



*“A thriving
community, making
the most of our
coastline, ranges and
rural settings to
support us to grow
and prosper”*

ORDINARY COUNCIL MEETING

Agenda

**Meeting Date Thursday 21
September 2023**

Meeting Time 8:30 am

**To be held at Chapman Valley
Administration Office, 3270 Chapman
Valley Road, Nabawa WA 6532,
Council Chambers.**

**Jamie Criddle
Chief Executive Officer**



SHIRE OF

Chapman Valley

love the rural life!

Strategic Community Plan 2022-2032



Snapshot

OUR VISION

"A thriving and diverse community, embracing our coastline, ranges and rural settings to support growth and prosperity, while enjoying our peaceful and quiet lifestyle."

OUR VALUES

Ethical, Honest, Integrity,
Leadership, Respectful, Trustful



COMMUNITY, HEALTH & LIFESTYLE

- 1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues
- 1.2 Address identified ageing population issues
- 1.3 Strengthen our role in regional partnerships and advocacy for continuity of local services/ facilities
- 1.4 Maintain and enhance safety and security in the Shire
- 1.5 Maximise health and lifestyle outcomes through environmental and public health strategies



ECONOMY & POPULATION

- 2.1 Build population and business activity through targeted strategies
Provide support for business development and local employment
- 2.2 Embrace local tourism and regional strategies and trails
- 2.3 Ensure town planning compliments economic and business development, population retention and growth strategies
- 2.4 Develop marketing plan to promote Chapman Valley as place to live, invest, work or visit



ENVIRONMENT & SUSTAINABILITY

- 3.1 Preserve and protect the natural environment and address environmental risks as they arise
- 3.2 Maintain the rural identity of the Shire
- 3.3 Build the green canopy of the Shire's town areas
- 3.4 Address weed and vermin control
- 3.5 Fire mitigation and control



PHYSICAL & DIGITAL INFRASTRUCTURE

- 4.1 Develop, manage, and maintain built infrastructure
- 4.2 Manage and maintain roads, drainage, and other essential infrastructure assets
- 4.3 Aspire to robust communication and digital infrastructure in the Shire through strong partnerships and alliances
- 4.4 Advocate for improved power networks
- 4.5 Advocate for improved water security within the Shire



GOVERNANCE & ACCOUNTABILITY

- 5.1 Ensure governance and administration systems, policies and processes are current and relevant
- 5.2 Be accountable and transparent while managing human and physical resources effectively
- 5.3 Make informed decisions within resources and areas of responsibility
- 5.4 Ensure robust processes and guidelines for development

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

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1 Declaration of Opening & Announcements of Visitors

The President will welcome elected members, staff and visitors to the council meeting and declaring the meeting open.

“The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.”

2 Announcements from the Presiding Member

3 Record of Attendance

3.1 Attendees

The following are anticipated to attend the council meeting:

Elected Members

Cr Kirrilee Warr (President)

Cr Darrell Forth (Deputy President)

Cr Nicole Batten

Cr Beverley Davidson

Cr Elizabeth Elliott-Lockhart

Cr Peter Humphrey

Cr Catherine Low

Cr Trevor Royce

Officers

Jamie Criddle, Chief Executive Officer

Simon Lancaster, Deputy Chief Executive Officer

Dianne Raymond, Manager Finance & Corporate Services

Beau Raymond, Minute Taker

Visitors

3.2 Apologies

3.3 Previously Approved Leave of Absence (By Resolution of Council)

Nil

4 Public Question Time

4.1 Response to Previous Public Questions on Notice

Nil

4.2 Public Question Time

**Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016
Part 6 - Public participation**

6.6 Procedures for question time for the public

Procedures for question time for the public are dealt with in the Regulations.

6.7 Other procedures for question time for the public

(1) A member of the public who raises a question during question time, is to state his or her name and address.

(2) A question may be taken on notice by the Council for later response.

(3) When a question is taken on notice the CEO is to ensure that:

(a) a response is given to the member of the public in writing; and

(b) a summary of the response is included in the agenda of the next meeting of the Council.

(4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to:

(a) declare that he or she has an interest in the matter; and

(b) allow another person to respond to the question.

(5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.

(6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.

(7) The Presiding Member may decide that a public question shall not be responded to where:

(a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;

(b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to

phrase the statement as a question; or

(c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.

(8) A member of the public shall have two minutes to submit a question.

(9) The Council, by resolution, may agree to extend public question time.

(10) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

5 Applications for Leave of Absence

6 Disclosure of Interest

Local Government Act 1995

Administration Part 5

Disclosure of financial interests and gifts Division 6

s. 5.59

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

“a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”

Section 5.60B:

“a person has a proximity interest in a matter if the matter concerns –

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land;
- or (b) a proposed change to the zoning or use of land that adjoins the person’s land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”

Regulation 34C (Impartiality):

“interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”

7 Presentations

Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016
Part 6 - Public participation

6.9 Deputations

- (1) Any person or group wishing to be received as a deputation by the Council is to either:
- (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either:
- (a) approve the request and invite the deputation to attend a meeting of the Council; or
 - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) Unless the council resolves otherwise, a deputation invited to attend a Council meeting:
- (a) is not to exceed 5 persons, only 2 of whom may address the Council, although others may respond to specific questions from Members;
 - (b) is not to address the Council for a period exceeding 10 minutes without the agreement of the Council; and,
 - (c) additional members of the deputation may be allowed to speak with the leave of the Presiding Member.
- (4) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

6.10 Petitions

- (1) A petition is to -
- (a) be addressed to the President;
 - (b) be made by electors of the district;
 - (c) state the request on each page of the petition;
 - (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
 - (e) contain a summary of the reasons for the request; and
 - (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the local government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause (3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless:
- (a) the matter is the subject of a report included in the agenda; and
 - (b) the Council has considered the issues raised in the petition.

6.11 Presentations

(1) In this clause, a presentation means the acceptance of a gift or an award by the Council on behalf of the local government or the community.

(2) A presentation may be made to the Council at a meeting only with the prior approval of the CEO.

7.1 Petitions

The Council has not received any petitions at the time of writing this report.

7.2 Presentations

The Council does not anticipate any presentations at the time of writing this report.

7.3 Deputations

The Council has not received any deputations at the time of writing this report.

8 Confirmation of Minutes from Previous Meetings

Recommendation

That the Minutes of the Ordinary Council Meeting held on 17 August 2023 be confirmed as true and accurate.

ORDINARY COUNCIL MEETING

Minutes

Meeting Date Thursday 17 August 2023

Meeting Time 8:30 am

Held at Bill Hemsley Community Centre, Redcliffe Concourse, White Peak WA
6532, Meeting Room.



Jamie Criddle
Chief Executive Officer

Strategic Community Plan 2022-2032



Snapshot

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- 4.2 Manage and maintain roads, drainage, and other essential infrastructure assets
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UNCONFIRMED MINUTES

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1 Declaration of Opening & Announcements of Visitors

The President welcomed elected members, staff and visitors to the council meeting and declaring the meeting open at 8:35 am.

The Shire acknowledged the traditional landowners through the reading of our Acknowledgement of Country.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples."

2 Announcements from the Presiding Member

Nil

3 Record of Attendance

3.1 Attendees

The following attended the council meeting:

Elected Members

Cr Kirilee Warr (President)
Cr Darrell Forth (Deputy President)
Cr Nicole Batten
Cr Beverley Davidson
Cr Elizabeth Elliott-Lockhart
Cr Peter Humphrey
Cr Catherine Low
Cr Trevor Royce

Officers

Jamie Criddle, Chief Executive Officer
Simon Lancaster, Deputy Chief Executive Officer
Beau Raymond, Minute Taker

Visitors

Russell & Lorre Smith (Left meeting at 9.00am)
Wayne Boys (Left meeting at 9.00am)
Julie & Peter Myers (Left meeting at 9.00am)

3.2 Apologies

Nil

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3.3 Previously Approved Leave of Absence (By Resolution of Council)

Nil

4 Public Question Time**4.1 Response to Previous Public Questions on Notice**

Nil

4.2 Public Question Time**Public Question 1:****Name**

Russell Smith, 171 Wittenoom Circle, White Peak

Question

Regarding proposed subdivision of Lot 218 Parmelia Boulevard, White Peak; neighbouring properties were not notified and most are unaware of subdivision, why is this process different to smaller planning matters where all neighbours are contacted for comment?

Response

The subdivision application process is one that is administered by the State Government through the Western Australian Planning Commission (WAPC) and not the local government.

Council is being asked for comment upon the subdivision application by the WAPC along with various service agencies and government departments.

The WAPC are not required to notify surrounding landowners of subdivision applications.

The development application process is one that is administered by local government and where it is considered appropriate development applications are, and have been, advertised for comment to surrounding landowners.

Public Question 2:**Name**

Wayne Boys, 184 Parmelia Boulevard, White Peak

Question

If the proposed subdivision of Lot 218 Parmelia Boulevard, White Peak is endorsed by Council, what are the options and next steps in the process?

Response

Council is being asked to provide comment upon the subdivision application by the WAPC, who are the decision making authority in this instance. The resolution of Council, whatever it may be, is a comment only and should not be considered the final decision in regard to this matter.

The WAPC may give regard for Council's invited comment but are not bound to this, or any other referral agency's, comment in reaching its determination upon the subdivision application.

In the event the subdivision application is approved by the WAPC there is no third party appeal right for Council or another party in regards to this determination. In the event the

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subdivision application is refused by the WAPC there is an appeal right for the applicant to the State Administrative Tribunal.

5 Applications for Leave of Absence

Nil

6 Disclosure of Interest

Meeting Details:	Person	Type of Interest	Agenda Item
Ordinary Council Meeting 17 August 2023	Cr Peter Humphrey	Impartiality	Item #15.1 - Conflict of interest, unresolved complaint and governance issues.

7 Presentations

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Nil

8 Confirmation of Minutes from Previous Meetings

Council Resolution

Moved: Cr Katie Low **Seconded:** Cr Beverley Davidson

That the Minutes of the Ordinary Council Meeting held on 20 July 2023 be confirmed as true and accurate.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

8 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-1

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Council Resolution**Moved:** Cr Nicole Batten **Seconded:** Cr Katie Low

That the Minutes of Special Council Meeting held on 9 August 2023 be confirmed as true and accurate with the following corrections.

Recommendation 8:**ADOPTION OF 2023/2024 SCHEDULE OF FEES AND CHARGES**

That Council, in accordance with section 6.16 of the Local Government Act 1995 confirm the adoption of the 2023/2024 Schedule of Fees and Charges effective 1 July 2023 as attached.

Endorsed 2023/2024 Fees & Charges:

Instalment Administration Fee - \$9.00

DFES ESL Penalty Interest – 7.00%

Recommendation 10:

That Council endorse the 2023/2024 Emergency Services Levy fixed rate set for Category 5 regions. The interest rate to be charged for the late payment of Emergency Services Levy by property owners for 2023/2024 has been declared at 11% per annum.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

8 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-2

9 Items to be dealt with En Bloc

Nil

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10 Officer Reports**10.1 Deputy Chief Executive Officer**

10.1.1	Proposed Subdivision
Department	Development Service Planning
Author	Simon Lancaster
Reference(s)	A1597
Attachment(s)	1. Subdivision application [10.1.1.1 - 5 pages] 2. Parkfalls Estate Structure Plan [10.1.1.2 - 2 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council advise the Western Australian Planning Commission that it supports the proposed subdivision of Lot 218 Parmelia Boulevard, White Peak as shown upon Plan No.23150-01 subject to the following conditions and advice note:

Requested Conditions

- 1 Fencing to be constructed along the created boundary between Lots A & B to the requirements of the local government. (Local Government)
- 2 Arrangements being made with the Water Corporation for the provision of a suitable water supply service to each lot shown on the approved plan of subdivision. (Water Corporation)
- 3 Arrangements being made with Western Power for the provision of an underground electricity distribution system that can supply electricity to each lot shown on the approved plan of subdivision. (Western Power).

Requested Advice Note:

- (a) In regards to condition 1 the local government advises that fencing shall be installed to a minimum standard of 7 line ring lock with single strand wire on top and pine posts at 6m separation to the requirements of the local government.

Alternate Council Resolution**Moved:** Cr Peter Humphrey **Seconded:** Cr Trevor Royce

That Council advise the Western Australian Planning Commission that it does not support the proposed subdivision of Lot 218 Parmelia Boulevard, White Peak as shown upon Plan No.23150-01 as the created lots would be inconsistent with the lot size identified upon the Subdivision Guide Plan adopted by Council at its 23 February 1999 meeting and would set a precedent for the other 7 x 2ha lots on the eastern side of Parmelia Boulevard.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr

Ordinary Council Meeting 17 August 2023 - Minutes

Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr
Against Nil

8 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-3

All visitors left the council chambers at 9:00am.

Disclosure of Interest

No officer declared an interest under the *Local Government Act 1995*, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Council is in receipt of correspondence from the Western Australian Planning Commission ('WAPC') seeking its comment upon an application to subdivide 164 (Lot 218) Parmelia Boulevard, White Peak into 2 lots. This report recommends support for the subdivision application. In the event that Council considers the application should be refused, alternative wording is also provided.

Comment

Lot 218 is a cleared 2.1104ha property on the east side of Parmelia Boulevard that contains a two storey residence. The property slopes downwards from the 84m contour at the rear/north-eastern corner to the 78m contour in the front/south-western corner where the residence is located.

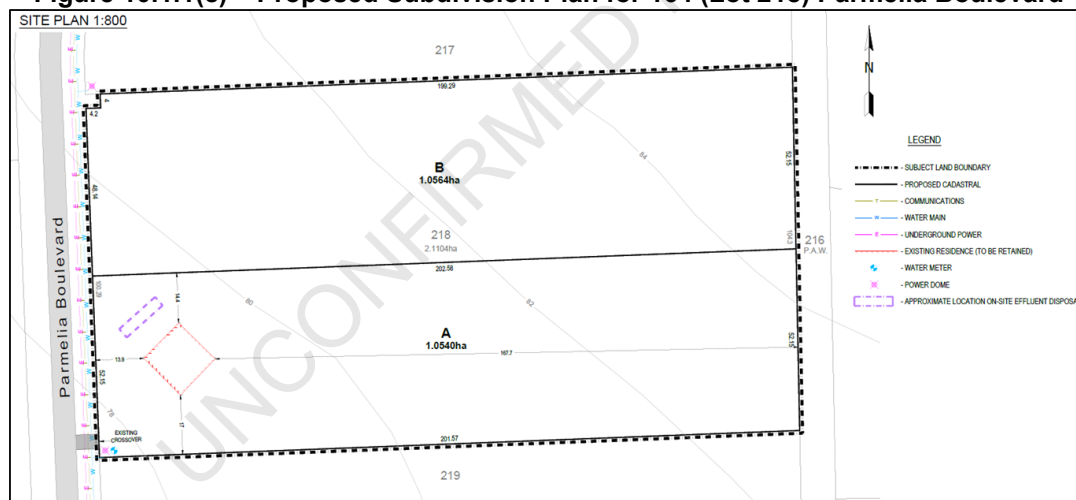
Figure 10.1.1(a) – Location Map for 164 (Lot 218) Parmelia Boulevard, White Peak



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Figure 10.1.1(b) – Aerial photo of 164 (Lot 218) Parmelia Boulevard, White Peak

The application is for an east-west subdividing line down the centre of the block to create a 1.0564ha vacant northern lot and a 1.0540ha southern lot that would contain the residence. A copy of the subdivision application inclusive of the consultants' explanatory letter of support and subdivision plan has been provided as **separate Attachment 10.1.1.1.**

Figure 10.1.1(c) – Proposed Subdivision Plan for 164 (Lot 218) Parmelia Boulevard

Council may consider that the subdivision application could be supported on the following basis:

- the subject site is not within an area identified by the Department of Fire & Emergency Services as bushfire prone upon the State Map of Bushfire Prone Areas [Map of Bush Fire Prone Areas \(slip.wa.gov.au\)](http://slip.wa.gov.au)
- the subject site is not within an area identified by the Department of Planning, Lands & Heritage as having Aboriginal Cultural Heritage upon the Aboriginal Cultural Heritage Inquiry System [Aboriginal Cultural Heritage Inquiry System \(dplh.wa.gov.au\)](http://dplh.wa.gov.au)
- the subject site is within an area service by reticulated power, water and fire hydrant servicing
- the subject site fronts a sealed road

Ordinary Council Meeting 17 August 2023 - Minutes

- the additional driveway/crossover created by the subdivision would be sited along a flat, straight section of road that offers acceptable sightlines for additional vehicle egressing movements
- the subdivided lot sizes and yellow sandplain soil type would comply with the requirements of the Department of Health for servicing by an on-site effluent disposal system
- the subdivided lot sizes would comply with the 1ha minimum lot size for the 'Rural Residential' zone established by the Shire of Chapman Valley Local Planning Scheme and *Planning and Development (Local Planning Schemes) Regulations 2015*
- the subdivided lots would be comparable in size to the majority of the lots within the Parkfalls Estate, including the lots to the immediate rear/east of Lot 218 on the other side of the bridle trail
- the proposed subdivision would introduce an additional landowner to contribute to the ongoing local government maintenance costs of providing the existing recreation, community and road infrastructure services.

Alternatively Council may consider that the subdivision application should not be supported on the following basis:

- the subject lot was identified at its current size on the Parkfalls Estate Subdivision Guide Plan that accompanied the rezoning documentation for the Parkfalls Estate that was gazetted on 17 September 1999
- the creation of an additional lot will enable the later construction of an additional residence and outbuilding(s) upon the subject site that would have potential to impact upon views
- the approval of this subdivision may be considered to create a precedent for the subdivision of the other 7 x 2ha lots that are on the eastern side of Parmelia Boulevard.

The Subdivision Guide Plan was adopted by Council at its 23 February 1999 meeting along with the Scheme Amendment that led to the later Parkfalls Estate subdivision and the original and current plan is provided as **separate Attachment 10.1.1.2**. The Subdivision Guide Plan identified Lot 218 in its current size although it is noted that the plan identified it as being within an area of "1.0 to 2.0 hectare" lots and the subdivision of this 2ha lot into 2 x 1ha lots could be considered in accordance with this original identified lot size range.

It is noted that if the other 7 x 2ha lots on the eastern side of Parmelia Boulevard were also to be subdivided this should not be considered to create a precedent for the 11 x larger lots on the western side of Parmelia Boulevard to be subdivided. These 11 x western lots were created at a larger size and had building envelopes placed upon them to ensure future residences were constructed at a greater separation distance from a potential highway realignment and were identified upon the original 1999 Subdivision Guide Plan as being "3.0 hectares minimum".

It is also noted that the subdivided lots would remain subject to the requirement that all outbuilding(s) must be separated by a distance of not more than 22m from the residence. This would require that all future buildings upon the northern vacant subdivided lot must be clustered, and that any future outbuilding(s) upon the southern subdivided lot must be clustered with the existing house, thereby controlling in part the impact of the additional built form upon the rural-residential amenity of the surrounding area and the neighbouring outlooks.

In the event that Council considers that the subdivision application should not be supported it may consider the following alternative wording appropriate:

Ordinary Council Meeting 17 August 2023 - Minutes

“That Council advise the Western Australian Planning Commission that it does not support the proposed subdivision of Lot 218 Parmelia Boulevard, White Peak as shown upon Plan No.23150-01 as the created lots would be inconsistent with the lot size identified upon the Subdivision Guide Plan adopted by Council at its 23 February 1999 meeting and would set a precedent for the other 7 x 2ha lots on the eastern side of Parmelia Boulevard.”

Figure 10.1.1(d) – extract from Parkfalls Estate Subdivision Guide Plan 1999

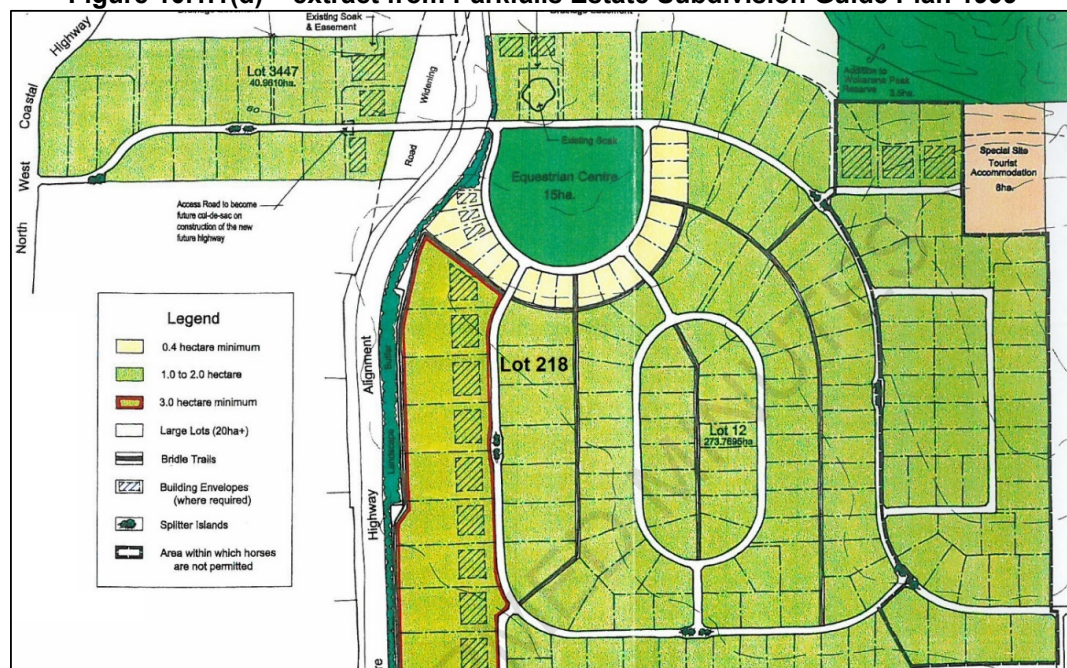


Figure 10.1.1(e) – View from Parmelia Boulevard looking north-east at Lot 218



Figure 10.1.1(f) – View from Wittenoom Circle looking west towards Lot 218



Statutory Environment

The report complies with the requirements of the:
Shire of Chapman Valley Local Planning Policy
Shire of Chapman Valley Local Planning Scheme No.3
Planning & Development (Local Planning Schemes) Regulations 2015

Lot 218 Parmelia Boulevard, White Peak is zoned 'Rural Residential 1' under the Shire of Chapman Valley Local Planning Scheme No.3 ('the Scheme').

Figure 10.1.1(g) – Shire of Chapman Valley Planning Scheme Zoning Map extract

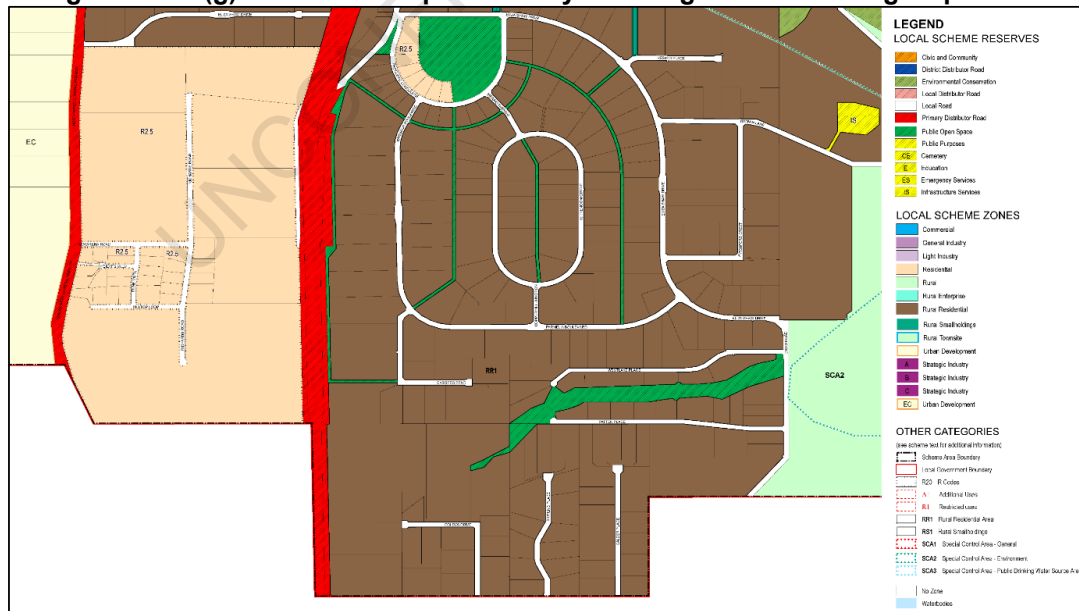


Table 2 of the Scheme lists the objectives of the 'Rural Residential' zone as being:

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- “• To provide for lot sizes in the range of 1 ha to 4 ha.
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.”

Schedule 3 of the Scheme states that the minimum lot area for the ‘Rural Residential’ zone is “as outlined in the approved structure plan.”

The Parkfalls Estate Subdivision Guide Plan was adopted by Council at its 23 February 1999 meeting and is considered to form a Structure Plan as per Part 9 Regulation 79 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Schedule 5 of the Scheme lists the following of relevance in the ‘Rural Residential’ zone to this subdivision application:

- “1 Structure Plan
- (a) Subdivision, development and land use shall generally be in accordance with a structure plan as adopted by the local government and the Western Australian Planning Commission in accordance with Part 4 of the deemed provisions;
 - (b) Subdivision, development and land-use shall generally be in accordance with any other matters outlined on the structure plan.
 - (c) In addition to such other provisions of the Scheme as may affect it, any land that is included in a Rural Residential zone or Rural Smallholding zone shall be subject to those provisions as may be specifically set out against it in Schedules 6 or 7.

Schedule 6 ‘Rural Residential 1’ of the Scheme lists the following of relevance to this subdivision application:

- “1 For those lots which do not depict a building envelope, all structures including sheds, outbuildings, garages, storage areas and effluent disposal systems shall be sited not more than 22 metres from the closest wall of the dwelling, and must also comply with the setback and/or siting standards in the Scheme;
- 2 With the objective of maintaining sustainable land use practices and preventing land degradation through wind and water erosion, the keeping of animals is permitted in accordance with the following or such density as approved by the local government following consultation with the Department of Primary Industries and Regional Development, with conditions if appropriate:
- 5 sheep / 1ha of agistment area
 - 1 horse / 2ha of agistment area
 - 1.6 pony / 2ha of agistment area
 - 1 milking cow / 2ha of agistment area
 - 1.6 heifer / 2ha of agistment area
 - 5 goats / 1ha of agistment area
- Only one stock option as specified above will be permitted or a combination equivalent of one option.
- 3 Notwithstanding the above, the local government may reduce or vary the limit on stocking or place any other conditions in light of prevailing

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seasonal conditions to prevent overstocking, erosion, or other practices detrimental to the environment or amenity of the neighbouring properties from those rates described in Clause (2) above."

The provisions of Schedule 6 would result in the subdivided lots being unable to have a horse agisted upon them without the requirement for the lodgement of a development application. The provisions also require all future buildings upon the vacant lot to be clustered and that any future outbuilding(s) upon the lot with the existing house must still be clustered with that building, thereby controlling in part the impact of the additional built form upon the rural-residential amenity of the surrounding area and the outlooks.

Schedule 2 Part 4 clause 27(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* states that:

"Effect of structure plan

- (1) *A decision-maker for an application for development approval or subdivision approval in an area that is covered by a structure plan that has been approved by the Commission is to have due regard to, but is not bound by, the structure plan when deciding the application."*

Policy/Procedure Implications

A Policy or Procedure is affected:

Planning and Development Policy & Procedures

Schedule 2 Part 2 Division 2 Clauses 3-6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides for Council to prepare a Local Planning Policy in respect of any matter related to the planning and development of the Scheme area.

Council has prepared Shire of Chapman Valley Local Planning Policy 7.5 – Subdivision Standards a copy of which can be viewed at the following link:

<https://www.chapmanvalley.wa.gov.au/local-planning-policies.aspx>

Given Lot 218 already fronts a sealed road and has access to water and power services it is not considered that the requirements of LPP7.5 are applicable in this instance.

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the policy and the objectives which the policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

Financial Implications

No Financial Implications Identified.

The Shire of Chapman Valley Long Term Financial Plan was endorsed by Council at its 19 June 2019 meeting. It is not considered that the determination of this application would have impact in relation to the Long Term Financial Plan.

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Strategic Implications

Lot 218 is located within Precinct No.7 – South West of the Shire of Chapman Valley Local Planning Strategy (2008). Figures 4 and 11 of the Local Planning Strategy identify Lot 218 as being 'Existing Rural Residential'.

The subdivision application can be considered to accord with the following objectives of the Local Planning Strategy:

- "7.1.2 Encourage the rezoning and subdivision of land into Rural Smallholdings and Rural Residential lots in accordance with Figure 4 as a rounding off the greater northern Geraldton area."*
- "7.2.3 Ensure that Urban and Rural Residential development are adequately serviced by existing services and infrastructure that includes connection to a potable scheme water supply."*
- "7.4.1 Enhance the standards of servicing and infrastructure commensurate with urban development standards (i.e. bitumen sealed roads, reticulated water, underground power etc.)."*
- 7.4.2 Ensure adequate levels of servicing and infrastructure, as determined by Council, exist or will be provided when supporting proposals for a change in land use/development or subdivision, to avoid burden (financial or otherwise) on the Council's resources."*
- 7.4.3 Identify, support and facilitate the efficient and coordinated use of existing road linkages."*

The Local Planning Strategy addresses subdivision within Precinct No.7 - South West as follows:

"Council may support the subdivision/amalgamation of land within this Precinct, having due regard to the objectives of the Precinct, in the following circumstances:

- e) For urban and rural residential purposes in accordance with the Greater Geraldton Structure Plan 1999 development subject to structure planning, a potable reticulated scheme water supply, detailed land capability/suitability assessment and appropriate rezoning."*

Strategic Community Plan/Corporate Business Plan Implications**COMMUNITY HEALTH & LIFESTYLE**

1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues.

1.1.1 Development of plans and strategies relevant to emerging population needs.

ENVIRONMENT & SUSTAINABILITY

3.2 Maintain the rural identity of the Shire.

3.2.1 Develop western peri-urban environment in context to rural lifestyle.

Consultation

The WAPC is not obliged to undertake public consultation in its assessment of subdivision applications, but has referred the application out to the Shire of Chapman Valley, Department of Fire and Emergency Services, Department of Health, Water Corporation and Western Power seeking comment.

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Risk Assessment

An Insignificant Environmental Risk of Level 1 - Which will likely result in contained, reversible impact managed by on site response.

UNCONFIRMED MINUTES

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10.1.2	Unconstructed Road Reserve Closure
Department	Development Service Planning
Author	Simon Lancaster
Reference(s)	A1528
Attachment(s)	Nil

Voting Requirements

Simply Majority

Staff Recommendation

That Council:

- 1 Pursuant to Section 58 of the *Land Administration Act 1997* request the Minister for Planning, Lands & Heritage to approve the closure of the unconstructed, unnamed road reserve across Lot 2075 Old Nabawa-Northampton Road, Nabawa.
- 2 Advise the Minister for Planning, Lands & Heritage that the subject road reserve is surplus to its requirements and support its disposal into Lot 2075 at no land valuation cost to the Naaguja Warangkarri Aboriginal Corporation.

Council Resolution**Moved:** Cr Darrell Forth **Seconded:** Cr Peter Humphrey

That Council:

- 1 Pursuant to Section 58 of the *Land Administration Act 1997* request the Minister for Planning, Lands & Heritage to approve the closure of the unconstructed, unnamed road reserve across Lot 2075 Old Nabawa-Northampton Road, Nabawa.
- 2 Advise the Minister for Planning, Lands & Heritage that the subject road reserve is surplus to its requirements and support its disposal into Lot 2075 at no land valuation cost to the Naaguja Warangkarri Aboriginal Corporation.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr**Against** Nil

8 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-4**Disclosure of Interest**No officer declared an interest under the *Local Government Act 1995*, Subdivision 1 (LGA 1995) in the preparation of this report.**Background**

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An unformed 450m long road reserve runs across Lot 2075 Old Nabawa-Northampton Road, Nabawa and its amalgamation into Lot 2075 as shown upon the plan included as Figure 10.1.2(a) to this report. Council considered this matter at its 15 June 2023 meeting and resolved:

"That Council:

- 1 *Pursuant to Section 58 of the Land Administration Act 1997 initiate closure action for the unconstructed, unnamed road reserve across Lot 2075 Old Nabawa-Northampton Road, Nabawa and its amalgamation into Lot 2075 as shown upon the plan included as Figure 10.1.2(a) to this report.*
- 2 *Request that the Department of Planning, Lands & Heritage waive its costs (inclusive of land valuation/acquisition costs and document preparation fees/costs) relating to the closure and disposal of the road reserve across Lot 2075 and provide copy of the supporting correspondence from the Naaguja Warangkarri Aboriginal Corporation to the Department."*

The road reserve closure has been advertised for comment and no objections were received. This report recommends that Council formally request the Minister for Planning, Lands and Heritage to close the subject road reserve to enable its amalgamation into the surrounding property.

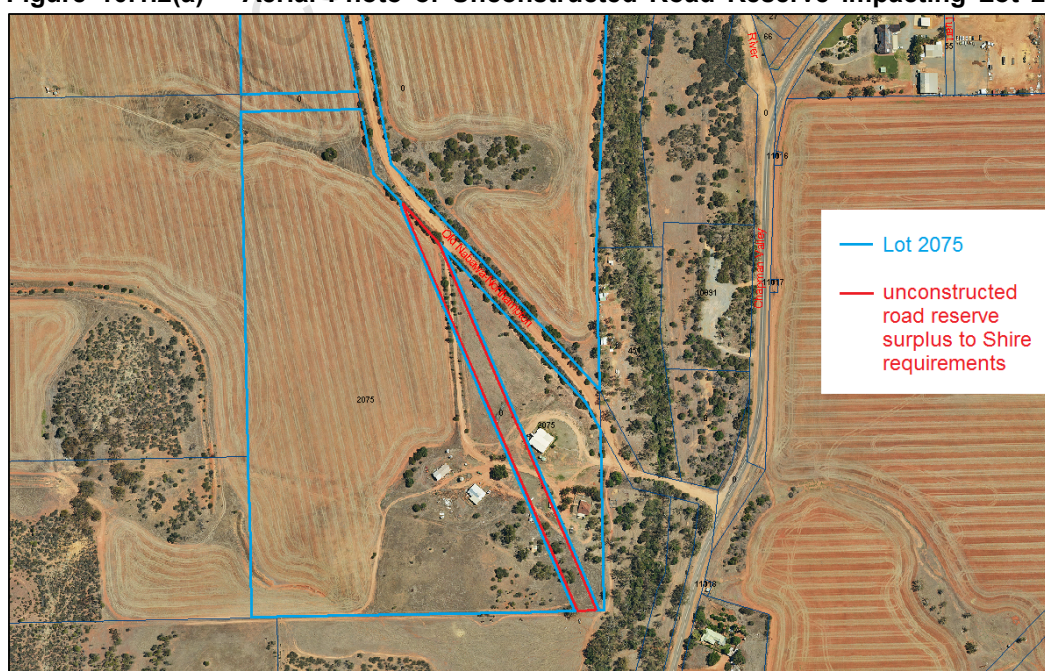
Comment

Lot 2075 Old Nabawa-Northampton Road, Nabawa is owned by the Naaguja Warangkarri Aboriginal Corporation and contains the residence, cultural centre and farm outbuildings that serve the wider farm landholding.

A 450m long, 20m wide road reserve with an approximate area of 9,517m² runs across Lot 2075 splitting the cultural centre from the residence and sheds. The road reserve is not constructed on-ground and is surplus to Shire requirements.

The closure and disposal of the unconstructed road reserve would benefit the Shire by removing an unrequired asset and would benefit the Naaguja Warangkarri Aboriginal Corporation as the alignment runs in immediate proximity to, and between, the buildings upon their farm.

Figure 10.1.2(a) – Aerial Photo of Unconstructed Road Reserve impacting Lot 2075



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As part of the Nanson Showground Land Exchange, whereby 9.7ha of privately owned land is to be provided by the neighbouring landowner (Ballycastle Pty Ltd) to amalgamate into the Nanson Showground in exchange for 10.21ha of Crown Land being provided to the private landowner, the Shire was required to reach agreement for the taking of native title rights.

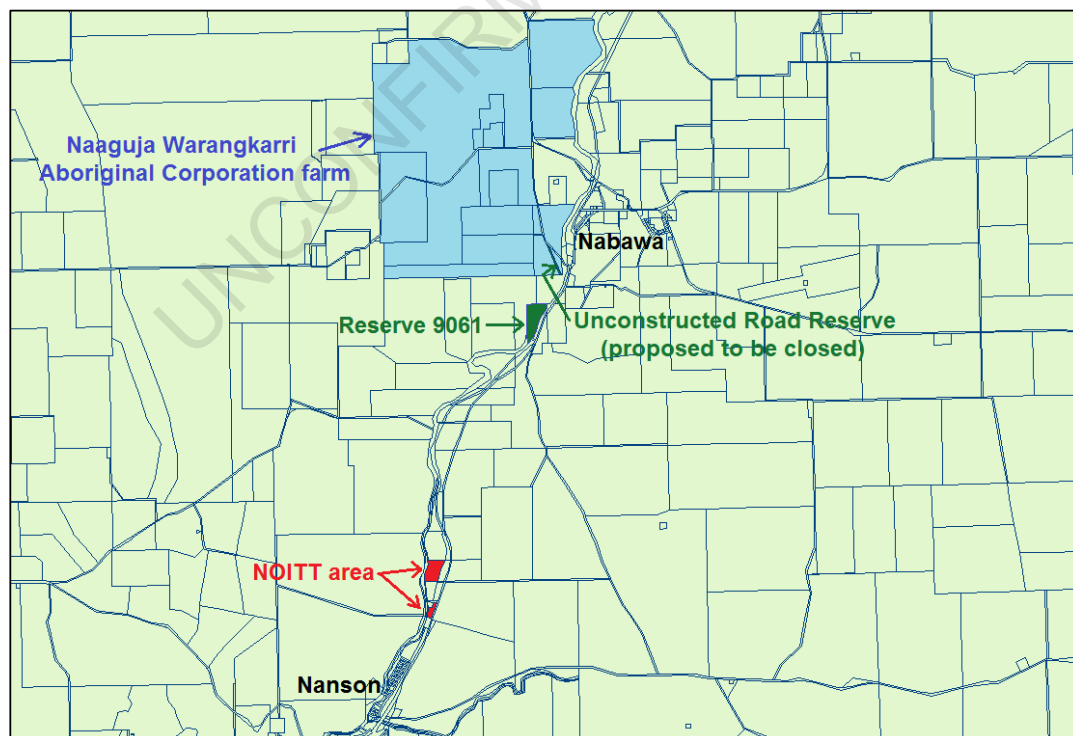
The Shire identified that the 9.5657ha Reserve 9061 on the western side of Chapman Valley Road (opposite the Nabawa Cemetery) was surplus to its requirements and considered it appropriate that this parcel should be included in the native title settlement. As a side matter the Shire also considered that the 9,517m² unformed road reserve that runs across Lot 2075 should also form part of the native title settlement.

Council resolved at its 18 March 2020 meeting as follows:

“That Council:

- 1 *Advise the Yamatji Marlpa Aboriginal Corporation that it agrees to Reserve 9061 being included within the Yamatji Nation Indigenous Land Use Agreement in exchange for the withdrawal of its objection to Notice of Intention to Take N982297.*
- 2 *Advise the Department of Planning, Lands & Heritage of Council’s resolution relevant to Reserve 9061 and, as a separate matter, advise the Department that Council supports the inclusion of the approximately 9,517m² unconstructed road reserve running across Lot 2075 Old Nabawa-Northampton Road, Nabawa into the Yamatji Nation Land Use Agreement and it being provided into the surrounding Naaguja Warangkarri Aboriginal Corporation freehold title landholding.”*

Figure 10.1.2(b) – Land parcels in the native title discussions relevant to the Nanson Showground Land Exchange



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The native title claimants advised on 3 August 2020 that the objection to the native title notice of intent (NOITT) had been withdrawn enabling the Shire and the DPLH to commence finalisation of the Nanson Showground Land Exchange with Ballycastle Pty Ltd.

Reserve 9061 was included in the Yamatji Nation Indigenous Land Use Agreement Committed Land package.

However, the DPLH advised that due to timing it was unable to coordinate the inclusion of the road reserve across Lot 2075 into the Yamatji Nation Land Use Agreement, but that this could be considered as a separate formal road closure and disposal action.

The Shire made query with DPLH as to whether the land purchase costs that would normally be required to be paid to the DPLH by the acquiring landowner (in this case being the Naaguja Warangkarri Aboriginal Corporation) could be waived in this instance as the road reserve would have been provided free of cost if it had been included in the native title settlement package.

The DPLH advised that waiving, reducing or minimising fees and charges was a matter that its Assistant Director General would need to authorise and that the decision on a sale of land for less than the current unimproved market value required the approval of the Minister for Lands.

The Shire therefore made contact with the Naaguja Warangkarri Aboriginal Corporation seeking a letter of support to assist it in its request to the DPLH to waive the costs and fees involved in the road closure process.

The Naaguja Warangkarri Aboriginal Corporation have provided correspondence outlining their connection to country and their role in the community that was provided as Attachment 10.1.2.1 with the 15 June 2023 Council Agenda. It is recommended that a copy of this supporting correspondence be provided to the DPLH along with a Council's resolution should it resolve to proceed with this road closure action.

Shire staff support the closure and disposal of the road reserve across Lot 2075 on the following basis:

- the road reserve is unconstructed and does not provide general access;
- the road reserve is considered surplus to Shire requirements as it does not provide a through purpose and duplicates a parallel constructed road;
- the road reserve is not required to be constructed in future as the only other lot that it connects with (Lot 450) already has a constructed road frontage to Old Nabawa-Northampton Road;
- the closure of the unconstructed road would benefit the Shire by removing an unrequired asset, management responsibility and public liability concerns;
- the closure of the unconstructed road would benefit the landowner as the alignment runs between their cultural centre and the residence and farms sheds;
- the amalgamation of the road reserve into the surrounding lot will improve farm security for the landowner and ensure that the cadastral layout for the area corresponds with the on-ground reality and farming operations;
- the road already appears on-ground to form part of the landowner's property;
- it is considered that the subject land would be better managed under the private ownership of the adjoining landowner rather than under public ownership;
- the road closure process was advertised for public comment and no objections were received from the surrounding landowners and letters of support were received from all service authorities.

The subject road reserve is zoned 'Rural' under the Shire of Chapman Valley Local Planning Scheme No.3 which corresponds with the surrounding Lot 2075 that it is proposed to be amalgamated into, meaning no rezoning action is required relating to this disposal.

[illegible]

“58 *Closing roads*

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) –
 - (a) by order grant the request; or

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- (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
- (c) *refuse the request.*
- (5) *If the Minister grants a request under subsection (4) –*
 - (a) *the road concerned is closed on and from the day on which the relevant order is registered; and*
 - (b) *any rights suspended under section 55(3)(a) cease to be so suspended.*
- (6) *When a road is closed under this section, the land comprising the former road*
 - (a) *becomes unallocated Crown land; or*
 - (b) *if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.”*

In the event that the road closure and disposal process is supported by Council and the DPLH, then the DPLH would issue Crown Survey instruction for the preparation of a survey diagram to amalgamate the land into the surrounding lot and dispose of the Crown Land pursuant to Section 87 of the *Land Administration Act 1997*.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

Long Term Financial Plan

No major effect is anticipated on the Long Term Financial Plan.

