,120	21,120
2274 Capital Expenditure - Plant & Equipment	0	0
4742 T/F To Water Strat Reserve	0	0
4801 Transfer To Land Development Reserve	2,700	4,500
4820 Legal Reserve - Transfer To	650	840
	24,470	26,460

**Capital Revenue**

2254 Tfr From Unspent Grant Reserve	(72,475)	0
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<b>Total Operating Revenue</b>	(147,975)	(120,196)
<b>Total Operating Expenditure</b>	474,960	455,857
<b>Total Capital Revenue</b>	(72,475)	0
<b>Total Capital Expenditure</b>	24,470	26,460





**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

Sub Program - 30

**TOWN PLANNING & REGIONAL DEVELOPMENT**

***Operating Revenue***

0163	<u>Town Planning Projects - Income</u>			<u>\$72,475</u>
	Buller Development Zone Structure Plan DoP Contribution transfer from Unpsent Grants	-\$	41,696	
	Nabawa Townsite Revitalisation Plan - rec'd 13/14	-\$	30,779	
0343	<u>Contributions &amp; Reimbursements</u>			<u>\$0</u>
2153	<u>Profit on Sale of Assets</u>			<u>\$0</u>
2233	<u>Town Planning Fees Income - GST Free</u>			<u>\$32,000</u>
	Planning application fees			
2243	<u>Outsourced Planning Fees - Other LGs</u>			<u>\$40,000</u>
	Shire of Coorow			
2263	<u>Town Planning Fees Income - GST inc</u>			<u>\$1,500</u>
3603	<u>Heritage Income</u>			<u>\$2,000</u>
	State Heritage reimbursement of Heritage consultant costs			

***Operating Expenditure***

0942	<u>Town Planning Depreciation</u>			<u>\$ 11,200</u>
2102	<u>Workers Compensation Insurance</u>			<u>\$ 3,624</u>
	Employees x 2 @ \$1812.11	\$	3,624	
2112	<u>Salary Expense</u>			<u>\$ 181,970</u>
	Town Planner & Planning Assistant			
2122	<u>Superannuation - Council Maximum of 3%</u>			<u>\$ 3,084</u>
2132	<u>Superannuation - SGC 9%</u>			<u>\$ 16,063</u>
2142	<u>Interest Expense - Loan 94 - Buller River</u>			<u>\$ 2,248</u>
2202	<u>Town Planners Expenses</u>			<u>\$ 2,000</u>
	Mobile Phone Planning Officer	\$	1,000	
	Misc Plannig Expenses	\$	1,000	
2182	<u>Other Employee Expenses</u>			<u>\$ 11,800</u>
	Planning Officer Contract - Study	\$	5,000	
	Planning Officer Contract - Uniform	\$	400	
	Manager Planning Contract - Conference	\$	4,000	
	Manager Planning Contract - Uniform	\$	400	
JOB LPM2	Manager Planning Contract - Mobile Phone/Internet Contribution	\$	2,000	





**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

Schedule 10	Notes	14/15 Draft Budget \$	13/14 Budget \$
<b><u>Other Community Amenities</u></b>			
<b>Operating Expenses</b>			
3102	Cemetery Expenses	6,470	5,204
3132	Community Development Expenses	57,674	69,500
3222	Community Growth Fund	30,000	
3212	Other Community Amenities Depreciation	2,000	1,426
		96,144	76,130
<b>Operating Revenues</b>			
3103	Various Grants Received	0	0
3113	Cemetery Income Received	(1,500)	(1,000)
3603	Heritage Income	0	0
3633	Grant - Community Development	(52,674)	(50,900)
		(54,174)	(51,900)
		<b>41,970</b>	<b>24,230</b>
<b>Capital Expenses</b>			
2414	Land & Buildings - Community Development	0	0
2415	Capital Expenditure Nabawa Cemetery (P)	29,748	7,000
		<b>29,748</b>	<b>7,000</b>
<b>Capital Revenues</b>			
2550	Building Reserve - Transfer To	0	20,000
		0	20,000
	<b>Total Operating Revenue</b>	(543,922)	(520,636)
	<b>Total Operating Expenditure</b>	1,075,741	1,150,470
	<b>Total Capital Revenue</b>	(164,515)	20,000
	<b>Total Capital Expenditure</b>	56,218	34,560
	<b>Total Community Amenities</b>	<b>592,140</b>	<b>740,524</b>



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

**Sub Program - 31 OTHER COMMUNITY AMENITIES**

**Operating Revenue**

3103	<u>Various Grants Received</u>		<u>\$0</u>
3113	<u>Cemetery Income Received</u>		<u>\$1,500</u>
3603	<u>Heritage Income</u>		<u>\$0</u>
3633	<u>Grant - Community Development</u>		<u>\$52,674</u>
	Chapman Valley Menshed Project - Lotterywest Grant Application	-\$ 42,974.00	
	Chapman Valley Menshed Project - National Menshed Grant Application	-\$ 7,500.00	
	Chapman Valley Menshed Project - FRRR approved funding	-\$ 2,200.00	

**Operating Expenditure**

3102	<u>Cemetery Expenses</u>		<u>\$ 6,470.00</u>
	Gardener Wages	\$ 1,665.44	
	Gardeners Overheads	\$ 1,253.79	
	Plant Operating	\$ 2,029.62	
	Plant Depn	\$ 521.15	
	Misc Expenses	\$ 1,000.00	
3222	<u>Community Growth Fund</u>		<u>\$ 30,000.00</u>
	1.3% Rates Community Growth Fund	\$ 30,000.00	
	Currently includes		
	Primary Schools - Book donations		
	Midwest Agricultural Societies - Donation Royal Show		
3132	<u>Community Development Expenses</u>		<u>\$ 57,674.00</u>
	Chapman Valley Menshed Project	\$ 52,674.00	
	Mens Shed Project Shire contribution - Shire In kind \$1,740	\$ 5,000.00	
3212	<u>Other Community Amenities Depreciation</u>		<u>\$ 2,000.00</u>

**Capital Revenue**

3071	<u>Unspent Grants Reserve Income</u>		<u>\$ -</u>
2550	<u>Building Reserve - Transfer To</u>		<u>\$ -</u>

**Capital Expenditure**

2414	<u>Land &amp; Buildings - Community Development</u>		<u>\$ -</u>
	IE 99		
2415	<u>Capital Expenditure Nabawa Cemetery (P&amp;O)</u>		<u>\$ 29,748.00</u>
	IE 99 Nabawa Cemetery Improvements - car parking and/or entry statement	\$ 3,000.00	
	01 Wages	\$ 9,000.00	
	30 Wage Overheads	\$ 6,858.00	
	31 Plant Operating	\$ 10,890.00	



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 11**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**RECREATION & CULTURE**

**Public Halls.Civic Centres**

**Operating Expenses**

2602	Public Halls Depreciation	400	327
2722	Public Halls & Showgrounds Expense	22,334	31,103
2732	Nabawa Community Centre Expenses	68,342	65,362
2742	Loan 89 Interest - Nabawa Stadium Upgra	3,154	4,512
3202	Public Halls Admin Allocation	24,230	22,330
		118,460	123,633

**Operating Revenues**

2443	Yuna Hall Hire Income Received	(100)	(100)
2453	Showground/Halls Income Received	(1,060)	(990)
2683	Contr. & Reim. Public Hall	0	0
3423	Grant Income - Yuna Community Centre	(700,000)	0
		(701,160)	(1,090)

**Capital Expenses**

2644	Capital Exp. - Land & Bldgs	810,000	114,500
4925	Principal Repayment - Loan 89	7,050	8,243
		817,050	122,743

**Capital Revenues**

7385	Building Reserve - Transfer From	0	(100,000)
		0	(100,000)
		<b>234,350</b>	<b>145,286</b>

**Swimming Areas And Beaches**

**Operating Expenses**

3412	Coronation Beach Expenses	41,234	34,369
7082	Beaches Depreciation	8,500	7,756
3302	Swimming Pool Admin Allocations	24,352	22,440
		74,086	64,565

**Operating Revenues**

3443	Coronation Beach Camping Fees	(62,000)	(70,000)
3444	Fig Tree Camping Fees	(5,500)	(6,700)
		(67,500)	(76,700)

**Capital Expenses**

7164	Capital Exp. - Land & Build	5,000	0
		5,000	0
		<b>11,586</b>	<b>(12,135)</b>



**Program - 11 RECREATION AND CULTURE**

**Sub Program - 32 PUBLIC HALLS, CIVIC CENTRE**

**Operating Revenue**

2443	<u>Yuna Hall Hire Income Received</u>			<b>\$100</b>
2453	<u>Showground/Halls Income Received</u>			<b>\$1,060</b>
	Income from Hire of Showgrounds -			
	CV Agricultural Society (ANNUAL CHARGE)	-\$	330.00	
	Greenough Western Riding Club (ANNUAL CHARGE)	-\$	330.00	
	Income From Hire Of Community Centre	-\$	400.00	
3423	<u>Grant Income - Yuna Community Centre</u>			<b>\$700,000</b>
	YFIG	-\$	100,000.00	
	Lotterywest	-\$	200,000.00	
	Mid West Development Commission - Investment Plan	-\$	250,000.00	
	Dept of Sport & Rec	-\$	150,000.00	

**Operating Expenditure**

2602	<u>Public Halls Depreciation</u>			<b>\$ 400.00</b>
2722	<u>Public Halls &amp; Showgrounds Expense</u>			<b>\$ 22,334.11</b>
	Insurance - Casual Hirers Liability ( <i>Quote obtained at request of Council</i> ) - Note this	\$	-	
JOB LHL2	<b>Yuna Hall</b>			
	General Maintenance	\$	1,500.00	
	Cleaning Expenses	\$	1,250.00	
	Replace 2 window frames in minor hall	\$	3,800.00	\$ 6,550.00
	Electricity & Water	\$	3,040.00	
	Insurance	\$	2,194.00	
	Rangers Allocation	\$	189.00	
JOB LHL3	<b>Naraling Hall</b>			
	General Maintenance	\$	950.00	
	Electricity & Water	\$	-	
	Insurance	\$	1,050.00	
JOB LSHG	<b>Nanson Showgrounds</b>			
	General Maintenance	\$	1,000.00	
	Cleaners Wages	\$	846.99	
	Cleaners Overheads	\$	637.64	
	Gardener Wages	\$	522.00	
	Gardeners Overheads	\$	392.98	
	Plant Operating	\$	636.15	
	Plant Depn	\$	163.35	
	Insurance	\$	2,162.00	
	Lease of land north of showgrounds (BallycastlePty Ltd)	\$	2,000.00	



**Program - 11 RECREATION AND CULTURE**

2732	<u>Nabawa Community Centre Expenses</u>		<u>\$ 68,342.27</u>
	<b><i>Nabawa Community Centre</i></b>		
	General Maintenance	\$ 2,500.00	
	Paint interior disabled toilets	\$ 1,700.00	
	Diabled Access Ramp	\$ 4,000.00	
	Water	\$ 3,940.00	
	(Note: Power bill to go to LSG - sports ground)		
	Insurance - Building	\$ 5,247.00	
	Cleaners Wages	\$ 3,703.13	
	Cleaners Overheads	\$ 2,787.82	
	Gardeners Wages	\$ 13,537.98	
	Gardeners Overheads	\$ 10,191.77	
	Plant Operating	\$ 16,498.26	
	Plant Depn	\$ 4,236.32	
2742	<u>Loan 89 Interest - Nabawa Stadium Upgrade</u>		<u>\$ 3,153.92</u>
	Interest Expense		
3202	<u>Public Halls Admin Allocation</u>		<u>\$ 24,230.00</u>
	<b>Capital Revenue</b>		
7375	<u>Loan Funds Received.</u>		
7385	<u>Building Reserve - Transfer from</u>		<u>                    </u>
	IE 99 Yuna Community Centre Project Shire Cash Contribution (subject to successful funding)		
	<b>Capital Expenditure</b>		
2644	<u>CAPITAL EXP. - LAND &amp; BLGDS</u>		<u>\$ 810,000.00</u>
	IE 99 Yuna Community Centre		
	Relist from 13/14 budget for design, plans and tender process	\$ 5,000.00	
	Yuna Farm Improvement Group	\$ 100,000.00	
	Lotterywest	\$ 200,000.00	
	Mid West Development Commission - Investment Plan -	\$ 250,000.00	
	Dept Sport & Recreation	\$ 150,000.00	
	Council contribution subject to successful funding (includes \$10,000 WALGA Procurement	\$ 100,000.00	
	In kind Shire contribution \$32,500		
	New ticket box showgrounds	\$ 5,000.00	
4925	<u>Principal Repayment - Loan 89</u>		<u>\$ 7,050.04</u>
	Repayment of Principal		



**Program - 11 RECREATION AND CULTURE**

**Sub Program - 33 SWIMMING AREAS & BEACHES**

**Operating Revenue**

3443	<u>Coronation Beach Camping Fees</u>		<b>\$62,000</b>
	Camping Fees - Coronation Beach		
3444	<u>Fig Tree Camping Fees</u>		<b>\$5,500</b>
	Camping Fees - Fig Tree		
7471	<u>T/f From Unspent Grants/loans Res.</u>		<b>\$ -</b>

**Operating Expenditure**

3412	<u>Coronation Beach Expenses</u>		<b>\$ 41,234.17</b>
	Workers Compensation	\$ 1,812.11	
	Insurance	\$ 911.00	
	<b>Camping Ground</b>		
	Repairs and Maintenance	\$ 7,200.00	
	(Replace signage, service soak well, fill pot holes, relevel camp sites & general mtce		
	Rubbish Collection by contractor	\$ 2,700.00	
	<b>Shade Shelters &amp; Fish Cleaning Table</b>		
	Treat metal fixings & rust proof or replace	\$ 3,000.00	
	<b>Drop Toilets &amp; Showers</b>		
	General Maintenance	\$ 2,200.00	
	Pump Out of Long Drops	\$ 7,200.00	
	Rangers Allocation	\$ -	
	Wages for Caretaker	\$ 9,248.52	
	Overheads for Caretaker	\$ 6,962.54	
7082	<u>Beaches Depreciation</u>		<b>\$ 8,500.00</b>
3302	<u>Swimming Pool Admin Allocations</u>		<b>\$ 24,352.00</b>

**Capital Income** **\$0**

**Capital Expenditure**

7164	<u>CAPITAL EXP. - LAND &amp; BUILD</u>		<b>\$ 5,000.00</b>
	Coronation Beach Camp Ground - Additional sites	\$ 5,000.00	





**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 11**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**Other Recreation And Sport**

**Operating Expenses**

1462	Mower Repairs & Maintenance	6,757	6,706
1472	Yuna Oval Expenses	3,022	1,450
1482	Sporting Clubs Expenses	72,211	75,194
2642	Parks, Gardens Expense	57,436	35,649
2702	Indoor Complex Expense	11,732	6,961
2712	Tennis Clubs Expenses	6,293	5,000
2752	Nabawa - Sport Complex Expense	13,007	11,319
2772	Minor Gardening Equipment.	0	0
2782	Insurance Plant & Equipment	0	0
3442	Rec & Sport Admin Allocations	48,462	44,655
7022	Parks & Gardens Depreciation	16,000	17,487
7092	Other Rec & Sports Depreciation	5,500	4,049
		240,420	208,471

**Operating Revenues**

2743	Sports Club Hire Income	(4,950)	(4,490)
2803	Grants & Other Income Received	(272,727)	0
		(277,677)	(4,490)

**Capital Expenses**

2834	Land & Buildings - Capital Expense	321,727	0
1304	Capital Expenditure Plant & Equip	0	0
		321,727	0

**284,470**

**203,981**



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

Sub Program - 34

**OTHER RECREATION & SPORT**

**Operating Revenue**

2743	<u>Sports Club Hire Income</u>			<b>\$4,950</b>
	Football Club	-\$	1,570	
	Basketball Club	-\$	1,130	
	Cricket Club	-\$	1,300	
	Tennis Club	-\$	650	
	Miscellaneous Hire of Facilities	-\$	300	
2803	<u>Grants &amp; Other Income Received</u>			<b>\$272,727</b>
	Tfr from Trust - non-operating grant			

**Operating Expenditure**

1462	<u>Mower Repairs &amp; Maintenance</u>			<b>\$ 6,757</b>
	Other Expenses for Various Mowers (automatic recovery for P000)	\$	6,000	
	Rangers Allocation	\$	757	
1472	<u>Yuna Oval Expenses</u>			<b>\$ 3,022</b>
04	Rabbit baiting program - grant funded through DSG	\$	2,000	
	Misc Expenses	\$	1,022	
1482	<u>Sporting Clubs Expenses</u>			<b>\$ 72,211</b>
JOB	LSG	<b>Nabawa Oval</b>		
			General Maintenance	\$ 2,000
			Specific Maintenance -	
			New Bore Pump	\$ 3,000
			Sprinkles, solenoid valves, cable wire	\$ 2,945
			Contractor Great Norther Rural Services (Oval Maintenance and Care)	\$ 4,455
			Gardeners Wages	\$ 7,877
			Gardener Overheads	\$ 5,930
			Plant Operating	\$ 9,600
			Plant Depn	\$ 2,465
			Rangers Allocation	\$ 1,856
			Building Insurance - Sports Pavillion & Oval	\$ 10,387
			Utilities - power only (and phone)	\$ 13,600
			Annual Contribution to Geraldton Cricket Board to Curate Turf Wicket	\$ 8,096
2642	<u>Parks, Gardens Expense</u>			<b>\$ 57,436</b>
			Shade sail removal and reinstatement for winter	\$ 1,200
			Gardener Wages & Overheads - Western Regions Maintenance	
			Rangers allocation	\$ 1,818
JOB	LPPK	<b>Centenary Park</b>		
IE	02		General Maintenance	\$ 1,000
			Utilities	\$ 3,655
			Insurance	\$ 83
			Gardeners - Wages	\$ 1,837
			Gardeners - Overheads	\$ 1,383
			Plant Operating	\$ 2,239
			Plant Depn	\$ 575
				<b>\$ 10,773</b>



