



*“A thriving
community, making
the most of our
coastline, ranges and
rural settings to
support us to grow
and prosper”*

ORDINARY COUNCIL MEETING

Agenda

**Meeting Date Thursday 17
August 2023**

Meeting Time 8:30 am

**To be held at Bill Hemsley Community
Centre, Redcliffe Concourse, White
Peak WA 6532, Meeting Room.**

**Jamie Criddle
Chief Executive Officer**



SHIRE OF
Chapman Valley
love the rural life!

Strategic Community Plan 2022-2032



Snapshot

OUR VISION

"A thriving and diverse community, embracing our coastline, ranges and rural settings to support growth and prosperity, while enjoying our peaceful and quiet lifestyle."

OUR VALUES

Ethical, Honest, Integrity,
Leadership, Respectful, Trustful



COMMUNITY, HEALTH & LIFESTYLE

- 1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues
- 1.2 Address identified ageing population issues
- 1.3 Strengthen our role in regional partnerships and advocacy for continuity of local services/ facilities
- 1.4 Maintain and enhance safety and security in the Shire
- 1.5 Maximise health and lifestyle outcomes through environmental and public health strategies



ECONOMY & POPULATION

- 2.1 Build population and business activity through targeted strategies
Provide support for business development and local employment
- 2.2 Embrace local tourism and regional strategies and trails
- 2.3 Ensure town planning compliments economic and business development, population retention and growth strategies
- 2.4 Develop marketing plan to promote Chapman Valley as place to live, invest, work or visit



ENVIRONMENT & SUSTAINABILITY

- 3.1 Preserve and protect the natural environment and address environmental risks as they arise
- 3.2 Maintain the rural identity of the Shire
- 3.3 Build the green canopy of the Shire's town areas
- 3.4 Address weed and vermin control
- 3.5 Fire mitigation and control



PHYSICAL & DIGITAL INFRASTRUCTURE

- 4.1 Develop, manage, and maintain built infrastructure
- 4.2 Manage and maintain roads, drainage, and other essential infrastructure assets
- 4.3 Aspire to robust communication and digital infrastructure in the Shire through strong partnerships and alliances
- 4.4 Advocate for improved power networks
- 4.5 Advocate for improved water security within the Shire



GOVERNANCE & ACCOUNTABILITY

- 5.1 Ensure governance and administration systems, policies and processes are current and relevant
- 5.2 Be accountable and transparent while managing human and physical resources effectively
- 5.3 Make informed decisions within resources and areas of responsibility
- 5.4 Ensure robust processes and guidelines for development

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

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1 Declaration of Opening & Announcements of Visitors

The President will welcome elected members, staff and visitors to the council meeting and declaring the meeting open.

“The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.”

2 Announcements from the Presiding Member

3 Record of Attendance

3.1 Attendees

The following are anticipated to attend the council meeting:

Elected Members

Cr Kirrilee Warr (President)

Cr Darrell Forth (Deputy President)

Cr Nicole Batten

Cr Beverley Davidson

Cr Elizabeth Elliott-Lockhart

Cr Peter Humphrey

Cr Catherine Low

Cr Trevor Royce

Officers

Jamie Criddle, Chief Executive Officer

Simon Lancaster, Deputy Chief Executive Officer

Dianne Raymond, Manager Finance & Corporate Services

Beau Raymond, Minute Taker

Visitors

3.2 Apologies

3.3 Previously Approved Leave of Absence (By Resolution of Council)

Nil

4 Public Question Time

4.1 Response to Previous Public Questions on Notice

Nil

4.2 Public Question Time

**Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016
Part 6 - Public participation**

6.6 Procedures for question time for the public

Procedures for question time for the public are dealt with in the Regulations.

6.7 Other procedures for question time for the public

(1) A member of the public who raises a question during question time, is to state his or her name and address.

(2) A question may be taken on notice by the Council for later response.

(3) When a question is taken on notice the CEO is to ensure that:

(a) a response is given to the member of the public in writing; and

(b) a summary of the response is included in the agenda of the next meeting of the Council.

(4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to:

(a) declare that he or she has an interest in the matter; and

(b) allow another person to respond to the question.

(5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.

(6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.

(7) The Presiding Member may decide that a public question shall not be responded to where:

(a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;

(b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to

phrase the statement as a question; or

(c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.

(8) A member of the public shall have two minutes to submit a question.

(9) The Council, by resolution, may agree to extend public question time.

(10) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

5 Applications for Leave of Absence

6 Disclosure of Interest

Local Government Act 1995

Administration Part 5

Disclosure of financial interests and gifts Division 6

s. 5.59

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

“a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”

Section 5.60B:

“a person has a proximity interest in a matter if the matter concerns –

(a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or
(b) a proposed change to the zoning or use of land that adjoins the person’s land; or
(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”

Regulation 34C (Impartiality):

“interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”

7 Presentations

Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016
Part 6 - Public participation

6.9 Deputations

- (1) Any person or group wishing to be received as a deputation by the Council is to either:
- (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either:
- (a) approve the request and invite the deputation to attend a meeting of the Council; or
 - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) Unless the council resolves otherwise, a deputation invited to attend a Council meeting:
- (a) is not to exceed 5 persons, only 2 of whom may address the Council, although others may respond to specific questions from Members;
 - (b) is not to address the Council for a period exceeding 10 minutes without the agreement of the Council; and,
 - (c) additional members of the deputation may be allowed to speak with the leave of the Presiding Member.
- (4) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

6.10 Petitions

- (1) A petition is to -
- (a) be addressed to the President;
 - (b) be made by electors of the district;
 - (c) state the request on each page of the petition;
 - (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
 - (e) contain a summary of the reasons for the request; and
 - (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the local government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause (3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless:
- (a) the matter is the subject of a report included in the agenda; and
 - (b) the Council has considered the issues raised in the petition.

6.11 Presentations

(1) In this clause, a presentation means the acceptance of a gift or an award by the Council on behalf of the local government or the community.

(2) A presentation may be made to the Council at a meeting only with the prior approval of the CEO.

7.1 Petitions

The Council has not received any petitions at the time of writing this report.

7.2 Presentations

The Council does not anticipate any presentations at the time of writing this report.

7.3 Deputations

The Council has not received any deputations at the time of writing this report.

8 Confirmation of Minutes from Previous Meetings

Recommendation

That the Minutes of the Ordinary Council Meeting held on 20 July 2023 be confirmed as true and accurate.

That the Minutes of Special Council Meeting held on 9 August 2023 be confirmed as true and accurate with the following corrections.

Recommendation 8:

ADOPTION OF 2023/2024 SCHEDULE OF FEES AND CHARGES

That Council, in accordance with section 6.16 of the Local Government Act 1995 confirm the adoption of the 2023/2024 Schedule of Fees and Charges effective 1 July 2023 as attached.

Endorsed 2023/2024 Fees & Charges:

Instalment Administration Fee - \$9.00

DFES ESL Penalty Interest – 11.00%

Recommendation 10:

That Council endorse the 2023/2024 Emergency Services Levy fixed rate set for Category 5 regions. The interest rate to be charged for the late payment of Emergency Services Levy by property owners for 2023/2024 has been declared at 11% per annum.

ORDINARY COUNCIL MEETING

Minutes

Meeting Date Thursday 20 July 2023

Meeting Time 8:30 am

Held at Chapman Valley Administration Office, 3270 Chapman Valley Road,
Nabawa WA 6532, Council Chambers.



Jamie Criddle
Chief Executive Officer

Strategic Community Plan 2022-2032



Snapshot

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The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

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1 Declaration of Opening & Announcements of Visitors

The President welcomed elected members, staff and visitors to the council meeting and declaring the meeting open at 8:34 am.

The Shire acknowledged the traditional landowners through the reading of our Acknowledgement of Country.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples."

2 Announcements from the Presiding Member

Nil

3 Record of Attendance

3.1 Attendees

The following are anticipated to attend the council meeting:

Elected Members

Cr Kirrilee Warr (President)

Cr Darrell Forth (Deputy President)

Cr Nicole Batten

Cr Beverley Davidson

Cr Elizabeth Elliott-Lockhart

Cr Peter Humphrey

Cr Catherine Low

Officers

Jamie Criddle, Chief Executive Officer

Simon Lancaster, Deputy Chief Executive Officer

Dianne Raymond, Manager Finance & Corporate Services

Visitors

Nil

Ordinary Council Meeting 20 July 2023 - Minutes

3.2 Apologies

Nil

3.3 Previously Approved Leave of Absence (By Resolution of Council)

Cr Royce has been approved by resolution to take a leave of absence for the meeting held on July 2023.

4 Public Question Time

4.1 Response to Previous Public Questions on Notice

Nil

4.2 Public Question Time

5 Applications for Leave of Absence

Nil

6 Disclosure of Interest

Nil

7 Presentations

7.1 Petitions

The Council has not received any petitions at the time of writing this report.

7.2 Presentations

The Council does not anticipate any presentations at the time of writing this report.

7.3 Deputations

The Council has not received any deputations at the time of writing this report.

Ordinary Council Meeting 20 July 2023 - Minutes

8 Confirmation of Minutes from Previous Meetings

Council Resolution

Moved: Cr Beverley Davidson **Seconded:** Cr Katie Low

That the Minutes of the Ordinary Council Meeting held on 15 June 2023 be confirmed as true and accurate.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/07-1

9 Items to be dealt with En Bloc

Ordinary Council Meeting 20 July 2023 - Minutes

10 Officer Reports

10.1 Deputy Chief Executive Officer

Nil

UNCONFIRMED MINUTES

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10.2 Manager of Finance & Corporate Services

10.2.1	Financial Management Report
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	307.00
Attachment(s)	1. Financial Management Report May 2023 [10.2.1.1 - 31 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council receives the financial management report supplied under separate cover for the months of May and June 2023

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Elizabeth Elliott-Lockhart

That Council receives the financial management report supplied under separate cover for the months of May and June 2023

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey and Cr Kirilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/07-2

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Local Government (Financial Management) Regulations require monthly statements of financial activity to be reported and presented to Council.

Comment

The financial position at the end of May and June 2023 is detailed in the monthly management report provided as a separate attachment for Council's review.

Ordinary Council Meeting 20 July 2023 - Minutes

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulations 1996

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

Consultation

Not Applicable

Risk Assessment

An Insignificant Financial Impact Risk of Level 1 - Which will likely be less than \$1,000.

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10.2.2 Policy Review CMP-050 Annual Wage Case Decisions	
Department	Finance, Governance & Corporate Services Finance Human Resources
Author	Dianne Raymond
Reference(s)	411.01
Attachment(s)	1. CMP 050 Annual Wage Decisions tracked changes [10.2.2.1 - 1 page] 2. Updated CM P-050 Annual Wage Decisions [10.2.2.2 - 1 page]

Voting Requirements

Simply Majority

Staff Recommendation

That Council endorse amendments, deletions and additions to Corporate Management Procedure within the Shire of Chapman Valley Policies & Management Procedures manual as presented.

Council Resolution**Moved:** Cr Nicole Batten **Seconded:** Cr Darrell Forth

That Council endorse amendments, deletions and additions to Corporate Management Procedure within the Shire of Chapman Valley Policies & Management Procedures manual as presented.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey and Cr Kirilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/07-3

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

The Western Australian Industrial Relations Commission (WAIRC) issues a State Wage Case General Order (State Wage Order) annually in June which sets the WA minimum wage

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for adults, apprentices and trainees, and adjusts wage rates under the State awards. The State Wage Order now applies to all Local Governments in WA (with the exception of the Shire of Christmas Island and the Shire of Cocos (Keeling) Islands). Local Governments must ensure that the wages paid to employees are the same as, or higher than, the State minimum wage.

Comment

As a general rule, many Local Governments provide much higher rates of pay than the State minimum wage which is important for the attraction and retention of staff. Annually WAIRC considers factors pertaining to the state of the economy and reviews the minimum wage. Submissions are sought from all sectors with the WA Local Government Association providing a response from the WA Local Government sector. Council sits as one of approximately 58 WA Local Governments out of 137 covered by either the State awards or the new state instrument – Local Government Industry Award 2020 industrial agreement, which are generally the smaller Salaries & Wages Tribunal band 4 Local Governments that have more limited revenue and capacity to pay. Council needs to strike a balance between the need for fair wages to attract and retain essential skillsets with the requirement to carefully manage their budgets in the interest of their communities.

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995

Local Government Act 1995 – Section 2.7(2)(b)

Role of Council

1. *The council:*
 1. *Governs the local government's affairs; and*
 2. *Is responsible for the performance of the local government's function.*

2. *Without limiting subsection (1), the council is to:*
 - a. *Oversee the allocation of the local government's finances and resources; and*
 - b. **Determine the local government policies.**

The legislation has no specific period for the review of Policies, yet Council has attempted to undertake a review annually.

Policy/Procedure Implications

A Policy or Procedure is affected:
HR & Induction Policy & Procedures
Finance Policy & Procedures

All of the Shire of Chapman Valley existing policies & procedures are reviewed annually by Senior Staff, with those being recommended for amendments, adoption or deletion presented to Council for consideration.

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Financial Implications

Long Term Financial Plan

No major effect is anticipated on the Long-Term Financial Plan.

Strategic Implications

It is important Councillors and staff are fully conversant with Policies and Procedures of the organisations in the first instance and for these to be accessible to the Elected Members, Staff and the community to ensure all ambiguity are removed regarding how the Shire operates.

It is also important Councillors and staff review the policies & procedures to ensure these remain current and relevant.

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

Consultation

All Responsible Staff members are given opportunity to recommend to the CEO any amendments, deletions and additions to the existing policies & procedures, which forms the basis of the Staff Recommendation presented for Council consideration.

Risk Assessment

An Insignificant Compliance Risk of Level 1 - Which will likely result in no noticeable regulatory or statutory impact.

There is a risk associated with the organisation's Policies and Management Procedures being antiquated and not relevant, which could lead to poor operations and possible areas of non-compliance with legislation.

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10.3 Chief Executive Officer

10.3.1	Write-off Outstanding Rate Interest
Department	Finance, Governance & Corporate Services Chief Executive Officer Finance
Author	Jamie Criddle
Reference(s)	Rate Assessment Numbers A1693, A 1064 & A1692
Attachment(s)	Nil

Voting Requirements

Absolute Majority

Staff Recommendation

That Council write-off a portion of interest on Rate Assessment Numbers A1693, A1064 & A1692 for the period (November 2022 to April 2023) due to an administrative error on Councils behalf totalling:

A1693 \$150.25

A1064 \$538.42

A1692 \$680.39

\$1,369.06

Council Resolution**Moved:** Cr Darrell Forth **Seconded:** Cr Peter Humphrey

That Council write-off a portion of interest on Rate Assessment Numbers A1693, A1064 & A1692 for the period (November 2022 to April 2023) due to an administrative error on Councils behalf totalling:

A1693 \$150.25

A1064 \$538.42

A1692 \$680.39

\$1,369.06

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/07-4

Ordinary Council Meeting 20 July 2023 - Minutes

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Council have received correspondence from Matt & Brenda Williamson pertaining to statements received for outstanding Rates & Charges (including penalty interest) on lots 6822 (A1692), 6095, 6818, 5, 3, 4 (A1064), 6789 (A1692) which were part of the sale between DK Williamson and M & B Williamson on 2nd May 2023.

The sale occurred on 2nd November 2022 but due to Council's external rates contractor not picking up the change of ownership until Council bought the function back "in-house" and the error of ownership being corrected in early May. This meant that the new owners were not aware of the overdue amounts (including interest) until this time.

Once the new owners were aware of the outstanding amount, the rates were paid, they are now just questioning the interest charged during the November 2022 to April 2023 period and are happy to pay the remainder.

The Chief Executive Officer has delegated authority to write off amounts of under \$100, but in this case as there was an error on our part in sending the rate notices to the new owners, it seems fair that Council write-off a portion of interest (November 2022 to April 2023), but the remainder rest with the new owners.

A1693	\$150.25
A1064	\$538.42
A1692	<u>\$680.39</u>
	\$1,369.06

Comment

The total arrears owing on the assessments (\$19,755.42) rates with late payment interest fees (\$2,934.36) relates to these arrears.

Due to a changeover in staff (going from external back 'in-house'), a small error was picked up in that the rate record didn't update the ownership until recently (early May), resulting in the new owners (M & B Williamson) only receiving the overdue notice in early May.

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *wave or grant concessions in relation to any amount of money; or*

Ordinary Council Meeting 20 July 2023 - Minutes

(c) *write off any amount of money,*

which is owed to the local government.

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

Policy/Procedure Implications

A Policy or Procedure is affected:
Finance Policy & Procedures

Delegation 3007 allows the Chief Executive Officer to write off penalty and legal fees up to the value of \$100.

Financial Implications

Budgetary Implications

The budget will be affected in the following ways:

Should Council approve the write-off of interest, the amount being written-off is \$1,369.06

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.2 Be accountable and transparent while managing human and physical resources effectively

5.2.2 Long Term Financial Management.

Consultation

Nil

Risk Assessment

An Insignificant Financial Impact Risk of Level 1 - Which will likely be less than \$1,000.

A Minor Reputational Risk of Level 2 - Which will likely result in substantiated, low impact, low news item.

Ordinary Council Meeting 20 July 2023 - Minutes

11 Elected Members Motions

The Council has not received any notice of motion from an elected member at the time of writing this report.

12 New Business of an Urgent Nature Introduced by Decision of the Meeting

13 Delegates Reports

That council receive the following Delegates Report:

Cr Kirrilee Warr (President) – Midwest Development Commission, Midwest Chamber Commerce, CEO Performance Review, Apology – Northern Country Zone Meeting

Cr Darrell Forth (Deputy President) – Chapman Valley Ag Society

Cr Nicole Batten - CEO Performance Review

Ordinary Council Meeting 20 July 2023 - Minutes

14 Announcements by Presiding Member Without Discussion**15 Matters for which Meeting to be Closed to Members of the Public****Council Resolution****Moved:** Cr Nicole Batten **Seconded:** Cr Katie Low

Council close the meeting to the public for Agenda Items 15.1 in accordance with the *Local Government Act, 1995* due to the item dealt with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting as per Section 5.23(c).

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey and Cr Kirilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY

Minute Reference OCM 2023/07-5

8:45am - Meeting closed to the public

15.0.1	Confidential Item
Department	Finance, Governance & Corporate Services Chief Executive Officer
Author	Jamie Criddle
Reason for Confidentiality	<p><u>CONFIDENTIAL REPORT</u></p> <p>Reason for confidentiality - Local Government Act 1995, Section 5.23(c) - A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.</p> <p><u>CONFIDENTIAL ATTACHMENT</u></p> <p>Reason for confidentiality - Local Government Act 1995, Section 5.23(c) - A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.</p>

Council Resolution**Moved:** Cr Darrell Forth **Seconded:** Cr Katie Low

That Council endorses the extension of the existing Nabawa Fuel Facilities Lease agreement with Searange Holdings Pty Ltd for a further five-year period to 30th June

Ordinary Council Meeting 20 July 2023 - Minutes

2028, whereby a new lease is to be negotiated.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY

Minute Reference OCM 2023/07-6

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Elizabeth Elliott-Lockhart

Council open the meeting to the public.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY

Minute Reference OCM 2023/07-7

8.46am - Meeting open to the public

16 Closure

The Shire President thanked Elected Members and Staff for their attendance and closed the Ordinary Council Meeting 20 July 2023 at 8:47 am.

SPECIAL COUNCIL MEETING Minutes

Budget Adoption

Meeting Date Wednesday 9 August 2023

Meeting Time 9:00 am

Held at Chapman Valley Administration Office, 3270 Chapman Valley Road,
Nabawa WA 6532, Council Chambers.

*"A thriving community, making the most of our coastline, ranges and rural settings
to support us to grow and prosper"*



SHIRE OF
Chapman Valley
love the rural life!

Jamie Criddle
Chief Executive Officer

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Special Council Meeting 9 August 2023 - Minutes

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Special Council Meeting 9 August 2023 - Minutes

1 Declaration of Opening & Announcements of Visitors

The Deputy President welcomed elected members, staff and visitors to the council meeting and declaring the meeting open at 9:02 am.

The Shire acknowledged the traditional landowners through the reading of our Acknowledgement of Country.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples."

2 Announcements from the Presiding Member

Nil

3 Record of Attendance

3.1 Attendees

The following attended the council meeting:

Elected Members

Cr Kirrilee Warr (President) (via Teams)
Cr Darrell Forth (Deputy President)
Cr Nicole Batten
Cr Beverley Davidson (via Teams)
Cr Elizabeth Elliott-Lockhart (via Teams)
Cr Catherine Low
Cr Trevor Royce

Officers

Jamie Criddle, Chief Executive Officer
Simon Lancaster, Deputy Chief Executive Officer
Dianne Raymond, Manager Finance & Corporate Services
Beau Raymond, Minute Taker

Visitors

Nil

3.2 Apologies

Cr Peter Humphrey

3.3 Previously Approved Leave of Absence (By Resolution of Council)

Nil

Special Council Meeting 9 August 2023 - Minutes

4 Public Question Time

4.1 Response to Previous Public Questions on Notice

Nil

4.2 Public Question Time

Nil

5 Applications for Leave of Absence

Nil

6 Disclosure of Interest

Nil

7 Presentations

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Nil

8 Confirmation of Minutes from Previous Meetings

Nil

9 Items to be dealt with En Bloc

Nil

Special Council Meeting 9 August 2023 - Minutes

10 Officer Reports

10.1 Manager of Finance & Corporate Services

10.1.1	Formal Adoption of 2023/2024 Annual Budget
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	306.08
Attachment(s)	1. 2023-2024 Statutory Budget - Shire of Chapman Valley [10.1.1.1 - 44 pages]

Voting Requirements

Absolute Majority

Staff Recommendation

Recommendation 1:

That Council adopt the Statutory Budget for the Shire of Chapman Valley for the financial year ending 30th June 2024 pursuant to Section 6.2 of the Local Government Act 1995 and relevant prescribed Local Government Financial Management Regulations and incorporating the following:

1. Statement of Comprehensive Income by Nature or Type;
2. Statement of Cash Flow;
3. Statement of Financial Activity
4. Notes to the Budget
5. Schedule of Fees and Charges

Recommendation 2:

That Council, in accordance with Section 6.32, 6.33, 6.34, 6.35, 6.36, 6.37 of the Local Government Act 1995 impose the following general & differential rates and minimum rates within the Shire of Chapman Valley boundaries in respect of the 2023/2024 financial year based upon current valuations:

Rating Category	Rate in the Dollar C:\$	Minimum Rate \$
Gross Rental Value	9.9526	724.50
Unimproved Value		
UV Rural General	0.7847	414

Special Council Meeting 9 August 2023 - Minutes

UV Oakajee Industrial Estate	1.4801	414
------------------------------	--------	-----

Recommendation 3:**INSTALMENT PLAN INTEREST RATE**

That as prescribed under the Local Government Act council impose an interest rate of 5.5% on rates paid by instalments (pensioner rates excluded);

Recommendation 4:**LATE PAYMENT INTEREST RATE**

That as prescribed under the Financial Management Regulation clause 70 and section 6.51 of the Local Government Act 1995 council impose an interest rate of 11% per annum calculated by simple interest method and be applied where the instalment option is not in place, (35 days after the date of issue of the rate notice), to all overdue rates and charges (pensioner rates excluded);

Recommendation 5:**INSTALMENT PLAN ADMINISTRATION CHARGE**

That an administration charge of \$9.00 per instalment be levied, excluding the first instalment payment (required within 35 days from the date of issue of the rates notice);

Recommendation 6:**INSTALMENT PLAN DATES**

That council provide the option for ratepayers to pay their rates as a single payment or by 2 or 4 equal instalments in accordance with section 6.45 of the Local Government Act 1995 and set the due dates as follows:

Full Payment and 1st Instalment Due Date 20 September 2023

Two Instalment Option

1st Instalment due 20 September 2023

2nd Instalment due 20 November 2023

Four Instalment Option

1st Instalment due 20 September 2023

2nd Instalment due 20 November 2023

3rd Instalment due 22 January 2024

4th Instalment due 22 March 2024

Recommendation 7:**WAIVER OF RATES**

That Council grant a waiver of shire rates for 2023/2024 financial year to the following non-profit organisation holding property within the Shire of Chapman Valley. (NB: This property will still be required to pay the Emergency Services Levy) and rubbish charges applicable:

- (a) The Yuna CWA

Special Council Meeting 9 August 2023 - Minutes

Recommendation 8:**ADOPTION OF 2023/2024 SCHEDULE OF FEES AND CHARGES**

That Council, in accordance with section 6.16 of the Local Government Act 1995 confirm the adoption of the 2023/2024 Schedule of Fees and Charges effective 1 July 2023 as attached.

Recommendation 9:**ADOPTION OF 2023/2024 RUBBISH REMOVAL CHARGES**

That Council, in accordance with section 6.16 of the Local Government Act 1995, impose the following charges for the removal of waste:

Domestic Rubbish Removal Charges \$467.00* for a weekly service 240ltr bin

(*Indicates GST free service)

Commercial Rubbish Removal Charges

\$483.00 for a weekly service of 1 - 5 240ltr bin

\$405.00 for a weekly service of 6 - 15 240ltr bin

\$356.00 for a weekly service of 15 or more 240ltr bin

Recommendation 10:

That Council endorse the 2023/2024 Emergency Services Levy fixed rate set for Category 5 regions. The interest rate to be charged for the late payment of Emergency Services Levy by property owners for 2023/2024 has been declared at 7% per annum.

Recommendation 11:**ELECTED MEMBERS FEES AND ALLOWANCES FOR 2023/2024**

	<i>Annual Attendance fees in lieu of Council meeting fees</i>	<i>Annual Allowance (President)</i>	<i>Annual Allowance (Deputy President) - 25% of President</i>	<i>Annual Communication Allowance</i>	<i>Annual Travel Allowance</i>
<i>President</i>	<i>Maximum set by WASAT</i>	\$10,000	N/A	\$500	\$50
<i>Deputy President</i>		N/A	\$2,500	\$500	\$50
<i>Other Elected Members</i>		N/A	N/A	\$500	\$50

Recommendation 12:

That Council adopt the Revenue and Expenditure as detailed in the 2023/2024 Annual Budget.

Recommendation 13:**MATERIAL VARIANCE REPORTING 2023/2024**

Special Council Meeting 9 August 2023 - Minutes

In accordance with Clause 34A(5) of the Local Government (Financial Management) Regulations, 1996 that Council adopt a reporting variance of \$10,000 or 10% whichever is the greater.

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

9:05 am, That as per part 17.1 of the Shire of Chapman Valley Standing Order Local Laws 2016, Council suspend the operation of the following clauses to allow sufficient discussion of item 10.1.1:

8.5 Priority when speaking,
8.7 Relevance,
8.8 Speaking twice,
8.9 Duration of speeches

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference SCM 2023/08-1

Discussion was undertaken on the item.

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Katie Low

9:14 am, That as per part 17.1 of the Shire of Chapman Valley Standing Order Local Laws 2016, Council reinstate the operation of the following clauses to allow sufficient discussion of item 10.1.1:

8.5 Priority when speaking,
8.7 Relevance,
8.8 Speaking twice,
8.9 Duration of speeches

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference SCM 2023/08-2

Council Resolution

Moved: Cr Elizabeth Elliott-Lockhart **Seconded:** Cr Beverley Davidson

Recommendation 1:

That Council adopt the Statutory Budget for the Shire of Chapman Valley for the financial

Special Council Meeting 9 August 2023 - Minutes

year ending 30th June 2024 pursuant to Section 6.2 of the Local Government Act 1995 and relevant prescribed Local Government Financial Management Regulations and incorporating the following:

1. Statement of Comprehensive Income by Nature or Type;
2. Statement of Cash Flow;
3. Statement of Financial Activity
4. Notes to the Budget
5. Schedule of Fees and Charges

Recommendation 2:

That Council, in accordance with Section 6.32, 6.33, 6.34, 6.35, 6.36, 6.37 of the Local Government Act 1995 impose the following general & differential rates and minimum rates within the Shire of Chapman Valley boundaries in respect of the 2023/2024 financial year based upon current valuations:

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Gross Rental Value	9.9526	724.50
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UV Rural General	0.7847	414
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Recommendation 3:

INSTALMENT PLAN INTEREST RATE

That as prescribed under the Local Government Act council impose an interest rate of 5.5% on rates paid by instalments (pensioner rates excluded);

Recommendation 4:

LATE PAYMENT INTEREST RATE

That as prescribed under the Financial Management Regulation clause 70 and section 6.51 of the Local Government Act 1995 council impose an interest rate of 11% per annum calculated by simple interest method and be applied where the instalment option is not in place, (35 days after the date of issue of the rate notice), to all overdue rates and charges (pensioner rates excluded);

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That an administration charge of \$9.00 per instalment be levied, excluding the first instalment payment (required within 35 days from the date of issue of the rates notice);

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That Council endorse the 2023/2024 Emergency Services Levy fixed rate set for Category 5 regions. The interest rate to be charged for the late payment of Emergency Services Levy by property owners for 2023/2024 has been declared at 7% per annum.

Recommendation 11:

Special Council Meeting 9 August 2023 - Minutes

ELECTED MEMBERS FEES AND ALLOWANCES FOR 2023/2024

	<i>Annual Attendance fees in lieu of Council meeting fees</i>	<i>Annual Allowance (President)</i>	<i>Annual Allowance (Deputy President) - 25% of President</i>	<i>Annual Communication Allowance</i>	<i>Annual Travel Allowance</i>
<i>President</i>	<i>Maximum set by WASAT</i>	\$10,000	N/A	\$500	\$50
<i>Deputy President</i>		N/A	\$2,500	\$500	\$50
<i>Other Elected Members</i>		N/A	N/A	\$500	\$50

Recommendation 12:

That Council adopt the Revenue and Expenditure as detailed in the 2023/2024 Annual Budget.

Recommendation 13:**MATERIAL VARIANCE REPORTING 2023/2024**

In accordance with Clause 34A(5) of the Local Government (Financial Management) Regulations, 1996 that Council adopt a reporting variance of \$10,000 or 10% whichever is the greater.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

7 / 0
CARRIED UNANIMOUSLY
Minute Reference SCM 2023/08-3

Borrowing Note:

As per note 7(a) within the Statutory Budget documentation, execution of loan numbers 101 & 102 are conditional on the receipt of external grant funding in addition to further approval from council by reference of ordinary resolution.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Special Council Meeting 9 August 2023 - Minutes

Background

Between 1st June and 31st August each year, the Shire is required to adopt an annual budget for its municipal fund in accordance with Section 6.2 of the Local Government Act 1995 and the associated regulations.

Comment

This report seeks Council adoption of the Shire of Chapman Valley 2023/2024 Annual Budget, which has been compiled with regard to the principles contained in the Integrated Planning & Reporting documents. The development of the annual budget has been challenging given the current economic environment. Shire revenue and expenditure and the ability to service the community expectations are based on sound financial principles which underpin the Long-Term Financial Plan (LTFP) and 4 Year Corporate Business Plan (CBP).

The Draft 2023/2024 Annual Budget was presented to Councillors at Budget Workshops in June & July 2023. The attached 2023/2024 Annual Budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. All changes as directed by Council at the Budget Workshops have been incorporated into the final budget document.

Municipal Budget 2023/2024

Rates

At the Ordinary Council Meeting held on the 8 May 2023 Council agreed to advertise differential Unimproved Rates incorporating a 3.50% rate revenue increase. The proposed differential rates were advertised for 21 days as required by s6.36 (1) of the Local Government Act 1995, with no submissions received during the public comment period. The Statement of Objects and Reasons for proposed differential rates are attached to this report and available on the Shire website. The final draft of the 2023/2024 Annual Budget presented has been rate modelled on a 3.56% increase to rate revenue from the 2022/2023 financial year with an amendment to the rate in the dollar for the differential rating categories made to reflect the current rate book. It must be understood some ratepayers; however, may still pay more rates and others less dependent on the implications of their individual revaluations.

The minimum rates rate amount for both the Gross Rental Value and Unimproved Value category has increased, the first increase since budget adoption July 2019. Rate in the dollars to be adopted are:

Rating Category	Rate in the Dollar C:\$	Minimum Rate \$
Gross Rental Value	9.9526	724.50
Unimproved Value		
UV Rural General	0.7847	414
UV Oakajee Industrial Estate	1.4801	414

Special Council Meeting 9 August 2023 - Minutes

Schedule of Fees & Charges

The Draft 2023/2024 Schedule of Fees and charges were first presented at the Ordinary meeting of Council for May 2023 and ongoing discussions have occurred resulting the attached Schedule of Fees and Charges for 2023/2024.

Domestic Rubbish Collection Service Fees & Charges

The 2023/2024 Schedule of Fees and charges have no increase to ratepayers for the collection of domestic rubbish from properties given the new agreement with contractors indicate this charge is sufficient to recover costs of collections for 2023/2024.

Borrowings

Prior to the 2023/2024 budget the shire did not have any outstanding loans. It is proposed to apply for various loans from the Western Australian Treasury Commission, at an estimated interest rate of 5% per annum. The loans will be applied to upgrade of council properties and the purchase of a new loader in the plant replacement program. The major project in the 2023/2024 budget includes the redevelopment of the Nabawa Recreation Centre to provide better capacity to assist in future disaster recovery with ability to evacuate, care for displaced persons and reduce the impact of major disasters in the region. This facility will provide a far-reaching asset into the future, and a reasonable expectation being for future ratepayers to offset the expense in forward budgets.

Reserve Accounts

It is proposed the Plant & Light Vehicle Reserve will supplement the acquisition of large plant in the 2023/2024 Plant Replacement Program for road work operations and an amount of \$387,250 will be transferred from the Plant Reserve to the municipal account on 30 June 2024.

Monthly Reporting Variances

Each financial year Council is required to adopt a value or percentage, calculated in accordance with Australian Accounting Standard (AAS) 5, to be used in the statements of financial activity for reporting material variances between the budget allocations and the actual revenue and expenditure incurred for the month under review. A reporting variance with an amount of \$10,000 or 10% whichever is the greater is recommended.

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Policy/Procedure Implications

All Policies and Corporate Management Procedures impacting the budget are considered.

Financial Implications

Specific financial implications are as outlined in the Draft 2023/2034 Annual Budget as attached for adoption. The Long-Term Financial Plan has been taken into consideration.

Strategic Implications**Strategic Community Plan/Corporate Business Plan Implications****GOVERNANCE & ACCOUNTABILITY**

Special Council Meeting 9 August 2023 - Minutes

- 5.3 Make informed decisions within resources and areas of responsibility.
5.3.1 Council and Shire process formally incorporate integrated plans as references.
5.3.2 Regular and relevant briefings to Elected Members.

Consultation

Community consultation and engagement has occurred during the committee process to develop informing documents for the 5 Year Building Maintenance & Capital Works Program.

Councillors have been actively engaged in formulation of the Draft 2023/2024 Annual Budget through an invitation extended to submit items for budget consideration, the Draft Budget Workshops conducted in June & July 2023 enabling consideration of revenue and expenditure requirements, with wide-ranging discussion on efficiency measures throughout the budget options.

In accordance with the requirements of section 6.36 of the Local Government Act 1995, a statement of intended differential rates and minimum payments was advertised seeking public submissions, and a statement of objects and reasons for the intended rates and minimum payments was made available from the Shire website, with hardcopies provided at the administration office. No submissions were received by the closure date.

Extensive internal consultation has occurred across the organisation during the budget process.

Risk Assessment

There is an associated minor low-level risk should council not comply with legislation and adopt the Budget prior to the 31 August each year.

A Minor Compliance Risk of Level 2 - Which will likely result in some temporary non-compliance.

Special Council Meeting 9 August 2023 - Minutes

11 Elected Members Motions

Council did not received any notice of motion from an elected member.

12 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

13 Announcements by Presiding Member Without Discussion

No announcements were made by the Presiding Member throughout the course of the meeting.

14 Matters for which Meeting to be Closed to Members of the Public

Council has no confidential items for consideration.

15 Closure

The Shire Deputy President thanked Elected Members and Staff for their attendance and closed the Special Council Meeting 9 August 2023 at 9:17 am.

Special Council Meeting 9 August 2023 Attachments

10.1.1 Formal Adoption of 2023/2024 Annual Budget.....	2
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SHIRE OF CHAPMAN VALLEY
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2024
LOCAL GOVERNMENT ACT 1995
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SHIRE'S VISION

A thriving community, making the most of our coastline, ranges and rural settings to support us to grow and prosper.