The Shire and Naaguja Warangkarri Aboriginal Corporation have prepared information that was submitted to the DPLH outlining the reasons why the land valuation and purchase costs should be waived in this instance. This includes the cultural association of the Naaguja people to the subject land, its immediate relevance to the Naaguja farm, and that the land should have been included in the native title settlement package as it was identified by the Shire and native title claimants through joint discussion prior to the finalisation of the Yamatji Nation Indigenous Land Use Agreement, and if the land has been included in the agreement there would not have been a purchase or conveyancing cost.

The DPLH advised on 28 June 2023 that this road closure would incur the following costs:

- \$500 GST exclusive Land Valuation; &
- \$1,427 DPLH Document Preparation Fee.

There would also be the survey cost of a Deposited Plan being prepared that amalgamates the road reserve into Lot 2075. The Shire has sought quote from a local surveyor and the anticipated cost of preparation of the Deposited Plan would be approximately \$2,000.

The Shire has the ability to cover the document preparation and survey cost within its Surveying & Land Expenses Account 7052 and this would then remove an unwanted asset from the Shire's maintenance, liability and budgetary responsibilities. However, it is not considered appropriate that there should be a land valuation cost attached to the return of the land by the Crown to the traditional owners. Further to this the subject land should have been provided without cost had it been included in the Yamatji Nation Agreement as was requested by the Shire at its 18 March 2020 meeting.

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Strategic Implications

The closure and disposal of the road reserve that impacts the Naaguja cultural centre would align with the following objectives of both the Western Australian and Mid West Tourism Development Strategy:

“Aboriginal. Outcome: Provide every visitor with the opportunity to have an Aboriginal tourism experience: facilitate and support opportunities for access to land and tenure for the development of tourism; supporting industry in interfacing with government, maximising involvement in government tourism programs; opportunities and pathways for Aboriginal employment in tourism and hospitality, including through traineeships and cadetships”. (MWDC, page 11)

Strategic Community Plan/Corporate Business Plan Implications**COMMUNITY HEALTH & LIFESTYLE**

1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues.

1.1.2 Determine a whole of Shire community integration approach.

COMMUNITY HEALTH & LIFESTYLE

1.4 Maintain and enhance community safety and security.

1.4.1 Maintain safe roads and infrastructure.

Consultation

The proposed road reserve closure was required to be advertised for comment for a period of 35 days (or greater) under Section 58 of the *Land Administration Act 1997* and this has now been undertaken by the Shire and included the following actions:

- notice being placed in the Mid West Times on 26 June 2023;
- letters being sent to the 2 surrounding landowners;
- letters being sent to the relevant service authorities (ATCO Gas, Australian Gas Infrastructure Group, Telstra, Water Corporation and Western Power);
- sign detailing the proposed reserve closure being erected onsite; &
- notice and explanatory information being displayed on the Shire website.

At the conclusion of the advertising period on 4 August 2023, 5 submissions had been received, all from service authorities advising they had no assets within the subject area and expressing no objection to the proposed road reserve closure. Copies of the received submissions can be provided to Councillors upon request.

Risk Assessment

An Insignificant Property Risk of Level 1 - Likely resulting in inconsequential or no damage.

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10.2 Manager of Finance & Corporate Services

10.2.1	Financial Management Report
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	307.00
Attachment(s)	1. Financial Management Report June 2023 [10.2.1.1 - 40 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council receives the financial management report supplied under separate cover for the month of June 2023.

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Trevor Royce

That Council receives the financial management report supplied under separate cover for the month of June 2023.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

8 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-5

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Local Government (Financial Management) Regulations require monthly statements of financial activity to be reported and presented to Council.

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Comment

The financial position at the end of June 2023 is detailed in the monthly management report provided as a separate attachment for Council's review. Note the final end of year position remains to be determined following full audit.

Statutory Environment

The report complies with the requirements of the:

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications**Long Term Financial Plan**

No major effect is anticipated on the Long-Term Financial Plan.

Strategic Implications**Strategic Community Plan/Corporate Business Plan Implications****GOVERNANCE & ACCOUNTABILITY**

5.3 Make informed decisions within resources and areas of responsibility.

5.3.1 Council and Shire process formally incorporate integrated plans as references.

5.3.2 Regular and relevant briefings to Elected Members.

Consultation

Not applicable

Risk Assessment

An Insignificant Financial Impact Risk of Level 1 - Which will likely be less than \$1,000.

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10.3 Chief Executive Officer

10.3.1	2024 Council Meeting Dates & Times
Department	Finance, Governance & Corporate Services Chief Executive Officer
Author	Jamie Criddle
Reference(s)	
Attachment(s)	Nil

Voting Requirements

Simply Majority

Staff Recommendation

That Council Ordinary Meeting time, dates and locations for the next Calendar Year as listed below be adopted and advertised in accordance with the Local Government (Administration) Regulations:

DATE	MEETING LOCATION
15 February	Nabawa Chambers
21 March	Nabawa Chambers
18 April	Nabawa Chambers
16 May	Nabawa Chambers
20 June	Nabawa Chambers
18 July	Nabawa Chambers
15 August	Bill Hemsley Community Centre
19 September	Nabawa Chambers
17 October	Nabawa Chambers
21 November	Nabawa Chambers
19 December	Nabawa Chambers

Note: All Ordinary Council Meetings are to commence at 9.00am.

Matter Lay on Table until September Ordinary Council Meeting**Council Resolution**

Moved: Cr Darrell Forth **Seconded:** Cr Nicole Batten

That Council have the matter lay on the table pending further discussion and to return to the September 2023 Ordinary Council Meeting.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr

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Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil**8 / 0****CARRIED UNANIMOUSLY****Minute Reference OCM 2023/08-6****Disclosure of Interest**

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Council is required under the Local Government Act 1995 to at least once a year set and advertise meeting dates, times and venues for Ordinary Council meetings for the next 12 month period.

Council has previously resolved in previous years to hold All OCM in Nabawa at the Council Chambers. In 2023 Council, after consultation with the Community resolved to hold the August meeting in the Western Regions (Bill Hemsley Community Centre) with the remainder of the ordinary Council Meeting to be held at the Nabawa Administration Building.

MOVED: Cr Royce**SECONDED: Cr Elliott-Lockhart****COUNCIL RESOLUTION /STAFF RECOMMENDATION**

Council Ordinary Meeting time, dates and locations for the next Calendar Year as listed below be adopted and advertised in accordance with the Local Government (Administration) Regulations, to be reviewed in the February 2023 Ordinary Council Meeting:

DATE	MEETING LOCATION
16 February	Nabawa Chambers
16 March	Nabawa Chambers
20 April	Nabawa Chambers
18 May	Nabawa Chambers
15 June	Nabawa Chambers
20 July	Nabawa Chambers
17 August	Bill Hemsley Community Centre
21 September	Nabawa Chambers
19 October	Nabawa Chambers
16 November	Nabawa Chambers
14 December	Nabawa Chambers

Note: All Ordinary Council Meetings are to commence at 8.30am.

Voting F8/A0**CARRIED****Minute Reference: 08/22-07**

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Comment

Council meetings days were changed at the March 2022 OCM and are now held at Nabawa on the third Thursday of the month and Bill Hemsley Community Centre in August, commencing at 8.30am with the exception of January when no Ordinary Council Meeting is held.

There does not seem to be any clashes with dates throughout the year, but maybe amended with the correct notice as per the Local Government Act.

2024 Public Holidays

New Year's Day	Monday 1 January
Australia Day	Friday 26 January
Labour Day	Monday 4 March
Good Friday	Friday 29 March
Easter Sunday	Sunday 31 March
Easter Monday	Monday 1 April
Anzac Day	Thursday 25 April
Western Australia Day	Monday 3 June
King's Birthday	Monday 23 September
Christmas Day	Wednesday 25 December
Boxing Day	Thursday 26 December

Below are recommended meeting locations and dates for the 2024 Ordinary Council Meeting (OCM) with a NEW start time for these OCM's commencing at 9.00am:

DATE	MEETING LOCATION
15 February	Nabawa Chambers
21 March	Nabawa Chambers
18 April	Nabawa Chambers
16 May	Nabawa Chambers
20 June	Nabawa Chambers
18 July	Nabawa Chambers
15 August	Bill Hemsley Community Centre
19 September	Nabawa Chambers
17 October	Nabawa Chambers
21 November	Nabawa Chambers
19 December	Nabawa Chambers

Note: All Ordinary Council Meetings are to commence at 9.00am.

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995

Local Government (Administration) Regulations 1996 Clause 12 (1) states: Public notice of Council or Committee meetings – s 5.25(G)

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At least once each year a local government is to give local public notice:

1. Of the dates, time and place of the ordinary council meetings;
2. The committee meetings that are required under the Act to be open to the members of the public or that are proposed to be open to members of the public are to be held in the next 12 months.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

It is important for Council to include and engage all sectors of our community and the concept of structuring meeting times, dates and location to reach out to the community is one means of improving this.

Strategic Community Plan/Corporate Business Plan Implications**GOVERNANCE & ACCOUNTABILITY**

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

Consultation

The practice of relocating the Council Meetings has previously been discussed in the past and I believe this has proven to be successful as it portrays a clear indication Council will continue to reach out to the community.

Risk Assessment

An Insignificant Compliance Risk of Level 1 - Which will likely result in no noticeable regulatory or statutory impact.

An Insignificant Reputational Risk of Level 1 - Which will likely result in unsubstantiated, low impact, low profile or 'no news' item.

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10.3.2 WAEC Proposed Amended Electoral Boundaries	
Department	Finance, Governance & Corporate Services Chief Executive Officer
Author	Jamie Criddle
Reference(s)	Nil
Attachment(s)	<ol style="list-style-type: none"> 20230809 Flying Agenda Objection to Proposed Boundaries (ID 658490) [10.3.2.1 - 6 pages] Electoral Distribution Commissioners Explanatory Statement [10.3.2.2 - 23 pages] WAEC Proposed Boundaries Western Australia [10.3.2.3 - 1 page]

Voting Requirements

Simply Majority

Staff Recommendation

That with respect to the WAEC Electoral Distribution Commissioners proposed changes to WA electoral boundaries, Council resolve that:

- The Proposed changes do not represent the best interest of the Shire of Chapman Valley or country WA.
- If the proposed changes are to go ahead then the State Government must invest in more regional electoral offices and Ministerial outreach to regional WA
- Holistically the State's electoral methodology needs to be reviewed with a terms of reference to focus on equality of representation and services based on more than just population, to account for the value proposition of regional WA
- Direct the CEO to provide the Shire's endorsed position as a submission to the WAEC Electoral Distribution Commissioners prior to 21 August 2023.

Council Resolution

Moved: Cr Elizabeth Elliott-Lockhart **Seconded:** Cr Nicole Batten

That with respect to the WAEC Electoral Distribution Commissioners proposed changes to WA electoral boundaries, Council resolve that:

- The Proposed changes do not represent the best interest of the Shire of Chapman Valley or country WA.
- If the proposed changes are to go ahead then the State Government must invest in

Ordinary Council Meeting 17 August 2023 - Minutes

more regional electoral offices and Ministerial outreach to regional WA

3. Holistically the State's electoral methodology needs to be reviewed with a terms of reference to focus on equality of representation and services based on more than just population, to account for the value proposition of regional WA
4. Direct the CEO to provide the Shire's endorsed position as a submission to the WAEC Electoral Distribution Commissioners prior to 21 August 2023.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

8 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-7

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

The Electoral Distribution Commissioners have proposed significant changes to Western Australia's State electoral boundaries. The most significant changes proposed by the Commissioners are the creation of a new district in the south metropolitan area, and the merging of the regional districts of Moore and North-West Central. This change directly impacts the effective representation of the Shire of Chapman Valley, as the Shire sits in the Moore electorate.

A notice for Objections Invited was distributed on 21 July 2023, which calls for written objections, comments or suggestions in response to the proposals to be lodged no later than 5:00pm on 21 August 2023.

The WA Electoral Commission (WAEC) generally reviews electoral boundaries based on population distribution, which in itself will favour representation towards areas with population mass or growth.

In 2021, the Shire of Chapman Valley opposed the Electoral Equality Bill that implemented a one-vote, one-value electoral system to the upper house. The bill abolished metro and regional upper house tickets in favour of a statewide ticket. At the time it was claimed by the State Government that under the old system a vote from some regions was worth six times one from a metro counterpart.

At the time the review was aligned to a report into electoral reform headed by former WA Governor Malcolm McCusker, however the terms of reference of the review centered around equality of votes as a determinant of electoral equality. The counter argument was made across regional areas that this mathematical view of equality ignored the vast gap between the regional and metropolitan areas in terms of healthcare, education, transport, telecommunications, welfare, and other support services. It was argued that the increased

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regional weighting to votes ensured some form of advocacy and representation for the underpopulated and underserved areas of the State.

In terms of the lower house, effective on 20 May 2005, the Electoral Amendment and Repeal Act 2005 (No.1 of 2005) abolished the country-metropolitan distinction for the Legislative Assembly, but all seats then in place remained until the following election on 6 September 2008.

A redistribution of seats announced by the Western Australian Electoral Commission on 29 October 2007 placed 42 seats in the Perth metropolitan area and 17 in the country area, with a variation of $\pm 10\%$ from the average population normally permitted. The only distinction for rural seats is that any seat with an area of 100,000 square kilometres or greater (that is, 4% of the State's land area) may have a variation of $+10\%$ -20% from the average, using an adjusted population based on the seat's area in square kilometres.

The current WAEC proposal will essentially reduce the number of seats in country areas further and add an extra metropolitan seat.

This change combined with previous one-vote; one-voice changes represents a reduction in country representation in both State houses of parliament.

On a principal basis, the Shire should object/challenge the proposal regardless of the fact that the modification affects the local Moore electorate, although that makes the stance even more important, given the change will reduce country representation and this representation is required to implement strong advocacy and outcomes for regional areas across the State.

Any reduction of regional seats would only exacerbate the existing challenges faced by regional communities, making it harder for their voices to be heard and their issues addressed.

Regional areas require strong and effective representation to ensure that their unique needs and challenges are adequately addressed. A reduction in regional seats would result in fewer representatives with a thorough understanding of the issues and challenges faced by regional communities, leading to a lack of effective advocacy and representation.

Furthermore, the merging of regional seats will result in larger electorates, making it more difficult for constituents to access their local Member and for Members to engage effectively with their communities. The larger the electorate, the more difficult it becomes for Members to provide the necessary support and advocacy that their constituents require.

The state economy is dominated by its resources and services sector and largely driven by the export of iron-ore, gold, liquefied natural gas and agricultural commodities such as wheat and it is these resources that generate much of the State's income and strong financial position.

Interestingly, the State government continues to argue at a federal level for a fair share of GST, even though the WA population size maybe does not warrant the investment, the State government argues that it is only fair that the State receive a fair share of the income it

generates back. If this argument is applied to WA as a State, then potentially the regional areas should be demanding a fair investment and representation based on the fact that

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much of the State Governments income from exports and royalties is generated from the regions not where the populous areas are.

The above stands as an example of how a value proposition based holistically around population may not ensure appropriate representation and equality for the State, and potentially a continuation of the population driven electoral reform will lead to decision making that hinders the economic prosperity of regional WA and the State as a whole. It will not be easy to place an appropriate value on the contribution of regional WA to the State prosperity but potentially a review with a term of reference around equality of living and the value of access to members on the State's economic output.

Whilst the author does not believe that objecting or challenging the WAEC review outcome will in any way alter the outcome, it is important that the Shire acts out of civic responsibility.

Retaining the current number of regional seats is critical for ensuring that regional communities have adequate representation and support in the Western Australian Parliament. By doing so, we can ensure that our regional communities receive the attention and resources they need to thrive, and that their voices are heard at the highest levels of government.

If the change goes through as expected, then it is important that the State Government review the electoral districts and the travel distances between regional offices and consider implementing a maximum distance or travel time. This would likely trigger the investment in more electoral offices and at least provide a conduit by which regional residents can access their local member or at least one of their representatives.

Comment

That Chapman Valley states strongly that its preference is for the current electoral boundaries remain in effect as the proposed changes will further reduce the country representation in State parliament and diminish the inputs of the Midwest region and Chapman Valley Shire residents.

Statutory Environment

This report has no statutory environment requirements.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

COMMUNITY HEALTH & LIFESTYLE

Ordinary Council Meeting 17 August 2023 - Minutes

1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues.

1.1.1 Development of plans and strategies relevant to emerging population needs.

Consultation

WALGA

Risk Assessment

An Insignificant Reputational Risk of Level 1 - Which will likely result in unsubstantiated, low impact, low profile or 'no news' item.

UNCONFIRMED MINUTES

Ordinary Council Meeting 17 August 2023 - Minutes

11 Elected Members Motions

The Council did not received any notice of motion from an elected member during the meeting.

12 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

13 Delegates Reports

That council receive the following Delegates Reports.

Delegate	Details
Cr Nicole Batten	Meeting with MWDC to assist with Oakajee SIA Community Forum Budget Adoption Meeting
Cr Katie Low	Budget Adoption Meeting Election Candidate information Briefing Webinar
Cr Darrell Forth	Budget Adoption Meeting Chapman Valley Back Roads Event Chapman Valley Show Meeting
Cr Beverley Davidson	Budget Adoption Meeting
Cr Elizabeth Elliott-Lockhart	Budget Adoption Meeting
Cr Trevor Royce	Budget Adoption Meeting
Cr Kirrilee Warr	Budget Adoption Meeting

14 Announcements by Presiding Member Without Discussion

No announcements were made by the Presiding Member throughout the course of the meeting.

15 Matters for which Meeting to be Closed to Members of the Public**Council Resolution**

Moved: Cr Katie Low **Seconded:** Cr Nicole Batten

That Council close the meeting to the public pursuant to the Local Government Act 1995, Section 5.23(a) - A matter affecting an employee or employees, at 9:18 am.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Peter Humphrey, Cr Trevor Royce and Cr Kirrilee Warr

Ordinary Council Meeting 17 August 2023 - Minutes

Against Nil**8 / 0****CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-8**

15.1	Confidential Items
Department	Finance, Governance & Corporate Services
Author	Jamie Criddle
Reason for Confidentiality	<p>CONFIDENTIAL REPORT Reason for confidentiality – Local Government Act 1995, Section 5.23(a) – A matter affecting an employee or employees.</p> <p>CONFIDENTIAL ATTACHMENT Reason for confidentiality – Local Government Act 1995, Section 5.23(a) – A matter affecting an employee or employees.</p>

*Cr Peter Humphrey, Jamie Criddle and Simon Lancaster left the meeting at 9:28 am.**Beau Raymond left the meeting at 9:31 am.***Council Resolution****Moved:** Cr Trevor Royce **Seconded:** Cr Darrell Forth

9:33 am, That as per part 17.1 of the Shire of Chapman Valley Standing Order Local Laws 2016, Council suspend the operation of the following clauses to allow sufficient discussion of item 15.1:

8.5 Priority when speaking,
8.7 Relevance,
8.8 Speaking twice,
8.9 Duration of speeches

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil**7 / 0****CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-9**

Discussion was undertaken on the item.

Council Resolution**Moved:** Cr Nicole Batten **Seconded:** Cr Beverley Davidson

10:05 am, That as per part 17.1 of the Shire of Chapman Valley Standing Order Local Laws

Ordinary Council Meeting 17 August 2023 - Minutes

2016, Council reinstate the operation of the following clauses to allow sufficient discussion of item 15.1:

- 8.5 Priority when speaking,
- 8.7 Relevance,
- 8.8 Speaking twice,
- 8.9 Duration of speeches

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-10

Beau Raymond returned to the meeting at 10:04 am.

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Trevor Royce

That Council

1. Endorses the CEO Performance Review Panel's recommendation detailed in Confidential Attachment - Chapman Valley CEO Review 2022/23 Final, as the review of the Shire of Chapman Valley's Chief Executive Officer's 2022/23 performance;
2. Endorses the Chief Executive Officers 2023/24 Annual Performance Review document including Key Performance Indicators as detailed in Confidential Attachment - Chapman Valley CEO Review 2023/24 Draft; and
3. Authorises the execution and signing of the agreement by the President & Chief Executive Officer and advise in writing of the results of the review and any outcomes identified about the performance of the CEO.

For Cr Katie Low, Cr Beverley Davidson, Cr Elizabeth Elliott-Lockhart, Cr Darrell Forth, Cr Nicole Batten, Cr Trevor Royce and Cr Kirrilee Warr

Against Nil

7 / 0

CARRIED UNANIMOUSLY
Minute Reference OCM 2023/08-11

Cr Peter Humphrey, Jamie Criddle and Simon Lancaster returned to the meeting at 10:05 am.

16 Closure

The Shire President thanked Elected Members and Staff for their attendance and closed the Ordinary Council Meeting 17 August 2023 at 10:07 am.

9 Items to be dealt with En Bloc

10 Officer Reports

10.1 Deputy Chief Executive Officer

Nil

10.2 Manager of Finance & Corporate Services

10.2.1	Financial Management Report
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	Nil
Attachment(s)	1. Financial Management Report [10.2.1.1 - 30 pages] 2. Budget by Program Internal Working document [10.2.1.2 - 7 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council receives the financial management report supplied under separate cover for the month of July 2023.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Local Government (Financial Management) Regulations require monthly statements of financial activity to be reported and presented to Council.

Comment

The financial position at the end of July 2023 is detailed in the monthly management report provided as a separate attachment for Council's review

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulations 1996

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

Consultation

Not applicable

Risk Assessment

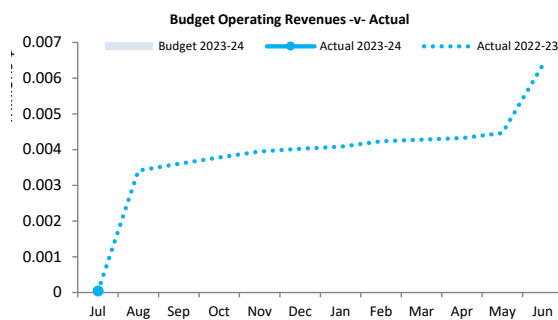
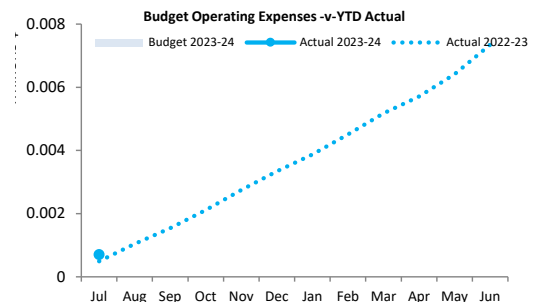
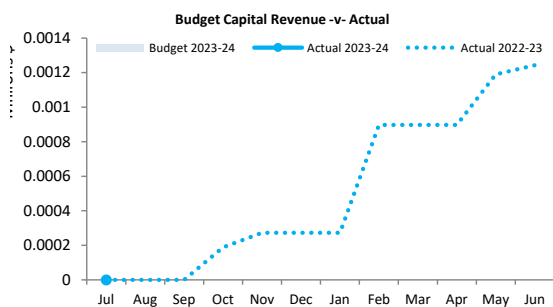
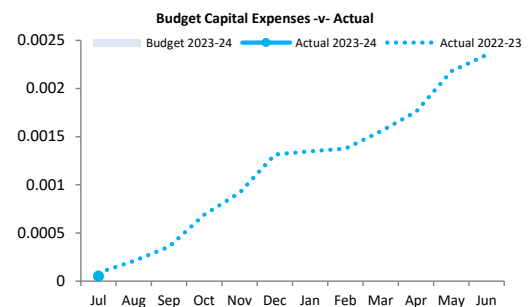
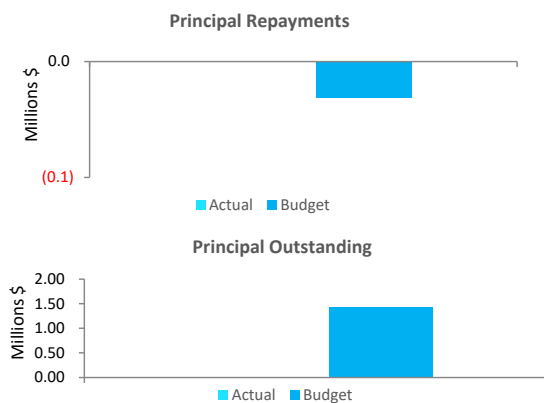
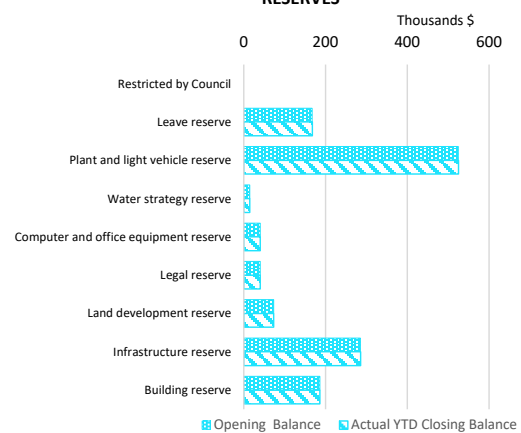
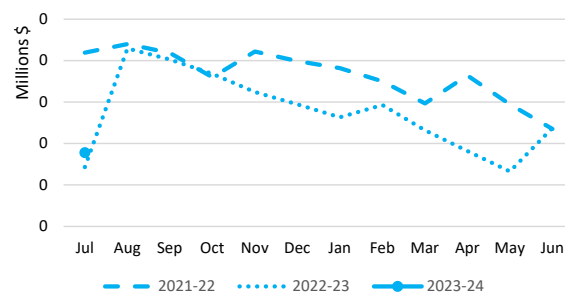
An Insignificant Financial Impact Risk of Level 1 - Which will likely be less than \$1,000.

SHIRE OF CHAPMAN VALLEY
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2023****SUMMARY INFORMATION - GRAPHS****OPERATING ACTIVITIES****OPERATING REVENUE****OPERATING EXPENSES****INVESTING ACTIVITIES****CAPITAL REVENUE****CAPITAL EXPENSES****FINANCING ACTIVITIES****BORROWINGS****RESERVES****Closing funding surplus / (deficit)**

This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2023****EXECUTIVE SUMMARY****Funding surplus / (deficit) Components**

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.30 M	\$2.30 M	\$2.30 M	\$0.00 M
Closing	(\$0.00 M)	\$4.10 M	\$1.78 M	(\$2.32 M)
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$3.46 M	% of total
Unrestricted Cash	\$2.13 M	61.5%
Restricted Cash	\$1.33 M	38.5%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.46 M	% Outstanding
Trade Payables	\$0.24 M	
0 to 30 Days		83.5%
Over 30 Days		16.5%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.00 M	% Collected
Rates Receivable	\$0.17 M	3.1%
Trade Receivable	\$0.00 M	% Outstanding
Over 30 Days		121.2%
Over 90 Days		15%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.56 M)	(\$0.31 M)	(\$0.46 M)	(\$0.15 M)
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$0.00 M	% Variance
YTD Budget	\$0.00 M	0.0%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$0.01 M	% Variance
YTD Budget	\$0.16 M	(91.2%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.03 M	% Variance
YTD Budget	\$0.01 M	185.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.73 M)	\$0.08 M	(\$0.05 M)	(\$0.13 M)
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.16 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.05 M	% Spent
Adopted Budget	\$5.26 M	(99.0%)
		0.0%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.00 M	% Received
Adopted Budget	\$3.37 M	(100.0%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.00 M	\$2.03 M	(\$0.00 M)	(\$2.03 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$1.33 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.04 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2023

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023****BY NATURE OR TYPE**

	Ref Note	Adopted Budget (a)	YTD Budget (b)	YTD Actual (c)	Variance \$ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
Opening funding surplus / (deficit)	1(c)	\$ 2,295,113	\$ 2,295,113	\$ 2,296,949	\$ 1,836	0.08%	
Revenue from operating activities							
Rates		3,158,236	0	0	0	0.00%	
Operating grants, subsidies and contributions	12	1,090,299	162,442	14,267	(148,175)	(91.22%)	▼
Fees and charges		371,929	8,852	25,228	16,376	185.00%	▲
Interest earnings		34,615	2,411	3,482	1,071	44.42%	
Other revenue		21,375	1,030	1,214	184	17.86%	
Profit on disposal of assets	6	20,000	0	0	0	0.00%	
		4,696,454	174,735	44,191	(130,544)	(74.71%)	
Expenditure from operating activities							
Employee costs		(3,020,842)	(213,886)	(162,912)	50,974	23.83%	▲
Materials and contracts		(3,727,073)	(60,624)	(248,366)	(187,742)	(309.68%)	▼
Utility charges		(56,907)	(3,955)	(1,827)	2,128	53.81%	
Depreciation on non-current assets		(2,422,606)	(201,889)	(200,740)	1,149	0.57%	
Interest expenses		(9,356)	(204)	(93)	111	54.41%	
Insurance expenses		(198,552)	(109,330)	(92,366)	16,964	15.52%	▲
Other expenditure		(134,326)	(4)	0	4	100.00%	
Loss on disposal of assets	6	(20,000)	0	0	0	0.00%	
		(9,589,662)	(589,892)	(706,304)	(116,412)	19.73%	
Non-cash amounts excluded from operating activities	1(a)	2,329,377	108,660	200,743	92,083	84.74%	▲
Amount attributable to operating activities		(2,563,831)	(306,497)	(461,370)	(154,873)	50.53%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	3,372,849	0	0	0	0.00%	
Proceeds from disposal of assets	6	163,000	163,000	0	(163,000)	(100.00%)	▼
Payments for property, plant and equipment and infrastructure	7	(5,263,697)	(80,907)	(50,443)	30,464	37.65%	▲
Amount attributable to investing activities		(1,727,848)	82,093	(50,443)	(132,536)	(161.45%)	
Financing Activities							
Proceeds from new debentures	8	1,462,024	1,462,024	0	(1,462,024)	0.00%	▼
Transfer from reserves	10	573,543	573,543	0	(573,543)	(100.00%)	▼
Payments for principal portion of lease liabilities	9	(7,886)	(7,886)	(665)	7,221	91.57%	
Repayment of debentures	8	(31,000)	0	0	0	0.00%	
Transfer to reserves	10	(115)	(115)	(1,754)	(1,639)	(1425.22%)	
Amount attributable to financing activities		1,996,566	2,027,566	(2,419)	(2,029,985)	(100.12%)	
Closing funding surplus / (deficit)	1(c)	(0)	4,098,275	1,782,717	(2,315,558)		▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2023****BASIS OF PREPARATION****BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2023

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023****NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION****(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(20,000)	0	0
Movement in employee benefit provisions		(98,462)	(98,462)	0
Non-cash movement in employee provisions (non-current)		5,233	5,233	0
Add: Loss on asset disposals	6	20,000	0	0
Rounding Adjustments		0	0	3
Add: Depreciation on assets		2,422,606	201,889	200,740
Total non-cash items excluded from operating activities		2,329,377	108,660	200,743

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(1,331,477)	(1,331,476)	(1,333,230)
Add: Borrowings	8	0	0	0
Add: Provisions employee related provisions	11	448,462	497,342	497,342
Add: Lease liabilities	9	8,088	8,088	8,088
Total adjustments to net current assets		(874,927)	(826,046)	(827,800)

(c) Net current assets used in the Statement of Financial Activity**Current assets**

Cash and cash equivalents	2	4,080,340	4,080,340	3,463,637
Rates receivables	3	200,113	179,366	173,789
Receivables	3	5,931	20,841	2,997
Other current assets	4	10,908	16,839	13,276

Less: Current liabilities

Payables	5	(670,702)	(668,961)	(462,752)
Contract liabilities	11	0		(75,000)
Lease liabilities	9	(8,088)	(8,088)	(8,088)
Provisions	11	(448,462)	(497,342)	(497,342)

Less: Total adjustments to net current assets

	1(b)	(874,927)	(826,046)	(827,800)
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Closing funding surplus / (deficit)

	2,295,113	2,296,949	1,782,717
--	------------------	------------------	------------------

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution
		\$	\$	\$	\$	
Cash on hand						
Municipal Account	Cash and cash equivalents	904,244	0	904,244		Westpac Banking Corporation
Petty Cash	Cash and cash equivalents	700	0	700		Westpac Banking Corporation
Municipal Investment Account	Cash and cash equivalents	1,225,463	0	1,225,463		Westpac Banking Corporation
Leave Reserve	Cash and cash equivalents	0	167,647	167,647		Westpac Banking Corporation
Water Strategy Reserve	Cash and cash equivalents	0	14,411	14,411		Westpac Banking Corporation
Plant/Light Vehicle Reserve	Cash and cash equivalents	0	525,300	525,300		Westpac Banking Corporation
Computer & Office Equipment Reserve	Cash and cash equivalents	0	40,230	40,230		Westpac Banking Corporation
Legal Reserve	Cash and cash equivalents	0	40,505	40,505		Westpac Banking Corporation
Land Development Reserve	Cash and cash equivalents	0	72,942	72,942		Westpac Banking Corporation
Infrastructure Reserve	Cash and cash equivalents	0	285,847	285,847		Westpac Banking Corporation
Building Reserve	Cash and cash equivalents	0	186,348	186,348		Westpac Banking Corporation
Trust Account	Cash and cash equivalents	0	0	0	153,489	Westpac Banking Corporation
Total		2,130,407	1,333,230	3,463,637	153,489	
Comprising						
Cash and cash equivalents		2,130,407	1,333,230	3,463,637	153,489	0
		2,130,407	1,333,230	3,463,637	153,489	

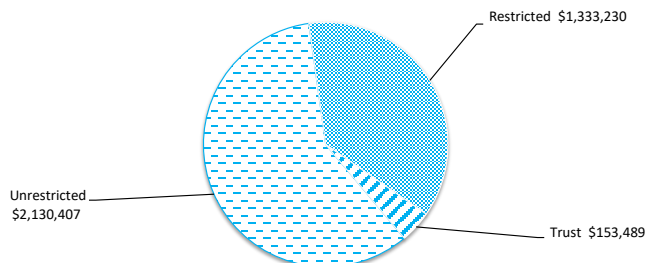
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

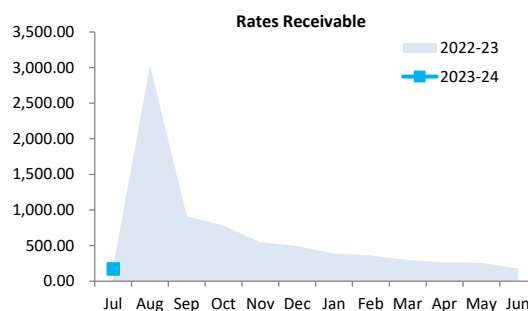
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2023	31 Jul 2023
	\$	\$
Opening arrears previous years	97,209	179,366
Levied this year	3,051,734	0
Less - collections to date	(2,969,577)	(5,577)
Gross rates collectable	179,366	173,789
Net rates collectable	179,366	173,789
% Collected	94.3%	3.1%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,918)	1,282	3,183	0	450	2,997
Percentage	(64.0%)	42.8%	106.2%	0%	15%	
Balance per trial balance						
Sundry receivable						2,997
GST receivable						0
Total receivables general outstanding						2,997

Amounts shown above include GST (where applicable)

KEY INFORMATION

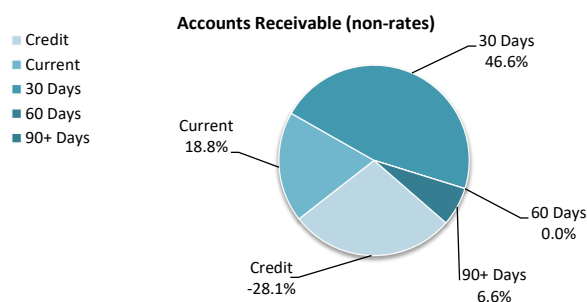
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	5,931	0	(3,563)	2,368
Other Assets				
Prepayments	10,908	0	0	10,908
Total other current assets	16,839	0	(3,563)	13,276
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

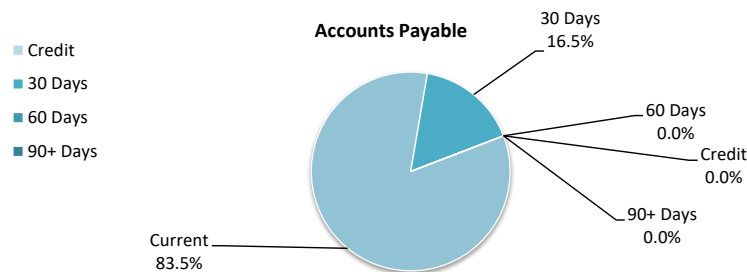
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	199,005	39,265	0	5	238,274
Percentage	0%	83.5%	16.5%	0%	0%	
Balance per trial balance						
Sundry creditors						238,274
Accrued salaries and wages						67,783
ATO liabilities						3,893
Receipts in advance						92,354
Accrued expenditure						5,667
Bonds and deposits						54,688
ESL Payable						93
Total payables general outstanding						462,752
Amounts shown above include GST (where applicable)						

KEY INFORMATION

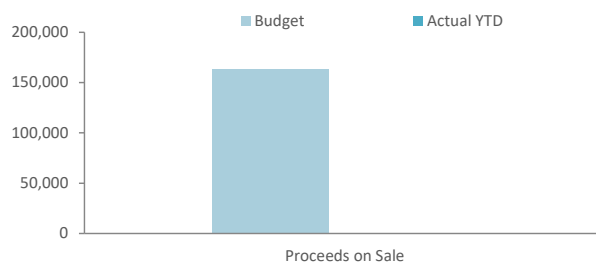
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	P26 Caterpillar 950H Wheel Loader	100,000	100,000	0	0	0	0	0	0
	P35 Caterpillar Primemover	40,000	40,000	0	0	0	0	0	0
	P55 Mitsubishi Triton	13,000	13,000	0	0	0	0	0	0
	P61 Toyota Hilux	10,000	10,000	0	0	0	0	0	0
		163,000	163,000	0	0	0	0	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land and buildings	3,214,575	0	91	91
Plant and equipment	874,000	0	0	0
Infrastructure - roads	1,175,123	80,905	50,349	(30,557)
Payments for Capital Acquisitions	5,263,697	80,907	50,443	(30,464)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,372,849	0	0	0
Borrowings	1,462,024	1,462,024	0	(1,462,024)
Other (disposals & C/Fwd)	163,000	163,000	0	(163,000)
Cash backed reserves				
Leave reserve	(17,601)	0	0	0
Plant and light vehicle reserve	(393,785)	0	0	0
Water strategy reserve	0	0	0	0
Computer and office equipment reserve	0	0	0	0
Legal reserve	0	0	0	0
Land development reserve	(62,157)	0	0	0
Infrastructure reserve	0	0	0	0
Building reserve	(100,000)	0	0	0
Contribution - operations	839,367	(1,544,117)	50,443	1,594,560
Capital funding total	5,263,697	80,907	50,443	(30,464)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

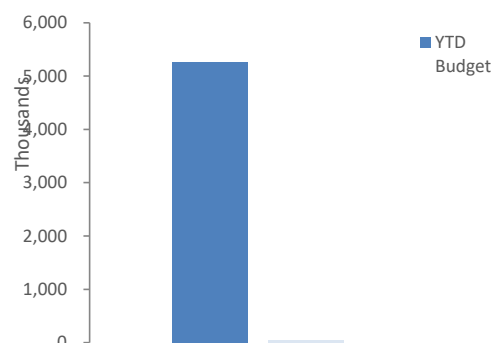
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

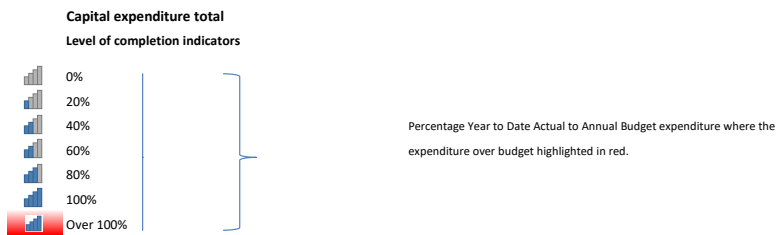
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)**



Level of completion indicator, please see table at the end of this note for further detail.