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

Sub Program - 34		OTHER RECREATION & SPORT	
JOB	FIG	<b>Fig Tree Reserve Maintenance</b>	
		General Maintenance	\$ 2,000 \$ 17,207
		Ranger's Allocation	
		Gardeners - Wages	\$ 4,561
		Gardeners - Overheads	\$ 3,434
		Plant Operating	\$ 5,559
		Plant Depn	\$ 1,427
		Insurance	\$ 226
JOB	NAN	<b>Nanson Town Park and Playground</b>	
		General Maintenance	\$ 600
		Shade Sail	\$ 1,500
		Insurance	\$ 195
		Gardeners - Wages	\$ 423
		Gardeners - Overheads	\$ 318
		Plant Operating	\$ 515
		Plant Depn	\$ 132
		Cleaner	\$ 778
		Cleaners Overheads	\$ 586 \$ 5,047
MILL		<b>Mills Lookout</b>	
		General Maintenance	\$ 250
YUNPG		<b>Yuna Playground</b>	
		General Maintenance	\$ 500
LYPK		<b>Yuna Community Park</b>	
		General Maintenance	\$ 250
		Gardeners - Wages	\$ 1,554
		Gardeners - Overheads	\$ 1,170
		Plant Operating	\$ 1,893
		Plant Depn	\$ 486
		Insurance	\$ 289
NEW		<b>Bill Hemsley Park</b>	\$ 15,000
<b>2702 Indoor Complex Expense</b>			
JOB	LIC	INDOOR COMPLEX	\$ 11,732
		Utilities	
		Maintenance	\$ 1,500
		Workers Compensation	\$ 3,624
		Rangers Allocation	\$ 1,515
		Cleaner Wages	\$ 2,905
		Cleaner Overheads	\$ 2,187



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

<b>Sub Program - 34</b>		<b>OTHER RECREATION &amp; SPORT</b>	
<b>2712</b>	<b><u>Tennis Clubs Expenses</u></b>		<b>\$ 6,293</b>
JOB LYTC	YUNA TENNIS CLUB		
	General Maintenance	\$	2,000
	Insurance - Buildings	\$	1,247
JOB LNTC	NABAWA TENNIS CLUB		
	Insurance - Buildings	\$	1,061
	TENNIS CLUBS - Cleaner Wages	\$	847
	Cleaners overheads	\$	638
	General Maintenance	\$	500
<b>2752</b>	<b><u>Nabawa - Sport Complex Expense</u></b>		<b>\$ 13,007</b>
	Repairs and Maintenance	\$	6,750
	New shed to house turf wicket roller	\$	4,500
JOB LCH	Cleaners Wages	\$	355
	Cleaners overheads	\$	267
	Rangers Allocation	\$	1,136
<b>2772</b>	<b><u>Minor Gardening Equipment.</u></b>		<b>\$ -</b>
<b>2782</b>	<b><u>Insurance Plant &amp; Equipment</u></b>		<b>\$ -</b>
<b>3442</b>	<b><u>Rec &amp; Sport Admin Allocations</u></b>		<b>\$ 48,462</b>
<b>7022</b>	<b><u>Parks &amp; Gardens Depreciation</u></b>		<b>\$ 16,000</b>
<b>7092</b>	<b><u>Other Rec &amp; Sports Depreciation</u></b>		<b>\$ 5,500</b>
<b>Capital Revenue</b>			
<b>1305</b>	<b><u>Proceeds from Sale of Plant &amp; Equip</u></b>		<b>\$0</b>
<b>Capital Expenditure</b>			
<b>2834</b>	<b><u>Land &amp; Buildings - Capital Expense</u></b>		<b>\$ 321,727</b>
IE 99	Nabawa Sports Complex - Timber decking over existing boards, upgrade power,replace concrete slab outside training room	\$	24,500
IE 99	New BBQ Centenary Park	\$	6,500
IE 99	Nabawa Stadium Airconditioner	\$	18,000
IE 99	Bill Hemsley Park - POS	\$	272,727
<b>1304</b>	<b><u>Capital Expenditure Plant &amp; Equip</u></b>		<b>\$ 8,000</b>



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

<b>Schedule 11</b>		<b>Notes</b>	<b>14/15 Draft Budget \$</b>	<b>13/14 Budget \$</b>
<b><u>Libraries</u></b>				
<b><u>Operating Expenses</u></b>				
2902	Library Expense		2,000	6,600
2912	Honorarium Yuna Librarian		1,000	1,000
3582	Libraries Admin Allocations		34,094	31,415
6922	Libraries Depreciation		60	196
			<b>37,154</b>	<b>39,211</b>
<b><u>Operating Revenues</u></b>				
2983	Reimbursements & Contrib.		0	0
			0	0
<b><u>Capital Expenses</u></b>				
3684	Capital Exp. - Land & Buildings		0	0
3694	Furniture & Equipment		0	0
			0	0
			<b>37,154</b>	<b>39,211</b>
<b><u>Other Culture</u></b>				
<b><u>Operating Expenses</u></b>				
3602	Historical Roads Board Building Expense		8,325	7,790
3626	Museum & Clarrie Milne Collection Expenses		8,251	2,500
3652	Other Culture Depreciation		4,000	3,493
3662	Community Heritage Programs		25,000	15,199
3622	Valley Vibes Council Contribution		0	0
			45,576	28,982
<b><u>Operating Revenues</u></b>				
3623	Reimbursements & Contributions - Culture		0	0
3445	Grant Funding Received		(85,000)	(42,789)
			(85,000)	(42,789)
<b><u>Capital Expenses</u></b>				
3605	Historical Signage - Nanson (L&B).		0	2,000
3604	Capital Exp. - Land & Bldgs		80,000	27,590
			80,000	29,590
			<b>40,576</b>	<b>15,783</b>
<b><u>Capital Revenue</u></b>				
7385	Building Reserve - Transfer From		0	(100,000)
			0	0
			0	(100,000)
	<b>Total Operating Revenue</b>		<b>(1,131,337)</b>	<b>(125,069)</b>
	<b>Total Operating Expenditure</b>		<b>515,697</b>	<b>464,862</b>
	<b>Total Capital Revenue</b>		<b>0</b>	<b>(100,000)</b>
	<b>Total Capital Expenditure</b>		<b>1,223,777.04</b>	<b>152,333.06</b>
	<b>Total Recreation &amp; Culture</b>		<b>608,137</b>	<b>392,126</b>



SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015

Sub Program - 35

LIBRARIES

**Operating Revenue**

2983 Reimbursements & Contrib. \$0

**Operating Expenditure**

2902 Library Expense 2000.00

JOB LIBN Nabawa Library 1500.00

JOB LIBY Yuna Library 500.00

Includes the Regional Activity Plan

2912 Honorary Yuna Librarian 1000.00

3582 Libraries Admin Allocations 34094.00

6922 Libraries Depreciation 60.00

**Capital Revenue** \$0

**Capital Expenditure**

3684 Capital Exp. - Land & Buildings 0.00

3694 Furniture & Equipment 0.00



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

**Sub Program - 36**

**OTHER CULTURE**

**Operating Revenue**

3445	<u>Grant Funding Received</u>		<u>\$85,000</u>
	Community Heritage Programs - Heritage Trails	-25000.00	
	Museum Extension	-60000.00	
	- Funded from CVHS and other grants/contributions		

**Operating Expenditure**

3602	<u>Historical Roads Board Building Expense</u>		<u>8325.00</u>
	Historical Society		
	General Maintenance	5500.00	
	Electricity	470.00	
	Insurance - Buildings	1750.00	
	Personal Accident	605.00	

3626	<u>Museum &amp; Clarrie Milne Collection Expense</u>		<u>8251.00</u>
	Historical Society		
	Repairs and Maintenance	6100.00	
	(Repair skylight, gravel around shed, instal 2x down pipes, steel roof beam reinforcement SW gable roof		
	Insurance - Buildings	2151.00	

3662	<u>Community Heritage Programs</u>		<u>25000.00</u>
	Planning and Development of Heritage Trails - fully dependent on being grant funded	25000.00	

3652	<u>Other Culture Depreciation</u>		<u>4000.00</u>
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3622	<u>Valley Vibes Council Contribution</u>		
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**Capital Revenue**

7385	<u>Building Reserve - Transfer from</u>		
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**Capital Expenditure**

3604	<u>CAPITAL EXP. - LAND &amp; BLDGS</u>		<u>80000.00</u>
	Museum Extensions - Funded \$60000 CVHS & grants/contributions - council contribution \$20000 from Municipal funds	80000.00	
	Subject to Council Resolution to proceed		
	Refer previous resolution Min Ref13/14-2		
3605	<u>Historical Signage - Nanson (L&amp;B).</u>		<u>0.00</u>



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 12**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**TRANSPORT**

**Const. Sts,Rds,Bridges,Depots**

**Operating Expenses**

3702	Road Construction - Admin Allocation	68,914	63,505
		68,914	63,505

**Operating Revenues**

3133	Income Received - Cons. Sts	0	0
3154	Main Roads - Black Spot Funding (Income)	(50,000)	(34,199)
3173	Mw Regional Road Funding	(641,319)	(554,666)
3183	R4R Grant Income	(600,000)	(867,365)
3192	Mw Reg Rd Gr. - Funds Returned	0	0
3193	R2R (Construction) Income	(240,000)	(174,179)
		(1,531,319)	(1,630,409)

**Capital Expenses**

3125	Royalties For Regions (R4R) Expenditure	1,061,641	1,979,174
3126	Regional Road Group (Rrg) Expenditure	860,000	831,999
3184	Council Funded Roadworks Expenditure	1,259,202	15,000
3194	Roads Infrastructure Expense	0	0
3214	Footpath Construction.	0	0
3234	Blackspot Program Expenditure	0	100,815
3284	Tfr To Reserve	0	0
4840	Transfer To Roadworks Reserve	2,700	5,000
		3,183,543	2,931,988
		<b>1,731,138</b>	<b>1,365,084</b>





**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 12**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**Mtce Sts,Rds,Bridges,Depots**

**Operating Expenses**

3372	Road Maintenance Expense	277,241	756,348
3382	Flood Damage Expense	0	0
3392	Maintenance-Bridges	0	0
3502	Depot Maintenance	17,459	22,048
3512	Street Lighting Expense	9,300	9,585
3522	Depot Building Depreciation	3,500	2,198
3532	Street Trees	7,000	7,000
3542	Roman Roads - User Group.	4,901	4,901
3562	Road Sign Expense	5,000	0
3592	Depot Tools (Not Capitalised)	2,500	0
3802	Road Maintenance Admin Allocation	75,125	69,230
6912	Roads Depreciation	730,000	643,511
		1,132,026	1,514,821

**Operating Revenues**

3123	R2R (Maintenance) Income	0	0
3143	Mrwa Direct Grant.	(99,400)	(91,440)
3153	Other General Income	0	0
3163	Grant Funding Received	0	0
3803	Contributions - Flood Damage.	0	0
3383	Grant Specific Funding - Main Roads	0	0
3393	Hudson Resources - Dartmoor Road	(12,586)	(38,366)
		(111,986)	(129,806)

**Capital Expenditure**

3264	Capital Exp. - Depot Construction.	10,000	0
3274	Improvements To Depot.	0	0
		10,000	0

**Capital Revenue**

3171	T/F Fr Unspent Grants/Loans Res.	(367,365)	0
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		<b>1,030,041</b>	<b>1,385,015</b>
		<b>828,655</b>	<b>1,163,769</b>
	<b>Total Operating Revenue</b>	<b>(1,643,305)</b>	<b>(1,760,215)</b>
	<b>Total Operating Expenditure</b>	1,200,940	1,578,326
	<b>Total Capital Revenue</b>	<b>(367,365)</b>	<b>0</b>
	<b>Total Capital Expenditure</b>	3,193,543	2,931,988
	<b>Total Transport</b>	<b>2,855,758</b>	<b>1,165,967</b>

Job No.	Works Road Name	SLK	Type	01 Wages	30 O/Heads	31 Plant Op	33 Internal Depn	02 Materials	TOTAL	Unspent Grants	R4R Regional	Roads to Recovery 240000	Black Spot	RRG	CLGF MWDC	Direct Grant 91440	Council Funded
<b>C1745</b>	<b>Royalties for Regions GL 131250</b> <b>East Bowes Rd</b> SLK 0.00 - 12.046 Widen formation/culverts and upgrade to 7.0m wide 2 coat seal	0.00-12.046	Two Coat Seal	<b>88,512</b>	<b>67,446</b>	<b>94,069</b>	<b>34,651</b>	<b>776,963</b>	<b>1,061,641</b>	<b>367,365</b>					<b>600,000</b>		<b>108,506</b>
<b>C132</b>	<b>Regional Road Group GL 131260</b> <b>Yuna Tenindewa Rd</b> widen existing seal from 4m to 7m (reconstruction full width), including 50m taper for Wheeldon Hosking Rd intersection	11.30-14.30	Seal widening	36,156	27,551	40,132	12,527	218,633	335,000					<b>223,333</b>			<b>130,417</b>
<b>C08</b>	<b>Dartmoor Rd</b> widen seal from 4m to 7m	1.00-5.032		49,380	37,627	54,960	19,311	288,723	450,000					<b>300,000</b>			<b>150,000</b>
<b>C16</b>	<b>East Nabawa Rd</b> Install new 18m RCBC (1200x1200x1200), prepare pavement and 2 coat seal 250m x 7m	2.00-2.15	Upgrade to 7m	11,585	8,828	6,624	2,146	45,818	75,000					<b>50,000</b>			<b>25,000</b>
				<b>97,121</b>	<b>74,006</b>	<b>101,716</b>	<b>33,984</b>	<b>553,174</b>	<b>860,000</b>								
	<b>Council Own Resource Projects GL 131840</b>																
	Valentine Rd	4.5km	Gravel Sheeting	44,898	34,212	50,741	19,138	49,343	198,333								
	Nolba Rd	4.5km	Gravel Sheeting	40,485	30,849	42,466	16,475	67,186	197,461								
	Wandanna Rd		Shoulder Mntce	57,775	44,024	63,924	23,892	39,492	229,107								
	Cannon Whelarra Rd			17,611	13,420	19,274	6,301	17,141	73,747								
	Richards Rd (Northern Section Only)	0.6km	Two Coat Seal	14,905	11,358	16,851	6,243	44,706	94,064								
	Dolby Rd	0.6km	Two Coat Seal	15,004	11,433	17,052	6,337	39,887	89,713								
	Bella Vista	??	Gravel Sheeting	25,594	19,502	25,448	8,617	36,968	116,129								
	Parkfalls Estate			6,556	4,996	7,200	2,514	5,428	26,694								
	Wheeldon Hosking/Naralling East intersection			23,997	18,286	26,622	9,866	54,256	133,026								
	Nanson Showground driveway			5,331	4,062	5,595	1,920	9,874	26,781								
	Contingency 5%							74,147	74,147								
				<b>252,156</b>	<b>192,143</b>	<b>275,173</b>	<b>101,303</b>	<b>438,428</b>	<b>1,259,202</b>								
	<b>Sub Totals</b>			<b>437,789</b>	<b>333,595</b>	<b>470,957</b>	<b>169,938</b>	<b>1,768,565</b>	<b>3,180,843</b>	<b>367,365</b>	<b>0</b>	<b>240,000</b>	<b>0</b>	<b>573,333</b>	<b>600,000</b>	<b>91,440</b>	<b>413,923</b>

Operating Program			Wages	O/Heads	Plant Op	Internal Depn	Materials	TOTAL
Private works	Sch 14	173020	20,000	15,240	24,200	-	-	59,440
Gravel Cemetery Carpark	Sch 10	124150	9,000	6,858	10,890	-	-	26,748
Rubbish tips	Sch 10	117920	6,000	4,572	7,260	-	-	17,832
In house repairs and maintenance	Sch 14	144720	60,000	45,720	72,600	-	-	178,320
Minor Maint	Sch 12	133720	23,357	12,444	5,407	1,280	-	42,487
Major Maintenance	Sch 12	133720	27,541	20,986	30,703	11,430	34,094	124,754
Total to be allocated			583,687	439,415	622,017	182,648		



**Program - 12 TRANSPORT**

**Sub Program - 37 CONSTRUCTION**

**Operating Revenue**

3133	<u>Income Received - Cons. STS</u>				<u>\$0</u>
3154	<u>Main Roads - Black Spot Funding (Income)</u>				<u>\$50,000</u>
	<u>Job</u> C16 East Nabawa	-\$	50,000		
	<u>Job</u>	\$	-		
3173	<u>MW Regional Road Funding</u>	-\$	641,319		<u>\$641,319</u>
	Dartmoor Rd relist RRG funds \$117,986/Dartmoor new \$300,000/ Yuna Tenindewa \$223,333				
3183	<u>R4R Grant Income</u>				<u>\$600,000</u>
	East Bowes Road - Local Funding	\$	-		
	East Bowes Road - Regional Funding	\$	-		
3193	<u>R2R (Construction) Income</u>				<u>\$240,000</u>
	<i>Note: amount will vary subject to parliaments decision</i>				
	<i>1.2million over 5 years</i>				

**Operating Expenditure**

3702	<u>Road Construction - Admin Allocation</u>				<u>\$ 68,914</u>
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**Capital Expenditure**