SHIRE OF CHAPMAN VALLEY
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
Revenue		\$	\$	\$
Rates	2(a)	3,158,236	3,051,734	3,049,621
Grants, subsidies and contributions	11	1,090,299	2,786,614	2,481,632
Fees and charges	18	371,929	440,190	357,252
Interest revenue	12(a)	34,615	60,833	14,615
Other revenue	12(b)	21,375	15,041	17,375
		4,676,454	6,354,412	5,920,495
Expenses				
Employee costs		(3,020,842)	(2,126,581)	(2,466,051)
Materials and contracts		(3,727,073)	(2,639,116)	(3,335,131)
Utility charges		(56,907)	(51,988)	(65,969)
Depreciation	6	(2,422,606)	(2,287,287)	(2,132,983)
Finance costs	12(d)	(9,356)	(1,371)	(2,456)
Insurance		(198,552)	(181,505)	(184,624)
Other expenditure		(134,326)	(149,164)	(128,137)
		(9,569,662)	(7,437,012)	(8,315,351)
		(4,893,208)	(1,082,600)	(2,394,856)
Capital grants, subsidies and contributions	11	3,372,849	1,175,260	928,620
Profit on asset disposals	5	20,000	17,200	55,876
Loss on asset disposals		(20,000)	(25,532)	(19,302)
Fair value adjustments to financial assets at fair value through profit or loss		0	2,764	0
		3,372,849	1,169,692	965,194
Net result for the period		(1,520,359)	87,092	(1,429,662)
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(1,520,359)	87,092	(1,429,662)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CHAPMAN VALLEY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
Rates		\$ 3,157,509	\$ 3,091,198	\$ 3,049,621
Grants, subsidies and contributions		1,105,299	2,184,958	2,481,632
Fees and charges		371,929	422,198	357,252
Interest revenue		34,615	60,833	14,615
Other revenue		21,375	15,041	17,375
		4,690,727	5,774,228	5,920,495

Payments

Employee costs		(3,122,199)	(2,081,740)	(2,466,051)
Materials and contracts		(3,788,983)	(3,055,158)	(3,335,131)
Utility charges		(56,907)	(51,988)	(65,969)
Finance costs		(9,356)	(1,371)	(2,456)
Insurance		(198,552)	(181,505)	(184,624)
Other expenditure		(134,326)	(149,164)	(128,137)
		(7,310,323)	(5,520,926)	(6,182,368)

Net cash provided by (used in) operating activities	4	(2,619,596)	253,302	(261,873)
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CASH FLOWS FROM INVESTING ACTIVITIES

Payments for purchase of property, plant & equipment	5(a)	(4,088,575)	(813,185)	(1,508,584)
Payments for construction of infrastructure	5(b)	(1,175,122)	(1,537,327)	(2,001,564)
Capital grants, subsidies and contributions		3,372,849	1,175,260	928,620
Proceeds from sale of property, plant and equipment	5(a)	163,000	68,471	106,304
Net cash provided by (used in) investing activities		(1,727,848)	(1,106,781)	(2,475,224)

CASH FLOWS FROM FINANCING ACTIVITIES

Repayment of borrowings	7(a)	(31,000)	0	0
Payments for principal portion of lease liabilities	8	(7,886)	(7,886)	(7,886)
Proceeds from new borrowings	7(a)	1,462,024	0	344,533
Net cash provided by (used in) financing activities		1,423,138	(7,886)	336,647

Net increase (decrease) in cash held

		(2,924,306)	(861,365)	(2,400,450)
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Cash at beginning of year		4,080,340	4,941,705	4,941,705
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Cash and cash equivalents at the end of the year	4	1,156,034	4,080,340	2,541,255
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This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CHAPMAN VALLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024**

		2023/24	2022/23	2022/23
	NOTE	Budget	Actual	Budget
OPERATING ACTIVITIES				
Revenue from operating activities		\$	\$	\$
General rates	2(a)	3,158,236	3,051,734	3,049,621
Grants, subsidies and contributions	11	1,090,299	2,786,614	2,481,632
Fees and charges	18	371,929	440,190	357,252
Interest revenue	12(a)	34,615	60,833	14,615
Other revenue	12(b)	21,375	15,041	17,375
Profit on asset disposals	5	20,000	17,200	55,876
Fair value adjustments to financial assets at fair value through profit or loss		0	2,764	0
		4,696,454	6,374,376	5,976,371
Expenditure from operating activities				
Employee costs		(3,020,842)	(2,126,581)	(2,466,051)
Materials and contracts		(3,727,073)	(2,639,116)	(3,335,131)
Utility charges		(56,907)	(51,988)	(65,969)
Depreciation	6	(2,422,606)	(2,287,287)	(2,132,983)
Finance costs	12(d)	(9,356)	(1,371)	(2,456)
Insurance		(198,552)	(181,505)	(184,624)
Other expenditure		(134,326)	(149,164)	(128,137)
Loss on asset disposals	5	(20,000)	(25,532)	(19,302)
		(9,589,662)	(7,462,544)	(8,334,653)
Non-cash amounts excluded from operating activities	3(b)	2,329,377	2,323,294	2,058,909
Amount attributable to operating activities		(2,563,831)	1,235,126	(299,373)
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	11	3,372,849	1,175,260	928,620
Proceeds from disposal of assets	5	163,000	68,471	106,304
		3,535,849	1,243,731	1,034,924
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(4,088,575)	(813,185)	(1,508,584)
Payments for construction of infrastructure	5(b)	(1,175,122)	(1,537,327)	(2,001,564)
		(5,263,697)	(2,350,512)	(3,510,148)
Amount attributable to investing activities		(1,727,848)	(1,106,781)	(2,475,224)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from new borrowings	7(a)	1,462,024	0	344,533
Transfers from reserve accounts	9(a)	573,543	0	250,000
		2,035,567	0	594,533
Outflows from financing activities				
Repayment of borrowings	7(a)	(31,000)	0	0
Payments for principal portion of lease liabilities	8	(7,886)	(7,886)	(7,886)
Transfers to reserve accounts	9(a)	(115)	(13,411)	(115)
		(39,001)	(21,297)	(8,001)
Amount attributable to financing activities		1,996,566	(21,297)	586,532
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	3	2,295,113	2,188,065	2,188,065
Amount attributable to operating activities		(2,563,831)	1,235,126	(299,373)
Amount attributable to investing activities		(1,727,848)	(1,106,781)	(2,475,224)
Amount attributable to financing activities		1,996,566	(21,297)	586,532
Surplus or deficit at the end of the financial year	3	0	2,295,113	0

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CHAPMAN VALLEY
FOR THE YEAR ENDED 30 JUNE 2024
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SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

1(a) BASIS OF PREPARATION

The annual budget is a forward looking document and has been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 17 to the annual budget.

2022/23 actual balances

Balances shown in this budget as 2022/23 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2021-2 Amendments to Australian Accounting Standards
- Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards
- Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
- Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards
- Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards
- Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards
- Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards
- Non-current Liabilities with Covenants
- AASB 2022-10 Amendments to Australian Accounting Standards
- Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

**SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024****1(b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE****REVENUES****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the Local Government (*Financial Management*) Regulations 1996 identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES**EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note AASB 119 *Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

**SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2023/24 Budgeted rate revenue	2023/24 Budgeted interim rates	2023/24 Budgeted back rates	2023/24 Budgeted total revenue	2022/23 Actual total revenue	2022/23 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
(i) General rates										
General Rate GRV	Gross rental valuation	0.099526	299	4,974,684	495,110	0	0	495,110	481,487	475,006
General Rate UV	Unimproved valuation	0.007847	423	296,543,000	2,326,973	0	0	2,326,973	2,244,058	2,248,426
Oakagee Industrial Estate Buffer Zone	Unimproved valuation	0.014801	2	13,474,000	199,429	0	0	199,429	192,689	192,689
Total general rates			724	314,991,684	3,021,512	0	0	3,021,512	2,918,234	2,916,121
	Minimum									
	\$									
(ii) Minimum payment										
General Rate GRV	Gross rental valuation	724.50	175		126,788	0	0	126,788	123,900	123,900
General Rate UV	Unimproved valuation	414	24		9,936	0	0	9,936	9,600	9,600
Total minimum payments			199		136,724	0	0	136,724	133,500	133,500
Total general rates and minimum payments			923	314,991,684	3,158,236	0	0	3,158,236	3,051,734	3,049,621
Waivers or Concessions (Refer note 2(f))					0	0	0	0	0	0
Total rates					3,158,236	0	0	3,158,236	3,051,734	3,049,621

The Shire did not raise specified area rates for the year ended 30th June 2024.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	20/09/2023	N/A	N/A	11.00%
Option two				
First instalment	20/09/2023	9.00	5.50%	11.00%
Second instalment	20/11/2023	9.00	5.50%	11.00%
Option three				
First instalment	20/09/2023	9.00	5.50%	11.00%
Second instalment	20/11/2023	9.00	5.50%	11.00%
Third instalment	22/01/2024	9.00	5.50%	11.00%
Fourth instalment	22/03/2024	9.00	5.50%	11.00%
		2023/24 Budget revenue	2022/23 Actual revenue	2022/23 Budget revenue
		\$	\$	\$
Instalment plan admin charge revenue		3,600	3,195	3,600
Instalment plan interest earned		4,000	4,218	5,000
Unpaid rates and service charge interest earned		15,000	18,381	9,000
		22,600	25,794	17,600

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects/Reasons
UV Oakajee Industrial Estate	This category includes any property zoned Oakajee Industriail Estate and buffer within the Town Planning Scheme No.1	To recover from this sector an equitable share of the rates relating to the land held by Landcorp so that the Shire of Chapman Valley should not be financially disadvantaged due to the acquisition and subsequent development of the land. This follows on from the written commitment made in September 1998, by the then Minister for Resources Development & Energy, the Shire of Chapman Valley would not be financially disadvantaged due to the acquisition and subsequent development of land by Landcorp. In order to reduce the impact of the Oakajee development on other ratepayers Council has sought to introduce a differential rate.

(d) Variation in Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
UV Oakajee Industrial Estate	0.018504	0.014801	The advertised rate in the dollar for differential rates have been amended to take into account the overall general increase to values in the annual Unimproved Valuation and rate revenue required by council.
Unimproved Value Rural	0.009778	0.007847	The advertised rate in the dollar for differential rates have been amended to take into account the overall general increase to values in the annual Unimproved Valuation and rate revenue required by council.
Minimum payment	Proposed Minimum \$	Adopted Minimum \$	Reasons for the difference
UV Oakajee Industrial Estate	400	414	The advertised rate in the dollar for differential rates have been amended to take into account the overall general increase to values in the annual Unimproved Valuation and rate revenue required by council.
Unimproved Value Rural	400	414	The advertised rate in the dollar for differential rates have been amended to take into account the overall general increase to values in the annual Unimproved Valuation and rate revenue required by council.
	700	724.50	The advertised rate in the dollar for differential rates have been amended to take into account the rate revenue required by council.

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES (CONTINUED)

(e) Service Charges

The Shire did not raise service charges for the year ended 30th June 2024.

(f) Waivers or concessions

Rate, fee or charge to which the waiver or concession is granted	Type	Waiver/ Concession	Discount %	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
Rates	Rate	Waiver	100.00%	Council grant a waiver of rates to the Yuna CWA for the 2023/2024 rating year on the basis it is a non-profit community organisation.	Council considers support of these groups necessary for the overall benefit of the community.
Venue Hire; Photocopy Charges & Private Works Fees & charges	Fee and charge	Waiver	100.00%	Council may grant a waiver to community groups who reside in the shire who wish to use the facilities in association with a community event.	Council considers support of these groups necessary for the overall benefit of the community.
Pool Inspections & Water Testing Charges	Fee and charge	Waiver	100.00%	Council will grant a waiver to Yuna Primary School for pool inspection and water testing at the Yuna Primary School pool under the condition the school has the pool open outside of school hours during summer.	Council considers support of these groups necessary for the overall benefit of the community.
Venue Hire Recreation Facilities	Fee and charge	Waiver	100.00%	Council will grant a waiver to Yuna and Nabawa Parents and Citizens Association for the use of recreation facilities within the Shire.	Council considers support of these groups necessary for the overall benefit of the community.

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
Receivables
Inventories
Other assets

Less: current liabilities

Trade and other payables
Contract liabilities
Lease liabilities
Long term borrowings
Employee provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
4	1,156,034	4,080,340	2,541,255
	185,840	200,113	156,585
	6,000	5,931	5,267
	10,908	10,908	0
	1,358,782	4,297,292	2,703,107
	(600,733)	(670,702)	(944,363)
	0	0	(600,000)
8	(202)	(8,088)	0
7	(1,431,024)	0	(344,533)
	(350,000)	(448,462)	(418,331)
	(2,381,959)	(1,127,252)	(2,307,227)
	(1,023,177)	3,170,040	395,880
3(c)	1,023,177	(874,927)	(395,880)
	0	2,295,113	0

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
Less: Fair value adjustments to financial assets at fair value through profit and loss
Add: Loss on asset disposals
Add: Depreciation
Movement in current employee provisions associated with restricted cash
Non-cash movements in non-current assets and liabilities:
- Employee provisions

Non cash amounts excluded from operating activities

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
5	(20,000)	(17,200)	(55,876)
	0	(2,764)	0
5	20,000	25,532	19,302
6	2,422,606	2,287,287	2,132,983
	(98,462)	30,131	(37,500)
	5,233	308	0
	2,329,377	2,323,294	2,058,909

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
Add: Current liabilities not expected to be cleared at end of year
- Current portion of borrowings
- Current portion of lease liabilities
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

9	(758,049)	(1,331,477)	(1,068,181)
	1,431,024	0	344,533
	202	8,088	0
	350,000	448,462	327,768
	1,023,177	(874,927)	(395,880)

Special Council Meeting 9 August 2023 Attachments - Minutes
2023-2024 Statutory Budget - Shire of Chapman Valley

Att: 10.1.1.1

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

3(d) NET CURRENT ASSETS (CONTINUED)

MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
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For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2023/24 Budget	2022/23 Actual	2022/23 Budget
Cash at bank and on hand		\$ 1,156,034	\$ 4,080,340	\$ 2,541,255
Total cash and cash equivalents		1,156,034	4,080,340	2,541,255
Held as				
- Unrestricted cash and cash equivalents	3(a)	397,985	2,748,863	1,473,074
- Restricted cash and cash equivalents	3(a)	758,049	1,331,477	1,068,181
		1,156,034	4,080,340	2,541,255
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		758,049	1,331,477	1,068,181
		758,049	1,331,477	1,068,181
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	9	758,049	1,331,477	1,068,181
		758,049	1,331,477	1,068,181
Reconciliation of net cash provided by operating activities to net result				
Net result		(1,520,359)	87,092	(1,429,662)
Depreciation	6	2,422,606	2,287,287	2,132,983
(Profit)/loss on sale of asset	5	0	8,332	(36,574)
Adjustments to fair value of financial assets at fair value through profit and loss		0	(2,764)	0
(Increase)/decrease in receivables		14,273	21,472	65,000
(Increase)/decrease in inventories		(69)	836	1,500
(Increase)/decrease in other assets		0	(1,840)	0
Increase/(decrease) in payables		(69,969)	(400,636)	(29,000)
Increase/(decrease) in contract liabilities		0	(601,656)	0
Increase/(decrease) in employee provisions		(93,229)	30,439	(37,500)
Capital grants, subsidies and contributions		(3,372,849)	(1,175,260)	(928,620)
Net cash from operating activities		(2,619,596)	253,302	(261,873)

MATERIAL ACCOUNTING POLICES**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

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SHIRE OF CHAPMAN VALLEY
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5. FIXED ASSETS

The following assets are budgeted to be acquired and/or disposed of during the year.

	2023/24 Budget Additions	2023/24 Budget Disposals - Net Book Value	2023/24 Budget Disposals - Sale Proceeds	2023/24 Budget Disposals - Profit or Loss	2022/23 Actual Additions	2022/23 Disposals - Net Book Value	2022/23 Actual Disposals - Sale Proceeds	2022/23 Actual Disposals - Profit or Loss	2022/23 Budget Additions	2022/23 Budget Disposals - Net Book Value	2022/23 Budget Disposals - Sale Proceeds	2022/23 Budget Disposals - Profit or Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Property, Plant and Equipment												
Land and buildings	3,214,575	0	0	0	456,578	32,000	12,721	(19,279)	781,480	0	0	0
Furniture and equipment	0	0	0	0	0	0	0	0	0	0	0	0
Plant and equipment	874,000	163,000	163,000	0	356,607	44,803	55,750	10,947	727,104	69,730	106,304	36,574
Tools and equipment	0	0	0	0	0	0	0	0	0			0
Total	4,088,575	163,000	163,000	0	813,185	76,803	68,471	(8,332)	1,508,584	69,730	106,304	36,574
(b) Infrastructure												
Infrastructure - roads	1,175,122	0	0	0	1,537,327	0	0	0	2,001,564	0	0	0
Infrastructure - footpaths	0	0	0	0	0	0	0	0	0	0	0	0
Total	1,175,122	0	0	0	1,537,327	0	0	0	2,001,564	0	0	0
(c) Right of Use Assets												
Right of use - land and buildings	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Total	5,263,697	163,000	163,000	0	2,350,512	76,803	68,471	(8,332)	3,510,148	69,730	106,304	36,574

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
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6. DEPRECIATION

By Class

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Land and buildings	382,500	377,141	260,500
Furniture and equipment	6,000	5,530	7,500
Plant and equipment	541,500	539,064	548,500
Tools and equipment	11,000	11,679	11,000
Infrastructure - roads	1,467,706	1,339,997	1,291,583
Infrastructure - footpaths	6,000	5,776	6,000
Right of use - land and buildings	7,900	8,100	7,900
	2,422,606	2,287,287	2,132,983

By Program

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Governance	36,461	38,897	36,461
Law, order, public safety	63,943	63,946	71,074
Community amenities	159,421	29,412	25,650
Recreation and culture	366,719	363,465	247,139
Transport	1,403,816	1,403,816	1,354,137
Economic services	6,479	6,468	12,755
Other property and services	385,767	381,283	385,767
	2,422,606	2,287,287	2,132,983

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 100 years
Furniture and equipment	2 to 10 years
Plant and equipment	2 to 15 years
Tools and equipment	2 to 15 years
Infrastructure - roads	15 to 65 years
Infrastructure - footpaths	30 years
Right of use - land and buildings	Subject to lease arrangement

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7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2023	2023/24 Budget New Loans	2023/24 Budget Principal Repayments	Budget Principal outstanding 30 June 2024	2023/24 Budget Interest Repayments	Actual Principal 1 July 2022	2022/23 Actual New Loans	2022/23 Actual Principal Repayments	Actual Principal outstanding 30 June 2023	2022/23 Actual Interest Repayments	Budget Principal 1 July 2022	2022/23 Budget New Loans	2022/23 Budget Principal Repayments	Budget Principal outstanding 30 June 2023	2022/23 Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Depot Construction	99	WATC	4.05%	0	267,024	0	267,024	0	0	0	0	0	0	0	175,000	0	175,000	0
Road Plant Capital	100	WATC	4.05%	0	410,000	(31,000)	379,000	(6,900)	0	0	0	0	0	0	169,533	0	169,533	0
BHP Oval Capital	101	WATC	4.05%	0	185,000	0	185,000	0	0	0	0	0	0	0	0	0	0	0
Disaster Recovery Centre	102	WATC	4.05%	0	600,000	0	600,000	0	0	0	0	0	0	0	0	0	0	0
				0	1,462,024	(31,000)	1,431,024	(6,900)	0	0	0	0	0	0	344,533	0	344,533	0

All borrowing repayments will be financed by general purpose revenue.

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
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7. BORROWINGS

(b) New borrowings - 2023/24

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
				%	\$	\$	\$	\$
Depot Construction	WA Treasury Corporation	Fixed Rate	10	4.05%	267,024	53,131	267,024	0
Road Plant Capital	WA Treasury Corporation	Fixed Rate	5	4.05%	410,000	47,036	410,000	0
BHP Oval Capital	WA Treasury Corporation	Fixed Rate	30	4.05%	185,000	63,660	185,000	0
Disaster Recovery Centr	WA Treasury Corporation	Fixed Rate	30	4.05%	600,000	206,464	600,000	0
					1,462,024	370,291	1,462,024	0

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2023 nor is it expected to have unspent borrowing funds as at 30th June 2024.

(d) Credit Facilities

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	250,000	250,000	250,000
Bank overdraft at balance date	0	0	0
Credit card limit	10,000	10,000	10,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	260,000	260,000	260,000
Loan facilities			
Loan facilities in use at balance date	1,431,024	0	344,533

Overdraft details	Purpose overdraft was established	Year overdraft established	Amount b/fwd 1 July 2023	2023/24 Budgeted Increase/ (Decrease)	Amount as at 30th June 2024
			\$	\$	\$
Westpac Banking Corp	Cashflow	2016	250,000	0	250,000
			250,000	0	250,000

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy due to the unobservable inputs, including own credit risk.

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8. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal 1 July 2023	2023/24 Budget New Leases	2023/24 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2024	2023/24 Budget Lease Interest Repayments	Actual Principal 1 July 2022	2022/23 Actual New Leases	2022/23 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2023	2022/23 Actual Lease Interest repayments	Budget Principal 1 July 2022	2022/23 Budget New Leases	2022/23 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2023	2022/23 Budget Lease Interest Repayments
Nabawa Fuel Station	LE01	Searange Holdings Pty Ltd	2.60%	60 Months	\$ 42,609	\$ 0	\$ (7,886)	\$ 34,723	\$ (1,206)	\$ 50,495	\$ 0	\$ (7,886)	\$ 42,609	\$ (1,205)	\$ 50,495	\$ 0	\$ (7,886)	\$ 42,609	\$ (1,206)
					42,609	0	(7,886)	34,723	(1,206)	50,495	0	(7,886)	42,609	(1,205)	50,495	0	(7,886)	42,609	(1,206)

MATERIAL ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Shire assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

SHIRE OF CHAPMAN VALLEY
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9. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2023/24 Budget Opening Balance	2023/24 Budget Transfer to	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance	2022/23 Actual Opening Balance	2022/23 Actual Transfer to	2022/23 Actual Transfer (from)	2022/23 Actual Closing Balance	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave reserve	167,427	10	(17,601)	149,836	165,741	1,686	0	167,427	165,740	10	0	165,750
(b) Water strategy reserve	14,392	5	0	14,397	14,247	145	0	14,392	14,248	5	0	14,253
(c) Plant/light vehicle reserve	524,609	50	(393,785)	130,874	519,325	5,284	0	524,609	519,325	50	(150,000)	369,375
(d) Computer and office equipment reserve	40,177	5	0	40,182	39,772	405	0	40,177	39,772	5	0	39,777
(e) Legal reserve	40,452	5	0	40,457	40,045	407	0	40,452	40,045	5	0	40,050
(f) Land development reserve	72,846	5	(62,157)	10,694	72,112	734	0	72,846	72,113	5	0	72,118
(g) Infrastructure reserve	285,471	15	0	285,486	282,596	2,875	0	285,471	282,595	15	0	282,610
(h) Building reserve	186,103	20	(100,000)	86,123	184,228	1,875	0	186,103	184,228	20	(100,000)	84,248
	1,331,477	115	(573,543)	758,049	1,318,066	13,411	0	1,331,477	1,318,066	115	(250,000)	1,068,181

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	30/06/2024	To be used to fund annual and long service leave requirements.
(b) Water strategy reserve	N/A	To be used for the construction and operational costs of facilities for fire fighting purposes.
(c) Plant/light vehicle reserve	30/06/2024	To be used for the purchase of and/or major repair of major plant and light vehicles.
(d) Computer and office equipment reserve	N/A	To be used to replace Information and Communications Technology equipment.
(e) Legal reserve	N/A	To be used to fund legal expenses incurred as a result of tribunals, hearings, litigation etc.
(f) Land development reserve	30/06/2024	To be used for further subdivisional development in the Shire of Chapman Valley.
(g) Infrastructure reserve	30/06/2024	To be used to fund road and building infrastructure projects, including yet not limited to, natural disasters upfront or insurance excess costs, annual roadworks maintenance and construction works.
(h) Building reserve	30/06/2024	To be used for the construction of shire buildings or capital upgrades of existing buildings, including yet not limited to, covering insurance excess component of claims for repair/replace buildings.

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10 REVENUE RECOGNITION

MATERIAL ACCOUNTING POLICIES

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

SHIRE OF CHAPMAN VALLEY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

11. PROGRAM INFORMATION

(a) Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General purpose funding

To collect revenue to allow for the provision of services.

Revenue from rates levied, interest and fees on instalment arrangements and arrears, government subsidy for entitled pensioners and rates deferred, less discounts and concessions relating to rates levied. Expenditures incurred in administration and maintaining rate records, rating valuations, serving notices, postage, stationery, advertising, debt collection, printing, indirect administration costs etc. Income receivable from the WA Grants Commission and any other Government Grant of a general purpose nature. Interest earnings from deposits and investments, including reserve accounts. General overdraft expenses.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Administration and operations on fire prevention services, including volunteer fire brigades, outlays on roadside clearing operations and other protective burning. Revenues include fines and penalties imposed under relevant Acts and fines, fees or charges for clearing fire breaks. Administration enforcement and operations relating to the control of animals. Costs of impounding, destroying and disposal of stray animals. Revenues include dog registration fees, fines and penalties relating to straying animals, impounding and destruction fees. Ranger's expenses are collected here and apportioned throughout the various programs to which they relate.

Health

To provide an operational framework for environmental and community health.

Food quality and pest control, inspections of eating houses, lodging and boarding houses, itinerant food vendors, offensive trade, and any other outlays concerned with general health inspections and administration services provided by the Council.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

Operation, improvements and maintenance of pre-school facilities; assistance to playgroups and other voluntary services. Annual awards and prizes to Nabawa and Yuna Primary Schools.

Housing

To provide and maintain elderly residents housing.

Collection of revenue and expenditure in respect of the administration and operation of residential housing for council staff. The expenditure is reallocated to the relevant programmes using staff duties as a basis.

Community amenities

To provide services required by the community.

Administration and operation of domestic refuse collection and disposal services, including delivery to a regional disposal site. Provision and maintenance of rubbish disposal sites. Collection and disposal of public litter bins, special rubbish clean ups, special litter enforcement and control. Includes administration and operation of foreshore protection project. Administration and operation of town planning and regional development services. These include planning control, the preparation of town planning development schemes, zoning and rezoning. Costs associated with resumption of land for recreational purposes. Accommodating a Natural Resource Management Officer to assist community groups and landowners.

Recreation and culture

To establish and effectively manage infrastructure and resource which will help the

Maintenance of public halls, civic centres, aquatic centre, beaches. Provision and maintenance of parks, gardens and playgrounds. Operation of library,

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social wellbeing of the community.

museum and other cultural facilities.

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets and maintenance of depots. Purchase of plant used predominantly for the construction and maintenance of streets, roads, bridges etc. Operations relating to the licensing or regulating of traffic under the control of the local government.

Economic services

To help promote the shire and its economic wellbeing.

Attempt to control and contain weeds and vermin. The development, promotion, support etc. of tourism and area promotion to cater for tourists. Administration, inspection and operations concerned with application of the building standards including examination, processing and inspections services.

Other property and services

To monitor and control Shire's overheads operating accounts.

Administration, inspection, and operation of work carried out on property or services not under the care, control and management of the Council. These include road works on private property. Public Works Overheads - Overheads incurred as the result of the use of direct labour, which is subsequently apportioned to the appropriate works and services absorbing the total expenditure. Includes expenditure incurred in the maintenance and operation of plant, Council's hire rate absorbing the total expenditure of plant running costs and usage. The total salaries and wages incurred during the year is recorded here and allocated over the various works and services to which it relates.

SHIRE OF CHAPMAN VALLEY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

11 PROGRAM INFORMATION (Continued)

(b) Income and expenses

	2023/24	2022/23	2022/23
	Budget	Actual	Budget
Income excluding grants, subsidies and contributions	\$	\$	\$
Governance	1,200	2,770	1,200
General purpose funding	3,203,651	3,125,241	3,075,036
Law, order, public safety	11,739	15,036	11,739
Health	5,477	5,523	5,087
Community amenities	236,163	266,237	221,876
Recreation and culture	82,000	117,024	82,000
Transport	23,500	20,577	59,376
Economic services	23,425	26,109	23,425
Other property and services	19,000	9,245	15,000
	3,606,155	3,587,762	3,494,739
Grants, subsidies and contributions			
General purpose funding	11,000	1,718,997	422,137
Law, order, public safety	261,500	38,727	57,500
Community amenities	216,857	65,788	56,000
Recreation and culture	235,000	29,140	936,711
Transport	174,942	879,754	989,284
Other property and services	191,000	54,208	20,000
	1,090,299	2,786,614	2,481,632
Capital grants, subsidies and contributions			
Recreation and culture	1,765,437	247,000	0
Transport	1,607,412	928,260	928,620
	3,372,849	1,175,260	928,620
Total Income	8,069,303	7,549,636	6,904,991
Expenses			
Governance	(483,099)	(394,671)	(458,467)
General purpose funding	(190,266)	(124,831)	(157,228)
Law, order, public safety	(539,984)	(241,821)	(341,992)
Health	(31,428)	(13,296)	(33,152)
Community amenities	(1,166,300)	(703,296)	(982,671)
Recreation and culture	(1,300,771)	(922,799)	(1,442,520)
Transport	(5,199,337)	(4,275,927)	(4,418,644)
Economic services	(468,478)	(362,634)	(465,096)
Other property and services	(209,999)	(423,269)	(34,883)
Total expenses	(9,589,662)	(7,462,544)	(8,334,653)
Net result for the period	(1,520,359)	87,092	(1,429,662)

SHIRE OF CHAPMAN VALLEY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

12. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Investments			
- Reserve accounts	115	13,412	115
- Other funds	15,500	24,822	500
Other interest revenue	19,000	22,599	14,000
	34,615	60,833	14,615

* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 11%.

(b) Other revenue

Reimbursements and recoveries	21,375	15,041	17,375
	21,375	15,041	17,375

The net result includes as expenses

(c) Auditors remuneration

Audit services	45,000	42,100	45,000
	45,000	42,100	45,000

(d) Interest expenses (finance costs)

Borrowings (refer Note 7(a))	6,900	0	0
expense on lease liabilities (refer Note 8)	1,206	1,205	1,206
Other finance costs	1,250	166	1,250
	9,356	1,371	2,456

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

13. ELECTED MEMBERS REMUNERATION

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Cr Warr			
President's allowance	10,000	10,000	10,000
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	20,292	20,292	20,292
Cr Forth			
Deputy President's allowance	2,500	2,500	2,500
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	12,792	12,792	12,792
Cr Batten			
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	10,292	10,292	10,292
Cr Davidson			
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	10,292	10,292	10,292
Cr Elliott-Lockhart			
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	10,292	10,292	10,292
Cr Humphrey			
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	10,292	10,292	10,292
Cr Low			
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	10,292	10,292	10,292
Cr Royce			
Meeting attendance fees	9,742	9,742	9,742
ICT expenses	500	500	500
Annual allowance for ICT expenses	50	50	50
	10,292	10,292	10,292
Total Elected Member Remuneration	94,836	94,836	94,836
President's allowance	10,000	10,000	10,000
Deputy President's allowance	2,500	2,500	2,500
Meeting attendance fees	77,936	77,936	77,936
ICT expenses	4,000	4,000	4,000
Annual allowance for ICT expenses	400	400	400
	94,836	94,836	94,836

**SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

14. MAJOR LAND TRANSACTIONS

The shire doesn't anticipate any major land transactions in the 2023/2024 financial year.

**SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

15. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire does not anticipate any trading undertakings during the 2023/2024 financial year.

SHIRE OF CHAPMAN VALLEY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

16. INVESTMENT IN ASSOCIATES

(a) Investment in associate

The Shire does not anticipate any investment in associates during the 2023/2024 financial year.

MATERIAL ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss. recognised.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Investments in associates (continued)

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate. When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

17. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:


Detail	Balance 1 July 2023	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2024
	\$	\$	\$	\$
Funds in Lieu of Public Open Space	150,357	0	0	150,357
Construction Training Fund Levies	1,835	9,000	(10,200)	635
Building Services Levies	1,366	8,500	(9,500)	366
	153,558	17,500	(19,700)	151,358

SHIRE OF CHAPMAN VALLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

18. FEES AND CHARGES

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
By Program:			
General purpose funding	10,800	12,675	10,800
Law, order, public safety	11,739	15,036	11,739
Health	5,477	5,523	5,087
Community amenities	236,163	266,537	221,876
Recreation and culture	82,000	117,024	82,000
Economic services	15,750	17,814	15,750
Other property and services	10,000	5,581	10,000
	371,929	440,190	357,252

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

2023/2024 Schedule of Fees and Charges				
Shire of Chapman Valley Budget For the Year Ended 30 June 2024 Fees and Charges Effective 1 July 2023				
ADMINISTRATION	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Account Enquiries and Requisitions				
Rates Account Enquiry Only (No Requisitions)	\$32.00	\$30.00	Per Lot	GST N/A
Orders And Requisitions Account Enquiry (No Rates)	\$64.00	\$60.00	Per Lot	GST N/A
Rates, Orders And Requisitions Account Enquiry	\$95.00	\$90.00	Per Lot	GST N/A
Instalment Administration Fee	\$10.00	\$9.00	Per Instalment	GST N/A
Instalment Interest Charge	5.50%	5.50%	Upper limit LGA	GST N/A
Penalty Interest On Overdue Rates And Debtors Current	11.00%	7.00%	Upper limit LGA	GST N/A
Administration fee for Debt Clearance confirmation	Cost plus \$25.00	Cost plus \$25.00	Per Assessment	Inc GST
Administration fee for Debt Recovery	\$32.00	\$30.00	Per Assessment	Inc GST
Recovery of Dishonour Fees	Cost plus \$15.00	Cost plus \$11.00	Per item	Inc GST
DFES ESL Penalty Interest	7.00%	7.00%	As per legislation	GST N/A
Postal Boxes at Shire Office				
Cost to cover replacement of keys	Cost Recovery	Cost Recovery	Recover cost as required per Post Box	Inc GST
Cost to cover fitting new lock if keys not returned	Cost Recovery	Cost Recovery	Recover cost as required per Post Box	Inc GST
Postal Box Bond	\$68.00	\$64.00	Per Post Box	GST N/A
Annual fee for use of box - Non Pensioner	\$68.00	\$64.00	Per Post Box	Inc GST
Discounted Annual fee - 25% discount based on Seniors Rate Eligibility Criteria	\$51.00	\$48.00	Per Post Box	Inc GST
Discounted Annual fee - 50% discount based on Full Pensioner Rate Eligibility Criteria	\$34.00	\$32.00	Per Post Box	Inc GST
Copy of Rate Notice - electronic only				
	\$6.00	\$5.00	Per Copy	GST N/A
Library Services				
Lost or damaged materials while on loan	Replacement cost plus 10% admin fee	Replacement cost plus 10% admin fee	Per item	Inc GST
Maps				
Tourism Maps of Shire	Cost Recovery	Cost Recovery	Per Map	Inc GST
Heritage Inventory Booklet				
	\$30.00	\$27.50	No Charge	Inc GST
Photocopying				
Black and White	\$1.00	\$0.60	Per A4 sheet	Inc GST
Colour	\$3.00	\$2.05	Per A4 sheet	Inc GST
Black and White	\$2.00	\$1.10	Per A3 sheet	Inc GST
Colour	\$4.00	\$3.18	Per A3 sheet	Inc GST
Council Minutes - Copies				
	\$30.00	\$27.50	Per Copy	Inc GST

ADMINISTRATION	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Binding				
Softcover	\$9.00	\$7.70	Per Item	Inc GST
Wire Comb	\$6.00	\$5.50	Per Item	Inc GST
Plastic Comb	\$5.00	\$4.40	Per Item	Inc GST
Laminating				
A4 per sheet	\$3.00	\$2.20	Per Item	Inc GST
A3 per sheet	\$3.00	\$2.75	Per Item	Inc GST
Electoral Rolls	\$22.00	\$20.00	Per Roll Owners & Occupiers Only	GST N/A
Freedom of Information Charges (as set by FOI Act Regulations 1993)				
As per current legislation				
Personal Information about the applicant	No Fee	No Fee	No Charge	GST N/A
Application fee (for non personal information)	\$32.00	\$30.00	Per Application	GST N/A
Charge for time dealing with application	\$32.00	\$30.00	Per Hour or Pro Rata	GST N/A
Access time supervised by staff	\$32.00	\$30.00	Per Hour or Pro Rata	GST N/A
Photocopying staff time	\$32.00	\$30.00	Per Hour or Pro Rata	Inc GST
Photocopy	\$1.00	\$0.20	Per Sheet	GST N/A
Transcribing from tape, film or computer	\$32.00	\$30.00	Per Hour or Pro Rata	Inc GST
Film or computer information	Cost Recovery	At Cost	Cost Recovery	Inc GST
Delivery, packaging and postage	Cost Recovery	At Cost	Cost Recovery	GST N/A
Advance deposit which may be required by an agency under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	25%	25%	From Estimated Charges	GST N/A
Further advance deposit which may be required by an agency under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	75%	75%	From Estimated Charges	GST N/A
Further advance deposit may be required to meet the charges for dealing with the application.				
For financially disadvantaged applicants with prescribed pensioner concession cards, the charge payable may be reduced by 25% at the CEO's discretion.				