Ledger#	Program	Job#	Account Description	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
				\$	\$	\$	\$
0454	Governance		Council Chamber Improvements (NCA)	10,000	0	0	-
2264	Community Amenities		Land Development (NCA)	306,463	0	0	-
3104	Community Amenities	1067	Nabawa Townsite Electronic Display Sign	0	0	0	-
1304	Recreation And Culture		Plant & Equipment Purchases (NCA)	30,000	0	0	-
2644	Recreation And Culture	1037	Yuna Golf Club	15,000	0	0	-
2644	Recreation And Culture	1066	Nanson Showgrounds Capital	88,112	0	91	91
2644	Recreation And Culture	1077	Dump Point Yuna Hall	10,000	0	0	-
2644	Recreation And Culture	1081	Disaster Recovery Centre Nabawa	2,000,000	0	0	-
2834	Recreation And Culture	1079	Lrcip Phase 3 (B)	500,000	0	0	-
7074	Recreation And Culture	1074	Coronation Beach Fixed Electronic Display Sign	15,000	0	0	-
7074	Recreation And Culture	1174	Coronation Beach Campgrounds Ticket Machine	10,000	0	0	-
3264	Transport		Depot Construction (NCA)	285,000	0	0	-
3554	Transport		Plant & Equipment Purchases (NCA)	819,000	0	0	-
3114	Transport		Capital Roadworks Program Purchases (Incl Grant Funded Jobs) (NCA)	1,175,123	80,905	50,349	(30,557)
				5,263,697	80,905	50,439	(30,466)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023****FINANCING ACTIVITIES****NOTE 8****BORROWINGS****Repayments - borrowings**

Information on borrowings		1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
BHP Oval	101	0	0	185,000	0	0	0	185,000	0	0
Disaster Recovery Centre	102	0	0	600,000	0	0	0	600,000	0	0
Transport										
Depot Building	99	0	0	267,024	0	0	0	267,024	0	0
Road Plant Capex	100	0	0	410,000	0	(31,000)	0	379,000	0	(6,900)
						0				
Total		0	0	1,462,024	0	(31,000)	0	1,431,024	0	(6,900)
Current borrowings		0					0			
Non-current borrowings		0					0			
		0					0			

All debenture repayments were financed by general purpose revenue.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Depot Building - Loan 99	0	267,024	WATC	Fixed Rate	10	53,131	4.05	0	267,024	0
Road Plant Capex - Loan 100	0	410,000	WATC	Fixed Rate	5	47,036	4.05	0	410,000	0
BHP Oval - Loan 101	0	185,000	WATC	Fixed Rate	30	63,660	4.05	0	185,000	0
Disaster Recovery Centre - Loan 102	0	600,000	WATC	Fixed Rate	30	206,464	4.05	0	600,000	0
	0	1,462,024				370,291		0	1,462,024	0

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023****FINANCING ACTIVITIES****NOTE 9****LEASE LIABILITIES****Movement in carrying amounts**

Information on leases		1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Community amenities										
Nabawa Fuel Station	LE01	42,609	0	0	(665)	(7,886)	41,944	34,723	(93)	(1,206)
Total		42,609	0	0	(665)	(7,886)	41,944	34,723	(93)	(1,206)
Current lease liabilities		8,088					7,423			
Non-current lease liabilities		34,521					34,521			
		42,609					41,944			

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023****OPERATING ACTIVITIES****NOTE 10****RESERVE ACCOUNTS****Reserve accounts**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Leave reserve	167,426	10	221	0	0	(17,601)	0	149,835	167,647
Plant and light vehicle reserve	524,609	50	691	0	0	(393,785)	0	130,874	525,300
Water strategy reserve	14,392	5	19	0	0	0	0	14,397	14,411
Computer and office equipment reserve	40,177	5	53	0	0	0	0	40,182	40,230
Legal reserve	40,452	5	53	0	0	0	0	40,457	40,505
Land development reserve	72,846	5	96	0	0	(62,157)	0	10,694	72,942
Infrastructure reserve	285,471	15	376	0	0	0	0	285,486	285,847
Building reserve	186,103	20	245	0	0	(100,000)	0	86,123	186,348
	1,331,476	115	1,754	0	0	(573,543)	0	758,048	1,333,230

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Purpose of the reserve
Leave reserve	To be used to fund annual and long service leave requirements.
Plant and light vehicle reserve	To be used for the purchase of and/or major repair of major plant and light vehicles.
Water strategy reserve	To be used for the construction and operational costs of facilities for fire fighting purposes.
Computer and office equipment reserve	To be used to replace Information and Communications Technology equipment.
Legal reserve	To be used to fund legal expenses incurred as a result of tribunals, hearings, litigation etc.
Land development reserve	To be used for further subdivisional development in the Shire of Chapman Valley.
Infrastructure reserve	To be used to fund road and building infrastructure projects, including yet not limited to, natural disasters upfront or insurance excess costs, annual roadworks maintenance and construction works.
Building reserve	To be used for the construction of shire buildings or capital upgrades of existing buildings, including yet not limited to, covering insurance excess component of claims for repair/replace buildings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		0	0	89,267	(14,267)	75,000
Total other liabilities		0	0	89,267	(14,267)	75,000
Employee Related Provisions						
Annual leave		270,457	0	0	0	270,457
Long service leave		226,885	0	0	0	226,885
Total Employee Related Provisions		497,342	0	0	0	497,342
Total other current assets		497,342	0	89,267	(14,267)	572,342
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual rep 0 the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023NOTE 12
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2023	Current Liability 31 Jul 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Law, order, public safety								
DFES Grant Income	0	8,840	(8,840)	0	0	23,500	0	8,840
Trainee Ranger Grant Income	0	0	0	0	0	38,000	0	0
Emergency Services Recovery & Preparedness	0	0	0	0	0	200,000	0	0
Community amenities								
Backroads Gravel Event	0	55,000	0	55,000	55,000	50,000	0	0
Tourism WA Regional Event Scheme	0	0	0	0	0	15,000	0	0
Recreation and culture								
LRCIP Phase 3	0	0	0	0	0	180,000	0	0
Stronger Communities Grant	0	20,000	0	0	0	0	0	0
Transport								
Main Roads WA Direct Grant	0	0	0	0	0	162,442	162,442	0
	0	83,840	(8,840)	55,000	55,000	668,942	162,442	8,840
Operating contributions								
General purpose funding								
Ex Gratia Rates	0	0	0	0	0	11,000	0	0
Community amenities								
Developer Contributions	0	0	0	0	0	150,357	0	0
Expense Reimbursements	0	0	0	0	0	1,500	0	0
Recreation and culture								
Contributions Various	0	0	0	0	0	55,000	0	0
Transport								
Hudson Resources Contribution (Dartmoor Rd)	0	0	0	0	0	12,500	0	0
Other property and services								
Diesel Fuel Rebate	0	5,427	(5,427)	0	0	40,000	0	5,427
Insurance Claim Reimbursements	0	0	0	0	0	151,000	0	0
	0	5,427	(5,427)	0	0	421,357	0	5,427
TOTALS	0	89,267	(14,267)	55,000	55,000	1,090,299	162,442	14,267

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

NOTE 13
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2023	Current Liability 31 Jul 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Recreation and culture								
LRCIP Phase 3	0	0	0	0	0	365,437	0	0
Disaster Ready Fund	0	0	0	0	0	900,000	0	0
Government of WA	0	0	0	0	0	500,000	0	0
Transport								
Main Roads WA Regional Road Group Funding	0	0	0	0	0	1,068,000	0	0
Roads to Recovery Funding	0	0	0	0	0	328,620	0	0
LRCIP Phase 4	0	0	0	0	0	210,792	0	0
TOTALS	0	0	0	0	0	3,372,849	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023****NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Jul 2023
	\$	\$	\$	\$
Contributions from Sub Divider	150,357	0	0	150,357
CTF Levy	1,835	79	(148)	1,766
Building Commission	1,366	123	(123)	1,366
Unclaimed Monies	0	237	(237)	0
	153,558	439	(508)	153,489

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2023

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of variances	
			Timing	Permanent
Opening funding surplus / (deficit)	\$ 1,836	% 0.08%		Permanent
Revenue from operating activities				
Operating grants, subsidies and contributions	(148,175)	(91.22%)	▼ Timing	
Fees and charges	16,376	185.00%	▲ Timing	
Interest earnings	1,071	44.42%	Timing	
Other revenue	184	17.86%	Timing	
Expenditure from operating activities				
Employee costs	50,974	23.83%	▲ Timing	
Materials and contracts	(187,742)	(309.68%)	▼ Timing	
Utility charges	2,128	53.81%	Timing	
Depreciation on non-current assets	1,149	0.57%	Timing	
Interest expenses	111	54.41%	Timing	
Insurance expenses	16,964	15.52%	▲ Timing	
Other expenditure	4	100.00%	Timing	
Non-cash amounts excluded from operating activities	92,083	84.74%	Timing	
Investing activities				
Proceeds from disposal of assets	(163,000)	(100.00%)	▼ Timing	
Payments for property, plant and equipment and infrastructure	30,464	37.65%	▲ Timing	
Financing activities				
Proceeds from new debentures	(1,462,024)	0.00%	▼ Timing	
Transfer from reserves	(573,543)	(100.00%)	▼ Timing	
Payments for principal portion of lease liabilities	7,221	91.57%	Timing	
Transfer to reserves	(1,639)	(1425.22%)	Timing	

List of Accounts Paid - July 2023				
Chq/EFT	Date	Name	Description	Amount
EFT27880	07/07/2023	Erskine Michael Kelly	Reimbursement of University Fees as per CMP-056	-2155.50
EFT27881	04/07/2023	Westpac Geraldton	Credit Card Transactions: Canva - graphic design programme; Tickets Mid West Economic Summit 2023, Samsung Monitor for MWS; Meetings & refreshments MDC Meeting	-2679.27
EFT27882	14/07/2023	Synergy	Electricity charges various shire operations	-1068.41
EFT27883	14/07/2023	A.D. Engineering International Pty Ltd	P93 - Electronic Sign & Trailer ADEI Annual WAN service for remote data access to AD333 Full Colour Trailer Job	-528.00
EFT27884	14/07/2023	AFGRI	P57 - Damper kit and 6220 hours service kit	-3940.79
EFT27885	14/07/2023	Alexandria Amai	BOND REFUND VENUE HIRE	-530.00
EFT27886	14/07/2023	Atom Supply	PPE and Uniform	-768.95
EFT27887	14/07/2023	Australia Post	Postage Expenses	-55.06
EFT27888	14/07/2023	Blackwoods	Nanson Showgrounds Arena Lighting - Bolts for light install	-59.30
EFT27889	14/07/2023	Bruce Edward Pearson	Chapman Valley Men's Shed - Erect shed extension on west of existing building	-15309.00
EFT27890	14/07/2023	Bruce Rock Engineering	P72 - Airswitch and fittings and Bolt, Nut, Washer - Replace the 5th wheel pedestals; P35 - Hydraulic tank straps	-627.99
EFT27891	14/07/2023	Bunnings Group Limited	NCC Upgrades - Materials for doors & wall finishes, Fixing materials for eaves scotias, Drill bits, Varnish & paint equipment, Painting equipment, Plumbing equipment and paint, ladder; Stadium - Solar light for external stairs, Cleaning materials; Yuna Hall - Wall set taps for kitchen sink; Coronation Beach Campgrounds - 9kg gas exchange, First Aid Kit; Seedlings; Shelves for old server room; Nabawa Townsite Electronic Display Sign - Footing setup materials	-2306.72
EFT27892	14/07/2023	CJD Equipment Pty Ltd	P35 - Front Shocks; P73 - wiring harness for greaser	-895.20
EFT27893	14/07/2023	Cleanaway Co Pty Ltd (Commercial)	Commercial Waste Clearance - June 2023	-7987.57
EFT27894	14/07/2023	Cleanaway Co Pty Ltd (Domestic)	Domestic Waste Clearances - June 2023	-7907.46
EFT27895	14/07/2023	Complete Office Supplies	Office Supplies	-112.06
EFT27896	14/07/2023	Country Womens Association Yuna Branch	Community Growth Fund Grant - CWA Yuna Branch - Asbestos removal and recladding of main hall	-10000.00
EFT27897	14/07/2023	Design Catering	Supply meeting refreshments	-198.00
EFT27898	14/07/2023	Dillon & Oliveri Pty Ltd	Nanson Showgrounds Arena Lighting - Install 21x LED lights, cables on towers, site main switch boards & commission	-18228.86
EFT27899	14/07/2023	Engineering Online Australia Pty Ltd	Stadium Improvements - Engineer certify drawings supplied by Shire for removal of north south masonry wall in kitchen	-891.00
EFT27900	14/07/2023	Finishing WA	Binding of Council Minutes	-209.00
EFT27901	14/07/2023	Five Star Business Solutions & Innovation	Printing charges	-643.38
EFT27902	14/07/2023	Freemans Liquid Waste	Pump out toilets and dump point at Coronation and Fig Tree Crossing Campgrounds	-2851.20
EFT27903	14/07/2023	Geraldton Lock And Key	Cut 1x replacement; 1x key for Post Office Box	-7.70
EFT27904	14/07/2023	Geraldton Mower & Repair Specialists	WX15 honda water pump	-759.05
EFT27905	14/07/2023	Goodyear & Dunlop Tyres (Aust) Pty Ltd	P7724 - Puncture repair	-532.44
EFT27906	14/07/2023	Independant Parts Pty Ltd	P72 - ABS indicator cable	-275.00
EFT27907	14/07/2023	Instant Racking	Shelving	-600.00
EFT27908	14/07/2023	Integrated ICT	Managed service Agreement & Shared Services Agreement (Storage & Software); Managed Service Agreement and Management Monitoring Tool; Starlink for Depot - Hardware and Labour Services including freight; Monthly Data Connection; Microsoft 365 licensing annual commitment	-7444.00
EFT27909	14/07/2023	It Vision	Synergy Soft and Universal Annual Licence Fees	-45715.92
EFT27910	14/07/2023	Ivey Contracting	M130 - Grade shoulders between Fig Tree Crossing and Morell Road; M145 - Grade access road	-4440.70
EFT27911	14/07/2023	JA Diesel Pty Ltd	P7725/P46/P7723 -repair work; P1923 - repairs & parts; P35 - Carry out service; P57 - Carry out service; P26 - Repair Switches; P35 - Repair works , P86 - Repair workds, P72 - parts & repairs, P88 - parts & repairs	-9290.06
EFT27912	14/07/2023	Jungles Newsagency	Newspaper	-81.70
EFT27913	14/07/2023	Landgate	Rural UV Interim Valuation Shared - Rural UV's Chargeable and GRV Interim Valuations Country Full Value - Gross Rental Valuations Chargeable	-387.40
EFT27914	14/07/2023	Local Community Insurance Services	Personal Accident insurance - voluntary workers Chapman Valley Historical Society Inc - Premium, Fee and Stamp Duty	-726.00
EFT27915	14/07/2023	Logic IT Solutions Pty Ltd	Network Management for CCTV Cameras - July 2023	-627.00
EFT27916	14/07/2023	M & B Quality Building Products	Materials for Strong Room fire resistance; NCC Upgrades - Jarrah mouldings;	-1105.27
EFT27917	14/07/2023	ML Communications	Install Skyenet Dish works depot	-1123.66
EFT27918	14/07/2023	MOD Designs	Standing order for cleaning various Shire Buildings	-565.00
EFT27919	14/07/2023	McIntosh Holdings Pty Ltd t/as Purcher International (W.A.)	P81 - Diagnose fault codes & parts; P72 -parts & fittings; P918 - Window regulator; P85 - Diagnose faults	-5456.41
EFT27920	14/07/2023	Midwest Auto Group	P77 - 165,000km Service	-405.01
EFT27921	14/07/2023	Midwest Mowers and Can-Am	P84 - Lawn Mower Blades	-309.00
EFT27922	14/07/2023	Mitchell & Brown	iPad Pro 12.9 inch 6th Gen Magic and Hero 11 and accessories for drain and road inspections; Monitors and cable for office requirements, 10x Tablet covers for Skyetrust implementation	-2795.10
EFT27923	14/07/2023	Moore Australia (WA) Pty Ltd	Fees for Professional Services Rendered FBT return for year ended 2023	-2200.00
EFT27924	14/07/2023	NAPA - Cows Parts Pty Ltd	P999 various parts; P71 - Fuel filter	-1441.14
EFT27925	14/07/2023	Novus	P35 - Windscreen Replacement	-1100.00
EFT27926	14/07/2023	Pemco Diesel	P49 - parts and service repairs	-1127.07

List of Accounts Paid - July 2023				
Chq/EFT	Date	Name	Description	Amount
EFT27927	14/07/2023	Pirtek Geraldton	P35 - Repair hydraulic hose, elbow tube to repair hydraulics	-321.08
EFT27928	14/07/2023	Refuel Australia	Purchase of fuel for Shire Operations	-25319.62
EFT27929	14/07/2023	Reno Blast WA Pty Ltd t/as Reno Blast	Sand blast and paint columns and brackets for sign boards at Nabawa and Coronation Beach	-1507.00
EFT27930	14/07/2023	Rip-it Security Shredding And Paper Recyclers	Pick up and exchange 240L security shredding bin	-75.00
EFT27931	14/07/2023	Risk ID	Reg 17 Council's Internal Risk Management Review Process	-1595.00
EFT27932	14/07/2023	Services Australia	Payroll deductions	-142.74
EFT27933	14/07/2023	Shire of Northampton	50% Contribution to WHS Coordinator shared vehicle purchase DMAX Crew Cab and WHS Coordinator Contribution (50%) plus other shared costs	-46797.24
EFT27934	14/07/2023	St John Ambulance Australia (WA) Inc	PFA1 - Provide First Aid Training - Trainee Ranger	-160.00
EFT27935	14/07/2023	Statewide Bearings	Bearing for gardeners' trailer	-39.60
EFT27936	14/07/2023	Sun City Plumbing	Bill Hemsley Park Community Centre - Fault find and repair west BBQ	-165.00
EFT27937	14/07/2023	Sun City Solar	Batteries and equipment for electronic signs at Nabawa and Coronation Beach	-7716.00
EFT27938	14/07/2023	Terrence Andrew Noden	Labour only: works in strong room & office shelving; Cyclone Rebuild: Repair damaged floor and roof prior to floor sanding	-3480.00
EFT27939	14/07/2023	The West Australian	Public Notice in Midwest Times 28.06.2023 - Shire of Chapman Valley Land Administration Act 1997 - Proposed Road Reserve Closure	-348.73
EFT27940	14/07/2023	Tom Thuijs	BOND REFUND VENUE HIRE	-700.00
EFT27941	14/07/2023	Totally Work Wear	PPE and Uniforms Gardeners	-1010.96
EFT27942	14/07/2023	Truckline	P72 - Air fittings	-56.94
EFT27943	14/07/2023	Valerie Joyce & Trevor Leonard Royce	BOND REFUND VENUE HIRE	-530.00
EFT27944	14/07/2023	Westrac Pty Ltd	Cutting edges for CAT 120M; P35 - parts & 380,000 km service kit; P88 - Mirror	-3709.94
EFT27945	14/07/2023	Wilby Investments Pty Ltd t/as Miles Glass and Flyscreens	Stadium Improvements - Screen door; NCC Upgrades - 1x 6m ali extrusion	-746.00
EFT27946	14/07/2023	Winc Australia Pty Limited	Archive Boxes and A3 paper	-273.44
EFT27947	14/07/2023	Woodlake Holdings Pty Ltd t/as Geraldton Parts	Parks & Gardens General Maintenance Expense - Indicators, air compressor, tools; rivet gun and rivets	-1561.09
EFT27948	14/07/2023	Woolworths Group	Meetings and refreshments	-169.05
EFT27949	14/07/2023	XW Engineering Pty Ltd	Fabricate and supply brackets and columns for solar panels for Nabawa and Coronation Beach Electronic Display Signs	-3238.31
EFT27950	14/07/2023	thinkproject Australia Pty Ltd	Rental of RAMM software and RAMM Transport Asset Annual Support and Maintenance Fee	-9885.28
EFT27951	21/07/2023	Australian Taxation Office	BAS JUN'23	-18128.00
EFT27952	21/07/2023	Department of Health	Renewal of Pest Management Business Registration and Technician's Licence	-595.00
EFT27953	21/07/2023	Australasian Performing Right Association Ltd	Annual Licence for public playing of copyright music - Music for Councils - Rural	-364.00
EFT27954	21/07/2023	Bob Waddell & Associates Pty Ltd	End of Financial Year Rates Services Rates	-1237.50
EFT27955	21/07/2023	DISCOVERY HOLIDAY PARKS PTY LIMITED t/as Discovery Parks - Swan Valley	Accommodation to attend training- Trainee Ranger	-522.00
EFT27956	21/07/2023	Fleet Network	Employee Novated Lease Arrangements Pre & Post Tax	-1995.22
EFT27957	21/07/2023	Ian Jones Sanding	Nabawa Stadium Cyclone Rebuild; Floor sand, reseal and mark sports lines	-31250.00
EFT27958	21/07/2023	Jungles Newsagency	Newspapers	-15.20
EFT27959	21/07/2023	LGIS Insurance Broking	LGIS Marine Cargo 2023 / 2024	-597.72
EFT27960	21/07/2023	Main Roads WA	Payment of grant money for bridge repairs carried out by main roads	-176000.00
EFT27961	21/07/2023	Node1Internet	Wireless Internet Services for Nabawa Office and Library, Coronation Beach, Yuna Multipurpose Community Centre	-476.95
EFT27962	21/07/2023	Norfolk Cleaning Service	Cleaning of Public Toilets and BBQs at Bill Hemsley Park	-635.25
EFT27963	21/07/2023	Option Refrigeration & Air Conditioning	Fault find and repair AC admin office	-1228.04
EFT27964	21/07/2023	QHSE INTEGRATED SOLUTIONS PTY LTD t/as Skytrust Intelligence System	Skytrust Intelligence System Tier 2 - Core Monthly Subscription; Online Induction & Training	-493.90
EFT27965	21/07/2023	Searange Holdings Pty Ltd	Lease Expense - Interest and Principle	-833.35
EFT27966	21/07/2023	Services Australia	Payroll deductions	-142.74
EFT27967	21/07/2023	Urbis	Nabawa Recreation Centre Improvement Works Business Case	-11000.00
EFT27968	21/07/2023	Woolworths Group	Staff amenities and janitorial supplies	-43.85
EFT27974	31/07/2023	Local Government Insurance Services WA	Insurance Instalment 1 - Local Government Special Risks Property; Motor Vehicle Fleet; Public Liability; Workers' Compensation Workcare; Bush Fire; Commercial Crime & Cyber Liability; Personal Accident Volunteers; Management Liability; Travel	-101004.88
DD18051.1	04/07/2023	Aware Super Pty Ltd	Payroll deductions	-8383.57
DD18051.2	04/07/2023	Rest Superannuation	Superannuation contributions	-1147.75
DD18051.3	04/07/2023	Mercer Super Trust	Superannuation contributions	-390.23
DD18051.4	04/07/2023	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-568.31
DD18051.5	04/07/2023	Cameron Fishing Superannuation Fund	Superannuation contributions	-96.18
DD18051.6	04/07/2023	OnePath Custodians Pty Limited	Superannuation contributions	-226.05
DD18051.7	04/07/2023	Hostplus Superannuation	Superannuation contributions	-97.02
DD18051.8	04/07/2023	Prime Super	Superannuation contributions	-286.83
DD18051.9	04/07/2023	ANZ Smart Choice Super	Superannuation contributions	-308.31
DD18074.1	18/07/2023	Aware Super Pty Ltd	Payroll deductions	-8110.31
DD18074.2	18/07/2023	Rest Superannuation	Superannuation contributions	-1068.94
DD18074.3	18/07/2023	Mercer Super Trust	Superannuation contributions	-352.98
DD18074.4	18/07/2023	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-568.31

List of Accounts Paid - July 2023				
Chq/EFT	Date	Name	Description	Amount
DD18074.5	18/07/2023	Cameron Fishing Superannuation Fund	Superannuation contributions	-122.41
DD18074.6	18/07/2023	OnePath Custodians Pty Limited	Superannuation contributions	-226.05
DD18074.7	18/07/2023	Hostplus Superannuation	Superannuation contributions	-101.87
DD18074.8	18/07/2023	Prime Super	Superannuation contributions	-286.83
DD18074.9	18/07/2023	ANZ Smart Choice Super	Superannuation contributions	-308.31
EFT27969	31/07/2023	Building and Construction Industry Training Fund	CTF Levies Forwarded	-131.50
EFT27970	31/07/2023	Department of Mines, Industry Regulation & Safety	Buildings Services Levies Forwarded	-113.30
EFT27971	31/07/2023	Shire of Chapman Valley	Buildings Services Levies Commissions and CTF Commissions Collected	-26.50
EFT27972	31/07/2023	Felicia Isabelle Stedtler	REFUND DUPLICATE PAYMENT SEPTIC FEES BA#2023032	-236.00
EFT27973	31/07/2023	Michael Ryan Hinch	REFUND OVERPAYMENT BUILDING FEES BA#2023035	-1.00
			TOTAL	-\$ 647,737.53

BANK RECONCILIATION - Muni Accounts As at 31st of July 2023

SYNERGY

Balance as per Cash at Bank Account GL 160000	904,244.54
Balance as per Cash at Bank Account GL 170000	1,225,462.66
Balance as per Interfund Transfer A/c GL 161100	-
<i>Plus</i> Income on Bank Stmt not in ledgers	-
<i>Less</i> Expenditure on Bank Stmt not in ledgers	-

\$2,129,707.20



BANK

Muni Bank Account (Account No 000040)	904,542.19
Investment Account (Account No 305784)	1,225,462.66
	<u>2,130,004.85</u>

<i>Less</i> Outstanding Payments	-
<i>Plus</i> Outstanding Deposits	-
<i>Plus</i> Tfer from Trust to Muni <u>or</u> [Tfer to Trust from Muni]	(297.65)

\$2,129,707.20

Difference Check 0.00

Completed by:	 Beau Raymond - Senior Finance Officer	21/08/2023 Date
Reviewed by:	 Dianne Raymond - Manager of Finance & Corporate Services	21.08.2023 Date



Cardholder statement

Run Date: 5 September 2023

Company details

THE SHIRE CLERK
SHIRE OF CHAPMAN VALLEY
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

Cardholder name: JAMEON CRIDDLE
Cardholder number: 5163-2531-0145-4541

Cost centre no:
Statement date: 20/07/23

Opening balance: 2,679.27

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 230.64 C

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 31/07/23

Credit limit: 6,000.00

Annual percentage rate: 15.65%

Past due: 0.00

Available credit: 6,230.00

Monthly percentage rate: 1.30%



Minimum payment due: 0.00

Date	Description of transaction	Amount	Ref.
22/06/23	Skeetas Restaurant Geraldton AUS · 104620.02	29.90 ✓	5812
03/07/23	AUTOMATIC PAYMENT	2,679.27 C	0000
04/07/23	Skeetas Restaurant Bar Geraldton AUS 104620.02	18.00 ✓	5812
11/07/23	BP NEWMAN SOUTH 3097 NEWMAN AUS CV1	253.82 ✓	5541
12/07/23	COLES EXPRESS 6942 TOM PRICE AUS CV1	111.94 ✓	5541
14/07/23	BETTER CHOICE MINILYA MINILYA AUS CV1	221.19 ✓	5541
17/07/23	BP CARNARVON OPT CARNARVON AUS CV1	133.51 ✓	5542
19/07/23	Samsung Electronics AU Sydney AUS CR 105120.02	999.00 C	5732

*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

Corporate Card Statement

I have checked the above details and verify that they are correct.	
Cardholder Signature 	Date 2/8/23
Transactions examined and approved.	
Manager/Supervisor Signature 	Date 2/8/23

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001



Cardholder statement

Run Date: 5 September 2023

Company details

THE SHIRE CLERK
SHIRE OF CHAPMAN VALLEY
ADMINISTRATION
C/- POST OFFICE
NABAWA W A WA 6532

Cardholder name: SIMON LANCASTER
Cardholder number: 5163-2531-0083-4453

Cost centre no:
Statement date: 20/07/23

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 460.00

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date:	31/07/23	Credit limit:	4,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	3,540.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
12/07/23	KENNARDS HIRE HO WA SEVEN HILLS AUS <i>CL</i>	460.00 ✓	7394

*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

Corporate Card Statement**I have checked the above details and verify that they are correct.****Cardholder Signature** _____**Date** _____

2/8/23

Transactions examined and approved.**Manager/Supervisor Signature** _____**Date** _____

2/8/23

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

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Programme Description	Sub-Programme Description	Type Description	COA	Description	Full Year Budget	YTD Budget 31/07/2023	YTD Actual 31/07/2023	Variance	*>\$10K	Comments
General Purpose Funding	Rate Revenue	Operating Expenditure	0022	Rates Legal Expenses	\$1,200.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Expenditure	0032	Rates Stationary/Postage	\$4,000.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Expenditure	0062	Sundry Expenses	\$1,650.00	\$139.00	\$1.80	\$137.20		
General Purpose Funding	Rate Revenue	Operating Expenditure	0082	Rates Other Costs	\$1,000.00	\$83.00	\$0.00	\$83.00		
General Purpose Funding	Rate Revenue	Operating Expenditure	0132	Valuation Expenses	\$26,000.00	\$2,167.00	\$0.00	\$2,167.00		
General Purpose Funding	Rate Revenue	Operating Expenditure	0352	Admin Allocation (Rates)	\$155,166.00	\$12,931.00	\$16,353.80	-\$3,422.80		
General Purpose Funding	Rate Revenue	Operating Income	0012	Legal Fees	-\$1,200.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Income	0030	General Rates Income	-\$3,158,236.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Income	0033	Back Rates	\$0.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Income	0061	Ex Gratia Rates	-\$11,000.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Income	0071	Interim Rates Raised	\$0.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Income	0113	Interest (Overdue Rates)	-\$15,000.00	-\$1,101.00	-\$115.57	-\$985.43		
General Purpose Funding	Rate Revenue	Operating Income	0123	Interest (Rates Instalments)	-\$4,000.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Income	0143	Administration Charges	-\$3,600.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	Rate Revenue	Operating Income	0183	Account Enquiry Charges	-\$6,000.00	-\$500.00	-\$1,080.00	\$580.00		
General Purpose Funding	General Purpose Income	Operating Expenditure	9992	Interest & Overdraft Fees	\$1,250.00	\$104.00	\$0.00	\$104.00		
General Purpose Funding	General Purpose Income	Operating Income	0201	Legal Reserve Income	-\$5.00	\$0.00	-\$53.25	\$53.25		
General Purpose Funding	General Purpose Income	Operating Income	0203	Leave Reserve Income	-\$10.00	-\$1.00	-\$220.40	\$219.40		
General Purpose Funding	General Purpose Income	Operating Income	0204	Land Development Reserve Income	-\$5.00	\$0.00	-\$95.89	\$95.89		
General Purpose Funding	General Purpose Income	Operating Income	0205	Building Reserve Income	-\$20.00	-\$2.00	-\$244.99	\$242.99		
General Purpose Funding	General Purpose Income	Operating Income	0206	Infrastructure Reserve Income	-\$15.00	-\$1.00	-\$375.80	\$374.80		
General Purpose Funding	General Purpose Income	Operating Income	0223	Water Strategy Reserve Income	-\$5.00	\$0.00	-\$18.94	\$18.94		
General Purpose Funding	General Purpose Income	Operating Income	0233	Financial Assistance Grants (Local Roads Funding)	\$0.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	General Purpose Income	Operating Income	0243	Computer and Office Equipment Reserve Income	-\$5.00	\$0.00	-\$52.89	\$52.89		
General Purpose Funding	General Purpose Income	Operating Income	0253	Financial Assistance Grants (General Purpose)	\$0.00	\$0.00	\$0.00	\$0.00		
General Purpose Funding	General Purpose Income	Operating Income	0273	Plant/Light Vehicle Reserve Income	-\$50.00	-\$4.00	-\$690.61	\$686.61		
General Purpose Funding	General Purpose Income	Operating Income	0453	Interest Received (Municipal Account)	-\$15,500.00	-\$15,500.00	-\$1,613.24	-\$13,886.76 *		Budget profile timing
General Purpose Funding Total					-\$3,024,385.00	-\$1,685.00	\$11,794.02			
Governance	Members Of Council	Operating Expenditure	0112	Election & Poll Expenses	\$19,500.00	\$0.00	\$0.00	\$0.00		
Governance	Members Of Council	Operating Expenditure	0182	Subscriptions & Memberships Expense	\$33,000.00	\$28,821.00	\$27,572.20	\$1,248.80		
Governance	Members Of Council	Operating Expenditure	0192	Members Conference & Training Expenses	\$20,000.00	\$0.00	\$3,700.60	-\$3,700.60		
Governance	Members Of Council	Operating Expenditure	0202	Members Insurance Expense	\$15,413.00	\$15,413.00	\$7,486.36	\$7,926.64		
Governance	Members Of Council	Operating Expenditure	0212	Donations & Sponsorships	\$10,000.00	\$0.00	\$0.00	\$0.00		
Governance	Members Of Council	Operating Expenditure	0232	Consultancy & Legal Expenses	\$12,000.00	\$0.00	\$0.00	\$0.00		
Governance	Members Of Council	Operating Expenditure	0242	Members Sitting Fees	\$77,936.00	\$0.00	\$0.00	\$0.00		
Governance	Members Of Council	Operating Expenditure	0252	Members Remuneration Expenses	\$4,400.00	\$0.00	\$0.00	\$0.00		
Governance	Members Of Council	Operating Expenditure	0262	President & Deputy Allowances	\$12,500.00	\$0.00	\$0.00	\$0.00		
Governance	Members Of Council	Operating Expenditure	0272	Council Chambers Repairs & Maintenance	\$4,500.00	\$0.00	\$278.14	-\$278.14		
Governance	Members Of Council	Operating Expenditure	0332	Furniture & Equipment Expense	\$3,500.00	\$292.00	\$0.00	\$292.00		
Governance	Members Of Council	Operating Expenditure	0442	Admin Allocation (Members)	\$195,455.00	\$16,288.00	\$21,805.05	-\$5,517.05		
Governance	Members Of Council	Operating Expenditure	0462	Meeting & Refreshments Expense	\$29,895.00	\$1,392.00	\$332.54	\$1,059.46		
Governance	Members Of Council	Operating Expenditure	1822	Accounting & Audit Expenses	\$45,000.00	\$0.00	\$0.00	\$0.00		
Governance	Members Of Council	Capital Expenditure	0454	Council Chamber Improvements (NCA)	\$10,000.00	\$0.00	\$0.00	\$0.00		
Governance	Other Governance	Operating Expenditure	0102	Provision for Long Service Leave	\$5,000.00	\$0.00	\$0.00	\$0.00		
Governance	Other Governance	Operating Expenditure	0222	Fringe Benefits Tax	\$45,000.00	\$0.00	\$0.00	\$0.00		
Governance	Other Governance	Operating Expenditure	0282	Superannuation (Admin)	\$75,094.00	\$8,664.00	\$5,647.63	\$3,016.37		
Governance	Other Governance	Operating Expenditure	0292	Salaries Expense (Admin)	\$687,710.00	\$79,351.00	\$47,205.74	\$32,145.26 *		Budget profile timing
Governance	Other Governance	Operating Expenditure	0294	Admin Allowances	\$21,968.00	\$2,534.00	\$2,070.99	\$463.01		

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Programme Description	Sub-Programme Description	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Variance	*>\$10K	Comments
Governance	Other Governance	Operating Expenditure	0312	Council Super Contribution 3% (Admin)	\$15,763.00	\$1,819.00	\$728.46	\$1,090.54		
Governance	Other Governance	Operating Expenditure	0322	Rounding Adjustments	\$0.00	\$0.00	\$0.00	\$0.00		
Governance	Other Governance	Operating Expenditure	0372	Workers Compensation Insurance (Admin)	\$13,943.00	\$6,468.00	\$8,366.96	-\$1,898.96		
Governance	Other Governance	Operating Expenditure	0402	Insurance Expense	\$11,317.00	\$8,996.00	\$5,277.40	\$3,718.60		
Governance	Other Governance	Operating Expenditure	0422	Office Gardens Expenses	\$31,886.95	\$2,385.00	\$1,801.38	\$583.62		
Governance	Other Governance	Operating Expenditure	0432	Admin Building Operations	\$7,759.00	\$2,923.00	\$2,119.20	\$803.80		
Governance	Other Governance	Operating Expenditure	0472	Office Expenses (General)	\$16,000.00	\$1,334.00	\$625.16	\$708.84		
Governance	Other Governance	Operating Expenditure	0473	Admin Building Repairs & Maintenance	\$20,500.00	\$1,708.00	\$1,918.79	-\$210.79		
Governance	Other Governance	Operating Expenditure	0482	Office Telephone & Internet Expenses	\$20,957.36	\$776.56	\$894.56	-\$118.00		
Governance	Other Governance	Operating Expenditure	0492	Advertising Expenses	\$8,000.00	\$667.00	\$0.00	\$667.00		
Governance	Other Governance	Operating Expenditure	0502	Computer Hardware Service & Repair	\$59,760.00	\$3,708.00	\$4,327.46	-\$619.46		
Governance	Other Governance	Operating Expenditure	0512	Furniture & Equipment Expense	\$15,000.00	\$1,250.00	\$1,634.54	-\$384.54		
Governance	Other Governance	Operating Expenditure	0522	Freight & Postage Expense	\$3,500.00	\$292.00	\$50.07	\$241.93		
Governance	Other Governance	Operating Expenditure	0542	Printing & Stationery Expense	\$13,652.50	\$83.00	\$936.76	-\$853.76		
Governance	Other Governance	Operating Expenditure	0552	Motor Vehicle Expenses	\$25,000.00	\$2,082.00	\$1,066.54	\$1,015.46		
Governance	Other Governance	Operating Expenditure	0562	Long Service Leave Expense (Admin)	\$17,601.00	\$0.00	\$0.00	\$0.00		
Governance	Other Governance	Operating Expenditure	0592	Admin Allocation (Other Governance)	-\$1,604,436.00	-\$133,703.00	-\$181,708.65	\$48,005.65 *		Budget profile timing
Governance	Other Governance	Operating Expenditure	0622	Uniform Expense	\$2,663.00	\$0.00	\$0.00	\$0.00		
Governance	Other Governance	Operating Expenditure	0632	Staff Training, Conference and Recruitment	\$32,500.00	\$0.00	\$2,608.18	-\$2,608.18		
Governance	Other Governance	Operating Expenditure	0662	Public Liability Insurance	\$29,200.00	\$14,600.00	\$13,671.29	\$928.71		
Governance	Other Governance	Operating Expenditure	0682	Consultancy Fees	\$165,000.00	\$1,000.00	\$36,871.83	-\$35,871.83 *		Budget profile timing
Governance	Other Governance	Operating Expenditure	0702	Bank Fees & Charges	\$9,500.00	\$0.00	\$330.63	-\$330.63		
Governance	Other Governance	Operating Expenditure	0712	Occupational Health & Safety	\$91,700.00	\$0.00	\$1,064.35	-\$1,064.35		
Governance	Other Governance	Operating Expenditure	0722	Accounting Software Operating Expenditure	\$122,000.00	\$0.00	\$42,490.73	-\$42,490.73 *		Budget profile timing
Governance	Other Governance	Operating Expenditure	7002	Depreciation (Governance)	\$36,461.00	\$3,038.00	\$3,382.43	-\$344.43		
Governance	Other Governance	Operating Income	0383	Minor Income Received (General)	-\$1,200.00	-\$100.00	-\$25.30	-\$74.70		
Governance	Other Governance	Capital Expenditure	4750	Transfer to Leave Reserve (EQ)	\$0.00	\$0.00	\$220.40	-\$220.40		
Governance	Other Governance	Capital Expenditure	4770	Transfer to Office & Equipment Reserve (EQ)	\$0.00	\$0.00	\$52.89	-\$52.89		
Governance	Other Governance	Capital Expenditure	4780	Transfer to Plant/Light Vehicle Reserve (EQ)	\$0.00	\$0.00	\$690.61	-\$690.61		
Governance	Other Governance	Capital Income	0351	Transfer from Leave Reserve (Admin) (EQ)	-\$17,601.00	\$0.00	\$0.00	\$0.00		
Governance Total					\$474,297.81	\$72,081.56	\$65,495.92			
Law, Order, Public Safety	Fire Prevention	Operating Expenditure	0602	Admin Allocation (Fire Prevention)	\$15,871.00	\$1,323.00	\$1,817.09	-\$494.09		
Law, Order, Public Safety	Fire Prevention	Operating Expenditure	0672	Fire Break Inspection Fees	\$2,000.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Fire Prevention	Operating Expenditure	0762	Ranger Allocation (Fire Prevention)	\$50,937.60	\$4,245.00	\$2,699.55	\$1,545.45		
Law, Order, Public Safety	Fire Prevention	Operating Expenditure	0832	Emergency Services Levy (Shire Properties)	\$800.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Fire Prevention	Operating Expenditure	0882	Fire Prevention Enforcement Expenditure	\$1,000.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Fire Prevention	Operating Expenditure	1722	Brigades Operating Expenses	\$25,895.45	\$5,953.00	\$7,848.01	-\$1,895.01		
Law, Order, Public Safety	Fire Prevention	Operating Expenditure	7012	Depreciation (Fire Prevention)	\$63,943.00	\$5,329.00	\$5,440.94	-\$111.94		
Law, Order, Public Safety	Fire Prevention	Operating Income	0703	Fines & Penalties Income	-\$1,250.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Fire Prevention	Operating Income	0713	Emergency Services Levy Administration Fees	-\$4,000.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Fire Prevention	Operating Income	0733	DFES Grant Income	-\$23,500.00	\$0.00	-\$8,840.00	\$8,840.00		
Law, Order, Public Safety	Fire Prevention	Operating Income	0883	Fire Prevention Enforcement Income	-\$1,000.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Animal Control	Operating Expenditure	0792	Admin Allocation (Animal Control)	\$31,742.00	\$2,645.00	\$3,634.17	-\$989.17		
Law, Order, Public Safety	Animal Control	Operating Expenditure	0842	Animal Control Expenses	\$1,200.00	\$67.00	\$0.00	\$67.00		
Law, Order, Public Safety	Animal Control	Operating Expenditure	0852	Ranger Allocation (Animal Control)	\$50,937.60	\$4,245.00	\$2,375.60	\$1,869.40		
Law, Order, Public Safety	Animal Control	Operating Income	0843	Impoundment Fees	-\$250.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Animal Control	Operating Income	0853	Dog/Cat Registrations Income	-\$3,539.00	-\$203.00	\$0.00	-\$203.00		
Law, Order, Public Safety	Animal Control	Operating Income	0863	Fines & Penalties	-\$500.00	\$0.00	-\$325.00	\$325.00		
Law, Order, Public Safety	Other Law,Order,Public Safety	Operating Expenditure	0802	Fines Enforcement Registry	\$1,200.00	\$100.00	\$0.00	\$100.00		
Law, Order, Public Safety	Other Law,Order,Public Safety	Operating Expenditure	0862	Community Safety and Crime Prevention	\$10,000.00	\$833.00	\$570.00	\$263.00		

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Programme Description	Sub-Programme Description	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Variance	*>\$10K	Comments
Law, Order, Public Safety	Other Law,Order,Public Safety	Operating Expenditure	0902	Ranger Allocation (Other Law and Order)	\$46,957.56	\$3,913.00	\$2,375.60	\$1,537.40		
Law, Order, Public Safety	Other Law,Order,Public Safety	Operating Expenditure	0962	Miscellaneous Expenses (Other Law and Order)	\$15,000.00	\$0.00	\$716.54	-\$716.54		
Law, Order, Public Safety	Other Law,Order,Public Safety	Operating Expenditure	1802	Emergency Services Recovery & Preparedness	\$222,500.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Other Law,Order,Public Safety	Operating Income	0823	Fines Enforcement Registry Fees & Charges	-\$1,200.00	-\$100.00	\$0.00	-\$100.00		
Law, Order, Public Safety	Other Law,Order,Public Safety	Operating Income	1803	Contibution (Emergency Services Recovery & Preparednes	-\$200,000.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	0772	Trainee Ranger Expense	\$66,417.00	\$5,476.00	\$6,840.18	-\$1,364.18		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	0892	Salary & Wages (Rangers)	\$84,758.00	\$9,780.00	\$7,471.29	\$2,308.71		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	0912	Workers Compensation Insurance (Rangers)	\$1,969.00	\$984.00	\$1,298.17	-\$314.17		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	0922	Superannuation (Rangers)	\$8,980.00	\$1,036.00	\$1,239.87	-\$203.87		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	0932	Conference & Training	\$1,000.00	\$0.00	\$147.27	-\$147.27		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	0952	Rangers Expenses Reallocated	-\$186,724.00	-\$15,560.00	-\$10,798.21	-\$4,761.79		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	0982	Rangers Expense	\$22,600.00	\$833.00	\$641.61	\$191.39		
Law, Order, Public Safety	Ranger Services	Operating Expenditure	1012	Tools & Equipment (Low Value)	\$1,000.00	\$83.00	\$0.00	\$83.00		
Law, Order, Public Safety	Ranger Services	Operating Income	0773	Grant Revenue (Rangers)	-\$38,000.00	\$0.00	\$0.00	\$0.00		
Law, Order, Public Safety Total					\$266,745.21	\$30,982.00	\$25,152.68			
Health	Health Insp And Administration	Operating Expenditure	1282	Ranger Allocation (Pool Inspections)	\$21,428.00	\$1,785.00	\$1,295.77	\$489.23		
Health	Health Insp And Administration	Operating Expenditure	1292	Health Expenses (General)	\$10,000.00	\$0.00	\$6,328.00	-\$6,328.00		
Health	Health Insp And Administration	Operating Income	1383	Swimming Pool Inspection Fees	-\$2,145.00	\$0.00	\$0.00	\$0.00		
Health	Health Insp And Administration	Operating Income	1393	Licences & Fees Income	-\$500.00	\$0.00	\$0.00	\$0.00		
Health	Health Insp And Administration	Operating Income	1573	Septic Tank Fees (Health)	-\$1,416.00	\$0.00	-\$118.00	\$118.00		
Health	Health Insp And Administration	Operating Income	1583	Administration Fees (Health)	-\$1,416.00	\$0.00	-\$118.00	\$118.00		
Health Total					\$25,951.00	\$1,785.00	\$7,387.77			
Community Amenities	Sanitation-Household Refuse	Operating Expenditure	1762	Domestic Rubbish Collection Expenses	\$200,000.00	\$16,666.00	\$16,708.06	-\$42.06		
Community Amenities	Sanitation-Household Refuse	Operating Expenditure	1772	Depreciation (Sanitation)	\$6,864.00	\$572.00	\$621.43	-\$49.43		
Community Amenities	Sanitation-Household Refuse	Operating Expenditure	1792	Refuse Site Repairs & Maintenance	\$68,272.00	\$2,071.00	\$2,282.65	-\$211.65		
Community Amenities	Sanitation-Household Refuse	Operating Expenditure	2502	Admin Allocation (Domestic Rubbish)	\$63,484.00	\$5,291.00	\$7,268.36	-\$1,977.36		
Community Amenities	Sanitation-Household Refuse	Operating Income	1903	Domestic Rubbish Collection Fees	-\$214,163.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Sanitation - Other	Operating Expenditure	1882	Parks & Gardens Rubbish Collection Expenses	\$24,732.10	\$2,105.00	\$1,152.45	\$952.55		
Community Amenities	Sanitation - Other	Operating Expenditure	1912	Other Waste Management Expenses	\$7,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Sanitation - Other	Operating Expenditure	1922	Depreciation (Other Sanitation)	\$410.00	\$34.00	\$34.09	-\$0.09		
Community Amenities	Protection Of Environment	Operating Expenditure	1962	Abandoned Vehicle Expense	\$1,500.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Protection Of Environment	Operating Expenditure	2040	Dolby Creek Expenditure	\$866.60	\$0.00	\$139.41	-\$139.41		
Community Amenities	Protection Of Environment	Operating Income	2933	Reimbursements & Sundry Income (Protection of Environr	-\$1,500.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	0942	Depreciation (Town Planning)	\$4,647.00	\$388.00	\$394.66	-\$6.66		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	1992	Planning Consultancy Expenses	\$20,000.00	\$1,666.00	\$0.00	\$1,666.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2102	Workers Compensation Insurance (Town Planning)	\$2,486.00	\$1,243.00	\$1,403.45	-\$160.45		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2112	Salaries & Wages (Town Planning)	\$150,885.00	\$17,410.00	\$11,049.39	\$6,360.61		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2122	Superannuation Council 3% (Town Planning)	\$4,372.00	\$505.00	\$325.60	\$179.40		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2132	Superannuation (Town Planning)	\$16,031.00	\$1,849.00	\$1,193.85	\$655.15		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2182	Other Employee Expenses (Town Planning)	\$4,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2192	Heritage Expenses	\$6,700.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2202	Town Planners Expenses	\$1,000.00	\$83.00	\$59.27	\$23.73		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2222	Motor Vehicle Expenses	\$10,000.00	\$833.00	\$509.59	\$323.41		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2232	Legal Expenses (Town Planning)	\$12,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2242	Engineering Expenses	\$12,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	2252	Advertising Expenses	\$4,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	3012	Admin Allocation (Town Planning)	\$95,227.00	\$7,936.00	\$10,902.51	-\$2,966.51		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	7052	Surveying & Land Expenses	\$27,888.00	\$0.00	\$28.20	-\$28.20		
Community Amenities	Town Planning & Reg Developmnt	Operating Expenditure	7072	Project Expenses (Town Planning)	\$11,800.00	\$0.00	\$0.00	\$0.00		