3125	<u>Royalties for Regions (R4R) Expenditure</u>				<u>\$ 1,061,641</u>
	<u>Job</u> 1745 <b>East Bowes (Regional Funding)</b>				
	<u>IE</u> 01 Wages	\$	88,512		
	<u>IE</u> 02 Materials	\$	776,963		
	<u>IE</u> 30 Overheads	\$	67,446		
	<u>IE</u> 31 Plant op Costs	\$	94,069		
	<u>IE</u> 33 Internal Plant Depn	\$	34,651		
3126	<u>Regional Road Group (RRG) Expenditure</u>				<u>\$ 860,000</u>
	<u>Job</u>				
	<u>IE</u> 01 Wages	\$	97,121		
	02 Materials	\$	553,174		
	30 Overheads	\$	74,006		
	31 Plant op Costs	\$	101,716		
	33 Internal Plant Depn	\$	33,984		
3184	<u>Council Funded Roadworks Expenditure</u>				<u>\$ 1,259,202</u>
	<u>Job</u>				
	<u>IE</u> 01 Wages	\$	252,156		
	02 Materials	\$	438,428		
	30 Overheads	\$	192,143		
	31 Plant op Costs	\$	275,173		
	33 Internal Plant Depn	\$	101,303		



**Program - 12 TRANSPORT**

3214	<u>Footpath Construction.</u>	\$ -
3234	<u>Blackspot Pr</u> <u>Job</u>	\$ -
3284	<u>Tfr To Reserve</u>	\$ -
4840	<u>Transfer to Roadworks Reserve</u> Interest on reserve	\$ 2,700

**Sub Program - 38 MAINTENANCE STREETS, ROADS, BRIDGES & DEPOTS**

3143	<u>MRWA Direct Grant.</u>	\$99,400
3153	<u>Other General Income</u>	\$0
3163	<u>Grant Funding Received</u>	\$0
3803	<u>Contributions - Flood Damage.</u>	\$0
3383	<u>Grant Specific Funding - Main Roads</u>	\$0
3393	<u>Hudson Resources - Dartmoor Road</u> Dartmoor Lake Nerramyne Road Contribution	\$12,586

**Operating Expenditure**

3372	<u>Road Maintenance Expense</u>	\$ 277,241
	<u>Job</u>	
	<u>IE</u> 01 Wages	\$ 50,898
	<u>IE</u> 02 Materials	\$ 100,000
	<u>IE</u> 30 Overheads	\$ 33,430
	<u>IE</u> 31 Plant op Costs	\$ 36,110
	33 Internal Plant Depn	\$ 12,710
	<u>IE</u> Rangers Allocation	\$ 7,575
	01 Gardeners Wages - Townsite	\$ 4,449
	30 Gardenrs Overheads	\$ 3,350
	31 Gardeners Plant op Costs	\$ 5,422
	33 Gardeners Internal Plant Depn	\$ 1,392
	02 Western Regions Mowing & Maintenance	\$ 20,000
	02 Workers supervisor roads conference	\$ 1,905
3382	<u>Flood Damage Expense</u>	\$ -
3392	<u>MAINTENANCE-BRIDGES</u>	\$ -
	Fig Tree Bridge Maintenance	\$ -



Program - 12		TRANSPORT	
3502	<u>Depot Maintenance</u>		\$ 17,459
	<b>Nabawa Depot</b>		
	Repairs and Maintenance	\$	7,000
	Utilities	\$	5,840.00
	Insurance - Building	\$	970.00
	Rangers Allocation	\$	947.00
	Cleaner	\$	287.58
	Cleaners overheads	\$	216.50
	Gardener	\$	516.97
	Gardeners overheads	\$	389.19
	Plant Operating	\$	630.01
	Plant Depn	\$	161.77
	<b>Yuna Depot</b>		
	General Maintenance	\$	500
3512	<u>Street Lighting Expense</u>		\$ 9,300
	Street Lighting		
	Increase actual by 4.3% \$9190 x 4.3%		
3522	<u>Depot Building Depreciation</u>		\$ 3,500
3532	<u>STREET TREES</u>		\$ 7,000
	Tree Lopping as required		
3542	<u>Roman Roads - User Group.</u>		\$ 4,901
	Subscriptions for ROMANS	\$	4,901
3562	<u>Road Sign Expense</u>		\$ 5,000
3592	<u>Depot Tools (Not Capitalised)</u>		\$ 2,500
3802	<u>Road Maintenance Admin Allocation</u>	\$	75,125 \$ 75,125
6912	<u>Roads Depreciation</u>	\$	- \$ 730,000
	<b>Capital Revenue</b>		
3171	<u>T/f Fr Unspent Grants/loans Res.</u>	\$	- \$ 367,365
	East Bowes Road		
	<b>Capital Expenditure</b>		
3264	<u>Capital Exp. - Depot Construction.</u>		\$ 10,000
	IE 99 Power to Yuna Depot from Road Reserve	\$	10,000
3274	<u>Improvements to Depot.</u>		\$ -



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 12**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**Road Plant Purchases**

**Operating Expenses**

3572	Interest Expense - Loan 93	3,238	7,121
3576	Interest Expense - Loan 95	2,958	3,012
3912	Interest Expense - Loan 96	5,433	0
3642	Loss On Sale Assets.	3,789	0
		15,418	10,133

**Operating Revenues**

3543	Profit On Sale Of Assets	(14,338)	0
		(14,338)	0

**Capital Expenses**

3554	Plant & Equipment Purchases	143,986	238,500
3581	Principal Repayments - Loan 92	0	65,788
3577	Principal Repayments - Loan 95	19,941	19,941
3574	Principal Repayment - Loan 93	75,377	71,493
3914	Principal Repayments - Loan 96	28,120	0
3584	Tools & Other Equipment.	0	0
		267,423	395,722

**Capital Revenues**

7135	Loan Funds Rec'D.	0	(160,000)
3575	Proceeds From Sale Of Plant & Equip	(20,000)	(65,000)
3561	T/F From PI Reserve-Plant	0	(10,000)
		(20,000)	(235,000)
		<b>248,504</b>	<b>170,855</b>

**Traffic Control**

**Operating Expenses**

4102	Traffic Admin Allocation	78,292	72,147
4572	Traffic Control Expense	0	0
6502	Vehicle Examination Expense	4,912	4,811
6512	Licensing Online Expense	0	0
7542	Licensing Transactions - Out	0	0
7572	Traffic Counters Expense	500	500
		83,704	77,458

**Operating Revenues**

7513	Licensing Commission Income	(6,000)	(6,000)
7523	Vehicle Examination Fees Received	(3,400)	(3,400)
7533	Licensing Transactions - In	0	0
7543	Contr. & Reim. (Traffic)	0	0
		(9,400)	(9,400)

**Capital Expenses**

7574	Capital Exp. - Tools & Equip.	24,136	9,000
4645	T/F To Lt Vehicle Reserve	125,000	0
		149,136	9,000

**Capital Income**

7685	Proceeds From Disposal Of Assets	0	0
		0	0

**Total Operating Revenue**

**Total Operating Expenditure**

**Total Capital Revenue**

**Total Capital Expenditure**

**Total Transport**

<b>223,440</b>	<b>77,058</b>
(23,738)	(1,769,615)
99,122	1,665,917
(20,000)	(235,000)
416,560	3,336,710
<b>3,233,123</b>	<b>2,998,012</b>



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

**Sub Program - 39 ROAD PLANT PURCHASES**

**Operating Revenue**

3543 Profit on Sale of Assets \$14,338

**Operating Expenditure**

			<u>\$ 11,629.27</u>
3572	Interest Expense - Loan 93	\$ 3,237.88	
3576	Interest Expense - Loan 95	\$ 2,958.00	
3912	Interest Expense - Loan 96	\$ 5,433.39	

3642 Loss on Sale Assets. \$ 3,789.00

**Capital Revenue**

7135 Loan Funds Rec'd. \$0

3575 Proceeds from Sale of Plant & Equip \$20,000

	P2591 2008 Kubota Mower CV2591	-\$ 5,000.00	
	P540 2000 Isuzu NPR 250 2T tipper truck	-\$ 15,000.00	

3561 T/f From PI Reserve-plant                     

**Capital Expenditure**

3554 Plant & Equipment Purchases \$ 143,985.59

	Tandem Trailer	\$ 2,000.00	
	RO Mower	\$ 27,463.20	
	Tipper Truck (capable of towing skid steer and load)	\$ 65,000.00	
	Works Supervisor	\$ 49,522.39	

7135 Loan Funds Rec'd. \$ -

Principal Repayment - Loans \$ 123,437.83

3574	Principal Repayment - Loan 93	\$ 75,376.86	
3577	Principal Repayments - Loan 95	\$ 19,941.00	
3914	Principal Repayments - Loan 96	\$ 28,119.97	

3584 Tools & Other Equipment. \$ -

	Tools & Other Equipment		
	Various Tools	\$ -	



**SHIRE OF CHAPMAN VALLEY  
BUDGET FOR THE YEAR ENDED 30 JUN 2015**

Sub Program - 41

**TRAFFIC CONTROL**

**Operating Revenue**

7513 Licensing Commission Income \$6,000  
Commission Received for Provision of Licensing Service

7523 Vehicle Examination Fees Received \$3,400

**Operating Expenditure**

4102 Traffic Admin Allocation \$ 78,292

4572 Traffic Control Expense \$ -

6502 Vehicle Examination Expense \$ 4,912.00  
Misc Expense \$ 500.00  
Rangers Allocation \$ 4,412.00

6512 Licensing Online Expense \$ -  
Telephone Calls for License

7572 Traffic Counters Expense \$ 500.00  
Misc eg: battery pack \$ 500.00

**Capital Revenue**

7685 Proceeds from Disposal of Assets \$ -

**Capital Expenditure**

7574 Capital Exp. - Tools & Equip. \$ 24,136.36  
Acquisition of two new replacement Traffic Classifiers \$ 9,700.00  
Auto Cad Network License \$ 14,436.36

4645 T/f To Lt Vehicle Reserve \$ 125,000.00  
Min Ref 06/14-19 Transfer funds from sale of Lot 6(9) Indialla Rd \$ 125,000.00





**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 13**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**ECONOMIC SERVICES**

**Rural Services**

**Operating Expenses**

4462	Rural Services Admin Allocation	5,479	5,053
6722	Noxious Weeds & Pest Expense	5,000	2,500
		10,479	7,553

**Capital Expenses**

4404	Capital Exp. - Plant & Eq.	15,000	0
		15,000	0
		<b>25,479</b>	<b>7,553</b>

**Tourism And Area Promotion**

**Operating Expenses**

3952	Tourism Signage Expense	1,000	1,000
3982	Tourism Expense	4,424	4,559
4282	Promotional Expense	1,200	1,200
		6,624	6,759

**Operating Revenues**

3953	Area Promotion Income.	0	0
3973	Contr. & Reim. (Tourism).	0	0
		0	0
		<b>6,624</b>	<b>6,759</b>

**Building Control**

**Operating Expenses**

4132	Building Surveyor Expenses	90,374	89,340
4142	Reimbursement Expenditure		0
4622	Building Admin Allocation	54,668	50,381
		145,042	139,721

**Operating Revenues**

4153	Building Licenses Income	(15,000)	(15,000)
4163	Builder'S Registration Board Fee	(300)	(300)
4173	Ctf Commissions Received	(150)	(150)
4213	Building Commissions Received	(400)	(400)
		(15,850)	(15,850)
		<b>129,192</b>	<b>123,871</b>



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

<b>Schedule 13</b>	<b>Notes</b>	<b>14/15 Draft Budget \$</b>	<b>13/14 Budget \$</b>
<b><u>Other Economic Services</u></b>			
<b>Operating Expenses</b>			
4232	Water Supply Stand Pipes Expense	500	3,900
4242	Rehab. Gravel Pits Expense	10,000	18,500
4252	Purchase Of Stamps.	350	350
4272	Other Expenditure	12,000	10,000
		22,850	32,750
<b>Operating Revenues</b>			
4223	Commission Received Australia Post	(3,500)	(3,500)
4243	Annual Post Office Box Fee	(250)	(1,100)
4253	Postage Stamp Income	(150)	(350)
4273	Standpipe Water Income	0	(200)
4333	Photocopying Income	(200)	(200)
4764	Grant Funding & Contributions Received	0	0
4913	Shire Reserve Income	(450)	(450)
		(4,550)	(5,800)
<b>Capital Expenses</b>			
4274	Plant & Equipment.	0	0
4760	Water Strategy Reserve - Transfer To	350	400
4761	Standpipe (Non Portable)	0	0
		350	400
<b>Capital Income</b>			
		0	0
		<b>18,650</b>	<b>27,350</b>
	<b>Total Operating Revenue</b>	(20,400)	(21,650)
	<b>Total Operating Expenditure</b>	184,995	186,783
	<b>Total Capital Revenue</b>	0	0
	<b>Total Capital Expenditure</b>	15,350	400
	<b>Total Economic Services</b>	<b>179,945</b>	<b>165,533</b>



**Program - 13 ECONOMIC SERVICES**

**Sub Program - 44 RURAL SERVICES**

**Operating Revenue** \$0

**Operating Expenditure**

4462	<u>Rural Services Admin Allocation</u>		<u>\$ 5,479.00</u>
6722	<u>Noxious Weeds &amp; Pest Expense</u>		<u>\$ 5,000.00</u>
	Chemicals for Roadside Spraying	\$ 5,000.00	
4404	<u>CAPITAL EXP. - PLANT &amp; EQ.</u>		<u>\$ 15,000.00</u>
	New spray unit	\$ 15,000.00	

**Sub Program - 45 TOURISM AND AREA PROMOTION**

**Operating Revenue**

3953	<u>Area Promotion Income.</u>		<u>\$0</u>
3973	<u>Contr. &amp; Reim. (Tourism).</u>		<u>\$0</u>

**Operating Expenditure**

3952	<u>Tourism Signage Expense</u>		<u>\$ 1,000.00</u>
3982	<u>Tourism Expense</u>		<u>\$ 4,424.00</u>
	Rangers Allocation	\$ 2,424.00	
	Tourism Advertising Promotions & Brochure Maps	\$ 2,000.00	
	Tourism Other		
4282	<u>Promotional Expense</u>		<u>\$ 1,200.00</u>
	Advertising in various media	\$ 1,200.00	

**Sub Program - 46 BUILDING CONTROL**

**Operating Revenue**

4153	<u>Building Licenses Income</u>		<u>\$15,000</u>
	Income from Issuing Building Licences		
4163	<u>Builder's Registration Board Fee</u>		<u>\$300</u>
4173	<u>CTF Commissions Received</u>		<u>\$150</u>
4213	<u>Building Commissions Received</u>		<u>\$400</u>

**Operating Expenditure**

4132	<u>Building Surveyor Expenses</u>		<u>\$ 90,373.59</u>
IE 01	As per contract		
	Wages	\$ 77,248.20	
	Superannuation 9%	\$ 6,815.10	
	Superannuation 3%	\$ 2,210.30	
	Uniforms	\$ 400.00	
	Professional Development & Conferences	\$ 2,000.00	
	Small Tools	\$ 1,000.00	
	Mobile phone	\$ 700.00	
4622	<u>Building Admin Allocation</u>		<u>\$ 54,668.00</u>



Program - 13

**ECONOMIC SERVICES**

Sub Program - 49

**OTHER ECONOMIC SERVICES**

**Operating Revenue**

4223	<u>Commission Received Australia Post</u>				<u>\$3,500</u>
4243	<u>Annual Post Office Box Fee</u>				<u>\$250</u>
4253	<u>Postage Stamp Income</u>				<u>\$150</u>
4273	<u>Standpipe Water Income</u>				<u>\$0</u>
4333	<u>Photocopying Income</u>				<u>\$200</u>
4764	<u>Grant Funding &amp; Contributions Received</u>				<u>\$0</u>
	Contributions				
	Landcorps contribution to standpipe				
4913	<u>Shire Reserve Income</u>				<u>\$450</u>
	E O'Donnell due 2016 (\$150 x 2)	-\$	300.00		
	L Cooper	-\$	150.00		

**Operating Expenditure**

4232	<u>Water Supply Stand Pipes Expense</u>				<u>\$ 500.00</u>
	Water Corporation - Utilities	\$	500.00		
4242	<u>Rehab. Gravel Pits Expense</u>				<u>\$ 10,000.00</u>
	JOB REH Gravel Pit Rehabs				
4252	<u>Purchase of Stamps.</u>				<u>\$ 350.00</u>
4272	<u>Other Expenditure</u>				<u>\$ 12,000.00</u>
	Maintenance Shire Bores - ( Bores, Tanks & Fittings )	\$	1,000.00		
	Annual Monitoring of Water Licence Points - External Costs	\$	1,000.00		
	Lease for Fuel Bowsers at Valley Tavern	\$	10,000.00		

**Capital Revenue**

\$0

**Capital Expenditure**

4760	<u>Water Strategy Reserve - Transfer To</u>				<u>\$ 350.00</u>
4274	<u>Plant &amp; Equipment.</u>				<u>\$ -</u>
4761	<u>Standpipe (Non Portable)</u>				<u>\$ -</u>



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 14**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**OTHER PROPERTY & SERVICES**

**Plant Depreciation**

**Operating Expenses**

5012	Plant Depreciation	200,000	270,000
6890	Depn Posted To Jobs	(200,000)	(270,000)

**Private Works**

**Operating Expenses**

7302	Private Works Expense	80,878	46,840
		80,878	46,840

**Operating Revenues**

7333	Private Works Income	(57,500)	(52,461)
4323	Chges - Other	0	0
		<b>(57,500)</b>	<b>(52,461)</b>
		<b>23,378</b>	<b>(5,621)</b>