PROPERTY HIRE	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Venue Hire				
Note: The CEO is to impose bonds on the hire of Council facilities at their discretion				
All Venues Refundable Bond - Events without Liquor	\$530.00	\$530.00	Bonds to be imposed at CEOs discretion	GST N/A
All Venues Refundable Bond - Events with Liquor	\$700.00	\$700.00	Bonds to be imposed at CEOs discretion	GST N/A
All Venues Bond - Long Term Key Bond	\$50.00	\$50.00	Bonds to be imposed at CEOs discretion	GST N/A
Exemptions: Chapman Valley & Yuna Primary School P & C's as per Statutory Budget Notes			Council will grant a waiver to Yuna and Nabawa Parents and Citizens Association for the use of recreation facilities within the Shire	
Nabawa Community Centre				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Nabawa Library - Meeting Use Only				
All Venue Hire to Local Community Groups ONLY	\$53.00	\$50.00	Meeting use only	Inc GST
Yuna Multipurpose Community Centre				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Main Hall only	\$93.00	\$88.00	per use	Inc GST
Kitchen	\$59.00	\$55.00	per use	Inc GST
Creche/Small Meeting Room	\$47.00	\$44.00	per use	Inc GST
Yuna Hall				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Venue Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Venue Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST

PROPERTY HIRE	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
<u>Nabawa Recreation Centre</u>				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Whole of stadium facilities	\$159.00	\$150.00	per use	Inc GST
Clubrooms (Upstairs area)	\$80.00	\$75.00	per use	Inc GST
Changerooms (1 section only)	\$24.00	\$22.00	per use	Inc GST
Kitchen (downstairs)	\$53.00	\$50.00	per use	Inc GST
Basketball Courts	\$59.00	\$55.00	per use	Inc GST
Oval, Kitchen, Clubroom and Changerooms Hire	\$175.00	\$165.00	per use	Inc GST
<u>Bill Hemsley Park Community Centre</u>				
Annual Booking Fee - Local Community Member (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
Annual Booking Fee (Short sessions under 2 hours up to 2 uses per week)	\$792.00	\$750.00	Per Use	Inc GST
Annual Booking Fee (Long sessions over 2 hours up to 2 uses per week)	\$1,055.00	\$1,000.00	Per Use	
All Venue Hire Non Local Community Member	\$317.00	\$300.00	Per Use	
All Venue Hire Local Community Member	\$106.00	\$100.00	Upon supply of proof to evidence either a ratepayer or resident	
Whole of facility includes the outside veranda	\$317.00	\$300.00	Per Venue Per Use	
Bond required as per All Venue Bond above				Inc GST
				Inc GST
<u>Nanson Showgrounds</u>				
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
Camping fees as below.				
Bond required as per All Venue Bond above				
Nanson Showgrounds Camping- Chapman Valley Show Carnival	\$291.00	\$275.00	Per Week Maximum stay 2 weeks	Inc GST
Kitchen Hire Exemption - Annual Ram Sale	Exempt	Exempt	Single Use Only	GST N/A
<u>Furniture Hire</u>				
Tables	\$11.00	\$10.00	each	Inc GST
Chairs	\$2.00	\$1.50	each	Inc GST
Portable Shade & 10 Chair Hire	\$135.00	\$127.27	per hire	Inc GST

PROPERTY HIRE Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Recreation Centre Facilities				
LI24 Chapman Valley Football Club	\$2,050.00	\$1,942.93	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI25 Chapman Valley Northampton Cricket Club (CVNCC)	\$1,698.00	\$1,608.64	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
Geraldton Regional Cricket Board - fixtures not involving the Chapman Valley Northampton Cricket Team	\$77.00	\$72.94	per game	Inc GST
LI 22 Tennis Club - Nabawa	\$429.00	\$406.21	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
Badminton Club	\$21.00	\$19.25	per use	Inc GST
LI18 Chapman Valley Western Riding Club - Showgrounds Reserve	\$511.00	\$484.21	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI13 Chapman Valley Agricultural Society - Showgrounds Reserve	\$511.00	\$484.21	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI16 Yuna Multipurpose Community Centre - CABY Management License	\$1,909.00	\$1,809.22	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI20 KiteWest Water Sports & Tours	\$619.00	\$586.53	per annum -subject to change as per ground lease -rent review date 1 July each year Expires 30/06/2027	Inc GST
LI23 Chapman Valley Historical Society	\$0.00	\$0.00	per annum -subject to change as per management license Peppercorn on demand expire 21/04/2027	Inc GST
L12 Mens Shed Inc	\$0.00	\$0.00	per annum -subject to change as per management license Peppercorn on demand	Inc GST
Caravan and Camping Fees				
Tier 1 - Camping Fees Coronation Beach	\$20.00	N/A	Per Bay Site for one vehicle for 24 hours camping (paid via ticket machine)	Inc GST
Tier 3 Camping Fees Yuna Hall - Non Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 Camping Fees Yuna Hall - Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Fig Tree Crossing Reserve - Non Pensioner	\$16.00	\$15.00	Per Person Per Night 1) Overnight only - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Fig Tree Crossing Reserve - Pensioner	\$11.00	\$10.00	Per Person Per Night 1) Overnight only - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Yuna Golf Club Reserve - Non Pensioner	\$16.00	\$15.00	Per Person Per Night 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Yuna Golf Club Reserve - Pensioner	\$11.00	\$10.00	Per Person Per Night 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Nabawa Oval Reserve - Non Pensioner	\$16.00	\$15.00	Per Person Per Night 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Nabawa Oval Reserve - Pensioner	\$11.00	\$10.00	Per Person Per Night 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 2 - Camping Fees Nanson Showground Reserve - All	\$16.00	\$15.00	Per Person Per Night 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST

PROPERTY HIRE Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Property Leases/licenses				
AG22 E O'Donnell	\$150.00	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/6/2026	Ex GST
AG23 E O'Donnell	\$150.00	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/06/2026	Ex GST
AG24 T Cooper	\$150.00	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/06/2026	Ex GST
LI17 - T Jeffrey	\$1.00	\$1.00	as per license agreement \$1.00 on demand Expire 30/06/2025	Ex GST
Animal Traps -Bond	\$59.00	\$55.00	Hire Agreement	Inc GST

REFUSE CHARGES	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Waste Management Charge - Domestic	\$467.00	\$467.00	per service per annum	GST N/A
Waste Management Charge - Commercial	\$483.00	\$483.00	per service per annum for 1-5 bins	Inc GST
Waste Management Charge - Commercial	\$405.00	\$405.00	per service per annum for 6-14 bins	Inc GST
Waste Management Charge - Commercial	\$356.00	\$356.00	per service per annum 15+ bins	Inc GST
Refuse Site Charges (Non Residents)	\$0.00			
Lawncippings and greenwaste	\$44.00	\$41.00	per m3 (Ute or Trailer load)	Inc GST
Any/all household rubbish (deemed to be generated day to day)	\$52.00	\$49.00	per m3 (Ute or Trailer load)	Inc GST
Building/backyard rubble under 0.4 m3 (approximately 2 wheelbarrows)	\$52.00	\$49.00	per m3 (Ute or Trailer load)	Inc GST
Household oil (under 20 litres)	\$52.00	\$49.00	up to 20 litres	Inc GST
Special Burial (by prior arrangement only):	\$0.00			
Paint containers and medical waste	\$225.00	\$213.00	per m3 for first m3 or less	Inc GST
Crayfish offal or similar	\$225.00	\$213.00	per m3 for first m3 or less	Inc GST
Commercial Items	\$0.00			
General waste	\$52.00	\$49.00	per m3 (Ute or Trailor load)	Inc GST
Syringe containers - first 7 litres	\$31.00	\$29.00	for first 7 litre container	Inc GST
- per litre thereafter	\$15.00	\$14.00	per litre thereafter	Inc GST
Cardboard	\$15.00	\$14.00	per m3 (Ute or trailor load)	Inc GST

PRIVATE WORKS	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Private Works (Includes Operator)				
Grader Hire	\$270.00	\$255.00	per hour	Inc GST
Truck Hire (incl trailer/water tanker or side-tipper if required)	\$320.00	\$303.00	per hour	Inc GST
Light Truck Hire	\$268.00	\$254.00	per hour	Inc GST
Roller Hire - Vibrating	\$230.00	\$218.00	per hour	Inc GST
Backhoe	\$294.00	\$278.00	per hour	Inc GST
Bobcat (Skidsteer) Hire	\$245.00	\$232.00	per hour	Inc GST
Other plant not listed	\$0.00	\$0.00	As quoted by MWS for Private Works	Inc GST
Yellow Sand - Yuna	\$4.00	\$3.00	per cubic meter	Inc GST
Gravel	\$9.00	\$8.00	per cubic meter	Inc GST
Aggregate	\$68.00	\$64.00	per cubic meter	Inc GST
Other	\$0.00	\$0.00	Minimum charge \$100 per truck load plus plant hire rates	
Administration Fee	\$38.00	\$36.00		Inc GST
Labour only - plant operators	\$82.00	\$77.00	per hour	Inc GST
Labour only - senior works staff (Works supervisor/leading hand)	\$108.00	\$102.00	per hour	Inc GST
LAW, ORDER & PUBLIC SAFETY	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Dog Registrations				
As per current legislation				
Unsterilised Dog 1 Year	\$50.00		Dog Act & Regulations	GST N/A
Unsterilised Dog 3 Years	\$120.00		Dog Act & Regulations	GST N/A
Unsterilised Dog Lifetime	\$250.00		Dog Act & Regulations	GST N/A
Sterilised Dog 1 Year	\$20.00		Dog Act & Regulations	GST N/A
Sterilised Dog 3 Years	\$42.50		Dog Act & Regulations	GST N/A
Sterilised Dog Lifetime	\$100.00		Dog Act & Regulations	GST N/A
Dog kept in approved establishment licensed under s.27	\$200.00		Dog Act & Regulations	GST N/A
Sterilisation Certificate must be produced				
Dog Impounding Fees				
1st Day	\$32.00	\$30.00	For first day	GST N/A
Subsequent Days	\$16.00	\$15.00	per day	GST N/A
Sustenance	\$8.00	\$7.00	per day	GST N/A
Microchip of any impounded dog or cat	\$47.00	\$44.00		Inc GST
Dangerous Dog Collars, Signs	\$0.00	\$0.00	Cost Revoverly + \$40.00 Admin fee	Inc GST
Dog Act 1976				
Unregistered Dog	\$200.00		per offence	GST N/A
Dog causing a nuisance	\$200.00		per offence	GST N/A
Dog in a public place without collar	\$200.00		per offence	GST N/A
Owners details and registration tag not on collar	\$200.00		per offence	GST N/A
Dog in a public place without a collar or tag	\$200.00		per offence	GST N/A
Dog not held by a leash in public	\$200.00		per offence	GST N/A
Uncontrolled dog in exercise/ rural area	\$200.00		per offence	GST N/A

Cat Registrations				
Sterilised Male or Female 1 Year	\$20.00		Cat Act & Regulations	GST N/A
Sterilised Male or Female 3 Year	\$42.00		Cat Act & Regulations	GST N/A
Sterilised Male or Female Whole of Life	\$100.00		Cat Act & Regulations	GST N/A
Sterilisation Certificate must be produced				
Cat Impounding Fees				
1st Day	\$30.00	\$28.00	For first day	GST N/A
Subsequent Days	\$12.00	\$11.00	per day	GST N/A
Cat Act 2011				
Unregistered Cat	\$200.00		per offence	GST N/A
Failure to ensure cat is wearing its registration tag in public	\$200.00		per offence	GST N/A
Removing, or interfering with, a cat's registration tag	\$200.00		per offence	GST N/A
Failure to ensure cat is microchipped	\$200.00		per offence	GST N/A
Removing, or interfering with, a cat's microchip	\$200.00		per offence	GST N/A
Failure to ensure cat is sterilised	\$200.00		per offence	GST N/A
Identifying a cat as sterilised that is not	\$200.00		per offence	GST N/A
Transfer of a cat that is not microchipped (and is not exempt)	\$200.00		per offence	GST N/A
Transfer of a cat that is not sterilised (and is not exempt)	\$200.00		per offence	GST N/A
Failure to notify local government or microchip database company of a new owner	\$200.00		per offence	GST N/A
Failure to notify local government or microchip database company of a change of details	\$200.00		per offence	GST N/A
Breeding cats, not being an approved cat breeder	\$200.00		per offence	GST N/A
Cats not to be offered as prizes	\$200.00		per offence	GST N/A
Refusal by alleged offender to give information on request	\$200.00		per offence	GST N/A
Abandoned Vehicles				
Towing/Impounding of Vehicles	Cost Recovery plus 10%		Cost Recovery External Contractor plus 10%	Inc GST
Ranger Attendance	\$75.00		Per Vehicle Attendance	Inc GST
Adminstration Charge	\$55.00		Per Vehicle	Inc GST
Fire Prevention				
Fire Prevention Works Infringed Properties	Cost Recovery plus 10%		Cost Recovery External Contractor plus 10%	Inc GST
Ranger Attendance	\$75.00		Per Inspection	Inc GST
Adminstration Charge	\$55.00		Per Inspection	Inc GST

CEMETERY CHARGES		Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Cemetery					
1	1 Burial - Sinking, exhumation, reopening and closing a grave***	\$739.00	\$ 700.00	to a depth of 2.1metres	GST N/A
	Additional sinking ordered in excess of 2.1 metres***	\$80.00	\$ 75.00	Each additional 0.3 cubic metres or part thereof	GST N/A
4	Re-sinking and closing any grave***	\$739.00	\$ 700.00	For the purpose of second interment or exhumation	GST N/A
	Public Holidays	\$0.00			
	Removal of kerbing, tiles, grass, etc	\$45.00	\$42.00	per hour	GST N/A
	Plot reservation (Burial or Niche Wall)	\$301.00	\$285.00	per lot	GST N/A
2	2 Plot Charge (for land where grave is situated)	\$61.00	\$57.00	per lot	GST N/A
	Permission for Exhumation	\$27.00	\$25.00	For exhumation	GST N/A
5	Permission to erect a monument headstone and/or kerbing	\$29.00	\$27.00	Per monument headstone/kerbing	GST N/A
	Interment without specified notice - Extra	\$29.00	\$27.00	Extra for interment without notice	Inc GST
	Interment not in usual hours	\$29.00	\$27.00	Extra for interment without notice	Inc GST
	Single Niche Wall Position Fee	\$185.00	\$175.00	Single position	Inc GST
	Memorial Wall Position Fee	\$123.00	\$116.00	Single position	Inc GST
	Plaque for Niche Wall	\$507.00	\$480.00	Single position	Inc GST
3	3 Funeral Directors fee for conducting funeral within cemetery	\$27.00	\$25.00	Funeral Directors Fee	GST N/A
	Maximum fee paid by each (or any one) Funeral Director shall not in any financial year (1st July to 30th June), exceed the total amount of:	\$100.00	\$100.00	Maximum Funeral Direction Fee	GST N/A

BUILDING & HEALTH	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
BUILDING PERMIT CHARGES - SET BY LEGISLATION NOT BY COUNCIL				
			Building Act	
			Value/Quantity	
Building Services Levy for building, demolition or occupancy permit because of damage caused by Severe Tropical Cyclone Seroja			Waiver as per Government Gazette 1469 20 April 2021	
Construction Training Fund (CTF) Levy over \$20,000	0.2%x total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value.	0.2%x total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value.	Set by legislation	GST N/A
Building Commission Levy (old BRB) under \$45,000	\$61.65	\$61.65	Set by legislation	GST N/A
Building Commission Levy (old BRB) over \$45,000	0.137% of value of work	0.137% of value of work	Set by legislation	GST N/A
Building Permit Application -Certified- Class 1 or 10 s16(1)	0.19% of value of work but not less than \$110.00	0.19% of value of work but not less than \$110.00	Set by legislation	GST N/A
Building Permit Application - Certified -Class 2 to 9	0.09% of value of work but not less than \$110.00	0.09% of value of work but not less than \$110.00	Set by legislation	GST N/A
Building Permit Application - Uncertified	0.32% of value of work but not less than \$105.00	0.32% of value of work but not less than \$105.00	Set by legislation	GST N/A
Demolition Permit Application - Class 1 or Class 10 Residential	\$105.00	\$105.00	Set by legislation	GST N/A
Demolition Permit Application - Class 2 to Class 9 Commercial	\$105.00 for each storey	\$105.00 for each storey	Set by legislation	GST N/A
Application Fee to extend time for Building or Demolition Permit has effect	\$105.00	\$105.00	Set by legislation	GST N/A
Application for an occupancy permit for a completed building s 46	\$105.00	\$105.00	Set by legislation	GST N/A
Application for a temporary occupancy permit for an incomplete building s47	\$105.00	\$105.00	Set by legislation	GST N/A
Application for modification of an occupancy permit for additional use of a building on a temporary basis s48	\$105.00	\$105.00	Set by legislation	GST N/A
Application for a replacement occupancy permit for permanent change of the building's use, classification s 49	\$105.00	\$105.00	Set by legislation	GST N/A
Occupancy Permit or Building Approval cert for rego of strata scheme, plan of re-subdiv s50(1) and (2)Application Unauthorised Work s51(2)	\$11.60 for each Strata Unit covered by the application, but less than \$115.00	\$11.60 for each Strata Unit covered by the application, but less than \$115.00	Set by legislation	GST N/A
Occupancy Permit Application Unauthorised Work s51(2)	0.18% of value of work but not less than \$105.00	0.18% of value of work but not less than \$105.00	Set by legislation	GST N/A
Building Approval Certificate Unauthorised Work s51(3)	0.38% of value of work but not less than \$105.00	0.38% of value of work but not less than \$105.00	Set by legislation	GST N/A
Application to replace an occupancy permit for an existing building s52(1)	\$105.00	\$105.00	Set by legislation	GST N/A
Building Approval Certificate-existing building where unauthorised work has not been done s52(2)	\$105.00	\$105.00	Set by legislation	GST N/A
Application to extend the time during which an occupancy permit or building approval certificate has effect s65(3)(a)	\$105.00	\$105.00	Set by legislation	GST N/A
Application for Approval of Septic Apparatus	\$118.00	\$118.00	Set by legislation	GST N/A
Issuing of a "Permit to use an Apparatus"	\$118.00	\$118.00	Set by legislation	GST N/A
Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974				
Meat Inspection	Cost Recovery	Cost Recovery	At cost	Ex GST
Itinerant food vendor's license	\$200.00	\$200.00	per annum	GST N/A

BUILDING & HEALTH Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Licenses				
Caravan Park <i>Caravan Parks & Camping Grounds Act 1995</i>	Set by Legislation	Set by Legislation	per annum	GST N/A
Swimming pool inspection				
Checked 4 yearly - charge spread over 4 years on rate notice	\$15.00	\$15.00	per annum	GST N/A
Building Reg Clause 53 (a) must not exceed \$57.45 per year				
	\$30.00	\$30.00	per sample taken	Ex GST
Analysis of public & semi public pool water	\$30.00 Min	\$30.00 Min	\$30.00 up to 36,000 litres then 80c kL (1,000 litres) thereafter	GST Free
Water from Standpipe				
Swipe Card Bond	\$49.00	\$49.00	Held in trust	GST N/A
Recoverable Water charges from Standpipes & Bores	Cost Recovery	Cost Recovery		
Food Act 2008 Registration Fee	\$240.00		Set by legislation	GST N/A
Development Application				
			Note: Ceiling for Planning Fees set by State Government	
- Not more than \$50,000	\$147.00	\$147.00	Development Application	GST N/A
- More than \$50,000 but not more than \$500,000			0.32% of the estimated cost of the development	GST N/A
- More than \$500,000 but not more than \$2.5 million	\$1,700.00	\$1,700.00	.+ 0.257% for every \$1 in excess of \$500,000	GST N/A
- More than \$2.5 million but not more than \$5 million	\$7,161.00	\$7,161.00	.+ 0.206% for every \$1 in excess of \$2.5 million	GST N/A
- More than \$5 million but not more than \$21.5 million	\$12,633.00	\$12,633.00	.+ 0.123% for every \$1 in excess of \$5 million	GST N/A
- More than \$21.5 million	\$34,196.00	\$34,196.00	Development Application	GST N/A
Note - If development has commenced or been carried out: an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application (in addition to the initial application fee)				
Amended Plans				
This applies where a determination is already given by the Shire or where amended plans are submitted and not requested by the Shire				
	66% of the original application fee with a minimum of \$72	66% of the original application fee with a minimum of \$72	66% of the original application fee with a minimum of \$73	GST N/A
Single House - Residential Design Codes				
Performance criteria or Town Planning Scheme variation assessment	\$147 - \$729	\$147 - \$729	\$73 per performance criteria/ Town Planning Scheme variation assessed with a minimum charge of \$147 and a maximum of \$730	Ex GST
Demolition				
Demolition where planning approval is required	\$147.00	\$147.00	per demolition	GST N/A
Home Based Business (including Cottage industry):				
Initial Fee	\$222.00	\$222.00	per application	GST N/A
Renewal Fee	\$73.00	\$73.00	per renewal	GST N/A
Note - If home based business or cottage industry has commenced: an additional amount of \$666 by way of penalty				
				GST N/A

BUILDING & HEALTH Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Application for Change of Use or Alteration or Extension				
Change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply	\$ 294.00	\$ 294.00	Application Change	GST N/A
Note - If change of use or the alteration or extension or change of the non-conforming use has commenced:	an additional amount of \$885 by way of penalty	an additional amount of \$885 by way of penalty		GST N/A
Extension of Current Planning Approval				
Extension of current Planning Approval	\$131.00	\$131.00	per extension	GST N/A
Relocation of Building Envelope				
Relocation of building envelope	\$147.00	\$147.00	per relocation	GST N/A
Development Application for Extractive Industry				
Initial Fee	\$739.00	\$739.00	per application	GST N/A
Note - If development has commenced or been carried out: an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application (in addition to the initial application fee)				GST N/A
Provision of a subdivision clearance:				
Not more than 5 lots	\$73.00	\$73.00	per lot	GST N/A
More than 5 lots but not more than 195 lots	\$73.00	\$73.00	per lot for first 5 lots then \$35 per lot	GST N/A
More than 195 lots	\$7,393.00	\$7,393.00	max	GST N/A
Town Planning Scheme Amendments-Minor				
* Minor Scheme amendment (ie an amendment that involving only textural changes or rectifies a zoning anomaly) Note: 50%refundable if not advertised	\$3,657.27	\$3,657.27	Total with payments in stages as follows 50% refundable if not advertised	Ex GST
Town Planning Scheme Amendments-Major				
* Major Scheme Amendment (ie. an amendment that involves a zoning change) Note: 50%refundable if not advertised	\$6,706.36	\$6,706.36	Total with payments in stages as follows 50% refundable if not advertised	Ex GST
Structure Plans-Minor				
* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar Note: 50% refundable if not advertised	\$3,043.64	\$3,043.64	Total with payments in stages as follows	Ex GST
Modifications to Plans once approval given	\$979.10	\$979.10	Plan modifications	Ex GST
Structure Plans-Major				
Major Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar (Excluding Oakajee):	\$5,493.64	\$5,493.64	Total with payments in stages as follows	Ex GST
Lodgement of documentation (major)			(50% refundable if not advertised)	Ex GST
Conclusion of advertising for Council adoption (major)			advertising conclusion	Ex GST
Modifications to Plans once approval given	\$1,951.82	\$1,951.82	plan modifications	Ex GST

BUILDING & HEALTH Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Detailed Area Plan				
Detailed Area Plan	\$847.27	\$847.27	per plan arrangement	Ex GST
Zoning Certificate				
Issue of a Zoning Certificate	\$73.00	\$73.00	per certificate	GST N/A
Section 40 Certificate				
Issue of Section 40 Certificate	\$69.10	\$69.10	per certificate	Ex GST
Planning Advice				
Issue of written planning advice	\$73.00	\$73.00	for written advice	Ex GST
Road/Right-of-Way Closures				
* Road/R.O.W./P.A.W. requests for closure	\$597.27	\$597.27	per request	Ex GST
Advertising Fee				
On site signage	\$293.64	\$293.64	per sign	Ex GST
Newspaper advertising	\$293.64	\$293.64	per advertisement	Ex GST
Planning Documents				
CD Digital Copy	\$23.64	\$23.64	per copy	Ex GST
Paper Copy	Cost recovery + 10% Administration	Cost recovery + 10% Administration	Cost recovery + 10% Administration	
Inspection				
Pre-strata Inspection	\$298.10	\$298.10	per inspection	Ex GST
<div>NB: All fees are exempt from GST unless otherwise indicated</div> <div>Fee is inclusive of all associated advertising charges</div> <div>A 'minor' Town Planning Scheme Amendment is one that involves only textural changes or rectifies a zoning anomaly.</div> <div>A 'major' Town Planning Scheme Amendment is one that involves the rezoning of land.</div> <div>Fees are non-refundable unless otherwise stated.</div> <div>Notes:</div> <div>1. Cost Recovery' is calculated on the basis of costs incurred by Council from outside suppliers plus a 10% administration charge.</div> <div>2. At Cost' is calculated on the basis of costs incurred by Council from outside suppliers.</div> <div>3. An additional hourly rate may be levied by Council for Officer's time pursuant to the Town planning Regulations should an excessive work load be incurred.</div> <div>4. Cost may increase in line with increase from supplier.</div>				

PLANNING SERVICES CHARGE - CONTRACT WORKS	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Higher Order Strategic/Statutory Planning Processing and reporting on Schemes & Amendments, Strategies Development Applications & Subdivisions > \$1,000,000, Structure Plans, ODP's, etc				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Lower Order Strategic/Statutory Planning Processing and reporting on Developments & Subdivision Applications < \$1,000,000, Preparation of Local Planning Policies, etc				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Preparation of Minor Scheme Amendments Textural amendments to the Shire Town Planning Scheme				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Telephone/Written Advice (Council Community, Govt Agencies etc) Advice on R Codes, general development standards, subdivision and policy requirements, and other planning matters				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Representation on Appeals Includes telephone, written and in person attendance				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Travel Includes officer time and vehicle costs				
	\$50.00 per hour + \$0.70 per km	\$50.00 per hour + \$0.70 per km		Ex GST
Accommodation General standard to be hotel/motel accommodation inclusive of dinner and breakfast All fees are GST inclusive and charged at 15 minute intervals (except travel and accommodation) Fees to be reviewed annually				
	Arranged by Client	Arranged by Client		

9 Items to be dealt with En Bloc

10 Officer Reports

10.1 Deputy Chief Executive Officer

10.1.1	Proposed Subdivision
Department	Development Service Planning
Author	Simon Lancaster
Reference(s)	A1597
Attachment(s)	1. Subdivision application [10.1.1.1 - 5 pages] 2. Parkfalls Estate Structure Plan [10.1.1.2 - 2 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council advise the Western Australian Planning Commission that it supports the proposed subdivision of Lot 218 Parmelia Boulevard, White Peak as shown upon Plan No.23150-01 subject to the following conditions and advice note:

Requested Conditions

- 1 Fencing to be constructed along the created boundary between Lots A & B to the requirements of the local government. (Local Government)
- 2 Arrangements being made with the Water Corporation for the provision of a suitable water supply service to each lot shown on the approved plan of subdivision. (Water Corporation)
- 3 Arrangements being made with Western Power for the provision of an underground electricity distribution system that can supply electricity to each lot shown on the approved plan of subdivision. (Western Power).

Requested Advice Note:

- (a) In regards to condition 1 the local government advises that fencing shall be installed to a minimum standard of 7 line ring lock with single strand wire on top and pine posts at 6m separation to the requirements of the local government.

Disclosure of Interest

No officer declared an interest under the *Local Government Act 1995*, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Council is in receipt of correspondence from the Western Australian Planning Commission ('WAPC') seeking its comment upon an application to subdivide 164 (Lot 218) Parmelia Boulevard, White Peak into 2 lots. This report recommends support for the subdivision application. In the event that Council considers the application should be refused, alternative wording is also provided.

Comment

Lot 218 is a cleared 2.1104ha property on the east side of Parmelia Boulevard that contains a two storey residence. The property slopes downwards from the 84m contour at the rear/north-eastern corner to the 78m contour in the front/south-western corner where the residence is located.

Figure 10.1.1(a) – Location Map for 164 (Lot 218) Parmelia Boulevard, White Peak

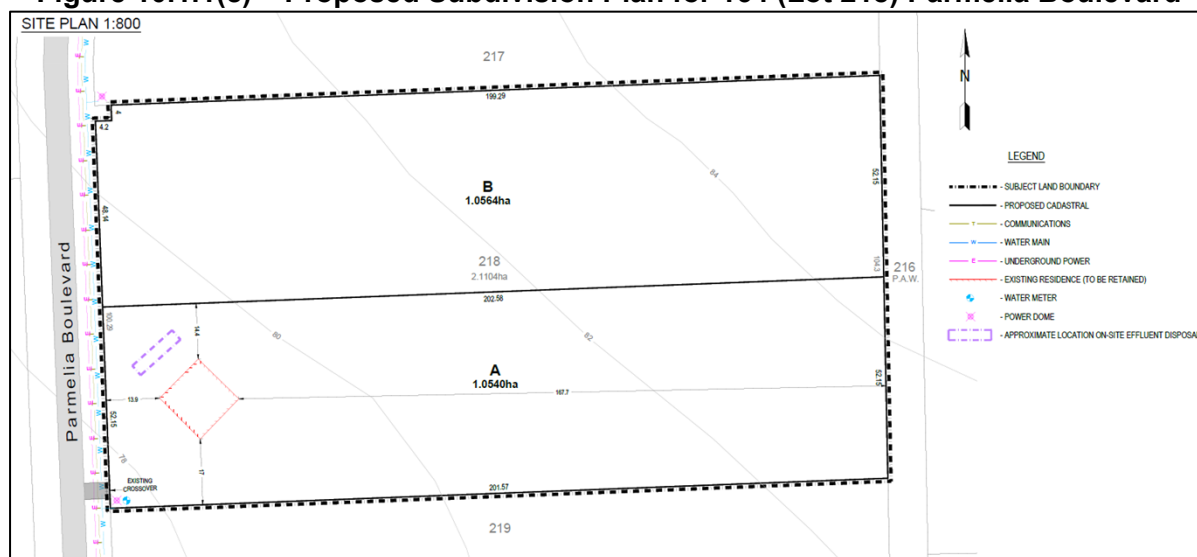


Figure 10.1.1(b) – Aerial photo of 164 (Lot 218) Parmelia Boulevard, White Peak



The application is for an east-west subdividing line down the centre of the block to create a 1.0564ha vacant northern lot and a 1.0540ha southern lot that would contain the residence. A copy of the subdivision application inclusive of the consultants' explanatory letter of support and subdivision plan has been provided as **separate Attachment 10.1.1.1**.

Figure 10.1.1(c) – Proposed Subdivision Plan for 164 (Lot 218) Parmelia Boulevard



Council may consider that the subdivision application could be supported on the following basis:

- the subject site is not within an area identified by the Department of Fire & Emergency Services as bushfire prone upon the State Map of Bushfire Prone Areas [Map of Bush Fire Prone Areas \(slip.wa.gov.au\)](http://slip.wa.gov.au)
- the subject site is not within an area identified by the Department of Planning, Lands & Heritage as having Aboriginal Cultural Heritage upon the Aboriginal Cultural Heritage Inquiry System [Aboriginal Cultural Heritage Inquiry System \(dplh.wa.gov.au\)](http://dplh.wa.gov.au)
- the subject site is within an area service by reticulated power, water and fire hydrant servicing
- the subject site fronts a sealed road
- the additional driveway/crossover created by the subdivision would be sited along a flat, straight section of road that offers acceptable sightlines for additional vehicle egressing movements
- the subdivided lot sizes and yellow sandplain soil type would comply with the requirements of the Department of Health for servicing by an on-site effluent disposal system
- the subdivided lot sizes would comply with the 1ha minimum lot size for the 'Rural Residential' zone established by the Shire of Chapman Valley Local Planning Scheme and *Planning and Development (Local Planning Schemes) Regulations 2015*
- the subdivided lots would be comparable in size to the majority of the lots within the Parkfalls Estate, including the lots to the immediate rear/east of Lot 218 on the other side of the bridle trail
- the proposed subdivision would introduce an additional landowner to contribute to the ongoing local government maintenance costs of providing the existing recreation, community and road infrastructure services.

Alternatively Council may consider that the subdivision application should not be supported on the following basis:

- the subject lot was identified at its current size on the Parkfalls Estate Subdivision Guide Plan that accompanied the rezoning documentation for the Parkfalls Estate that was gazetted on 17 September 1999

- the creation of an additional lot will enable the later construction of an additional residence and outbuilding(s) upon the subject site that would have potential to impact upon views
- the approval of this subdivision may be considered to create a precedent for the subdivision of the other 7 x 2ha lots that are on the eastern side of Parmelia Boulevard.

The Subdivision Guide Plan was adopted by Council at its 23 February 1999 meeting along with the Scheme Amendment that led to the later Parkfalls Estate subdivision and the original and current plan is provided as **separate Attachment 10.1.1.2**. The Subdivision Guide Plan identified Lot 218 in its current size although it is noted that the plan identified it as being within an area of “1.0 to 2.0 hectare” lots and the subdivision of this 2ha lot into 2 x 1ha lots could be considered in accordance with this original identified lot size range.

It is noted that if the other 7 x 2ha lots on the eastern side of Parmelia Boulevard were also to be subdivided this should not be considered to create a precedent for the 11 x larger lots on the western side of Parmelia Boulevard to be subdivided. These 11 x western lots were created at a larger size and had building envelopes placed upon them to ensure future residences were constructed at a greater separation distance from a potential highway realignment and were identified upon the original 1999 Subdivision Guide Plan as being “3.0 hectares minimum”.

It is also noted that the subdivided lots would remain subject to the requirement that all outbuilding(s) must be separated by a distance of not more than 22m from the residence. This would require that all future buildings upon the northern vacant subdivided lot must be clustered, and that any future outbuilding(s) upon the southern subdivided lot must be clustered with the existing house, thereby controlling in part the impact of the additional built form upon the rural-residential amenity of the surrounding area and the neighbouring outlooks.

In the event that Council considers that the subdivision application should not be supported it may consider the following alternative wording appropriate:

“That Council advise the Western Australian Planning Commission that it does not support the proposed subdivision of Lot 218 Parmelia Boulevard, White Peak as shown upon Plan No.23150-01 as the created lots would be inconsistent with the lot size identified upon the Subdivision Guide Plan adopted by Council at its 23 February 1999 meeting and would set a precedent for the other 7 x 2ha lots on the eastern side of Parmelia Boulevard.”

Figure 10.1.1(d) – extract from Parkfalls Estate Subdivision Guide Plan 1999

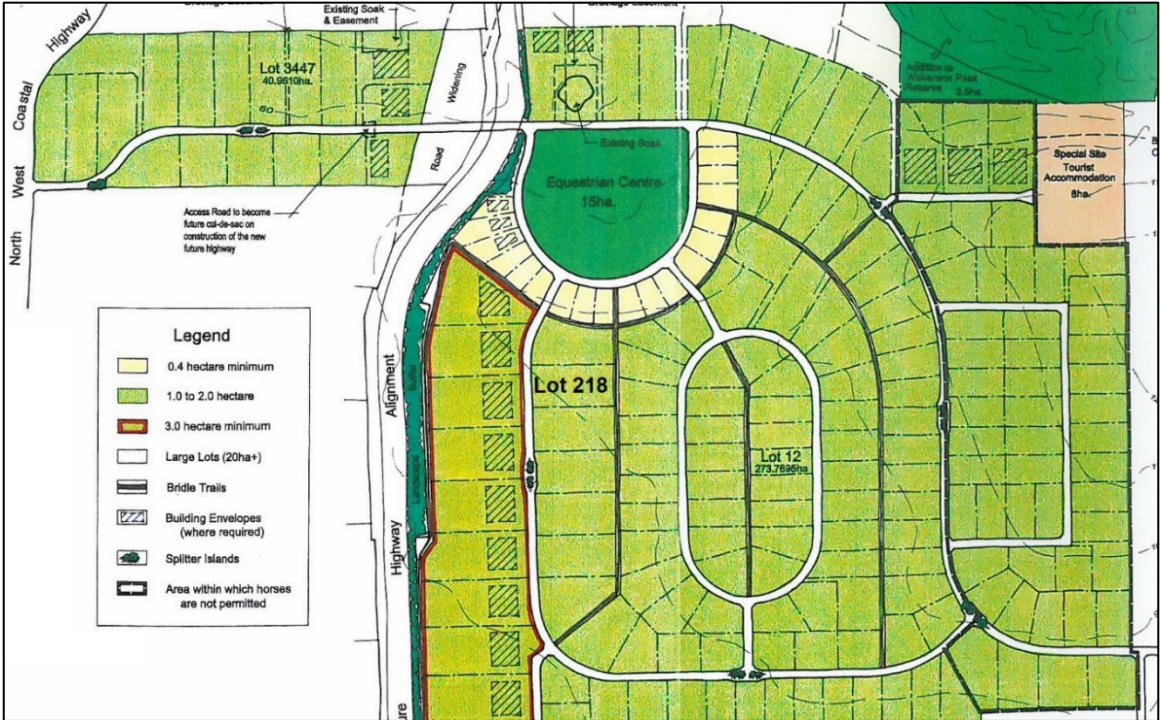


Figure 10.1.1(e) – View from Parmelia Boulevard looking north-east at Lot 218



Figure 10.1.1(f) – View from Wittenoom Circle looking west towards Lot 218



Statutory Environment

The report complies with the requirements of the:
 Shire of Chapman Valley Local Planning Policy
 Shire of Chapman Valley Local Planning Scheme No.3
Planning & Development (Local Planning Schemes) Regulations 2015

Lot 218 Parmelia Boulevard, White Peak is zoned 'Rural Residential 1' under the Shire of Chapman Valley Local Planning Scheme No.3 ('the Scheme').