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Programme Description	Sub-Programme Description	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Variance	*>\$10K	Comments
Community Amenities	Town Planning & Reg Developmnt	Operating Income	0343	Contributions & Reimbursements	-\$150,357.16	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Income	2233	Town Planning Fee Income	-\$10,000.00	-\$833.00	-\$2,795.89	\$1,962.89		
Community Amenities	Town Planning & Reg Developmnt	Operating Income	2243	Outsourced Planning Fees - Other LGs	-\$12,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Operating Income	2253	Town Planning Statutory Fees	\$0.00	\$0.00	-\$9,319.09	\$9,319.09		
Community Amenities	Town Planning & Reg Developmnt	Capital Expenditure	2264	Land Development (NCA)	\$306,462.60	\$0.00	\$0.00	\$0.00		
Community Amenities	Town Planning & Reg Developmnt	Capital Expenditure	4820	Transfer to Legal Reserve (EQ)	\$0.00	\$0.00	\$53.25	-\$53.25		
Community Amenities	Town Planning & Reg Developmnt	Capital Income	4810	Transfer from Land Development Reserve (EQ)	-\$62,156.96	\$0.00	\$0.00	\$0.00		
Community Amenities	Other Community Amenities	Operating Expenditure	3102	Cemetery Expenses	\$17,074.80	\$468.00	\$687.60	-\$219.60		
Community Amenities	Other Community Amenities	Operating Expenditure	3132	Community Development Expenses	\$17,500.00	\$0.00	\$149.99	-\$149.99		
Community Amenities	Other Community Amenities	Operating Expenditure	3162	Admin Allocation (Other Community Amenities)	\$79,356.00	\$6,613.00	\$9,085.44	-\$2,472.44		
Community Amenities	Other Community Amenities	Operating Expenditure	3212	Depreciation (Other Community Amenities)	\$147,500.00	\$12,295.00	\$1,536.83	\$10,758.17	*	Budget profile timing
Community Amenities	Other Community Amenities	Operating Expenditure	3222	Community Growth Fund	\$23,690.30	\$0.00	\$0.00	\$0.00		
Community Amenities	Other Community Amenities	Operating Expenditure	3232	Community Development Officer Expenses	\$60,014.00	\$5,001.00	\$2,263.00	\$2,738.00		
Community Amenities	Other Community Amenities	Operating Expenditure	3242	Grant Funded Projects	\$65,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Other Community Amenities	Operating Income	3093	Cemetery Income (GST Free)	\$0.00	\$0.00	-\$782.00	\$782.00		
Community Amenities	Other Community Amenities	Operating Income	3103	Grants Received (Other Community Amenities)	-\$65,000.00	\$0.00	\$0.00	\$0.00		
Community Amenities	Other Community Amenities	Capital Expenditure	3104	Plant & Equipment Purchases (NCA)	\$0.00	\$0.00	\$0.00	\$0.00		
Community Amenities Total					\$957,585.28	\$82,196.00	\$54,952.10			
Recreation And Culture	Public Halls. Civic Centres	Operating Expenditure	2602	Depreciation (Public Halls)	\$144,782.00	\$12,065.00	\$13,241.97	-\$1,176.97		
Recreation And Culture	Public Halls. Civic Centres	Operating Expenditure	2722	Public Halls & Showgrounds Expense	\$109,445.15	\$8,825.00	\$12,218.64	-\$3,393.64		
Recreation And Culture	Public Halls. Civic Centres	Operating Expenditure	2732	Nabawa Community Centre Expenses	\$48,779.93	\$4,958.00	\$4,083.70	\$874.30		
Recreation And Culture	Public Halls. Civic Centres	Operating Expenditure	3202	Admin Allocation (Public Halls)	\$95,227.00	\$7,936.00	\$10,902.51	-\$2,966.51		
Recreation And Culture	Public Halls. Civic Centres	Operating Income	2443	Yuna Camping & Hall Hire Revenue	-\$1,000.00	-\$83.00	-\$230.95	\$147.95		
Recreation And Culture	Public Halls. Civic Centres	Operating Income	2453	Showground/Halls Income Received	-\$4,000.00	-\$50.00	-\$818.19	\$768.19		
Recreation And Culture	Public Halls. Civic Centres	Operating Income	2463	Grant Funds Rec'd (LRCIP 3)	-\$180,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Public Halls. Civic Centres	Operating Income	2683	Contributions & Reimbursements	-\$55,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Public Halls. Civic Centres	Operating Income	3423	Grant Funding Revenue	-\$1,400,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Public Halls. Civic Centres	Capital Expenditure	2550	Transfer to Building Reserve (EQ)	\$0.00	\$0.00	\$244.99	-\$244.99		
Recreation And Culture	Public Halls. Civic Centres	Capital Expenditure	2644	Land & Buildings Purchases (Public Halls) (NCA)	\$2,113,112.00	\$0.00	\$90.71	-\$90.71		
Recreation And Culture	Public Halls. Civic Centres	Capital Income	7375	Loan Funds Received (NCL)	-\$600,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Public Halls. Civic Centres	Capital Income	7385	Transfer from Building Reserve (EQ)	-\$100,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Swimming Areas And Beaches	Operating Expenditure	3302	Admin Allocation (Swimming Areas & Beaches)	\$47,613.00	\$3,968.00	\$5,451.25	-\$1,483.25		
Recreation And Culture	Swimming Areas And Beaches	Operating Expenditure	3412	Coronation Beach Expenses	\$106,792.74	\$3,412.00	\$2,146.69	\$1,265.31		
Recreation And Culture	Swimming Areas And Beaches	Operating Expenditure	7082	Depreciation (Swimming Areas & Beaches)	\$21,488.00	\$1,791.00	\$1,942.92	-\$151.92		
Recreation And Culture	Swimming Areas And Beaches	Operating Income	3443	Coronation Beach Camping Fees	-\$70,000.00	-\$5,833.00	-\$8,923.44	\$3,090.44		
Recreation And Culture	Swimming Areas And Beaches	Capital Expenditure	7074	Plant & Equipment Purchases (Swimming Areas & Beaches)	\$25,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	1472	Yuna Oval Expenses	\$19,502.58	\$2,505.00	\$519.60	\$1,985.40		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	1482	Sporting Clubs Expenses	\$111,581.24	\$4,583.50	\$3,678.25	\$905.25		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	2642	Parks & Gardens Expenses	\$224,103.49	\$9,653.00	\$7,042.05	\$2,610.95		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	2702	Sports Pavilion & Basketball Stadium (Nabawa Recreation)	\$27,208.00	\$5,718.00	\$37,571.17	-\$31,853.17	*	Budget profile timing
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	2712	Tennis Clubs Expenses	\$9,121.00	\$1,060.00	\$1,295.80	-\$235.80		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	2812	Golf Courses	\$2,544.00	\$1,272.00	\$1,184.17	\$87.83		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	3442	Admin Allocation (Recreation & Sport)	\$47,613.00	\$3,968.00	\$5,451.25	-\$1,483.25		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	7022	Depreciation (Recreation & Sport)	\$36,155.00	\$3,014.00	\$3,341.74	-\$327.74		
Recreation And Culture	Other Recreation And Sport	Operating Expenditure	7092	Depreciation (Recreation & Sport)	\$145,380.00	\$12,115.00	\$13,111.30	-\$996.30		
Recreation And Culture	Other Recreation And Sport	Operating Income	2743	Sports Club Hire Income	-\$4,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Other Recreation And Sport	Operating Income	2803	Grants & Other Income Received	-\$365,437.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Other Recreation And Sport	Operating Income	3444	Fig Tree Camping Fees	-\$3,000.00	-\$250.00	-\$454.68	\$204.68		
Recreation And Culture	Other Recreation And Sport	Capital Expenditure	1304	Plant & Equipment Purchases (NCA)	\$30,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Other Recreation And Sport	Capital Expenditure	2834	Land & Building Purchases (NCA)	\$500,000.00	\$0.00	\$0.00	\$0.00		

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Programme Description	Sub-Programme Description	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Variance	*>\$10K	Comments
Recreation And Culture	Other Recreation And Sport	Capital Income	7275	Loan Funds Received (NCL)	-\$185,000.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Libraries	Operating Expenditure	2902	Library Expenses	\$14,468.50	\$974.66	\$306.80	\$667.86		
Recreation And Culture	Libraries	Operating Expenditure	2912	Honorarium Librarian Payment	\$1,200.00	\$0.00	\$0.00	\$0.00		
Recreation And Culture	Libraries	Operating Expenditure	3582	Admin Allocation (Libraries)	\$47,613.00	\$3,968.00	\$5,451.25	-\$1,483.25		
Recreation And Culture	Libraries	Operating Expenditure	6922	Depreciation (Libraries)	\$557.00	\$46.00	\$0.00	\$46.00		
Recreation And Culture	Other Culture	Operating Expenditure	3626	Museum & Road Board Expense	\$21,239.00	\$2,304.00	\$1,931.13	\$372.87		
Recreation And Culture	Other Culture	Operating Expenditure	3652	Depreciation (Other Culture)	\$18,357.00	\$1,530.00	\$1,638.59	-\$108.59		
Recreation And Culture Total					\$1,001,445.63	\$89,450.16	\$122,419.22			
Transport	Const. Sts,Rds,Bridges,Depots	Operating Expenditure	3702	Admin Allocation (Road Construction)	\$126,969.00	\$10,581.00	\$14,536.69	-\$3,955.69		
Transport	Const. Sts,Rds,Bridges,Depots	Operating Income	3173	MW Regional Road Funding	-\$1,068,000.00	\$0.00	\$0.00	\$0.00		
Transport	Const. Sts,Rds,Bridges,Depots	Operating Income	3193	Road to Recovery Grant funding	-\$328,620.00	\$0.00	\$0.00	\$0.00		
Transport	Const. Sts,Rds,Bridges,Depots	Capital Expenditure	3114	Capital Roadworks Program Purchases (Incl Grant Funded	\$1,175,121.54	\$80,905.23	\$50,348.69	\$30,556.54 *		Budget profile timing
Transport	Const. Sts,Rds,Bridges,Depots	Capital Expenditure	4840	Transfer to Infrastructure Reserve (EQ)	\$0.00	\$0.00	\$375.80	-\$375.80		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3182	Road Renewal Grant funded projects	\$655,668.95	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3372	Road Maintenance Expense	\$2,572,864.48	\$105,275.00	\$118,285.38	-\$13,010.38 *		Budget profile timing
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3502	Depot Maintenance	\$112,666.46	\$2,560.00	\$2,284.49	\$275.51		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3512	Street Lighting Expense	\$10,500.00	\$1,202.00	\$914.61	\$287.39		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3522	Depreciation (Road Maintenance)	\$69,706.00	\$5,809.00	\$5,999.85	-\$190.85		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3532	Roadworks Vegetation/Tree Clearance	\$15,000.00	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3542	Licences & Subscriptions	\$15,000.00	\$0.00	\$8,986.62	-\$8,986.62		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3562	Road Sign Expense	\$15,000.00	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3802	Admin Allocation (Road Maintenance)	\$126,968.00	\$10,580.00	\$14,536.68	-\$3,956.68		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3822	Bore Maintenance	\$31,500.00	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	3832	Crossover expenses to ratepayers	\$16,500.00	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Expenditure	6912	Depreciation (Roads)	\$1,334,110.00	\$111,176.00	\$119,288.21	-\$8,112.21		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Income	3143	MRWA Direct Grant	-\$162,442.00	-\$162,442.00	\$0.00	-\$162,442.00 *		Budget profile timing
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Income	3153	Other Grant Income	-\$210,792.00	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Operating Income	3393	Hudson Resources Contribution (Dartmoor Road)	-\$12,500.00	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Capital Expenditure	3264	Depot Construction (NCA)	\$285,000.00	\$0.00	\$0.00	\$0.00		
Transport	Mtce Sts,Rds,Bridges,Depots	Capital Income	3215	Loan Funds Received	-\$267,024.00	-\$22,252.00	\$0.00	-\$22,252.00 *		Budget profile timing
Transport	Road Plant Purchases	Operating Expenditure	3642	Loss on Sale of Assets	\$20,000.00	\$0.00	\$0.00	\$0.00		
Transport	Road Plant Purchases	Operating Expenditure	3902	Interest Expense - Loan Plant Purchases	\$6,900.00	\$0.00	\$0.00	\$0.00		
Transport	Road Plant Purchases	Operating Income	3543	Profit on Sale of Assets	-\$20,000.00	\$0.00	\$0.00	\$0.00		
Transport	Road Plant Purchases	Capital Expenditure	3554	Plant & Equipment Purchases (NCA)	\$819,000.00	\$0.00	\$0.00	\$0.00		
Transport	Road Plant Purchases	Capital Expenditure	3904	Principal Repayment - Loan Plant Purchases	\$31,000.00	\$0.00	\$0.00	\$0.00		
Transport	Road Plant Purchases	Capital Income	3561	Transfer from Plant/Light Vehicle Reserve (EQ)	-\$393,785.00	\$0.00	\$0.00	\$0.00		
Transport	Road Plant Purchases	Capital Income	7135	Loan Funds Rec'd.	-\$410,000.00	\$0.00	\$0.00	\$0.00		
Transport	Traffic Control	Operating Expenditure	4102	Admin Allocation (Traffic Control)	\$63,484.00	\$5,291.00	\$7,268.36	-\$1,977.36		
Transport	Traffic Control	Operating Expenditure	4572	Traffic Control Expense	\$3,000.00	\$0.00	\$0.00	\$0.00		
Transport	Traffic Control	Operating Expenditure	7572	Traffic Counters Expense	\$3,500.00	\$0.00	\$0.00	\$0.00		
Transport	Traffic Control	Operating Income	7513	Licensing Commission Income	-\$3,500.00	-\$292.00	-\$517.55	\$225.55		
Transport Total					\$4,632,795.43	\$148,393.23	\$342,307.83			
Economic Services	Rural Services	Operating Expenditure	1382	Consultancy Economic Services	\$5,000.00	\$0.00	\$0.00	\$0.00		
Economic Services	Rural Services	Operating Expenditure	3362	Ranger Allocation (Roadside Spraying)	\$10,585.82	\$882.00	\$971.86	-\$89.86		
Economic Services	Rural Services	Operating Expenditure	3852	Weed & Vermin Control	\$50,000.00	\$0.00	\$1,141.86	-\$1,141.86		
Economic Services	Rural Services	Operating Expenditure	4462	Admin Allocation (Rural Services)	\$5,877.42	\$490.00	\$1,079.83	-\$589.83		
Economic Services	Rural Services	Operating Expenditure	6722	Noxious Weeds & Pest Expense	\$12,001.00	\$42.00	\$2,540.14	-\$2,498.14		
Economic Services	Tourism And Area Promotion	Operating Expenditure	3952	Signage Expense (Tourism)	\$7,500.00	\$0.00	\$0.00	\$0.00		
Economic Services	Tourism And Area Promotion	Operating Expenditure	3982	Tourism Expense	\$5,000.00	\$0.00	\$0.00	\$0.00		

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Programme Description	Sub-Programme Description	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Variance	*>\$10K	Comments
Economic Services	Tourism And Area Promotion	Operating Expenditure	4282	Promotional Expense (Tourism)	\$25,700.00	\$6,700.00	\$665.45	\$6,034.55		
Economic Services	Building Control	Operating Expenditure	4132	Building Surveyor Expenses	\$154,526.00	\$12,693.00	\$12,542.88	\$150.12		
Economic Services	Building Control	Operating Expenditure	4162	Non Contract Expenses	\$1,000.00	\$0.00	\$0.00	\$0.00		
Economic Services	Building Control	Operating Expenditure	4622	Admin Allocation (Building Control)	\$111,098.00	\$9,258.00	\$12,719.59	-\$3,461.59		
Economic Services	Building Control	Operating Income	4153	Building Licenses Income	-\$12,000.00	-\$1,000.00	-\$236.40	-\$763.60		
Economic Services	Building Control	Operating Income	4173	CTF Commissions Received	-\$200.00	-\$17.00	-\$15.00	-\$2.00		
Economic Services	Building Control	Operating Income	4213	Building Commissions Received	-\$450.00	-\$38.00	-\$10.00	-\$28.00		
Economic Services	Other Economic Services	Liabilities	7273	Lease Expense - Principal	\$7,886.00	\$657.00	\$664.60	-\$7.60		
Economic Services	Other Economic Services	Operating Expenditure	4222	Admin Allocation (Other Economic Services)	\$63,484.00	\$5,291.00	\$7,268.36	-\$1,977.36		
Economic Services	Other Economic Services	Operating Expenditure	4232	Water Supply Stand Pipes Expense	\$350.00	\$0.00	\$0.00	\$0.00		
Economic Services	Other Economic Services	Operating Expenditure	4242	Rehabilitation of Gravel Pits Expense	\$5,000.00	\$0.00	\$0.00	\$0.00		
Economic Services	Other Economic Services	Operating Expenditure	4252	Purchase of Stamps	\$50.00	\$0.00	\$0.00	\$0.00		
Economic Services	Other Economic Services	Operating Expenditure	4272	Other Expenditure	\$10,100.00	\$758.00	\$0.00	\$758.00		
Economic Services	Other Economic Services	Operating Expenditure	7274	Lease Expense - Interest	\$1,206.00	\$100.00	\$92.99	\$7.01		
Economic Services	Other Economic Services	Operating Income	4223	Commission Received Australia Post	-\$7,000.00	-\$583.00	-\$644.93	\$61.93		
Economic Services	Other Economic Services	Operating Income	4243	Annual Post Office Box Fee	-\$3,300.00	\$0.00	-\$25.18	\$25.18		
Economic Services	Other Economic Services	Operating Income	4253	Postage Stamp Income	-\$25.00	\$0.00	-\$2.18	\$2.18		
Economic Services	Other Economic Services	Operating Income	4333	Photocopying Income	\$0.00	\$0.00	-\$0.91	\$0.91		
Economic Services	Other Economic Services	Operating Income	4913	Shire Leased Reserves Income	-\$450.00	\$0.00	\$0.00	\$0.00		
Economic Services	Other Economic Services	Capital Expenditure	4760	Transfer to Water Strategy Reserve (EQ)	\$0.00	\$0.00	\$18.94	-\$18.94		
Economic Services Total					\$452,939.24	\$35,233.00	\$38,771.90			
Other Property And Services	Plant Depreciation	Operating Expenditure	5012	Depreciation (Other Property & Services)	\$385,767.00	\$32,147.00	\$29,205.28	\$2,941.72		
Other Property And Services	Plant Depreciation	Operating Expenditure	6890	Depreciation Posted to Jobs (Other Property & Services)	-\$385,767.00	-\$32,147.00	-\$28,073.00	-\$4,074.00		
Other Property And Services	Private Works	Operating Expenditure	7302	Private Works Expense	\$10,000.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Private Works	Operating Income	7333	Private Works Income	-\$10,000.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Public Works Overheads	Operating Expenditure	0342	Provision for Long Service Leave (Public Works Overheads)	\$5,000.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Public Works Overheads	Operating Expenditure	4312	Superannuation Council 3% (Public Works Overheads)	\$18,276.00	\$1,523.00	\$897.98	\$625.02		
Other Property And Services	Public Works Overheads	Operating Expenditure	4322	Superannuation (Manager of Works)	\$13,320.00	\$1,110.00	\$1,024.44	\$85.56		
Other Property And Services	Public Works Overheads	Operating Expenditure	4332	Superannuation (Public Works Overheads)	\$110,578.00	\$9,215.00	\$6,053.15	\$3,161.85		
Other Property And Services	Public Works Overheads	Operating Expenditure	4342	Salaries & Wages (Works Manager)	\$118,492.69	\$9,874.00	\$9,036.06	\$837.94		
Other Property And Services	Public Works Overheads	Operating Expenditure	4372	Public Works Sundry Expense	\$13,716.76	\$296.00	\$931.51	-\$635.51		
Other Property And Services	Public Works Overheads	Operating Expenditure	4382	Works Manager Expenses	\$9,150.00	\$763.00	\$276.94	\$486.06		
Other Property And Services	Public Works Overheads	Operating Expenditure	4392	External Engineering Services	\$12,000.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Public Works Overheads	Operating Expenditure	4402	Sick Leave (Public Works Overheads)	\$39,439.15	\$0.00	\$1,575.77	-\$1,575.77		
Other Property And Services	Public Works Overheads	Operating Expenditure	4412	Annual Leave (Public Works Overheads)	\$76,340.44	\$0.00	\$4,164.34	-\$4,164.34		
Other Property And Services	Public Works Overheads	Operating Expenditure	4422	Long Service Leave Expense (Public Works Overheads)	\$1,838.00	\$0.00	\$10,616.07	-\$10,616.07 *		Termination payment
Other Property And Services	Public Works Overheads	Operating Expenditure	4432	Public Holiday Pay (Public Works Overheads)	\$45,346.06	\$0.00	\$0.00	\$0.00		
Other Property And Services	Public Works Overheads	Operating Expenditure	4442	Occupational Health & Safety Expense	\$24,000.00	\$0.00	\$300.00	-\$300.00		
Other Property And Services	Public Works Overheads	Operating Expenditure	4452	Protective Uniform/ Minor Workwear	\$11,731.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Public Works Overheads	Operating Expenditure	4602	Training Expense	\$19,500.00	\$0.00	\$2,155.50	-\$2,155.50		
Other Property And Services	Public Works Overheads	Operating Expenditure	4652	Works Staff Allowances (Public Works Overheads)	\$41,662.00	\$3,471.00	\$2,828.33	\$642.67		
Other Property And Services	Public Works Overheads	Operating Expenditure	5202	Admin Allocation (Public Works Overheads)	\$206,324.00	\$17,194.00	\$23,622.12	-\$6,428.12		
Other Property And Services	Public Works Overheads	Operating Expenditure	6782	Workers Compensation Insurance (Public Works Overhead	\$20,531.00	\$10,266.00	\$7,779.41	\$2,486.59		
Other Property And Services	Public Works Overheads	Operating Expenditure	7422	Less Public Works Overheads Allocated to W & S	-\$787,245.00	-\$65,604.00	-\$46,662.55	-\$18,941.45 *		Budget profile timing
Other Property And Services	Plant Operation Costs	Operating Expenditure	4472	In House Repairs & Maintenance	\$285,755.50	\$18,160.00	\$2,274.95	\$15,885.05 *		Budget profile timing
Other Property And Services	Plant Operation Costs	Operating Expenditure	4482	Tyre Purchase Expense	\$57,500.00	\$4,792.00	\$1,493.16	\$3,298.84		
Other Property And Services	Plant Operation Costs	Operating Expenditure	4492	Parts & Outside Repairs Expense	\$210,000.00	\$17,500.00	\$17,743.61	-\$243.61		
Other Property And Services	Plant Operation Costs	Operating Expenditure	4502	Plant Licences Expense	\$15,000.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Plant Operation Costs	Operating Expenditure	4512	Less POC Allocated to W & S	-\$1,084,498.00	-\$90,374.00	-\$56,902.51	-\$33,471.49 *		Budget profile timing
Other Property And Services	Plant Operation Costs	Operating Expenditure	4532	Tools & Consumables	\$22,000.00	\$1,833.00	\$3,238.93	-\$1,405.93		

Programme Description	Sub-Programme Description	Type Description	COA	Description	Full Year Budget	YTD Budget	YTD Actual	Variance	*>\$10K	Comments
Other Property And Services	Plant Operation Costs	Operating Expenditure	4542	Fuel, Oil & Grease	\$445,000.00	\$37,083.00	\$33,907.22	\$3,175.78		
Other Property And Services	Plant Operation Costs	Operating Expenditure	4552	Cutting Edges & Tips	\$12,500.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Plant Operation Costs	Operating Expenditure	5112	Admin Allocation (Plant Operations)	\$31,742.00	\$2,645.00	\$3,634.17	-\$989.17		
Other Property And Services	Plant Operation Costs	Operating Expenditure	6772	Insurance Expense (Plant Operations)	\$45,000.00	\$22,086.00	\$19,983.82	\$2,102.18		
Other Property And Services	Plant Operation Costs	Operating Income	4513	Diesel Fuel Rebate	-\$40,000.00	\$0.00	-\$5,427.00	\$5,427.00		
Other Property And Services	Salaries And Wages	Operating Expenditure	4570	S&W Gov, Corporate & Development Services	\$1,185,398.00	\$136,777.00	\$80,255.26	\$56,521.74	*	Budget profile timing
Other Property And Services	Salaries And Wages	Operating Expenditure	4580	S&W Works & Services	\$1,247,244.08	\$143,913.00	\$80,018.54	\$63,894.46	*	Budget profile timing
Other Property And Services	Salaries And Wages	Operating Expenditure	4600	Less Salary & Wages Allocated	-\$2,432,642.00	-\$280,690.00	-\$160,273.80	-\$120,416.20	*	Budget profile timing
Other Property And Services	Unclassified	Operating Expenditure	5022	Overpayments/Recoverables - Expenditure	\$9,000.00	\$0.00	\$884.55	-\$884.55		
Other Property And Services	Unclassified	Operating Expenditure	5032	Insurance Repairs Expenditure	\$151,000.00	\$0.00	\$29.80	-\$29.80		
Other Property And Services	Unclassified	Operating Income	5023	Overpayments/Recoverables - Income	-\$9,000.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Unclassified	Operating Income	5043	Reimbursement Insurance Claims	-\$151,000.00	\$0.00	\$0.00	\$0.00		
Other Property And Services	Unclassified	Capital Expenditure	4801	Transfer to Land Development Reserve (EQ)	\$0.00	\$0.00	\$95.89	-\$95.89		
Other Property And Services Total					-\$0.32	\$1,833.00	\$46,687.94			

10.2.2	2023/2024 Fees and Charges Tier 3 Camping
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	SCM 2023/08-3
Attachment(s)	1. 2023-2024 Schedule Fees & Charges (amended OCM September 2023) [10.2.2.1 - 14 pages]

Voting Requirements

Absolute Majority

Staff Recommendation

That Council amends the Tier 3 Camping Fees and Charges to a Donation Only requirement effective from 9th August 2023 and advertise as per the requirements for the Local Government Act 1995.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

As part of the function of local government and its operations, each year the Council is required, under Section 6.2 of the Local Government Act 1995, to formally adopt its annual financial year budget, to enable the administration to carry out the defined services and programs and to raise revenue through rates and fees and charges. In preparation for the compilation of the 2023/2024 Annual Budget a proposed Schedule of Fees and Charges for 2023/2024 was distributed and discussed extensively for approval to list in the 2023/2024 Annual Draft Budget adopted on 9th August 2023.

Comment

During the workshops and distribution of various information to elected members an error has occurred which requires an amended 2023/2024 Schedule of Fees and Charges to be advertised to make a true & correct schedule. At the July 2022 Ordinary Council Meeting it was resolved to endorse the fees and charges for camping within the shire to become a tiered system as below:

MOVED: Cr Forth

SECONDED: Cr Elliott-Lockhart

COUNCIL RESOLUTION/STAFF RECOMMENDATION

That the proposed 2022/2023 Draft Fees and Charges for camping areas as presented below be endorsed and included into the 2022/2023 Annual Budget in accordance with the requirements of the Local Government Act 1995.

- Tier 1 - \$15 per person per night; Pensioners \$10

- Tier 2 – \$10 per person per night
- Tier 3 – Donation only

Council En Bloc Resolution
Voting F7/A0
CARRIED
Minute Reference: 07/22-03

Following the adoption of the Annual Budget at the August Special Meeting of Council the error for Tier 3 Camping Fees was highlighted and a correction to the schedule of fees and charges required.

All Tier 3 Camping Fees for all Reserves are set at a "Donation Only" for a maximum of two (2) nights - unless otherwise approved by CEO. The following reserves are listed as Tier 3:

- Fig Tree Crossing Reserve
- Yuna Golf Club Reserve
- Nabawa Oval Reserve

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995

Section 6.16 is the primary piece of legislation under the Local Government Act 1995 that requires fees and charges to be reviewed and adopted as part of the budget process.

6.16. Imposition of fees and charges

(1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

(2) *A fee or charge may be imposed for the following —*

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
- (b) supplying a service or carrying out work at the request of a person;*
- (c) subject to section 5.94, providing information from local government records;*
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a license, permit, authorisation or certificate;*
- (e) supplying goods;*
- (f) such other service as may be prescribed.*

(3) *Fees and charges are to be imposed when adopting the annual budget but may be*

— (a) imposed during a financial year; and*

(b) amended from time to time during a financial year.*

** Absolute majority required.*

6.17. Setting the level of fees and charges

(1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) the cost to the local government of providing the service or goods;*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

(2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*
- (a) *under section 5.96;*
 - (b) *under section 6.16(2)(d); or*
 - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
- (4) *Regulations may —*
- (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
 - (b) *limit the amount of a fee or charge in prescribed circumstances.*

6.18. Effect of other written laws

- (1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*
- (a) *determine an amount that is inconsistent with the amount determined under the other written law; or*
 - (b) *charge a fee or charge in addition to the amount determined by or under the other written law.*
- (2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*

Policy/Procedure Implications

Council Management Procedure CMP-019 incorporates a tiered system

Financial Implications

No Financial Implications Identified.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

GOVERNANCE & ACCOUNTABILITY

5.2 Be accountable and transparent while managing human and physical resources effectively

5.2.1 Asset Management.

5.2.2 Long Term Financial Management .

5.2.4 Effectively Engage and communicate with the community.

Consultation

Affected Senior Staff and relevant administration workers

Risk Assessment

An Insignificant Financial Impact Risk of Level 1 - Which will likely be less than \$1,000.

2023/2024 Schedule of Fees and Charges

Shire of Chapman Valley
Budget For the Year Ended 30 June 2024
Fees and Charges Effective 1 July 2023

September 2023 OCM

ADMINISTRATION	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Account Enquiries and Requisitions				
Rates Account Enquiry Only (No Requisitions)	\$32.00	\$30.00	Per Lot	GST N/A
Orders And Requisitions Account Enquiry (No Rates)	\$64.00	\$60.00	Per Lot	GST N/A
Rates, Orders And Requisitions Account Enquiry	\$95.00	\$90.00	Per Lot	GST N/A
Instalment Administration Fee	\$10.00	\$9.00	Per Instalment	GST N/A
Instalment Interest Charge	5.50%	5.50%	Upper limit LGA	GST N/A
Penalty Interest On Overdue Rates And Debtors Current	11.00%	7.00%	Upper limit LGA	GST N/A
Administration fee for Debt Clearance confirmation	Cost plus \$25.00	Cost plus \$25.00	Per Assessment	Inc GST
Administration fee for Debt Recovery	\$32.00	\$30.00	Per Assessment	Inc GST
Recovery of Dishonour Fees	Cost plus \$15.00	Cost plus \$11.00	Per item	Inc GST
DFES ESL Penalty Interest	7.00%	7.00%	As per legislation	GST N/A
Postal Boxes at Shire Office				
Cost to cover replacement of keys	Cost Recovery	Cost Recovery	Recover cost as required per Post Box	Inc GST
Cost to cover fitting new lock if keys not returned	Cost Recovery	Cost Recovery	Recover cost as required per Post Box	Inc GST
Postal Box Bond	\$68.00	\$64.00	Per Post Box	GST N/A
Annual fee for use of box - Non Pensioner	\$68.00	\$64.00	Per Post Box	Inc GST
Discounted Annual fee - 25% discount based on Seniors Rate Eligibility Criteria	\$51.00	\$48.00	Per Post Box	Inc GST
Discounted Annual fee - 50% discount based on Full Pensioner Rate Eligibility Criteria	\$34.00	\$32.00	Per Post Box	Inc GST
Copy of Rate Notice - electronic only				
	\$6.00	\$5.00	Per Copy	GST N/A
Library Services				
Lost or damaged materials while on loan	Replacement cost plus 10% admin fee	Replacement cost plus 10% admin fee	Per item	Inc GST
Maps				
Tourism Maps of Shire	Cost Recovery	Cost Recovery	Per Map	Inc GST
Heritage Inventory Booklet				
	\$30.00	\$27.50	No Charge	Inc GST
Photocopying				
Black and White	\$1.00	\$0.60	Per A4 sheet	Inc GST
Colour	\$3.00	\$2.05	Per A4 sheet	Inc GST
Black and White	\$2.00	\$1.10	Per A3 sheet	Inc GST
Colour	\$4.00	\$3.18	Per A3 sheet	Inc GST
Council Minutes - Copies				
	\$30.00	\$27.50	Per Copy	Inc GST

ADMINISTRATION	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Binding				
Softcover	\$9.00	\$7.70	Per Item	Inc GST
Wire Comb	\$6.00	\$5.50	Per Item	Inc GST
Plastic Comb	\$5.00	\$4.40	Per Item	Inc GST
Laminating				
A4 per sheet	\$3.00	\$2.20	Per Item	Inc GST
A3 per sheet	\$3.00	\$2.75	Per Item	Inc GST
Electoral Rolls				
	\$22.00	\$20.00	Per Roll Owners & Occupiers Only	GST N/A
Freedom of Information Charges (as set by FOI Act Regulations 1993)				
			As per current legislation	
Personal Information about the applicant	No Fee	No Fee	No Charge	GST N/A
Application fee (for non personal information)	\$32.00	\$30.00	Per Application	GST N/A
Charge for time dealing with application	\$32.00	\$30.00	Per Hour or Pro Rata	GST N/A
Access time supervised by staff	\$32.00	\$30.00	Per Hour or Pro Rata	GST N/A
Photocopying staff time	\$32.00	\$30.00	Per Hour or Pro Rata	Inc GST
Photocopy	\$1.00	\$0.20	Per Sheet	GST N/A
Transcribing from tape, film or computer	\$32.00	\$30.00	Per Hour or Pro Rata	Inc GST
Film or computer information	Cost Recovery	At Cost	Cost Recovery	Inc GST
Delivery, packaging and postage	Cost Recovery	At Cost	Cost Recovery	GST N/A
Advance deposit which may be required by an agency under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	25%	25%	From Estimated Charges	GST N/A
Further advance deposit which may be required by an agency under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	75%	75%	From Estimated Charges	GST N/A
Further advance deposit may be required to meet the charges for dealing with the application.				
For financially disadvantaged applicants with prescribed pensioner concession cards, the charge payable may be reduced by 25% at the CEO's discretion.				

PROPERTY HIRE	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Venue Hire				
Note: The CEO is to impose bonds on the hire of Council facilities at their discretion				
All Venues Refundable Bond - Events without Liquor	\$530.00	\$530.00	Bonds to be imposed at CEOs discretion	GST N/A
All Venues Refundable Bond - Events with Liquor	\$700.00	\$700.00	Bonds to be imposed at CEOs discretion	GST N/A
All Venues Bond - Long Term Key Bond	\$50.00	\$50.00	Bonds to be imposed at CEOs discretion	GST N/A
Exemptions: Chapman Valley & Yuna Primary School P & C's as per Statutory Budget Notes			Council will grant a waiver to Yuna and Nabawa Parents and Citizens Association for the use of recreation facilities within the Shire	
<u>Nabawa Community Centre</u>				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
<u>Nabawa Library - Meeting Use Only</u>				
All Venue Hire to Local Community Groups ONLY	\$53.00	\$50.00	Meeting use only	Inc GST
<u>Yuna Multipurpose Community Centre</u>				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Main Hall only	\$93.00	\$88.00	per use	Inc GST
Kitchen	\$59.00	\$55.00	per use	Inc GST
Creche/Small Meeting Room	\$47.00	\$44.00	per use	Inc GST
<u>Yuna Hall</u>				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Venue Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Venue Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
<u>Nabawa Recreation Centre</u>				
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Whole of stadium facilities	\$159.00	\$150.00	per use	Inc GST
Clubrooms (Upstairs area)	\$80.00	\$75.00	per use	Inc GST
Changerooms (1 section only)	\$24.00	\$22.00	per use	Inc GST
Kitchen (downstairs)	\$53.00	\$50.00	per use	Inc GST
Basketball Courts	\$59.00	\$55.00	per use	Inc GST
Oval, Kitchen, Clubroom and Changerooms Hire	\$175.00	\$165.00	per use	Inc GST
<u>Bill Hemsley Park Community Centre</u>				
Annual Booking Fee - Local Community Member (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
Annual Booking Fee (Short sessions under 2 hours up to 2 uses per week)	\$792.00	\$750.00	Per Use	Inc GST
Annual Booking Fee (Long sessions over 2 hours up to 2 uses per week)	\$1,055.00	\$1,000.00	Per Use	
All Venue Hire Non Local Community Member	\$317.00	\$300.00	Per Use	
All Venue Hire Local Community Member	\$106.00	\$100.00	Upon supply of proof to evidence either a ratepayer or resident	
Whole of facility includes the outside veranda	\$317.00	\$300.00	Per Venue Per Use	
Bond required as per All Venue Bond above				Inc GST

PROPERTY HIRE	Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
				Inc GST
Nanson Showgrounds				
All Venue Hire Non Local Community Member	\$159.00	\$150.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$53.00	\$50.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Annual Booking Fee (Up to 2 uses per week only)	\$586.00	\$586.00	Per Annum	Inc GST
Camping fees as below.				
Bond required as per All Venue Bond above				
Nanson Showgrounds Camping- Chapman Valley Show Carnival	\$291.00	\$275.00	Per Week Maximum stay 2 weeks	Inc GST
Kitchen Hire Exemption - Annual Ram Sale	Exempt	Exempt	Single Use Only	GST N/A
Furniture Hire				
Tables	\$11.00	\$10.00	each	Inc GST
Chairs	\$2.00	\$1.50	each	Inc GST
Portable Shade & 10 Chair Hire	\$135.00	\$127.27	per hire	Inc GST
Recreation Centre Facilities				
LI24 Chapman Valley Football Club	\$2,050.00	\$1,942.93	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI25 Chapman Valley Northampton Cricket Club (CVNCC)	\$1,698.00	\$1,608.64	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
Geraldton Regional Cricket Board - fixtures not involving the Chapman Valley Northampton Cricket Team	\$77.00	\$72.94	per game	Inc GST
LI 22 Tennis Club - Nabawa	\$429.00	\$406.21	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
Badminton Club	\$21.00	\$19.25	per use	Inc GST
LI18 Chapman Valley Western Riding Club - Showgrounds Reserve	\$511.00	\$484.21	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI13 Chapman Valley Agricultural Society - Showgrounds Reserve	\$511.00	\$484.21	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI16 Yuna Multipurpose Community Centre - CABY Management License	\$1,909.00	\$1,809.22	per annum -subject to change as per management license (reviewed by council annually at budget)	Inc GST
LI20 KiteWest Water Sports & Tours	\$619.00	\$586.53	per annum -subject to change as per ground lease -rent review date 1 July each year Expires 30/06/2027	Inc GST
LI23 Chapman Valley Historical Society	\$0.00	\$0.00	per annum -subject to change as per management license Peppercorn on demand expire 21/04/2027	Inc GST
L12 Mens Shed Inc	\$0.00	\$0.00	per annum -subject to change as per management license Peppercorn on demand	Inc GST

PROPERTY HIRE Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Caravan and Camping Fees				
Tier 1 - Camping Fees Coronation Beach	\$20.00	N/A	Per Bay Site for one vehicle for 24 hours camping (paid via ticket machine)	Inc GST
Tier 3 Camping Fees Yuna Hall - Non Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 Camping Fees Yuna Hall - Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Fig Tree Crossing Reserve - Non Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Fig Tree Crossing Reserve - Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Yuna Golf Club Reserve - Non Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Yuna Golf Club Reserve - Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Nabawa Oval Reserve - Non Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Nabawa Oval Reserve - Pensioner	\$0.00	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 2 - Camping Fees Nanson Showground Reserve - All	\$16.00	\$15.00	Per Person Per Night 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Property Leases/licenses				
AG22 E O'Donnell	\$150.00	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/6/2026	Ex GST
AG23 E O'Donnell	\$150.00	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/06/2026	Ex GST
AG24 T Cooper	\$150.00	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/06/2026	Ex GST
LI17 - T Jeffrey	\$1.00	\$1.00	as per license agreement \$1.00 on demand Expire 30/06/2025	Ex GST
Animal Traps -Bond				
	\$59.00	\$55.00	Hire Agreement	Inc GST