**Public Works Overheads**

**Operating Expenses**

0342	Provision For Lsl	0	0
1062	Staff Housing Allocated	0	0
4312	Superannuation - Max 3% Works Staff	4,585	4,394
4322	Superannuation Scg 9% - Works Supervisor	7,450	6,228
4332	Superannuation Scg 9% Works Staff	55,973	53,492
4342	Salary Works Supervisor	84,680	65,871
4352	Superannuation Max 3% - Works Supervisor	2,100	2,100
4372	Public Works Sundry Expense	38,000	46,400
4382	Works Supervisor - Conference Attendance	3,000	0
4392	External Engineering Services	25,000	25,000
4402	Sick Leave	24,161	23,484
4412	Annual Leave	56,779	55,187
4432	Public Holiday Pay	24,161	23,484
4442	Occupational Health & Safety Expense	10,000	5,000
4452	Protective Uniform/ Minor Workwear	10,300	4,500
4652	Works Staff Housing Allowance	35,875	26,155
5202	Public Works Overheads - Admin Allocation	101,181	93,239
6782	Workers Compensation Insurance	18,121	13,031
7422	Less Pwo Allocated To W & S	(501,367)	(452,566)
		0	(5,000)



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

Schedule 14	Notes	14/15	
		Draft Budget \$	13/14 Budget \$
<b>Operating Revenues</b>			
0333	Contr. & Reim. (Pwo).	0	0
7653	Well Funding Training Reimbursements.	0	0
		0	0
<b>Capital Expenses</b>			
4644	T/F To Acc Leave Res-Gang	0	0
		0	0
<b>Capital Revenues</b>			
7631	T/F From Leav Reserve-Pwo	0	0
		0	0
		<b>0</b>	<b>(5,000)</b>
<b><u>Plant Operation Costs</u></b>			
<b>Operating Expenses</b>			
4472	In House Repairs & Maintenance	178,320	20,420
4482	Tyre Purchase Expense	50,000	50,000
4492	Parts & Outside Repairs Expense	243,837	244,894
4502	Plant Licences Expense	5,500	5,500
4512	Less Poc Allocated To W & S	(778,895)	(793,551)
4532	Tools & Consumables	12,000	14,000
4542	Fuel, Oil & Grease	330,000	330,000
4552	Cutting Edges & Tips	13,000	13,000
4602	Training Expense	5,000	3,000
5112	Plant Operator - Admin Allocation	77,925	71,809
6772	Plant Insurance Expense	35,842	43,125
6892	Hire Of Contractors.	0	0
		172,529	2,197
<b>Operating Revenues</b>			
4503	Sale Of Scrap.	(250)	(1,500)
4513	Diesel Fuel Rebate Received	(15,000)	(15,000)
4983	Income Received	0	0
		(15,250)	0
		<b>157,279</b>	<b>2,197</b>
<b><u>Salaries &amp; Wages</u></b>			
<b>Operating Expenses</b>			
4570	Salary & Wages Expense - Admin	880,311	859,122
4580	Salary & Wages Expense - Works	846,049	806,223
4600	Less Salary & Wages Allocated	(1,726,360)	(1,665,344)
4562	Rostered Days Off.	0	0
4592	Workers Compensation Paid	0	0
4613	Salaries & Wages Reimbursement Received	0	0
4362	Unallocated Wages	0	0
		0	0
		<b>0</b>	<b>0</b>



**SHIRE OF CHAPMAN VALLEY BUDGET  
FOR THE YEAR ENDED  
30th June 2015**

**Schedule 14**

Notes

14/15 Draft Budget \$	13/14 Budget \$
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**Unclassified**

**Operating Expenses**

4002	Loss On Sale Asset.	0	0
4712	Reimbursements Paid	0	0
4732	Prior Period Write Offs.	0	0
5022	Overpayments Refunded.	0	0
		0	0

**Operating Revenues**

0	0
0	0
<b>0</b>	<b>0</b>

<b>Total Operating Revenue</b>	<b>(72,750)</b>	<b>(52,461)</b>
<b>Total Operating Expenditure</b>	253,407	44,037
<b>Total Capital Revenue</b>	0	0
<b>Total Capital Expenditure</b>	0	0
<b>Total Other Property &amp; Services</b>	180,657	(8,424)
<b>Grand Totals</b>	<b>4,416,106</b>	<b>5,072,688</b>



**Program - 14 OTHER PROPERTY AND SERVICES**

**Sub Program - 50 PRIVATE WORKS**

**Operating Revenue Private Works**

7333	<u>Private Works Income</u>			<u>\$57,500</u>
	As per Fees & Charges Schedule - 12%(Crossovers) to 15% (Private Works)	-\$	50,000	
	Crossover Reimbursement	-\$	7,500	

**Operating Expenditure - Private Works**

7302	<u>Private Works Expense</u>			<u>\$ 80,878</u>
	Wages	\$	20,000	
	Materials - Crossovers (50% reimbursed by owners)	\$	15,000	
	Overheads	\$	15,240	
	Plant Operating	\$	24,200	
	Plant Depn	\$	-	
	Rangers Allocation	\$	6,438	

**PLANT DEPRECIATION**

**Operating Expenditure**

5012	<u>Plant Depreciation</u>			<u>\$ 200,000</u>
6890	<u>Depn Posted to Jobs</u>			<u>-\$ 200,000</u>

**Sub Program - 52 PUBLIC WORKS OVERHEADS**

**Operating Revenue**

0333	<u>Contr. &amp; Reim. (PWO)</u>			<u>\$0</u>
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**Operating Expenditure**

1062	<u>Staff Housing Allocated</u>			
4312	<u>Superannuation - Max 3% Works Staff</u>			<u>\$ 4,585</u>
4322	<u>Superannuation SCG 9% - Works Supervisor</u>			<u>\$ 7,450</u>
4332	<u>Superannuation SCG 9% Works Staff</u>			<u>\$ 55,973</u>
4342	<u>Salary Works Supervisor</u>			<u>\$ 84,680</u>
4352	<u>Superannuation Max 3% - Works Supervisor</u>			<u>\$ 2,100</u>
4372	<u>Public Works Sundry Expense</u>			<u>\$ 38,000</u>
	Labour Overheads	\$	-	
	Plant Recovery Costs	\$	38,000	
4382	<u>Works Supervisor - Conference Attendance</u>			<u>\$ 3,000</u>
	51 Works Manager - Training and Professional Development as per contract	\$	2,000	
	51 Works Manager - Phone/Internet as per contract	\$	1,000	
	51 Conference			
4392	<u>External Engineering Services</u>			<u>\$ 25,000</u>
	Engineering Services			
4402	<u>Sick Leave</u>			<u>\$ 24,161</u>
4412	<u>Annual Leave</u>			<u>\$ 56,779</u>
4432	<u>Public Holiday Pay</u>			<u>\$ 24,161</u>
4442	<u>Occupational Health &amp; Safety Expense</u>			<u>\$ 10,000</u>
4452	<u>Protective Uniform/ Minor Workwear</u>			<u>\$ 10,300</u>
	Uniform Allowance 9 x 400	\$	4,800	
	PPE 11 x \$500	\$	5,500	
4652	<u>Works Staff Housing Allowance</u>			<u>\$ 35,875</u>
5202	<u>Public Works Overheads - Admin Allocation</u>			<u>\$ 101,181</u>
6782	<u>Workers Compensation Insurance</u>			<u>\$ 18,121</u>
7422	<u>Less PWO Allocated to W &amp; S</u>			<u>- 501,366.91</u>





Program - 14		OTHER PROPERTY AND SERVICES	
Sub Program - 53		PLANT OPERATION COSTS	
<b>Operating Revenue</b>			
4503	<u>Sale of Scrap.</u>		\$250
4513	<u>Diesel Fuel Rebate Received</u>		\$15,000
4983	<u>Income Received</u>		\$0
<b>Operating Expenditure</b>			
4472	<u>In House Repairs &amp; Maintenance</u>		\$ 178,320
	Wages	\$ 60,000	
	Overheads	\$ 45,720	
	Plant Operating	\$ 72,600	
	Plant Depn	\$ -	
4482	<u>Tyre Purchase Expense</u>		\$ 50,000
	Replacement of fleet tyres	\$ 50,000	
4492	<u>Parts &amp; Outside Repairs Expense</u>		\$ 243,837
	Gardeners Wages	\$ 1,168	
	Gardeners Overheads	\$ 880	
	Plant Operating	\$ 1,424	
	Plant Depn	\$ 366	
	Parts, Servicing, Repairs (External)	\$ 240,000	
4502	<u>Plant Licences Expense</u>		\$ 5,500
4532	<u>Tools &amp; Consumables</u>		\$ 12,000
	Sundry	\$ 12,000	
4542	<u>Fuel, Oil &amp; Grease</u>		\$ 330,000
	JOB ELEC Geraldton Fuel current supplier	\$ 330,000	
4552	<u>Cutting Edges &amp; Tips</u>		\$ 13,000
	Grader blades, tips and retainers		
4602	<u>Training Expense</u>		\$ 5,000
	Works Crew	\$ 5,000	
5112	<u>Plant Operator - Admin Allocation</u>		\$ 77,925
6772	<u>Plant Insurance Expense</u>		\$ 35,842
	Marine Cargo	\$ 250	
	Motor Vehicle and Plant (less bushfire vehicles \$4880)	\$ 35,592	
	(Machinery Breakdown included in the above)		
4512	<u>Less POC Allocated to W &amp; S</u>		-\$ 778,895
4570	<u>Salary &amp; Wages Expense - Admin</u>		\$ 880,311
4580	<u>Salary &amp; Wages Expense - Works</u>		\$ 846,049
4600	<u>Less Salary &amp; Wages Allocated</u>		-\$ 1,726,360

**2014/2015  
Budget  
Supplementary Information**

**Index**

**List of additional budget items  
Organisational Chart and Payroll Summary  
Amendments to Fees & Charges  
Plant Replacement Program  
Roads Program**

**Councillor Information Sheet**

**Budget  
2014/2015  
Budget**

**\$**

Sch 4 - COA GL 0512 Furniture & Equipment

New standing desk and chair for CEO

\$ 2,500.00

Sch 4 - COA GL 0682 Consultancy Fees

Includes RAM Software 15,000 and consultant 15,000  
Same budget value however cost to include new software

\$ 30,000.00

Sch 14 - COA GL 7302 Expenditure & 7333 Income Private Works

Includes a maximum of five (5) Crossover Subsidy Private Works  
5 x \$3,000 (\$15,000) expenditure  
50% subsidy as per council policy \$7,500

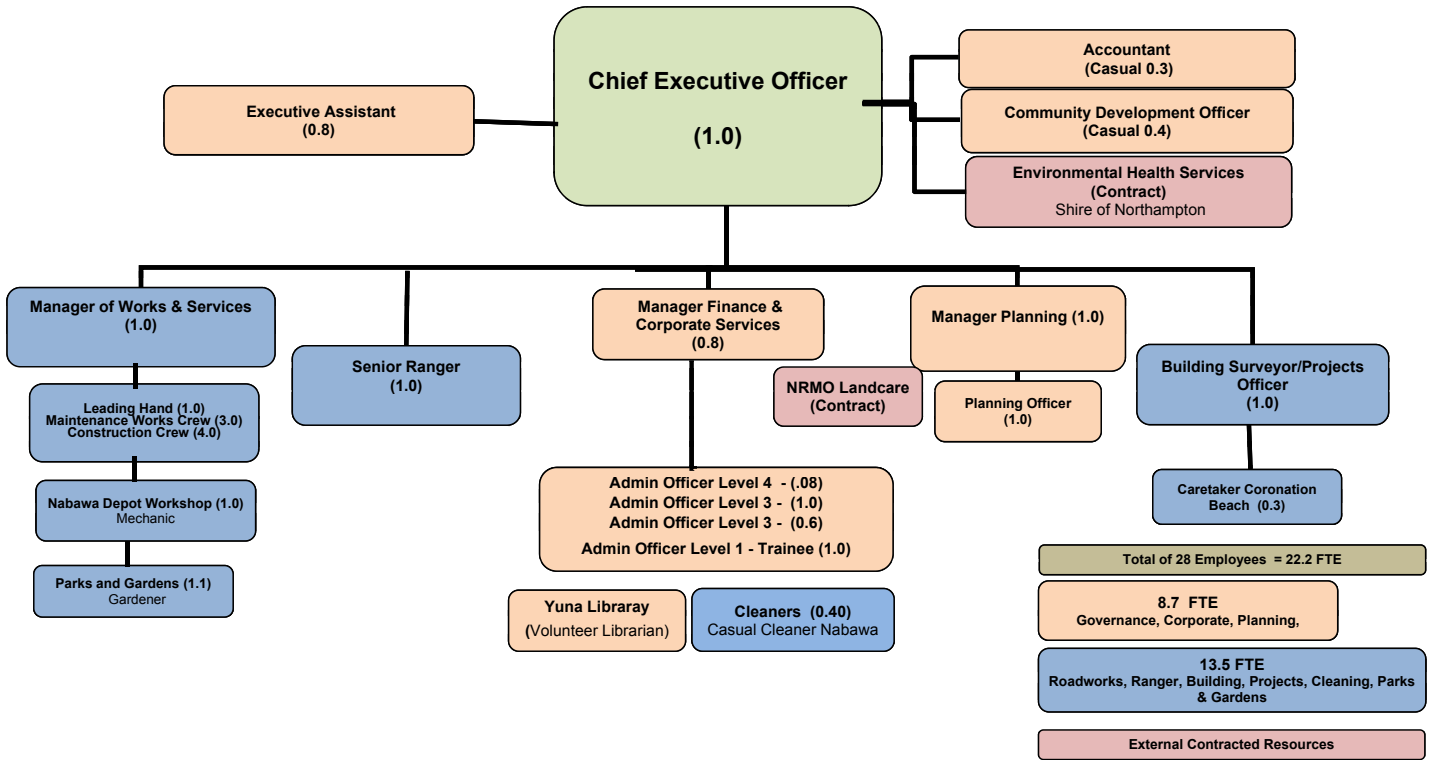
Sch 12 - COA GL 3372

Local Government Works Supervisors Association Membership & Conference

\$ 1,905.00

Budget

Shire of Chapman Valley Council (8)



**SUMMARY OF SALARIES & WAGES**

<b>Administration</b>	\$526,270.69	6.3 FTE
Chief Executive Officer Manager Finance & Corporate Services Accountant Executive Assistant Level 1 - 4 Administration Officers		
<b>Planning &amp; Building Services</b>	\$259,218.05	3 FTE
Manager of Planning Building Surveyor/Projects Officer Planning Officer NRM Officer/Landcare		
<b>Community Services</b>	\$187,784.99	2.9 FTE
Senior Ranger Community Development Officer Cleaners Gardeners		
<b>Roadworks</b>	\$753,086.69	10 FTE
Works Manager Leading Hand Plant Operators		

## Amendments to Fees & Charges from May 2014 OCM for review

Budget	14/15	13/14
<b>REFUSE CHARGES</b>		
<b>1 Domestic Refuse Removal</b>		
Domestic Refuse Removal	\$ 325.00	\$ 300.00 per bin per annum
Additional services - Yuna Collections	\$ 300.00	\$ 225.00 per bin per annum
<b>PROPERTY HIRE</b>		
<b>6 Residential Housing Rental</b>		
Lot 27 Chapman Valley Rd, Yuna	<del>\$180</del> <del>\$100</del>	\$ 180.00 per week
Lot 22 Chapman Valley Rd, Yuna	<del>\$180</del> <del>\$100</del>	\$ 180.00 per week
Lot 19 Chapman Valley Rd, Nabawa	\$	180.00 \$ 180.00 per week
<b>Public Rental Charges</b>		
Lot 27 Chapman Valley Rd, Yuna	\$	180.00 \$ 180.00 per week
Lot 22 Chapman Valley Rd, Yuna	\$	180.00 \$ 180.00 per week
Lot 31 Indialla Rd, Nabawa	\$	185.00 \$ 250.00 per week
Lot 19 Chapman Valley Rd, Nabawa	\$	180.00 \$ 180.00 per week
<b>BUILDING/HEALTH/LICENSES</b>		
<b>1 BUILDING PERMIT CHARGES</b>		
	<i>Building Act 2011</i>	<i>Building Regulations 2012</i>
Building Approval Certificate Unauthorised Work s51(3)	0.38% of value of work but not less than <del>\$90.00</del> <del>\$81.00</del>	0.38% of value of work but not less than \$90.00
<b>BUILDING/HEALTH/LICENSES</b>		
<b>1 BUILDING PERMIT CHARGES</b>		
Construction Training Fund (CTF) Levy over \$20,000	GST) or \$200 in every \$100,000 worth	every \$100,000 worth of project value.
Building Commission Levy (old BRB) under \$45,000	\$40.50	\$40.50
Building Commission Levy (old BRB) over \$45,000	0.09% of value of work	0.09% of value of work
Building Permit Application - Certified - Class 1 or 10 s16(1)	\$92	0.19% of value of work but not less than \$90
Building Permit Application - Certified - Class 2 to 9	\$92	0.09% of value of work but not less than \$90
Building Permit Application - Uncertified	\$92	0.32% of value of work but not less than \$90
Demolition Permit Application - Class 1 or Class 10 Residential	\$92.00	\$90.00
Demolition Permit Application - Class 2 to Class 9 Commercial	\$92 for each storey	\$90 for each storey
Application Fee to extend time for Building or Demolition Permit	\$92.00	\$90.00
Application for an occupancy permit for a completed building s	\$92.00	\$90.00
Application for a temporary occupancy permit for an incomplete	\$92.00	\$90.00
Application for modification of an occupancy permit for additional	\$92.00	\$90.00
Application for a replacement occupancy permit for permanent	\$92.00	\$90.00
Occupancy Permit or Building Approval cert for rego of strata	the application, but less than \$102	but less than \$100
Occupancy Permit Application Unauthorised Work s51(2)	\$92	0.18% of value of work but not less than \$90.00
Building Approval Certificate Unauthorised Work s51(3)	\$92	0.38% of value of work but not less than \$90.00
Application to replace an occupancy permit for an existing	\$92.00	\$90.00
Building Approval Certificate-existing building where	\$92.00	\$90.00
Application to extend the time during which an occupancy permit	\$92.00	\$90.00