Figure 10.1.1(g) – Shire of Chapman Valley Planning Scheme Zoning Map extract

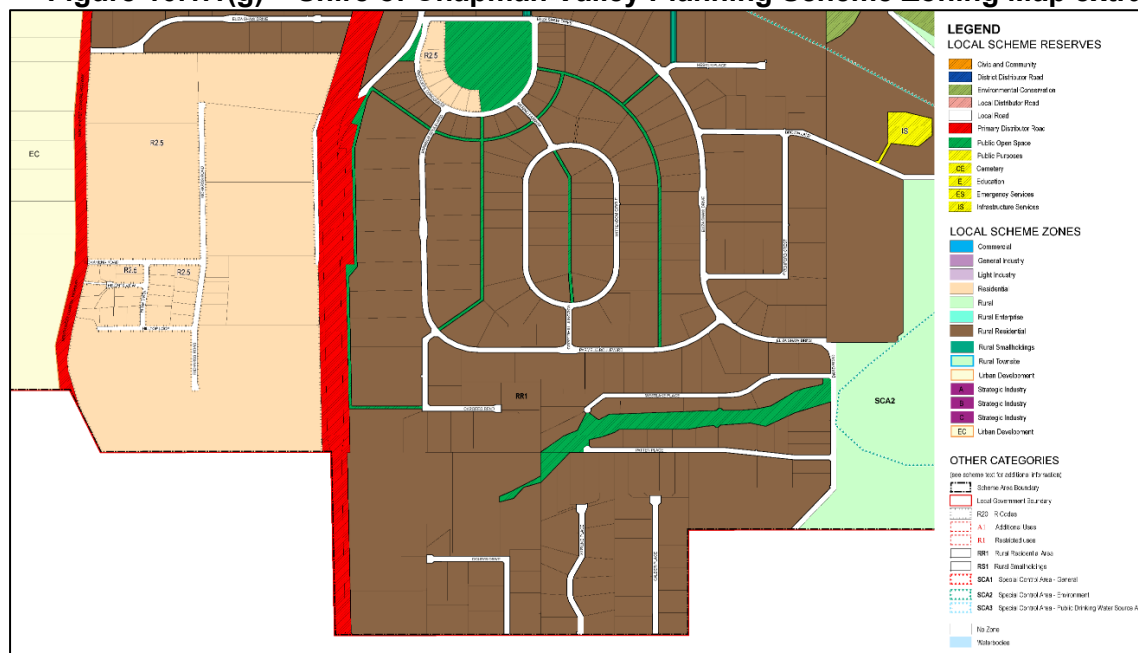


Table 2 of the Scheme lists the objectives of the 'Rural Residential' zone as being:

- “ To provide for lot sizes in the range of 1 ha to 4 ha.

- *To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.*
- *To set aside areas for the retention of vegetation and landform or other features which distinguish the land."*

Schedule 3 of the Scheme states that the minimum lot area for the 'Rural Residential' zone is *"as outlined in the approved structure plan."*

The Parkfalls Estate Subdivision Guide Plan was adopted by Council at its 23 February 1999 meeting and is considered to form a Structure Plan as per Part 9 Regulation 79 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Schedule 5 of the Scheme lists the following of relevance in the 'Rural Residential' zone to this subdivision application:

- "1 Structure Plan*
- (a) Subdivision, development and land use shall generally be in accordance with a structure plan as adopted by the local government and the Western Australian Planning Commission in accordance with Part 4 of the deemed provisions;*
 - (b) Subdivision, development and land-use shall generally be in accordance with any other matters outlined on the structure plan.*
 - (c) In addition to such other provisions of the Scheme as may affect it, any land that is included in a Rural Residential zone or Rural Smallholding zone shall be subject to those provisions as may be specifically set out against it in Schedules 6 or 7.*

Schedule 6 'Rural Residential 1' of the Scheme lists the following of relevance to this subdivision application:

- "1 For those lots which do not depict a building envelope, all structures including sheds, outbuildings, garages, storage areas and effluent disposal systems shall be sited not more than 22 metres from the closest wall of the dwelling, and must also comply with the setback and/or siting standards in the Scheme;*
- 2 With the objective of maintaining sustainable land use practices and preventing land degradation through wind and water erosion, the keeping of animals is permitted in accordance with the following or such density as approved by the local government following consultation with the Department of Primary Industries and Regional Development, with conditions if appropriate:*
- 5 sheep / 1ha of agistment area*
 - 1 horse / 2ha of agistment area*
 - 1.6 pony / 2ha of agistment area*
 - 1 milking cow / 2ha of agistment area*
 - 1.6 heifer / 2ha of agistment area*
 - 5 goats / 1ha of agistment area*
- Only one stock option as specified above will be permitted or a combination equivalent of one option.*
- 3 Notwithstanding the above, the local government may reduce or vary the limit on stocking or place any other conditions in light of prevailing seasonal conditions to prevent overstocking, erosion, or other practices*

detrimental to the environment or amenity of the neighbouring properties from those rates described in Clause (2) above.”

The provisions of Schedule 6 would result in the subdivided lots being unable to have a horse agisted upon them without the requirement for the lodgement of a development application. The provisions also require all future buildings upon the vacant lot to be clustered and that any future outbuilding(s) upon the lot with the existing house must still be clustered with that building, thereby controlling in part the impact of the additional built form upon the rural-residential amenity of the surrounding area and the outlooks.

Schedule 2 Part 4 clause 27(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* states that:

“Effect of structure plan

- (1) A decision-maker for an application for development approval or subdivision approval in an area that is covered by a structure plan that has been approved by the Commission is to have due regard to, but is not bound by, the structure plan when deciding the application.”*

Policy/Procedure Implications

A Policy or Procedure is affected:
Planning and Development Policy & Procedures

Schedule 2 Part 2 Division 2 Clauses 3-6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides for Council to prepare a Local Planning Policy in respect of any matter related to the planning and development of the Scheme area.

Council has prepared Shire of Chapman Valley Local Planning Policy 7.5 – Subdivision Standards a copy of which can be viewed at the following link:
<https://www.chapmanvalley.wa.gov.au/local-planning-policies.aspx>

Given Lot 218 already fronts a sealed road and has access to water and power services it is not considered that the requirements of LPP7.5 are applicable in this instance.

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the policy and the objectives which the policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

Financial Implications

No Financial Implications Identified.

The Shire of Chapman Valley Long Term Financial Plan was endorsed by Council at its 19 June 2019 meeting. It is not considered that the determination of this application would have impact in relation to the Long Term Financial Plan.

Strategic Implications

Lot 218 is located within Precinct No.7 – South West of the Shire of Chapman Valley Local Planning Strategy (2008). Figures 4 and 11 of the Local Planning Strategy identify Lot 218 as being ‘Existing Rural Residential’.

The subdivision application can be considered to accord with the following objectives of the Local Planning Strategy:

- “7.1.2 Encourage the rezoning and subdivision of land into Rural Smallholdings and Rural Residential lots in accordance with Figure 4 as a rounding off the greater northern Geraldton area.”*
- “7.2.3 Ensure that Urban and Rural Residential development are adequately serviced by existing services and infrastructure that includes connection to a potable scheme water supply.”*
- “7.4.1 Enhance the standards of servicing and infrastructure commensurate with urban development standards (i.e. bitumen sealed roads, reticulated water, underground power etc.).*
- 7.4.2 Ensure adequate levels of servicing and infrastructure, as determined by Council, exist or will be provided when supporting proposals for a change in land use/development or subdivision, to avoid burden (financial or otherwise) on the Council’s resources.*
- 7.4.3 Identify, support and facilitate the efficient and coordinated use of existing road linkages.”*

The Local Planning Strategy addresses subdivision within Precinct No.7 - South West as follows:

“Council may support the subdivision/amalgamation of land within this Precinct, having due regard to the objectives of the Precinct, in the following circumstances:

- e) For urban and rural residential purposes in accordance with the Greater Geraldton Structure Plan 1999 development subject to structure planning, a potable reticulated scheme water supply, detailed land capability/suitability assessment and appropriate rezoning.”*

Strategic Community Plan/Corporate Business Plan Implications

COMMUNITY HEALTH & LIFESTYLE

1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues.

1.1.1 Development of plans and strategies relevant to emerging population needs.

ENVIRONMENT & SUSTAINABILITY

3.2 Maintain the rural identity of the Shire.

3.2.1 Develop western peri-urban environment in context to rural lifestyle.

Consultation

The WAPC is not obliged to undertake public consultation in its assessment of subdivision applications, but has referred the application out to the Shire of Chapman Valley, Department of Fire and Emergency Services, Department of Health, Water Corporation and Western Power seeking comment.

Risk Assessment

An Insignificant Environmental Risk of Level 1 - Which will likely result in contained, reversible impact managed by on site response.



Our Ref: 23150

20 June 2023

Chief Executive Officer
Western Australian Planning Commission
Locked Bag 2506
PERTH WA 6001

Dear Sir

**PROPOSED SUBDIVISION LOT 218 ON DEPOSITED PLAN 52558 PARMELIA BOULEVARD,
WHITE PEAK**

On behalf of the registered proprietor of the above lots, application is now made for the subdivision of the landholding. Please find enclosed:

1. Endorsed consent to apply.
2. Completed Form 1A checklist.
3. Landwest plan number 23150-01 dated 20/06/2023.
4. Certificate of Title 2646/943.

The Landholding:

1. 2.11ha
2. 100m frontage to Parmelia Boulevard.
3. Contains single dwelling.
4. Rising gently across lot south-west to north-east from 80mAHD to 84mAHD; lot afforded extensive views to ocean and Geraldton urban area.
5. All services are available to lot:
 - Reticulated water
 - Reticulated underground power
 - Telecommunications infrastructure in Poynton Parade.
 - On-site effluent disposal.

8 Anzac Terrace | Geraldton WA 6531
Telephone: (08) 9965 0550 | Email: info@landwest.net.au
ABN: 18 492 913 035

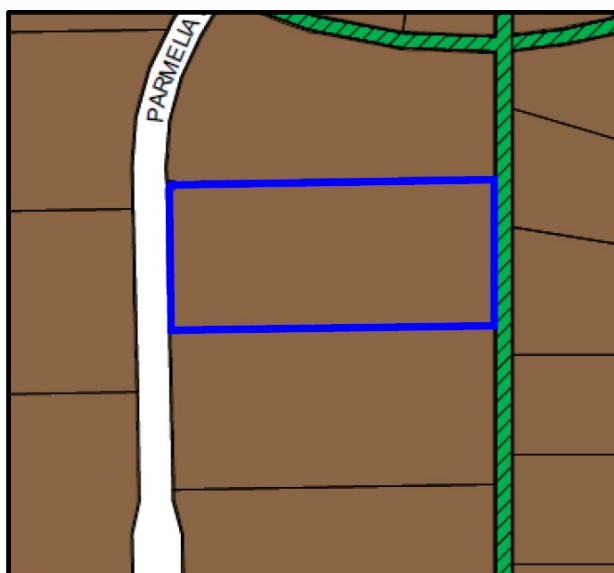


Lot 218 Parmelia Boulevard White Peak (Source: Landgate)

6. DFES Bushfire Mapping: lot not identified in a bushfire risk area.
7. Soil type: Moresby Range.
8. Lot not included in Public Drinking Water Source Area.
9. Depth to groundwater: DWER unable to provide data for subject lot. Anecdotal only evidence from client depth to 50m (they considered sinking a bore and received this advice).

Statutory Considerations:

1. Planning Scheme: Shire of Chapman Valley Local Planning Scheme No3.



Lot 218: Local Planning Scheme Extract

2. Zoning: Rural Residential (RR1); Adjoins Public Open Space (PAW).
3. Local Planning Scheme minimum lot size: 1ha-4ha.
4. Applicable Structure Plan: Parkfalls Estate Structure Plan.
5. Structure Plan prescribed minimum lot size: 1ha-2ha.

8 Anzac Terrace | Geraldton WA 6531
Telephone: (08) 9965 0550 | Email: info@landwest.net.au
ABN: 18 492 913 035



Lot 218: Parkfalls Estate Structure Plan Extract

6. It is our understanding that the lot size developed by the original developer was to ensure horses could be accommodated, based on appropriate stocking rates. Lot size was designed to accommodate horses as of right, and together with the network of bridle paths and Equestrian Centre indicated on the original SP, combined for the Estate originally being marketed as an "Equestrian Estate".
7. Since that time, the suburb has evolved, and no longer focussed on equestrian activities, or marketed as such. To this end, the lot identified for the Equestrian Centre by the original developer has now developed by the local government as a park and community centre, and some residential (R2.5) lots developed over a portion of the original equestrian centre area.
8. The smaller lot size does not preclude the local government considering the keeping of horses but would require a development application to the local government.

The Proposal:

1. Lot A:
 - 1.054ha.
 - Frontage: 52m
 - Contains existing development.
 - Existing crossover to be maintained.
 - Existing services sufficient for proposed lot with no internal consumer main changes required.
 - Existing on-site effluent disposal system.



2. Lot B:

- 1.056ha.
- Frontage: 48m
- Vacant.
- Lot can potentially access power supply to Western Pillar adjoining Lot 217 to the north.
- Water Corporation extension of services not required but headworks will be applicable.
- Notification/s on title as required ensuring that future prospective lot owners are aware of responsibilities and obligations.
- Development will be connected to on-site effluent disposal. Soil type, depth to groundwater and proposed lot size does not indicate secondary effluent treatment system will be required.

Summary:

The proposal is consistent with the zoning, planning framework and landholder expectation for rural living subdivision in the locality. The minimum 1ha lot sizes are contended not to be contrary to LPS provisions or structure plan, where a range of lot sizes are provided for. Reticulated services are available at the frontage of the lot consistent with requirements for rural living lots.

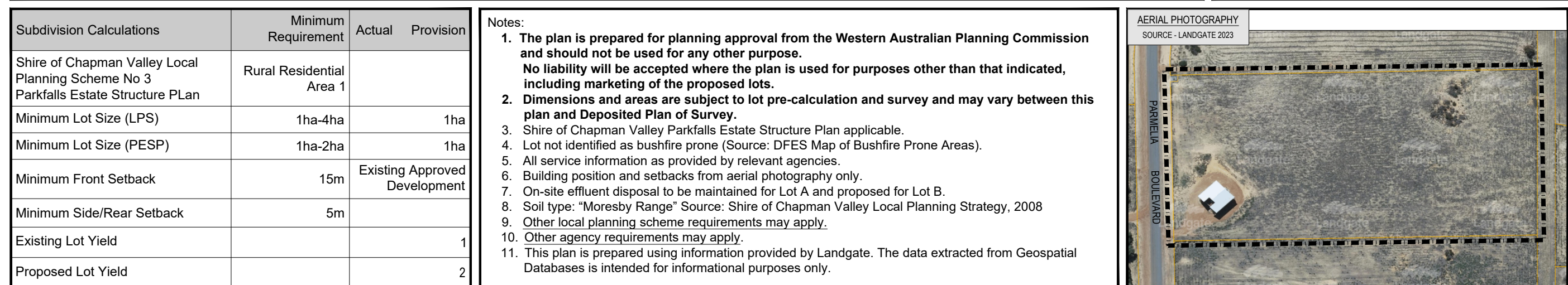
We look forward to your determination in due course. Please do not hesitate to contact our office with any further queries regarding the application.


Yours faithfully

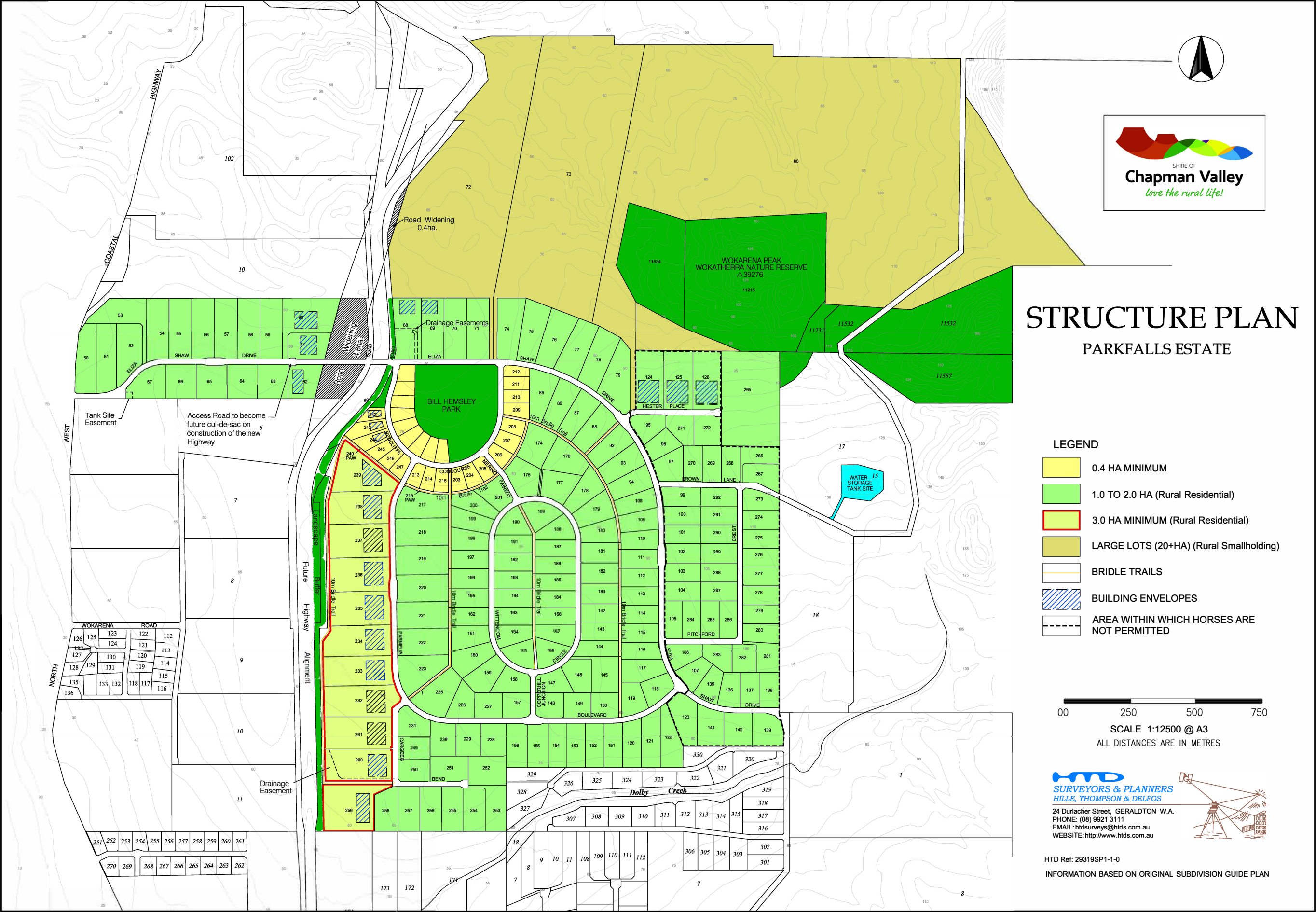
A handwritten signature in blue ink, appearing to read 'gbermingham'.

Gail Bermingham

enc

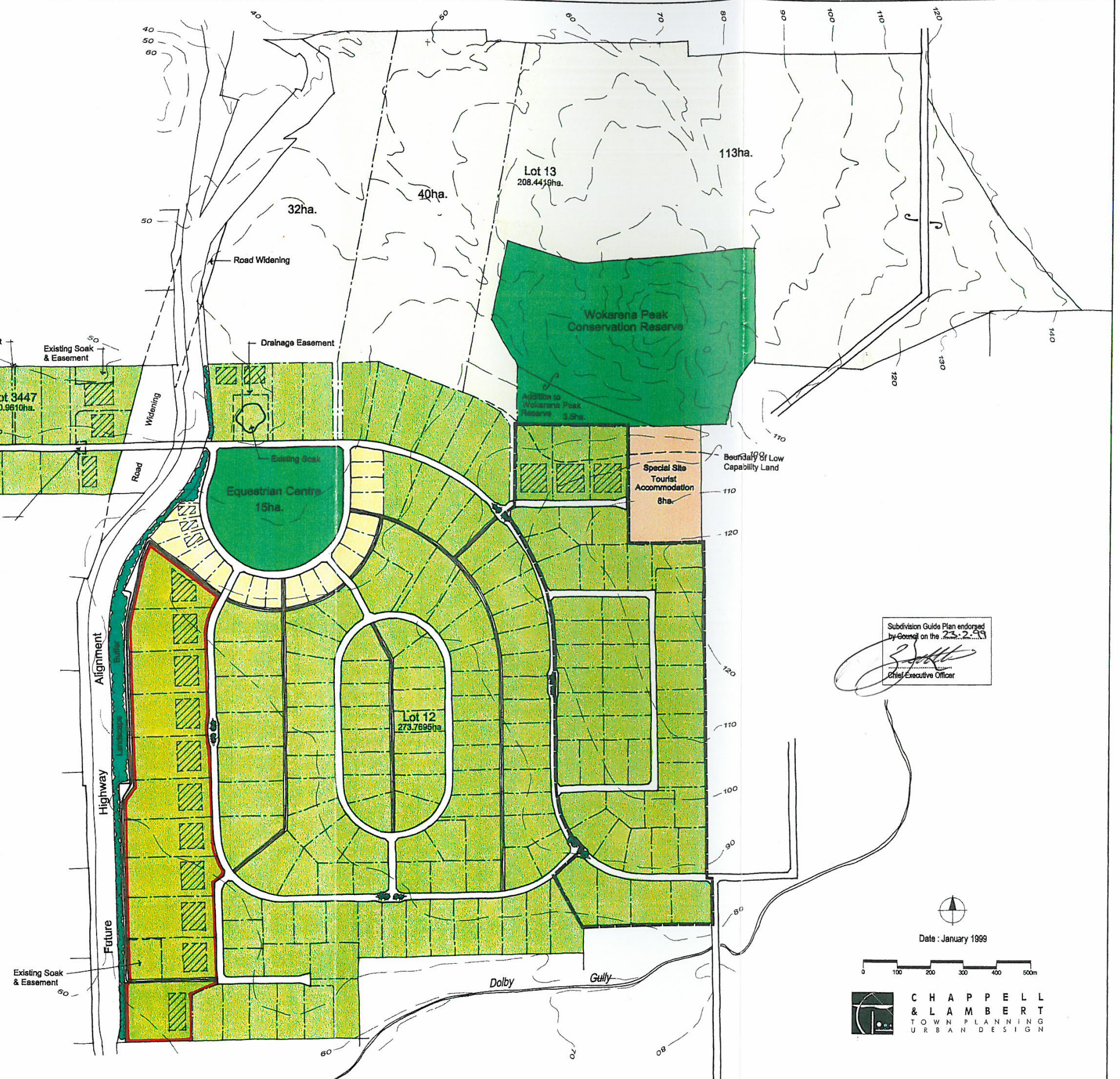


TITLE: PROPOSED SUBDIVISION LOT 218 ON DEPOSITED PLAN 52558 PARMELIA BOULEVARD, WHITE PEAK	CLIENT: MP & SAD SPARKS		 LANDWEST URBAN AND RURAL PLANNING CONSULTANTS	8 Anzac Terrace Geraldton WA 6530 PO BOX 1597 Geraldton WA 6531 Email : info@landwest.net.au Phone : (08) 9965 0550 Fax : (08) 9965 0559	REV:	DATE:	DETAILS:	BY:	APPROVED:
	CERTIFICATE OF TITLE(S) : 2646/943	DATE LAST MODIFIED: 21/06/2023			APPROVED:			PLAN:	23150-01
* This plan remains the property of Landwest and must not be used for any purpose other than which it was prepared for, in relation to the land duly described, and Landwest accepts no responsibility for any losses or damages caused to any person(s) who may use the information for a purpose for which it was not intended.		SCALE: 1:800 @A3	DESIGNED:	GMB	DRAWN:	DW			



Legend	
	0.4 hectare minimum
	1.0 to 2.0 hectare
	3.0 hectare minimum
	Large Lots (20ha+)
	Bridle Trails
	Building Envelopes (where required)
	Splitter Islands
	Area within which horses are not permitted

*Subdivision Guide Plan
Lots 12, 13 & 3447
North West Coastal Highway
Wokarena - Shire of Chapman Valley*



10.1.2 Unconstructed Road Reserve Closure

Department Development Service
Planning

Author Simon Lancaster

Reference(s) A1528

Attachment(s) Nil

Voting Requirements

Simply Majority

Staff Recommendation

That Council:

- 1 Pursuant to Section 58 of the *Land Administration Act 1997* request the Minister for Planning, Lands & Heritage to approve the closure of the unconstructed, unnamed road reserve across Lot 2075 Old Nabawa-Northampton Road, Nabawa.
- 2 Advise the Minister for Planning, Lands & Heritage that the subject road reserve is surplus to its requirements and support its disposal into Lot 2075 at no land valuation cost to the Naaguja Warangkarri Aboriginal Corporation.

Disclosure of Interest

No officer declared an interest under the *Local Government Act 1995*, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

An unformed 450m long road reserve runs across Lot 2075 Old Nabawa-Northampton Road that is considered surplus to Shire requirements and negatively impacts the landowner. Council considered this matter at its 15 June 2023 meeting and resolved:

“That Council:

- 1 *Pursuant to Section 58 of the Land Administration Act 1997 initiate closure action for the unconstructed, unnamed road reserve across Lot 2075 Old Nabawa-Northampton Road, Nabawa and its amalgamation into Lot 2075 as shown upon the plan included as Figure 10.1.2(a) to this report.*
- 2 *Request that the Department of Planning, Lands & Heritage waive its costs (inclusive of land valuation/acquisition costs and document preparation fees/costs) relating to the closure and disposal of the road reserve across Lot 2075 and provide copy of the supporting correspondence from the Naaguja Warangkarri Aboriginal Corporation to the Department.”*

The road reserve closure has been advertised for comment and no objections were received. This report recommends that Council formally request the Minister for Planning, Lands and Heritage to close the subject road reserve to enable its amalgamation into the surrounding property.

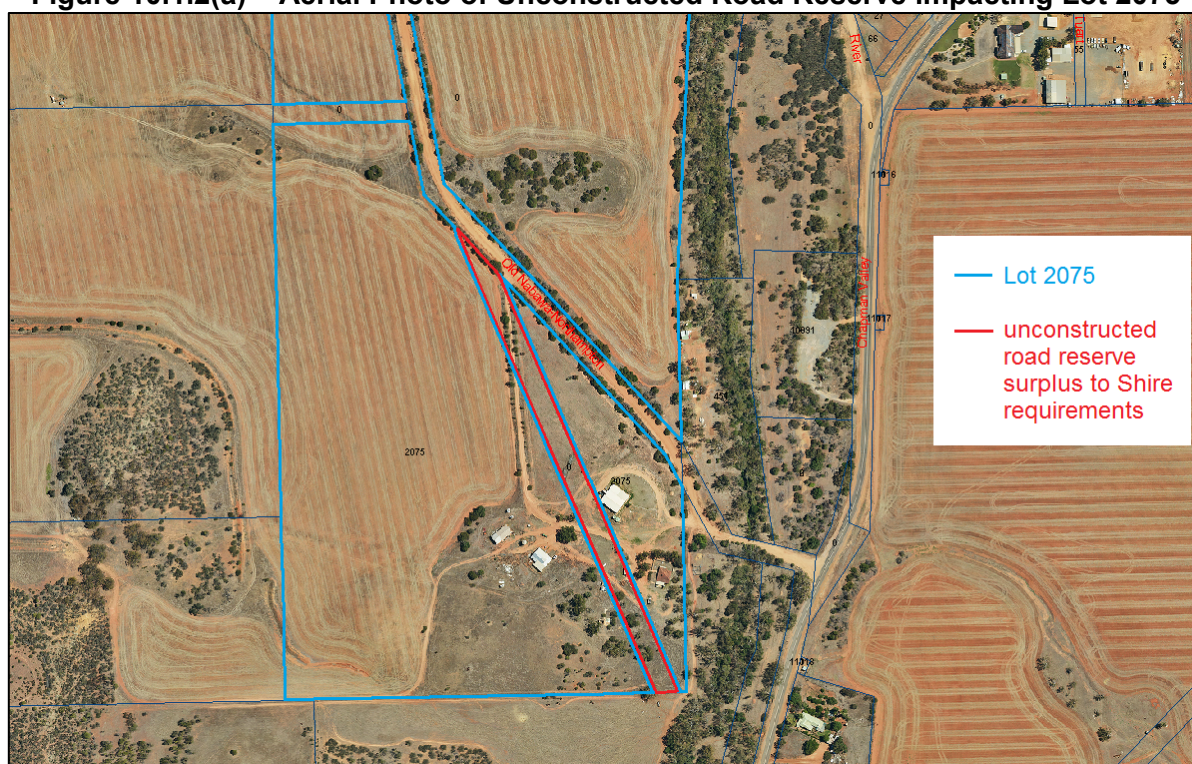
Comment

Lot 2075 Old Nabawa-Northampton Road, Nabawa is owned by the Naaguja Warangkarri Aboriginal Corporation and contains the residence, cultural centre and farm outbuildings that serve the wider farm landholding.

A 450m long, 20m wide road reserve with an approximate area of 9,517m² runs across Lot 2075 splitting the cultural centre from the residence and sheds. The road reserve is not constructed on-ground and is surplus to Shire requirements.

The closure and disposal of the unconstructed road reserve would benefit the Shire by removing an unrequired asset and would benefit the Naaguja Warangkarri Aboriginal Corporation as the alignment runs in immediate proximity to, and between, the buildings upon their farm.

Figure 10.1.2(a) – Aerial Photo of Unconstructed Road Reserve impacting Lot 2075



As part of the Nanson Showground Land Exchange, whereby 9.7ha of privately owned land is to be provided by the neighbouring landowner (Ballycastle Pty Ltd) to amalgamate into the Nanson Showground in exchange for 10.21ha of Crown Land being provided to the private landowner, the Shire was required to reach agreement for the taking of native title rights.

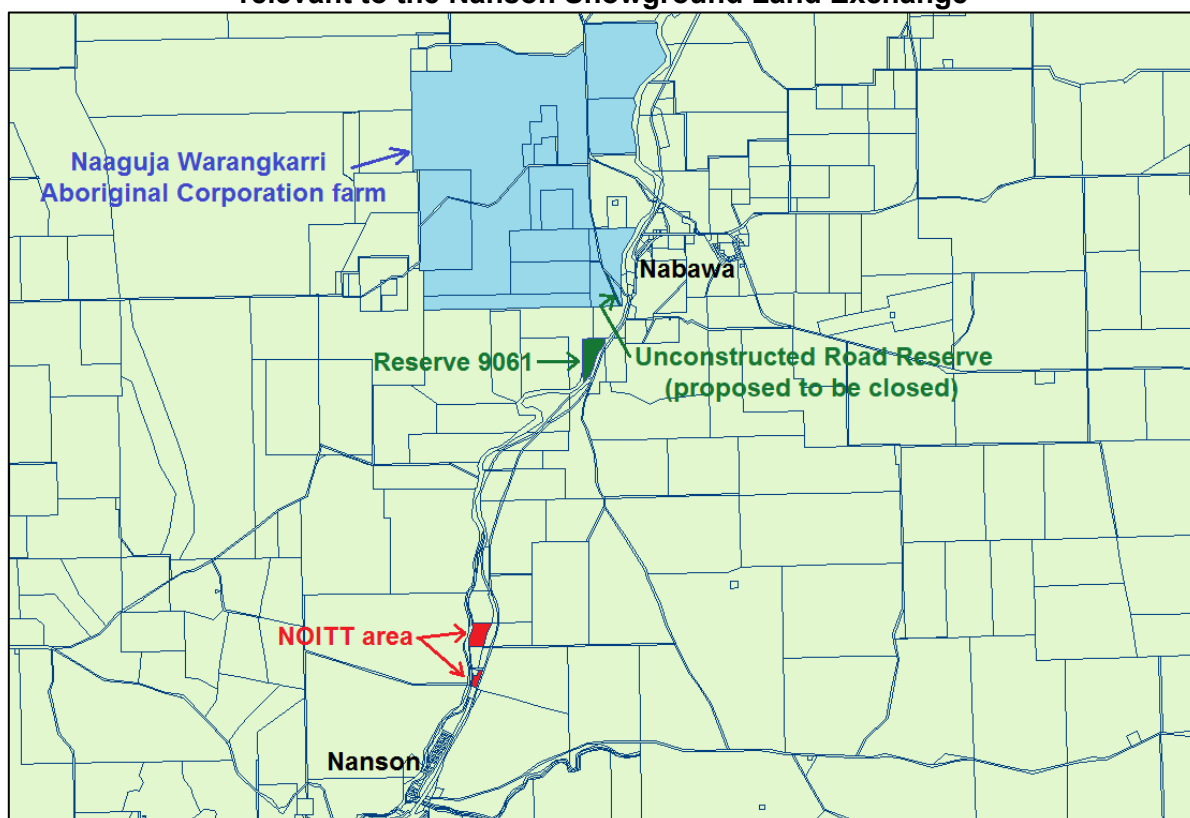
The Shire identified that the 9.5657ha Reserve 9061 on the western side of Chapman Valley Road (opposite the Nabawa Cemetery) was surplus to its requirements and considered it appropriate that this parcel should be included in the native title settlement. As a side matter the Shire also considered that the 9,517m² unformed road reserve that runs across Lot 2075 should also form part of the native title settlement.

Council resolved at its 18 March 2020 meeting as follows:

“That Council:

- 1 Advise the Yamatji Marlpa Aboriginal Corporation that it agrees to Reserve 9061 being included within the Yamatji Nation Indigenous Land Use Agreement in exchange for the withdrawal of its objection to Notice of Intention to Take N982297.
- 2 Advise the Department of Planning, Lands & Heritage of Council's resolution relevant to Reserve 9061 and, as a separate matter, advise the Department that Council supports the inclusion of the approximately 9,517m² unconstructed road reserve running across Lot 2075 Old Nabawa-Northampton Road, Nabawa into the Yamatji Nation Land Use Agreement and it being provided into the surrounding Naaguja Warangkarri Aboriginal Corporation freehold title landholding."

Figure 10.1.2(b) – Land parcels in the native title discussions relevant to the Nanson Showground Land Exchange



The native title claimants advised on 3 August 2020 that the objection to the native title notice of intent (NOITT) had been withdrawn enabling the Shire and the DPLH to commence finalisation of the Nanson Showground Land Exchange with Ballycastle Pty Ltd.

Reserve 9061 was included in the Yamatji Nation Indigenous Land Use Agreement Committed Land package.

However, the DPLH advised that due to timing it was unable to coordinate the inclusion of the road reserve across Lot 2075 into the Yamatji Nation Land Use Agreement, but that this could be considered as a separate formal road closure and disposal action.

The Shire made query with DPLH as to whether the land purchase costs that would normally be required to be paid to the DPLH by the acquiring landowner (in this case being the Naaguja Warangkarri Aboriginal Corporation) could be waived in this instance as the road

reserve would have been provided free of cost if it had been included in the native title settlement package.

The DPLH advised that waiving, reducing or minimising fees and charges was a matter that its Assistant Director General would need to authorise and that the decision on a sale of land for less than the current unimproved market value required the approval of the Minister for Lands.

The Shire therefore made contact with the Naaguja Warangkarri Aboriginal Corporation seeking a letter of support to assist it in its request to the DPLH to waive the costs and fees involved in the road closure process.

The Naaguja Warangkarri Aboriginal Corporation have provided correspondence outlining their connection to country and their role in the community that was provided as Attachment 10.1.2.1 with the 15 June 2023 Council Agenda. It is recommended that a copy of this supporting correspondence be provided to the DPLH along with a Council's resolution should it resolve to proceed with this road closure action.

Shire staff support the closure and disposal of the road reserve across Lot 2075 on the following basis:

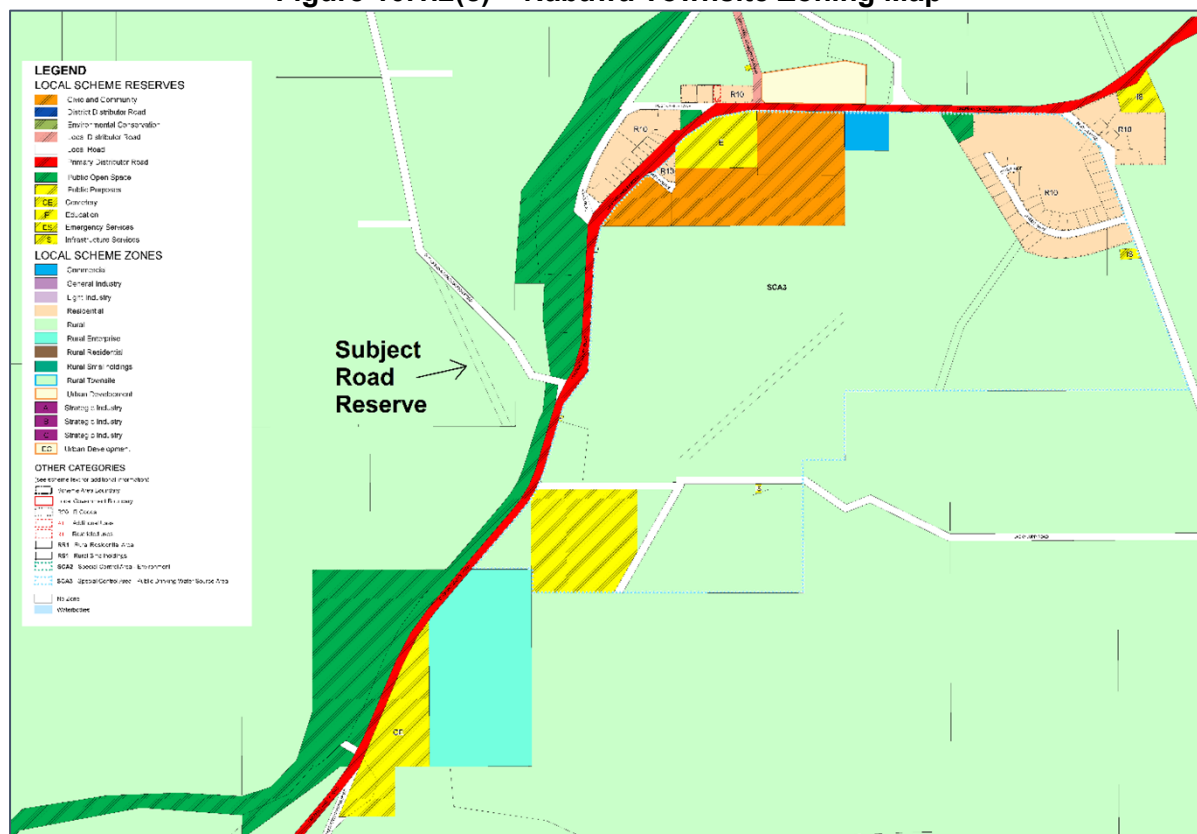
- the road reserve is unconstructed and does not provide general access;
- the road reserve is considered surplus to Shire requirements as it does not provide a through purpose and duplicates a parallel constructed road;
- the road reserve is not required to be constructed in future as the only other lot that it connects with (Lot 450) already has a constructed road frontage to Old Nabawa-Northampton Road;
- the closure of the unconstructed road would benefit the Shire by removing an unrequired asset, management responsibility and public liability concerns;
- the closure of the unconstructed road would benefit the landowner as the alignment runs between their cultural centre and the residence and farms sheds;
- the amalgamation of the road reserve into the surrounding lot will improve farm security for the landowner and ensure that the cadastral layout for the area corresponds with the on-ground reality and farming operations;
- the road already appears on-ground to form part of the landowner's property;
- it is considered that the subject land would be better managed under the private ownership of the adjoining landowner rather than under public ownership;
- the road closure process was advertised for public comment and no objections were received from the surrounding landowners and letters of support were received from all service authorities.