REFUSE CHARGES	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Waste Management Charge - Domestic	\$467.00	\$467.00	per service per annum	GST N/A
Waste Management Charge - Commercial	\$483.00	\$483.00	per service per annum for 1-5 bins	Inc GST
Waste Management Charge - Commercial	\$405.00	\$405.00	per service per annum for 6-14 bins	Inc GST
Waste Management Charge - Commercial	\$356.00	\$356.00	per service per annum 15+ bins	Inc GST
Refuse Site Charges (Non Residents)	\$0.00			
Lawncippings and greenwaste	\$44.00	\$41.00	per m3 (Ute or Trailer load)	Inc GST
Any/all household rubbish (deemed to be generated day to day)	\$52.00	\$49.00	per m3 (Ute or Trailer load)	Inc GST
Building/backyard rubble under 0.4 m3 (approximately 2 wheelbarrows)	\$52.00	\$49.00	per m3 (Ute or Trailer load)	Inc GST
Household oil (under 20 litres)	\$52.00	\$49.00	up to 20 litres	Inc GST
Special Burial (by prior arrangement only):	\$0.00			
Paint containers and medical waste	\$225.00	\$213.00	per m3 for first m3 or less	Inc GST
Crayfish offal or similar	\$225.00	\$213.00	per m3 for first m3 or less	Inc GST
Commercial Items	\$0.00			
General waste	\$52.00	\$49.00	per m3 (Ute or Trailor load)	Inc GST
Syringe containers - first 7 litres	\$31.00	\$29.00	for first 7 litre container	Inc GST
- per litre thereafter	\$15.00	\$14.00	per litre thereafter	Inc GST
Cardboard	\$15.00	\$14.00	per m3 (Ute or trailor load)	Inc GST

PRIVATE WORKS	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Private Works (Includes Operator)				
Grader Hire	\$270.00	\$255.00	per hour	Inc GST
Truck Hire (incl trailer/water tanker or side-tipper if required)	\$320.00	\$303.00	per hour	Inc GST
Light Truck Hire	\$268.00	\$254.00	per hour	Inc GST
Roller Hire - Vibrating	\$230.00	\$218.00	per hour	Inc GST
Backhoe	\$294.00	\$278.00	per hour	Inc GST
Bobcat (Skidsteer) Hire	\$245.00	\$232.00	per hour	Inc GST
Other plant not listed	\$0.00	\$0.00	As quoted by MWS for Private Works	Inc GST
Yellow Sand - Yuna	\$4.00	\$3.00	per cubic meter	Inc GST
Gravel	\$9.00	\$8.00	per cubic meter	Inc GST
Aggregate	\$68.00	\$64.00	per cubic meter	Inc GST
Other	\$0.00	\$0.00	Minimum charge \$100 per truck load plus plant hire rates	
Administration Fee	\$38.00	\$36.00		Inc GST
Labour only - plant operators	\$82.00	\$77.00	per hour	Inc GST
Labour only - senior works staff (Works supervisor/leading hand)	\$108.00	\$102.00	per hour	Inc GST

LAW, ORDER & PUBLIC SAFETY	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Dog Registrations				
As per current legislation				
Unsterilised Dog 1 Year	\$50.00		Dog Act & Regulations	GST N/A
Unsterilised Dog 3 Years	\$120.00		Dog Act & Regulations	GST N/A
Unsterilised Dog Lifetime	\$250.00		Dog Act & Regulations	GST N/A
Sterilised Dog 1 Year	\$20.00		Dog Act & Regulations	GST N/A
Sterilised Dog 3 Years	\$42.50		Dog Act & Regulations	GST N/A
Sterilised Dog Lifetime	\$100.00		Dog Act & Regulations	GST N/A
Dog kept in approved establishment licensed under s.27	\$200.00		Dog Act & Regulations	GST N/A
Sterilisation Certificate must be produced				
Dog Impounding Fees				
1st Day	\$32.00	\$30.00	For first day	GST N/A
Subsequent Days	\$16.00	\$15.00	per day	GST N/A
Sustenance	\$8.00	\$7.00	per day	GST N/A
Microchip of any impounded dog or cat	\$47.00	\$44.00		Inc GST
Dangerous Dog Collars, Signs	\$0.00	\$0.00	Cost Revovery + \$40.00 Admin fee	Inc GST
Dog Act 1976				
Unregistered Dog	\$200.00		per offence	GST N/A
Dog causing a nuisance	\$200.00		per offence	GST N/A
Dog in a public place without collar	\$200.00		per offence	GST N/A
Owners details and registration tag not on collar	\$200.00		per offence	GST N/A
Dog in a public place without a collar or tag	\$200.00		per offence	GST N/A
Dog not held by a leash in public	\$200.00		per offence	GST N/A
Uncontrolled dog in exercise/ rural area	\$200.00		per offence	GST N/A
Cat Registrations				
Sterilised Male or Female 1 Year	\$20.00		Cat Act & Regulations	GST N/A
Sterilised Male or Female 3 Year	\$42.00		Cat Act & Regulations	GST N/A
Sterilised Male or Female Whole of Life	\$100.00		Cat Act & Regulations	GST N/A
Sterilisation Certificate must be produced				
Cat Impounding Fees				
1st Day	\$30.00	\$28.00	For first day	GST N/A
Subsequent Days	\$12.00	\$11.00	per day	GST N/A
Cat Act 2011				

Unregistered Cat	\$200.00		per offence	GST N/A
Failure to ensure cat is wearing its registration tag in public	\$200.00		per offence	GST N/A
Removing, or interfering with, a cat's registration tag	\$200.00		per offence	GST N/A
Failure to ensure cat is microchipped	\$200.00		per offence	GST N/A
Removing, or interfering with, a cat's microchip	\$200.00		per offence	GST N/A
Failure to ensure cat is sterilised	\$200.00		per offence	GST N/A
Identifying a cat as sterilised that is not	\$200.00		per offence	GST N/A
Transfer of a cat that is not microchipped (and is not exempt)	\$200.00		per offence	GST N/A
Transfer of a cat that is not sterilised (and is not exempt)	\$200.00		per offence	GST N/A
Failure to notify local government or microchip database company of a new owner	\$200.00		per offence	GST N/A
Failure to notify local government or microchip database company of a change of details	\$200.00		per offence	GST N/A
Breeding cats, not being an approved cat breeder	\$200.00		per offence	GST N/A
Cats not to be offered as prizes	\$200.00		per offence	GST N/A
Refusal by alleged offender to give information on request	\$200.00		per offence	GST N/A
Abandoned Vehicles				
Towing/Impounding of Vehicles	Cost Recovery plus 10%		Cost Recovery External Contractor plus 10%	Inc GST
Ranger Attendance	\$75.00		Per Vehicle Attendance	Inc GST
Adminstration Charge	\$55.00		Per Vehicle	Inc GST
Fire Prevention				
Fire Prevention Works Infringed Properties	Cost Recovery plus 10%		Cost Recovery External Contractor plus 10%	Inc GST
Ranger Attendance	\$75.00		Per Inspection	Inc GST
Adminstration Charge	\$55.00		Per Inspection	Inc GST

CEMETERY CHARGES		Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Cemetery					
1	1 Burial - Sinking, exhumation, reopening and closing a grave***	\$739.00	\$ 700.00	to a depth of 2.1metres	GST N/A
	Additional sinking ordered in excess of 2.1 metres***	\$80.00	\$ 75.00	Each additional 0.3 cubic metres or part thereof	GST N/A
4	Re-sinking and closing any grave***	\$739.00	\$ 700.00	For the purpose of second interment or exhumation	GST N/A
	Public Holidays	\$0.00			
	Removal of kerbing, tiles, grass, etc	\$45.00	\$42.00	per hour	GST N/A
	Plot reservation (Burial or Niche Wall)	\$301.00	\$285.00	per lot	GST N/A
2	2 Plot Charge (for land where grave is situated)	\$61.00	\$57.00	per lot	GST N/A
	Permission for Exhumation	\$27.00	\$25.00	For exhumation	GST N/A
5	Permission to erect a monument headstone and/or kerbing	\$29.00	\$27.00	Per monument headstone/kerbing	GST N/A
	Interment without specified notice - Extra	\$29.00	\$27.00	Extra for interment without notice	Inc GST
	Interment not in usual hours	\$29.00	\$27.00	Extra for interment without notice	Inc GST
	Single Niche Wall Position Fee	\$185.00	\$175.00	Single position	Inc GST
	Memorial Wall Position Fee	\$123.00	\$116.00	Single position	Inc GST
	Plaque for Niche Wall	\$507.00	\$480.00	Single position	Inc GST
3	3 Funeral Directors fee for conducting funeral within cemetery	\$27.00	\$25.00	Funeral Directors Fee	GST N/A
	Maximum fee paid by each (or any one) Funeral Director shall not in any financial year (1st July to 30th June), exceed the total amount of:	\$100.00	\$100.00	Maximum Funeral Direction Fee	GST N/A

BUILDING & HEALTH	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST	
			Building Act		
BUILDING PERMIT CHARGES - SET BY LEGISLATION NOT BY COUNCIL			Value/Quantity		
Building Services Levy for building, demolition or occupancy permit because of damage caused by Severe Tropical Cyclone Seroja			Waiver as per Government Gazette 1469 20 April 2021		
Construction Training Fund (CTF) Levy over \$20,000	0.2%x total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value.	0.2%x total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value.	Set by legislation	GST N/A	
Building Commission Levy (old BRB) under \$45,000	\$61.65	\$61.65	Set by legislation	GST N/A	
Building Commission Levy (old BRB) over \$45,000	0.137% of value of work	0.137% of value of work	Set by legislation	GST N/A	
Building Permit Application -Certified- Class 1 or 10 s16(1)	0.19% of value of work but not less than \$110.00	0.19% of value of work but not less than \$110.00	Set by legislation	GST N/A	
Building Permit Application - Certified -Class 2 to 9	0.09% of value of work but not less than \$110.00	0.09% of value of work but not less than \$110.00	Set by legislation	GST N/A	
Building Permit Application - Uncertified	0.32% of value of work but not less than \$105.00	0.32% of value of work but not less than \$105.00	Set by legislation	GST N/A	
Demolition Permit Application - Class 1 or Class 10 Residential	\$105.00	\$105.00	Set by legislation	GST N/A	
Demolition Permit Application - Class 2 to Class 9 Commercial	\$105.00 for each storey	\$105.00 for each storey	Set by legislation	GST N/A	
Application Fee to extend time for Building or Demolition Permit has effect	\$105.00	\$105.00	Set by legislation	GST N/A	
Application for an occupancy permit for a completed building s 46	\$105.00	\$105.00	Set by legislation	GST N/A	
Application for a temporary occupancy permit for an incomplete building s47	\$105.00	\$105.00	Set by legislation	GST N/A	
Application for modification of an occupancy permit for additional use of a building on a temporary basis s48	\$105.00	\$105.00	Set by legislation	GST N/A	
Application for a replacement occupancy permit for permanent change of the building's use, classification s 49	\$105.00	\$105.00	Set by legislation	GST N/A	
Occupancy Permit or Building Approval cert for rego of strata scheme, plan of re-subdiv s50(1) and (2)Application Unauthorised Work s51(2)	\$11.60 for each Strata Unit covered by the application, but less than \$115.00	\$11.60 for each Strata Unit covered by the application, but less than \$115.00	Set by legislation	GST N/A	
Occupancy Permit Application Unauthorised Work s51(2)	0.18% of value of work but not less than \$105.00	0.18% of value of work but not less than \$105.00	Set by legislation	GST N/A	
Building Approval Certificate Unauthorised Work s51(3)	0.38% of value of work but not less than \$105.00	0.38% of value of work but not less than \$105.00	Set by legislation	GST N/A	
Application to replace an occupancy permit for an existing building s52(1)	\$105.00	\$105.00	Set by legislation	GST N/A	
Building Approval Certificate-existing building where unauthorisded work has not been done s52(2)	\$105.00	\$105.00	Set by legislation	GST N/A	
Application to extend the time during which an occupancy permit or building approval certificate has effect s65(3)(a)	\$105.00	\$105.00	Set by legislation	GST N/A	
Application for Approval of Septic Apparatus		\$118.00	\$118.00	Set by legislation	GST N/A
Issuing of a "Permit to use an Apparatus"		\$118.00	\$118.00	Set by legislation	GST N/A
Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974					
Meat Inspection		Cost Recovery	Cost Recovery	At cost	Ex GST
Itinerant food vendor's license		\$200.00	\$200.00	per annum	GST N/A

BUILDING & HEALTH Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Licenses				
Caravan Park	Set by Legislation	Set by Legislation	per annum	GST N/A
<i>Caravan Parks & Camping Grounds Act 1995</i>				
Swimming pool inspection				
Checked 4 yearly - charge spread over 4 years on rate notice	\$15.00	\$15.00	per annum	GST N/A
Building Reg Clause 53 (a) must not exceed \$57.45 per year				
	\$30.00	\$30.00	per sample taken	Ex GST
Analysis of public & semi public pool water	\$30.00 Min	\$30.00 Min	\$30.00 up to 36,000 litres then 80c kL (1,000 litres) thereafter	GST Free
Water from Standpipe				
Swipe Card Bond	\$49.00	\$49.00	Held in trust	GST N/A
Recoverable Water charges from Standpipes & Bores	Cost Recovery	Cost Recovery		
Food Act 2008			Set by legislation	GST N/A
Registration Fee	\$240.00			
Development Application				
Note: Ceiling for Planning Fees set by State Government				
- Not more than \$50,000	\$147.00	\$147.00	Development Application	GST N/A
- More than \$50,000 but not more than \$500,000			0.32% of the estimated cost of the development	GST N/A
- More than \$500,000 but not more than \$2.5 million	\$1,700.00	\$1,700.00	.+ 0.257% for every \$1 in excess of \$500,000	GST N/A
- More than \$2.5 million but not more than \$5 million	\$7,161.00	\$7,161.00	.+ 0.206% for every \$1 in excess of \$2.5 million	GST N/A
- More than \$5 million but not more than \$21.5 million	\$12,633.00	\$12,633.00	.+ 0.123% for every \$1 in excess of \$5 million	GST N/A
- More than \$21.5 million	\$34,196.00	\$34,196.00	Development Application	GST N/A
<i>Note - If development has commenced or been carried out:</i>				
an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application (in addition to the initial application fee)				
Amended Plans				
This applies where a determination is already given by the Shire or where amended plans are submitted and not requested by the Shire				
	66% of the original application fee with a minimum of \$72	66% of the original application fee with a minimum of \$72	66% of the original application fee with a minimum of \$73	GST N/A
Single House - Residential Design Codes				
Performance criteria or Town Planning Scheme variation assessment	\$147 - \$729	\$147 - \$729	\$73 per performance criteria/ Town Planning Scheme variation assessed with a minimum charge of \$147 and a maximum of \$730	Ex GST
Demolition				
Demolition where planning approval is required	\$147.00	\$147.00	per demolition	GST N/A
Home Based Business (including Cottage industry):				
Initial Fee	\$222.00	\$222.00	per application	GST N/A
Renewal Fee	\$73.00	\$73.00	per renewal	GST N/A
<i>Note - If home based business or cottage industry has commenced:</i>	an additional amount of \$666 by way of penalty	an additional amount of \$666 by way of penalty		GST N/A

BUILDING & HEALTH Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Application for Change of Use or Alteration or Extension				
Change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply	\$ 294.00	\$ 294.00	Application Change	GST N/A
Note - If change of use or the alteration or extension or change of the non-conforming use has commenced:	an additional amount of \$885 by way of penalty	an additional amount of \$885 by way of penalty		GST N/A
Extension of Current Planning Approval				
Extension of current Planning Approval	\$131.00	\$131.00	per extension	GST N/A
Relocation of Building Envelope				
Relocation of building envelope	\$147.00	\$147.00	per relocation	GST N/A
Development Application for Extractive Industry				
Initial Fee	\$739.00	\$739.00	per application	GST N/A
Note - If development has commenced or been carried out: an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application (in addition to the initial application fee)				GST N/A
Provision of a subdivision clearance:				
Not more than 5 lots	\$73.00	\$73.00	per lot	GST N/A
More than 5 lots but not more than 195 lots	\$73.00	\$73.00	per lot for first 5 lots then \$35 per lot	GST N/A
More than 195 lots	\$7,393.00	\$7,393.00	max	GST N/A
Town Planning Scheme Amendments-Minor				
* Minor Scheme amendment (ie an amendment that involving only textural changes or rectifies a zoning anomaly) Note: 50%refundable if not advertised	\$3,657.27	\$3,657.27	Total with payments in stages as follows 50% refundable if not advertised	Ex GST
Town Planning Scheme Amendments-Major				
* Major Scheme Amendment (ie. an amendment that involves a zoning change) Note: 50%refundable if not advertised	\$6,706.36	\$6,706.36	Total with payments in stages as follows 50% refundable if not advertised	Ex GST
Structure Plans-Minor				
* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar Note: 50% refundable if not advertised	\$3,043.64	\$3,043.64	Total with payments in stages as follows	Ex GST
Modifications to Plans once approval given	\$979.10	\$979.10	Plan modifications	Ex GST
Structure Plans-Major				
Major Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar (Excluding Oakajee):	\$5,493.64	\$5,493.64	Total with payments in stages as follows	Ex GST
Lodgement of documentation (major)			(50% refundable if not advertised)	Ex GST
Conclusion of advertising for Council adoption (major)			advertising conclusion	Ex GST
Modifications to Plans once approval given	\$1,951.82	\$1,951.82	plan modifications	Ex GST

BUILDING & HEALTH Cont	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Detailed Area Plan				
Detailed Area Plan	\$847.27	\$847.27	per plan arrangement	Ex GST
Zoning Certificate				
Issue of a Zoning Certificate	\$73.00	\$73.00	per certificate	GST N/A
Section 40 Certificate				
Issue of Section 40 Certificate	\$69.10	\$69.10	per certificate	Ex GST
Planning Advice				
Issue of written planning advice	\$73.00	\$73.00	for written advice	Ex GST
Road/Right-of-Way Closures				
* - Road/R.O.W./P.A.W. requests for closure	\$597.27	\$597.27	per request	Ex GST
Advertising Fee				
On site signage	\$293.64	\$293.64	per sign	Ex GST
Newspaper advertising	\$293.64	\$293.64	per advertisement	Ex GST
Planning Documents				
CD Digital Copy	\$23.64	\$23.64	per copy	Ex GST
Paper Copy	Cost recovery + 10% Administration	Cost recovery + 10% Administration	Cost recovery + 10% Administration	
Inspection				
Pre-strata Inspection	\$298.10	\$298.10	per inspection	Ex GST

NB: All fees are exempt from GST unless otherwise indicated
Fee is inclusive of all associated advertising charges
A ‘minor’ Town Planning Scheme Amendment is one that involves only textural changes or rectifies a zoning anomaly.
A ‘major’ Town Planning Scheme Amendment is one that involves the rezoning of land.
Fees are non-refundable unless otherwise stated.
Notes:
1. Cost Recovery' is calculated on the basis of costs incurred by Council from outside suppliers plus a 10% administration charge.
2. At Cost' is calculated on the basis of costs incurred by Council from outside suppliers.
3. An additional hourly rate may be levied by Council for Officer's time pursuant to the Town planning Regulations should an excessive work load be incurred.
4. Cost may increase in line with increase from supplier.

PLANNING SERVICES CHARGE - CONTRACT WORKS	Proposed Fees & Charges 2023/2024	Endorsed Fees & Charges for financial year 2022/2023	Charge Basis	GST
Higher Order Strategic/Statutory Planning				
Processing and reporting on Schemes & Amendments, Strategies Development Applications & Subdivisions > \$1,000,000, Structure Plans, ODP's, etc				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Lower Order Strategic/Statutory Planning				
Processing and reporting on Developments & Subdivision Applications < \$1,000,000, Preparation of Local Planning Policies, etc				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Preparation of Minor Scheme Amendments				
Textural amendments to the Shire Town Planning Scheme				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Telephone/Written Advice (Council Community, Govt Agencies etc)				
Advice on R Codes, general development standards, subdivision and policy requirements, and other planning matters				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Representation on Appeals				
Includes telephone, written and in person attendance				
	\$90.00 per hour	\$80.00 per hour		Ex GST
Travel				
Includes officer time and vehicle costs				
	\$50.00 per hour + \$0.70 per km	\$50.00 per hour + \$0.70 per km		Ex GST
Accommodation				
General standard to be hotel/motel accommodation inclusive of dinner and breakfast				
All fees are GST inclusive and charged at 15 minute intervals (except travel and accommodation)				
Fees to be reviewed annually				
	Arranged by Client	Arranged by Client		

10.2.3	Finance, Audit & Risk Management Committee Meeting Minutes
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	403.05
Attachment(s)	1. Unconfirmed FARM Minutes September 2023 [10.2.3.1 - 96 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council receives and endorse the Finance, Audit and Risk Management Committee Minutes with all recommended improvements for compliance and control.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

The Shire of Chapman Valley Finance, Audit & Risk Committee (FARM) met on the 14 September 2023 via a TEAMS meeting. The Minutes of the meeting are supplied in the agenda item attachments.

Comment

The Shire of Chapman Valley Finance, Audit & Risk Committee met on the 14 September 2023 via a TEAMS meeting to discuss the outcomes of the Interim Audit conducted by Nexia on behalf of the Office of Auditor General.

The Minutes and recommendations from the Finance, Audit & Risk Committee meeting dated 14 September 2023 are presented for Council consideration.

The Annual Financial Report Interim Audit results for the year ending 30 June 2023 has been completed and results advised 14 August 2023. The focus of the interim audit was to evaluate the overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant to our audit of the annual financial report.

Management control issues have been highlighted, discussed with the Chief Executive Office and Manager Finance & Corporate Services. The report is and management comments are attached to the agenda item which the Finance, Audit & Risk Committee were able to discuss and determine if the resolutions are considered appropriate for this shire.

Statutory Environment

The report complies with the requirements of the:
Local Government Act 1995 & Local Government Audit Regulations 1996

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

Consultation

Elected Members and staff discussed the outcomes of the independent audits and recommended management procedures

Risk Assessment

An Insignificant Compliance Risk of Level 1 - Which will likely result in no noticeable regulatory or statutory impact.



FINANCE, AUDIT & RISK MANAGEMENT COMMITTEE

Minutes



Meeting Date Thursday 14 September 2023

Meeting Time 10:00 am

Held via TEAMS

Finance Audit and Risk Management Committee 14 September 2023 - Minutes

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council of Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on written confirmation of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Finance Audit and Risk Management Committee 14 September 2023 - Minutes

COMMITTEE PURPOSE & DELEGATIONS

To provide a review of Council's ongoing financial situation, provide a forum for ongoing review of strategic management plan for Council operations and discuss the Audit System.

- Delegations – Nil

The Finance, Audit & Risk Management Committee is comprised of:

Cr Warr

Cr Batten

Cr Forth

Cr Davidson

Grant Middleton (External, Independent Member)

CEO

Manager Finance & Corporate Services

Finance Audit and Risk Management Committee 14 September 2023 - Minutes

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Finance Audit and Risk Management Committee 14 September 2023 - Minutes

1 Declaration of Opening & Announcements of Visitors

The Presiding Member welcomed elected members, staff and visitors to the council meeting and declaring the meeting open at 10:07 am.

The Shire acknowledged the traditional landowners through the reading of our Acknowledgement of Country.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples."

2 Announcements from the Presiding Member

3 Record of Attendance

3.1 Attendees

The following attended the committee meeting:

Elected Members

Cr Kirrilee Warr (President)
Cr Darrell Forth (Deputy President)
Cr Nicole Batten

External

Nil

Officers

Jamie Criddle, Chief Executive Officer
Dianne Raymond, Manager Finance & Corporate Services

Visitors

Nil

3.2 Apologies

Cr Beverley Davidson

Grant Middleton (Independent Member)

4 Disclosure of Interest

Nil

Finance Audit and Risk Management Committee 14 September 2023 - Minutes

5 Petitions/Deputations/Presentations

5.1 Petitions

The council has not received any petitions.

5.2 Presentations

The council did not accept any presentations in the course of the meeting.

5.3 Deputations

The Council did not receive any deputations in the course of the meeting

6 Confirmation of Minutes from previous meetings

Council Resolution

Moved: Cr Darrell Forth **Seconded:** Cr Nicole Batten

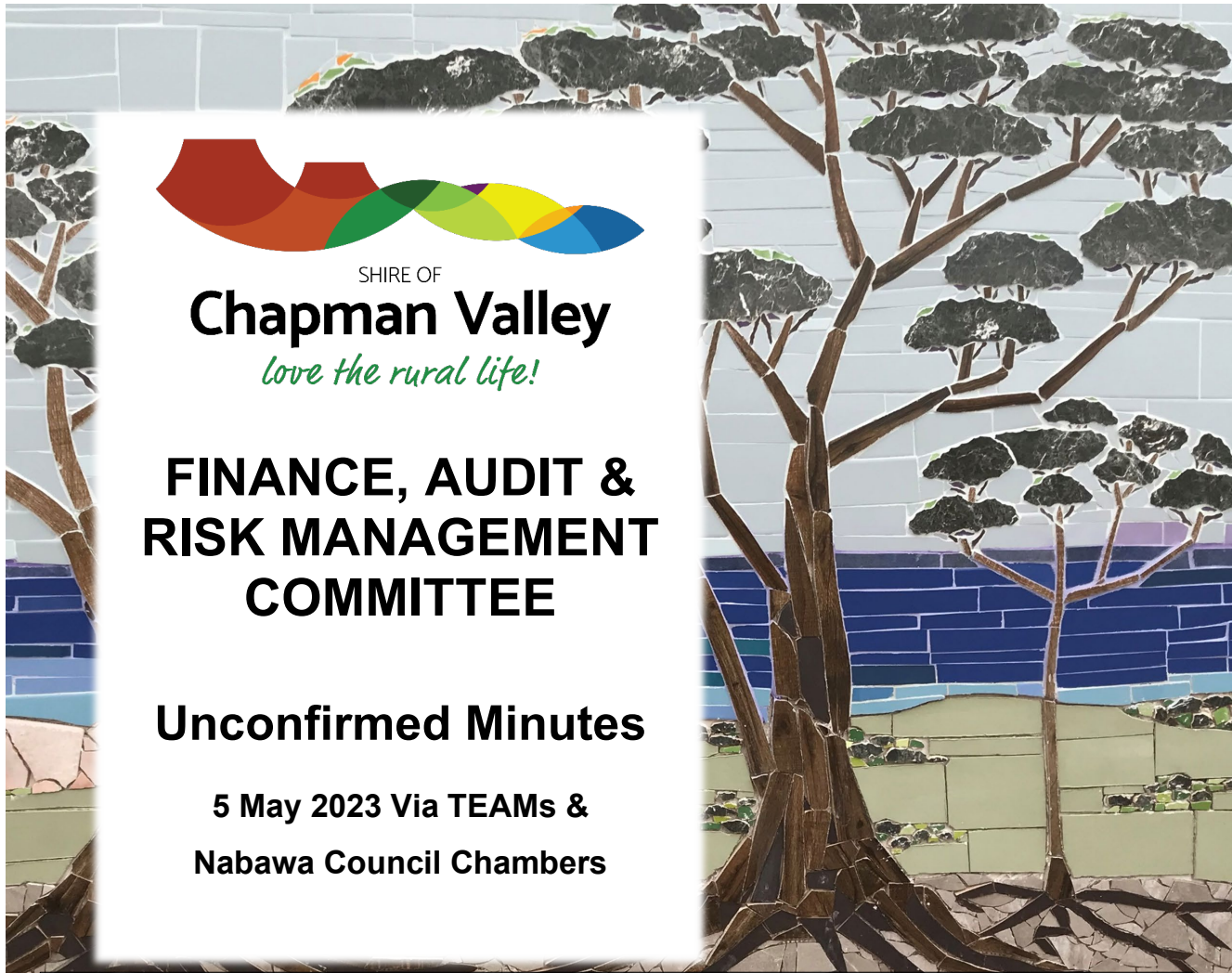
That the Minutes of the Finance, Audit and Risk Management Committee Meeting held on 5 May 2023 be confirmed as true and accurate.

For Cr Darrell Forth, Cr Kirrilee Warr and Cr Nicole Batten

Against Nil

3 / 0

CARRIED UNANIMOUSLY
Minute Reference FARMC 2023/09-1



Committee Purpose & Delegations

To provide a review of Council's ongoing financial situation, provide a forum for ongoing review of strategic management plan for Council operations and discuss the Audit System.

Delegation – Nil

The Finance, Audit & Risk Management Committee is comprised of:

4 x Councillors

- Cr Warr (Presiding Member)
- Cr Forth
- Cr Davidson
- Cr Batten
- Grant Middleton (External, Independent Member)

Observers:

- CEO
- Manager Finance & Corporate Services

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Jamie Criddle
CHIEF EXECUTIVE OFFICER

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ORDER OF BUSINESS**1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

Presiding member declared meeting open at 1.45pm.

"The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

2.0 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3.0 RECORD OF ATTENDANCE**3.1 Attendees**

Elected Members
Cr Warr (Presiding Member)
Cr Forth
Grant Middleton (External, Independent Member)

Officers
Jamie Criddle - Chief Executive Officer
Dianne Raymond - Manager Finance & Corporate Services

Visitors	In	Out
Nil		

3.2 Apologies

Cr Batten, Cr Davidson, Financial Services Officer Beau Raymond

Previously Approved Leave of Absence

Nil

4.0 DISCLOSURE OF INTEREST

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

5.1 Petitions

Nil

5.2 Presentations

Nil

5.3 Deputations

Nil

6.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

6.1 Finance, Audit & Risk Management Committee held on 15 March 2023.

COMMITTEE RESOLUTION

MOVED: Cr Forth

SECONDED: Cr Warr

The Minutes of the Ordinary Meeting of Council held on 15 March 2023 be confirmed as true and accurate.

Voting 3/0
CARRIED UNANAMOUSLY
Minute Reference: FARM 05-23-01

7.0 ITEMS TO BE DEALT WITH EN BLOC

8.0 OFFICERS REPORTS

8.0

Manager Finance & Corporate Services

8.1 Long Term Financial Plan Review 2023

8.1 Long Term Financial Plan Review 2023

8.1	Long Term Financial Plan Review 2023
Department	Finance & Governance
Author	Dianne Raymond
Reference(s)	Nil
Attachment(s)	Long Term Financial Plan 8.1.1 Asset Management Plan 8.1.2

Voting Requirements

Simple Majority

Staff Recommendation

That the Finance, Audit & Risk Management Committee receives the Long-Term Financial Plan and Asset Management Plan and present to council

Committee Resolution/Staff Recommendation

MOVED: Cr Forth

SECONDED: Grant Middleton

That the Finance, Audit & Risk Management Committee receives the Long-Term Financial Plan and Asset Management Plan and present to council.

Voting 3/0

CARRIED UNANAMOUSLY
Minute Reference: FARM 05-23-02

Disclosure of Interest

Nil

Background

A desktop review of the Long-Term Financial Plan (LTFP) and Asset Management Plan (AMP) were previously conducted and presented to the February 2022 Ordinary meeting of Council as part of the annual review cycle.

Comment

Staff have continued to work on improvements to the LTFP and AMP since the original adoption of these plans in an attempt to make these more integrated, encompassing of all asset areas, cognisant of past actual expenditures incurred and revenues received and hopefully easier to follow and update annually.

Statutory Environment

Local Government Act 1995 & Local Government Audit Regulations 1996

Policy/Procedure Implications

Nil

Financial Implications

The long-term financial viability of the Shire is of importance for future service delivery levels provided to the Shire's constituents.

Long Term Financial Plan (LTFP):

The annual review of the Shire's operations is integral to monitoring how the Shire is tracking with its integrated strategic planning.

Strategic Implications

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Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE AND ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

Finance Audit and Risk Management Committee 14 September 2023 - Minutes FARM Committee - May 2023

Consultation

Chief Executive Officer, Manager Finance & Corporate Services and Financial Services Officer with all relevant existing plans and forecast projects.

Risk Assessment

An Insignificant Compliance Risk of Level 1 - Which will likely result in no noticeable regulatory or statutory impact.

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

10 CLOSURE

The Presiding Member thanked the staff involved in presenting these plans for the immense work which is involved. Elected Members and Staff were thanked for their attendance and closed the meeting at 2.01pm



Photo courtesy of Explored Vision by GD

LONG TERM FINANCIAL PLAN

April 2023

OUR VISION

"We are a thriving community, making the most of our coastline, ranges and rural settings to *SUPPORT* us to *GROW* and *PROSPER*."

Council Endorsed: July 2017 – Minute Ref: 07/17-6
Desktop Update - July 2018;
Desktop Update - February 2020
Desktop Update - February 2021
Desktop Update – January 2022
Desktop Update – April 2023

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Document Status

Adopted	Original Document	September 2013
Reviewed	Modifications undertaken by Shire	July 2017
Updated	Financials updated from 2017/2018 Annual Adopted Budget	July 2018
Updated	Financials updated from 2018/2019 Annual Adopted Budget	December 2019
Updated	Financials updated from 2019/2020 Annual Adopted Budget	February 2021
Updated	Financials updated from 2020/2021 Annual Adopted Budget	January 2022
Updated	Financials updated from 2021/2022 Annual Adopted Budget	April 2023

1. INTRODUCTION

The Challenges We Face

The main challenges facing Council are the need to meet community aspirations for improved services and infrastructure with a limited funding base. Chapman Valley has a small population and funding base, and any new project needs to be considered carefully.

The majority of assets and infrastructure are only affordable to Council with the assistance of State and/or Federal funding. This can be unpredictable and uncertain which makes it difficult to determine the exact timing of being able to afford new infrastructure. However, it is important to not lose sight of the Community's aims.

It is also important to be reminded of purpose of the Financial Assistance Grants (FAGs) being "*as of right funding*" for local governments to operate and not "*one-off grants*". This is reflected under section 3 of the *Local Government (Financial Assistance) Act 1995* where it states the Australian Government provides financial assistance for local government purposes by means of grants to the states and self-governing territories for the purpose of improving i.e.

- *The financial capacity of local governing bodies;*
- *The capacity of local governing bodies to provide their residents with an equitable level of services;*
- ***The certainty of funding for the local governing bodies;***
- ***The efficiency and effectiveness of local governing bodies; and***
- *The provision, by local governing bodies, of services to Aboriginal & Torres Strait Islander communities.*

The road network is the Shire's biggest asset and transport the main priorities. Maintaining and upgrading the road network is important to the community.

As well as core services such as roads the declining inland population, recruitment & retention of skilled people, affordable community housing, improve mobile phone and internet telecommunications, heritage and protecting natural features are all important to the community.

Local Government costs continually increase at a higher rate than the headline Consumer Price Index (CPI), combined with the additional costs associated with the remoteness of the region. This, along with the continuing practice of "*cost shifting*" by the State and Australian Governments and the ongoing additional legislative burdens and "*red tape*" being forced onto local government provide a massive funding challenge to ensure sustainability and to meet increasing community expectations.

The Long Term Financial Plan (LTFP) projects the continuation of Council's services as currently provided allowing for increases in revenues and expenditure based on the key assumptions outlined in the Plan. However; it is expected Council may undertake a Service Delivery Review during the life of this LTFP.



Photo courtesy of Explored Vision by GD

Integrated Planning and Reporting Framework

In October 2009 the WA Government introduced a new integrated planning and reporting framework for Local Government.

An essential element of integrated strategic planning is the provisions for long term financial planning.

The Long Term Financial Plan (LTFP) ideally should be for a minimum 10 years and updated regularly. The LTFP should represent the outcomes, strategies and objectives of the Strategic Community Plan.

Purpose of the Long Term Financial Plan

The LTFP acts as a tool to use in deciding what resources Council needs to apply to deliver on the outcomes contained within the Chapman Valley Strategic Community Plan and seeks to answer to the following questions:

- Can we survive the financial pressures of the future?
- What are the opportunities for future income and economic growth?
- Can we afford what the community wants?
- How can we go about achieving these outcomes?

How the Long Term Financial Plan Was Developed

The Shire budgets form the base upon which the LTFP financial projections are built. Budgets are developed through a rigorous process of consultation and review with Council and staff.

The aspirations and projects put forward in the various forward capital works plans have been modified as they are tested against the realities of a limited amount of money available

to the Shire. The projects included in this LTFP reflect what the Shire believes it can afford over the next 10 years based on a range of revenue and expenditure assumptions.

2. KEY CHALLENGES FOR THE SHIRE OF CHAPMAN VALLEY'S FINANCES GOING FORWARD

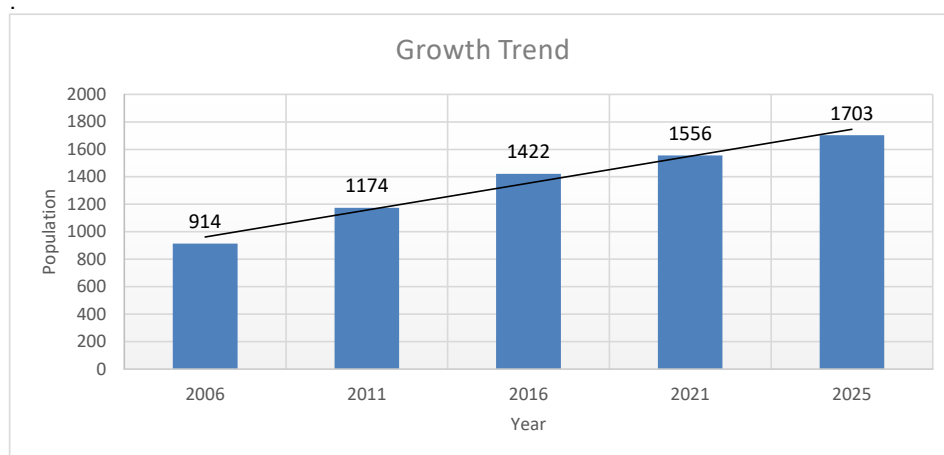
Threats to Long Term Sustainability

The following have been identified as key issues impacting of the Shire's finances:

- Being able to establish a revenue base so sufficient operational revenue is available to fund all operating expenses;
- The ability to maintain the Shire's asset base by renewing identified ageing infrastructure, ensuring cash reserves are quarantined and undertaking service delivery and asset rationalisation reviews;
- The continued availability of state and commonwealth funding to support asset renewals and the creation of new assets; and
- Managing community aspirations within a confined fiscal envelope.

Growth

The Shire's projected population increase over the next 15 years, based on current statistics indicates an annual growth of 9% per annum. The growth trend chart below is indicative of trends based on the actual 2006 – 2021 census data. This growing population, particularly in the Shire's coastal and rural-residential areas will place increasing demands on Council for services.



3. MAJOR PROJECTS

Major Projects Proposed in this Long-Term Financial Plan

The major projects proposed in this plan are detailed in the Shires 10 Year Roadworks Program, Plant Replacement Program and capital Buildings Program with estimated costs included in the LTFP. The keys risks associated with these Programs is the ability for the Shire to continue to attract State and Commonwealth grants, specifically for the roadworks scheduled.

4. FINANCIAL MANAGEMENT IN COUNCIL

Regulatory Environment

Council operates in a highly regulated environment driven by legislation policies, procedure, guideline and best practice strategies.



Financial Environment – The State of the Council's Finances

The Shire is currently in a strong financial position however due to the small size of the Shire it remains exposed to the impact of any major new asset replacement requirement or external shock and is reliant on continued State and Commonwealth funding to maintain its assets and current levels of service.

The LTFP includes Ratios set under legislation upon which local governments are required to report on annually. Though the basis upon which these Ratios are calculated is disputed and will be contested until they have more realistic outcomes, the intention of including the anticipated movement in the Ratios is to help with decision making on the organisation's activities into the future.

Financial Management Principles

In preparing the revised LTFP the following underpinning principles have been used:

- Council will maintain its existing service levels to residents.
- Management will continually look for ways to structurally realign resources without changes to service standards.
- While limited growth is expected services and infrastructure in any new areas will be provided when they are needed.
- Council will continue to explore ways to improve its capacity to fund its recurrent operations and renew critical infrastructure;
- Council will manage within the existing financial constraints as much as possible.

In conjunction with these principles, Council's LTFP is guided by several policies and strategies which are outlined as follows:

4.1.1 Investments

Council has an Investment Policy, which reinforces an ongoing commitment to maintain a conservative risk/return portfolio, an important component of its ongoing prudent financial management practices.

The policy outlines:

- The manner in which Council may invest funds;
- The institutions and products which Council can invest in;
- Delegations

4.1.2 Loan Borrowings

Council's past practices for the use of debt (borrowings) is an appropriate guide for the use of this type of revenue to assist with the funding of major new assets or to smooth the cost of major asset renewals. Minor asset acquisitions and a normal level of asset renewals should be funded out of operating revenues.

4.1.3 Cash Reserves and Restrictions

Council has a number of established cash reserves.

The establishment and funding of cash reserves is a financial management strategy to provide funds for future expenditure, which could not otherwise be financed during a single year without having a material impact on the budget.

4.1.4 Discretionary and Regulatory Fees and Charges

Council has the ability to raise revenues through the adoption of a fee or a charge for services or facilities. Fees and charges are reviewed on an annual basis in conjunction with the preparation of the annual budget.

The general principles under which Council sets its fees and charges are predominantly to recover the cost of services provided.

4.1.5 Asset Disposal and Investment Strategy

Asset sales forecast in this LTFP are basically from the sale of plant and equipment traded in on replacement or the disposal of unutilised staff residential properties.

5. LONG TERM FINANCIAL SUSTAINABILITY

5.1 Long Term Financial Sustainability

A financially sustainable council is described as one with the ability to fund ongoing service delivery, and the renewal and replacement of assets without imposing excessive debt or rate increases on future generations. This definition has been translated into four key financial sustainability principles:

- Council should aspire to achieve a **fully funded operating** position reflecting the collection enough revenue from rate revenue, “as of right” FAGs and normal, continuing operations, to fund all operational expenditure.
- Council should aspire to **maintain sufficient cash reserves** to ensure it can meet its short-term working capital requirements.
- Council should aspire to have a **fully funded capital program**, where the source of funding is identified and secured for both capital renewal and new capital works.
- Council should aspire to **maintain its asset base**, by renewing ageing infrastructure, which are identified or envisaged.

It is important to note while these principles represent financial sustainability, in the current environment, most councils will find it difficult to obtain this level of sustainability as:

- Funding the life cycle of assets is a major issue for all levels of Government.
- The backlog in asset renewal is a direct result of councils in WA not being able to cash fund the Fair Value replacement cost of assets (represented by the annual depreciation charge). Current asset renewal funding is based on the actual renewals program, and this is often modified to fit within budgetary restraints. This means as assets are consumed funds are generally not being put aside to replace the asset at the end of its useful life. This is not a result of poor management; councils simply cannot afford to fund asset renewal without compromising existing levels of service.

6. ASSUMPTIONS

6.1 Long Term Financial Plan Assumptions

The long-term financial model requires Council to identify all material items of revenue and expenditure, and determine the external and internal influences, which could significantly impact on Council's finances.

A number of key assumptions underpin the financial projections in the LTFP. The following are the broad assumptions used for revenue and expenditure projections. Due to the nature of forecasting, it should be recognised it becomes increasingly difficult to forecast revenues and expenditures the further out you go. All projections in this financial plan are based on the best available data at the time of preparing the plan and reflect the expected revenues and expenditure based on a range of assumptions. The plan will be reviewed and updated on a regular basis and key assumptions and budget forecasts may be revised at that time.

6.1.1 Revenue

- All rates revenue will be collected;;
- State and Federal Government grants will continue to be available at current levels and will be adjusted for inflation annually;

- FAGs are considered as an “*as of right*” funding source in accordance with *Local Government (Financial Assistance) Act, 1995*; and
- Other revenues will be collected at the levels budgeted in the LTFP.

6.1.2 Expenditure

The cost of labour, materials and services will increase by an annual factor, based on expected inflation, national salary & wage movements, etc., and may be adversely affected by external factors such as supply shortages or other abnormal events currently being experienced post the COVID-19 pandemic.

6.2 Population Forecasts and Growth in the Rating Base

6.2.1 Population

The next 15 years are expected to see approximately another 500 people living in the Shire of Chapman Valley if current trends of a 9 percent increase is consistent (this population projection should be considered a conservative estimate).