	2014 / 2015	2015 / 2016	2016 / 2017	2017 / 2018	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022	2022 / 2023
	Budget	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>Plant and Equipment</b>									
New Rangers Utility (no trade vehicle)	55								
1990 Trailer - Papas (Tandem)	2								
2008 Kubota Mower CV2591	27								
2000 Isuzu NPR 250 2T tipper truck	65								
Howatharra 2.4 Tanker Fire Fighter	350								
2012 Toyota Prado GXL CEO CV 1		63							
2011 Toyota Hilux Dual cab 4x4 (Works Supr	50								
1993 Suzuki ute CV654		25							
2008 Caterpillar 226B2 skid steer bobcat		46							
2005 Komatsu Backhoe		105							
2006 Mitsubishi Fuso Crew Cab Truck		150							
2012 Ford PX Ranger Dual Cab (Mgr Planning)		50							
1999 SM Multipac VP2400 roller			170						
1998 Trailer - Rubbish (with hoist)			3						
2001 Mazda Bravo ute tray top			28						
2012 Ford Ranger XL crew cab 4x4 (Building Surveyor)			35						
2004 Case sv212 self propelled Vibe Roller				175					
2006 Colombia Freightliner Primemover 6x4				290					
2006 Volvo loader L90E					317				
2005 120H Caterpillar Grader					366				
1999 Trailer Tanker (Fuel) - ex MRWA						5			
2011 John Deere 0 Steer Mower (Z445)						29			
2001 Low bed tilt trailer						30			
2007 Toyota Hilux tray top ute 4x4 Auto-Service ute						30			
2011 Toyota Hilux dual cab 4x4 (Leading Hand)						30			
1993 Case 595 sx 2wd Tractor						40			
2008 Iveco Powerstar 8 x 4 Tip Truck						299			
2006 John Deere 670D Grader							377		
2003 Trailer - (with Generator)							5		
2008 Iveco Powerstar 8 x 4 Tip Truck								308	
2007 140HNA Caterpillar Grader									388
<b>Total Plant and Equipment</b>	<b>494</b>	<b>439</b>	<b>236</b>	<b>465</b>	<b>683</b>	<b>463</b>	<b>382</b>	<b>308</b>	<b>388</b>
	<b>144 (Council Cost - Exl DFES Funded Plant Item)</b>								
	926 Total Capital over 4 year								

	2014 / 2015	2015 / 2016	2016 / 2017	2017 / 2018	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022	2022 / 2023
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>Proceeds from Sale of Plant and Equipment</b>									
1990 Trailer - Papas (Tandem)	0								
2008 Kubota Mower CV2591	5								
2000 Isuzu NPR 250 2T tipper truck	15								
Howatharra 2.4 Tanker Fire Fighter	0								
2012 Toyota Prado GXL GEO CV 1		36							
2011 Toyota Hilux Dual cab 4x4 (Works Supr	0								
1993 Suzuki ute CV654		0							
2008 Caterpillar 226B2 skid steer bobcat		15							
2005 Komatsu Backhoe		30							
2006 Mitsubishi Fuso Crew Cab Truck		50							
2012 Ford PX Ranger Dual Cab (Mgr Planning)		25							
1999 SM Multipac VP2400 roller			25						
1998 Trailer - Rubbish (with hoist)			0						
2001 Mazda Bravo ute tray top			5						
2012 Ford Ranger XL crew cab 4x4 (Building Surveyor)			15						
2004 Case sv212 self propelled Vibe Roller				40					
2006 Colombia Freightliner Primemover 6x4				75					
2006 Volvo loader L90E					90				
2005 120H Caterpillar Grader					90				
1999 Trailer Tanker (Fuel) - ex MRWA						0			
2011 John Deere 0 Steer Mower (Z445)						5			
2001 Low bed tilt trailer						7			
2007 Toyota Hilux tray top ute 4x4 Auto-Service ute						6			
2011 Toyota Hilux dual cab 4x4 (Leading Hand)						10			
1993 Case 595 sx 2wd Tractor						5			
2008 Iveco Powerstar 8 x 4 Tip Truck						75			
2006 John Deere 670D Grader							75		
2003 Trailer - (with Generator)							0		
2008 Iveco Powerstar 8 x 4 Tip Truck								50	
2007 140HNA Caterpillar Grader									90
	20	156	45	115	180	108	75	50	90
<b>Nett Cost</b>	<b>124</b>	<b>283</b>	<b>191</b>	<b>350</b>	<b>503</b>	<b>355</b>	<b>307</b>	<b>258</b>	<b>298</b>

**Shire of Chapman Valley 2014/15 All Inclusive Budget Project Summary**

ENTER Plant Rates Supplied by CV Shire (Naomi) 17/09/2013 + 3% CPI	Plant Rate	Depreciation	Operator Rate	Total Rate	East Bowes													Wheeldon Hosking /Narralling East	Nanson Showgrounds	Major Maintenance
					Earthworks	Seal	Yuna Tendawa Road	Dartmoor Road Seal	East Nabawa Road	Valentine Road	Nolba Road	Wandana Road	Cannon Whellarra Road	Richards Road	Dolby Road	Bella Vista Road	Parkfalls estate			
Grader	\$ 47.38	\$ 15.45	\$ 82.08	\$ 144.91	408	0	208	271	15	220	189	299	93	66	63	104	35	121	26	141
938 Loader	\$ 46.55	\$ 20.60	\$ 61.56	\$ 128.71	111	0	17	50	19	81	53	124	19	35	34	33	14	60	8	71
Backhoe	\$ 28.84	\$ 8.24	\$ 61.56	\$ 98.64	50	0	6	0	45	28	54	6	0	0	0	36	0	9	8	0
semi side tipper (18m3)	\$ 45.84	\$ 25.24	\$ 61.56	\$ 132.63	0	0	0	0	15	0	0	290	52	92	99	93	22	138	17	132
Road train side tipper (36m3)	\$ 53.39	\$ 31.74	\$ 61.56	\$ 146.69	59	0	62	166	0	208	217	0	0	0	0	0	0	0	0	0
truck and trailer (14m3)	\$ 45.84	\$ 25.24	\$ 61.56	\$ 132.63	170	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Multi	\$ 30.90	\$ 4.64	\$ 61.56	\$ 97.10	155	0	140	164	11	140	109	147	74	49	51	84	20	60	11	79
Vibe Roller	\$ 56.65	\$ 5.15	\$ 61.56	\$ 123.36	368	0	199	237	15	162	112	216	88	60	60	96	29	89	22	101
Watercart	\$ 45.84	\$ 25.24	\$ 61.56	\$ 132.63	568	91	199	271	15	220	149	299	93	66	63	104	35	96	26	141
Labourer	\$ -	\$ -	\$ 61.56	\$ 61.56	0	0	6	16	90	14	54	6	0	0	0	36	0	9	0	0
Broom	\$ 39.66	\$ 7.73	\$ 61.56	\$ 108.94	0	0	30	0	0	18	0	0	0	0	0	0	0	0	0	0
Light Trucks	\$ 25.75	\$ 5.67	\$ 61.56	\$ 92.98	32	0	3	0	45	14	54	3	0	0	0	36	0	9	8	0
bobcat	\$ 26.78	\$ 3.61	\$ 61.56	\$ 91.95	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Contract Dozer	\$ 236.90			\$ 236.90	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Contract 30T Excavator	\$ 231.75			\$ 231.75	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
mini-excavator	\$ 26.78	\$ -	\$ 61.56	\$ 88.34	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Shire Supervisor	\$ -		\$ 82.08	\$ 82.08	267	8	71	111	42	80	79	124	39	28	27	58	16	42	14	57
<b>Sub Totals</b>					<b>2207</b>	<b>99</b>	<b>942</b>	<b>1286</b>	<b>312</b>	<b>1185</b>	<b>1069</b>	<b>1513</b>	<b>480</b>	<b>395</b>	<b>399</b>	<b>679</b>	<b>171</b>	<b>632</b>	<b>139</b>	<b>722</b>

\$ 1,075,870.81 Total hrs 12211

Project	Materials	Contract	Hire Machinery	Shire labour/plant	Project Cost
Widen and upgrade East Bowes Rd from gravel to 7m seal	\$ 37,892.74	\$ 605,714.94	\$ 72,742.30	\$ 359,520.83	\$ 1,075,870.81
Yuna Tenindawa Rd seal widening	\$ 13,743.27	\$ 182,340.65	\$ -	\$ 138,916.08	\$ 335,000.00
Dartmoor Road - widen seal from 4m to 7m	\$ 96,197.06	\$ 168,618.05	\$ -	\$ 185,184.89	\$ 450,000.00
East Nabawa Road	\$ 23,406.27	\$ 13,339.64	\$ -	\$ 38,254.09	\$ 75,000.00
Valentine Road	\$ 22,516.79	\$ 20,556.22	\$ -	\$ 162,708.99	\$ 205,782.00
Nolba Road	\$ 18,095.04	\$ 23,353.32	\$ -	\$ 162,526.74	\$ 203,975.10
Wandana Road Shoulder reconstruction	\$ 11,870.41	\$ 17,923.18	\$ -	\$ 208,793.82	\$ 238,587.41
Cannon Whellarra Rd	\$ 6,975.65	\$ 6,069.53	\$ -	\$ 63,532.33	\$ 76,577.51
Richards Road	\$ 3,720.07	\$ 35,738.29	\$ -	\$ 57,073.08	\$ 96,531.44
Dolby Road	\$ 3,406.40	\$ 31,416.67	\$ -	\$ 52,990.88	\$ 87,813.94
Bella Vista Road	\$ 8,851.33	\$ 22,654.26	\$ -	\$ 88,581.96	\$ 120,087.56
Parkfalls estate	\$ 742.50	\$ 1,307.03	\$ -	\$ 25,707.23	\$ 27,756.76
Wheeldon Hosking /Narralling East intersection	\$ 8,980.00	\$ 32,863.06	\$ -	\$ 95,121.82	\$ 136,964.88
Nanson Showgrounds Driveways	\$ 3,273.11	\$ 2,973.49	\$ -	\$ 21,380.11	\$ 27,626.71
Major Maintenance	\$ 4,457.11	\$ 4,056.64	\$ -	\$ 120,774.13	\$ 129,287.87
<b>Subtotals</b>	<b>\$ 264,127.74</b>	<b>\$ 1,168,924.97</b>	<b>\$ 72,742.30</b>	<b>\$ 1,781,066.98</b>	<b>\$ 3,286,861.99</b>

**Total 2014/15 Project Estimate \$ 3,286,861.99**

Grant Funded Projects			
Source	Project Cost	Grants	SOCV
CLGF & MWDC	\$ 1,075,871	\$ 967,365	\$ 108,506
RRG	\$ 335,000	\$ 223,333	\$ 111,667
RRG	\$ 450,000	\$ 300,000	\$ 150,000
CR	\$ 75,000	\$ 50,000	\$ 25,000
<b>Sub-total</b>	<b>\$ 1,935,871</b>	<b>\$ 1,540,698</b>	<b>\$ 395,173</b>

sub-total Grant Funding Listed	\$ 1,540,698
R2R	\$ 240,000
Other Funding	\$ 91,440
Hudson Res.	\$ 12,500
Shire contribution RRG	\$ 395,173
<b>Shire Own Resource Projects</b>	<b>\$ 1,350,991.18</b>
<b>Total all funding</b>	<b>\$ 3,286,861.99</b>

CHECK Total All Expenditure \$ 3,286,861.99

Staff	8
Hours Per Staff Member	1513
<b>Total Staff Hours</b>	<b>12342</b>
<b>Total Project Hours</b>	<b>12211</b>
<b>Difference</b>	<b>131</b>

**NOTE**  
All rates and costs are GST-EXCLUSIVE  
**DISCLAIMER**  
The construction quantities have been estimated and are likely to change once the detailed design has been undertaken. Further, whilst we prepare our estimates with all due care and consideration, we are not to know what production rates you can achieve, nor what delays you may encounter in executing the works so, these figures must be treated as ESTIMATES of the Order-of-Costs that you can expect if the work proceeds in an efficient manner.

Project	Wages	Plant	Plant OH	TOTAL	TOTAL + 5% contingency	Difference from Shire Labour/Plant column above
Widen and upgrade East Bowes Rd from gravel to 7m seal	\$ 155,958.92	\$ 94,064.52	\$ 34,650.70	\$ 284,674.14	\$ 298,907.85	\$ 60,612.98
Yuna Tenindawa Rd seal widening	\$ 63,706.90	\$ 40,132.28	\$ 12,527.21	\$ 116,366.39	\$ 122,184.70	\$ 16,731.38
Dartmoor Road - widen seal from 4m to 7m	\$ 87,007.03	\$ 54,959.86	\$ 19,311.04	\$ 161,277.93	\$ 169,341.82	\$ 15,843.06
East Nabawa Road	\$ 20,412.50	\$ 6,223.50	\$ 2,145.97	\$ 29,181.97	\$ 30,641.07	\$ 7,613.02
Valentine Road	\$ 79,110.44	\$ 50,741.03	\$ 19,137.70	\$ 148,989.17	\$ 156,438.63	\$ 6,270.36
Nolba Road	\$ 71,334.15	\$ 42,466.09	\$ 16,475.43	\$ 130,275.67	\$ 136,789.45	\$ 25,737.29
Wandana Road Shoulder reconstruction	\$ 101,799.03	\$ 63,924.33	\$ 23,891.59	\$ 189,614.95	\$ 199,095.70	\$ 9,698.12
Cannon Whellarra Rd	\$ 31,030.70	\$ 19,273.86	\$ 6,301.45	\$ 56,606.01	\$ 59,436.31	\$ 4,096.02
Richards Road	\$ 26,262.91	\$ 16,851.12	\$ 6,243.20	\$ 49,357.23	\$ 51,825.09	\$ 5,247.99
Dolby Road	\$ 26,437.59	\$ 17,051.76	\$ 6,336.95	\$ 49,826.30	\$ 52,317.61	\$ 673.27
Bella Vista Road	\$ 45,096.23	\$ 25,447.92	\$ 8,617.49	\$ 79,161.64	\$ 83,119.72	\$ 5,462.25
Parkfalls estate	\$ 11,551.62	\$ 7,199.90	\$ 2,513.72	\$ 21,265.23	\$ 22,328.49	\$ 3,378.73
Wheeldon Hosking /Narralling East intersection	\$ 42,282.54	\$ 26,622.16	\$ 9,865.95	\$ 78,770.65	\$ 82,709.18	\$ 12,412.64
Nanson Showgrounds Driveways	\$ 9,392.92	\$ 5,594.52	\$ 1,919.70	\$ 16,907.14	\$ 17,752.49	\$ 3,627.62
Major Maintenance	\$ 48,527.72	\$ 30,703.30	\$ 11,430.11	\$ 90,661.13	\$ 95,194.19	\$ 25,579.94
<b>Subtotals</b>	<b>\$ 819,911.20</b>	<b>\$ 501,656.12</b>	<b>\$ 181,368.21</b>	<b>\$ 1,502,935.54</b>	<b>\$ 1,578,082.31</b>	<b>\$ 202,984.66</b>