Statutory Environment

The report complies with the requirements of the:
Shire of Chapman Valley Local Planning Scheme No.3

The subject road reserve is zoned 'Rural' under the Shire of Chapman Valley Local Planning Scheme No.3 which corresponds with the surrounding Lot 2075 that it is proposed to be amalgamated into, meaning no rezoning action is required relating to this disposal.

Figure 10.1.2(c) – Nabawa Townsite Zoning Map



Road closures are undertaken pursuant to Section 58 of the *Land Administration Act 1997*

“58 *Closing roads*

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1) the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) –
 - (a) by order grant the request; or
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request.
- (5) If the Minister grants a request under subsection (4) –
 - (a) the road concerned is closed on and from the day on which the relevant order is registered; and
 - (b) any rights suspended under section 55(3)(a) cease to be so suspended.

- (6) *When a road is closed under this section, the land comprising the former road*
- (a) *becomes unallocated Crown land; or*
 - (b) *if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.”*

In the event that the road closure and disposal process is supported by Council and the DPLH, then the DPLH would issue Crown Survey instruction for the preparation of a survey diagram to amalgamate the land into the surrounding lot and dispose of the Crown Land pursuant to Section 87 of the *Land Administration Act 1997*.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

Long Term Financial Plan

No major effect is anticipated on the Long Term Financial Plan.

The Shire and Naaguja Warangkarri Aboriginal Corporation have prepared information that was submitted to the DPLH outlining the reasons why the land valuation and purchase costs should be waived in this instance. This includes the cultural association of the Naaguja people to the subject land, its immediate relevance to the Naaguja farm, and that the land should have been included in the native title settlement package as it was identified by the Shire and native title claimants through joint discussion prior to the finalisation of the Yamatji Nation Indigenous Land Use Agreement, and if the land has been included in the agreement there would not have been a purchase or conveyancing cost.

The DPLH advised on 28 June 2023 that this road closure would incur the following costs:

- \$500 GST exclusive Land Valuation; &
- \$1,427 DPLH Document Preparation Fee.

There would also be the survey cost of a Deposited Plan being prepared that amalgamates the road reserve into Lot 2075. The Shire has sought quote from a local surveyor and the anticipated cost of preparation of the Deposited Plan would be approximately \$2,000.

The Shire has the ability to cover the document preparation and survey cost within its Surveying & Land Expenses Account 7052 and this would then remove an unwanted asset from the Shire's maintenance, liability and budgetary responsibilities. However, it is not considered appropriate that there should be a land valuation cost attached to the return of the land by the Crown to the traditional owners. Further to this the subject land should have been provided without cost had it been included in the Yamatji Nation Agreement as was requested by the Shire at its 18 March 2020 meeting.

Strategic Implications

The closure and disposal of the road reserve that impacts the Naaguja cultural centre would align with the following objectives of both the Western Australian and Mid West Tourism Development Strategy:

“Aboriginal. Outcome: Provide every visitor with the opportunity to have an Aboriginal tourism experience: facilitate and support opportunities for access to land and tenure for the development of tourism; supporting industry in interfacing with government, maximising involvement in government tourism programs; opportunities and pathways for Aboriginal employment in tourism and hospitality, including through traineeships and cadetships”. (MWDC, page 11)

Strategic Community Plan/Corporate Business Plan Implications

COMMUNITY HEALTH & LIFESTYLE

1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues.

1.1.2 Determine a whole of Shire community integration approach.

COMMUNITY HEALTH & LIFESTYLE

1.4 Maintain and enhance community safety and security.

1.4.1 Maintain safe roads and infrastructure.

Consultation

The proposed road reserve closure was required to be advertised for comment for a period of 35 days (or greater) under Section 58 of the *Land Administration Act 1997* and this has now been undertaken by the Shire and included the following actions:

- notice being placed in the Mid West Times on 26 June 2023;
- letters being sent to the 2 surrounding landowners;
- letters being sent to the relevant service authorities (ATCO Gas, Australian Gas Infrastructure Group, Telstra, Water Corporation and Western Power);
- sign detailing the proposed reserve closure being erected onsite; &
- notice and explanatory information being displayed on the Shire website.

At the conclusion of the advertising period on 4 August 2023, 5 submissions had been received, all from service authorities advising they had no assets within the subject area and expressing no objection to the proposed road reserve closure. Copies of the received submissions can be provided to Councillors upon request.

Risk Assessment

An Insignificant Property Risk of Level 1 - Likely resulting in inconsequential or no damage.

10.2 Manager of Finance & Corporate Services

10.2.1	Financial Management Report
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	307.00
Attachment(s)	1. Financial Management Report June 2023 [10.2.1.1 - 40 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council receives the financial management report supplied under separate cover for the month of June 2023.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Local Government (Financial Management) Regulations require monthly statements of financial activity to be reported and presented to Council.

Comment

The financial position at the end of June 2023 is detailed in the monthly management report provided as a separate attachment for Council's review. Note the final end of year position remains to be determined following full audit.

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulations 1996

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

Long Term Financial Plan

No major effect is anticipated on the Long-Term Financial Plan.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.3 Make informed decisions within resources and areas of responsibility.

5.3.1 Council and Shire process formally incorporate integrated plans as references.

5.3.2 Regular and relevant briefings to Elected Members.

Consultation

Not applicable

Risk Assessment

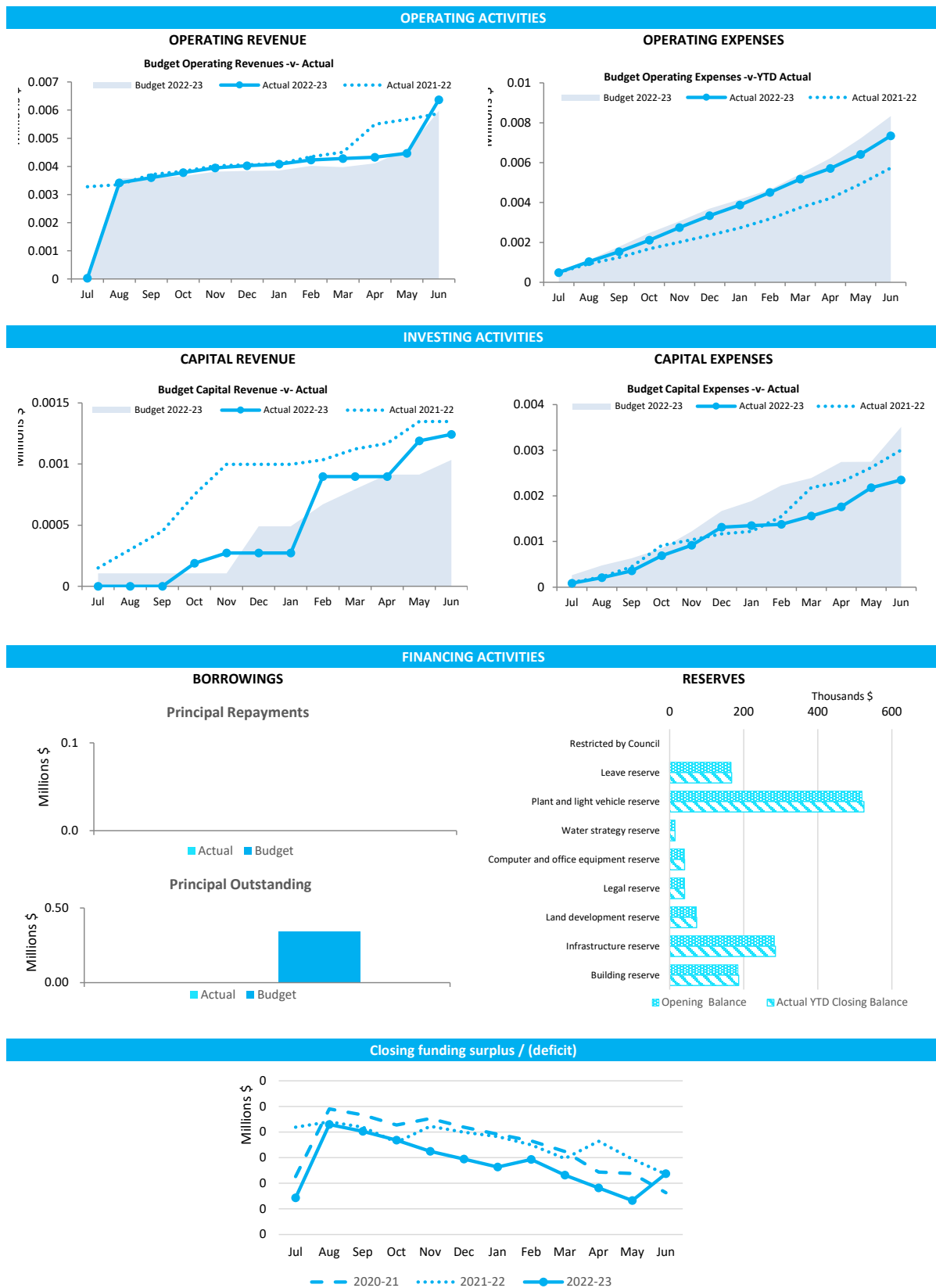
An Insignificant Financial Impact Risk of Level 1 - Which will likely be less than \$1,000.

SHIRE OF CHAPMAN VALLEY
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 June 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023****SUMMARY INFORMATION - GRAPHS**

This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023****EXECUTIVE SUMMARY****Funding surplus / (deficit) Components**

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.19 M	\$2.19 M	\$2.19 M	\$0.00 M
Closing	\$0.00 M	(\$0.00 M)	\$2.38 M	\$2.38 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$4.08 M	% of total
Unrestricted Cash	\$2.75 M	67.4%
Restricted Cash	\$1.33 M	32.6%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.64 M	% Outstanding
Trade Payables	\$0.42 M	
0 to 30 Days		99.1%
Over 30 Days		0.8%
Over 90 Days		0.2%

Refer to Note 5 - Payables

Receivables		
	\$0.08 M	% Collected
Rates Receivable	\$0.18 M	94.5%
Trade Receivable	\$0.08 M	% Outstanding
Over 30 Days		46.5%
Over 90 Days		1.6%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.30 M)	(\$0.30 M)	\$1.32 M	\$1.62 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$3.05 M	% Variance
YTD Budget	\$3.05 M	0.1%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$2.78 M	% Variance
YTD Budget	\$2.48 M	12.1%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.44 M	% Variance
YTD Budget	\$0.36 M	23.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.48 M)	(\$2.48 M)	(\$1.11 M)	\$1.37 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.07 M	%
Adopted Budget	\$0.11 M	(35.6%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2.35 M	% Spent
Adopted Budget	\$3.51 M	(33.0%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
YTD Actual	\$1.18 M	% Received
Adopted Budget	\$0.93 M	26.6%

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.59 M	\$0.59 M	(\$0.02 M)	(\$0.61 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$1.33 M
Interest earned	\$0.01 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.04 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2023****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS**EXPENSES****EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****BY NATURE OR TYPE**

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,188,065	2,188,065	2,188,065	0	0.00%	
Revenue from operating activities							
Rates		3,049,621	3,049,621	3,051,734	2,113	0.07%	
Operating grants, subsidies and contributions	12	2,481,632	2,481,632	2,782,215	300,583	12.11%	▲
Fees and charges		357,252	357,252	440,190	82,938	23.22%	▲
Interest earnings		14,615	14,615	60,833	46,218	316.24%	▲
Other revenue		17,375	17,375	17,805	430	2.47%	
Profit on disposal of assets	6	55,876	55,876	17,200	(38,676)	(69.22%)	▼
		5,976,371	5,976,371	6,369,977	393,606	6.59%	
Expenditure from operating activities							
Employee costs		(2,466,051)	(2,466,051)	(2,058,798)	407,253	16.51%	▲
Materials and contracts		(3,335,131)	(3,335,131)	(2,628,936)	706,195	21.17%	▲
Utility charges		(65,969)	(65,969)	(51,988)	13,981	21.19%	▲
Depreciation on non-current assets		(2,132,983)	(2,132,983)	(2,287,287)	(154,304)	(7.23%)	
Interest expenses		(2,456)	(2,456)	(1,371)	1,085	44.18%	
Insurance expenses		(184,624)	(184,624)	(181,505)	3,119	1.69%	
Other expenditure		(128,137)	(128,137)	(111,226)	16,911	13.20%	▲
Loss on disposal of assets	6	(19,302)	(19,302)	(25,532)	(6,230)	(32.28%)	
		(8,334,653)	(8,334,653)	(7,346,643)	988,010	(11.85%)	
Non-cash amounts excluded from operating activities	1(a)	2,058,909	2,058,909	2,292,855	233,946	11.36%	▲
Amount attributable to operating activities		(299,373)	(299,373)	1,316,189	1,615,562	(539.65%)	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	928,620	928,620	1,175,260	246,640	26.56%	▲
Proceeds from disposal of assets	6	106,304	106,304	68,471	(37,833)	(35.59%)	▼
Payments for property, plant and equipment and infrastructure	7	(3,510,148)	(3,510,148)	(2,350,511)	1,159,637	33.04%	▲
Amount attributable to investing activities		(2,475,224)	(2,475,224)	(1,106,780)	1,368,444	(55.29%)	
Financing Activities							
Proceeds from new debentures	8	344,533	344,533	0	(344,533)	(100.00%)	▼
Transfer from reserves	10	250,000	250,000	0	(250,000)	(100.00%)	▼
Payments for principal portion of lease liabilities	9	(7,886)	(7,886)	(7,886)	0	0.00%	
Transfer to reserves	10	(115)	(115)	(13,410)	(13,295)	(11560.87%)	▼
Amount attributable to financing activities		586,532	586,532	(21,296)	(607,828)	(103.63%)	
Closing funding surplus / (deficit)	1(c)	0	(0)	2,376,178	2,376,178		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023****BASIS OF PREPARATION****BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICIES**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2023

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION****(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(55,876)	(55,876)	(17,200)
Less: Movement in liabilities associated with restricted cash		0	0	0
Less: Fair value adjustments to financial assets at amortised cost		0	0	(2,764)
Movement in pensioner deferred rates (non-current)		0	0	0
Movement in employee benefit provisions		(37,500)	(37,500)	0
Movement in lease liabilities (non-current)		0	0	0
Movement in other provisions (non-current)		0	0	0
Add: Loss on asset disposals	6	19,302	19,302	25,532
Add: Depreciation on assets		2,132,983	2,132,983	2,287,287
Total non-cash items excluded from operating activities		2,058,909	2,058,909	2,292,855

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 30 June 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(1,318,066)	(1,318,066)	(1,331,476)
Add: Borrowings	8	0	0	0
Add: Provisions employee related provisions	11	418,331	418,331	418,331
Add: Lease liabilities	9	7,886	7,886	7,886
Total adjustments to net current assets		(891,849)	(891,849)	(905,259)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,941,705	4,941,705	4,080,340
Rates receivables	3	218,737	218,737	179,366
Receivables	3	2,848	2,848	78,182
Other current assets	4	15,835	15,835	5,931
Less: Current liabilities				
Payables	5	(1,071,338)	(1,071,338)	(636,165)
Contract liabilities	11	(601,656)	(601,656)	0
Lease liabilities	9	(7,886)	(7,886)	(7,886)
Provisions	11	(418,331)	(418,331)	(418,331)
Less: Total adjustments to net current assets	1(b)	(891,849)	(891,849)	(905,259)
Closing funding surplus / (deficit)		2,188,065	2,188,065	2,376,178

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution
		\$	\$	\$	\$	
Cash on hand						
Municipal Account	Cash and cash equivalents	1,522,701	0	1,522,701		Westpac Banking Corporation
Petty Cash	Cash and cash equivalents	700	0	700		Westpac Banking Corporation
Municipal Investment Account	Cash and cash equivalents	1,225,462	0	1,225,462		Westpac Banking Corporation
Leave Reserve	Cash and cash equivalents	0	167,426	167,426		Westpac Banking Corporation
Water Strategy Reserve	Cash and cash equivalents	0	14,393	14,393		Westpac Banking Corporation
Plant/Light Vehicle Reserve	Cash and cash equivalents	0	524,609	524,609		Westpac Banking Corporation
Computer & Office Equipment Reserve	Cash and cash equivalents	0	40,177	40,177		Westpac Banking Corporation
Legal Reserve	Cash and cash equivalents	0	40,452	40,452		Westpac Banking Corporation
Land Development Reserve	Cash and cash equivalents	0	72,846	72,846		Westpac Banking Corporation
Infrastructure Reserve	Cash and cash equivalents	0	285,471	285,471		Westpac Banking Corporation
Building Reserve	Cash and cash equivalents	0	186,103	186,103		Westpac Banking Corporation
Trust Account	Cash and cash equivalents	0	0	0	153,558	Westpac Banking Corporation
Total		2,748,863	1,331,477	4,080,340	153,558	
Comprising						
Cash and cash equivalents		2,748,863	1,331,477	4,080,340	153,558	
		2,748,863	1,331,477	4,080,340	153,558	

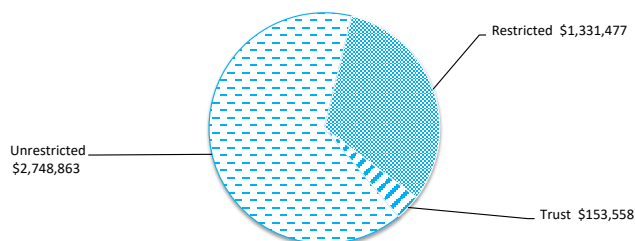
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

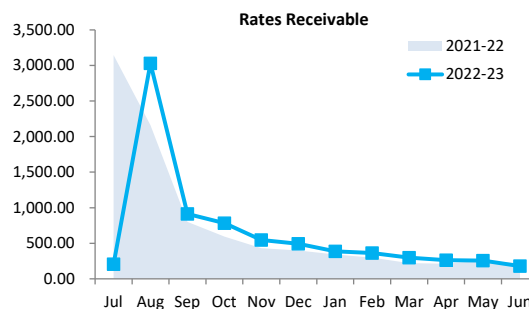
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2022	30 Jun 2023
	\$	\$
Opening arrears previous years	97,209	218,737
Levied this year	2,946,952	3,051,734
Less - collections to date	(2,825,424)	(3,091,105)
Gross rates collectable	218,737	179,366
Net rates collectable	218,737	179,366
% Collected	92.8%	94.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	11,168	9,222	120	330	20,841
Percentage	0.0%	53.6%	44.3%	0.6%	1.6%	
Balance per trial balance						
Sundry receivable						20,841
Total receivables general outstanding						20,841

Amounts shown above include GST (where applicable)

KEY INFORMATION

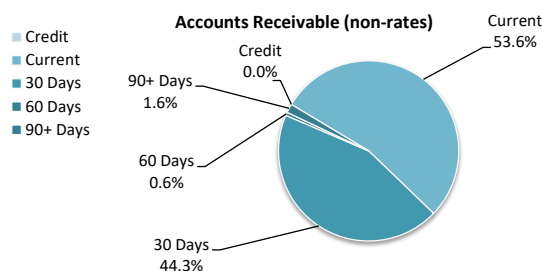
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 June 2023
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	6,767	0	(836)	5,931
Other Assets				
Prepayments	9,068	34,565	(43,633)	0
Total other current assets	15,835	34,565	(44,469)	5,931
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

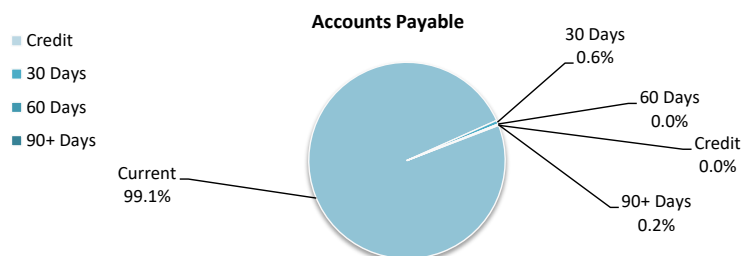
**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	419,342	2,689	0	928	422,959
Percentage	0%	99.1%	0.6%	0%	0.2%	
Balance per trial balance						
Sundry creditors						422,959
ATO liabilities						69,782
Receipts in advance						87,881
Bonds and deposits						55,450
ESL Payable						93
Total payables general outstanding						636,165

Amounts shown above include GST (where applicable)

KEY INFORMATION

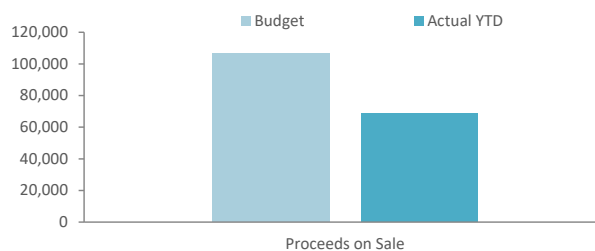
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Proceeds	Profit	Net Book		Profit	(Loss)
		Value	(Loss)			Value	(Loss)		
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	P35 Caterpillar Primemover	16,428	50,000	33,572	0	0	0	0	0
	P43 Ford Ranger PX	4,500	8,304	3,804	0	1,500	9,091	7,591	0
	P45 Water Tanker Trailer	29,302	10,000	0	(19,302)	42,003	35,750	0	(6,253)
	P48 Mazda BT-50	4,500	10,000	5,500	0	1,300	10,909	9,609	0
	P55 Mitsubishi Triton	4,500	13,000	8,500	0	0	0	0	0
	P65 Ford Ranger XLT	10,500	15,000	4,500	0	0	0	0	0
	Other property and services								
	3269 & 3271 Chapman Valley Road	0	0	0	0	32,000	12,721	0	(19,279)
		69,730	106,304	55,876	(19,302)	76,803	68,471	17,200	(25,532)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land and buildings	781,480	781,480	456,578	(324,902)
Plant and equipment	727,104	727,104	356,607	(370,497)
Infrastructure - roads	2,001,564	2,001,564	1,537,327	(464,238)
Payments for Capital Acquisitions	3,510,148	3,510,148	2,350,511	(1,159,637)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	928,620	928,620	1,175,260	246,640
Borrowings	344,533	344,533	0	(344,533)
Other (disposals & C/Fwd)	106,304	106,304	68,471	(37,833)
Cash backed reserves				
Leave reserve	0	0	0	0
Plant and light vehicle reserve	(150,000)	0	0	0
Water strategy reserve	0	0	0	0
Computer and office equipment reserve	0	0	0	0
Legal reserve	0	0	0	0
Land development reserve	0	0	0	0
Infrastructure reserve	0	0	0	0
Building reserve	(100,000)	0	0	0
Contribution - operations	2,380,691	2,130,691	1,106,780	(1,023,911)
Capital funding total	3,510,148	3,510,148	2,350,511	(1,159,637)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

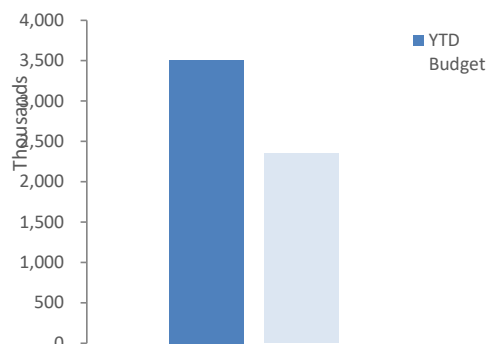
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

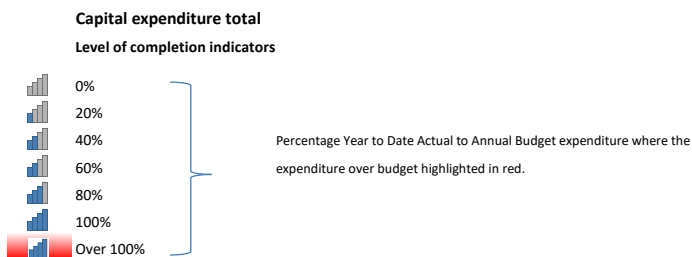
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between**mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)**

Level of completion indicator, please see table at the end of this note for further detail.

Ledger Account	Account Description	Adopted		YTD Actual	Variance (Under)/Over
		Budget	YTD Budget		
		\$	\$	\$	\$
0564	Building Improvements (Governance)	57,700	57,700	29,927	(27,774)
2644	Land & Buildings Purchases (Public Halls)	139,343	139,343	354,156	214,813
2834	Land & Building Purchases (Other Recreation & Culture)	393,437	393,437	67,857	(325,580)
3104	Plant & Equipment Purchases (Community Amenities)	15,000	15,000	25,149	10,149
3264	Depot Construction (Transport)	191,000	191,000	4,638	(186,362)
3554	Plant & Equipment Purchases (Transport)	697,104	697,104	312,167	(384,937)
7074	Plant & Equipment Purchases (Swimming Areas & Beaches)	15,000	15,000	19,291	4,291
3114	Capital Roadworks Program Purchases (Transport)	2,001,564	2,001,564	1,537,327	(464,238)
		3,510,148	3,510,148	2,350,511	(1,159,637)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****FINANCING ACTIVITIES****NOTE 8****BORROWINGS****Repayments - borrowings**

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport										
Depot Building	99	0	0	175,000	0	0	0	175,000	0	0
Road Plant Capex	100	0	0	169,533	0	0	0	169,533	0	0
Total		0	0	344,533	0	0	0	344,533	0	0
Current borrowings		0					0			
Non-current borrowings		0					0			
		0					0			

All debenture repayments were financed by general purpose revenue.

New borrowings 2022-23

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	\$	\$						Actual	Budget	
Depot Building - Loan 99	0	175,000	WBC	Fixed Rate	5	18,397	3.7	0	175,000	0
Road Plant Capex - Loan 100	0	169,533	WBC	Fixed Rate	5	17,822	3.7	0	169,533	0
	0	344,533				36,219		0	344,533	0

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****FINANCING ACTIVITIES****NOTE 9****LEASE LIABILITIES****Movement in carrying amounts**

Information on leases		1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Community amenities										
Nabawa Fuel Station	LE01	50,495	0	0	(7,886)	(7,886)	42,609	42,609	(1,206)	(1,206)
Total		50,495	0	0	(7,886)	(7,886)	42,609	42,609	(1,206)	(1,206)
Current lease liabilities		7,886					0			
Non-current lease liabilities		42,608					42,609			
		50,494					42,609			

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****OPERATING ACTIVITIES
NOTE 10
RESERVE ACCOUNTS****Reserve accounts**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Leave reserve	165,740	10	1,686	0	0	0	0	165,750	167,426
Plant and light vehicle reserve	519,325	50	5,284	0	0	(150,000)	0	369,375	524,609
Water strategy reserve	14,248	5	144	0	0	0	0	14,253	14,392
Computer and office equipment reserve	39,772	5	405	0	0	0	0	39,777	40,177
Legal reserve	40,045	5	407	0	0	0	0	40,050	40,452
Land development reserve	72,113	5	733	0	0	0	0	72,118	72,846
Infrastructure reserve	282,595	15	2,876	0	0	0	0	282,610	285,471
Building reserve	184,228	20	1,875	0	0	(100,000)	0	84,248	186,103
	1,318,066	115	13,410	0	0	(250,000)	0	1,068,181	1,331,476

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Purpose of the reserve
Leave reserve	To be used to fund annual and long service leave requirements.
Plant and light vehicle reserve	To be used for the purchase of and/or major repair of major plant and light vehicles.
Water strategy reserve	To be used for the construction and operational costs of facilities for fire fighting purposes.
Computer and office equipment reserve	To be used to replace Information and Communications Technology equipment.
Legal reserve	To be used to fund legal expenses incurred as a result of tribunals, hearings, litigation etc.
Land development reserve	To be used for further subdivisional development in the Shire of Chapman Valley.
Infrastructure reserve	To be used to fund road and building infrastructure projects, including yet not limited to, natural disasters upfront or insurance excess costs, annual roadworks maintenance and construction works.
Building reserve	To be used for the construction of shire buildings or capital upgrades of existing buildings, including yet not limited to, covering insurance excess component of claims for repair/replace buildings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2023
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		601,656	0	3,355,819	(3,957,475)	0
Total other liabilities		601,656	0	3,355,819	(3,957,475)	0
Employee Related Provisions						
Annual leave		236,284	0	0	0	236,284
Long service leave		182,047	0	0	0	182,047
Total Employee Related Provisions		418,331	0	0	0	418,331
Total other current assets		1,019,987	0	3,355,819	(3,957,475)	418,331
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023NOTE 12
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Financial Assistance Grants (Local Roads Funding)	0	953,722	(953,722)	0	0	272,000	272,000	953,722
Financial Assistance Grants (General Purpose)	0	754,610	(754,610)	0	0	140,137	140,137	754,610
Law, order, public safety								
DFES Grant Income	0	36,657	(36,657)	0	0	19,500	19,500	36,657
Trainee Ranger Grant Income	0	0	0	0	0	38,000	38,000	0
Community amenities								
Australian Sports Commission & Queens Jubilee	53,500	0	(53,500)	0	0	56,000	56,000	53,500
Meerilinga Young Childrens Week Grant	0	1,100	(1,100)	0	0	0	0	1,100
Dept of Community - Volunteer Day	0	1,650	(1,650)	0	0	0	0	1,650
Recreation and culture								
LRCIP 3 (A)	0	0	0	0	0	365,437	365,437	0
LRCIP 3 (B)	0	0	0	0	0	310,874	310,874	0
Transport								
Main Roads WA Direct Grant	0	150,902	(150,902)	0	0	147,724	147,724	150,902
Regional Road Group	0	409,060	(409,060)	0	0	829,060	829,060	409,060
LRCIP 3	301,156	0	(301,156)	0	0	0	0	301,156
	354,656	2,307,701	(2,662,357)	0	0	2,178,732	2,178,732	2,662,357
Operating contributions								
General purpose funding								
Ex Gratia Rates	0	10,665	(10,665)	0	0	10,000	10,000	10,665
Law, order, public safety								
Lions Club Contribution	0	2,070	(2,070)	0	0	0	0	2,070
Community amenities								
Dolby Creek Management Plan	0	9,538	(9,538)	0	0	0	0	9,538
Recreation and culture								
Insurance Reimbursements (Cyclone Seroja)	0	10,000	(10,000)	0	0	252,400	252,400	10,000
Lions Club Contribution	0	19,140	(19,140)	0	0	8,000	8,000	19,140
Transport								
Hudson Resources Contribution (Dartmoor Rd)	0	17,127	(17,127)	0	0	12,500	12,500	17,127
DFES Tree Planting	0	1,509	(1,509)	0	0	0	0	1,509
Other property and services								
Diesel Fuel Rebate	0	49,809	(49,809)	0	0	20,000	20,000	49,809
	0	119,858	(119,858)	0	0	302,900	302,900	119,858
TOTALS	354,656	2,427,559	(2,782,215)	0	0	2,481,632	2,481,632	2,782,215

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 13
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Recreation and culture								
LRCIP Round 3 Grant Funding	247,000	0	(247,000)	0	0	0	0	247,000
Transport								
Main Roads WA Regional Road Group Funding	0	600,000	(600,000)	0	0	600,000	600,000	600,000
Roads to Recovery Funding	0	328,260	(328,260)	0	0	328,620	328,620	328,260
TOTALS	247,000	928,260	(1,175,260)	0	0	928,620	928,620	1,175,260

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023****NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 30 Jun 2023
	\$	\$	\$	\$
Contributions from Sub Divider	150,357	0	0	150,357
CTF Levy	1,515	9,196	(8,876)	1,835
Building Commission	1,439	8,180	(8,253)	1,366
Unclaimed Monies	0	4,488	(4,488)	0
	153,311	21,864	(21,617)	153,558

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of variances	
			Timing	Permanent
	\$	%		
Revenue from operating activities				
Rates	2,113	0.07%		Permanent
Operating grants, subsidies and contributions	300,583	12.11%	▲ Timing	
Fees and charges	82,938	23.22%	▲	Permanent
Interest earnings	46,218	316.24%	▲	Permanent
Profit on disposal of assets	(38,676)	(69.22%)	▼	Permanent
Expenditure from operating activities				
Employee costs	407,253	16.51%	▲	Permanent
Materials and contracts	706,195	21.17%	▲	
Utility charges	13,981	21.19%	▲ Timing	
Depreciation on non-current assets	(154,304)	(7.23%)		
Interest expenses	1,085	44.18%		
Insurance expenses	3,119	1.69%		
Other expenditure	16,911	13.20%	▲	
Loss on disposal of assets	(6,230)	(32.28%)		
Non-cash amounts excluded from operating activities	233,946	11.36%		
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	246,640	26.56%	▲ Timing	
Proceeds from disposal of assets	(37,833)	(35.59%)	▼	Permanent
Payments for property, plant and equipment and infrastructure	1,159,637	33.04%	▲ Timing	
Financing activities				
Proceeds from new debentures	(344,533)	(100.00%)	▼	Permanent
Transfer from reserves	(250,000)	(100.00%)	▼	Permanent
Transfer to reserves	(13,295)	(11560.87%)	▼	Permanent
Closing funding surplus / (deficit)	2,376,178	848634942.07%		Permanent