6.2.2 Rating Base

An increasing population usually means the rating base (number and value of properties) is also growing.

The LTFP has been based on a “*rate revenue*” increase of approximately 4% per annum, however this will increase in stages over the next few budgets to an increase of 5.50% by 2027/2028 to sustain service delivery.

6.3 Asset Management

The objective of asset management is to meet a required Level of Service in the most cost-effective manner through the management of assets for present and future customers.

The capital works program included within the LTFP has been developed based on the projections in Council’s various Capital Works Plan (e.g., Roadworks, Plant, and Building). This is dealt with in more detail in the Shire’s Asset management Plan, which is fully integrated with the LTFP.

APPENDIX A

FINANCIAL STATEMENTS

Shire of Chapman Valley
LONG TERM STRATEGIC FINANCIAL PLAN
For the period
2022-2023
to
2031-2032



SHIRE OF CHAPMAN VALLEY
Calc. Base

Long Term Financial Plan

CALCULATION BASE	Actual - History				Base Yr	Adjustments/Exclusions				
	18-19	19-20	20-21	21-22		Carryovers	One offs	Interest	(Gains)/Losses	Depreciation
INCOME STATEMENT - INPUT										
Operating Revenues										
Rates	2,743,381	2,857,970	2,854,496	2,946,952						2,946,952
Operating grants, subsidies and contributions	1,550,318	1,495,070	2,079,750	2,408,298						2,408,298
Non-Operating grants, subsidies and contributions	1,138,684	1,514,620	1,228,260	1,529,197						1,529,197
Profit on Asset Disposal	30,102	3,569	72,554	86,856						86,856
Fees and charges	334,320	302,524	371,177	370,093						370,093
Interest earnings - General	55,212	52,667	15,767	19,964						19,964
Interest earnings - Reserves	3,258	921	286	157						157
Other revenue	45,460	19,531	36,359	46,099						46,099
Fair Value Adjustments to Assets	477,526	52,551	2,804	2,998						
Total Revenue	6,378,261	6,299,423	6,661,453	7,410,614		-	-	-	-	7,407,616
Operating Expenses										
Employee costs	(1,873,191)	(1,803,506)	(1,745,316)	(1,802,378)						(1,802,378)
Materials and contracts	(1,363,031)	(1,105,426)	(1,885,391)	(1,633,375)						(1,633,375)
Utility charges (electricity, gas, water etc.)	(49,226)	(47,320)	(52,741)	(51,750)						(51,750)
Depreciation on non-current assets	(1,894,769)	(1,970,940)	(2,051,812)	(2,089,998)						(2,089,998)
Interest expense	(7,713)	(6,323)	(3,620)	(2,209)						(2,209)
Loss on Asset Disposal	(1,981)	(22,715)	-	-						-
Insurance expense	(151,905)	(163,318)	(160,363)	(167,721)						(167,721)
Other expenditure	(128,342)	(99,830)	(113,445)	(111,683)						(111,683)
Total Expenses	(5,470,158)	(5,219,378)	(6,012,688)	(5,859,114)		-	-	-	-	(5,859,114)
NET RESULT	908,103	1,080,045	648,765	1,551,500		-	-	-	-	1,548,502

SHIRE OF CHAPMAN VALLEY
Calc. Base

Long Term Financial Plan

CALCULATION BASE	Actual - History			Base Yr	Adjustments/Exclusions				
	18-19	19-20	20-21	21-22	Fixed Assets	Borrowings	Reserves		
BALANCE SHEET - INPUT									
CURRENT ASSETS									
Cash and Cash Equivalents (Unrestricted)	1,467,597	2,176,075	2,626,312	3,623,639					3,623,639
Cash and Cash Equivalents (Restricted)									
Cash Backed Reserves	879,630	839,451	1,160,487	1,318,066					1,318,066
Trade and Other Receivables	102,378	94,694	180,789	221,585					221,585
Inventories	4,220	1,170	5,140	6,767					6,767
Prepayments		8,382	8,382	9,068					9,068
TOTAL CURRENT ASSETS	2,453,825	3,119,772	3,981,110	5,179,125	-	-	-	-	5,179,125
NON-CURRENT ASSETS									
Other Receivables	5,801	5,052	4,938	8,342					8,342
Other Assets	-	118,058	111,991	106,889					106,889
Property Plant and Equipment	19,325,549	17,758,680	17,809,587	19,474,071					19,474,071
Infrastructure Roads	129,027,300	129,788,908	130,237,784	131,112,692					131,112,692
Infrastructure Other	-	-	-	-					-
TOTAL NON-CURRENT ASSETS	148,358,650	147,670,698	148,164,300	150,701,994	-	-	-	-	150,701,994
TOTAL ASSETS	150,812,475	150,790,470	152,145,410	155,881,119	-	-	-	-	155,881,119
CURRENT LIABILITIES									
Trade and Other Payables	93,269	239,479	855,603	1,071,338					1,071,338
Current Portion Borrowings & Lease Liabilities	68,626	54,120	49,811	7,886					7,886
Other Liabilities	-	-	185,456	601,656					
Provisions	423,049	435,584	394,118	418,331					418,331
TOTAL CURRENT LIABILITIES	584,944	729,183	1,484,988	2,099,211	-	-	-	-	1,497,555
NON-CURRENT LIABILITIES									
Long-term Portion Borrowings & Lease Liabilities	88,121	100,305	50,494	42,608					42,608
Provisions	29,998	16,683	16,310	34,459					34,459
Contract Liability	-	158,961	159,515	159,515					159,515
TOTAL NON-CURRENT LIABILITIES	118,119	275,949	226,319	236,582	-	-	-	-	236,582
TOTAL LIABILITIES	703,063	1,005,132	1,711,307	2,335,793	-	-	-	-	1,734,137
NET ASSETS	150,109,412	149,785,338	150,434,103	153,545,326	-	-	-	-	154,146,982
EQUITY									
Retained Surplus	31,384,647	32,384,738	32,712,467	34,106,389					34,106,389
Reserves - Cash Backed	832,617	839,451	1,160,487	1,318,066					1,318,066
Reserves - Revaluation	117,892,148	116,561,149	116,561,149	118,120,871					118,120,871
TOTAL EQUITY	150,109,412	149,785,338	150,434,103	153,545,326	-	-	-	-	153,545,326

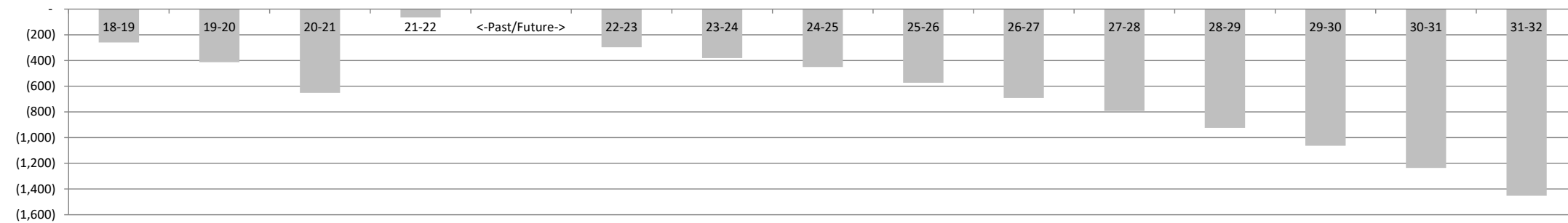
**SHIRE OF CHAPMAN VALLEY
Variables**

Long Term Financial Plan

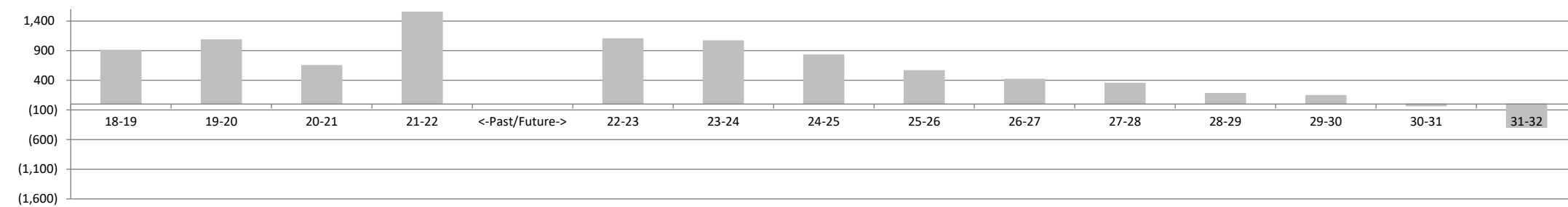
				Projection									
	Actual		Calc Base	1	2	3	4	5	6	7	8	9	10
	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
OPERATIONS-Revenue													
Rates	4.19%	-0.14%	3.26%	4.00%	3.50%	4.00%	4.50%	5.00%	5.50%	5.50%	5.50%	5.50%	5.50%
Operating grants, subsidies and contributions	-3.55%	39.13%	15.77%	1.00%	0.95%	0.90%	0.85%	0.80%	0.75%	0.70%	0.65%	0.60%	0.55%
Non-Operating grants, subsidies and contributions	33.01%	-18.94%	24.51%	-12.49%	4.41%	-12.03%	-11.72%	-2.21%	3.11%	-4.02%	10.19%	0.00%	-12.71%
Fees and charges	-9.28%	22.44%	-0.27%	17.00%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Interest Yield	-6.90%	-70.37%	25.00%	8.00%	1.20%	1.30%	1.60%	1.75%	1.94%	2.13%	2.32%	2.51%	2.70%
Other revenue	-55.56%	80.00%	27.78%	1.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
OPERATIONS-Expenditure													
Employee costs	-3.68%	-3.27%	3.27%	8.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Materials and contracts	-18.93%	70.59%	-13.37%	28.00%	5.00%	5.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.50%	9.00%
Utility charges (electricity, gas, water etc.)	-4.08%	12.77%	-1.89%	12.00%	3.00%	3.00%	3.00%	4.00%	4.00%	4.00%	3.00%	3.00%	3.00%
Interest Expense	-25.00%	-33.33%	-50.00%	3.65%	3.65%	3.65%	3.65%	3.65%	3.65%	3.65%	3.65%	3.65%	3.65%
Insurance expense	7.24%	-1.84%	5.00%	1.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Other expenditure	-21.88%	13.00%	-0.88%	3.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
CAPITAL-Assets													
Average Depreciation - PPE (Buildings)				1.50%	1.48%	1.46%	1.44%	1.42%	1.40%	1.38%	1.36%	1.34%	1.32%
Average Depreciation - PPE (Other)				11.00%	11.00%	11.00%	11.00%	11.00%	11.00%	11.00%	11.00%	11.00%	11.00%
Average Depreciation - Infrastructure Roads				1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%

SHIRE OF CHAPMAN VALLEY					Long Term Financial Plan									
Income Statement					Predictions									
	Actual			Calc Base	1	2	3	4	5	6	7	8	9	10
	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)
INCOME STATEMENT	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
Operating Revenues (see exclusions below)														
Rates - Base	2,743	2,858	2,854	2,947	3,065	3,172	3,299	3,447	3,619	3,818	4,028	4,250	4,484	4,731
Operating grants, subsidies and contributions	1,550	1,495	2,080	2,408	2,432	2,455	2,477	2,498	2,518	2,537	2,555	2,572	2,587	2,601
Fees and charges	334	303	371	370	433	439	446	453	460	467	474	481	488	495
Interest earnings - General	55	53	16	20	22	22	22	22	23	23	24	24	25	26
Interest earnings - Reserves	3	1	-	-	9	10	10	10	11	12	12	12	12	12
Other revenue	45	20	36	46	46	47	48	49	50	53	55	57	59	61
Fair Value Adjustments to Assets	478	53	3	3	4	4	4	4	4	5	5	5	5	5
Operating Expenses														
Employee costs	(1,873)	(1,804)	(1,745)	(1,802)	(1,946)	(2,043)	(2,145)	(2,252)	(2,365)	(2,483)	(2,607)	(2,737)	(2,874)	(3,018)
Materials and contracts	(1,363)	(1,105)	(1,885)	(1,633)	(2,090)	(2,195)	(2,305)	(2,489)	(2,688)	(2,903)	(3,135)	(3,386)	(3,674)	(4,005)
Utility charges (electricity, gas, water etc.)	(49)	(47)	(53)	(52)	(58)	(60)	(62)	(64)	(67)	(70)	(73)	(75)	(77)	(79)
Depreciation on non-current assets	(1,895)	(1,971)	(2,052)	(2,090)	(1,929)	(1,935)	(1,938)	(1,929)	(1,917)	(1,894)	(1,891)	(1,882)	(1,877)	(1,876)
Interest expense	(8)	(6)	(4)	(2)	-	-	-	(5)	(9)	(14)	(14)	(14)	(9)	(5)
Insurance expense	(152)	(163)	(160)	(168)	(170)	(175)	(180)	(185)	(191)	(197)	(203)	(209)	(215)	(221)
Other expenditure	(128)	(100)	(113)	(112)	(115)	(121)	(127)	(133)	(140)	(147)	(154)	(162)	(170)	(179)
	(260)	(413)	(652)	(65)	(297)	(380)	(451)	(573)	(692)	(792)	(924)	(1,063)	(1,236)	(1,452)
Operating Revenue (Asset related)														
Non-Operating grants, subsidies and contributions	1,139	1,515	1,228	1,529	1,338	1,397	1,229	1,085	1,061	1,094	1,050	1,157	1,157	1,010
Profit on asset disposal	30	4	73	87	60	50	50	50	50	50	50	50	50	50
Loss on asset disposal	(2)	(23)	-	-	-	-	-	-	-	-	-	-	-	-
NET OPERATING RESULT	907	1,083	649	1,551	1,101	1,067	828	562	419	352	176	144	(29)	(392)

Operating Result - Before Asset Related Items



Operating Result - After Asset Related Items



SHIRE OF CHAPMAN VALLEY					Long Term Financial Plan									
Balance Sheet					Predictions									
	Actual			Calc Base	1	2	3	4	5	6	7	8	9	10
	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)
BALANCE SHEET	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
CURRENT ASSETS														
Unrestricted Cash and Equivalents	1,468	2,176	2,626	3,624	3,607	3,498	4,256	4,774	5,444	6,102	6,375	6,471	6,367	6,039
Restricted Cash and Cash Equitant	880	839	1,160	1,318	1,302	1,292	1,384	1,481	1,582	1,488	1,420	1,353	1,326	1,412
Non-Cash Investments					-	-	-	-	-	-	-	-	-	-
Receivables	102	95	181	222	333	366	403	443	488	536	590	649	714	785
Inventories	4	1	5	7	5	5	6	6	6	6	6	7	7	7
Prepayments	-	8	8	9	8	8	9	9	10	10	10	10	10	10
TOTAL CURRENT ASSETS	2,454	3,119	3,980	5,180	5,247	5,162	6,049	6,705	7,519	8,132	8,391	8,479	8,414	8,243
NON-CURRENT ASSETS														
Other Receivables	6	5	5	8	-	-	-	-	-	-	-	-	-	-
Other Assets	-	118	112	107	-	-	-	-	-	-	-	-	-	-
Property Plant and Equipment	19,326	17,759	17,810	19,474	19,542	20,017	19,834	19,553	19,255	18,873	18,658	18,389	18,153	17,965
Infrastructure Roads	119,988	120,828	121,232	122,003	117,447	117,873	118,046	118,080	117,987	117,943	117,835	117,887	117,939	117,790
Infrastructure Other	9,039	8,961	9,006	9,110	9,201	9,293	9,386	9,480	9,574	9,670	9,767	9,865	9,963	10,063
TOTAL NON-CURRENT ASSETS	148,359	147,671	148,165	150,702	146,190	147,183	147,266	147,112	146,816	146,487	146,260	146,140	146,055	145,818
TOTAL ASSETS	150,813	150,790	152,145	155,882	151,437	152,345	153,315	153,817	154,336	154,619	154,650	154,620	154,469	154,061
CURRENT LIABILITIES														
Trade and Other Payables	93	239	856	1,071	1,000	1,020	1,040	1,061	1,082	1,104	1,126	1,149	1,172	1,195
Current Portion of Long-term Liabilities	69	54	50	8	-	-	40	80	120	120	120	80	40	-
Provisions	423	436	394	418	424	431	437	444	450	457	464	471	478	485
Other Liabilities	-	-	185	602	650	660	670	680	690	700	711	721	732	743
TOTAL CURRENT LIABILITIES	585	729	1,485	2,099	2,074	2,110	2,187	2,265	2,343	2,381	2,421	2,421	2,422	2,423
NON-CURRENT LIABILITIES														
Long-term Borrowings	88	100	50	43	-	-	160	80	-	(240)	(240)	(200)	(120)	(40)
Provisions	30	17	16	34	35	35	36	37	38	38	39	40	41	41
Contract Liability	-	159	160	160	200	180	200	180	200	135	135	150	180	150
TOTAL NON-CURRENT LIABILITIES	118	276	226	237	235	215	396	297	238	(67)	(66)	(10)	101	151
TOTAL LIABILITIES	703	1,005	1,711	2,336	2,309	2,326	2,583	2,561	2,580	2,315	2,355	2,411	2,522	2,575
NET ASSETS	150,110	149,785	150,434	153,546	149,128	150,020	150,731	151,256	151,755	152,304	152,296	152,209	151,947	151,486
EQUITY														
Retained Surplus	31,385	32,385	32,712	34,106	29,704	30,605	31,225	31,653	32,051	32,694	32,754	32,735	32,499	31,953
Reserves - Cash Backed	833	839	1,160	1,318	1,302	1,292	1,384	1,481	1,582	1,488	1,420	1,353	1,326	1,412
Reserves - Revaluation	117,892	116,561	116,562	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122
TOTAL EQUITY	150,110	149,785	150,434	153,546	149,128	150,020	150,731	151,256	151,755	152,304	152,296	152,209	151,947	151,486
	-	-	-	-	-	-	-	-	-	-	-	-	-	-

**SHIRE OF CHAPMAN VALLEY
Funding Statement****Long Term Financial Plan**

	Actual				Projections/Predictions									
	Calc Base				1	2	3	4	5	6	7	8	9	10
	\$('000)	\$('000)	\$('000)		\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)
	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
FUNDING STATEMENT														
Operating														
Operating Revenues														
Rates	2,743	2,858	2,854	2,947	3,065	3,172	3,299	3,447	3,619	3,818	4,028	4,250	4,484	4,731
Operating grants, subsidies and contributions	1,550	1,495	2,080	2,408	2,432	2,455	2,477	2,498	2,518	2,537	2,555	2,572	2,587	2,601
Profit on Asset Disposal	30	4	73	87	60	50	50	50	50	50	50	50	50	50
Fees and charges	334	303	371	370	433	439	446	453	460	467	474	481	488	495
Service charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earnings - General	55	53	16	20	22	22	22	22	23	23	24	24	25	26
Interest earnings - Reserves	3	1	-	-	9	10	10	10	11	12	12	12	12	12
Other revenue	45	20	36	46	46	47	48	49	50	53	55	57	59	61
Total Revenue	4,760	4,734	5,430	5,878	6,067	6,195	6,352	6,529	6,731	6,960	7,198	7,446	7,705	7,976
Operating Expenses														
Employee costs	(1,873)	(1,804)	(1,745)	(1,802)	(1,946)	(2,043)	(2,145)	(2,252)	(2,365)	(2,483)	(2,607)	(2,737)	(2,874)	(3,018)
Materials and contracts	(1,363)	(1,105)	(1,885)	(1,633)	(2,090)	(2,195)	(2,305)	(2,489)	(2,688)	(2,903)	(3,135)	(3,386)	(3,674)	(4,005)
Utility charges (electricity, gas, water etc.)	(49)	(47)	(53)	(52)	(58)	(60)	(62)	(64)	(67)	(70)	(73)	(75)	(77)	(79)
Depreciation on non-current assets	(1,895)	(1,971)	(2,052)	(2,090)	(1,929)	(1,935)	(1,938)	(1,929)	(1,917)	(1,894)	(1,891)	(1,882)	(1,877)	(1,876)
Loss on Asset Disposal	(2)	(23)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Expense	(8)	(6)	(4)	(2)	-	-	-	(5)	(9)	(14)	(14)	(14)	(9)	(5)
Insurance expense	(152)	(163)	(160)	(168)	(170)	(175)	(180)	(185)	(191)	(197)	(203)	(209)	(215)	(221)
Other expenditure	(128)	(100)	(113)	(112)	(115)	(121)	(127)	(133)	(140)	(147)	(154)	(162)	(170)	(179)
Total Expenses	(5,470)	(5,219)	(6,012)	(5,859)	(6,308)	(6,529)	(6,757)	(7,057)	(7,377)	(7,708)	(8,077)	(8,465)	(8,896)	(9,383)
FUNDING FROM GENERAL OPERATIONS	(710)	(485)	(582)	19	(241)	(334)	(405)	(528)	(646)	(748)	(879)	(1,019)	(1,191)	(1,407)
Funding Position Adjustments														
Depreciation on non-current assets	1,895	1,971	2,052	2,090	1,929	1,935	1,938	1,929	1,917	1,894	1,891	1,882	1,877	1,876
Net profit and losses on Disposal	28	(19)	73	87	60	50	50	50	50	50	50	50	50	50
Other Non Cash Items	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET OPERATIONS	1,923	1,952	2,125	2,177	1,989	1,985	1,988	1,979	1,967	1,944	1,941	1,932	1,927	1,926
Strategic Projects and New Assets														
Strategic-Capital	-	-	-	-	(416)	(774)	(15)	-	-	-	-	-	-	-
NET FUNDING BEFORE FINANCING	-	-	-	-	(416)	(774)	(15)	-	-	-	-	-	-	-
Asset Renewal														
Acquisitions														
Property Plant and Equipment	(574)	(518)	(522)	(837)	(516)	(610)	(665)	(655)	(530)	(390)	(595)	(550)	(575)	(595)
Infrastructure - Roads	(1,321)	(1,843)	(1,459)	(1,875)	(2,102)	(1,617)	(1,365)	(1,227)	(1,099)	(1,148)	(1,082)	(1,243)	(1,243)	(1,040)
Proceeds on Disposal	(58)	(102)	(30)	(28)	(85)	(165)	(118)	(199)	(103)	(69)	(110)	(128)	(125)	(96)
Non-Operating grants, subsidies and contributions	1,139	1,515	1,228	1,529	1,338	1,397	1,229	1,085	1,061	1,094	1,050	1,157	1,157	1,010
NET FUNDING BEFORE FINANCING	(814)	(948)	(783)	(1,211)	(1,365)	(995)	(919)	(996)	(671)	(512)	(737)	(764)	(786)	(721)
Financing														
Inflows														
Transfer from Reserves (Utalisation)	258	63	35	378	250	175	175	175	175	325	300	300	260	150
New Borrowings	-	-	-	-	-	-	200	200	200	-	-	-	-	-
Outflows														
Transfer to Reserves (Increasing)	(304)	(70)	(356)	(536)	(234)	(166)	(267)	(272)	(276)	(231)	(232)	(233)	(234)	(236)
Repayment of Past Borrowings	(99)	(69)	(46)	(42)	-	-	-	(40)	(80)	(120)	(120)	(120)	(80)	(40)
NET FINANCING	(145)	(76)	(367)	(200)	16	9	108	63	19	(26)	(52)	(53)	(54)	(126)
Period Balances														
Opening Balance	1,428	1,683	2,610	3,585	4,351	4,334	4,226	4,983	5,502	6,171	6,829	7,102	7,198	7,095
Closing Balance	1,683	2,610	3,585	4,351	4,334	4,226	4,983	5,502	6,171	6,829	7,102	7,198	7,095	6,767

SHIRE OF CHAPMAN VALLEY					Long Term Financial Plan									
Capital Contributions														
					Predictions									
Actual					1	2	3	4	5	6	7	8	9	10
18-19	19-20	20-21	21-22		22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
Asset Renewal					Link									
Roads to Recovery	244,109	328,620	328,260	328,260	328,620	328,620	328,620	328,620	328,620	328,620	328,620	328,620	328,620	328,620
Regional Road Group Funding	883,666	1,186,000	900,000	1,199,800	1,009,060	1,068,000	900,000	756,000	732,667	765,067	721,387	828,667	828,667	680,880
Closing balance	1,127,775	1,514,620	1,228,260	1,528,060	1,337,680	1,396,620	1,228,620	1,084,620	1,061,287	1,093,687	1,050,007	1,157,287	1,157,287	1,009,500
Grant Utilisation					Information Only									
Infrastructure	1,127,775	1,514,620	1,228,260	1,528,060	1,337,680	1,396,620	1,228,620	1,084,620	1,061,287	1,093,687	1,050,007	1,157,287	1,157,287	1,009,500
Land Use	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Enrichment	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Governance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Creating Opportunities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	1,127,775	1,514,620	1,228,260	1,528,060	1,337,680	1,396,620	1,228,620	1,084,620	1,061,287	1,093,687	1,050,007	1,157,287	1,157,287	1,009,500
Variance	-	-	-	-	-	-	-	-	-	-	-	-	-	-

SHIRE OF CHAPMAN VALLEY Strategic (New) Projects											Long Term Financial Plan
Doc Ref	STRATEGIC REFERENCE	Predictions									
		1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
	Summary										
	Capital										
	New Land	-	-	-	-	-	-	-	-	-	-
	New Buildings	415,543	774,000	15,000	-	-	-	-	-	-	-
	New Plant & Equip	-	-	-	-	-	-	-	-	-	-
	New Furn & Equip	-	-	-	-	-	-	-	-	-	-
	New Infra. Roads	-	-	-	-	-	-	-	-	-	-
	New Infra. Other	-	-	-	-	-	-	-	-	-	-
	Borrowings	(175,000)	-	-	-	-	-	-	-	-	-
	Cash Reserves	-	-	-	-	-	-	-	-	-	-
	Proceeds from Sale of Asset	-	-	-	-	-	-	-	-	-	-
	Grants and Contributions	(85,056)	(365,437)	-	-	-	-	-	-	-	-
	Net Capital	155,487	408,563	15,000	-	-	-	-	-	-	-
One	Community Enrichment										
3.1.1	Bill Hemsley Park Developments										
	Capital										
	New Land										
	New Buildings		525,000	15,000							
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions		(365,437)								
	Net Capital	-	159,563	15,000	-	-	-	-	-	-	-
	Net Community Enrichment	-	159,563	15,000	-	-	-	-	-	-	-
Two	Community Services										
4.1.1	Nanson Showgrounds										
	Capital										
	New Land										
	New Buildings	105,056	75,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions	(85,056)									
	Net Capital	20,000	75,000	-	-	-	-	-	-	-	-
4.1.2	Nabawa Museum & Old Road Board Precinct										
	Capital										
	New Land										

SHIRE OF CHAPMAN VALLEY Strategic (New) Projects											Long Term Financial Plan
Doc Ref	STRATEGIC REFERENCE	Predictions									
		1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
	New Buildings		10,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	-	10,000	-	-	-	-	-	-	-	-
4.1.3	Nabawa Community Centre & Sports Pavilion										
	Capital										
	New Land										
	New Buildings	45,287	39,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	45,287	39,000	-	-	-	-	-	-	-	-
4.1.4	Yuna Townsite & Greater Region										
	Capital										
	New Land										
	New Buildings	9,000	25,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	9,000	25,000	-	-	-	-	-	-	-	-
4.1.5	Coronation Beach										
	Capital										
	New Land										
	New Buildings		20,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										

SHIRE OF CHAPMAN VALLEY Strategic (New) Projects											Long Term Financial Plan
Doc Ref	STRATEGIC REFERENCE	Predictions									
		1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	-	20,000	-	-	-	-	-	-	-	-
	Net Community Services										
4.1.6	Howatharra Region Capital										
	New Land										
	New Buildings		10,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	-	10,000	-	-	-	-	-	-	-	-
	Net Community Services										
Three	Governance										
5.1.1	Nabawa Office & Depot Capital										
	New Land										
	New Buildings	256,200	70,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings	(175,000)									
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	81,200	70,000	-	-	-	-	-	-	-	-
	Net Governance										

SHIRE OF CHAPMAN VALLEY Property, Plant and Equipment					Long Term Financial Plan													
					Predictions													
					1	2	3	4	5	6	7	8	9	10				
SUMMARY OF PPE					18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
Class Summary Totals	Link/Notes																	
Opening Balance		20,433,585	19,878,219	18,972,173	19,840,666	22,269,604	23,115,647	24,334,647	24,897,147	25,353,147	25,780,147	26,101,647	26,586,647	27,008,647	27,458,647			
Accumulated Depreciation		(2,169,368)	(552,670)	(1,213,493)	(2,031,079)	(2,830,552)	(3,573,560)	(4,317,723)	(5,063,571)	(5,800,304)	(6,525,394)	(7,228,179)	(7,928,766)	(8,620,142)	(9,306,078)			
Written Down Value	Balance Sheet	18,264,217	19,325,549	17,758,680	17,809,587	19,439,052	19,542,087	20,016,924	19,833,576	19,552,843	19,254,753	18,873,468	18,657,881	18,388,505	18,152,569			
Additions																		
Assets at no cost		-	-	-	-	-	-	-	-	-	-	-	-	-	-			
New		152,023	134,561	376,199	100,683	415,543	774,000	15,000	-	-	-	-	-	-	-			
Renewal		574,335	518,488	522,013	836,812	515,500	610,000	665,000	655,000	530,000	390,000	595,000	550,000	575,000	595,000			
Disposals																		
Cost	Asset write out	(57,842)	(102,090)	(29,719)	(28,144)	(85,000)	(165,000)	(117,500)	(199,000)	(103,000)	(68,500)	(110,000)	(128,000)	(125,000)	(96,000)			
Write offs		-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Revaluation																		
Increment	Balance sheet	477,526	104,493	-	1,559,722	-	-	-	-	-	-	-	-	-	-			
Decrement	Balance sheet	-	(1,448,092)	-	-	-	-	-	-	-	-	-	-	-	-			
Depreciation																		
Depreciation Charge	Income statement	(759,750)	(774,229)	(817,586)	(804,589)	(743,008)	(744,163)	(745,848)	(736,733)	(725,089)	(702,785)	(700,588)	(691,376)	(685,935)	(686,167)			
Closing balance WDV	Balance sheet	18,650,509	17,758,680	17,809,587	19,474,071	19,542,087	20,016,924	19,833,576	19,552,843	19,254,754	18,873,468	18,657,880	18,388,505	18,152,570	17,965,402			
Funding Sources	Link/Notes																	
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Borrowings		(211,681)	-	-	(27,886)	-	-	-	-	-	-	-	-	-	-			
Private Contributions		-	-	(25,000)	-	-	-	-	-	-	-	-	-	-	-			
Government Grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Capital Contributions		(211,681)	-	(25,000)	(27,886)	-	-	-	-	-	-	-	-	-	-			
Net Cost General Purpose Revenue		514,677	653,049	873,212	909,609	931,043	1,384,000	680,000	655,000	530,000	390,000	595,000	550,000	575,000	595,000			
Gains or losses on disposal	Link/Notes																	
Gains on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Net Gains or Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-			

						Predictions									
						1	2	3	4	5	6	7	8	9	10
						22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
LAND & BUILDINGS	Notes	18-19	Actual 19-20	20-21	Calc Base 21-22										
Class Summary Totals	Link/Notes														
Opening Balance		15,512,124	15,664,147	14,381,028	14,757,227	16,417,632	16,833,175	17,607,175	17,622,175	17,622,175	17,622,175	17,622,175	17,622,175	17,622,175	17,622,175
Accumulated Depreciation		(211,083)	(445,227)	(675,665)	(914,886)	(1,166,311)	(1,401,314)	(1,644,402)	(1,884,068)	(2,120,140)	(2,352,671)	(2,581,713)	(2,807,320)	(3,029,543)	(3,248,432)
Written down Value	Balance Sheet	15,301,041	15,218,920	13,705,363	13,842,341	15,251,321	15,431,861	15,962,773	15,738,107	15,502,035	15,269,504	15,040,462	14,814,855	14,592,632	14,373,743
Additions															
Assets at no cost	Free or discounted	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New		152,023	134,561	376,199	100,683	415,543	774,000	15,000	-	-	-	-	-	-	-
Asset Reclassification															
Renewal	Replacing Existing														
Disposals															
Written Down Value	Asset write out	(74,081)				-	-	-	-	-	-	-	-	-	-
Write offs															
Revaluation															
Increment	Balance sheet					-	-	-	-	-	-	-	-	-	-
Decrement	Balance sheet	(1,343,599)				-	-	-	-	-	-	-	-	-	-
Depreciation															
Depreciation Charge	Income statement	(234,144)	(230,438)	(239,221)	(251,425)	(235,003)	(243,088)	(239,667)	(236,072)	(232,531)	(229,043)	(225,607)	(222,223)	(218,889)	(215,606)
Closing balance WDV		15,218,920	13,705,363	13,842,341	15,251,321	15,431,861	15,962,773	15,738,107	15,502,035	15,269,504	15,040,462	14,814,855	14,592,632	14,373,743	14,158,136

SHIRE OF CHAPMAN VALLEY
Property, Plant and Equipment**Long Term Financial Plan**

Funding Sources														
Link/Notes														
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Private Contributions	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve Transfers	Information only	(32,961)	-	(25,000)	-	-	-	-	-	-	-	-	-	-
Government Grants	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		(32,961)	-	(25,000)	-	-	-	-	-	-	-	-	-	-
Net Cost		119,062	134,561	351,199	100,683	415,543	774,000	15,000	-	-	-	-	-	-
Gains or losses on disposal														
Link/Notes														
Gains on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Losses on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gains or Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-
					Predictions									
					1	2	3	4	5	6	7	8	9	10
					22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
Tools and Equipment														
Notes														
Class Summary Totals														
Link/Notes														
Opening Balance		144,705	161,033	56,540	80,185	80,185	80,185	80,185	80,185	80,185	80,185	80,185	80,185	80,185
Accumulated Depreciation		(63,334)	(104,493)	(7,232)	(15,734)	(26,276)	(32,206)	(37,484)	(42,181)	(46,361)	(50,082)	(53,393)	(56,340)	(58,963)
Written down Value	Balance Sheet	81,371	56,540	49,308	64,451	53,909	47,979	42,701	38,004	33,824	30,103	26,792	23,845	21,222
Additions														
Assets at no cost	Free or discounted	-	-	-	-	-	-	-	-	-	-	-	-	-
New		-	-	-	-	-	-	-	-	-	-	-	-	-
Renewal	Replacing Existing	6,069		23,645	30,638	-	-	-	-	-	-	-	-	-
Disposals														
Cost	Asset write out	-	-	-	-	-	-	-	-	-	-	-	-	-
Write offs		-	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation														
Increment	Balance sheet	10,259	104,493			-	-	-	-	-	-	-	-	-
Decrement	Balance sheet		(104,493)			-	-	-	-	-	-	-	-	-
Depreciation														
Depreciation Charge	Income statement	(41,159)	(7,232)	(8,502)	(10,542)	(5,930)	(5,278)	(4,697)	(4,180)	(3,721)	(3,311)	(2,947)	(2,623)	(2,334)
Closing balance WDV	Balance sheet	56,540	49,308	64,451	84,547	47,979	42,701	38,004	33,824	30,103	26,792	23,845	21,222	18,887
Funding Sources														
Link/Notes														
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings		-	-	-	-	-	-	-	-	-	-	-	-	-
Private Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Net Cost General Purpose Revenue		6,069	-	23,645	30,638	-	-	-	-	-	-	-	-	-
Gains or losses on disposal														
Link/Notes														
Gains on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Losses on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gains or Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-

SHIRE OF CHAPMAN VALLEY Property, Plant and Equipment										Long Term Financial Plan						
						Predictions										
PLANT AND EQUIPMENT	Notes	Actual			Calc Base	1	2	3	4	5	6	7	8	9	10	
		18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	
Class Summary Totals		Link/Notes														
Opening Balance		4,515,757	3,860,368	4,344,856	4,804,253	5,572,786	6,003,286	6,448,286	6,995,786	7,451,786	7,878,786	8,200,286	8,685,286	9,107,286	9,557,286	
Accumulated Depreciation		(1,829,369)	-	(526,743)	(1,092,373)	(1,629,879)	(2,110,954)	(2,588,060)	(3,072,910)	(3,554,586)	(4,030,248)	(4,488,953)	(4,950,549)	(5,407,790)	(5,864,235)	
Written down Value		2,686,388	3,860,368	3,818,113	3,711,880	3,942,907	3,892,332	3,860,226	3,922,876	3,897,200	3,848,538	3,711,333	3,734,737	3,699,496	3,693,051	
Additions																
Assets at no cost		Free or discounted	-	-	-	-	-	-	-	-	-	-	-	-	-	
New			-	-	-	-	-	-	-	-	-	-	-	-	-	
Renewal		Plant Replacement	567,493	518,488	489,116	796,677	515,500	610,000	665,000	655,000	530,000	390,000	595,000	550,000	575,000	
Disposals			-	-	-	-	-	-	-	-	-	-	-	-	-	
Cost		Asset write out	(57,435)	(28,009)	(29,719)	(28,144)	(85,000)	(165,000)	(117,500)	(199,000)	(103,000)	(68,500)	(110,000)	(128,000)	(125,000)	
Asset Reclassification			-	-	-	-	-	-	-	-	-	-	-	-	-	
Revaluation																
Increment		Balance sheet	428,935			-	-	-	-	-	-	-	-	-	-	
Decrement		Balance sheet				-	-	-	-	-	-	-	-	-	-	
Depreciation																
Depreciation Charge		Income statement	(440,053)	(532,734)	(565,630)	(537,506)	(481,075)	(477,107)	(484,850)	(481,676)	(475,662)	(458,704)	(461,597)	(457,241)	(456,445)	
Closing balance WDV		Balance sheet	3,185,328	3,818,113	3,711,880	3,942,907	3,892,332	3,860,226	3,922,876	3,897,200	3,848,538	3,711,333	3,734,737	3,699,496	3,693,051	
Funding Sources		Link/Notes														
Proceeds on sale		Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-	
Borrowings			-	-	-	-	-	-	-	-	-	-	-	-	-	
Reserves Transfers			(211,681)	-	-	(27,886)	-	-	-	-	-	-	-	-	-	
Private Contributions			-	-	-	-	-	-	-	-	-	-	-	-	-	
Government Grants			-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Capital Contributions			(211,681)	-	-	(27,886)	-	-	-	-	-	-	-	-	-	
Net Cost General Purpose Revenue			355,812	518,488	489,116	768,791	515,500	610,000	665,000	655,000	530,000	390,000	595,000	550,000	575,000	
Gains or losses on disposal		Link/Notes														
Gains on Disposal			-	-	-	-	-	-	-	-	-	-	-	-	-	
Losses on Disposal			-	-	-	-	-	-	-	-	-	-	-	-	-	
Net Gains or Losses on Disposal			-	-	-	-	-	-	-	-	-	-	-	-	-	

SHIRE OF CHAPMAN VALLEY Property, Plant and Equipment					Long Term Financial Plan									
FURNITURE AND EQUIPMENT	Notes	Actual		Calc Base	Predictions									
		18-19	19-20		1	2	3	4	5	6	7	8	9	10
Class Summary Totals	Link/Notes	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32			
Opening Balance		260,999	192,671	189,749	199,001	199,001	199,001	199,001	199,001	199,001	199,001	199,001	199,001	199,001
Accumulated Depreciation		(65,582)	(2,950)	(3,853)	(8,086)	(8,086)	(29,087)	(47,777)	(64,412)	(79,217)	(92,393)	(104,120)	(114,557)	(123,846)
Written down Value	Balance Sheet	195,417	189,721	185,896	190,915	190,915	169,914	151,224	134,589	119,784	106,608	94,881	84,444	75,155
Additions														
Assets at no cost	Free or discounted													
New		-	-	-	-	-	-	-	-	-	-	-	-	-
Renewal		773	-	9,252	9,497	-	-	-	-	-	-	-	-	-
Disposals														
Written Down Value	Asset write out	(407)												
Write offs														
Revaluation														
Increment	Balance sheet	38,332												
Decrement	Balance sheet													
Depreciation														
Depreciation Charge	Income statement	(44,394)	(3,825)	(4,233)	(5,116)	(21,001)	(18,691)	(16,635)	(14,805)	(13,176)	(11,727)	(10,437)	(9,289)	(8,267)
Closing balance WDV	Balance sheet	189,721	185,896	190,915	195,296	169,914	151,224	134,589	119,784	106,608	94,881	84,444	75,155	66,888
Funding Sources	Link/Notes													
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings		-	-	-	-	-	-	-	-	-	-	-	-	-
Private Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Net Cost General Purpose Revenue		773	-	9,252	9,497	-	-	-	-	-	-	-	-	-

					SHIRE OF CHAPMAN VALLEY Roadworks Construction					Long Term Financial Plan					
INFRASTRUCTURE ROADWORKS		Actual				Projections/Predictions									
		18-19	19-20	20-21	21-22	1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
Class Summary Totals	Link														
Opening Balance		120,977,863	122,298,978	124,141,815	125,600,352	122,003,218	124,105,528	125,722,528	127,087,528	128,314,028	129,413,028	130,560,628	131,642,708	132,885,708	134,128,708
Accumulated Depreciation		(1,343,230)	(2,311,383)	(3,314,178)	(4,368,837)	(5,472,054)	(6,658,389)	(7,849,030)	(9,041,415)	(10,234,141)	(11,425,930)	(12,617,277)	(13,807,531)	(14,998,313)	(16,189,617)
Written down Value		119,634,633	119,987,595	120,827,637	121,231,515	116,531,164	117,447,139	117,873,498	118,046,113	118,079,887	117,987,098	117,943,351	117,835,177	117,887,395	117,939,091
Additions															
Assets at no cost	Free or discounted														
Renewal Priority One	Priority 1	1,321,115	1,842,837	1,458,537	1,874,920	2,102,310	1,617,000	1,365,000	1,226,500	1,099,000	1,147,600	1,082,080	1,243,000	1,243,000	1,040,320
Disposals															
Write offs															
Revaluation															
Increment	Balance sheet		-	-	-	-	-	-	-	-	-	-	-	-	-
Decrement	Balance sheet	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation															
Depreciation Charge	Income statement	(968,153)	(1,002,795)	(1,054,659)	(1,103,217)	(1,186,335)	(1,190,641)	(1,192,385)	(1,192,726)	(1,191,789)	(1,191,347)	(1,190,254)	(1,190,782)	(1,191,304)	(1,189,794)
Closing balance WDV	Balance sheet	119,987,595	120,827,637	121,231,515	122,003,218	117,447,139	117,873,498	118,046,113	118,079,887	117,987,098	117,943,351	117,835,177	117,887,395	117,939,091	117,789,617
Funding Sources	Information														
Proceeds on sale															
Borrowings															
Private Contributions															
Government Grants		(1,127,775)	(1,514,620)	(1,228,260)	(1,529,197)	(1,757,680)	(1,396,620)	(1,243,620)	(1,099,620)	(1,076,287)	(1,108,687)	(1,065,007)	(1,172,287)	(1,172,287)	(1,024,500)
Total Capital Contributions		(1,127,775)	(1,514,620)	(1,228,260)	(1,529,197)	(1,757,680)	(1,396,620)	(1,243,620)	(1,099,620)	(1,076,287)	(1,108,687)	(1,065,007)	(1,172,287)	(1,172,287)	(1,024,500)
Net Cost General Purpose Revenue		193,340	328,217	230,277	345,723	344,630	220,380	121,380	126,880	22,713	38,913	17,073	70,713	70,713	15,820