# Shire of Chapman Valley

## Budget For the Year Ended 30 June 2015



### Fees and Charges

	Proposed 2014/2015	Adopted 2013/2014	COMMENT	GST
<b>ADMINISTRATION</b>				
<b>1 Account Enquiries and Requisitions</b>				
Rates Account Enquiry Only (No Requisitions)	\$ 26.00	\$ 25.00	per lot	GST N/A
Orders And Requisitions Account Enquiry (No Rates)	\$ 58.00	\$ 55.00	per lot	GST N/A
Rates, Orders And Requisitions Account Enquiry	\$ 84.00	\$ 80.00	per lot	GST N/A
Instalment Administration Fee	\$ 8.00	\$ 7.00	per instalment	GST N/A
Instalment Interest Charge	5.50%	5.50%	Capped by LGA	GST N/A
Penalty Interest On Overdue Rates And Debtors	11.00%	11.00%	Capped by LGA	GST N/A
Recovery of Dishonour Fees	Cost plus \$11.00			GST Incl.
<b>2 Postal Boxes at Shire Office</b>				
Deposit to cover fitting new lock if keys not handed in	\$ 62.00	\$ 60.00	Per Post Box	GST N/A
Annual fee for use of box	\$ 22.00	\$ 20.00	Per Post Box	GST Incl.
<b>3 Copy of Rate Notice</b>				
	\$ 5.00	\$ 5.00	Per Copy	GST N/A
<b>4 Maps</b>				
	Cost Recovery	cost recovery	Per Map	GST Incl.
<b>5 Tourism Maps of Shire</b>				
	No Charge	No charge	No Charge Required	
<b>6 Photocopying</b>				
Black and White	\$ 0.45	\$ 0.40	per A4 sheet	GST Incl.
Colour	\$ 1.75	\$ 1.65	per A4 sheet	GST Incl.
Black and White	\$ 0.55	\$ 0.50	per A3 sheet	GST Incl.
Colour	\$ 2.10	\$ 2.00	per A3 sheet	GST Incl.
<b>7 Council Minutes - Copies</b>				
	Photocopying Rates as above	Photocopying Rates (as above)		GST Incl.
<b>8 Binding</b>				
Hardcover (Leather Look with Foil Title)	\$ 30.00	\$ 29.00	per item	GST Incl.
Softcover	\$ 7.00	\$ 6.50	per item	GST Incl.
Wire Comb	\$ 5.00	\$ 4.40	per item	GST Incl.
Plastic Comb	\$ 4.00	\$ 3.30	per item	GST Incl.
<b>9 Laminating</b>				
A4 per sheet	\$ 1.60	\$ 1.50	per item	GST Incl.
A3 per sheet	\$ 2.10	\$ 2.00	per item	GST Incl.
<b>10 Electoral Rolls</b>				
	\$ 18.00	\$ 17.50	per roll	GST N/A
<b>11 Facsimiles</b>				
Faxes Sent	\$ 2.30	\$ 2.20	Minimum Charge	GST Incl.
Faxes Received	\$ 0.50	\$ 0.40	Per Sheet	GST Incl.
<b>13 Freedom of Information Charges (as set by FOI Act Regulations 1993)</b>				
Personal Information about the applicant	No Fee	no fee	No Charge	
Application fee (for non personal information)	\$ 30.00	\$ 30.00	Per Application	GST N/A
Charge for time dealing with application	\$ 30.00	\$ 30.00	per hour or pro rata	GST N/A
Access time supervised by staff	\$ 30.00	\$ 30.00	per hour or pro rata	GST N/A
Photocopying staff time	\$ 30.00	\$ 30.00	per hour or pro rata	GST N/A
Per Photocopy	\$ 20.00	\$ 0.20	per copy	GST Incl.
Transcribing from tape, film or computer	\$ 30.00	\$ 30.00	per hour or pro rata	GST N/A
Film or computer information	At Cost	At Cost	cost recovery	Plus GST
Delivery, packaging and postage	At Cost	At Cost	cost recovery	Plus GST
Advance deposit required for the estimated charges.	25%	25%	of estimated charges	GST N/A
<i>Further advance deposit may be required to meet the charges for dealing with the application. For financially disadvantaged applicants with prescribed pensioner concession cards, the charge payable may be reduced by 25% at the CEO's discretion.</i>				
<b>PROPERTY HIRE</b>				
<b>1 Hall Hire</b>				
Bond	\$ 525.00	\$ 500.00	To be placed into Trust Account. Bonds to be imposed at CEOs discretion	GST N/A
Whole Facility - Main & Lesser Halls, Kitchen & Toilets	\$ 105.00	\$ 100.00	per use	GST Incl.
Main Hall only	\$ 75.00	\$ 70.00	per use	GST Incl.
Kitchen	\$ 35.00	\$ 30.00	per use	GST Incl.
Clinic Room	\$ 35.00	\$ 30.00	per use	GST Incl.
Fitness/Yoga/Dance Classes, Rehearsals (Main Hall)	\$ 25.00	\$ 20.00	Per Use - Discounted fee for a block use booking only	GST Incl.
Chapman Valley Primary School	No Charge	no charge	no charge	
Lesser Hall	\$ 25.00	\$ 20.00	per use	GST Incl.
Main or Lesser Hall Block Bookings (payable in advance only)				
10 - 20 bookings per annum	20% Discount	20% Discount	on usual hire charge	
20 - 40 bookings per annum	25% Discount	25% Discount	on usual hire charge	
40 - 60 bookings per annum	30% Discount	30% Discount	on usual hire charge	
> 60 bookings per annum	35% Discount	35% Discount	on usual hire charge	
Annual Booking (Up 2 uses per week only)	\$ 525.00	\$ 500.00	per annum	GST Incl.
Yuna Hall				
Main & Lesser Halls, Kitchen & Toilets - All Groups	\$ 68.00	\$ 65.00	per use	GST Incl.
Main & Lesser Halls, Kitchen & Toilets - Local Community Member	\$ 42.00	\$ 40.00	per use	GST Incl.
Badminton Club	\$ 8.00	\$ 7.50	per use	GST Incl.
Yuna Primary School	No Charge	no charge	no charge	
<b>2 Furniture Hire from Community Centre</b>				
Tables	\$ 6.50	\$ 6.00	each	GST Incl.
Chairs	\$ 0.50	\$ 0.30	each	GST Incl.
<b>3 Projector Hire</b>				
Bond	\$ 525.00	\$ 500.00	To be Placed into Trust Account	GST N/A

# Shire of Chapman Valley

## Budget For the Year Ended 30 June 2015



### Fees and Charges

		Proposed 2014/2015	Adopted 2013/2014	COMMENT	GST
	Projector Hire	\$ 84.00	\$ 80.00	per day	GST Incl
<b>4</b>	<b>Recreation Centre Facilities</b>				
	Football Club - includes League Fixtures and use of change rooms and use of the function room.	\$ 1,570.00	\$ 1,525.00	per annum	GST Incl.
	Basketball Club	\$ 1,130.00	\$ 1,100.00	per annum	GST Incl.
	Cricket Club	\$ 1,300.00	\$ 1,250.00	per annum	GST Incl.
	Geraldton Regional Cricket Board - home and away fixtures not involving the Chapman Valley Cricket Team	\$ 57.00	\$ 55.00	per game	GST Incl.
	Tennis Club Nabawa and Yuna	\$ 325.00	\$ 315.00	per annum	GST Incl.
	Badminton Club	\$ 12.00	\$ 11.00	per use	GST Incl.
	Greenough Western Riding Club - Showgrounds Reserve	\$ 330.00	\$ 320.00	per annum	GST Incl.
	Chapman Valley Agricultural Society - Showgrounds Reserve	\$ 330.00	\$ 320.00	per annum	GST Incl.
	Whole of stadium facilities	\$ 125.00	\$ 120.00	per use	GST Incl.
	Clubrooms (Upstairs area)	\$ 62.00	\$ 60.00	per use	GST Incl.
	Changerooms (1 section only)	\$ 16.00	\$ 15.00	per use	GST Incl.
	Kitchen (downstairs)	\$ 31.00	\$ 30.00	per use	GST Incl.
	Basketball Courts	\$ 41.00	\$ 40.00	per use	GST Incl.
	Oval, Kitchen, Clubroom and Changerooms Hire	\$ 135.00	\$ 130.00	per use	GST Incl.
<b>5</b>	<b>Caravan and Camping Fees</b>				
	All camping grounds	\$ 7.00	\$ 7.00	Per Person Per Night	GST Incl.
		\$ 6.00	\$ 6.00	Pensioner Per Person Per Night	GST Incl.
		No Charge	No Charge	Shire Residents - must show Access Card	GST N/A
		No Charge	No Charge	Under 16	GST N/A
<b>6</b>	<b>Residential Housing Rental</b>				
	Lot 27 Chapman Valley Rd, Yuna	\$ 100.00	\$ 180.00	per week	Input Taxed
	Lot 22 Chapman Valley Rd, Yuna	\$ 100.00	\$ 180.00	per week	Input Taxed
	Lot 19 Chapman Valley Rd, Nabawa	\$ 180.00	\$ 180.00	per week	Input Taxed
<b>7</b>	<b>Pre-School Lease</b>	\$7,864.20 as per agreement	\$7,672.38 as per agreement	To be increased by December Perth CPI each year expires 31 Dec 2015 LE13	GST Incl.
<b>8</b>	<b>Animal Traps -Bond</b>	\$ 50.00	\$ 50.00	as per hire agreement	GST Incl.
<b>REFUSE CHARGES</b>					
<b>1</b>	<b>Domestic Refuse Removal</b>				
	Domestic Refuse Removal	\$ 325.00	\$ 300.00	per bin per annum	GST N/A
	Yuna Collections	\$ 300.00	\$ 225.00	per bin per annum	GST N/A
<b>2</b>	<b>Refuse Site Charges (Non Residents)</b>				
	Lawncippings and greenwaste	\$ 24.00	\$ 23.00	per m3 (Ute or Trailer load)	GST Incl.
	Any/all household rubbish (deemed to be generated day to day)	\$ 29.00	\$ 28.00	per m3 (Ute or Trailer load)	GST Incl.
	Building/backyard rubble under 0.4 m3 (approximately 2 wheelbarrows)	\$ 29.00	\$ 28.00	per m3 (Ute or Trailer load)	GST Incl.
	Household oil (under 20 litres)	\$ 29.00	\$ 28.00	up to 20 litres	GST Incl.
	<b>Special Burial (by prior arrangement only):</b>				
	Paint containers and medical waste	\$ 139.00	\$ 133.00	per m3 for first m3 or less	GST Incl.
	Crayfish offal or similar	\$ 139.00	\$ 133.00	per m3 for first m3 or less	GST Incl.
	<b>Commercial Items</b>				
	General waste	\$ 29.00	\$ 28.00	per m3 (Ute or Trailer load)	GST Incl.
	Motor car tyres	\$ 15.75	\$ 15.00	per tyre	GST Incl.
	Truck tyres	\$ 29.00	\$ 28.00	per tyre	GST Incl.
	Tractor tyres	\$ 55.00	\$ 53.00	per tyre	GST Incl.
	Syringe containers - first 7 litres	\$ 15.75	\$ 15.00	for first 7 litre container	GST Incl.
	- per litre thereafter	\$ 5.00	\$ 5.00	per litre thereafter	GST Incl.
	Cardboard	\$ 5.00	\$ 5.00	per m3 (Ute or trailer load)	GST Incl.
<b>PRIVATE WORKS</b>					
<b>1</b>	<b>Private Works (Includes Operator)</b>				
				Normal (per hour)	
	Grader Hire (120H)	\$ 130.00	\$ 125.00	per hour	GST Incl.
	Grader Hire (John Deere)	\$ 150.00	\$ 145.00	per hour	GST Incl.
	Grader Hire (CAT 140H)	\$ 150.00	\$ 145.00	per hour	GST Incl.
	Truck and Trailer Hire	\$ 155.00	\$ 150.00	per hour	GST Incl.
	Truck side tipper	\$ 145.00	\$ 140.00	per hour	GST Incl.
	Truck and Water Tanker	\$ 145.00	\$ 140.00	per hour	GST Incl.
	Light Truck Hire	\$ 95.00	\$ 90.00	per hour	GST Incl.
	Roller Hire - Vibrating (Large)	\$ 135.00	\$ 130.00	per hour	GST Incl.
	Roller Hire - Rubber Tyred	\$ 115.00	\$ 110.00	per hour	GST Incl.
	Loader Hire - (3 cubic metre bucket)	\$ 190.00	\$ 185.00	per hour	GST Incl.
	- (2.2 cubic metre bucket)	\$ 150.00	\$ 145.00	per hour	GST Incl.
	Backhoe	\$ 125.00	\$ 120.00	per hour	GST Incl.
	Bobcat (Skidsteer) Hire	\$ 105.00	\$ 100.00	per hour	GST Incl.
	Whipper Snipper	\$ 75.00	\$ 70.00	per hour	GST Incl.
	Pedestrian Roller	\$ 90.00	\$ 85.00	per hour	GST Incl.
	Plate Compactor	\$ 75.00	\$ 70.00	per hour	GST Incl.
	Light Vehicle (4WD Ute plus labour)	\$ 3.00	\$ 2.50	Per km	GST Incl.
	Cement Mixer	\$ 70.00	\$ 65.00	per hour	GST Incl.
<b>2</b>	<b>Sand</b>	\$ 1.75	\$ 1.50 m3	(Minimum charge of \$100 per truck load plus plant hire rates.)	GST Incl.
<b>3</b>	<b>Gravel</b>	\$ 6.00	\$ 5.00 m3		GST Incl.
<b>4</b>	<b>Aggregate</b>	\$ 50.00	\$ 42 m3		GST Incl.
<b>5</b>	<b>Other</b>				
	Administration Fee - Job Value less than \$2,000		Nil	For job value under \$2,000	GST Incl.
	Administration Fee - Job Value over \$2,000		15%	For job value over \$2,000	GST Incl.
	Labour only - plant operators	\$ 60.00	\$ 55.00	per hour	GST Incl.

# Shire of Chapman Valley

## Budget For the Year Ended 30 June 2015



### Fees and Charges

	Proposed 2014/2015	Adopted 2013/2014	COMMENT	GST
Labour only - senior works staff (Works supervisor/leading hand)	\$ 70.00	\$ 66.00	per hour	GST Incl.
Roadside Spraying	\$ 100.00	\$ 99.00	per hour	GST Incl.
Weed Chemicals	At cost + 10%	at cost	plus 10%	GST Incl.

## DOG REGISTRATIONS

### 1 Dog Registrations

Unsterilised Dog 1 Year	\$ 50.00	\$30.00 - (1 year)	Set by legislation	GST N/A
Unsterilised Dog 3 Years	\$ 120.00	\$ 75.00	Set by legislation	
Unsterilised Dog Lifetime	\$ 250.00		Set by legislation	
Sterilised Dog 1 Year	\$ 20.00	\$10.00 - (1 year)	Set by legislation	GST N/A
Sterilised Dog 3 Years	\$ 42.50	\$ 18.00	Set by legislation	
Sterilised Dog Lifetime	\$ 100.00		Set by legislation	
Dog kept in approved establishment licensed under s.27	\$ 200.00		Set by legislation	

*Sterilisation Certificate must be produced*

### 2 Dog Impounding Fees

1st Day	\$ 26.00	\$ 25.00	For first day	GST N/A
Subsequent Days	\$ 10.50	\$ 10.00	per day	GST N/A

### 3 Dog Act 1976

Unregistered Dog	\$ 200.00	\$ 100.00	Set by legislation	GST N/A
Dog causing a nuisance	\$ 200.00	\$ 100.00	Set by legislation	GST N/A
Dog in a public place without collar	\$ 200.00	\$ 50.00	Set by legislation	GST N/A
Owners details and registration tag not on collar	\$ 200.00	\$ 50.00	Set by legislation	GST N/A
Dog in a public place without a collar or tag	\$ 200.00	\$ 100.00	Set by legislation	GST N/A
Dog not held by a leash in public	\$ 200.00	\$ 100.00	Set by legislation	GST N/A
Uncontrolled dog in exercise/ rural area	\$ 200.00	\$ 100.00	Set by legislation	GST N/A

## CAT REGISTRATIONS

### 1 Cat Registrations

Sterilised Male or Female 1 Year	\$ 20.00	\$20.00	Set by legislation	GST N/A
Sterilised Male or Female 3 Year	\$ 42.00	\$42.00	Set by legislation	GST N/A
Sterilised Male or Female Whole of Life	\$ 100.00	\$ 100.00	Set by legislation	GST N/A

*Sterilisation Certificate must be produced*

### 1 Cat Impounding Fees

1st Day	\$ 26.00	TBA	For first day	GST N/A
Subsequent Days	\$ 10.50	TBA	per day	GST N/A

### 2 Cat Act 2011

Unregistered Cat	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Failure to ensure cat is wearing its registration tag in public	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Removing, or interfering with, a cat's registration tag	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Failure to ensure cat is microchipped	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Removing, or interfering with, a cat's microchip	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Failure to ensure cat is sterilised	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Identifying a cat as sterilised that is not	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Transfer of a cat that is not microchipped (and is not exempt)	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Transfer of a cat that is not sterilised (and is not exempt)	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Failure to notify local government or microchip database company of a new owner	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Failure to notify local government or microchip database company of a change of details	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Breeding cats, not being an approved cat breeder	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Cats not to be offered as prizes	\$ 5,000.00	\$ 200.00	per offence	GST N/A
Refusal by alleged offender to give information on request	\$ 5,000.00	\$ 200.00	per offence	GST N/A

## CEMETERY CHARGES

### 1 Cemetery

Sinking, exhumation, reopening and closing a grave***	\$ 500.00	\$ 500.00	to a depth of 1.8 metres	GST N/A
Additional sinking ordered in excess of 1.8 metres***	\$ 50.00	\$ 50.00	Each additional 0.3 cubic metres or part thereof	GST N/A
Re-sinking and closing any grave***	\$ 500.00	\$ 500.00	For the purpose of second interment or exhumation	GST N/A

**\*\*\*Add 50% to charges above for burials on Saturdays and add 100% for burials on Sundays and Public Holidays**

Removal of kerbing, tiles, grass, etc	\$ 35.00	\$ 35.00	per hour	GST N/A
Plot reservation (Burial or Niche Wall)	\$ 250.00	\$ 250.00	per lot	GST N/A
Plot Charge (for land where grave is situated)	\$ 50.00	\$ 50.00	per lot	GST N/A

### 2 Additional Fees

Re-opening of any existing grave for a second interment	\$ 20.00	\$ 20.00	re-opening for second interment	GST N/A
Permission for Exhumation	\$ 20.00	\$ 20.00	For exhumation	GST N/A
Permission to erect a monument headstone and/or kerbing	\$ 20.00	\$ 20.00	Per monument headstone/kerbing	GST N/A
Interment without specified notice - Extra	\$ 22.00	\$ 22.00	Extra for interment without notice	GST Incl.
Interment not in usual hours	\$ 22.00	\$ 22.00	as prescribed in "By-Laws 18"	GST Incl.
Single Niche Wall Fee	\$ 150.00	\$ 150.00		GST Incl.
Memorial Wall Position Fee	\$ 100.00	\$ 100.00		GST Incl.
Plaque for Niche Wall	At Cost + 10%	At cost + 10%		GST Incl.
Funeral Directors fee for conducting funeral within cemetery	\$ 20.00	\$ 20.00	Funeral Directors Fee	GST N/A
Maximum fee paid by each (or any one) Funeral Director shall not in any financial year (1st July to 30th June), exceed the total amount of:	\$ 60.00	\$ 60.00	Maximum Funeral Direction Fee	GST N/A