List of Accounts Paid - June 2023				
Chq/EFT	Date	Name	Description	Amount
5008	23/06/2023	Petty Cash	P89 - eTyre Roller (2022) - Licence New Plant - Recording & Plate Fee, P89 - eTyre Roller (2022) - Licence New Plant - Insurance, Milk for Council Meeting - 20/07/22, Registered Postage HR Documents	-\$ 72.20
EFT27760	16/06/2023	John McMahon Glynn	Refund of fees incorrectly charged when exempt due to works being part of cyclone recovery	-\$ 330.25
EFT27761	16/06/2023	Complete Office Supplies	Staff amenities for Depot	-\$ 135.77
EFT27762	16/06/2023	Denielle Riley	BOND REFUND VENUE HIRE - BHP CC 27/05/23	-\$ 530.00
EFT27763	16/06/2023	Emma Rachelle & Jarrod Philip Rodney	REFUND BOND PERTAINING TO SECOND HAND ANCILLARY DWELLING AS PER 20/11/19 COUNCIL RESOLUTION (11/19-5)	-\$ 5,000.00
EFT27764	16/06/2023	Geraldton Ceramics	Stadium improvements - 6x tubes Light Grey A4 ; 10m Dimishing trim and 5kg Misty Grey 34L	-\$ 171.50
EFT27765	16/06/2023	Greenfield Technical Service	Prepare Road works Budget Information for 2023/2024	-\$ 7,975.00
EFT27766	16/06/2023	Hearing & Audiology	Workcover Full Audio WorkcoverWA	-\$ 270.00
EFT27767	16/06/2023	Inner Wheel Club of Geraldton	Donation for production of The Geraldton Seniors' Directory	-\$ 500.00
EFT27768	16/06/2023	JA Diesel Pty Ltd	P73 - Service, fill auto greaser and batteries; P63, P74, P7725, P7724, P7723, P85 - Grease, check and adjust brakes; P86 - Grease, check and adjust brakes - replace ring feeder	-\$ 2,091.32
EFT27769	16/06/2023	Jupps Carpets & Ceramics Pty Ltd	NCC Upgrades - Supply & install commercial plank vinyl at Minor Hall as per quote	-\$ 9,980.00
EFT27770	16/06/2023	Landgate	Rural UV General Revaluation - 2022 / 2023	-\$ 8,933.65
EFT27771	16/06/2023	Logic IT Solutions Pty Ltd	Network Management for CCTV Cameras	-\$ 627.00
EFT27772	16/06/2023	ML Communications	P57, P2570, P999 - Repair/install new radios; P1922 - Replace wiring harness	-\$ 2,458.08
EFT27773	16/06/2023	MOD Designs	Standing order for cleaning various Shire buildings incl. travel - 31.05.23	-\$ 390.00
EFT27774	16/06/2023	Mooreview Plants & Trees	Growing our community, additional plants, 80x seedlings assorted 68mm	-\$ 400.00
EFT27775	16/06/2023	Norfolk Cleaning Service	Standing Order for twice weekly cleaning of Public Toilets and BBQs at Bill Hemsley Park	-\$ 3,599.75
EFT27776	16/06/2023	Option Refrigeration & Air Conditioning	NCC Upgrades - Supply & install, 2x 8kw split AC's at Minor Hall	-\$ 6,722.65
EFT27777	16/06/2023	Patience Sandland Pty Ltd.	NCC Upgrades - 6m3 of Mulch	-\$ 1,042.80
EFT27778	16/06/2023	Peter Groom Settlements	Rates refund for assessment A136	-\$ 290.40
EFT27779	16/06/2023	Refuel Australia	Purchase of fuel for Shire Operations - May 2023	-\$ 39,327.54
EFT27780	16/06/2023	Services Australia	Payroll deductions	-\$ 142.74
EFT27781	16/06/2023	Shire of Chapman Valley	P99 - Change plates; P84 - registration to align to common expiry date 30.06.23	-\$ 51.30
EFT27782	16/06/2023	Shire of Chapman Valley	BOND WITHHELD CLEANING - BHP CC 11.05.23	-\$ 50.00
EFT27783	16/06/2023	Shire of Chapman Valley	P86, P93 - registration to align to common expiry date 30.06.23	-\$ 30.85
EFT27784	16/06/2023	St Lawrence's Primary School	BOND REFUND VENUE HIRE BHP CC 11.05.23	-\$ 480.00
EFT27785	16/06/2023	Susanne Stevenson	BOND REFUND VENUE HIRE - NCC 14/04/23	-\$ 530.00
EFT27786	16/06/2023	Terrence Andrew Noden	NCC Upgrades - Labour to carry out renovation works	-\$ 6,120.00
EFT27787	16/06/2023	Think Water Geraldton	Museum & Road Board Expense - Fault find & repair pump at WC	-\$ 1,110.60
EFT27788	16/06/2023	Western Australian Local Government Association (WALGA)	State Employment Law Essentials (28 July 2023) at WALGA via Zoom	-\$ 638.00
EFT27789	16/06/2023	Woolworths Group	Meetings and refreshments	-\$ 108.40
EFT27790	19/06/2023	Elgas	Annual LPG container service charge - 2x Stadium Kitchen and 2x Yuna Hall	-\$ 211.20
EFT27791	19/06/2023	Synergy	Electricity charges various shire operations	-\$ 8,050.05
EFT27792	19/06/2023	Australia Post	Postage Expenses	-\$ 67.26
EFT27793	19/06/2023	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Fig Tree - 2x boxes Jumbo 1ply toilet roll; Coronation Beach - 2x boxes Jumbo 1ply toilet roll; Hand sanitiser 5L	-\$ 203.70
EFT27794	19/06/2023	Bob Waddell & Associates Pty Ltd	Adhoc training & support & 2023/2024 Rates Modelling; End of Financial Year Rates Services including Annual Roll uploads, EOFY process, Rates Billing process	-\$ 1,485.00
EFT27795	19/06/2023	Complete Office Supplies	Standing Order for Office Supplies - including stationery, ink, labels	-\$ 542.81
EFT27796	19/06/2023	Five Star Business Solutions & Innovation	Monthly printing charges	-\$ 446.40
EFT27797	19/06/2023	Fleet Network	Employee Novated Lease Arrangements Pre & Post Tax	-\$ 997.61
EFT27798	19/06/2023	Great Northern Rural Services	Spray Packs for weeds; Dog Food for impounded animals; Dog Bed Cover for impounded dogs	-\$ 293.30
EFT27799	19/06/2023	Kicksolutions	Scanning and printing requirements for Jane Barndon's Themed Art Installations Project / Public Art Project	-\$ 21.90
EFT27800	19/06/2023	Landgate	Gross Rental Valuations Chargeable Schedule No: G2023/02 Dated 21/01/2023 to 12/05/2023	-\$ 71.80
EFT27801	19/06/2023	MOD Designs	Provision of Gardening Services at White Peak	-\$ 1,650.00
EFT27802	19/06/2023	Miralec	NCC Upgrades - Supply & install; new lights in Minor Hall; Install, circuits for proposed 2x 8kw AC's & make existing wiring safe	-\$ 1,661.00
EFT27803	19/06/2023	Pages Auto Electrical Service	P50 - Electric start for spray trailer	-\$ 598.61
EFT27804	19/06/2023	Queens Supa IGA Supermarket	Meetings and refreshments	-\$ 13.96
EFT27805	19/06/2023	The trustee for The Simon O'Hart Family Trust t/as Frontline Fire and Rescue Equipment	P59 - Pump parts as per quote 72124	-\$ 286.00
EFT27806	19/06/2023	Total Toilets	RC 31 Newmarracarra Road - resheet - Refurbish Toilet	-\$ 156.97
EFT27807	19/06/2023	Woolworths Group	Meetings and refreshments	-\$ 55.60
EFT27811	29/06/2023	Beverley Dawn Davidson	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27812	29/06/2023	Catherine Mary Low	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27813	29/06/2023	Darrell Graeme Forth	Elected Member Payment - Sitting Fee; Communication; Travel; Deputy - 01/01/2023 to 30/06/2023	-\$ 6,396.00
EFT27814	29/06/2023	Elizabeth Anne Elliott-Lockhart	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27815	29/06/2023	Kirralee Jane Warr	Elected Member Payment - Sitting Fee; Communication; Travel; President - 01/01/2023 to 30/06/2023	-\$ 10,146.00
EFT27816	29/06/2023	Nicole Julie Batten	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00

List of Accounts Paid - June 2023				
Chq/EFT	Date	Name	Description	Amount
EFT27817	29/06/2023	Peter John Humphrey	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27818	29/06/2023	Shire of Chapman Valley	Fleet Licensing Schedule - Vehicle and plant licence renewals for 2023/24	-\$ 12,856.00
EFT27819	29/06/2023	Trevor Leonard Royce	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27820	30/06/2023	Synergy	Electricity charges various shire operations	-\$ 235.35
EFT27821	30/06/2023	Telstra Limited	Telephone Charges	-\$ 1,510.92
EFT27822	30/06/2023	Water Corporation	Water Corp pipe repairs - damaged by grader due to not being buried deep enough / placed in the wrong location in the water drain	-\$ 1,949.61
EFT27823	30/06/2023	AFGR	P57 - Rear view Mirror; P1926 - New plastic tyres	-\$ 617.91
EFT27824	30/06/2023	Alphaline Holdings Pty Ltd ATF The Buller Development Trust	C129 Shire Contribution to sealing of Richards Road, Buller	-\$ 41,383.84
EFT27825	30/06/2023	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Toilet Roll and Handtowel for Nabawa Office and Stadium and BHP CC; 2x urinal blocks, 1x 5L disinfectant, 1x lobby broom and pan set	-\$ 712.20
EFT27826	30/06/2023	Baba Marda Road Services	M130 Provide traffic management for shoulder grading	-\$ 2,226.40
EFT27827	30/06/2023	Batavia Concrete	Concrete for shed pad footings at Chapman Valley Menshed	-\$ 1,776.57
EFT27828	30/06/2023	Bitutek Pty Ltd	C34 and RC34 Coronation Beach Road - Reseal road as per RFQ 03-2023 Spray Sealing Works; C10 Nanson Howatharra Rd Reseal - Reseal road as per RFQ 03-2023 Spray Sealing Works; M16 East Nabawa Road - 2 Coat seal as per RFQ 03-2023	-\$ 463,682.12
EFT27829	30/06/2023	Bob Waddell & Associates Pty Ltd	Training & support & 2023/2024 Rates Modelling	-\$ 206.25
EFT27830	30/06/2023	Bridgestone Tyre Centre	P78 - New Tyres	-\$ 674.00
EFT27831	30/06/2023	Bunnings Group Limited	Purchase of Trees for Nabawa town centre; Stadium improvements - 1x box SS nails; 2x rolls protective cardboard; Paint & Materials; Cleaning materials & work lights; Nabawa Community Centre Upgrades - Plaster board materials, Materials for concrete path works; Gyprock install materials; Trees; Nanson Showgrounds Arena Lighting - Drill Bits and Materials for light install; Sockets for changing out counter weights in towers; Materials for door repair at Fig Tree Campsite WC; 2x 9kg gas exchange, materials	-\$ 2,780.34
EFT27832	30/06/2023	C.S.S Contracting - Cain Singleton	Stadium improvements - Remove masonry wall in kitchen & install steel columns & beam as per engineers design, as per quote	-\$ 7,298.50
EFT27833	30/06/2023	CJD Equipment Pty Ltd	P73 - 3250hr Service Kit (250Hr)	-\$ 433.39
EFT27834	30/06/2023	Central Regional TAFE	Enrolment into LGAA0120 - Trainee Ranger Cameron Sutherland	-\$ 338.16
EFT27835	30/06/2023	Chapman Valley Historical Society	Community Growth Fund Payment - Shire contribution to Chapman Valley Historical Society for Bush Timber and Iron Lean-To Structure Over Gas Barbecue	-\$ 2,500.00
EFT27836	30/06/2023	Chapman Valley Menshed Inc	Open and close Nabawa tip gates	-\$ 400.00
EFT27837	30/06/2023	Cleanaway Co Pty Ltd (Commercial)	Commercial Waste Clearance - May 2023	-\$ 8,192.21
EFT27838	30/06/2023	Cleanaway Co Pty Ltd (Domestic)	Domestic Waste Clearances - May 2023	-\$ 6,211.47
EFT27839	30/06/2023	Design Catering	Provision of meeting refreshments	-\$ 282.70
EFT27840	30/06/2023	Fleet Network	Employee Novated Lease Arrangements Pre and Post Tax	-\$ 997.61
EFT27841	30/06/2023	GNC Building & Construction Group WA Pty Ltd	RC131 - Nabawa Northampton Road Reseal - 600 RCP pipes and headwalls for drainage	-\$ 9,702.00
EFT27842	30/06/2023	Geraldton Lock And Key	Cut new keys as per request	-\$ 400.40
EFT27843	30/06/2023	Guardian Print & Graphics	250 x Interim Rates Notice; 1000 x Rates Instalment Notice; 800 x 2023 / 2024 Tip Passes; 1000 x Window Faced DLX Envelopes; 500 x Rates Final Notice; 2000 Coronation Beach Camp fee envelopes	-\$ 2,026.00
EFT27844	30/06/2023	Incite Security Pty Ltd	Quarterly Alarm Monitoring Fee	-\$ 117.00
EFT27845	30/06/2023	Instant Racking	Parks & Gardens General Maintenance Expense - Shelving for plants	-\$ 532.00
EFT27846	30/06/2023	Integrated ICT	Managed Service Agreement and Management Monitoring Tool; Managed Service & Shared Services Agreement (Storage & Software); Monthly Data Connection; Microsoft 365 Licensing Annual Commitment; Micro PC - Hardware (P Elite 800 Mini G9)incl. Labour Services and Freight; Elected member device charger;	-\$ 7,895.53
EFT27847	30/06/2023	It Vision	Mapping Data Update	-\$ 554.40
EFT27848	30/06/2023	JA Diesel Pty Ltd	P71 - Supply and fit fuel filter, rewire aerial, repair harness; P26 - Repair hazard lights, trouble shoot brake lights, order parts; P72 - Service, rewire bonnet lights, grease and adjust brakes, repair gauges; P85 - Grease, check and adjust brakes; P86 - Grease, check and adjust brakes; P63 - Grease, check and adjust brakes; P7723 - Replace clearance lights, Grease, check and adjust brakes; P35 - check and adjust brakes, change front shockers; P74 - Grease, check and adjust brakes; P7725 - Grease, check and adjust brakes; P7724 - Grease, check and adjust brakes	-\$ 2,874.30
EFT27849	30/06/2023	Jupps Carpets & Ceramics Pty Ltd	NCC Upgrades - Blinds for Minor Hall as per quote GB002172-009	-\$ 1,095.00
EFT27850	30/06/2023	Kimberley Quarry Pty Ltd	M40 BURTON WILLIAMSON ROAD - 60mm ballast to repair scours in crossing	-\$ 2,118.90
EFT27851	30/06/2023	Local Government Supervisors Association Of Western Australia Inc.	Fee for works manager to attend works manager conference	-\$ 962.50
EFT27852	30/06/2023	M & B Quality Building Products	Nabawa Community Centre Upgrades - Gyprock & materials, 15x casing beads; Stadium improvements - 5x Hardiplank cladding , 12x Jarrah architrave	-\$ 969.53
EFT27853	30/06/2023	M2 Technology Group	M2 On Hold Agreement - On Hold and phone system messages	-\$ 231.00
EFT27854	30/06/2023	MOD Designs	Standing order for cleaning various Shire buildings; Provision of Gardening Services at White Peak	-\$ 2,245.00
EFT27855	30/06/2023	Mark Andrew Slawinski t/as blackcrowconcrete	NCC Upgrades - Concrete path 2nd stage and section of kerb	-\$ 4,325.75
EFT27856	30/06/2023	McIntosh Holdings Pty Ltd t/as Purcher International (W.A.)	P72 - Side Marker Lamps	-\$ 521.09
EFT27857	30/06/2023	Midwest Fire Protection Service- Deltazone	Half Yearly Inspection and Service of Fire Equipment	-\$ 2,096.82
EFT27858	30/06/2023	Miralec	NCC Upgrades - Supply and install 7x skirting GPOs	-\$ 1,034.00
EFT27859	30/06/2023	Mitchell & Brown	Apple iPhone 14 128GB; case and screen protector to replace old iPhone for DCEO; FIG TREE RESERVE MAINTENANCE - SIM card for security camera, phone cables and chargers	-\$ 1,989.00

List of Accounts Paid - June 2023				
Chq/EFT	Date	Name	Description	Amount
EFT27860	30/06/2023	Node1Internet	Wireless Internet Services at Nabawa Office and Library, Coronation Beach and Yuna Multipurpose Community Centre	-\$ 476.95
EFT27861	30/06/2023	Pirtek Geraldton	P72 - Hydraulic hose fittings	-\$ 481.23
EFT27862	30/06/2023	QHSE INTEGRATED SOLUTIONS PTY LTD t/as Skytrust Intelligence System	Skytrust Intelligence System Tier 2 - Core monthly subscription	-\$ 493.90
EFT27863	30/06/2023	Refuel Australia	Refill depot diesel storage tank	-\$ 5,997.95
EFT27864	30/06/2023	Services Australia	Payroll deductions	-\$ 142.74
EFT27865	30/06/2023	State Law Publisher	Yuna Church Rezoning Government Gazette Notice (SoCVLPS3 Amdt4)	-\$ 78.00
EFT27866	30/06/2023	Sun City Plumbing	Stadium improvements - Supply & install materials to divert internal ceiling mounted plumbing from kitchen to external; Install gas lines & outlets to 3x gas hobs	-\$ 15,065.94
EFT27867	30/06/2023	Team Global Express Pty Ltd	Freight to transport: Council Minutes for binding; books to State Library; Water Samples	-\$ 98.82
EFT27868	30/06/2023	TeletracNavman Australia	Teletrac navman subscription for various vehicles 15.06.23 to 14.07.23	-\$ 769.45
EFT27869	30/06/2023	Terrence Andrew Noden	NCC Upgrades - Labour to carry out renovation works	-\$ 6,600.00
EFT27870	30/06/2023	The Grants Hub	Essential Annual subscription for Grants Hub membership - 2023/24	-\$ 313.20
EFT27871	30/06/2023	The West Australian	Public Notice in Geraldton Guardian 30/05/2023 - Notice of Intention to Levy Differential Rates 2023/2024	-\$ 288.20
EFT27872	30/06/2023	Think Water Geraldton	M131 NORTHAMPTON/NABAWA ROAD MAINT. - Pipe for clearing culvert	-\$ 93.90
EFT27873	30/06/2023	Totally Work Wear	PPE & Uniforms for Works Crew and Gardeners	-\$ 4,622.00
EFT27874	30/06/2023	Transwest Tyre & Auto	P76 - Tyre repair	-\$ 112.40
EFT27875	30/06/2023	Ultimate Positioning Group Pty Ltd	C10 Nanson Howatharra Rd Reseal - Capital Renewal - Hire of surveying equipment - Dini 0.3 Digital Level; Traverse kit for SX and S series	-\$ 15,202.00
EFT27876	30/06/2023	Westrac Pty Ltd	P76 - New Fuel Cap; Washer and Bolt - Repair Tandem as per quote 3M85049-001	-\$ 216.04
EFT27877	30/06/2023	Woodlake Holdings Pty Ltd t/as Geraldton Parts	Tools & Consumables - Battery Charger	-\$ 299.00
EFT27878	30/06/2023	KW Engineering Pty Ltd	3x footing cages for the Nabawa Townsite Electronic Display Sign	-\$ 1,209.53
EFT27879	05/06/2023	Westpac Geraldton	Credit Card Transactions: Midwest Budget Breakfast 2023; P82 -Diesel; CV/NR Disaster Recovery Meeting; Cleaning Supplies - NCC; Brayco Commercial Pty Ltd - Purchase of Kitchen Components, Card Fees	-\$ 619.77
DD18014.1	06/06/2023	Aware Super Pty Ltd	Payroll deductions	-\$ 8,110.85
DD18014.2	06/06/2023	Rest Superannuation	Superannuation contributions	-\$ 1,527.27
DD18014.3	06/06/2023	Mercer Super Trust	Superannuation contributions	-\$ 754.17
DD18014.4	06/06/2023	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-\$ 553.36
DD18014.5	06/06/2023	Cameron Fishing Superannuation Fund	Superannuation contributions	-\$ 116.84
DD18014.6	06/06/2023	OnePath Custodians Pty Limited	Superannuation contributions	-\$ 240.97
DD18014.7	06/06/2023	Prime Super	Superannuation contributions	-\$ 298.50
DD18014.8	06/06/2023	Hostplus Superannuation	Superannuation contributions	-\$ 15.44
DD18014.9	06/06/2023	ANZ Smart Choice Super	Superannuation contributions	-\$ 294.30
DD18031.1	20/06/2023	Aware Super Pty Ltd	Payroll deductions	-\$ 8,113.35
DD18031.2	20/06/2023	Rest Superannuation	Superannuation contributions	-\$ 1,171.12
DD18031.3	20/06/2023	Mercer Super Trust	Superannuation contributions	-\$ 379.96
DD18031.4	20/06/2023	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-\$ 553.36
DD18031.5	20/06/2023	Cameron Fishing Superannuation Fund	Superannuation contributions	-\$ 156.43
DD18031.6	20/06/2023	OnePath Custodians Pty Limited	Superannuation contributions	-\$ 240.97
DD18031.7	20/06/2023	Prime Super	Superannuation contributions	-\$ 298.50
DD18031.8	20/06/2023	Hostplus Superannuation	Superannuation contributions	-\$ 52.48
DD18031.9	20/06/2023	ANZ Smart Choice Super	Superannuation contributions	-\$ 294.30
EFT27759	14/06/2023	Shire of Chapman Valley	UNCLAIMED MONEY - A7 and A1244 - SOCV INTERNAL RATES ALLOCATION	-\$ 4,487.75
EFT27808	26/06/2023	Building and Construction Industry Training Fund	CTF Levies Forwarded	-\$ 1,260.22
EFT27809	26/06/2023	Department of Mines, Industry Regulation & Safety	Buildings Services Levies Forwarded	-\$ 932.01
EFT27810	26/06/2023	Shire of Chapman Valley	Buildings Services Levies Commissions and CTF Commissions Collected	-\$ 58.00
TOTAL				-\$ 846,387.91

BANK RECONCILIATION - Muni Accounts As at 30th of June 2023

SYNERGY

Balance as per Cash at Bank Account GL 160000	1,522,700.76
Balance as per Cash at Bank Account GL 170000	1,225,462.66
Balance as per Interfund Transfer A/c GL 161100	-
<i>Plus</i> Income on Bank Stmt not in ledgers	-
<i>Less</i> Expenditure on Bank Stmt not in ledgers	-
	\$2,748,163.42

BANK

Muni Bank Account (Account No 000040)	1,523,481.61
Investment Account (Account No 305784)	1,225,462.66
	<u>2,748,944.27</u>
<i>Less</i> Outstanding Payments	-
<i>Plus</i> Outstanding Deposits	-
<i>Plus</i> Tfer from Trust to Muni <u>or</u> [Tfer to Trust from Muni]	(780.85)
	\$2,748,163.42

Difference Check 0.00

Completed by:



Beau Raymond - Senior Finance Officer

06/07/2023

Date

Reviewed by:



Dianne Raymond - Manager of Finance & Corporate Services

07.07.2023

Date



Corporate Card Statement



SHIRE OF CHAPMAN VALLEY
THE SHIRE CLERK
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

DATE	27 JUN 2023
FILE	Facility Number
RECORD	00018023 20000001
	Payment Due Date
	30 June 2023
	Closing Balance
	\$2,679.27

This amount will be swept from a nominated account.

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Company Name		Number of Cards		Cash Advance Annual % Rate	
Shire Of Chapman Valley		2		15.65%	
Contact Name		Facility Number		Facility Credit Limit	
The Shire Clerk		00018023 20000001		10,000	
Statement From	Statement To	Payment Due Date	Opening Balance	Closing Balance	Available Credit
22 May 2023	20 Jun 2023	30 Jun 2023	619.77	2,679.27	7,320.73

Payment will be automatically debited on the agreed payment date as recorded in your facility application.

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
619.77	619.77 -	2,679.27	0.00	0.00	0.00	2,679.27	0.00

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001



Corporate Card Statement

SHIRE OF CHAPMAN VALLEY
THE SHIRE CLERK
ADMINISTRATION
C/- POST OFFICE
NABAWA WA 6532

CARDHOLDER TRANSACTION DETAILS

Cardholder Name	Card Number	Credit Limit	Available Credit
Jameon Criddle	5163 2531 0145 4541	6,000	3,320.73

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.



Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
02 JUN	Payments AUTOMATIC PAYMENT	442.52-	
	Sub Total:	442.52-	
21 MAY	Purchases Canva* 03792-8314736 Sydney AUS	164.99 ✓	3132
22 MAY	COMMERICAL PHOTOGRAPHY, ART Tickets-Mid West Econo MCMAHONS POIN AUS	1,478.68 ✓	0192. LED-EM
06 JUN	CHARITABLE AND SOCIAL SERVIC Samsung Electronics AU Sydney AUS	999.00 ✓	0512 Mrs S
16 JUN	ELECTRONICS STORES DOME CAFE GERALDTON GERALDTON AUS	36.60	0462 LED, fees → Del. Comm.
	Sub Total:	2,679.27	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
442.52	442.52 -	2,679.27	0.00	0.00	0.00	2,679.27	0.00

S000751 / M000256 / 172 / CN1VP4P1

Corporate Card Statement

I have checked the above details and verify that they are correct.	
Cardholder Signature 	Date <u>5/7/23</u>
Transactions examined and approved.	
Manager/Supervisor Signature 	Date <u>5/7/23</u>

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001



Corporate Card Statement

SHIRE OF CHAPMAN VALLEY
THE SHIRE CLERK
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

CARDHOLDER TRANSACTION DETAILS

Cardholder Name	Card Number	Credit Limit	Available Credit
Simon Lancaster	5163 2531 0083 4453	4,000	4,000.00

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
02 JUN	Payments AUTOMATIC PAYMENT	177.25-	
	Sub Total:	177.25-	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
177.25	177.25 -	0.00	0.00	0.00	0.00	0.00	0.00

I have checked the above details and verify that they are correct.

Cardholder Signature _____

Date 30/6/23

Transactions examined and approved.

Manager/Supervisor Signature _____

Date 5/7/23

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

S000750 / M000256 / 172 / CN1VP4P1

List of Accounts Paid - June 2023				
Chq/EFT	Date	Name	Description	Amount
5008	23/06/2023	Petty Cash	P89 - eTyre Roller (2022) - Licence New Plant - Recording & Plate Fee, P89 - eTyre Roller (2022) - Licence New Plant - Insurance, Milk for Council Meeting - 20/07/22, Registered Postage HR Documents	-\$ 72.20
EFT27760	16/06/2023	John McMahon Glynn	Refund of fees incorrectly charged when exempt due to works being part of cyclone recovery	-\$ 330.25
EFT27761	16/06/2023	Complete Office Supplies	Staff amenities for Depot	-\$ 135.77
EFT27762	16/06/2023	Denielle Riley	BOND REFUND VENUE HIRE - BHP CC 27/05/23	-\$ 530.00
EFT27763	16/06/2023	Emma Rachelle & Jarrod Philip Rodney	REFUND BOND PERTAINING TO SECOND HAND ANCILLARY DWELLING AS PER 20/11/19 COUNCIL RESOLUTION (11/19-5)	-\$ 5,000.00
EFT27764	16/06/2023	Geraldton Ceramics	Stadium improvements - 6x tubes Light Grey A4 ; 10m Dimishing trim and 5kg Misty Grey 34L	-\$ 171.50
EFT27765	16/06/2023	Greenfield Technical Service	Prepare Road works Budget Information for 2023/2024	-\$ 7,975.00
EFT27766	16/06/2023	Hearing & Audiology	Workcover Full Audio WorkcoverWA	-\$ 270.00
EFT27767	16/06/2023	Inner Wheel Club of Geraldton	Donation for production of The Geraldton Seniors' Directory	-\$ 500.00
EFT27768	16/06/2023	JA Diesel Pty Ltd	P73 - Service, fill auto greaser and batteries; P63, P74, P7725, P7724, P7723, P85 - Grease, check and adjust brakes; P86 - Grease, check and adjust brakes - replace ring feeder	-\$ 2,091.32
EFT27769	16/06/2023	Jupps Carpets & Ceramics Pty Ltd	NCC Upgrades - Supply & install commercial plank vinyl at Minor Hall as per quote	-\$ 9,980.00
EFT27770	16/06/2023	Landgate	Rural UV General Revaluation - 2022 / 2023	-\$ 8,933.65
EFT27771	16/06/2023	Logic IT Solutions Pty Ltd	Network Management for CCTV Cameras	-\$ 627.00
EFT27772	16/06/2023	ML Communications	P57, P2570, P999 - Repair/install new radios; P1922 - Replace wiring harness	-\$ 2,458.08
EFT27773	16/06/2023	MOD Designs	Standing order for cleaning various Shire buildings incl. travel - 31.05.23	-\$ 390.00
EFT27774	16/06/2023	Mooreview Plants & Trees	Growing our community, additional plants, 80x seedlings assorted 68mm	-\$ 400.00
EFT27775	16/06/2023	Norfolk Cleaning Service	Standing Order for twice weekly cleaning of Public Toilets and BBQs at Bill Hemsley Park	-\$ 3,599.75
EFT27776	16/06/2023	Option Refrigeration & Air Conditioning	NCC Upgrades - Supply & install, 2x 8kw split AC's at Minor Hall	-\$ 6,722.65
EFT27777	16/06/2023	Patience Sandland Pty Ltd.	NCC Upgrades - 6m3 of Mulch	-\$ 1,042.80
EFT27778	16/06/2023	Peter Groom Settlements	Rates refund for assessment A136	-\$ 290.40
EFT27779	16/06/2023	Refuel Australia	Purchase of fuel for Shire Operations - May 2023	-\$ 39,327.54
EFT27780	16/06/2023	Services Australia	Payroll deductions	-\$ 142.74
EFT27781	16/06/2023	Shire of Chapman Valley	P99 - Change plates; P84 - registration to align to common expiry date 30.06.23	-\$ 51.30
EFT27782	16/06/2023	Shire of Chapman Valley	BOND WITHHELD CLEANING - BHP CC 11.05.23	-\$ 50.00
EFT27783	16/06/2023	Shire of Chapman Valley	P86, P93 - registration to align to common expiry date 30.06.23	-\$ 30.85
EFT27784	16/06/2023	St Lawrence's Primary School	BOND REFUND VENUE HIRE BHP CC 11.05.23	-\$ 480.00
EFT27785	16/06/2023	Susanne Stevenson	BOND REFUND VENUE HIRE - NCC 14/04/23	-\$ 530.00
EFT27786	16/06/2023	Terrence Andrew Noden	NCC Upgrades - Labour to carry out renovation works	-\$ 6,120.00
EFT27787	16/06/2023	Think Water Geraldton	Museum & Road Board Expense - Fault find & repair pump at WC	-\$ 1,110.60
EFT27788	16/06/2023	Western Australian Local Government Association (WALGA)	State Employment Law Essentials (28 July 2023) at WALGA via Zoom	-\$ 638.00
EFT27789	16/06/2023	Woolworths Group	Meetings and refreshments	-\$ 108.40
EFT27790	19/06/2023	Elgas	Annual LPG container service charge - 2x Stadium Kitchen and 2x Yuna Hall	-\$ 211.20
EFT27791	19/06/2023	Synergy	Electricity charges various shire operations	-\$ 8,050.05
EFT27792	19/06/2023	Australia Post	Postage Expenses	-\$ 67.26
EFT27793	19/06/2023	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Fig Tree - 2x boxes Jumbo 1ply toilet roll; Coronation Beach - 2x boxes Jumbo 1ply toilet roll; Hand sanitiser 5L	-\$ 203.70
EFT27794	19/06/2023	Bob Waddell & Associates Pty Ltd	Adhoc training & support & 2023/2024 Rates Modelling; End of Financial Year Rates Services including Annual Roll uploads, EOFY process, Rates Billing process	-\$ 1,485.00
EFT27795	19/06/2023	Complete Office Supplies	Standing Order for Office Supplies - including stationery, ink, labels	-\$ 542.81
EFT27796	19/06/2023	Five Star Business Solutions & Innovation	Monthly printing charges	-\$ 446.40
EFT27797	19/06/2023	Fleet Network	Employee Novated Lease Arrangements Pre & Post Tax	-\$ 997.61
EFT27798	19/06/2023	Great Northern Rural Services	Spray Packs for weeds; Dog Food for impounded animals; Dog Bed Cover for impounded dogs	-\$ 293.30
EFT27799	19/06/2023	Kicksolutions	Scanning and printing requirements for Jane Barndon's Themed Art Installations Project / Public Art Project	-\$ 21.90
EFT27800	19/06/2023	Landgate	Gross Rental Valuations Chargeable Schedule No: G2023/02 Dated 21/01/2023 to 12/05/2023	-\$ 71.80
EFT27801	19/06/2023	MOD Designs	Provision of Gardening Services at White Peak	-\$ 1,650.00
EFT27802	19/06/2023	Miralec	NCC Upgrades - Supply & install; new lights in Minor Hall; Install, circuits for proposed 2x 8kw AC's & make existing wiring safe	-\$ 1,661.00
EFT27803	19/06/2023	Pages Auto Electrical Service	P50 - Electric start for spray trailer	-\$ 598.61
EFT27804	19/06/2023	Queens Supa IGA Supermarket	Meetings and refreshments	-\$ 13.96
EFT27805	19/06/2023	The trustee for The Simon O'Hart Family Trust t/as Frontline Fire and Rescue Equipment	P59 - Pump parts as per quote 72124	-\$ 286.00
EFT27806	19/06/2023	Total Toilets	RC 31 Newmarracarra Road - resheet - Refurbish Toilet	-\$ 156.97
EFT27807	19/06/2023	Woolworths Group	Meetings and refreshments	-\$ 55.60
EFT27811	29/06/2023	Beverley Dawn Davidson	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27812	29/06/2023	Catherine Mary Low	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27813	29/06/2023	Darrell Graeme Forth	Elected Member Payment - Sitting Fee; Communication; Travel; Deputy - 01/01/2023 to 30/06/2023	-\$ 6,396.00
EFT27814	29/06/2023	Elizabeth Anne Elliott-Lockhart	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27815	29/06/2023	Kirralee Jane Warr	Elected Member Payment - Sitting Fee; Communication; Travel; President - 01/01/2023 to 30/06/2023	-\$ 10,146.00
EFT27816	29/06/2023	Nicole Julie Batten	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00

List of Accounts Paid - June 2023				
Chq/EFT	Date	Name	Description	Amount
EFT27817	29/06/2023	Peter John Humphrey	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27818	29/06/2023	Shire of Chapman Valley	Fleet Licensing Schedule - Vehicle and plant licence renewals for 2023/24	-\$ 12,856.00
EFT27819	29/06/2023	Trevor Leonard Royce	Elected Member Payment - Sitting Fee; Communication; Travel - 01/01/2023 to 30/06/2023	-\$ 5,146.00
EFT27820	30/06/2023	Synergy	Electricity charges various shire operations	-\$ 235.35
EFT27821	30/06/2023	Telstra Limited	Telephone Charges	-\$ 1,510.92
EFT27822	30/06/2023	Water Corporation	Water Corp pipe repairs - damaged by grader due to not being buried deep enough / placed in the wrong location in the water drain	-\$ 1,949.61
EFT27823	30/06/2023	AFGR	P57 - Rear view Mirror; P1926 - New plastic tyres	-\$ 617.91
EFT27824	30/06/2023	Alphaline Holdings Pty Ltd ATF The Buller Development Trust	C129 Shire Contribution to sealing of Richards Road, Buller	-\$ 41,383.84
EFT27825	30/06/2023	BDP Distribution Pty Ltd T/AS Cleanpak Total Solutions	Toilet Roll and Handtowel for Nabawa Office and Stadium and BHP CC; 2x urinal blocks, 1x 5L disinfectant, 1x lobby broom and pan set	-\$ 712.20
EFT27826	30/06/2023	Baba Marda Road Services	M130 Provide traffic management for shoulder grading	-\$ 2,226.40
EFT27827	30/06/2023	Batavia Concrete	Concrete for shed pad footings at Chapman Valley Menshed	-\$ 1,776.57
EFT27828	30/06/2023	Bitutek Pty Ltd	C34 and RC34 Coronation Beach Road - Reseal road as per RFQ 03-2023 Spray Sealing Works; C10 Nanson Howatharra Rd Reseal - Reseal road as per RFQ 03-2023 Spray Sealing Works; M16 East Nabawa Road - 2 Coat seal as per RFQ 03-2023	-\$ 463,682.12
EFT27829	30/06/2023	Bob Waddell & Associates Pty Ltd	Training & support & 2023/2024 Rates Modelling	-\$ 206.25
EFT27830	30/06/2023	Bridgestone Tyre Centre	P78 - New Tyres	-\$ 674.00
EFT27831	30/06/2023	Bunnings Group Limited	Purchase of Trees for Nabawa town centre; Stadium improvements - 1x box SS nails; 2x rolls protective cardboard; Paint & Materials; Cleaning materials & work lights; Nabawa Community Centre Upgrades - Plaster board materials, Materials for concrete path works; Gyprock install materials; Trees; Nanson Showgrounds Arena Lighting - Drill Bits and Materials for light install; Sockets for changing out counter weights in towers; Materials for door repair at Fig Tree Campsite WC; 2x 9kg gas exchange, materials	-\$ 2,780.34
EFT27832	30/06/2023	C.S.S Contracting - Cain Singleton	Stadium improvements - Remove masonry wall in kitchen & install steel columns & beam as per engineers design, as per quote	-\$ 7,298.50
EFT27833	30/06/2023	CJD Equipment Pty Ltd	P73 - 3250hr Service Kit (250Hr)	-\$ 433.39
EFT27834	30/06/2023	Central Regional TAFE	Enrolment into LGAA0120 - Trainee Ranger Cameron Sutherland	-\$ 338.16
EFT27835	30/06/2023	Chapman Valley Historical Society	Community Growth Fund Payment - Shire contribution to Chapman Valley Historical Society for Bush Timber and Iron Lean-To Structure Over Gas Barbecue	-\$ 2,500.00
EFT27836	30/06/2023	Chapman Valley Menshed Inc	Open and close Nabawa tip gates	-\$ 400.00
EFT27837	30/06/2023	Cleanaway Co Pty Ltd (Commercial)	Commercial Waste Clearance - May 2023	-\$ 8,192.21
EFT27838	30/06/2023	Cleanaway Co Pty Ltd (Domestic)	Domestic Waster Clearances - May 2023	-\$ 6,211.47
EFT27839	30/06/2023	Design Catering	Provision of meeting refreshments	-\$ 282.70
EFT27840	30/06/2023	Fleet Network	Employee Novated Lease Arrangements Pre and Post Tax	-\$ 997.61
EFT27841	30/06/2023	GNC Building & Construction Group WA Pty Ltd	RC131 - Nabawa Northampton Road Reseal - 600 RCP pipes and headwalls for drainage	-\$ 9,702.00
EFT27842	30/06/2023	Geraldton Lock And Key	Cut new keys as per request	-\$ 400.40
EFT27843	30/06/2023	Guardian Print & Graphics	250 x Interim Rates Notice; 1000 x Rates Instalment Notice; 800 x 2023 / 2024 Tip Passes; 1000 x Window Faced DLX Envelopes; 500 x Rates Final Notice; 2000 Coronation Beach Camp fee envelopes	-\$ 2,026.00
EFT27844	30/06/2023	Incite Security Pty Ltd	Quarterly Alarm Monitoring Fee	-\$ 117.00
EFT27845	30/06/2023	Instant Racking	Parks & Gardens General Maintenance Expense - Shelving for plants	-\$ 532.00
EFT27846	30/06/2023	Integrated ICT	Managed Service Agreement and Management Monitoring Tool; Managed Service & Shared Services Agreement (Storage & Software); Monthly Data Connection; Microsoft 365 Licensing Annual Commitment; Micro PC - Hardware (P Elite 800 Mini G9)incl. Labour Services and Freight; Elected member device charger;	-\$ 7,895.53
EFT27847	30/06/2023	It Vision	Mapping Data Update	-\$ 554.40
EFT27848	30/06/2023	JA Diesel Pty Ltd	P71 - Supply and fit fuel filter, rewire aerial, repair harness; P26 - Repair hazard lights, trouble shoot brake lights, order parts; P72 - Service, rewire bonnet lights, grease and adjust brakes, repair gauges; P85 - Grease, check and adjust brakes; P86 - Grease, check and adjust brakes; P63 - Grease, check and adjust brakes; P7723 - Replace clearance lights, Grease, check and adjust brakes; P35 - check and adjust brakes, change front shockers; P74 - Grease, check and adjust brakes; P7725 - Grease, check and adjust brakes; P7724 - Grease, check and adjust brakes	-\$ 2,874.30
EFT27849	30/06/2023	Jupps Carpets & Ceramics Pty Ltd	NCC Upgrades - Blinds for Minor Hall as per quote GB002172-009	-\$ 1,095.00
EFT27850	30/06/2023	Kimberley Quarry Pty Ltd	M40 BURTON WILLIAMSON ROAD - 60mm ballast to repair scours in crossing	-\$ 2,118.90
EFT27851	30/06/2023	Local Government Supervisors Association Of Western Australia Inc.	Fee for works manager to attend works manager conference	-\$ 962.50
EFT27852	30/06/2023	M & B Quality Building Products	Nabawa Community Centre Upgrades - Gyprock & materials, 15x casing beads; Stadium improvements - 5x Hardiplank cladding , 12x Jarrah architrave	-\$ 969.53
EFT27853	30/06/2023	M2 Technology Group	M2 On Hold Agreement - On Hold and phone system messages	-\$ 231.00
EFT27854	30/06/2023	MOD Designs	Standing order for cleaning various Shire buildings; Provision of Gardening Services at White Peak	-\$ 2,245.00
EFT27855	30/06/2023	Mark Andrew Slawinski t/as blackcrowconcrete	NCC Upgrades - Concrete path 2nd stage and section of kerb	-\$ 4,325.75
EFT27856	30/06/2023	McIntosh Holdings Pty Ltd t/as Purcher International (W.A.)	P72 - Side Marker Lamps	-\$ 521.09
EFT27857	30/06/2023	Midwest Fire Protection Service- Deltazone	Half Yearly Inspection and Service of Fire Equipment	-\$ 2,096.82
EFT27858	30/06/2023	Miralec	NCC Upgrades - Supply and install 7x skirting GPOs	-\$ 1,034.00
EFT27859	30/06/2023	Mitchell & Brown	Apple iPhone 14 128GB; case and screen protector to replace old iPhone for DCEO; FIG TREE RESERVE MAINTENANCE - SIM card for security camera, phone cables and chargers	-\$ 1,989.00