						SHIRE OF CHAPMAN VALLEY RESERVES										Long Term Financial Pla	
SUMMARY RESERVES		Actual				Projections/Predictions											
		18-19	19-20	20-21	21-22	1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32		
LG PURPOSES	Notes																
Summary	Link																
Opening balance	Balance Sheet	786,850	832,617	839,451	1,160,487	1,318,066	1,301,730	1,292,349	1,384,148	1,481,291	1,582,210	1,487,899	1,419,585	1,352,512	1,326,192		
Increasing	Funding statement	304,026	69,729	355,536	535,579	233,664	165,619	266,798	272,143	275,919	230,690	231,686	232,927	233,939	235,796		
Utilisation	Funding statement	(258,259)	(62,895)	(34,500)	(378,000)	(250,000)	(175,000)	(175,000)	(175,000)	(175,000)	(325,000)	(300,000)	(300,000)	(260,259)	(150,001)		
Closing balance	Balance sheet	832,617	839,451	1,160,487	1,318,066	1,301,730	1,292,349	1,384,148	1,481,291	1,582,210	1,487,899	1,419,585	1,352,512	1,326,192	1,411,988		
Reserves		Link															

		SHIRE OF CHAPMAN VALLEY RESERVES										Long Term Financial Plan			
SUMMARY RESERVES LG PURPOSES	Notes	Actual				Projections/Predictions									
		18-19	19-20	20-21	21-22	1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
Leave Reserve															
Opening balance	Balance Sheet	115,054	115,552	115,678	115,716	165,740	167,204	169,210	171,410	174,153	177,200	180,638	184,486	188,766	193,504
Increasing	Funding statement	498	126	38	50,024	1,464	2,006	2,200	2,743	3,048	3,438	3,848	4,280	4,738	5,225
Utilisation	Funding statement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	115,552	115,678	115,716	165,740	167,204	169,210	171,410	174,153	177,200	180,638	184,486	188,766	193,504	198,728
Water Strategy Reserve															
Opening balance	Balance Sheet	14,164	14,225	14,240	14,245	14,248	14,368	14,539	14,726	14,958	15,216	15,506	15,830	16,190	16,587
Increasing	Funding statement	61	15	5	3	120	171	187	233	258	290	324	360	397	437
Utilisation	Funding statement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	14,225	14,240	14,245	14,248	14,368	14,539	14,726	14,958	15,216	15,506	15,830	16,190	16,587	17,025
Plant/Light Vehicle Reserve															
Opening balance	Balance Sheet	213,579	256,599	256,877	547,211	519,325	420,949	426,000	431,538	438,443	446,116	454,770	464,457	475,232	487,161
Increasing	Funding statement	254,701	278	290,334	250,114	51,624	155,051	155,538	156,905	157,673	158,655	159,687	160,775	161,928	163,153
Utilisation	Funding statement	(211,681)	-	-	(278,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,001)
Closing balance	Balance sheet	256,599	256,877	547,211	519,325	420,949	426,000	431,538	438,443	446,116	454,770	464,457	475,232	487,161	500,313
Unspent Grant Reserve															
Opening balance	Balance Sheet	13,617	47,013	9,500	-	-	-	-	-	-	-	-	-	-	-
Increasing	Funding statement	47,013	9,534	-	-	-	-	-	-	-	-	-	-	-	-
Utilisation	Funding statement	(13,617)	(47,047)	(9,500)	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	47,013	9,500	-	-	-	-	-	-	-	-	-	-	-	-
Computer & Office Equipment Reserve															
Opening balance	Balance Sheet	39,537	39,708	39,751	39,763	39,772	165,124	142,105	118,953	95,856	72,534	73,941	75,516	77,268	79,207
Increasing	Funding statement	171	43	12	9	125,352	1,981	1,847	1,903	1,677	1,407	1,575	1,752	1,939	2,139
Utilisation	Funding statement	-	-	-	-	-	(25,000)	(25,000)	(25,000)	(25,000)	-	-	-	-	-
Closing balance	Balance sheet	39,708	39,751	39,763	39,772	165,124	142,105	118,953	95,856	72,534	73,941	75,516	77,268	79,207	81,346

		SHIRE OF CHAPMAN VALLEY RESERVES				Long Term Financial Plan									
SUMMARY RESERVES		Actual				Projections/Predictions									
LG PURPOSES	Notes	18-19	19-20	20-21	21-22	1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
Legal Reserve															
Opening balance	Balance Sheet	39,807	39,980	40,023	40,036	40,044	40,396	40,881	41,412	42,075	42,811	43,642	44,571	45,605	46,750
Increasing	Funding statement	173	43	13	8	352	485	531	663	736	831	930	1,034	1,145	1,262
Utilisation	Funding statement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	39,980	40,023	40,036	40,044	40,396	40,881	41,412	42,075	42,811	43,642	44,571	45,605	46,750	48,012
Land Development Reserve															
Opening balance	Balance Sheet	51,803	52,028	52,084	52,101	72,112	72,744	73,617	74,574	75,767	77,093	78,589	80,263	82,125	84,186
Increasing	Funding statement	225	56	17	20,011	632	873	957	1,193	1,326	1,496	1,674	1,862	2,061	2,273
Utilisation	Funding statement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	52,028	52,084	52,101	72,112	72,744	73,617	74,574	75,767	77,093	78,589	80,263	82,125	84,186	86,459
Infrastructure Reserve															
Opening balance	Balance Sheet	101,621	102,060	102,171	167,224	282,596	285,092	288,513	392,264	498,540	607,264	494,045	404,569	313,955	261,576
Increasing	Funding statement	439	111	65,053	115,372	2,496	3,421	103,751	106,276	108,724	61,781	60,523	59,386	57,880	57,063
Utilisation	Funding statement	-	-	-	-	-	-	-	-	-	(175,000)	(150,000)	(150,000)	(110,259)	-
Closing balance	Balance sheet	102,060	102,171	167,224	282,596	285,092	288,513	392,264	498,540	607,264	494,045	404,569	313,955	261,576	318,638
Building Reserve															
Opening balance	Balance Sheet	181,902	149,618	209,127	184,191	184,229	135,853	137,483	139,271	141,499	143,975	146,768	149,894	153,372	157,222
Increasing	Funding statement	677	59,509	64	100,038	51,624	1,630	1,787	2,228	2,476	2,793	3,126	3,478	3,850	4,245
Utilisation	Funding statement	(32,961)	-	(25,000)	(100,000)	(100,000)	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	149,618	209,127	184,191	184,229	135,853	137,483	139,271	141,499	143,975	146,768	149,894	153,372	157,222	161,467
Landcare Reserve															
Opening balance	Balance Sheet	15,766	15,834	-	-	-	-	-	-	-	-	-	-	-	-
Increasing	Funding statement	68	14	-	-	-	-	-	-	-	-	-	-	-	-
Utilisation	Funding statement	-	(15,848)	-	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	15,834	-	-	-	-	-	-	-	-	-	-	-	-	-

SHIRE OF CHAPMAN VALLEY						Long Term Financial Plan									
Borrowings															
BORROWINGS	Notes	Actual		Calc Base		Predictions									
		18-19	19-20			20-21	21-22	1	2	3	4	5	6	7	8
		22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32				
Summary		Link													
Opening balance	Balance Sheet	255,883	156,747	88,121	42,125	-	-	-	-	-	-	-	-	-	-
New borrowings	Funding statement	-	-	-	-	-	-	200,000	200,000	200,000	-	-	-	-	-
Principal repayments	Funding statement	(99,136)	(68,626)	(45,996)	(42,125)	-	-	-	(40,000)	(80,000)	(120,000)	(120,000)	(120,000)	(80,000)	(40,000)
Closing balance	Balance sheet	156,747	88,121	42,125	-	-	-	200,000	160,000	120,000	(120,000)	(120,000)	(120,000)	(80,000)	(40,000)
Interest expense	Income statement	(7,713)	(4,480)	(2,018)	(798)	-	-	-	(4,500)	(9,000)	(13,500)	(13,500)	(13,500)	(9,000)	(4,500)
Total Principal and Interest	Information only	(106,849)	(73,106)	(48,014)	(42,923)	-	-	-	(44,500)	(89,000)	(133,500)	(133,500)	(133,500)	(89,000)	(44,500)
LG PURPOSES															
		Link													
Loan 89 - Community Centre Upgrades															
Opening balance	Balance Sheet	23,395	14,452	4,961	-	-	-	-	-	-	-	-	-	-	-
New borrowings	Funding statement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Principal repayments	Funding statement	(8,943)	(9,491)	(4,961)	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	14,452	4,961	-	-	-	-	-	-	-	-	-	-	-	-

SHIRE OF CHAPMAN VALLEY						Long Term Financial Plan									
Borrowings						Predictions									
BORROWINGS	Notes	Actual			Calc Base	1	2	3	4	5	6	7	8	9	10
		18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
Loan 96 - Side Tipper & Water Tanker															
Opening balance	Balance Sheet	32,561		-	-	-	-	-	-	-	-	-	-	-	-
New borrowings	Funding statement	-		-	-	-	-	-	-	-	-	-	-	-	-
Principal repayments	Funding statement	(32,561)		-	-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan 97 - Grader															
Opening balance	Balance Sheet	37,857	19,163		-	-	-	-	-	-	-	-	-	-	-
New borrowings	Funding statement	-	-		-	-	-	-	-	-	-	-	-	-	-
Principal repayments	Funding statement	(18,694)	(19,163)		-	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	19,163	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan 98 - Hemsley Park Building															
Opening balance	Balance Sheet	162,070	123,132	83,160	42,125	-	-	-	-	-	-	-	-	-	-
New borrowings	Funding statement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Principal repayments	Funding statement	(38,938)	(39,972)	(41,035)	(42,125)	-	-	-	-	-	-	-	-	-	-
Closing balance	Balance sheet	123,132	83,160	42,125	-	-	-	-	-	-	-	-	-	-	-
Interest expense	Income statement	(7,713)	(4,480)	(2,018)	(798)	-	-	-	-	-	-	-	-	-	-
Total Principal and Interest	Information only	(106,849)	(73,106)	(48,014)	(42,923)	-	-	-	-	-	-	-	-	-	-
Loan 99 - 101															
Opening balance	Balance Sheet	-	-	-	-	-	-	-	200,000	360,000	480,000	360,000	240,000	120,000	40,000
New borrowings	Funding statement	-	-	-	-	-	-	200,000	200,000	200,000	-	-	-	-	-
Principal repayments	Funding statement	-	-	-	-	-	-	-	(40,000)	(80,000)	(120,000)	(120,000)	(120,000)	(80,000)	(40,000)
Closing balance	Balance sheet	-	-	-	-	-	-	200,000	360,000	480,000	360,000	240,000	120,000	40,000	-
Interest expense	Income statement	-	-	-	-	-	-	-	(4,500)	(9,000)	(13,500)	(13,500)	(13,500)	(9,000)	(4,500)
Total Principal and Interest	Information only	-	-	-	-	-	-	-	(44,500)	(89,000)	(133,500)	(133,500)	(133,500)	(89,000)	(44,500)
Allocated Purpose															
Information															
Infrastructure															
Plant & Equipment															
Total															
Variance															



ASSET MANAGEMENT PLAN

April 2023

Council Endorsed: July 2017 – Minute Ref: 07/17-6
Desktop Update - July 2018;
Desktop Update - February 2020
Desktop Update - February 2021
Desktop Update – January 2022
Desktop Update – April 2023

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Document Status

Adopted	Original Document	November 2013
Reviewed	Modifications undertaken by Shire	July 2017
Reviewed	Modifications undertaken by Shire	Feb 2019
Reviewed	Modifications undertaken by Shire	Jan 2020
Reviewed	Modifications undertaken by Shire	Feb 2021
Reviewed	Modifications undertaken by Shire	Jan 2022
Reviewed	Modifications undertaken by Shire	April 2023

1. INTRODUCTION

1.1 Background

The Asset Management Plan is designed to demonstrate responsive management of assets (and services provided from assets), compliance with regulatory requirements and, in conjunction and reference to the Long-Term Financial Plan, to communicate funding needed to provide the required levels of service.

The Asset Management Plan is to be read with following associated planning documents:

- Ten Year Road Works Program
- Ten Year Plant Replacement Program
- Five Year Building program
- Strategic Community Plan

The infrastructure assets covered by this Asset Management Plan is comprised of:

- Roads Infrastructure
- Plant and Equipment
- Land and Buildings

1.2 Goals and Objectives of Asset Management

The Asset Management Plan is prepared under the direction of Council's vision, mission, goals and objectives.

Our Vision is:

*"We are a thriving community, making the most of our coastline, ranges and rural settings to **SUPPORT** us to **GROW** and **PROSPER**."*

Relevant goals and objectives and how these are addressed in this Asset Management Plan are as follows.

	Objective	Strategy	Action
PHYSICAL & DIGITAL INFRASTRUCTURE			
4.1	Develop, manage, and maintain built infrastructure	Asset Management Plan	Review Asset Management Plan regularly and maintain integration with other Strategic Plans within the Shire
		Development Projects	Review Strategic Community Plan to identify possible development projects and advocate and encourage public private investment
4.2	Manage and maintain roads, drainage, and other essential infrastructure	Capital Road Works Programs	Review Road Hierarchy and 10 Year Road Works Program/ Widen roads and improve storm drainage where practicable
		Plant Replacement Programs	Review Plant Replacement Program

Finance Audit and Risk Management Committee 14 September 2023 - Minutes FARM Committee - May 2023

4.3	Aspire to develop robust communication and digital infrastructure in the Shire	Ongoing engagement with infrastructure and service providers	Continue advocating for improvements to existing infrastructure and introduction of new infrastructure for digital communications wherever practicable
4.4	Advocate for improved power networks	To liaise and advocate with Western Power to strengthen power infrastructure in the Shire	Determine number and length of power outages in Chapman Valley and explore potential for alternative power supplies into the future
4.5	Advocate for improved scheme water supply to townsites	To liaise and advocate with Water Corporation to increase water security with the Shire	Continue advocating for reticulated scheme water supply to various townsites

1.3 Plan Framework

Key elements of the plan are:

- Future demand – how this will impact on future service delivery and how this is to be met
- Life cycle management – how the organisation will manage its existing and future assets to provide the required services
- Financial summary – what funds are required to provide the required services
- Monitoring – how the plan will be monitored to ensure it is meeting the organisation's objectives

2. LEVELS OF SERVICE

2.1 Current Levels of Service

Council has defined service levels in two terms.

Community Levels of Service relate to the service outcomes the community wants in terms of safety, quality, quantity, reliability, responsiveness, cost effectiveness and legislative compliance.

Community levels of service measures used in the Asset Management Plan are:

Quality	How good is the service?
Function	Does it meet users' needs?
Safety	Is the service safe?

Technical Levels of Service - Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities the council undertakes to best achieve the desired community outcomes.

Technical service measures are linked to annual budgets covering:

- Operations – the regular activities to provide services such as opening hours, cleaning frequency, mowing frequency
- Maintenance – the activities necessary to retain an assets as near as practicable to its original condition (e.g. road patching, unsealed road grading, building and structure repairs)
- Renewal – the activities return the service capability of an asset up to that which it had originally (e.g. frequency and cost of road resurfacing and pavement reconstruction, plant and building component replacement)
- Upgrade – the activities to provide a higher level of service (e.g. widening a road, sealing an unsealed road, replacing buildings) or a new service that did not exist previously.

2.2 Desired Levels of Service

At present, indications of desired levels of service are obtained from various sources including residents' feedback to Councillors and staff, service requests and correspondence. Council has yet to quantify desired levels of service. This may be done in future as part of an overall *Service Delivery Review*. However; at this stage Council wishes to maintain its current levels of service.

3. FUTURE DEMAND

Factors affecting demand include population change, changes in demographics, seasonal factors, consumer preferences and expectations, economic factors, agricultural practices, environmental awareness and the like.

Demand factor trends and impacts on service delivery could be:

Demand factor	Present position	Projection	Impact on services
Population	The population of the Shire of Chapman Valley, as per ABS 2021, was 1556.	It is forecast the population of Chapman Valley will increase over the next 15 years by approximately 500 people. It is expected that there will be growth on the coast.	The increase in population may not make a significant change in demand on the Shire's assets.
Demographics	At the 2021 census it was identified the work age persons represent approximately 63% of the Shire's population whilst persons aged greater than 65 represent 15% of the population.	By 2026 the age profile will see the largest groupings of people living in the Shire, being in the 45 – 74 age years.	The increase in the percentage of an aging population in the community may lead to an increased demand on services.
Tourism	The Strategic Community Plan has an objective to embrace local tourism and regional strategies and trials. The Corporate Business Plan encourages industry support.	Increase in numbers of visitors to the Shire over the next 10 years.	An increase in demand on road infrastructure assets.
Oakajee Strategic Industrial Area.	There is the potential for the development of Oakajee Strategic Industrial Area. The 21/22 State Budget included allocation of \$7.5 million to fund the construction of an access road	This could result in increased economic activity and hence employment.	It is expected progression of this development would result in an increased demand on all Shire facilities and assets.
Community Expectations	The community's expectations around the levels and scope of services provided by the Shire have increased as identified in the Community Strategic Plan consultation.	The increase in expectation is likely to continue.	There will be a requirement to improve the level and quality of services into the future.

4 ROUTINE MAINTENANCE

Routine maintenance is the regular on-going work necessary to keep assets operating, including instances where portions of the asset fail and need immediate repair to make the asset operational again.

Maintenance includes reactive, planned and specific maintenance work activities.

Reactive maintenance is unplanned repair work carried out in response to service requests and management/supervisory directions.

Planned maintenance is repair work identified and managed activities including inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Specific maintenance is replacement of higher value components/sub-components of assets undertaken on a regular cycle (e.g. road grading, ongoing plant maintenance & repairs, annual termite inspection/treatment

on buildings, etc.). This work generally falls below the capital programs and will require a specific budget allocation.

Assessment and prioritisation of reactive maintenance is undertaken by operational staff using experience and judgement. Maintenance work is carried out mainly with in-house knowledge rather than documented maintenance manuals (Council still to confirm this).

Maintenance is funded from the operating budget and grants where available. This is catered for in the operational expenditure section of the Shire's Long Term Financial Plan.

5 RENEWAL/REPLACEMENT PROGRAMS

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is upgrade/expansion or new works expenditure.

5.1 Renewal plan

Assets requiring renewal are identified by using the Asset Register data to project the renewal costs for renewal years using

The ranking criteria used to determine priority of identified renewal proposals for road infrastructure assets is based on the Shire's Road Hierarchy List, which is reviewed annually. The ranking criteria for other asset types is based on staff knowledge and inspections upon which the programs are developed and amended annually

5.2 Renewal standards

Renewal work is carried out in accordance with the following Standards and Specifications.

- All new road construction is to Regional Road Group standards
- All new building construction is to the Building Code of Australia

5.3 Summary of projected renewal expenditure

Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in in this Plan and use current day dollars.

6 CREATION/ACQUISITION/UPGRADE PLAN

New works are those works to create a new asset which did not previously exist or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs.

New assets and upgrade/expansion of existing assets are identified from various sources such as councillor, staff or community requests, proposals identified by strategic plans or partnerships with other organisations. Proposals are investigated to verify need and to develop a preliminary estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes. The following programs should be referred to:

- Ten Year Road Works Program
- Ten Year Plant Replacement Program
- Five Year Building program
- Strategic Community Plan

7. DISPOSALS

Disposal includes any activity associated with disposal of a decommissioned asset including sale, demolition or old housing stock no longer required as staff residences.

8. KEY ASSUMPTIONS MADE IN FINANCIAL FORECASTS

Key assumptions made in this Asset Management Plan are:

- No allowance has been made for inflation

- Renewals and new/upgrade capital forecasts are in accordance with the following annually reviewed Programs:
 - ~ Ten Year Road Works Program
 - ~ Ten Year Plant Replacement Program
 - ~ Five Year Building program
- The average useful life and average remaining life of assets are based on current local knowledge, industry standards, historical trends and condition assessment
- Operations and maintenance forecasts have been based on current expenditure levels and percentages of replacement costs for each asset class

9. PLAN IMPROVEMENT AND MONITORING

9.1 Performance Measures

The effectiveness of the Asset Management Plan can be measured in the following ways:

- The degree to which the required cashflows identified in this Asset Management Plan are incorporated into the organisation's Long Term Financial Plan and community/strategic planning processes and documents

9.2 Monitoring and Review Procedures

This Asset Management Plan will be reviewed during annual budget preparation and amended to recognise any material changes in service levels and/or resources available to provide those services as a result of the budget decision process.

APPENDICES

Appendix A Financial Statements & Supporting Programs

Appendix A

Financial Statements & Supporting Programs

Shire of Chapman Valley

ASSET MANAGEMENT PLAN

For the period

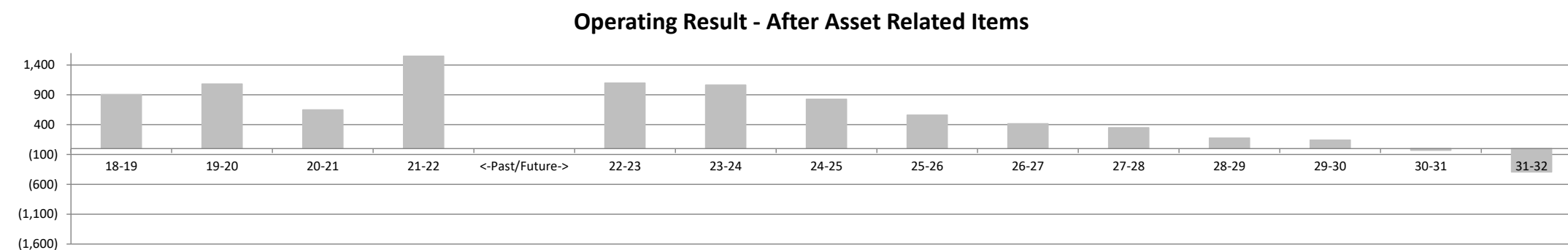
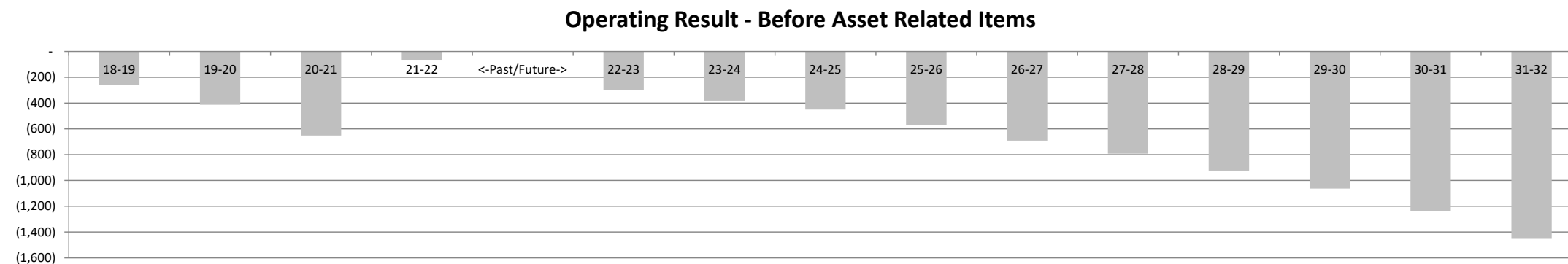
2022-2023

to

2031-2032



SHIRE OF CHAPMAN VALLEY														Long Term Fin
Income Statement														
					Predictions									
	Actual			Calc Base	1	2	3	4	5	6	7	8	9	10
	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)
INCOME STATEMENT	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
Operating Revenues (see exclusions below)														
Rates - Base	2,743	2,858	2,854	2,947	3,065	3,172	3,299	3,447	3,619	3,818	4,028	4,250	4,484	4,731
Operating grants, subsidies and contributions	1,550	1,495	2,080	2,408	2,432	2,455	2,477	2,498	2,518	2,537	2,555	2,572	2,587	2,601
Fees and charges	334	303	371	370	433	439	446	453	460	467	474	481	488	495
Interest earnings - General	55	53	16	20	22	22	22	22	23	23	24	24	25	26
Interest earnings - Reserves	3	1	-	-	9	10	10	10	11	12	12	12	12	12
Other revenue	45	20	36	46	46	47	48	49	50	53	55	57	59	61
Fair Value Adjustments to Assets	478	53	3	3	4	4	4	4	4	5	5	5	5	5
Operating Expenses														
Employee costs	(1,873)	(1,804)	(1,745)	(1,802)	(1,946)	(2,043)	(2,145)	(2,252)	(2,365)	(2,483)	(2,607)	(2,737)	(2,874)	(3,018)
Materials and contracts	(1,363)	(1,105)	(1,885)	(1,633)	(2,090)	(2,195)	(2,305)	(2,489)	(2,688)	(2,903)	(3,135)	(3,386)	(3,674)	(4,005)
Utility charges (electricity, gas, water etc.)	(49)	(47)	(53)	(52)	(58)	(60)	(62)	(64)	(67)	(70)	(73)	(75)	(77)	(79)
Depreciation on non-current assets	(1,895)	(1,971)	(2,052)	(2,090)	(1,929)	(1,935)	(1,938)	(1,929)	(1,917)	(1,894)	(1,891)	(1,882)	(1,877)	(1,876)
Interest expense	(8)	(6)	(4)	(2)	-	-	-	(5)	(9)	(14)	(14)	(14)	(9)	(5)
Insurance expense	(152)	(163)	(160)	(168)	(170)	(175)	(180)	(185)	(191)	(197)	(203)	(209)	(215)	(221)
Other expenditure	(128)	(100)	(113)	(112)	(115)	(121)	(127)	(133)	(140)	(147)	(154)	(162)	(170)	(179)
	(260)	(413)	(652)	(65)	(297)	(380)	(451)	(573)	(692)	(792)	(924)	(1,063)	(1,236)	(1,452)
Operating Revenue (Asset related)														
Non-Operating grants, subsidies and contributions	1,139	1,515	1,228	1,529	1,338	1,397	1,229	1,085	1,061	1,094	1,050	1,157	1,157	1,010
Profit on asset disposal	30	4	73	87	60	50	50	50	50	50	50	50	50	50
Loss on asset disposal	(2)	(23)	-	-	-	-	-	-	-	-	-	-	-	-
NET OPERATING RESULT	907	1,083	649	1,551	1,101	1,067	828	562	419	352	176	144	(29)	(392)



SHIRE OF CHAPMAN VALLEY					Long Term Financial Plan									
Balance Sheet					Predictions									
					1	2	3	4	5	6	7	8	9	10
					\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)
					22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
BALANCE SHEET	Actual	Actual	Actual	Calc Base										
	\$('000)	\$('000)	\$('000)	\$('000)										
	18-19	19-20	20-21	21-22										
CURRENT ASSETS														
Unrestricted Cash and Equivalents	1,468	2,176	2,626	3,624	3,607	3,498	4,256	4,774	5,444	6,102	6,375	6,471	6,367	6,039
Restricted Cash and Cash Equitant	880	839	1,160	1,318	1,302	1,292	1,384	1,481	1,582	1,488	1,420	1,353	1,326	1,412
Non-Cash Investments					-	-	-	-	-	-	-	-	-	-
Receivables	102	95	181	222	333	366	403	443	488	536	590	649	714	785
Inventories	4	1	5	7	5	5	6	6	6	6	6	7	7	7
Prepayments	-	8	8	9	8	8	9	9	10	10	10	10	10	10
TOTAL CURRENT ASSETS	2,454	3,119	3,980	5,180	5,247	5,162	6,049	6,705	7,519	8,132	8,391	8,479	8,414	8,243
NON-CURRENT ASSETS														
Other Receivables	6	5	5	8	-	-	-	-	-	-	-	-	-	-
Other Assets	-	118	112	107	-	-	-	-	-	-	-	-	-	-
Property Plant and Equipment	19,326	17,759	17,810	19,474	19,542	20,017	19,834	19,553	19,255	18,873	18,658	18,389	18,153	17,965
Infrastructure Roads	119,988	120,828	121,232	122,003	117,447	117,873	118,046	118,080	117,987	117,943	117,835	117,887	117,939	117,790
Infrastructure Other	9,039	8,961	9,006	9,110	9,201	9,293	9,386	9,480	9,574	9,670	9,767	9,865	9,963	10,063
TOTAL NON-CURRENT ASSETS	148,359	147,671	148,165	150,702	146,190	147,183	147,266	147,112	146,816	146,487	146,260	146,140	146,055	145,818
TOTAL ASSETS	150,813	150,790	152,145	155,882	151,437	152,345	153,315	153,817	154,336	154,619	154,650	154,620	154,469	154,061
CURRENT LIABILITIES														
Trade and Other Payables	93	239	856	1,071	1,000	1,020	1,040	1,061	1,082	1,104	1,126	1,149	1,172	1,195
Current Portion of Long-term Liabilities	69	54	50	8	-	-	40	80	120	120	120	80	40	-
Provisions	423	436	394	418	424	431	437	444	450	457	464	471	478	485
Other Liabilities	-	-	185	602	650	660	670	680	690	700	711	721	732	743
TOTAL CURRENT LIABILITIES	585	729	1,485	2,099	2,074	2,110	2,187	2,265	2,343	2,381	2,421	2,421	2,422	2,423
NON-CURRENT LIABILITIES														
Long-term Borrowings	88	100	50	43	-	-	160	80	-	(240)	(240)	(200)	(120)	(40)
Provisions	30	17	16	34	35	35	36	37	38	38	39	40	41	41
Contract Liability	-	159	160	160	200	180	200	180	200	135	135	150	180	150
TOTAL NON-CURRENT LIABILITIES	118	276	226	237	235	215	396	297	238	(67)	(66)	(10)	101	151
TOTAL LIABILITIES	703	1,005	1,711	2,336	2,309	2,326	2,583	2,561	2,580	2,315	2,355	2,411	2,522	2,575
NET ASSETS	150,110	149,785	150,434	153,546	149,128	150,020	150,731	151,256	151,755	152,304	152,296	152,209	151,947	151,486
EQUITY														
Retained Surplus	31,385	32,385	32,712	34,106	29,704	30,605	31,225	31,653	32,051	32,694	32,754	32,735	32,499	31,953
Reserves - Cash Backed	833	839	1,160	1,318	1,302	1,292	1,384	1,481	1,582	1,488	1,420	1,353	1,326	1,412
Reserves - Revaluation	117,892	116,561	116,562	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122	118,122
TOTAL EQUITY	150,110	149,785	150,434	153,546	149,128	150,020	150,731	151,256	151,755	152,304	152,296	152,209	151,947	151,486
	-	-	-	-	-	-	-	-	-	-	-	-	-	-

SHIRE OF CHAPMAN VALLEY Strategic (New) Projects											Long Term Financial Plan
Doc Ref	STRATEGIC REFERENCE	Predictions									
		1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
	Summary										
	Capital										
	New Land	-	-	-	-	-	-	-	-	-	-
	New Buildings	415,543	774,000	15,000	-	-	-	-	-	-	-
	New Plant & Equip	-	-	-	-	-	-	-	-	-	-
	New Furn & Equip	-	-	-	-	-	-	-	-	-	-
	New Infra. Roads	-	-	-	-	-	-	-	-	-	-
	New Infra. Other	-	-	-	-	-	-	-	-	-	-
	Borrowings	(175,000)	-	-	-	-	-	-	-	-	-
	Cash Reserves	-	-	-	-	-	-	-	-	-	-
	Proceeds from Sale of Asset	-	-	-	-	-	-	-	-	-	-
	Grants and Contributions	(85,056)	(365,437)	-	-	-	-	-	-	-	-
	Net Capital	155,487	408,563	15,000	-	-	-	-	-	-	-
One	Community Enrichment										
3.1.1	Bill Hemsley Park Developments										
	Capital										
	New Land										
	New Buildings		525,000	15,000							
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions		(365,437)								
	Net Capital	-	159,563	15,000	-	-	-	-	-	-	-
	Net Community Enrichment	-	159,563	15,000	-	-	-	-	-	-	-
Two	Community Services										
4.1.1	Nanson Showgrounds										
	Capital										
	New Land										
	New Buildings	105,056	75,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions	(85,056)									
	Net Capital	20,000	75,000	-	-	-	-	-	-	-	-
4.1.2	Nabawa Museum & Old Road Board Precinct										
	Capital										
	New Land										

SHIRE OF CHAPMAN VALLEY Strategic (New) Projects											Long Term Financial Plan
Doc Ref	STRATEGIC REFERENCE	Predictions									
		1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
	New Buildings		10,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	-	10,000	-	-	-	-	-	-	-	-
4.1.3	Nabawa Community Centre & Sports Pavilion										
	Capital										
	New Land										
	New Buildings	45,287	39,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	45,287	39,000	-	-	-	-	-	-	-	-
4.1.4	Yuna Townsite & Greater Region										
	Capital										
	New Land										
	New Buildings	9,000	25,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	9,000	25,000	-	-	-	-	-	-	-	-
4.1.5	Coronation Beach										
	Capital										
	New Land										
	New Buildings		20,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										

SHIRE OF CHAPMAN VALLEY											Long Term Financial Plan
Strategic (New) Projects											
Doc Ref	STRATEGIC REFERENCE	Predictions									
		1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	-	20,000	-	-	-	-	-	-	-	-
	Net Community Services										
4.1.6	Howatharra Region Capital										
	New Land										
	New Buildings		10,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings										
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	-	10,000	-	-	-	-	-	-	-	-
	Net Community Services										
Three	Governance										
5.1.1	Nabawa Office & Depot Capital										
	New Land										
	New Buildings	256,200	70,000								
	New Plant & Equip										
	New Furn & Equip										
	New Infra. Roads										
	New Infra. Other										
	Borrowings	(175,000)									
	Cash Reserves										
	Proceeds from Sale of Asset										
	Grants and Contributions										
	Net Capital	81,200	70,000	-	-	-	-	-	-	-	-
	Net Governance										

SHIRE OF CHAPMAN VALLEY Property, Plant and Equipment										Long Term Financial Plan					
					Predictions										
Actual					1	2	3	4	5	6	7	8	9	10	
					22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	
SUMMARY OF PPE															
Class Summary Totals	Link/Notes	18-19	19-20	20-21	21-22										
Opening Balance		20,433,585	19,878,219	18,972,173	19,840,666	22,269,604	23,115,647	24,334,647	24,897,147	25,353,147	25,780,147	26,101,647	26,586,647	27,008,647	27,458,647
Accumulated Depreciation		(2,169,368)	(552,670)	(1,213,493)	(2,031,079)	(2,830,552)	(3,573,560)	(4,317,723)	(5,063,571)	(5,800,304)	(6,525,394)	(7,228,179)	(7,928,766)	(8,620,142)	(9,306,078)
Written Down Value	Balance Sheet	18,264,217	19,325,549	17,758,680	17,809,587	19,439,052	19,542,087	20,016,924	19,833,576	19,552,843	19,254,753	18,873,468	18,657,881	18,388,505	18,152,569
Additions															
Assets at no cost		-	-	-	-	-	-	-	-	-	-	-	-	-	-
New		152,023	134,561	376,199	100,683	415,543	774,000	15,000	-	-	-	-	-	-	-
Renewal		574,335	518,488	522,013	836,812	515,500	610,000	665,000	655,000	530,000	390,000	595,000	550,000	575,000	595,000
Disposals															
Cost	Asset write out	(57,842)	(102,090)	(29,719)	(28,144)	(85,000)	(165,000)	(117,500)	(199,000)	(103,000)	(68,500)	(110,000)	(128,000)	(125,000)	(96,000)
Write offs		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation															
Increment	Balance sheet	477,526	104,493	-	1,559,722	-	-	-	-	-	-	-	-	-	-
Decrement	Balance sheet	-	(1,448,092)	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation															
Depreciation Charge	Income statement	(759,750)	(774,229)	(817,586)	(804,589)	(743,008)	(744,163)	(745,848)	(736,733)	(725,089)	(702,785)	(700,588)	(691,376)	(685,935)	(686,167)
Closing balance WDV	Balance sheet	18,650,509	17,758,680	17,809,587	19,474,071	19,542,087	20,016,924	19,833,576	19,552,843	19,254,754	18,873,468	18,657,880	18,388,505	18,152,570	17,965,402
Funding Sources	Link/Notes														
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings		(211,681)	-	-	(27,886)	-	-	-	-	-	-	-	-	-	-
Private Contributions		-	-	(25,000)	-	-	-	-	-	-	-	-	-	-	-
Government Grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		(211,681)	-	(25,000)	(27,886)	-	-	-	-	-	-	-	-	-	-
Net Cost General Purpose Revenue		514,677	653,049	873,212	909,609	931,043	1,384,000	680,000	655,000	530,000	390,000	595,000	550,000	575,000	595,000
Gains or losses on disposal	Link/Notes														
Gains on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gains or Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-

						Predictions										
LAND & BUILDINGS		Notes	18-19	Actual 19-20	20-21	Calc Base 21-22	1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
Class Summary Totals		Link/Notes														
Opening Balance			15,512,124	15,664,147	14,381,028	14,757,227	16,417,632	16,833,175	17,607,175	17,622,175	17,622,175	17,622,175	17,622,175	17,622,175	17,622,175	17,622,175
Accumulated Depreciation			(211,083)	(445,227)	(675,665)	(914,886)	(1,166,311)	(1,401,314)	(1,644,402)	(1,884,068)	(2,120,140)	(2,352,671)	(2,581,713)	(2,807,320)	(3,029,543)	(3,248,432)
Written down Value		Balance Sheet	15,301,041	15,218,920	13,705,363	13,842,341	15,251,321	15,431,861	15,962,773	15,738,107	15,502,035	15,269,504	15,040,462	14,814,855	14,592,632	14,373,743
Additions																
Assets at no cost		Free or discounted	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New			152,023	134,561	376,199	100,683	415,543	774,000	15,000	-	-	-	-	-	-	-
Asset Reclassification							-	-	-	-	-	-	-	-	-	-
Renewal		Replacing Existing					-	-	-	-	-	-	-	-	-	-
Disposals																
Written Down Value		Asset write out		(74,081)			-	-	-	-	-	-	-	-	-	-
Write offs							-	-	-	-	-	-	-	-	-	-
Revaluation																
Increment		Balance sheet				1,559,722	-	-	-	-	-	-	-	-	-	-
Decrement		Balance sheet		(1,343,599)			-	-	-	-	-	-	-	-	-	-
Depreciation																
Depreciation Charge		Income statement	(234,144)	(230,438)	(239,221)	(251,425)	(235,003)	(243,088)	(239,667)	(236,072)	(232,531)	(229,043)	(225,607)	(222,223)	(218,889)	(215,606)
Closing balance WDV			15,218,920	13,705,363	13,842,341	15,251,321	15,431,861	15,962,773	15,738,107	15,502,035	15,269,504	15,040,462	14,814,855	14,592,632	14,373,743	14,158,136

SHIRE OF CHAPMAN VALLEY Property, Plant and Equipment					Long Term Financial Plan									
Funding Sources					Link/Notes									
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Private Contributions	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve Transfers	Information only	(32,961)	-	(25,000)	-	-	-	-	-	-	-	-	-	-
Government Grants	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		(32,961)	-	(25,000)	-	-	-	-	-	-	-	-	-	-
Net Cost		119,062	134,561	351,199	100,683	415,543	774,000	15,000	-	-	-	-	-	-
Gains or losses on disposal					Link/Notes									
Gains on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Losses on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gains or Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-
Tools and Equipment					Notes									
Class Summary Totals					Link/Notes									
Opening Balance		144,705	161,033	56,540	80,185	80,185	80,185	80,185	80,185	80,185	80,185	80,185	80,185	80,185
Accumulated Depreciation		(63,334)	(104,493)	(7,232)	(15,734)	(26,276)	(32,206)	(37,484)	(42,181)	(46,361)	(50,082)	(53,393)	(56,340)	(58,963)
Written down Value	Balance Sheet	81,371	56,540	49,308	64,451	53,909	47,979	42,701	38,004	33,824	30,103	26,792	23,845	21,222
Additions														
Assets at no cost	Free or discounted	-	-	-	-	-	-	-	-	-	-	-	-	-
New		-	-	-	-	-	-	-	-	-	-	-	-	-
Renewal	Replacing Existing	6,069		23,645	30,638	-	-	-	-	-	-	-	-	-
Disposals														
Cost	Asset write out					-	-	-	-	-	-	-	-	-
Write offs						-	-	-	-	-	-	-	-	-
Revaluation														
Increment	Balance sheet	10,259	104,493			-	-	-	-	-	-	-	-	-
Decrement	Balance sheet		(104,493)			-	-	-	-	-	-	-	-	-
Depreciation														
Depreciation Charge	Income statement	(41,159)	(7,232)	(8,502)	(10,542)	(5,930)	(5,278)	(4,697)	(4,180)	(3,721)	(3,311)	(2,947)	(2,623)	(2,334)
Closing balance WDV	Balance sheet	56,540	49,308	64,451	84,547	47,979	42,701	38,004	33,824	30,103	26,792	23,845	21,222	18,887
Funding Sources					Link/Notes									
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings		-	-	-	-	-	-	-	-	-	-	-	-	-
Private Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Net Cost General Purpose Revenue		6,069	-	23,645	30,638	-	-	-	-	-	-	-	-	-
Gains or losses on disposal					Link/Notes									
Gains on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Losses on Disposal	Information only	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gains or Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-