## BUILDING/HEALTH/LICENSES

### 1 BUILDING PERMIT CHARGES

Building Act 2011 Building Regulations 2012

# Shire of Chapman Valley

## Budget For the Year Ended 30 June 2015



### Fees and Charges

	Proposed 2014/2015	Adopted 2013/2014	COMMENT	GST
Construction Training Fund (CTF) Levy over \$20,000	0.2% total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value.		0.2% total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value.	GST Incl.
Building Permit Application -Certified- Class 1 or 10 s16(1)	0.09% of value of work but not less than \$92		0.19% of value of work but not less than \$90	
Building Permit Application - Certified -Class 2 to 9	0.09% of value of work but not less than \$92		0.09% of value of work but not less than \$90	
Building Permit Application - Uncertified	0.32% of value of work but not less than \$92		0.32% of value of work but not less than \$90	
Demolition Permit Application - Class 1 or Class 10 Residential	\$92.00		\$90.00	
Demolition Permit Application - Class 2 to Class 9 Commercial	\$92 for each storey		\$90 for each storey	
Application Fee to extend time for Building or Demolition Permit has effect	\$92.00		\$90.00	
Application for an occupancy permit for a completed building s 46	\$92.00		\$90.00	
Application for a temporary occupancy permit for an incomplete building s47	\$92.00		\$90.00	
Application for modification of an occupancy permit for additional use of a building on a temporary basis s48	\$92.00		\$90.00	
Application for a replacement occupancy permit for permanent change of the building's use, classification s 49	\$92.00		\$90.00	
Occupancy Permit or Building Approval cert for rego of strata scheme, plan of re-subdiv s50(1) and (2)Application Unauthorised Work s51(2)	\$10.25 for each Strata Unit covered by the application, but less than \$102		\$10 for each Strata Unit covered by the application, but less than \$100	
Occupancy Permit Application Unauthorised Work s51(2)	0.18% of value of work but not less than \$92		0.18% of value of work but not less than \$90.00	
Building Approval Certificate Unauthorised Work s51(3)	0.38% of value of work but not less than \$92		0.38% of value of work but not less than \$90.00	
Application to replace an occupancy permit for an existing building s52(1)	\$92.00		\$90.00	
Building Approval Certificate-existing building where unauthorised work has not been done s52(2)	\$92.00		\$90.00	
Application to extend the time during which an occupancy permit or building approval certificate has effect s65(3)(a)	\$92.00		\$90.00	
<b>2 APPLICATION FOR APPROVAL OF SEPTIC APPARATUS</b>				
<b>ISSUING OF A "PERMIT TO Use an Apparatus"</b>	\$ 113.00	\$ 113.00	Set by legislation	GST N/A
<i>Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974</i>	\$ 113.00	\$ 113.00	Set by legislation	GST N/A
<b>3 MEAT INSPECTION</b> N/A	Cost Recovery	Cost Recovery	At cost	Ex GST
<b>4 ITINERANT FOOD VENDOR'S LICENSE</b>	\$ 200.00	\$ 200.00	per annum	GST N/A
<b>5 LICENSES</b>				
Caravan Park	Set by Legislation	As per Legislation	per annum	GST N/A
<i>Caravan Parks &amp; Camping Grounds Act 1995</i>		<i>Caravan Parks &amp; Camping Grounds Regs 1996</i>		
<b>6 SWIMMING POOL INSPECTION</b>				
Checked 4 yearly - charge spread over 4 years on rate notice	\$ 13.75	\$ 13.75	per annum	GST N/A
<i>Local Government Misc Provision Act 1960 Building reg 38f \$55.00 max charge</i>				
<b>7 ANALYSIS OF PUBLIC &amp; SEMI PUBLIC POOL WATER</b>				
<b>WATER FROM SHIRE STANDPIPE (Other than Hall Road)</b>	\$ 30.00	\$ 30.00	per sample taken Set by legislation	GST Incl.
	\$30.00 Min	\$30.00 Min	\$30.00 up to 36,000 litres then 80c kL (1,000 litres) thereafter	GST Free
Swipe Card Bond	\$ 50.00	\$50.00	Held in trust	GST N/A
<b>8 FOOD ACT 2008</b>	\$ 50.00	\$50.00	Registration Fee per premises	GST N/A
<b>PLANNING SERVICE FEES</b>				
<b>1 Development Application</b>				
Determination of development application (other than for an extractive industry) where the estimated cost of the development is:				
- Not more than \$50,000	\$ 147.00	\$ 147.00	Development Application	GST N/A
- More than \$50,000 but not more than \$500,000			0.32% of the estimated cost of the development	GST N/A
- More than \$500,000 but not more than \$2.5 million	\$ 1,700.00	\$ 1,700.00	+ 0.257% for every \$1 in excess of \$500,000	GST N/A
- More than \$2.5 million but not more than \$5 million	\$ 7,161.00	\$ 7,161.00	+ 0.206% for every \$1 in excess of \$2.5 million	GST N/A
- More than \$5 million but not more than \$21.5 million	\$ 12,633.00	\$ 12,633.00	+ 0.123% for every \$1 in excess of \$5 million	GST N/A
- More than \$21.5 million	\$ 34,196.00	\$ 34,196.00	Development Application	GST N/A
<i>Note - If development has commenced or been carried out:</i>			<i>an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application (in addition to the initial application fee)</i>	GST N/A
<b>2 Amended Plans</b>				
This applies where a determination is already given by the Shire or where amended plans are submitted and not requested by the Shire			66% of the original application fee with a minimum of \$97	GST N/A
<b>3 Single House - Residential Design Codes</b>				
Performance criteria or Town Planning Scheme variation assessment	\$146 - \$730	\$146 - \$730	\$73 per performance criteria/ Town Planning Scheme variation assessed with a minimum charge of \$146 and a maximum of \$730	GST Inc.
<b>4 Demolition</b>				
Demolition where planning approval is required	\$ 147.00	\$ 147.00	per demolition	GST N/A

# Shire of Chapman Valley

## Budget For the Year Ended 30 June 2015



### Fees and Charges

	Proposed 2014/2015	Adopted 2013/2014	COMMENT	GST
<b>5 Home Based Business (including Cottage industry):</b>				
Initial Fee	\$ 222.00	\$ 222.00	per application	GST N/A
Renewal Fee	\$ 73.00	\$ 73.00	per renewal	GST N/A
Note - If home based business or cottage industry has commenced:	an additional amount of \$666 by way of penalty		an additional amount of \$666 by way of penalty.	
<b>6 Application for Change of Use or Alteration or Extension</b>				
Change of use or for alteration or extension or change of a non-conforming use which	\$ 295.00	\$ 295.00	Application Change	GST N/A
Note - If change of use or the alteration or extension or change of the non-conforming	an additional amount of \$885 by way of penalty		an additional amount of \$885 by way of penalty.	
<b>7 Extension of Current Planning Approval</b>				
Extension of current Planning Approval	\$ 105.00	\$ 105.00	per extension	Plus GST
<b>8 Relocation of Building Envelope</b>				
Relocation of building envelope	\$ 139.00	\$ 139.00	per relocation	GST N/A
<b>9 Development Application for Extractive Industry</b>				
Initial Fee	\$ 739.00	\$ 739.00	per applicatoin	GST N/A
Note - If development has commenced or been carried out:	an additional amount of \$2,217 by way of penalty.		an additional amount of \$2,217 by way of penalty.	
<b>10 Provision of a subdivision clearance:</b>				
Not more than 5 lots	\$ 73.00	\$ 73.00	per lot	GST N/A
More than 5 lots but not more than 195 lots	\$ 73.00	\$ 73.00	per lot for first 5 lots then \$35 per lot	GST N/A
More than 195 lots	\$ 7,393.00	\$ 7,393.00	max	GST N/A
<b>11 Town Planning Scheme Amendments-Minor</b>				
* Minor Scheme amendment (ie an amendment that involving only textural changes or rectifies a zoning anomaly):				
Request for Council initiation (minor)	\$ 3,235.00	\$ 3,235.00	Total with payments in stages as follows	Plus GST
Conclusion of advertising for Council adoption (minor)	\$ 2,370.00	\$ 2,370.00	Council initiation	Plus GST
	\$ 865.00	\$ 865.00	council adoption	Plus GST
<b>12 Town Planning Scheme Amendments-Major</b>				
* Major Scheme Amendment (ie. an amendment that involves a zoning change):				
Request for Council initiation (major)	\$ 5,935.00	\$ 5,935.00	Total with payments in stages as follows	Plus GST
Conclusion of advertising for Council adoption (minor)	\$ 4,210.00	\$ 4,210.00	council initiation	Plus GST
	\$ 1,725.00	\$ 1,725.00	council adoption	Plus GST
<b>13 Structure Plans-Minor</b>				
* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar:				
Lodgement of documentation (minor)	\$ 2,695.00	\$ 2,695.00	Total with payments in stages as follows	Plus GST
Conclusion of advertising for Council adoption (minor)	\$ 1,620.00	\$ 1,620.00	(25% refundable if not advertised)	Plus GST
Modifications to Plans once approval given	\$ 1,075.00	\$ 1,075.00	council adoption	Plus GST
	\$ 865.00	\$ 865.00	Plan modifications	Plus GST
<b>PLANNING - (continued)</b>				
<b>14 Structure Plans-Major</b>				
* Major Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar (Excluding Oakajee):				
Lodgement of documentation (major)	\$ 4,860.00	\$ 4,860.00	Total with payments in stages as follows	Plus GST
Conclusion of advertising for Council adoption (major)	\$ 2,965.00	\$ 2,965.00	(25% refundable if not advertised)	Plus GST
Modifications to Plans once approval given	\$ 1,895.00	\$ 1,895.00	advertising conclusion	Plus GST
	\$ 1,725.00	\$ 1,725.00	plan modifications	Plus GST
<b>15 Detailed Area Plan</b>				
Detailed Area Plan	\$ 750.00	\$ 750.00	per plan arrangement	Plus GST
<b>16 Zoning Certificate</b>				
Issue of a Zoning Certificate	\$ 73.00	\$ 73.00	per certificate	GST N/A
<b>17 Property Settlement Enquiry</b>				
Reply to property settlement questionnaire	\$ 73.00	\$ 73.00	per enquiry	GST N/A
<b>18 Section 40 Certificate</b>				
Issue of Section 40 Certificate	\$ 73.00	\$ 73.00	per certificate	Plus GST
<b>19 Planning Advice</b>				
Issue of written planning advice	\$ 73.00	\$ 73.00	for written advice	Plus GST
<b>20 Road/Right-of-Way Closures</b>				
* Road/R.O.W./P.A.W. requests for closure	\$ 530.00	\$ 530.00	per request	Plus GST
<b>21 Advertising Fee</b>				
On site signage	\$ 260.00	\$ 260.00	per sign	Plus GST
Newspaper advertising	\$ 260.00	\$ 260.00	per advertisement	Plus GST
<b>22 Planning Documents</b>				
CD Digital Copy	\$ 20.00	\$ 20.00	per copy	GST Inc.
Paper Copy	Cost recovery + 10% Administration		Cost recovery + 10% Administration	
<b>23 Inspection</b>				
Pre-strata Inspection	\$ 265.00	\$ 265.00	per inspection	Plus GST

NB: All fees are exempt from GST unless otherwise indicated

\* Fee is inclusive of all associated advertising charges

A 'minor' Town Planning Scheme Amendment is one that involves only textural changes or rectifies a zoning anomaly.

**Shire of Chapman Valley  
Budget For the Year Ended 30 June 2015**



**Fees and Charges**

Proposed 2014/2015	Adopted 2013/2014	COMMENT	GST
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A 'major' Town Planning Scheme Amendment is one that involves the rezoning of land.  
Fees are non-refundable unless otherwise stated.

- Notes:**
- 1 Cost Recovery' is calculated on the basis of costs incurred by Council from outside suppliers plus a 10% administration charge.
  - 2 At Cost' is calculated on the basis of costs incurred by Council from outside suppliers.
  - 3 An additional hourly rate may be levied by Council for Officer's time pursuant to the Town planning Regulations should an excessive work load be incurred.
  - 4 Cost may increase in line with increase from supplier.

**PLANNING SERVICES CHARGES - CONTRACT**

<b>1 Higher Order Strategic/Statutory Planning</b> Processing and reporting on Schemes & Amendments, Strategies Development Applications & Subdivisions > \$1,000,000, Structure Plans, ODP's, etc	\$80.00 per hour	\$80.00 per hour	
<b>2 Lower Order Strategic/Statutory Planning</b> Processing and reporting on Developments & Subdivision Applications < \$1,000,000, Preparation of Local Planning Policies, etc	\$80.00 per hour	\$65.00 per hour	
<b>3 Preparation of Minor Scheme Amendments</b> Textural amendments to the Shire Town Planning Scheme	\$80.00 per hour	\$65.00 per hour	
<b>4 Telephone/Written Advice (Council Community, Govt Agencies etc)</b> Advice on R Codes, general development standards, subdivision and policy requirements, and other planning matters	\$80.00 per hour	\$65.00 per hour	
<b>5 Representation on Appeals</b> Includes telephone, written and inperson attendance	\$80.00 per hour	\$80.00 per hour	
<b>6 Travel</b> Includes officer time and vehicle costs	\$50.00 per hour + \$0.70 per km	\$50.00 per hour + \$0.70 per km	
<b>7 Accommodation</b> General standard to be hotel/motel accommodation inclusive of dinner and breakfast	Arranged by Client	Arranged by Client	

**Notes** All fees are GST inclusive and charged at 15 minute intervals (except travel and accommodation)  
Fees to be reviewed annually

**Hypothetically**

- 1 8 hours (1 day pw) x \$80.00 per hour = \$33,280 pa
- 2 Site Visits 1 p/month (return Nabawa to Leeman) x 300 kms/3hrs40mins travel = \$393.35 pm.....\$4,720pa
- 3 Site Visits 1 p/month (return Nabawa to Coorow) x 440 kms/5hrs15mins travel = \$570.50pm.....\$6,846pa

# **9.3**

# **Chief Executive Officer**

# **July 2014**

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## **Contents**

### **9.3 AGENDA ITEMS**

- 9.3.1 Local Emergency Management Committee & Local Emergency Management Arrangements
- 9.3.2 Review – Policy 14.230



<b>AGENDA ITEM:</b>	<b>9.3.1</b>
<b>SUBJECT:</b>	<b>LOCAL EMERGENCY MANAGEMENT COMMITTEE &amp; LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS</b>
<b>PROPONENT:</b>	<b>LOCAL EMERGENCY MANAGEMENT COMMITTEE</b>
<b>SITE:</b>	<b>WHOLE OF SHIRE</b>
<b>FILE REFERENCE:</b>	<b>403.09</b>
<b>PREVIOUS REFERENCE:</b>	<b>NA</b>
<b>DATE:</b>	<b>16 JULY 2014</b>
<b>AUTHOR:</b>	<b>MAURICE BATTILANA, CHIEF EXECUTIVE OFFICER</b>

**DISCLOSURE OF INTEREST**

Nil

**BACKGROUND**

The Shire of Chapman Valley Local Emergency Management Committee (LEMC) met on the 27<sup>th</sup> June 2014. Minutes reflecting recommendations from this Committee Meeting are attached to this report.

**COMMENT**

Items discussed at the LEMC meeting are included within the attached Unconfirmed Minutes.

**STATUTORY ENVIRONMENT**

- ~ *Emergency Management Act, 2005*
- ~ *Shire of Chapman Valley Local Emergency Management Arrangements*

**POLICY IMPLICATIONS**

The Shire of Chapman Valley Local Emergency Management Arrangements determines how the Shire is to coordinate the emergency management requirements of this district.

**FINANCIAL IMPLICATIONS**

Regional Local Emergency Management Committee

No significant cost associated with the LEMC recommendations; however, in the event of a Regional Local Emergency Management Committee being established with the Shire of Northampton there may be some administrative and operational cost savings recognised.

AWARE Grant – Employment of Part Time Emergency Management Employee

If an AWARE program grants is obtained to employ a part time Emergency Management staff member to cover the Shires of Chapman Valley and Northampton it is expected there will be no cost (other in-kind) to either of the local government authorities (other in-kind).

- **Long Term Financial Plan (LTFP):**

No affect on Council's LTFP

**STRATEGIC IMPLICATIONS**

Resource sharing and cross-boundary cooperation is strategically sound as this will result in participating local governments reducing administrative burdens and red-tape obligations.

- **Strategic Community Plan/Corporate Business Plan:**

We want a representation and governance model that reflects our community's unique attributes	The President and Councillors to be representative of the community and provide strong leadership	Develop Council appropriate policies that enable good: governance, development, services and growth
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**VOTING REQUIREMENTS**

Simple Majority



## STAFF RECOMMENDATION

1. Council receives the Minutes of the Shire of Chapman Valley Local Emergency Management Committee held on the 27<sup>th</sup> June 2014;
2. Council agree to apply for a State Emergency Management Committee AWARE for the engagement of a part time Emergency Management employee in conjunction with Shire of Northampton and to host this position for the period 1<sup>st</sup> October 2014 to 30<sup>th</sup> June 2015 under the following conditions:
  - a. Council provide in-kind contributes to this position and not cash;
  - b. The position is to work with the State Emergency Management Committee's Community Emergency Management Officer to review and improve the emergency management policies and procedures for both local governments and the establishment of a Chapman Valley/Northampton Regional Local Emergency Management Committee;
3. Council agree to:
  - a. Form a Regional Local Emergency Management Committee covering Shire of Chapman Valley and Shire of Northampton (excluding the locality of Kalbarri);
  - b. Upon the successful establishment of the Regional Local Emergency Management Committee disband the existing Shire of Chapman Valley Local Emergency Management Committee and amend Arrangements, Policies, etc., to reflect this regional organisation.