List of Accounts Paid - June 2023				
Chq/EFT	Date	Name	Description	Amount
EFT27860	30/06/2023	Node1Internet	Wireless Internet Services at Nabawa Office and Library, Coronation Beach and Yuna Multipurpose Community Centre	-\$ 476.95
EFT27861	30/06/2023	Pirtek Geraldton	P72 - Hydraulic hose fittings	-\$ 481.23
EFT27862	30/06/2023	QHSE INTEGRATED SOLUTIONS PTY LTD t/as Skytrust Intelligence System	Skytrust Intelligence System Tier 2 - Core monthly subscription	-\$ 493.90
EFT27863	30/06/2023	Refuel Australia	Refill depot diesel storage tank	-\$ 5,997.95
EFT27864	30/06/2023	Services Australia	Payroll deductions	-\$ 142.74
EFT27865	30/06/2023	State Law Publisher	Yuna Church Rezoning Government Gazette Notice (SoCVLPS3 Amdt4)	-\$ 78.00
EFT27866	30/06/2023	Sun City Plumbing	Stadium improvements - Supply & install materials to divert internal ceiling mounted plumbing from kitchen to external; Install gas lines & outlets to 3x gas hobs	-\$ 15,065.94
EFT27867	30/06/2023	Team Global Express Pty Ltd	Freight to transport: Council Minutes for binding; books to State Library; Water Samples	-\$ 98.82
EFT27868	30/06/2023	TeletracNavman Australia	Teletrac navman subscription for various vehicles 15.06.23 to 14.07.23	-\$ 769.45
EFT27869	30/06/2023	Terrence Andrew Noden	NCC Upgrades - Labour to carry out renovation works	-\$ 6,600.00
EFT27870	30/06/2023	The Grants Hub	Essential Annual subscription for Grants Hub membership - 2023/24	-\$ 313.20
EFT27871	30/06/2023	The West Australian	Public Notice in Geraldton Guardian 30/05/2023 - Notice of Intention to Levy Differential Rates 2023/2024	-\$ 288.20
EFT27872	30/06/2023	Think Water Geraldton	M131 NORTHAMPTON/NABAWA ROAD MAINT. - Pipe for clearing culvert	-\$ 93.90
EFT27873	30/06/2023	Totally Work Wear	PPE & Uniforms for Works Crew and Gardeners	-\$ 4,622.00
EFT27874	30/06/2023	Transwest Tyre & Auto	P76 - Tyre repair	-\$ 112.40
EFT27875	30/06/2023	Ultimate Positioning Group Pty Ltd	C10 Nanson Howatharra Rd Reseal - Capital Renewal - Hire of surveying equipment - Dini 0.3 Digital Level; Traverse kit for SX and S series	-\$ 15,202.00
EFT27876	30/06/2023	Westrac Pty Ltd	P76 - New Fuel Cap; Washer and Bolt - Repair Tandem as per quote 3M85049-001	-\$ 216.04
EFT27877	30/06/2023	Woodlake Holdings Pty Ltd t/as Geraldton Parts	Tools & Consumables - Battery Charger	-\$ 299.00
EFT27878	30/06/2023	KW Engineering Pty Ltd	3x footing cages for the Nabawa Townsite Electronic Display Sign	-\$ 1,209.53
EFT27879	05/06/2023	Westpac Geraldton	Credit Card Transactions: Midwest Budget Breakfast 2023; P82 -Diesel; CV/NR Disaster Recovery Meeting; Cleaning Supplies - NCC; Brayco Commercial Pty Ltd - Purchase of Kitchen Components, Card Fees	-\$ 619.77
DD18014.1	06/06/2023	Aware Super Pty Ltd	Payroll deductions	-\$ 8,110.85
DD18014.2	06/06/2023	Rest Superannuation	Superannuation contributions	-\$ 1,527.27
DD18014.3	06/06/2023	Mercer Super Trust	Superannuation contributions	-\$ 754.17
DD18014.4	06/06/2023	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-\$ 553.36
DD18014.5	06/06/2023	Cameron Fishing Superannuation Fund	Superannuation contributions	-\$ 116.84
DD18014.6	06/06/2023	OnePath Custodians Pty Limited	Superannuation contributions	-\$ 240.97
DD18014.7	06/06/2023	Prime Super	Superannuation contributions	-\$ 298.50
DD18014.8	06/06/2023	Hostplus Superannuation	Superannuation contributions	-\$ 15.44
DD18014.9	06/06/2023	ANZ Smart Choice Super	Superannuation contributions	-\$ 294.30
DD18031.1	20/06/2023	Aware Super Pty Ltd	Payroll deductions	-\$ 8,113.35
DD18031.2	20/06/2023	Rest Superannuation	Superannuation contributions	-\$ 1,171.12
DD18031.3	20/06/2023	Mercer Super Trust	Superannuation contributions	-\$ 379.96
DD18031.4	20/06/2023	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-\$ 553.36
DD18031.5	20/06/2023	Cameron Fishing Superannuation Fund	Superannuation contributions	-\$ 156.43
DD18031.6	20/06/2023	OnePath Custodians Pty Limited	Superannuation contributions	-\$ 240.97
DD18031.7	20/06/2023	Prime Super	Superannuation contributions	-\$ 298.50
DD18031.8	20/06/2023	Hostplus Superannuation	Superannuation contributions	-\$ 52.48
DD18031.9	20/06/2023	ANZ Smart Choice Super	Superannuation contributions	-\$ 294.30
EFT27759	14/06/2023	Shire of Chapman Valley	UNCLAIMED MONEY - A7 and A1244 - SOCV INTERNAL RATES ALLOCATION	-\$ 4,487.75
EFT27808	26/06/2023	Building and Construction Industry Training Fund	CTF Levies Forwarded	-\$ 1,260.22
EFT27809	26/06/2023	Department of Mines, Industry Regulation & Safety	Buildings Services Levies Forwarded	-\$ 932.01
EFT27810	26/06/2023	Shire of Chapman Valley	Buildings Services Levies Commissions and CTF Commissions Collected	-\$ 58.00
TOTAL				-\$ 846,387.91

BANK RECONCILIATION - Muni Accounts As at 30th of June 2023

SYNERGY

Balance as per Cash at Bank Account GL 160000	1,522,700.76
Balance as per Cash at Bank Account GL 170000	1,225,462.66
Balance as per Interfund Transfer A/c GL 161100	-
Plus Income on Bank Stmt not in ledgers	-
Less Expenditure on Bank Stmt not in ledgers	-
	\$2,748,163.42

BANK

Muni Bank Account (Account No 000040)	1,523,481.61
Investment Account (Account No 305784)	1,225,462.66
	<u>2,748,944.27</u>
Less Outstanding Payments	-
Plus Outstanding Deposits	-
Plus Tfer from Trust to Muni or [Tfer to Trust from Muni]	(780.85)
	\$2,748,163.42

Difference Check 0.00

Completed by:



Beau Raymond - Senior Finance Officer

06/07/2023

Date

Reviewed by:



Dianne Raymond - Manager of Finance & Corporate Services

07.07.2023

Date



Corporate Card Statement



SHIRE OF CHAPMAN VALLEY
THE SHIRE CLERK
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

DATE	27 JUN 2023
FILE	Facility Number
RECORD	00018023 20000001
	Payment Due Date
	30 June 2023
	Closing Balance
	\$2,679.27

This amount will be swept from a nominated account.

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Company Name		Number of Cards		Cash Advance Annual % Rate	
Shire Of Chapman Valley		2		15.65%	
Contact Name		Facility Number		Facility Credit Limit	
The Shire Clerk		00018023 20000001		10,000	
Statement From	Statement To	Payment Due Date	Opening Balance	Closing Balance	Available Credit
22 May 2023	20 Jun 2023	30 Jun 2023	619.77	2,679.27	7,320.73

Payment will be automatically debited on the agreed payment date as recorded in your facility application.

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
619.77	619.77 -	2,679.27	0.00	0.00	0.00	2,679.27	0.00

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

SC00749 / M000256 / 172 / CN1VP4P1

S000749 / M000256 / 172 / CN1VP4P1



Corporate Card Statement

SHIRE OF CHAPMAN VALLEY
THE SHIRE CLERK
ADMINISTRATION
C/- POST OFFICE
NABAWA WA 6532

CARDHOLDER TRANSACTION DETAILS

Cardholder Name	Card Number	Credit Limit	Available Credit
Jameon Criddle	5163 2531 0145 4541	6,000	3,320.73

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.



Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
02 JUN	Payments AUTOMATIC PAYMENT	442.52-	
	Sub Total:	442.52-	
21 MAY	Purchases Canva* 03792-8314736 Sydney AUS	164.99 ✓	3132
22 MAY	COMMERICAL PHOTOGRAPHY, ART Tickets-Mid West Econo MCMAHONS POIN AUS	1,478.68 ✓	0192. LED-EM
06 JUN	CHARITABLE AND SOCIAL SERVIC Samsung Electronics AU Sydney AUS	999.00 ✓	0512 Mrs S
16 JUN	ELECTRONICS STORES DOME CAFE GERALDTON GERALDTON AUS	36.60	0462 LED, fees → Del. Comm.
	Sub Total:	2,679.27	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
442.52	442.52 -	2,679.27	0.00	0.00	0.00	2,679.27	0.00

S000751 / M000256 / 172 / CN1VP4P1

Corporate Card Statement

I have checked the above details and verify that they are correct.	
Cardholder Signature 	Date <u>5/7/23</u>
Transactions examined and approved.	
Manager/Supervisor Signature 	Date <u>5/7/23</u>

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

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Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001



Corporate Card Statement

SHIRE OF CHAPMAN VALLEY
THE SHIRE CLERK
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

CARDHOLDER TRANSACTION DETAILS

Cardholder Name	Card Number	Credit Limit	Available Credit
Simon Lancaster	5163 2531 0083 4453	4,000	4,000.00

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
02 JUN	Payments AUTOMATIC PAYMENT	177.25-	
	Sub Total:	177.25-	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
177.25	177.25 -	0.00	0.00	0.00	0.00	0.00	0.00

I have checked the above details and verify that they are correct.

Cardholder Signature _____

Date 30/6/23

Transactions examined and approved.

Manager/Supervisor Signature _____

Date 5/7/23

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

S000750 / M000256 / 172 / CN1VP4P1

Corporate Card Statement

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Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

10.3 Chief Executive Officer

10.3.1	2024 Council Meeting Dates & Times
Department	Finance, Governance & Corporate Services Chief Executive Officer
Author	Jamie Criddle
Reference(s)	Nil
Attachment(s)	Nil

Voting Requirements

Simply Majority

Staff Recommendation

That Council Ordinary Meeting time, dates and locations for the next Calendar Year as listed below be adopted and advertised in accordance with the Local Government (Administration) Regulations:

DATE	MEETING LOCATION
15 February	Nabawa Chambers
21 March	Nabawa Chambers
18 April	Nabawa Chambers
16 May	Nabawa Chambers
20 June	Nabawa Chambers
18 July	Nabawa Chambers
15 August	Bill Hemsley Community Centre
19 September	Nabawa Chambers
17 October	Nabawa Chambers
21 November	Nabawa Chambers
19 December	Nabawa Chambers

Note: All Ordinary Council Meetings are to commence at 9.00am.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Council is required under the Local Government Act 1995 to at least once a year set and advertise meeting dates, times and venues for Ordinary Council meetings for the next 12 month period.

Council has previously resolved in previous years to hold All OCM in Nabawa at the Council Chambers. In 2023 Council, after consultation with the Community resolved to hold the August meeting in the Western Regions (Bill Hemsley Community Centre) with the remainder of the ordinary Council Meeting to be held at the Nabawa Administration Building.

MOVED: Cr Royce

SECONDED: Cr Elliott-Lockhart

COUNCIL RESOLUTION /STAFF RECOMMENDATION

Council Ordinary Meeting time, dates and locations for the next Calendar Year as listed below be adopted and advertised in accordance with the Local Government (Administration) Regulations, to be reviewed in the February 2023 Ordinary Council Meeting:

DATE	MEETING LOCATION
16 February	Nabawa Chambers
16 March	Nabawa Chambers
20 April	Nabawa Chambers
18 May	Nabawa Chambers
15 June	Nabawa Chambers
20 July	Nabawa Chambers
17 August	Bill Hemsley Community Centre
21 September	Nabawa Chambers
19 October	Nabawa Chambers
16 November	Nabawa Chambers
14 December	Nabawa Chambers

Note: All Ordinary Council Meetings are to commence at 8.30am.

Voting F8/A0

CARRIED

Minute Reference: 08/22-07

Comment

Council meetings days were changed at the March 2022 OCM and are now held at Nabawa on the third Thursday of the month and Bill Hemsley Community Centre in August, commencing at 8.30am with the exception of January when no Ordinary Council Meeting is held.

There does not seem to be any clashes with dates throughout the year, but maybe amended with the correct notice as per the Local Government Act.

2024 Public Holidays

New Year's Day	Monday 1 January
Australia Day	Friday 26 January
Labour Day	Monday 4 March
Good Friday	Friday 29 March
Easter Sunday	Sunday 31 March
Easter Monday	Monday 1 April
Anzac Day	Thursday 25 April

Western Australia Day	Monday 3 June
King's Birthday	Monday 23 September
Christmas Day	Wednesday 25 December
Boxing Day	Thursday 26 December

Below are recommended meeting locations and dates for the 2024 Ordinary Council Meeting (OCM) with a NEW start time for these OCM's commencing at 9.00am:

DATE	MEETING LOCATION
15 February	Nabawa Chambers
21 March	Nabawa Chambers
18 April	Nabawa Chambers
16 May	Nabawa Chambers
20 June	Nabawa Chambers
18 July	Nabawa Chambers
15 August	Bill Hemsley Community Centre
19 September	Nabawa Chambers
17 October	Nabawa Chambers
21 November	Nabawa Chambers
19 December	Nabawa Chambers

Note: All Ordinary Council Meetings are to commence at 9.00am.

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995

Local Government (Administration) Regulations 1996 Clause 12 (1) states: Public notice of Council or Committee meetings – s 5.25(G)

At least once each year a local government is to give local public notice:

1. Of the dates, time and place of the ordinary council meetings;
2. The committee meetings that are required under the Act to be open to the members of the public or that are proposed to be open to members of the public are to be held in the next 12 months.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

It is important for Council to include and engage all sectors of our community and the concept of structuring meeting times, dates and location to reach out to the community is one means of improving this.

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

Consultation

The practice of relocating the Council Meetings has previously been discussed in the past and I believe this has proven to be successful as it portrays a clear indication Council will continue to reach out to the community.

Risk Assessment

An Insignificant Compliance Risk of Level 1 - Which will likely result in no noticeable regulatory or statutory impact.

An Insignificant Reputational Risk of Level 1 - Which will likely result in unsubstantiated, low impact, low profile or 'no news' item.

10.3.2

WAEC Proposed Amended Electoral Boundaries

Department	Finance, Governance & Corporate Services Chief Executive Officer
Author	Jamie Criddle
Reference(s)	Nil
Attachment(s)	<ol style="list-style-type: none">1. 20230809 Flying Agenda Objection to Proposed Boundaries (ID 658490) [10.3.2.1 - 6 pages]2. Electoral Distribution Commissioners Explanatory Statement [10.3.2.2 - 23 pages]3. WAEC Proposed Boundaries Western Australia [10.3.2.3 - 1 page]

Voting Requirements

Simply Majority

Staff Recommendation

That with respect to the WAEC Electoral Distribution Commissioners proposed changes to WA electoral boundaries, Council resolve that:

1. The Proposed changes do not represent the best interest of the Shire of Chapman Valley or country WA.
2. If the proposed changes are to go ahead then the State Government must invest in more regional electoral offices and Ministerial outreach to regional WA
3. Holistically the State's electoral methodology needs to be reviewed with a terms of reference to focus on equality of representation and services based on more than just population, to account for the value proposition of regional WA
4. Direct the CEO to provide the Shire's endorsed position as a submission to the WAEC Electoral Distribution Commissioners prior to 21 August 2023.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

The Electoral Distribution Commissioners have proposed significant changes to Western Australia's State electoral boundaries. The most significant changes proposed by the Commissioners are the creation of a new district in the south metropolitan area, and the merging of the regional districts of Moore and North-West Central. This change directly

impacts the effective representation of the Shire of Chapman Valley, as the Shire sits in the Moore electorate.

A notice for Objections Invited was distributed on 21 July 2023, which calls for written objections, comments or suggestions in response to the proposals to be lodged no later than 5:00pm on 21 August 2023.

The WA Electoral Commission (WAEC) generally reviews electoral boundaries based on population distribution, which in itself will favour representation towards areas with population mass or growth.

In 2021, the Shire of Chapman Valley opposed the Electoral Equality Bill that implemented a one-vote, one-value electoral system to the upper house. The bill abolished metro and regional upper house tickets in favour of a statewide ticket. At the time it was claimed by the State Government that under the old system a vote from some regions was worth six times one from a metro counterpart.

At the time the review was aligned to a report into electoral reform headed by former WA Governor Malcolm McCusker, however the terms of reference of the review centered around equality of votes as a determinant of electoral equality. The counter argument was made across regional areas that this mathematical view of equality ignored the vast gap between the regional and metropolitan areas in terms of healthcare, education, transport, telecommunications, welfare, and other support services. It was argued that the increased regional weighting to votes ensured some form of advocacy and representation for the underpopulated and underserved areas of the State.

In terms of the lower house, effective on 20 May 2005, the Electoral Amendment and Repeal Act 2005 (No.1 of 2005) abolished the country-metropolitan distinction for the Legislative Assembly, but all seats then in place remained until the following election on 6 September 2008.

A redistribution of seats announced by the Western Australian Electoral Commission on 29 October 2007 placed 42 seats in the Perth metropolitan area and 17 in the country area, with a variation of $\pm 10\%$ from the average population normally permitted. The only distinction for rural seats is that any seat with an area of 100,000 square kilometres or greater (that is, 4% of the State's land area) may have a variation of $+10\%$ -20% from the average, using an adjusted population based on the seat's area in square kilometres.

The current WAEC proposal will essentially reduce the number of seats in country areas further and add an extra metropolitan seat.

This change combined with previous one-vote; one-voice changes represents a reduction in country representation in both State houses of parliament.

On a principal basis, the Shire should object/challenge the proposal regardless of the fact that the modification affects the local Moore electorate, although that makes the stance even more important, given the change will reduce country representation and this representation is required to implement strong advocacy and outcomes for regional areas across the State.

Any reduction of regional seats would only exacerbate the existing challenges faced by regional communities, making it harder for their voices to be heard and their issues addressed.

Regional areas require strong and effective representation to ensure that their unique needs and challenges are adequately addressed. A reduction in regional seats would result in fewer representatives with a thorough understanding of the issues and challenges faced by regional communities, leading to a lack of effective advocacy and representation.

Furthermore, the merging of regional seats will result in larger electorates, making it more difficult for constituents to access their local Member and for Members to engage effectively with their communities. The larger the electorate, the more difficult it becomes for Members to provide the necessary support and advocacy that their constituents require.

The state economy is dominated by its resources and services sector and largely driven by the export of iron-ore, gold, liquefied natural gas and agricultural commodities such as wheat and it is these resources that generate much of the State's income and strong financial position.

Interestingly, the State government continues to argue at a federal level for a fair share of GST, even though the WA population size maybe does not warrant the investment, the State government argues that it is only fair that the State receive a fair share of the income it

generates back. If this argument is applied to WA as a State, then potentially the regional areas should be demanding a fair investment and representation based on the fact that much of the State Governments income from exports and royalties is generated from the regions not where the populous areas are.

The above stands as an example of how a value proposition based holistically around population may not ensure appropriate representation and equality for the State, and potentially a continuation of the population driven electoral reform will lead to decision making that hinders the economic prosperity of regional WA and the State as a whole. It will not be easy to place an appropriate value on the contribution of regional WA to the State prosperity but potentially a review with a term of reference around equality of living and the value of access to members on the State's economic output.

Whilst the author does not believe that objecting or challenging the WAEC review outcome will in any way alter the outcome, it is important that the Shire acts out of civic responsibility.

Retaining the current number of regional seats is critical for ensuring that regional communities have adequate representation and support in the Western Australian Parliament. By doing so, we can ensure that our regional communities receive the attention and resources they need to thrive, and that their voices are heard at the highest levels of government.

If the change goes through as expected, then it is important that the State Government review the electoral districts and the travel distances between regional offices and consider implementing a maximum distance or travel time. This would likely trigger the investment in more electoral offices and at least provide a conduit by which regional residents can access their local member or at least one of their representatives.

Comment

That Chapman Valley states strongly that its preference is for the current electoral boundaries remain in effect as the proposed changes will further reduce the country representation in State parliament and diminish the inputs of the Midwest region and Chapman Valley Shire residents.

Statutory Environment

This report has no statutory environment requirements.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

COMMUNITY HEALTH & LIFESTYLE

- 1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues.
- 1.1.1 Development of plans and strategies relevant to emerging population needs.

Consultation

WALGA

Risk Assessment

An Insignificant Reputational Risk of Level 1 - Which will likely result in unsubstantiated, low impact, low profile or 'no news' item.



Flying Agenda: Objection to 2023 WA Electoral Distribution Commission Proposed Boundaries

By Tony Brown, Executive Director Member Services

RECOMMENDATION

That the objection to the 2023 Western Australian Distribution Commission's proposed boundaries be endorsed.

Executive Summary

- The WA Electoral Commission recently published their proposed electoral boundaries to be used at the next State election in 2025.
- A key proposal from the Commissioners is to amalgamate two non-metropolitan districts.
- Objections to the proposed boundaries can be submitted to the Commissioners by Monday, 21 August.
- Based on existing advocacy positions as well as discussions with State Council at the August Information Forum, the Association has drafted an objection on behalf of Local Government Members.
- The objection primarily focuses on the impact of reduced political representation for non-metropolitan communities, and asks for increased resourcing for regional electorate offices, particularly those in districts of large geographical size.

Attachment

- Draft objection to the 2023 WA Electoral Distribution Commission Proposed Boundaries

Policy Implications

The objection aligns with relevant WALGA [Advocacy Positions](#), namely:

2.4.7 Regional, Rural and Remote Representation

The Local Government sector recognises the importance of political representation for rural and regional Western Australia.

2.7 Whole State Electorate

In relation to electing members of the Legislative Council, the Local Government sector:

1. *supports the retention of a regional system; and*
2. *opposes the introduction of a whole state electorate option.*

2.4.5 Legislative Council Member Allowances – Regional Representation

Additional allowances should be provided to Members of the Legislative Council provided they have a staffed office in a non-metropolitan location to ensure a regional presence of Parliamentarians.

Background

The WA Electoral Commission recently published their proposed electoral boundaries to be used at the next State election in 2025. The [Electoral Distribution Commissioners' Explanatory Statement](#) lays out the proposed boundaries and explains the approach taken by the Commissioners.

The *Constitutional and Electoral Legislation Amendment (Electoral Equality) Act 2021* requires the Commissioners to calculate the appropriate number of electors in each of the 59 Legislative Assembly districts. The proposed boundaries are based primarily on the distribution of electors within the state.



The Commissioners may consider other factors, including community of interest, land use patterns and existing Local Government boundaries, however elector numbers is the paramount consideration.

The key proposal from the Commissioners is to amalgamate two non-metropolitan districts to allow the creation of a new metropolitan district. This was based on a number of factors, including:

- a high rate of population growth in the expanding northern, eastern and southern areas of the greater Perth region;
- an ongoing trend of elector population within the metropolitan area growing at a significantly faster rate than the elector population located outside the metropolitan area; and
- population reports forecasting the continuation of the above growth trends.

Objections to the proposed boundaries can be submitted to the Commissioners by Monday, 21 August.

Comment

WALGA President Cr Karen Chappel discussed the possibility of submitting an objection with State Council at the most recent Information Forum on Wednesday, 2 August. There was general support from State Councillors for the Association to prepare an objection on behalf of Members, with regards to the proposal to reduce the number of non-metropolitan Legislative Assembly districts by one.

The draft objection has been shaped by WALGA's existing advocacy positions, the Association's previous submission to the Ministerial Expert Committee on Electoral Reform back in 2021, and comments from State Councillors at the August Information Forum.

The focus of the objection is the proposal to amalgamate two non-metropolitan districts and thereby reduce the political representation for regional communities in WA at the State level.

The objection also calls for increased resourcing for regional electorate offices, particularly those located in districts covering vast distances.



Objection

Proposed Boundaries

for the 2025 State General

Election

August 2023





About WALGA

The Western Australian Local Government Association (WALGA or 'the Association') is the peak organisation for Local Government in Western Australia. The Association is an independent, membership-based group representing and supporting the work and interests of 137 mainland Local Governments in Western Australia, plus the Indian Ocean Territories of Christmas Island and Cocos (Keeling) Islands.

The Association provides an essential voice for more than 1,200 Elected Members, more than 22,000 Local Government employees, and the 2.6 million constituents that they serve and represent. The Association also provides professional advice and offers services that provide financial benefits to Local Governments.

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Overview

WALGA and its Members object to the proposal to reduce the number of non-metropolitan districts by one as the reduction in political representation will negatively impact rural and regional communities.

Basis of Objection

Diminished political representation

As an Association representing Local Government across the breadth of the vast state of Western Australia, WALGA recognises the importance of political representation. With demographic and other forces pulling people and resources away from some regions towards the metropolitan area, political representation becomes increasingly important.

The Commissioners' proposal to reduce the number of non-metropolitan districts by one, will significantly reduce the political representation of regional communities. This reduction in representation is compounded by the 2021 change to the Legislative Council regions to create a whole of state electorate. WALGA also made a submission at the time of the 2021 review opposing the 'one vote, one value' reform on the basis that the voice of regional, rural, and remote communities would be overwhelmed by the relative number of voters in metropolitan Perth and more populous towns.



The perspective of many regional communities is that, without sufficient political representation, their concerns will be “out of sight, out of mind”, swamped by the sheer weight of voters in metropolitan Perth and large regional centres. Regional communities need effective representation to ensure that the unique needs and challenges of people living outside the metropolitan area are adequately addressed at a State level.

Increased pressure on regional Local Governments

As political representation of non-metropolitan communities at the State level is diminished, the political representation provided by Local Governments will become even more important. This additional responsibility will be challenging for many non-metropolitan Local Governments, already stretched beyond their current capacity and resourcing.

The service provision expectations and requirements of Local Governments have increased considerably, rarely with commensurate increases in funding and resourcing. This has led to Local Governments, particularly in rural and remote parts of Western Australia, providing services previously the responsibility of other spheres of government. Contemporary examples include the provision of primary health care; aged care; housing; and economic development. Diminished political representation, requiring Local Government to fill another gap, will further stretch capacity and resources.

The contributions of non-metropolitan regions

In considering political representation it is important to acknowledge the economic contribution of non-metropolitan districts to the wealth and standard of living in Western Australia.

Regional Western Australia makes a significant contribution to the WA economy. As of July 2023, the regions accounted for 35 percent of Gross State Product. Regional WA is also a significant employer, with more than 300,000 jobs located in regional WA – around 25% of the state's total workforce. Many of these jobs are located in the agriculture and mining industries.¹

Regional WA is home to many of the state's key export industries, including the mining and agriculture sectors. WA is an exports-based economy, and accounts for around half of the national goods exports total each year. Goods exports currently account for 61 percent (\$247 billion) of Western Australia's gross state product. As the prevalence of fly-in-fly-out has increased, it is crucial that the permanent residents of communities that host the bulk of WA's export industries remain politically represented.

Resourcing of electorate offices in the regions

Even before the proposed reduction of non-metropolitan Legislative Assembly districts, there was a need for additional resourcing in the regions to improve the capacity of State representatives to service their electorate. This is particularly true for those electorates that cover a large geographical area. Any reduction in overall regional representation will only exacerbate this problem.

Resourcing for electorate offices in the regions needs to be significantly increased to improve the capacity of representatives to engage with communities within their electorate. The ability for a State Member to effectively represent the interests of their electorate is reliant upon

¹ WA Economic Profile – July 2023, [Western Australia's economy and international trade \(www.wa.gov.au\)](https://www.wa.gov.au)



their ability to effectively communicate with and hear from their constituents. An increase in resources, including staff, is needed for electorate offices in non-metropolitan districts, particularly those covering vast distances.

Conclusion

WALGA acknowledges the challenges and limited scope inherent to the Commissioners' task to propose electoral boundary changes. Nevertheless, as an Association representing communities all over the state through Local Government, WALGA supports strong and effective political representation for the non-metropolitan districts to ensure that regional WA is supported to continue to generate export and employment opportunities that benefit us all.

Any further reduction in political representation at the State level will necessarily lead to an expectation that regional Local Governments will expand to fill this gap, a role that may stretch Local Governments beyond their capacity and resources.

Representation for non-metropolitan districts (especially those covering large geographical areas) also needs bolstering by increased resources for electorate offices.

WALGA's objection to the proposed boundaries are on the basis that the reduction of non-metropolitan districts will:

1. Further diminish political representation for regional communities;
2. Increase pressure on regional Local Governments; and
3. Fail to recognise the contributions of non-metropolitan districts to the WA economy.

WALGA and its Members support increased resourcing for electorate offices in non-metropolitan districts, particularly those that cover a large geographical area, to ensure effective political representation at the State level.



Western Australian Electoral Distribution Commission

Proposed Boundaries

July 2023

Written objections close 21 August 2023

Final boundaries will be published by 1 December 2023





Introduction

The *Electoral Act 1907* (the Act) requires that Western Australia's State electoral boundaries be reviewed once in the life of each Parliament.

The distribution process commenced in March 2023 and is being undertaken by the three independent Electoral Distribution Commissioners:

- Hon. Eric Heenan KC, retired Judge of the Supreme Court of Western Australia (Chairperson)
- Mr Tom Joseph, Government Statistician
- Mr Robert Kennedy, Western Australian Electoral Commissioner

The Act requires the Commissioners to determine a "relevant day" at an approximate mid-point between the previous and next State General Election. The Commissioners then undertake their review of the electoral boundaries based on Western Australia's elector enrolment figures as of this date. For the 2023 Distribution the Commissioners selected 13 March 2023 as the "relevant day."

A public consultation process commenced on 1 April 2023 with an invitation for public suggestions published state-wide. To inform this process, enrolment figures, a *Distribution Process Overview* and a fact sheet entitled *Making a Submission* were published on the Electoral Boundaries WA website (www.boundaries.wa.gov.au). In total, 35 initial suggestions and 96 comments on these suggestions were received. All were carefully considered by the Commissioners.

In developing the proposed boundaries the Commissioners were also assisted by trained cartographers using Geographical Information System software in addition to a MapInfo application called Boundary Maker (developed and kindly made available by the Victorian Electoral Commission). This system is loaded with spatial data sourced from Western Australian State Government agencies and the Australian Bureau of Statistics, supplemented by Western Australian Electoral Commission enrolment data. Available information also allows the overlay of features such as existing State, Local and Federal Government electoral boundaries, rivers and roads, property boundaries, and aerial views to assist the Commissioners in their decision making.

The distribution process prescribed by the Act now provides this opportunity for the public to be informed of, consider, and voice objections, suggestions, improvements or any other comments in relation to the electoral boundaries and district names proposed by the Commissioners. The Commissioners are required by law to consider all comments received through this process.

Anyone wishing to submit an objection to the proposed boundaries must do so in writing by no later than 5:00pm on 21 August 2023. Instructions on how to lodge an objection can be found on the Electoral Boundaries WA website.

The Commissioners will take all objections into account before making their final determination. Once made, that determination is binding and will apply at the next State General Election due to be held in March 2025.





The Electoral Distribution Commissioners



Mr Tom Joseph
Government Statistician

The Hon. Eric Heenan KC,
retired Judge of the Supreme Court
of Western Australia (Chairperson)

Mr Robert Kennedy
Electoral Commissioner





The distribution process

LEGISLATIVE REQUIREMENTS

The Act requires that Western Australia be divided into 59 electoral districts, with each district electing one member to serve in the Legislative Assembly. The Commissioners do not have the power to change the number of electoral districts in the Legislative Assembly.

Due to the reforms enacted by the *Constitutional and Electoral Legislation Amendment (Electoral Equality) Act 2021*, the entirety of Western Australia will be considered a single electorate for the purpose of electing 37 members to serve in the Legislative Council at the 2025 State general election. This abolishes the role of the Commissioners in determining boundaries that apply to the election of members of the Legislative Council, along with the requirement that a certain number of Legislative Assembly districts be placed within each Legislative Council region.

The reforms also abolish the requirement to maintain a distinction between metropolitan regions and non-metropolitan regions when determining Legislative Assembly district boundaries.

PRESCRIBED ENROLMENT IN EACH DISTRICT

The Act requires the Commissioners to calculate the Average District Enrolment (ADE) across all Legislative Assembly seats as at the “relevant day” by dividing the number of electors in Western Australia by the number of Legislative Assembly districts. The total number of electors on the State electoral roll as at 13 March 2023 was 1,795,461. Divided by the total number of electoral districts (59), this results in an ADE of 30,432 electors.

With the one exception set out below, the number of electors in each district must be within 10 per cent (plus or minus) of the ADE. For the 2023 Distribution this means that enrolment figures in each district must not exceed 33,475 electors or be lower than 27,389 electors (except for certain very large districts).

The exception referred to above applies to districts which exceed 100,000 square kilometres in geographical area. In accordance with section 16G(3) of the Act, these districts receive a Large District Allowance (LDA), which is calculated as 1.5% of the number of square kilometres in the district. The geographical area of proposed districts was calculated using publicly available data files sourced from the Australian Bureau of Statistics.¹

The LDA is added to the number of actual electors enrolled in the district to arrive at a notional enrolment figure. In districts that have a LDA, the Commissioners must set boundaries so that the notional enrolment figure is within minus 20 per cent and plus 10 per cent of the ADE. For the 2023 Distribution, the notional enrolment figure for districts that received a LDA must therefore be no less than 24,346 and no more than 33,475.