## LOCAL EMERGENCY MANAGEMENT COMMITTEE

### UNCONFIRMED MINUTES – 2<sup>nd</sup> Calender Meeting

Meeting held on Thursday 27 June 2014 commencing at 1.30pm  
Shire of Chapman Valley Chambers, Nabawa

#### 1. OPENING – Cr John Collingwood (Chairman)

The Chairman welcomed all those present and opened the meeting at 1.32pm

##### Present

Member	Organisation
Cr John Collingwood	President – Shire of Chapman Valley
Cr Peter Humphrey	Councillor – Shire of Chapman Valley
Ms Jonelle Tyson	State Emergency Management Committee Secretariat – till 2.45pm
Mr Gerard Williamson	St John Ambulance
Mr Earl O'Donnell	Senior Ranger – Shire of Chapman Valley
Mrs Karen McKay	Executive Assistant – Minute Taker
Mr John Lane	Consultant – from 2.00pm
Mrs Nicole Batten	Community Development Officer – Shire of Chapman Valley – from 2.05pm

##### Apologies

Mrs Kerry Montgomery	Principal Chapman Valley Primary School
Cr Pauline Forrester	Councillor – Shire of Chapman Valley
Mrs Dezi Webb	CWA
Mr Maurice Battilana	CEO – Shire of Chapman Valley
Sgt Stuart Gerreyn	Northampton Police
Mr Keith Shaw	Department of Child Protection

#### 2. MINUTES FROM PREVIOUS MEETING – 26 March 2014

##### 3.1 Confirmation of Minutes

**MOVED: JONELLE TYSON**

**SECONDED: EARL O'DONNELL**

That the minutes of the 26 March 2014 Local Emergency Management Committee meeting be confirmed as a true and accurate record.

**CARRIED 6/0**  
**LEMC 06/14-01**

3.2 Business Arising from Minutes

Nil

**4. 2<sup>ND</sup> CALENDER MEETING AGENDA ITEM (AS PER L.E.M.A)**

4.1 Confirmation of LEMA Contact details and Key stakeholders

These have been updated

4.2 Review any Post Incident Reports and Post Exercise Reports generated since last meeting

Nothing to report

4.3 Progress of ERM process

Currently being undertaken

4.4 Progress of Treatment Strategies arising from ERM process

Currently being undertaken

4.5 Progress of development or review of LEMA

LEMA has been completed and presented to the SEMC

4.6 Other matter as determined by the Local Government

Nil

4.7 Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report)

Currently being undertaken

4.8 Finalisation and approval of annual business plan

To be completed by July 2015

**5. REVIEWS**

5.1 Draft Business Plan to be tabled (copy of Northampton's Plan attached) - Noted

5.2 Draft Annual Report – currently being undertaken

5.3 Community Emergency Management Officers to work within Emergency Management District Boundaries – discussion that the LEMC join with Shire of Northampton and that the information and resources could be used between both Councils. Ms Tyson advised that there is a possibility under the AWARE grant funding for Chapman Valley and Northampton Local Governments to obtain funding to build their existing emergency management capability. If awarded the funding the possibility of employing a part-time person to undertake all emergency management work such as Executive Officer of each LEMC, Recovery, Risk Management work and build processes around emergency management. The funding is on a competitive basis and not all submissions are approved.

**MOVED: PETER HUMPHREY SECONDED: GERARD WILLIAMSON**

Investigate thorough the AWARE program the engagement of a part time Emergency Management person in conjunction with Shire of Northampton.

**CARRIED 6/0  
LEMC 06/14-02**

## 6. OTHER ITEMS

### 6.1 Report from Community Emergency Management Officer, Midwest-Gascoyne – Ms Jonelle Tyson

Ms Tyson previously discussed Aware funding available for the appointment of an Emergency Management person. This opens 1 July and closes on 29 August 2014.

Emergency Risk process - a toolbox is currently being created for Shire's which would take the hazards that have been experienced and put onto a matrix.

Annual Report / SEMC capability Assessment Tool – this currently being undertaken.

At the DEMC held 25 June – 5 presenters discussed a range of activities.

Annual planning – Congratulation to staff on finalising the LEMA which have now been completed. This is now available to send out to all members.

DEMC are to hold a meeting at the Shire of Chapman Valley on 4 February 2014.

### 6.2 John Lane – Consultant for the Coronation Beach Evacuation Plan

#### **Introduction**

The Shire of Chapman Valley in conformity with its legislative obligations under Section 41(1) of the Emergency Management Act 2005 has identified that although evacuation management rests with the hazard management Agency, it is the responsibility of the Shire through its emergency management arrangements to provide guidance to the HMA via pre-prepared evacuation plans for at risk communities. The Local Emergency Management Committee has identified Coronation Beach as a place attracting tourist activity during certain periods of the year as being in need of a pre-planned evacuation approach. The area is unique as there is only a single road access and egress route which would certainly present the HMA responsible for evacuation management with problems particularly where the access road is impacted by bush fire. The Shire applied for and has been successful in obtaining AWARE Funding to assist in the completion of this project.

#### **Project scope**

In-line with SEMP 2.5 and ADP5, the aim of this project is to deliver an area specific evacuation plan for the Coronation Beach precinct having regard for the following requirements:

1. The local government's policies for emergency management;
2. The roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
3. Provisions concerning the coordination of emergency operations and activities relating to emergency management;
4. An analysis of emergencies that are likely to occur in the local government district particularly those that may impact the area of interest to this project; and
5. Strategies and priorities for emergency management in the local government district;

#### **Project management**

This project will be conducted under the control of the Project Manager Nicole Batten, Community Development Officer Shire of Chapman Valley.

The Project Manager will be responsible for:

1. Ensuring the project is within agreed scope;
2. Ensuring that project timelines are kept;
3. Arrange meetings with key stakeholders;
4. Distribution of the Evacuation Plan documentation for approval by DEMC and adoption by Council.

The Project consultant will be responsible for:

1. Preparation of the project plan and scoping document
2. Preparation of reports to the LEMC;
3. Ensuring that the agreed project timelines are met;
4. Project research;
5. Liaison with key stakeholders;
6. Preparation of the Evacuation Plan documentation which will include a table top exercise of the draft plan;
7. Preparation of the project report for SEMC Secretariat.

### **In scope**

This project will prepare the Evacuation Plan for Coronation Beach as an adjunct plan to the Local Emergency Management Arrangements for the Shire of Chapman Valley. The preparation of the Coronation Beach Evacuation Plan will be guided by the following legislation, policy and guidance material:

- The Emergency Management Act 2005;
- The Emergency Management Regulations 2006;
- SEMP 2.5 and ADP 5;
- Australian Emergency Management Manual Evacuation Planning
- State Emergency Management Committee Community Evacuation Guide

This project is bound by the area within the jurisdictional boundaries of the Shire of Chapman Valley.

### **Out of scope**

The following fall outside the scope of this project:

- Review of the Local Emergency Management Arrangements
- Natural hazard risk assessment other than hazards as they impact the area of Coronation Beach.

### **Stakeholder consultation**

The development process must identify key stakeholders and undertake appropriate consultation. This will occur during the development, reviewing, amending or exercising the evacuation plan.

Mr Lane then presented a skeleton plan of what the document could look like. The committee members then had discussion on what needed to be included. The Committee also worked through the Risk Matrix Assessment criteria.

A suggestion was put forward that once the document is completed and approved that it be placed in various relevant places for ease of access in case of emergency.

Ms Batten advised that signage for Muster Points and information in Case of Emergency is included as part of the grant application due to the high turnover of international visitors to the Coronation Park.

Mr Lane advised that he would be coming back to the Shire to present a draft plan and to discuss the desktop exercise.

Cr Collingwood thanked Mr Lane for his attendance at the meeting.

### 6.3 Regional LEMC (Shires of Chapman Valley & Northampton)

Consideration of amalgamating Shire of Chapman Valley and Shire of Northampton LEMC's – Discussion to be held at the next Council meeting and determine if this is the way that the LEMC should go.

Ms Tyson left the meeting at 2.45pm.

## **7. NEXT MEETING DATE**

Wednesday 24 September 2014

## **8. CLOSURE**

The Chairman thanked members for their attendance and closed the meeting at 3.45pm

<b>AGENDA ITEM:</b>	<b>9.3.2</b>
<b>SUBJECT:</b>	<b>REVIEW – POLICY 14.230</b>
<b>PROPONENT:</b>	<b>COUNCIL</b>
<b>SITE:</b>	<b>SHIRE OF CHAPMAN VALLEY</b>
<b>FILE REFERENCE:</b>	<b>411.01</b>
<b>PREVIOUS REFERENCE:</b>	<b>Min Ref: 06/14-1</b>
<b>DATE:</b>	<b>16<sup>th</sup> JULY 2014</b>
<b>AUTHOR:</b>	<b>MAURICE BATTILANA, CHIEF EXECUTIVE OFFICER</b>

## DISCLOSURE OF INTEREST

Nil

## BACKGROUND

Council resolved the following at the May 2014 OCM:

*That the minutes of the Ordinary Meeting of Council held Wednesday 21 May 2014 be confirmed as a true and accurate record with an amendment to Item 9.3.5 that Policy 14.230 Senior Staff & Executive Staff Remuneration Packages matrix be bought back to Council.*

Voting 7/1  
CARRIED  
Minute Reference 06/14-1

## COMMENT

An Agenda Item was presented to Council at the May 2014 OCM for a Review of all Policy and Procedures with the content of Policy 14.230 being difficult to read due to the *Tracked Changes* confusing the text, specifically the Matrix detailing Executive Staff remunerations.

The matrix was reviewed by the CEO to ensure it reflected the current Executive Staff contractual agreements, which the current Matrix does.

The issue is why such a Policy exists as this is an operational issue and not a Policy. Therefore the Staff Recommendation is to remove this from the Shire Policy Manual as this is confidential information, which should not be provided in a public document.

I can recall developing the Policy during my previous tenure as CEO with the Shire as there was a desire from the Council of the day to be more hands on in regards to employee issue.

## STATUTORY ENVIRONMENT

*Local Government Act, 1995*

### 2.7. Role of council

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

### 2.8. Role of mayor or president

- (1) *The mayor or president —*
  - (a) *presides at meetings in accordance with this Act; and*
  - (b) *provides leadership and guidance to the community in the district; and*
  - (c) *carries out civic and ceremonial duties on behalf of the local government; and*
  - (d) *speaks on behalf of the local government; and*
  - (e) *performs such other functions as are given to the mayor or president by this Act or any other written law; and*
  - (f) *liaises with the CEO on the local government's affairs and the performance of its functions.*
- (2) *Section 2.10 applies to a councillor who is also the mayor or president and extends to a mayor or president who is not a councillor.*

2.9. Role of deputy mayor or deputy president

*The deputy mayor or deputy president performs the functions of the mayor or president when authorised to do so under section 5.34.*

2.10. Role of councillors

*A councillor —*

- (a) represents the interests of electors, ratepayers and residents of the district; and*
- (b) provides leadership and guidance to the community in the district; and*
- (c) facilitates communication between the community and the council; and*
- (d) participates in the local government's decision-making processes at council and committee meetings; and*
- (e) performs such other functions as are given to a councillor by this Act or any other written law.*

5.37. Senior employees

- (1) A local government may designate employees or persons belonging to a class of employee to be senior employees.*
- (2) The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.*

5.39. Contracts for CEO and senior employees

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.*
- (1a) Despite subsection (1) —*
  - (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and*
  - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.*

5.41. Functions of CEO

*The CEO's functions are to —*

- (a) advise the council in relation to the functions of a local government under this Act and other written laws; and*
- (b) ensure that advice and information is available to the council so that informed decisions can be made; and*
- (c) cause council decisions to be implemented; and*
- (d) manage the day to day operations of the local government; and*
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and*
- (f) speak on behalf of the local government if the mayor or president agrees; and*
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and***
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.*

## **POLICY IMPLICATIONS**

### **14.230 SENIOR STAFF AND EXECUTIVE STAFF REMUNERATION PACKAGES**

- 1. This Policy refers to the annual remuneration packages of the following Senior Staff Members. That the following members of staff be deemed "Senior" in accordance with section 5.37 of the Local Government Act 1995:
  - Chief Executive Officer
  - Manager of Planning
  - Manager of Finance and Administration
  - Works Supervisor



2. If an incumbent of any of the Senior positions listed in this Policy has an approved Contract with the Shire of Chapman Valley all items in the Contract will take precedence over this Policy.
3. If the incumbent of a position wishes to expand upon, amend, delete or add to any item listed in this Policy they must first negotiate this with the Chief Executive Officer. The Chief Executive Officer is to consider the request, utilising the annual Western Australian Local Government Association Remuneration Survey as a basis of determining its merit and making a decision to reject or accept it.
4. The Chief Executive Officer is to provide Council with an “Information Report” after all Senior and Executive Staff annual performance appraisals have been undertaken advising of the following:
  - Staff performance appraisal outcomes;
  - remuneration packages of the Executive Position; and
  - the latest annual Western Australian Local Government Association Remuneration Survey comparisons.

**EXECUTIVE STAFF REMUNERATION POLICY – MATRIX**  
**(Note: this does not include the CEO)** (Amended 05/14-14)

Remuneration Package Item	MFA	M P	WS	SR	BS /PO
<b>Base Salary (Negotiated)</b> The Base Salary increase will only be paid after the CEO has undertaken an annual performance appraisal of the incumbent. The New Base Salary will be assessed following the performance review assessment of each employee and endorsed as part of the Annual Budget considerations.	●	●	●		●
<i>Base Salary (Award)</i> Award Salary in accordance with Council approved Level plus any over-award payment previously endorsed by Council. Any increase in the over-award payment(s) relevant to this position must be endorsed as part of the Annual Budget considerations..				●	
<i>Motor Vehicle (Unrestricted Private)</i> The Local Government must provide for private and business use of the position of an appropriate type of motor vehicle (e.g. sedan, station wagon) and must pay all the costs of repairs, insurance, services, petrol, etc in respect of that vehicle in accordance with the Employees Contract. The Officer's use of the vehicle is subject to the terms and conditions of the Local Government's insurance policy in respect of the vehicle in place from time to time with which the Officer agrees to comply. Private use is not permitted whilst the Officer is clearing Long Service Leave.		●			
<i>Motor Vehicle (Restricted Private)</i> Restricted Private Use within the Shire Boundaries of Chapman Valley, City of Geraldton and Northampton except for occasions of extended leave (e.g. annual and long term leave) . This will be at the discretion of the CEO.			●		●
<b>Motor Vehicle (Commuter)</b> As stipulated in Council Policy 14.50.1, commuter use only of shire vehicle.				●	
<i>Flexible Hours/Home Based Work</i> <b>The Officer is not restricted to core office hours and will operate under flexible hours and/or home based work practices, under the condition such practice is at the discretion of the Chief Executive Officer and is not detrimental in any way to the operations of the organisation.</b>	●	●			
<b>Clothing Allowance (Corporate)</b> Council will pay an annual Clothing Allowance in Accordance with their employment contract. All clothing requirements above this amount during a financial year are to be totally paid for by the employee. This amount will be increased as part of the Senior Employees annual Employment Contract Review	●	●	●		
<b>Clothing Allowance (Occupational Safety &amp; Health)</b> <i>As stipulated in Council's Occupational Safety &amp; Health Policy.</i>				●	●
<i>Superannuation</i> Council will pay a maximum in accordance with Superannuation legislation.	●	●	●	●	●
<b>Annual Leave</b> Four (4) weeks annual leave with the Award Leave Loading Entitlement being paid. Annual Leave for Senior Employees in accordance with their Contract of Employment	●	●	●	●	●
<i>Telephone Allowance</i> Rent for one line and \$160/annum business related calls. Amount to be increase annual by NCPI percentage or employee contract				●	
<b>National Wages Increases</b> All National Wages increases will be passed on in accordance with Council Policy14.120.	●	●	●	●	●
<b>Tool Allowance</b> Tool allowance will also be paid to this position in accordance with amount set by the Award.					●

## FINANCIAL IMPLICATIONS

No effect envisaged.

- **Long Term Financial Plan (LTFP):**

No effect on LTFP envisaged

## STRATEGIC IMPLICATIONS

No effect envisaged.

- **Strategic Community Plan/Corporate Business Plan:**

Objective	Strategy	Actions
We want a representation and governance model that reflects our community's unique attributes	The President and Councillors to be representative of the community and provide strong leadership	Develop Council appropriate policies that enable good: governance, development, services and growth

## VOTING REQUIREMENTS

Simple Majority

## STAFF RECOMMENDATION

1. Council remove existing Policy 14.230 "Senior Staff And Executive Staff Remuneration Packages" from the Policy and Procedures Manual as this is function of the Chief Executive Officer covered under the Local Government Act, 1995.
2. Council adopt new Policy 14.230 to designate the following members of staff as "Senior" in accordance with section 5.37 of the Local Government Act 1995:
  - Manager of Planning
  - Manager of Finance and Governance
  - Manager Works & Services
  - Building Surveyor

*(Note: The Chief Executive Officer is designated as a Senior Employee by virtue of Section 5.36 of the Local Government Act, 1995)*

**10.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

11.1 Elected Member Reports

**12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE COUNCIL**

**13.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC**

13.1 – Chief Executive Officers – Annual Performance Appraisal

**14.0 CLOSURE**