¹ Australian Bureau of Statistics – SA1 Statistical Areas Level 1 – 2021 – Shapefile (GDA 2020), *Australian Statistical Geography Standard Edition 3*, reference period July 2021-June 2026, released 20 July 2021, available at <https://www.abs.gov.au/statistics/standards/australian-statistical-geography-standard-asgs-edition-3/jul2021-jun2026/access-and-downloads/digital-boundary-files>



As of 13 March 2023 there was a total LDA of 36,129 spread across the following six existing electoral districts:

District	Electors	LDA	Total (electors plus LDA)
Central Wheatbelt	26,652	1,532	28,184
Kalgoorlie	20,268	8,332	28,600
Kimberley	16,514	8,032	24,546
North West Central	11,021	12,275	23,296
Pilbara	23,716	4,383	28,099
Roe	25,387	1,575	26,962

A number of suggestions and comments received by the Commissioners proposed a different methodology be used to calculate the appropriate number of electors for non-metropolitan districts. It should be noted that the Act is explicit in its requirements and does not provide the Commissioners with any discretion to depart from the methodology outlined above. Only Parliament could make such changes.

OTHER FACTORS TO BE CONSIDERED

Section 16I of the Act requires the Commissioners to give due consideration to the following factors when determining district boundaries:

- community of interest;
- land use patterns;
- means of communication, means of travel and distance from the capital;
- physical features;
- existing boundaries of districts;
- existing local government boundaries; and
- the trend of demographic changes.

The Act does not stipulate weightings to be assigned to these factors, nor the ways in which they should inform decision making. In practice they can apply in various ways. For example, major transport routes can serve as a natural boundary in some cases, or a unifying factor in others. Land use patterns may be distinctive or mixed. Local government and locality boundaries, sometimes cited as an indicator of community of interest, may diminish in importance over time through the construction of adjoining housing corridors or transport networks. Even existing State electoral boundaries may become less influential where significant population growth has taken place since the previous distribution.

A factor the Commissioners consciously do not take into consideration is the potential political impacts of the boundaries they propose. The draft proposals have been formulated on an entirely independent basis. Furthermore, no information is available to or used by the Commissioners regarding past voting patterns in any electoral districts or areas of the State. While political organisations and their members are entitled to provide submissions to the Commissioners for consideration, and have done so, the proposed boundaries have been developed on an entirely objective basis by applying only those considerations allowed for by the Act.

In the final analysis, the paramount consideration of the Commissioners is elector numbers. Regardless of any other factors, the total number of electors in any district (or in the case of districts

with a LDA, the total number of electors plus LDA) must be within the permissible limits prescribed by the Act.

DETERMINING THE PROPOSED BOUNDARIES

As of 13 March 2023 there are 10 existing districts with enrolment levels outside of the permissible limits and therefore must have adjustments made to their boundaries:

District	No. of Electors	Variation from Average District Enrolment
Armadale	34,151	12.22%
Baldivis	35,906	17.99%
Butler	36,484	19.89%
Jandakot	34,756	14.21%
Mandurah	33,736	10.86%
Midland	33,629	10.51%
Moore	26,976	-11.36%
North West Central ²	23,296	-23.45%
Perth	33,489	10.05%
West Swan	35,412	16.37%

In the view of the Commissioners, it is important to maintain (as far as is practicable) close comparison between the number of electors within the various districts, both for the purposes of maintaining near parity of voting influence between each district, and to allow for changes in elector population in the period before the next State General Election. This entails keeping variations from the ADE to the lower end of the legally permitted ranges where possible. While the majority of current districts remain within the legal tolerance limits, 17 are close to their applicable margins and are subject to exceeding them through continued population changes in the near future. For this reason, the Commissioners thought it desirable to ensure the variation from ADE for the following districts was reduced:

District	No. of Electors	Variation from Average District Enrolment
Albany	28,540	-6.22%
Cockburn	32,392	6.44%
Collie-Preston	32,331	6.24%
Cottesloe	32,248	5.97%
Darling Range	33,161	8.97%
Dawesville	33,362	9.63%
Forrestfield	28,857	-5.17%
Fremantle	32,955	8.29%
Geraldton	27,893	-8.34%
Kimberley ³	24,546	-19.34%
Landsdale	32,725	7.54%
Murray-Wellington	32,237	5.93%
Scarborough	32,078	5.41%
Swan Hills	32,081	5.42%
Vasse	33,254	9.27%
Wanneroo	33,152	8.94%
Warnbro	32,891	8.08%

² North West Central figure is comprised of 11,021 electors and a Large District Allowance of 12,275.

³ Kimberley figure is comprised of 16,514 electors and a Large District Allowance of 8,032



The Commissioners are therefore of the view that at least 27 districts require some degree of adjustment to their boundaries. As adjustments in any one district inevitably have a flow-on effect to the boundaries of surrounding districts, the distribution proposal outlined herein sees changes proposed to the boundaries of 53 of the 59 Legislative Assembly districts.

NAMING CONVENTIONS

The Commissioners have sought to retain the current names of districts where possible. However, where proposed changes in district boundaries have necessitated a change of name, the Commissioners have resolved to continue the past practice of naming districts after localities. Details of the proposed new or changed names of districts can be found on page 12.





Apportionment of metropolitan and non-metropolitan districts

The legislative imperative is to propose electoral districts which, including LDAs where applicable, are closely comparable as far as practicable, having regard to all the considerations in section 16I of the Act. A major issue to be considered by the Commissioners was whether the existing balance of metropolitan and non-metropolitan districts (43 metropolitan, 16 non-metropolitan) should be maintained or varied. For the reasons set out below, the Commissioners determined that it was appropriate to put forward a proposal that reduced the number of non-metropolitan districts by one and increased the number of metropolitan districts correspondingly.

The proposal to abolish a non-metropolitan district was not made lightly. The Commissioners began the distribution process by considering various approaches that could be taken, including:

- retaining the existing 16 non-metropolitan districts;
- ceding non-metropolitans district to the metropolitan area; and
- creating 'hybrid' districts (districts that included metropolitan and non-metropolitan areas).

The Commissioners' analysis of these approaches and subsequent deliberations were informed by the submissions received during the public consultation process undertaken in April and May 2023, along with population reports sourced from the Western Australian Department of Planning, Lands and Heritage⁴, the Australian Bureau of Statistics⁵ and the Australian Government Centre for Population⁶. The Commissioners were cognisant of the impact the COVID-19 pandemic may have had on the accuracy of population forecasts developed prior to 2020, however they were satisfied by the reports produced from 2020 onwards that the pandemic has had a minimal effect on the long-term population trends that were evident pre-pandemic.

After reviewing the approaches in detail, the Commissioners concluded that, while there was no objection to pursuing a course of action that created hybrid districts, factors of community of interest, land use patterns, existing local government boundaries and the physical location of townships and communities weighed in favour of retaining a distinction between metropolitan and non-metropolitan electoral districts. The hybrid approach was consequently discounted from further consideration.

After subjecting the remaining approaches to further scrutiny and alterations, it was the assessment of the Commissioners that maintaining the current number of metropolitan and non-metropolitan districts would result in a significant number of districts being too close to the permitted tolerance limits and therefore susceptible to distortion by elector population changes in the near term. Furthermore, it was recognised that a decision to maintain the current number of metropolitan and non-metropolitan districts would not allow the Commissioners to develop boundaries that

⁴ Department of Planning, Lands and Heritage, *Western Australia Tomorrow Population Report No. 11*, available from <https://www.wa.gov.au/government/document-collections/western-australia-tomorrow-population-forecasts>

⁵ Australian Bureau of Statistics, *Population Projections, Australia*, available from <https://www.abs.gov.au/statistics/people/population/population-projections-australia/latest-release#western-australia>

⁶ Australian Government Centre for Population, *Population Statement (2020, 2021, 2022)*, available from <https://population.gov.au/publications>





adequately reflected the following demographic factors:

- the high rate of population growth occurring in the expanding northern, eastern and southern areas of the greater Perth region (for example, the overall number of electors in the State has grown by 10.37 per cent between the 2019 and 2023 Distributions. By comparison, the elector population of the district of Butler grew by 26.68 per cent, West Swan by 23.29 per cent, Jandakot by 20.68 per cent and Baldivis by 23.13 per cent over the same period);
- the ongoing trend of the elector population located within the metropolitan area growing at a faster rate than the elector population located outside of the metropolitan area (this has emerged as an ongoing trend over the last eight years. Between the 2015 and 2023 Distributions the metropolitan elector population has grown at an average rate of 2.65 per cent per year, whilst the non-metropolitan elector population has grown at an average rate 2.15 per cent per year);
- population reports forecasting the continuation of the above growth trends;
- the total number of electors in non-metropolitan Western Australia (inclusive of LDA figures) currently equalling approximately 26 per cent of the State's total elector population, which proportionately corresponds to 15 Legislative Assembly districts; and
- The LDA having the practical effect of supplementing the total number of electors across districts where it is applied by 36,129. This corresponds to slightly more than the ADE of 30,432.

The Commissioners therefore concluded that the most appropriate course of action would be to propose amalgamating two non-metropolitan districts to allow the creation of a new metropolitan district in a high-growth area. This has in turn prompted a series of cascading changes to the boundaries of surrounding districts.





Overview - non-metropolitan districts

The most significant change proposed by the Commissioners is the amalgamation of two non-metropolitan districts – North West Central and Moore – to accommodate the creation of an additional district in the growing outer metropolitan area.

The decision as to the most appropriate non-metropolitan districts to be amalgamated was the result of a considered process of elimination to identify the least disruptive option affecting surrounding districts.

Since the 2019 Distribution, districts located along the south-western and south coastal area of the State (Mandurah, Dawesville, Murray-Wellington, Collie-Preston, Bunbury, Vasse, Warren-Blackwood, and Albany) have all experienced elector population growth approximately equal to or in excess of the average regional elector population growth over this period.⁷ These districts also each contain significant population centres that make it impractical for neighbouring districts to absorb electors without exceeding the legislated limits and creating fragmented communities of interest and land use patterns. Similarly, the district of Geraldton has experienced elector population growth of 7.80 per cent since the 2019 Distribution and contains a significant population centre that can only be distributed by extending the boundaries to some extent into Moore.

In the case of Roe and Central Wheatbelt, the Commissioners formed the view that one option would be for one of these districts to absorb the bulk of the other. Again, this was not possible due to the legislated limitations placed on the number of electors permitted within each district and the dissimilar characteristics of the neighbouring districts that would be required to absorb the balance of electors (with the exception of Moore, discussed in detail further on).

Regarding the districts of Kalgoorlie, Kimberley and Pilbara, the unique character of each district and the compounding effect the LDA would have if significant parts were ceded to neighbouring districts meant that they were not suitable options for combination or elimination.

This left the districts of Moore and North West Central for consideration. The Commissioners were required by the Act to adjust the boundaries of these neighbouring districts in any case to rectify the low elector populations within each. In this regard, the particularly low population of actual electors (rather than actual electors plus LDA) of North West Central (11,021 – the lowest of any district in the State) allowed for an amalgamated district, proposed to be named Mid West, to absorb the majority of electors from the districts of Moore and North West Central.

The Commissioners acknowledge that this proposal is contrary to a large number of suggestions and comments received during the public consultation process. Altogether, 12 suggestions and 68 comments submitted that the current 16 non-metropolitan districts should be retained, with a combined 72 suggestions and comments specifically submitting that the district of North West Central should be preserved. A further 6 suggestions and 15 comments noted the disadvantages that arise for electors and members in geographically large electoral districts.

Notwithstanding these consequences, the Commissioners are required by law to take a whole-of-state approach that is driven by elector numbers and the areas of the State in which electors are

⁷ The district of Albany was the lowest at 7.29 per cent and Mandurah the highest at 14.62 per cent.





Overview - new district names

The Commissioners have proposed that the names of the following districts be changed to reflect their amended boundaries:

Current district name	Proposed new name
Burns Beach	Mindarie
Carine	Padbury
Mirrabooka	Girrawheen
North West Central	Mid West
Moore	
Swan Hills	Walyunga
Warnbro	Secret Harbour
Willagee	Bibra Lake

The proposed boundary changes that have prompted the need to change the names of these districts are outlined in the following section.





Proposed boundaries

In a report of this nature, it is not practicable to provide detailed reasoning for every proposed boundary change. The Commissioners have therefore focused on providing reasons for the significant alterations being proposed to the following districts.

Comparative tables containing the names, elector populations, geographic area, LDA allocations, and variations from ADE for all current and proposed districts can be found at the end of this section on pages 19 - 21.

NON-METROPOLITAN DISTRICTS

Albany:

To bring the elector population of Albany closer to parity with other districts the Commissioners propose transferring the south-eastern portion of the *Shire of Plantagenet* (including the localities of *Mount Barker*, *Narrikup*, *Porongurup*, *Takalarup* and *Woogenellup*) from Warren-Blackwood to Albany. It is further proposed the remainder of the Shire be transferred to the district of Roe, with which it shares a predominant agricultural industry. While the Commissioners did consider transferring the entire local government area of *Plantagenet* to the district of Albany as per a suggestion received from a local resident, they concluded this would result in an equally unsatisfactory variation from ADE for Albany.

Kalgoorlie:

The proposed creation of the district of Mid West requires the most eastern portion of the current district of North West Central (comprised of the shires of *Wiluna* and *Ngaanyatjarraku*) to be distributed to an adjacent electorate. The Commissioners accept views expressed through the public consultation process that electors in both shires have a strong community of interest with the district of Kalgoorlie. However, transferring the entirety of these local government areas with their associated LDA would lead to Kalgoorlie exceeding the permitted variation from ADE.

The Commissioners therefore propose to divide *Wiluna* and *Ngaanyatjarraku* along lines of latitude that would see the elector population within both shires transferred to Kalgoorlie, and the remaining land area assigned to the district of Kimberley. To accommodate this increase in electors and minimise Kalgoorlie's variation from ADE, the Commissioners propose a similar approach be taken in relation to the *Shire of Menzies*, choosing to divide the shire along a line of longitude that would ensure enrolled electors to its east remain within their current district of Kalgoorlie. To the west of this line, a small portion of *Menzies* containing no enrolled electors would then be transferred to the new district of Mid West.

Kimberley:

The rolling series of boundary changes required to facilitate the creation of the proposed district of Mid West has the additional effect of enabling the Commissioners to propose boundary changes to Kimberley that would significantly reduce the district's large variation from ADE (currently -19.34 per cent). As noted above, the proposed transfer of electors in the shires of *Wiluna* and *Ngaanyatjarraku* to Kalgoorlie would allow the Commissioners to reallocate the northern sectors of these local





government areas and the associated LDA to Kimberley. Additionally, the proposed movement of the shires of *Exmouth* and *Ashburton* to the district of Pilbara (and the high variation from ADE this would create if Pilbara's boundaries were not altered further) permits the Commissioners to transfer the electors and LDA connected with the eastern portion of the *Shire of East Pilbara* to Kimberley, leaving both districts closer to parity with other electorates.

Mandurah:

While only slightly exceeding the permitted variation from ADE at 10.86 per cent, the Commissioners are nonetheless required by the Act to adjust Mandurah's boundaries to reduce the number of electors within the district. The Commissioners therefore propose to transfer the localities of *Madora Bay* and *Lakelands* to the district of Warnbro ("Secret Harbour") to address the immediate concerns regarding Mandurah's high elector population. The Commissioner's further propose reallocating the locality of *Dudley Park* from the district of Dawesville to Mandurah to facilitate boundary adjustments that will minimise Dawesville's current high variation from ADE (9.63 per cent).

Moore/North West Central ("Mid West"):

With the district of Moore currently 11.36 per cent below the ADE and the district of North West Central (including LDA) 23.45 per cent below the ADE, the Commissioners are legally bound to amend the boundaries of both districts. After considering all suggestions, comments and relevant information, the Commissioners are of the view that the coastal and adjacent inland portions of Moore and North West Central that are predominantly involved in primary production should be combined into a single district to be known as Mid West.

To ensure Mid West's variation from ADE is minimised, and to preserve a cohesive community of interest within the district, the Commissioners propose that the wheatbelt shires of *Toodyay*, *Goomalling*, *Dowerin*, *Wongan-Ballidu* and part of the *Shire of Victoria Plains* be transferred to the district of Central Wheatbelt, and that the northern shires of *Ashburton* and *Exmouth* be transferred to the neighbouring district of Pilbara. Lastly, as noted above, the Commissioners propose to transfer electors residing in the shires of *Wiluna* and *Ngaanyatjarraku* to the district of Kalgoorlie and allocate the residual geographic area of these shires to the district of Kimberley.

Roe:

In addition to transferring the northern and western portions of the *Shire of Plantagenet* from Warren-Blackwood to Roe, the Commissioners also propose to transfer the shires of *Wickepin*, *Kulin*, *Kondinin* and *Cuballing* to Roe from the district of Central Wheatbelt. These boundary modifications would reduce Roe's variation from the ADE (currently -11.39 per cent) without diluting the overarching agricultural character of the district, while also facilitating the creation of the proposed new district of Mid West and the proposed expansion of the district of Albany.





METROPOLITAN DISTRICTS

Balcatta:

The Commissioners propose to incorporate the southern part of the locality of *Gwelup* into the district of Balcatta. While this would see Balcatta cross the Mitchell Freeway, the Commissioners are satisfied that this slight deviation from the general western boundary of the district is necessary to allow the districts of Scarborough, Hillarys and Carine ("Padbury") to maintain acceptable variations from the ADE. The Commissioners also note that all localities within the proposed boundaries of Balcatta are part of the City of Stirling local government area.

Baldivis:

Significant population growth in the southern section of the metropolitan area has led to Baldivis exceeding the ADE by 17.99 per cent. To bring the district's voter population back within the allowed tolerance range the Commissioners propose ceding much of the geographic area of the locality of *Baldivis*, along with parts of *Wellard* and *Leda* to the districts of Darling Range and Kwinana, retaining the main population centre of *Baldivis* within its eponymous district. These adjustments would also allow the Commissioners to address the district of Warnbro's high variation from ADE by transferring the locality of *Warnbro* to Baldivis, and facilitate the changes proposed by the Commissioners to the districts of Mandurah and Dawesville and the creation of the new district of Oakford.

Burns Beach ("Mindarie"):

To facilitate the boundary adjustment required to address the significant population growth that has occurred in district of Butler, the Commissioners propose to transfer the locality of *Merriwa* and part of *Ridgewood* to the district of Burns Beach. This transfer would then require a subsequent adjustment to the southern boundary of Burns Beach to keep the district's variation from ADE within the permitted tolerance. To this end, the Commissioners propose to transfer the locality of *Burns Beach*, and part of the locality of *Currambine*, to the district of Joondalup.

The Commissioners propose that the district of Burns Beach be renamed Mindarie to reflect the loss of the locality that currently lends its name to the district and the central location of *Mindarie* within the new district boundaries.

Butler:

High population growth in the northern parts of the metropolitan area since the 2019 Distribution have resulted in the district of Butler currently sitting 19.89 per cent above ADE, compelling the Commissioners to adjust the boundaries of the electorate. The dense nature of the developed areas of the district means that the Commissioners are able to address this issue and allow for further growth in the elector population by ceding the geographically small locality of *Merriwa* and part of the locality of *Ridgewood* to Burns Beach ("Mindarie").

Carine ("Padbury"):

The Commissioners propose to realign the boundaries of Carine to better reflect the community of interest boundaries generally accepted by the electors residing within the districts of Carine and Hillarys. This would entail Carine ceding the localities of *Karrinyup*, *Sorrento*, *Marmion*, *Watermans Bay* and *North Beach* to the neighbouring districts of Hillarys and Scarborough, and gaining the localities of *Beldon*, *Craigie*, *Padbury* and the northern part of *Gwelup* so that Marmion Avenue





forms the district's western boundary and the Mitchell Freeway its eastern boundary. Hillarys in turn would then become a coastal district bound by the shoreline to the west, and Marmion Avenue to the east.

These proposed boundary changes would see the locality of *Carine* moved to the edge of the district, leading the Commissioners to propose the district be renamed Padbury due to the prominence of the locality under the proposed new boundaries.

Churchlands:

The proposed changes to Churchlands are necessary to address the district of Perth's excess variation from ADE (10.05 per cent) and implement the boundary adjustments the Commissioners are proposing to the districts of Scarborough, Hillarys and Carine ("Padbury"). Transferring the industrial area of *Osborne Park* out of Scarborough and into Churchlands centres both Scarborough and Churchlands on their dominant physical features (Scarborough Beach and Herdsman Lake respectively) and consolidates the traditional communities of interest that have developed around them. Meanwhile, relocating part of the locality of *City Beach* from the district of Cottesloe to Churchlands would facilitate a cascading series of boundary adjustments in the districts of Cottesloe and Nedlands that are necessary to bring the district of Perth back within the permitted tolerance range.

Joondalup:

The district of Joondalup sits in between two key areas of change proposed by the Commissioners. To Joondalup's north are the districts of Butler and Burns Beach ("Mindarie"), with Butler requiring boundary adjustments to bring its elector population within the permitted variation range. To the south of the district of Joondalup are the districts of Hillarys and Carine ("Padbury"), which the Commissioners are proposing to realign along more strongly identifiable communities of interest and the recognised boundaries formed by the coastline, Marmion Avenue and Mitchell Freeway. As a result, the proposed adjustments to the district of Joondalup's boundaries are critical to achieving these outcomes.

The Commissioners have therefore proposed adding the locality of *Burns Beach* and the remainder of the locality of *Currabine* to Joondalup from the district of Burns Beach ("Mindarie") to facilitate the adjustments to Butler described above. The Commissioners further propose transferring part of the coastal locality of *Ocean Reef* to the adjacent coastal district of Hillarys to minimise Joondalup's variation from ADE and to allow Hillarys to cede the localities of *Beldon*, *Craigie* and *Padbury* to Carine ("Padbury") and expand southwards to gain *Sorrento*, *Marmion*, *Watermans Bay* and *North Beach* from the district of Scarborough.

Mirrabeeka ("Girrawheen"):

The proposed addition of *Alexander Heights* to Mirrabeeka is a flow-on adjustment from the Commissioner's proposal to adjust the boundaries of the districts of Wanneroo and Landsdale to bring Wanneroo's elector population closer to the ADE. To accommodate the inclusion of *Alexander Heights*, the Commissioners have found it necessary to propose Mirrabeeka cede parts of the localities of *Dianella* and *Mirrabeeka* to the district of Morley. This in turn has allowed the Commissioners to propose a series of flow-on boundary adjustments in the districts of Bassendean and Maylands to strengthen their respective communities of interest and adopt the Tonkin Highway as a clear western boundary for the majority of Bassendean.





The loss of part of *Mirraboopa* to the district of Morley has prompted the Commissioners to propose changing the name of the district to Girrawheen after the locality around which the new district is based.

“Oakford”:

Due to the high population growth experienced in the southern metropolitan and Peel regions since the 2019 Distribution, the resulting growth of elector populations beyond the permitted tolerance limits in the districts of Armadale, Baldivis, Mandurah and Jandakot, and the high variations from ADE in the districts of Cockburn, Dawesville, Darling Range, Forrestfield, Fremantle and Warnbro, the Commissioners have determined that a new electoral district in the southern metropolitan area is a key component of achieving electoral parity at this Distribution.

The Commissioners therefore propose to establish a new district, to be known as Oakford that absorbs the localities of *Anketell*, *Aubin Grove*, *Casuarina*, *Forrestdale*, *Haynes*, *Hilbert*, *Oakford*, *Piara Waters*, *Wandi* and part of *Banjup* from Armadale, Baldivis, Darling Range and Jandakot. This will create a new district with a distinct community of interest and sufficient capacity to accommodate forecast elector population growth resulting from the pipeline of urban development that will be realised in the coming years, alleviating the immediate population pressures on neighbouring districts. As noted previously, the placement of a new district in this area would also facilitate boundary adjustments to the districts of Butler, Cockburn, Dawesville, Forrestfield, Fremantle, Landsdale, Mandurah, Midland, Perth, Scarborough, Swan Hills (“Walyunga”), Wanneroo, Warnbro (“Secret Harbour”) and West Swan that bring the elector population of these districts within the lower range of the prescribed tolerance limits.

The Commissioners propose to name the new district Oakford in recognition of the prominence of the locality of *Oakford* in the new electorate.

Scarborough:

The Commissioners have proposed changes to the boundaries of Scarborough in order to reduce the geographic spread of the electorate beyond its traditional community of interest and to facilitate the realignment of the districts of Hillarys and Carine along a north-south axis. Significantly, these changes would see Scarborough gain the locality of *Karrinyup* from Carine (“Padbury”), and transfer part of *Osborne Park* to the neighbouring district of Churchlands. This in turn allows a cascading series of boundary changes to the districts of Cottesloe and Nedlands that will permit the Commissioners to bring the number of electors in the district of Perth within the allowable variation from ADE.

Swan Hills (“Walyunga”):

To accommodate the population growth that has occurred since the 2019 Distribution in the district of West Swan, the Commissioners propose to make two key boundary adjustments to the adjacent district of Swan Hills. Swan Hills would cede the portion of the *Shire of Mundaring* currently within its boundaries to Kalamunda, and in turn absorb the more densely populated localities of *Aveley* and *Belhus* from West Swan. These adjustments would bring West Swan’s variation from ADE within the legally permitted range as well as minimising the variation from ADE for Swan Hills.





The proposed loss of *Mundaring* removes much of the 'hills' element from Swan Hills. For this reason, the Commissioners propose to rename the district Walyunga after the national park located in the centre of the new electorate.

Warnbro ("Secret Harbour"):

To address the neighbouring district of Mandurah's excess variation from the ADE, the Commissioners have proposed transferring the localities of *Lakelands* and *Madora Bay* to the district of Warnbro. However, given Warnbro currently has a high variation of 8.08 per cent above ADE the Commissioners further propose transferring parts of the northern localities of *Baldivis* and *Warnbro* to the district of Baldivis for the dual purpose of accommodating the district's expansion to the south and reducing its variation from ADE to a lower level.

Due to the loss of the locality of *Warnbro* to Baldivis, and the extension of the district south to incorporate *Lakelands* and *Madora*, the Commissioners propose to rename the district Secret Harbour to reflect the central position of the coastal locality in the proposed new district.

Willagee ("Bibra Lake"):

As noted above, the proposed creation of the new district of Oakford has effected a cascading series of boundary adjustments in the metropolitan districts south of the Swan River, including Kwinana, Cockburn, Fremantle, Bicton and Willagee. In relation to the district of Willagee, the Commissioners' proposal includes transferring the locality of *Willagee* to the district of Bicton. This necessitates a change of district name for Willagee. The Commissioners have proposed Bibra Lake after the prominent wetland area located in the centre of the district.



Table 1 - Proposed Changes to Electoral Districts Without a Large District Allowance							
Current Name	Current Electors	Current Variation from ADE	Current Area (sq km)	Proposed Name	Proposed Electors	Proposed Variation from ADE	Proposed Area ⁸ (sq km)
Albany	28,540	-6.22%	4,324	Albany	31,300	2.85%	6,321
Armada	34,151	12.22%	47	Armada	31,632	3.94%	40
Balcatta	30,155	-0.91%	20	Balcatta	30,745	1.03%	21
Baldivis	35,906	17.99%	103	Baldivis	29,537	-2.94%	59
Bassendean	30,340	-0.30%	26	Bassendean	31,769	4.40%	26
Bateman	31,019	1.93%	27	Bateman	31,019	1.93%	21
Belmont	31,397	3.17%	70	Belmont	30,344	-0.29%	66
Bicton	29,041	-4.57%	20	Bicton	31,097	2.19%	20
Bunbury	31,873	4.74%	111	Bunbury	31,873	4.74%	110
Burns Beach	31,343	3.00%	40	Mindarie	31,054	2.05%	38
Butler	36,484	19.89%	160	Butler	31,143	2.34%	156
Cannington	30,409	-0.07%	31	Cannington	30,891	1.51%	40
Carine	31,241	2.66%	24	Padbury	32,077	5.41%	27
				Central Wheatbelt	30,324	-0.35%	96,617
Churchlands	29,646	-2.58%	24	Churchlands	31,400	3.18%	30
Cockburn	32,392	6.44%	45	Cockburn	30,775	1.13%	65
Collie-Preston	32,331	6.24%	4,001	Collie-Preston	31,740	4.30%	4,164
Cottesloe	32,248	5.97%	38	Cottesloe	31,292	2.83%	32
Darling Range	33,161	8.97%	1,395	Darling Range	29,772	-2.17%	1,385
Dawesville	33,362	9.63%	66	Dawesville	29,788	-2.11%	122
Forrestfield	28,857	-5.17%	58	Forrestfield	31,196	2.51%	59
Fremantle	32,955	8.29%	46	Fremantle	29,445	-3.24%	41
Geraldton	27,893	-8.34%	4,229	Geraldton	30,380	-0.17%	20,037
Hillarys	30,655	0.73%	25	Hillarys	32,195	5.79%	23
Jandakot	34,756	14.21%	91	Jandakot	29,366	-3.50%	62

⁸ Area calculations based on Albers Australia 2020 using Australian Bureau of Statistics – SA1 Statistical Areas Level 1 – 2021 – Shapefile (GDA 2020), *Australian Statistical Geography Standard Edition 3*, reference period July 2021-June 2026, released 20 July 2021, available at <https://www.abs.gov.au/statistics/standards/australian-statistical-geography-standard-asgs-edition-3/jul2021-jun2026/access-and-downloads/digital-boundary-files>. Excludes area seaward of the low water mark.

Joondalup	29,724	-2.33%	32	Joondalup	32,299	6.14%	34
Kalamunda	30,059	-1.22%	448	Kalamunda	31,873	4.74%	893
Kingsley	30,826	1.30%	27	Kingsley	30,826	1.30%	27
Kwinana	31,420	3.25%	150	Kwinana	30,554	0.40%	104
Landsdale	32,725	7.54%	26	Landsdale	31,179	2.46%	65
Mandurah	33,736	10.86%	50	Mandurah	31,561	3.71%	42
Maylands	30,711	0.92%	21	Maylands	31,360	3.05%	21
Midland	33,629	10.51%	65	Midland	31,432	3.29%	57
Mirrabooka	31,027	1.96%	24	Girrawheen	31,459	3.38%	23
Moore	26,976	-11.36%	77,632				
Morley	30,921	1.61%	20	Morley	31,622	3.91%	21
Mount Lawley	30,263	-0.55%	18	Mount Lawley	31,427	3.27%	18
Murray-Wellington	32,237	5.93%	4,352	Murray-Wellington	31,806	4.52%	4,250
Nedlands	31,557	3.70%	31	Nedlands	30,965	1.75%	23
				Oakford	30,400	-0.10%	143
Perth	33,489	10.05%	24	Perth	31,844	4.64%	20
Riverton	29,596	-2.75%	24	Riverton	31,295	2.84%	23
Rockingham	30,299	-0.44%	49	Rockingham	30,299	-0.44%	49
Scarborough	32,078	5.41%	21	Scarborough	31,360	3.05%	18
South Perth	30,035	-1.30%	27	South Perth	30,035	-1.30%	19
Southern River	31,387	3.14%	35	Southern River	31,387	3.14%	35
Swan Hills	32,081	5.42%	1,334	Walyunga	30,713	0.92%	849
Thornlie	31,197	2.52%	28	Thornlie	31,084	2.14%	69
Vasse	33,254	9.27%	2,643	Vasse	31,255	2.70%	1,611
Victoria Park	29,679	-2.47%	22	Victoria Park	30,732	0.99%	25
Wanneroo	33,152	8.94%	454	Wanneroo	31,341	2.99%	413
Warnbro	32,891	8.08%	93	Secret Harbour	31,689	4.13%	77
Warren-Blackwood	31,822	4.57%	23,045	Warren-Blackwood	29,892	-1.77%	18,230
West Swan	35,412	16.37%	126	West Swan	31,573	3.75%	120
Willagee	29,565	-2.85%	35	Bibra Lake	31,243	2.67%	37
1,671,903				1,676,659			

Table 2 - Proposed Changes to Electoral Districts with a Large District Allowance											
Current Name	Current Electors	Current LDA	Current Electors + LDA	Current Variation from ADE	Current Area (sq km)	Proposed Name	Proposed Electors	Proposed LDA	Proposed Electors + LDA	Proposed Variation from ADE	Proposed Area ⁹ (sq km)
Central Wheatbelt	26,652	1,532	28,184	-7.39%	102,127						
Kalgoorlie	20,268	8,332	28,600	-6.02%	555,549	Kalgoorlie	21,057	11,325	32,382	6.41%	754,990
Kimberley	16,514	8,032	24,546	-19.34%	536,571	Kimberley	16,583	12,589	29,172	-4.14%	839,289
North West Central	11,021	12,275	23,296	-23.45%	820,591						
						Mid West	24,256	6,468	30,724	0.96%	431,224
Pilbara	23,716	4,383	28,099	-7.66%	292,570	Pilbara	28,182	3,305	31,487	3.47%	220,327
Roe	25,387	1,575	26,962	-11.39%	104,934	Roe	28,724	1,859	30,583	0.50%	123,906
	123,558	36,129	159,687				118,802	35,546	154,348		

Conclusion

The boundary adjustments proposed by the Commissioners are extensive. The proposed creation of the new districts of Oakford and Mid West, the boundary adjustments required to address excessive variations from ADE, and the cascading impact of these changes on surrounding districts would see 53 of Western Australia's 59 electoral districts with new boundaries at the next State election.

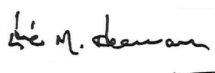
Where possible the Commissioners have sought to maintain clear communities of interest and land use patterns within districts, and to ensure districts have boundaries that are clearly recognisable to electors. However, in some instances these considerations have had to be subordinated to the prevailing statutory requirement to keep elector numbers within the prescribed tolerance limits. Overall, the Commissioners judge this proposal to have struck an appropriate balance between the factors they are required to consider in their decision making and the elector population requirements to which they must adhere.

The Commissioners wish to acknowledge the efforts of the individuals and organisations who have made contributions to the 2023 Distribution process. In particular, the Commissioners are appreciative of the insights provided by those who have taken the time to submit suggestions and/or comments during the public consultation processes undertaken to date.

Interested persons are now invited to lodge objections to or comments on the proposals contained within this paper.

Objections may relate to the proposed boundaries, district names or other relevant matters, and must be made in writing. They should contain clear and concise explanations of the objection and the reasoning behind it. Objections must be received by 5:00pm on 21 August 2023. All objections received will be made publicly available on the Electoral Boundaries WA website and at the premises of the Office of the Electoral Distribution Commissioners after this date.

The Commissioners will consider all objections received before finalising district boundaries. It should therefore be noted that the final boundaries determined by the Commissioners may vary from the proposed boundaries outlined in this document. The final boundaries will be published by 1 December 2023 and will apply at the next State General Election due to be held in March 2025. Importantly, any by-elections that occur before the next State General Election will be conducted in accordance with the current district boundaries as set by the 2019 Distribution.



The Hon. Eric Heenan KC,
retired Judge of the
Supreme Court of
Western Australia
(Chairperson)



Mr Tom Joseph
Government Statistician



Mr Robert Kennedy
Electoral Commissioner

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11 Elected Members Motions

Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016

Part 5 - Business of a meeting

5.3 Motions of which previous notice has been given

- (1) Unless the Act, Regulations or this local law otherwise provide, a Member may raise at a meeting such business as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO and which has been included on the agenda.
- (2) A notice of motion under subclause (1) is to be given at least 10 clear working days before the meeting at which the motion is moved.
- (3) A notice of motion is to relate to the good governance of the district.
- (4) The CEO -
- (a) may, with the concurrence of the President, may exclude from the notice paper any notice of motion deemed to be, or likely to involve, a breach of any of this local law or any other written law;
- (b) will inform Members on each occasion that a notice has been excluded and the reasons for that exclusion;
- (c) may, after consultation with the Member where this is practicable, make such amendments to the form but not the substance as will bring the notice of motion into due form; and
- (d) may provide to the Council relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.
- (5) A motion of which notice has been given is to lapse unless:
- (a) the Member who gave notice of it, or some other Member authorised by the originating Member in writing, moves the motion when called on; or
- (b) the Council on a motion agrees to defer consideration of the motion to a later stage or date.
- (6) If a notice of motion is given and lapses under subclause (5), notice of a motion in the same terms or to the same effect is not to be given again for at least 3 months from the date of such lapse.

The Council has not received any notice of motion from an elected member at the time of writing this report.

12 New Business of an Urgent Nature Introduced by Decision of the Meeting

Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016

Part 5 - Business of a meeting

5.4 New business of an urgent nature

- (1) In cases of extreme urgency or other special circumstances, matters may, on a motion

by the Presiding Member that is carried by the meeting, be raised without notice and decided by the meeting.

(2) In subclause (1), 'cases of extreme urgency or other special circumstances' means matters that have arisen after the preparation of the agenda that are considered by the Presiding Member to be of such importance and urgency that they are unable to be dealt with administratively by the local government and must be considered and dealt with by the Council before the next meeting.

13 Delegates Reports

Delegate	Details
Cr Nicole Batten	Meeting with MWDC to assist with Oakajee SIA Community Forum
	Budget Adoption Meeting

14 Announcements by Presiding Member Without Discussion

15 Matters for which Meeting to be Closed to Members of the Public

Local Government Act 1995

Administration Part 5

Council meetings, committees and their meetings and electors' meetings Division 2

s. 5.23

The council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or

- (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for.

15.0.1

Confidential Items

Department

Finance, Governance & Corporate Services

Author

Jamie Criddle

Reason for Confidentiality

CONFIDENTIAL REPORT

Reason for confidentiality – Local Government Act 1995, Section 5.23(a) – A matter affecting an employee or employees.

CONFIDENTIAL ATTACHMENT

Reason for confidentiality – Local Government Act 1995, Section 5.23(a) – A matter affecting an employee or employees.

16 Closure