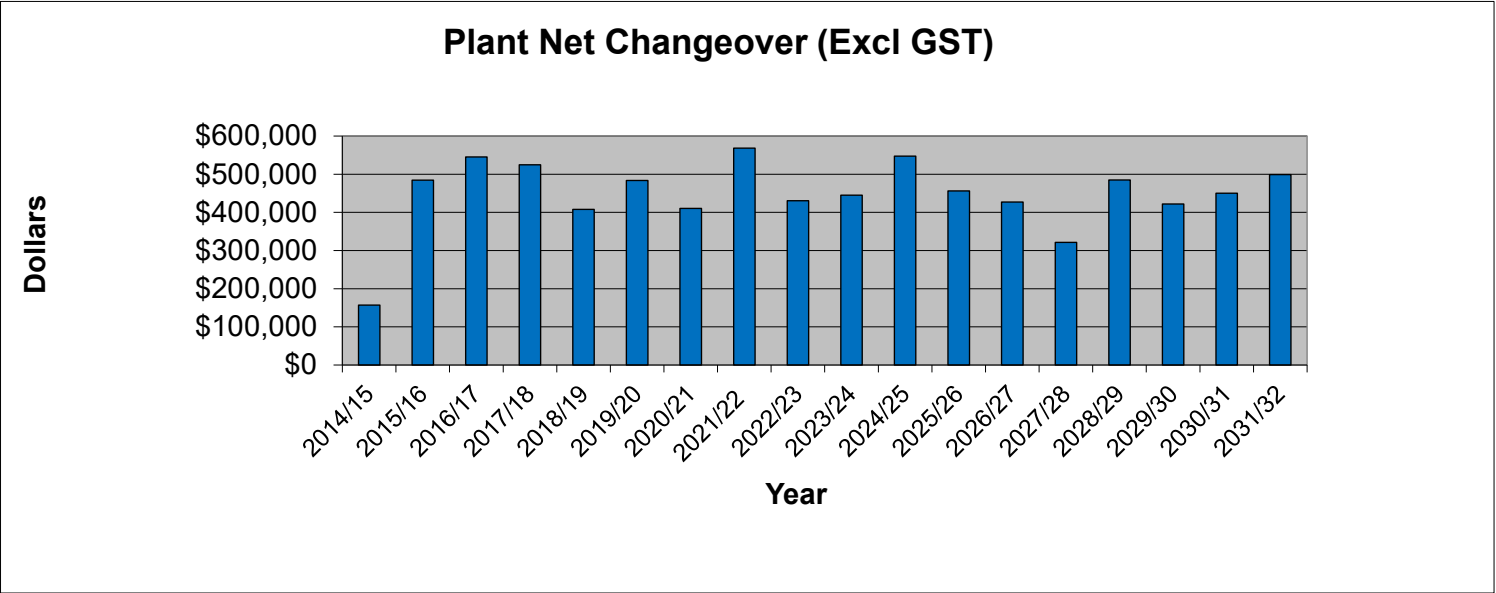
SHIRE OF CHAPMAN VALLEY Property, Plant and Equipment						Long Term Financial Plan									
		Actual		Calc Base		Predictions									
PLANT AND EQUIPMENT	Notes	18-19	19-20	20-21	21-22	1	2	3	4	5	6	7	8	9	10
Class Summary Totals	Link/Notes	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32				
Opening Balance		4,515,757	3,860,368	4,344,856	4,804,253	5,572,786	6,003,286	6,448,286	6,995,786	7,451,786	7,878,786	8,200,286	8,685,286	9,107,286	9,557,286
Accumulated Depreciation		(1,829,369)	-	(526,743)	(1,092,373)	(1,629,879)	(2,110,954)	(2,588,060)	(3,072,910)	(3,554,586)	(4,030,248)	(4,488,953)	(4,950,549)	(5,407,790)	(5,864,235)
Written down Value	Balance Sheet	2,686,388	3,860,368	3,818,113	3,711,880	3,942,907	3,892,332	3,860,226	3,922,876	3,897,200	3,848,538	3,711,333	3,734,737	3,699,496	3,693,051
Additions															
Assets at no cost	Free or discounted	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Renewal	Plant Replacement	567,493	518,488	489,116	796,677	515,500	610,000	665,000	655,000	530,000	390,000	595,000	550,000	575,000	595,000
Disposals		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cost	Asset write out	(57,435)	(28,009)	(29,719)	(28,144)	(85,000)	(165,000)	(117,500)	(199,000)	(103,000)	(68,500)	(110,000)	(128,000)	(125,000)	(96,000)
Asset Reclassification		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation															
Increment	Balance sheet	428,935				-	-	-	-	-	-	-	-	-	-
Decrement	Balance sheet					-	-	-	-	-	-	-	-	-	-
Depreciation															
Depreciation Charge	Income statement	(440,053)	(532,734)	(565,630)	(537,506)	(481,075)	(477,107)	(484,850)	(481,676)	(475,662)	(458,704)	(461,597)	(457,241)	(456,445)	(461,126)
Closing balance WDV	Balance sheet	3,185,328	3,818,113	3,711,880	3,942,907	3,892,332	3,860,226	3,922,876	3,897,200	3,848,538	3,711,333	3,734,737	3,699,496	3,693,051	3,730,926
Funding Sources	Link/Notes														
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserves Transfers		(211,681)	-	-	(27,886)	-	-	-	-	-	-	-	-	-	-
Private Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		(211,681)	-	-	(27,886)	-	-	-	-	-	-	-	-	-	-
Net Cost General Purpose Revenue		355,812	518,488	489,116	768,791	515,500	610,000	665,000	655,000	530,000	390,000	595,000	550,000	575,000	595,000
Gains or losses on disposal	Link/Notes														
Gains on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gains or Losses on Disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-

SHIRE OF CHAPMAN VALLEY					Long Term Financial Plan									
Property, Plant and Equipment														
FURNITURE AND EQUIPMENT	Notes	Actual		Calc Base	Predictions									
		18-19	19-20		1	2	3	4	5	6	7	8	9	10
Class Summary Totals	Link/Notes	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32			
Opening Balance		260,999	192,671	189,749	199,001	199,001	199,001	199,001	199,001	199,001	199,001	199,001	199,001	199,001
Accumulated Depreciation		(65,582)	(2,950)	(3,853)	(8,086)	(8,086)	(29,087)	(47,777)	(64,412)	(79,217)	(92,393)	(104,120)	(114,557)	(123,846)
Written down Value	Balance Sheet	195,417	189,721	185,896	190,915	190,915	169,914	151,224	134,589	119,784	106,608	94,881	84,444	75,155
Additions														
Assets at no cost	Free or discounted													
New		-	-	-	-	-	-	-	-	-	-	-	-	-
Renewal		773	-	9,252	9,497	-	-	-	-	-	-	-	-	-
Disposals														
Written Down Value	Asset write out	(407)				-	-	-	-	-	-	-	-	-
Write offs						-	-	-	-	-	-	-	-	-
Revaluation														
Increment	Balance sheet	38,332				-	-	-	-	-	-	-	-	-
Decrement	Balance sheet					-	-	-	-	-	-	-	-	-
Depreciation														
Depreciation Charge	Income statement	(44,394)	(3,825)	(4,233)	(5,116)	(21,001)	(18,691)	(16,635)	(14,805)	(13,176)	(11,727)	(10,437)	(9,289)	(8,267)
Closing balance WDV	Balance sheet	189,721	185,896	190,915	195,296	169,914	151,224	134,589	119,784	106,608	94,881	84,444	75,155	66,888
Funding Sources	Link/Notes													
Proceeds on sale	Source for RSS	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings		-	-	-	-	-	-	-	-	-	-	-	-	-
Private Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Contributions		-	-	-	-	-	-	-	-	-	-	-	-	-
Net Cost General Purpose Revenue		773	-	9,252	9,497	-	-	-	-	-	-	-	-	-

Asset No	Reg No	Plant No	SHIRE OF CHAPMAN VALLEY 10 YEAR PLANT REPLACEMENT SCHEDULE										
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	
CAPITAL PURCHASE EXPENDITURE													
Existing Plant Type													
TRUCKS													
MV13	CV2806	P52	2015 Isuzu 450 Tipper Truck			\$70,000						\$75,000	
MV18	CV2859	P60	2016 Isuzu FRR 110-260, Crew Cab Truck				\$180,000						
MV23	CV2726	P72	2013 Coronado Freightliner Primemover (secondhand)			\$250,000							
364	CV918	P918	2008 Iveco Powerstar 6 x 4 Tip Truck (Not to be Replaced)										
393	CV69	P35	2010 Caterpillar Primemover	\$310,000									
MV18	CV2877	P81	2020 Coronado Freightliner 6 x 4 Tip Truck								\$310,000		
MV31	CV2962	P85	2021 Coronado Freightliner Prime Mover (New)									\$310,000	
GRADERS										\$400,000			
PE26	CV2938	P76	2019 120M Caterpillar Grader										
PE10	CV2861	P57	2016 John Deere 670G Grader					\$375,000					
NEW	NEW	NEW	2021 CAT 150L3 Grader										
ROLLERS													
51	CV1029	P1029	1976 Multi Tyred Roller - tow along			\$65,000							
PE25	CV2895	P75	2019 Multipac 524H Multi Tyred Roller										
PE15	CV2863	P66	2016 Cat CS78b Vibrating Roller						\$200,000			\$140,000	
342	CV2570	P2570	2007 Amman pneumatic Multi Tyred Roller				\$200,000						
NEW	NEW	NEW	Drawn Roller										
137	NA	P162	McDonalds Cricket Pitch Roller										
LOADERS													
PE14	CV2846	P62	2016 Case 580 ST Backhoe		\$200,000								
P23	CV2892	P73	2018 Volvo loader L90F						\$325,000				
PE18	CV485	P67	2016 Caterpillar 236D Skid Steer			\$50,000							
385	950CV	P26	2008 Caterpillar 950H wheel loader		\$320,000								
PE33	NA	P87	Heil Forklift - 2.5t										
TRACTORS													
PE11	CV2856	P56	2016 Case 60B Tractor						\$45,000				
MOWERS													
NEW	NEW	NEW	New Slasher 8ft approx.	\$20,000									
PE32	TBC	P84	2021 Bushranger Spartan SRT Lawn Mower					\$25,000					
PE9	CV2896	P1924	2015 Hustler RO Mower					\$30,000					
PE27	NA	P1926	2019 John Deere Ztrak ROM - 72" Diesel						\$30,000				
PE30	CV2897	P1927	2019 Club Cadet ROM						\$35,000				
PE24	NA	P007	2018 John Deere Ztrak ROM (Yuna)								\$5,000		
TRAILERS (HEAVY)													
227	CV7887	P148	2001 Low bed tilt trailer (Not to be Replaced)										
MV09	CV7886	P45	2014 Water Tanker Trailer (Howard Porter)	\$100,000									
343	CV7723	P7723	2008 Howard Porter side tipping trailer				\$110,000						
344	CV7724	P7724	2008 Side Tipping Trailer										
MV08	CV7882	P46	2014 Side Tipper Trailer (Howard Porter)						\$110,000				
P22	CV7881	P74	2018 Side Tipper Trailer (All Roads)									\$110,000	
MV32	1TWC604	P86	Rockwheeler Tri-Axle Side Tipper (2021)										
358	CV7725	P7725	2007 Dolly						\$25,000				
363	CV7716	P7716	2008 Dolly							\$25,000			
PE16	CV7883	P63	2009 Dolly (for Tri-Axle Low Loader - Purchased 2017)										
PE17	CV7880	P64	2017 Tri-Axle Dropdeck Trailer (& Ramps)										
LIGHT TRAILERS & OTHER ITEMS													
77	CV1922	P1922	1990 Trailer - Papas (Tandem) - Portable Toilet										
PE19	CV7884	P1925	2017 Trailer Hydraulic Tipper w/Cage (Rubbish)										
199	CV7589	P7589	1968 Trailer Tanker (Fuel) - purchased 1999 ex MRWA										
282	CV7670	P7670	2003 Trailer - (carries Generator P42)										
304	CV96	P96	2005 Trailer - Tandem (Small)										
318	CV619	P619	2006 Trailer & Water Tank (Coro Beach)										
336	CV7717	P7717	2007 Trailer (Water Pump)										
396	CV7800	P37	2012 Trailer - Plant (Coast MAC 4.5t for Skid Steer)										
PE7	CV7833	P50	2015 Trailer - Weedsprayer (10,000L Custom Built)										
PE8	CV7885	P1923	2014 Trailer - Flatbed										
329	CV7750	P7750	2006 Trailer (SAM - Shared with Shire of NR)										
NA	CV7729	P25	2009 Trailer (Mobile Standpipe)										
NEW	NEW	NEW	Transp. Radar Display Trailer										
MV27	1TVC172	P80	Tow Along Broom Sweeper										
LIGHT VEHICLES													
MV16	CV2736	P55	2016 Mitsubishi MQ Triton 4x 4 Utility (LH Gardener)	\$45,500					\$50,000				
MV19	CV2843	P61	2016 Toyota Hilux 4x4 Utility (Ranger)		\$40,000				\$50,000				
MV26	CV2952	P79	2020 Mitsubishi Triton GLX 4x4 (Mechanic)				\$45,000						
MV12	CV2807	P51	2015 Toyota Hilux Dual cab 4x4 (RW Mntce)			\$40,000				\$50,000			
MV25	CV2932	P78	2020 Toyota Hilux SR4x4 (LH Works)			\$40,000				\$50,000			
MV29	CV1	P82	2020 Toyota Prado GXL (CEO)				\$65,000				\$65,000		
MV30	CV2944	P83	Ford Ranger (2020) XLT 3.2L 4x4 (DCEO)				\$55,000				\$55,000		
MV20	CV580	P65	2017 Ford Ranger XLT dual cab 4x4 (Building Surveyor)	\$40,000					\$45,000				
MV22	CV2890	P71	2010 Toyota L/cruiser Workmate(Mtce Grader purchased 2017)			\$40,000			\$45,000				
MV05	CV396	P43	2013 Ford PX Ranger 4X2 2.2L Turbo Diesel(Gardener)					\$50,000				\$50,000	
MV10	CV2732	P48	2014 Mazda BT50 Single Cab 4x4 Utility (Mntce Grader)					\$50,000				\$50,000	
MV24	CV2933	P77	2020 Ford Ranger 4x4 Duel Cab (Manager Works & Svce)							\$50,000			
MV14	CV187	P53	2016 Ford PX Ranger Dual Cab										
FIRE CONTROL VEHICLES													
MV11	CV19	P49	2014 Fire Truck - Toyota Landcruiser (Naraling)										
MV21	1GIC469	P70	2016 Fire Truck - Toyota Landcruiser (Howatharra)										
MV17	1EZV762	P59	2016 Fire Truck - Toyota Landcruiser (Yetha)										
MV02	CV434	P39	2012 Fire Truck - Toyota Landcruiser (Nabawa)										
MV07	1EKO147	P47	2013 Fire Truck - Isuzu 4.4 Rural Tanker (Nabawa)										
MV06	1ERG565	P44	2013 Fire Truck - Toyota Landcruiser (Yuna)										
TOTAL CAPITAL PURCHASES EXCLUDING GST			\$515,500	\$610,000	\$665,000	\$655,000	\$530,000	\$390,000	\$695,000	\$550,000	\$575,000	\$595,000	
TOTAL CAPITAL PURCHASES INCLUDING GST			\$567,050	\$671,000	\$731,500	\$720,500	\$583,000	\$429,000	\$654,500	\$605,000	\$632,500	\$654,500	

Asset No	Reg No	Plant No	SHIRE OF CHAPMAN VALLEY 10 YEAR PLANT REPLACEMENT SCHEDULE									
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
CAPITAL TRADE-IN INCOME												
Existing Plant Type												
TRUCKS												
MV13	CV2806	P52	2015 Isuzu 450 Tipper Truck		\$17,500							\$18,000
MV18	CV2859	P60	2016 Isuzu FRR 110-260, Crew Cab Truck			\$60,000					\$60,000	
MV23	CV2726	P72	2013 Coronado Freightliner Primemover (secondhand)		\$30,000							\$30,000
364	CV918	P918	2008 Iveco Powerstar 6 x 4 Tip Truck (Not to be Replaced)									
393	CV69	P35	2010 Caterpillar Primemover	\$50,000.00								
MV31	CV2962	P85	2021 Coronado Freightliner Prime Mover (New)									
GRADERS												
PE26	CV2938	P76	2019 120M Caterpillar Grader									
PE10	CV2861	P57	2016 John Deere 670G Grader					\$80,000				
NEW	NEW	NEW	2021 CAT 150L3 Grader							\$80,000		
ROLLERS												
51	CV1029	P1029	1976 Multi Tyred Roller - tow along		\$0							
PE25	CV2895	P75	2019 Multipac 524H Multi Tyred Roller									
PE15	CV2863	P66	2016 Cat CS78b Vibrating Roller						\$20,000	\$15,000	\$15,000	
342	CV2570	P2570	2007 Amman pneumatic Multi Tyred Roller				\$50,000					
NEW	NEW	NEW	Drawn Roller									
137	NA	P162	McDonalds Cricket Pitch Roller									
LOADERS												
PE14	CV2846	P62	2016 Case 580 ST Backhoe		\$40,000							
P23	CV2892	P73	2018 Volvo loader L90F						\$85,000			
PE18	CV485	P67	2016 Caterpillar 236D Skid Steer			\$17,000						
385	950CV	P26	2008 Caterpillar 950H wheel loader	\$100,000								
PE33	NA	P87	Heil Forklift - 2.5t									
TRACTORS												
PE11	CV2856	P56	2016 Case 60B Tractor						\$7,500			
MOWERS												
NEW	NEW	NEW	New Slasher 8ft approx.									
PE9	CV2896	P1924	2015 Hustler RO Mower					\$5,000				
PE27	NA	P1926	2019 John Deere Ztrak ROM - 72" Diesel						\$1,500			
PE30	CV2897	P1927	2019 Club Cadet ROM						\$1,500			
PE24	NA	P007	2018 John Deere Ztrak ROM (Yuna)								\$0	
TRAILERS (HEAVY)												
227	CV7887	P148	2001 Low bed tilt trailer (Not to be Replaced)									
MV09	CV7886	P45	2014 Water Tanker Trailer (Howard Porter)	\$10,000								
343	CV7723	P7723	2008 Howard Porter side tipping trailer									
344	CV7724	P7724	2008 Side Tipping Trailer				\$30,000					
MV08	CV7882	P46	2014 Side Tipper Trailer (Howard Porter)						\$30,000			
P22	CV7881	P74	2018 Side Tipper Trailer (All Roads)									\$30,000
MV32	1TWC604	P86	Rockwheeler Tri-Axle Side Tipper (2021)									
358	CV7725	P7725	2007 Dolly						\$0			
363	CV7716	P7716	2008 Dolly							\$0		
PE16	CV7883	P63	2009 Dolly (for Tri-Axle Low Loader - Purchased 2017)									
PE17	CV7880	P64	2017 Tri-Axle Dropdeck Trailer (& Ramps)									
LIGHT TRAILERS & OTHER ITEMS												
77	CV1922	P1922	1990 Trailer - Papas (Tandem) - Portable Toilet									
PE19	CV7884	P1925	2017 Trailer Hydraulic Tipper w/Cage (Rubbish)									
199	CV7589	P7589	1968 Trailer Tanker (Fuel) - purchased 1999 ex MRWA									
282	CV7670	P7670	2003 Trailer - (carries Generator P42)									
304	CV96	P96	2005 Trailer - Tandem (Small)									
318	CV619	P619	2006 Trailer & Water Tank (Coro Beach)									
336	CV7717	P7717	2007 Trailer (Water Pump)									
396	CV7800	P37	2012 Trailer - Plant (Coast MAC 4.5t for Skid Steer)									
PE7	CV7833	P50	2015 Trailer - Weedsprayer (10,000Lt Custom Built)									
PE8	CV7885	P1923	2014 Trailer - Flatbed									
329	CV7750	P7750	2006 Trailer (SAM - Shared with Shire of NR)									
NA	CV7729	P25	2009 Trailer (Mobile Standpipe)									
NEW	NEW	NEW	Transp. Radar Display Trailer									
MV27	1TVC172	P80	Tow Along Broom Sweeper									
LIGHT VEHICLES												
MV16	CV2736	P55	2016 Mitsubishi MQ Triton 4x 4 Utility (LH Gardener)	\$10,000					\$10,000			
MV19	CV2843	P61	2016 Toyota Hilux 4x4 Utility (Ranger)		\$10,000				\$10,000			
MV26	CV2952	P79	2020 Mitsubishi Triton GLX 4x4 (Mechanic)				\$9,000					
MV12	CV2807	P51	2015 Toyota Hilux Dual cab 4x4 (RW Mntce)			\$9,000				\$9,000		
MV25	CV2932	P78	2020 Toyota Hilux SR4x4 (LH Works)			\$9,000				\$9,000		
MV29	CV1	P82	2020 Toyota Prado GXL (CEO)									
MV30	CV2944	P83	Ford Ranger (2020) XLT 3.2L 4x4 (DCEO)				\$30,000				\$30,000	
MV20	CV580	P65	2017 Ford Ranger XLT dual cab 4x4 (Building Surveyor)	\$15,000			\$20,000				\$20,000	
MV22	CV2890	P71	2010 Toyota L-cruiser Workmate(Mtce Grader purchased 2017)			\$5,000		\$8,000	\$5,000			
MV05	CV396	P43	2013 Ford PX Ranger 4X2 2.2L Turbo Diesel(Gardener)					\$8,000				\$8,000
MV10	CV2732	P48	2014 Mazda BT50 Single Cab 4x4 Utility (Mntce Grader)					\$10,000				\$10,000
MV24	CV2933	P77	2020 Ford Ranger 4x4 Dual Cab (Manager Works & Svce)		\$15,000							
MV14	CV187	P53	2016 Ford PX Ranger Dual Cab							\$15,000		
FIRE CONTROL VEHICLES												
MV11	CV19	P49	2014 Fire Truck - Toyota Landcruiser (Naraling)									
MV21	1GIC469	P70	2016 Fire Truck - Toyota Landcruiser (Howatharra)									
MV17	1EZY782	P59	2016 Fire Truck - Toyota Landcruiser (Yetha)									
MV02	CV434	P39	2012 Fire Truck - Toyota Landcruiser (Nabawa)									
MV07	1EKO147	P47	2013 Fire Truck - Isuzu 4.4 Rural Tanker (Nabawa)									
MV06	1ERG565	P44	2013 Fire Truck - Toyota Landcruiser (Yuna)									
TOTAL CAPITAL INCOME EXCL GST			\$85,000	\$165,000	\$117,500	\$199,000	\$103,000	\$68,500	\$110,000	\$128,000	\$125,000	\$96,000
TOTALS CAPITAL INCOME INCL GST			\$93,500	\$181,500	\$129,250	\$218,900	\$113,300	\$75,350	\$121,000	\$140,800	\$137,500	\$105,600
TOTAL NET CHANGEOVER EXCL GST			\$430,500	\$445,000	\$547,500	\$456,000	\$427,000	\$321,500	\$485,000	\$422,000	\$450,000	\$499,000

Asset No	Reg No	Plant No	SHIRE OF CHAPMAN VALLEY 10 YEAR PLANT REPLACEMENT SCHEDULE									
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
PLANT RESERVE & MUNICIPAL FUND TRANSACTIONS REQUIRED												
	Opening Balance 1st July - Plant Reserve Fund		\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698
	Transfer From Muni to Plant Reserve		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
	Net Changeover figure		\$430,500	\$445,000	\$547,500	\$456,000	\$427,000	\$321,500	\$485,000	\$422,000	\$450,000	\$499,000
	Transfer From Plant Reserve to Muni		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
			\$280,500	\$295,000	\$397,500	\$306,000	\$277,000	\$171,500	\$335,000	\$272,000	\$300,000	\$349,000
	Closing Balance 30th June - Plant Reserve Fund		\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698	\$128,698



TEN YEAR ROADWORKS PROGRAM

Per KM average cost for work types (Note these can vary due to culvert numbers, lead distance, alignments, location, project size, etc.)		ESTIMATED AVERAGE COST BASED ON CURRENT YEAR COSTS				
			Dist	Est Cost	Aver/Km	
\$67,000	Gravel Sheetting Average	Gravel Sheetting	4.00	\$268,401	\$67,100	
\$155,000	Reconstruct from Gravel to 7.2m Seal	Recnst to 7.2m seal	12.65	\$1,944,869	\$153,745	
\$130,000	Widen from 4m to 7.2m Seal	Widen 4m to 7.2m	NA	\$130,000	\$130,000	
\$75,000	Shoulder Reconstruction	Shoulder Reconst	NA	\$75,000	\$75,000	
\$5	Reseal 14mm per m2					

Year	RRG	Hierarchy	Own Resource/Other Funding Sources/Comments	Type of work	Length SLK or Area	Estimated Total Project Cost (Excl Transfers to Infrast. Reserve)	Funding Sources				
							Shire	RRG/SBS	R2R	Direct Grant	Other
ONE	2022/23	RRG Grant Projects	Other Grant: Maintenance & Own Resource								
Priority 1 "Grant Funded" Projects will take precedence over all other road works											
	East Nabawa	A		Upgrade to 7.2m Seal	3.00	\$449,000	\$0	\$300,000	\$149,000		
	Valentine	A		Upgrade to 7.2m Seal	4.35	\$674,250	\$194,630	\$300,000	\$179,620		
	Northampton Nabawa	A		Shoulder Reconstruction & Reseal	3.50	\$450,000	\$150,000	\$300,000			
	Coronation Beach	A	MWRRG & LRCIP (Full Contractors)	Reseal/Shoulders/Drainage	0.00	\$529,060	\$0	\$109,060		\$420,000	
Priority 2 & 3 Works - "Own Resources Projects - Carried Over & New"											
Continuation of Priority Own Resource Road Works Projects - Non Specific											
Only if not completed by Contractors in 21/22				Gravel Sheetting (including CVAS internal track)	12.00	\$804,000	\$804,000			\$0	
			Nanson Howatharra - LRCIP (Full Contractors)	Reseal/Shoulders/Drainage	0.00	\$144,418	\$0			144418	
			Additional Employee Costs & Contract/Material Contingency			\$250,000	\$250,000				
			Contingency Transferred TO Road Infrastructure Reserve			\$0	\$0				
Priority 4 Works "Maintenance" (Amount listed is indicative only and may vary)											
		-	Major Maintenance Works - Various Roads	Vegetation Clearance; Drainage Works; Etc)	0.00	\$451,403	\$328,930			\$107,473	
		-	Minor Maintenance Works - Various Roads	Maintenance Grading; Etc)	0.00	\$171,036	\$161,573			\$9,463	
						\$3,923,167	\$1,889,133	\$1,009,060	\$328,620	\$116,936	
Total Grants & Contributions								\$2,034,034			
% of Grants/Contribution to Total Program of Works								51.85%			

Notes:
Indicates Variation to Previously endorsed Road Works Program
Annual Gravel Sheetting distance will vary to bring Program into approximate annual average Road Work Program amount

	Contract & Materials	SoCV Plant & Labour	
	\$246,950	\$202,050	
	\$370,838	\$303,413	
	\$247,500	\$202,500	
LRCIP	\$529,060	\$0	
Tranf FROM Res	\$120,600	\$683,400	
LRCIP	\$144,418	\$0	
	\$175,000	\$75,000	
	0		
Hudson	\$203,131	\$248,272	
	\$10,262	\$160,774	
\$3,923,167	\$2,047,759	\$1,875,408	Cont/Materials - Grants Differential
Bal Aid		\$3,923,167	-\$13,725
	Reduction/Increase in Contract & Materials Contingency		-\$25,000
52%	Percentage of Contract & Materials for whole RW Program		

TEN YEAR ROADWORKS PROGRAM

Year		RRG	Hierarchy	Own Resource/Other Funding Sources/Comments	Type of work	Length SLK or Area	Estimated Total Project Cost (Excl Transfers to Infrast. Reserve)	Funding Sources				
								Shire	RRG/SBS	R2R	Direct Grant	Other
ONE	2023-24	RRG Grant Projects		Other Grant: Maintenance & Own Resource								
Priority 1 "Grant Funded" Projects will take precedence over all other road works												
		East Nabawa	A		Upgrade to 7.2m Seal	3.00	\$465,000	\$0	\$300,000	\$165,000		
		Northampton Nabawa	A		Shoulder Reconstruction & Reseal	3.29	\$450,000	\$28,380	\$300,000	\$121,620		
		Durawah/Stn/Stn Val	A		Upgrade to 7.2m Seal	3.00	\$450,000	\$108,000	\$300,000	\$42,000		
		Coronation Beach Rd	A	Continuation of 22/23 not completed	Reseal/Shoulders/Drainage	0.00	TBD	\$0				
		Nanson Howatharra	A		Reseals	7.00	\$252,000	\$84,000	\$168,000			
Priority 2 & 3 Works - "Own Resources Projects - Carried Over & New"												
Continuation of Priority Own Resource Road Works Projects - Non Specific												
					Gravel Sheetting	13.00	\$871,000	\$871,000				\$0
					Reseal (Own Resources)	6.56	\$230,660	\$230,660				
					Additional Employee Costs & Contract/Material Contingency		\$275,000	\$275,000				
					Contingency Transferred TO Road Infrastructure Reserve		\$0	\$0				
Priority 4 Works "Maintenance" (Amount listed is indicative only and may vary)												
			-	Major Maintenance Works - Various Roads	Vegetation Clearance; Drainage Works; Etc)	0.00	\$451,403	\$328,930			\$107,473	\$15,000
			-	Minor Maintenance Works - Various Roads	Maintenance Grading; Etc)	0.00	\$171,036	\$171,036			\$9,463	
							\$3,616,099	\$2,097,006	\$1,068,000	\$328,620	\$116,936	\$15,000
				Total Grants & Contributions					\$1,528,556			
				% of Grants/Contribution to Total Program of Works					42.27%			
TWO	2024/25	RRG Grant Projects		Other Grant: Maintenance & Own Resource								
Priority 1 "Grant Funded" Projects will take precedence over all other road works												
		East Nabawa	A		Upgrade to 7.2m Seal	3.00	\$465,000	\$0	\$300,000	\$165,000		
		Nanson Howatharra	A		Reseals	7.35	450000	86667	300000	63333		
		Durawah/Stn/Stn Val	A		Widen Seal, Shoulders & Drainage Improvement	3.00	\$450,000	\$34,713	\$300,000	\$100,287		\$15,000
Priority 2 & 3 Works - "Own Resources Projects - Carried Over & New"												
Continuation of Priority Own Resource Road Works Projects - Non Specific												
					Gravel Sheetting	21.00	\$1,407,000	\$1,407,000				\$0
					Additional Employee Costs & Contract/Material Contingency		\$225,000	\$225,000				
					Contingency Transferred TO Road Infrastructure Reserve		\$100,000	\$100,000				
Priority 4 Works "Maintenance" (Amount listed is indicative only and may vary)												
			-	Major Maintenance Works - Various Roads	Vegetation Clearance; Drainage Works; Etc)	0.00	\$451,403	\$343,930			\$107,473	
			-	Minor Maintenance Works - Various Roads	Maintenance Grading; Etc)	0.00	\$171,036	\$161,573			\$9,463	
							\$3,719,439	\$2,358,883	\$900,000	\$328,620	\$116,936	\$15,000
				Total Grants & Contributions					\$1,360,556			
				% of Grants/Contribution to Total Program of Works					36.58%			
THREE	2025/26	RRG Grant Projects		Other Grant: Maintenance & Own Resource								
Priority 1 "Grant Funded" Projects will take precedence over all other road works												
		East Nabawa	A		Upgrade to 7.2m Seal	3.50	\$542,500	\$0	\$300,000	\$242,500		
		Various Reseals	A		Various Reseals (MMWRRG)	6.50	\$234,000	\$18,000	\$156,000	\$60,000		
		Durawah/Stn/Stn Val	A		Widen Seal, Shoulders & Drainage Improvement	3.00	\$450,000	\$108,880	\$300,000	\$26,120		\$15,000
Priority 2 & 3 Works - "Own Resources Projects - Carried Over & New"												
Continuation of Priority Own Resource Road Works Projects - Non Specific												
					Gravel Sheetting	21.00	\$1,407,000	\$1,407,000				\$0
					Additional Employee Costs & Contract/Material Contingency		\$225,000	\$225,000				
					Contingency Transferred TO Road Infrastructure Reserve		\$150,000	\$150,000				
Priority 4 Works "Maintenance" (Amount listed is indicative only and may vary)												
			-	Major Maintenance Works - Various Roads	Vegetation Clearance; Drainage Works; Etc)	0.00	\$451,403	\$343,930			\$107,473	
			-	Minor Maintenance Works - Various Roads	Maintenance Grading; Etc)	0.00	\$171,036	\$161,573			\$9,463	
							\$3,630,939	\$2,414,383	\$756,000	\$328,620	\$116,936	\$15,000
				Total Grants & Contributions					\$1,216,556			
				% of Grants/Contribution to Total Program of Works					33.51%			

Notes:		
Indicates Variation to Previously endorsed Road Works Program		
Annual Gravel Sheetting distance will vary to bring Program into approximate annual average Road Work Program amount		
Contract & Materials	SoCV Plant & Labour	
\$255,750	\$209,250	
\$247,500	\$202,500	
\$247,500	\$202,500	
TBD	\$0	
\$252,000	\$0	
Tranf FROM Res	\$130,650	\$740,350
	\$230,660	\$0
	\$200,000	\$75,000
	0	
Hudson	\$203,131	\$248,272
	\$10,262	\$160,774
\$3,625,562		
Bal Aid	\$1,777,454	\$1,838,646
	\$3,616,099	Cont/Materials - Grants Differential
		-\$248,898
	Reduction/Increase in Contract & Materials Contingency	
	\$0	
49%	Percentage of Contract & Materials for whole RW Program	
	Contract & Materials	SoCV Plant & Labour
	\$255,750	\$209,250
	\$450,000	\$0
Hudson	\$67,500	\$382,500
Tranf FROM Res	\$211,050	\$1,195,950
	\$150,000	\$75,000
	\$100,000	
	\$203,131	\$248,272
	\$10,262	\$160,774
\$3,719,439		
Bal Aid	\$1,447,694	\$2,271,746
	\$3,719,439	Cont/Materials - Grants Differential
		-\$87,138
	Reduction/Increase in Contract & Materials Contingency	
	-\$50,000	
39%	Percentage of Contract & Materials for whole RW Program	
	Contract & Materials	SoCV Plant & Labour
	\$298,375	\$244,125
	\$234,000	\$0
Hudson	\$67,500	\$382,500
Tranf FROM Res	\$211,050	\$1,195,950
	\$150,000	\$75,000
	150000	
	\$203,131	\$248,272
	\$10,262	\$160,774
\$3,630,939		
Bal Aid	\$1,324,319	\$2,306,621
	\$3,630,939	Cont/Materials - Grants Differential
		-\$107,763
	Reduction/Increase in Contract & Materials Contingency	
	-\$50,000	
36%	Percentage of Contract & Materials for whole RW Program	

TEN YEAR ROADWORKS PROGRAM

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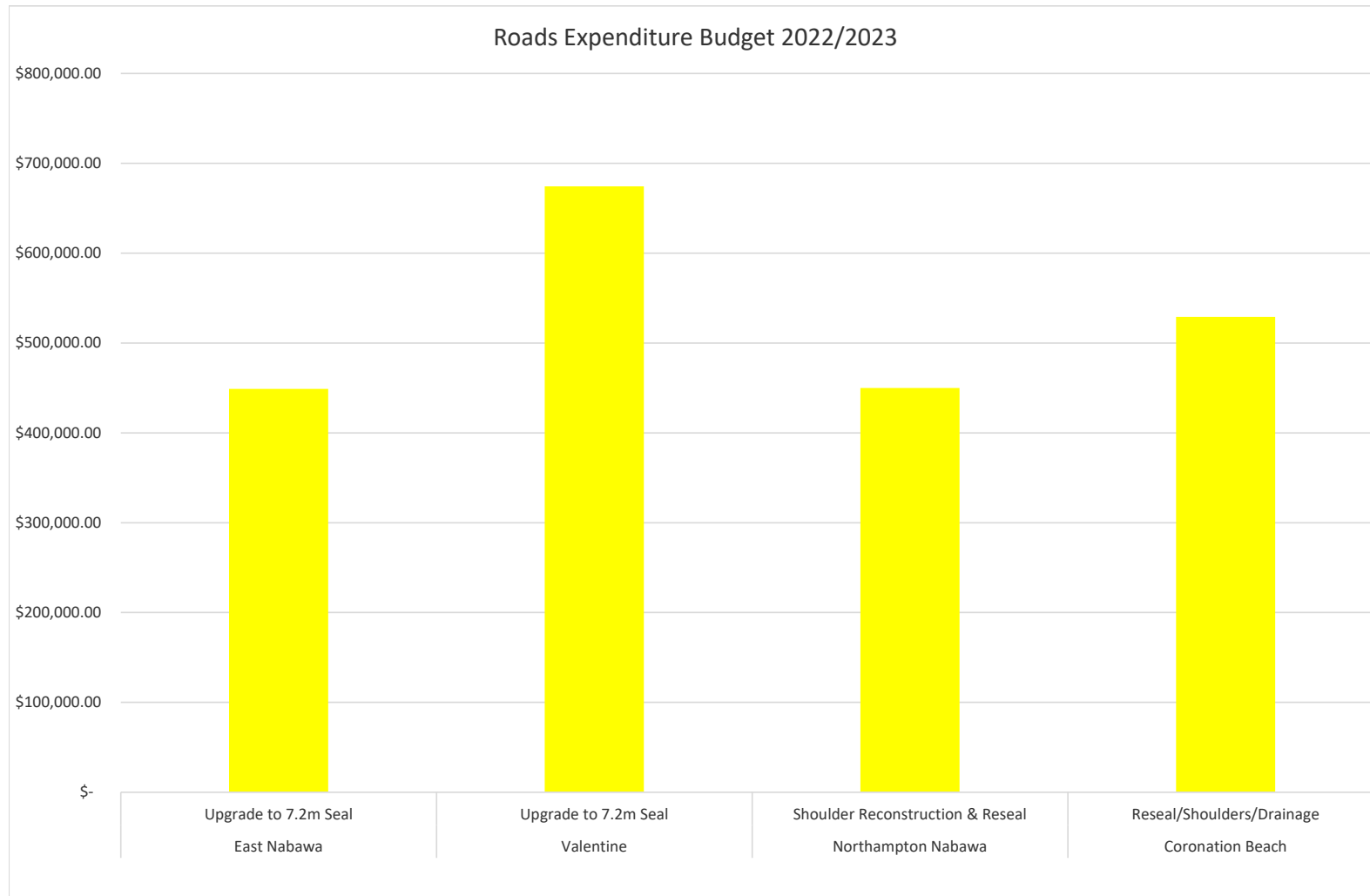
TEN YEAR ROADWORKS PROGRAM

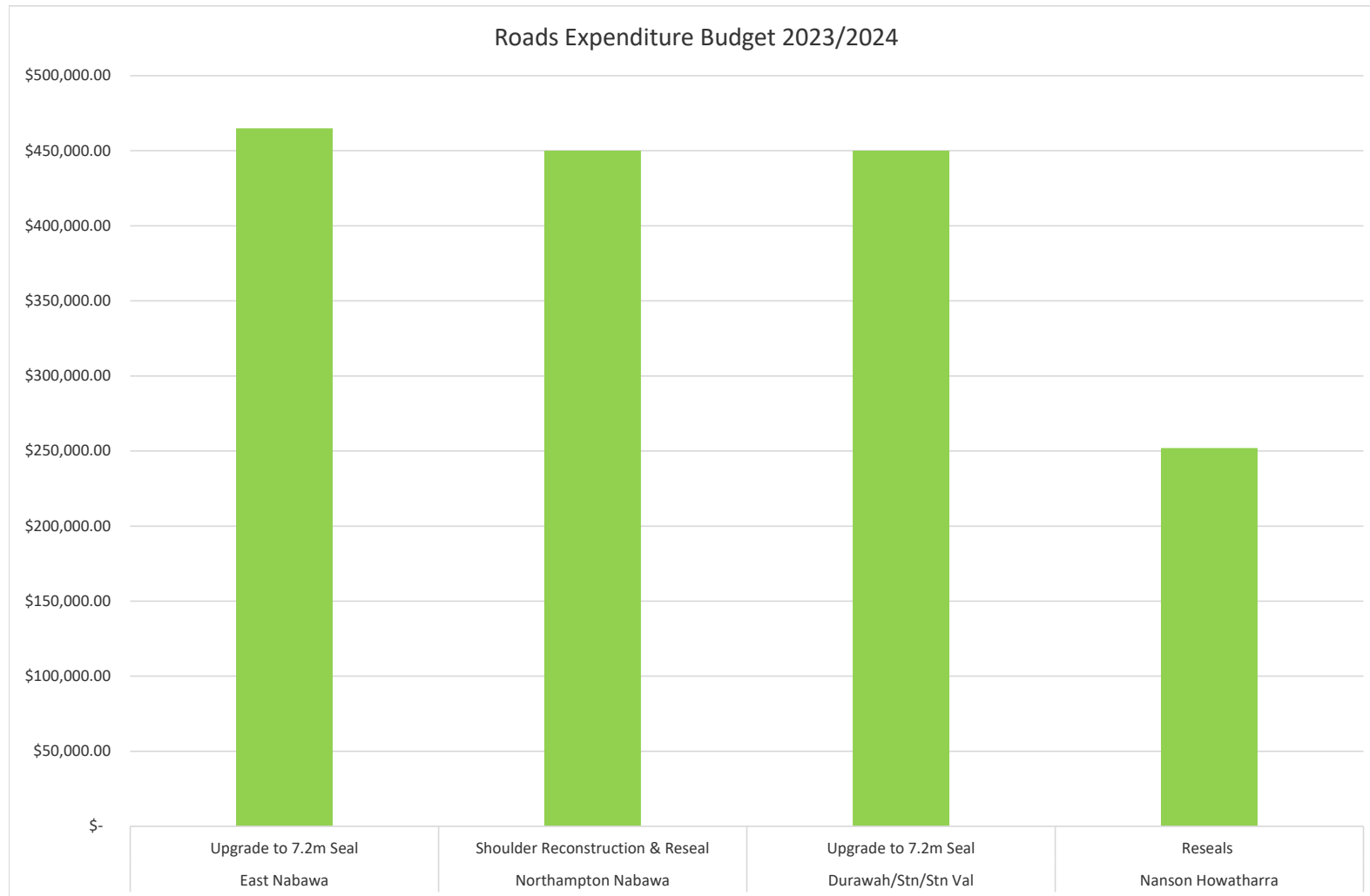
										Funding Sources											
Year	RRG	Hierarchy	Own Resource/Other Funding Sources/Comments	Type of work	Length SLK or Area	Estimated Total Project Cost (Excl Transfers to Infrastr. Reserve)	Shire	RRG/SBS	R2R	Direct Grant	Other										
SEVEN	2029/2030	RRG Grant Projects		Other Grant; Maintenance & Own Resource																	
Priority 1 "Grant Funded" Projects will take precedence over all other road works																					
		Various Reseals	A		Various Reseals (MWRRG)	9.00	\$324,000	\$14,400	\$216,000	\$93,600											
		Dartmoor/Dartmoor LN	A		Gravel Sheetting	7.00	\$469,000	\$7,000	\$312,667	\$134,333				\$15,000							
		Durawah/Stn/Stn Val	A		Widen Seal, Shoulders & Drainage Improvement	3.00	\$450,000	\$49,313	\$300,000	\$100,687											
Priority 2 & 3 Works - "Own Resources Projects - Carried Over & New"																					
Continuation of Priority Own Resource Road Works Projects - Non Specific																					
						Gravel Sheetting	22.00	\$1,474,000	\$1,324,000					\$150,000							
						Additional Employee Costs & Contract/Material Contingency		\$275,000	\$275,000												
						Contingency Transferred TO Road Infrastructure Reserve		\$0													
Priority 4 Works "Maintenance" (Amount listed is indicative only and may vary)																					
		- Major Maintenance Works - Various Roads		Vegetation Clearance; Drainage Works; Etc)			\$135,640	\$28,167			\$107,473										
		- Minor Maintenance Works - Various Roads		Maintenance Grading; Etc)			\$386,879	\$377,416			\$9,463										
							\$3,514,519	\$2,075,296	\$828,667	\$328,620	\$116,936	\$165,000									
						Total Grants & Contributions				\$1,439,223											
						% of Grants/Contribution to Total Program of Works				40.95%											
EIGHT	2030/2031	RRG Grant Projects		Other Grant; Maintenance & Own Resource																	
Priority 1 "Grant Funded" Projects will take precedence over all other road works																					
		Various Reseals	A		Various Reseals (MWRRG)	9.00	\$324,000	\$14,400	\$216,000	\$93,600											
		Dartmoor/Dartmoor LN	A		Gravel Sheetting	7.00	\$469,000	\$7,000	\$312,667	\$134,333				\$15,000							
		Durawah/Stn/Stn Val	A		Widen Seal, Shoulders & Drainage Improvement	3.00	\$450,000	\$49,313	\$300,000	\$100,687											
Priority 2 & 3 Works - "Own Resources Projects - Carried Over & New"																					
Continuation of Priority Own Resource Road Works Projects - Non Specific																					
						Gravel Sheetting	22.00	\$1,474,000	\$1,363,741					\$110,259							
						Additional Employee Costs & Contract/Material Contingency		\$275,000	\$275,000												
						Contingency Transferred TO Road Infrastructure Reserve		\$0													
Priority 4 Works "Maintenance" (Amount listed is indicative only and may vary)																					
		- Major Maintenance Works - Various Roads		Vegetation Clearance; Drainage Works; Etc)			\$135,640	\$28,167			\$107,473										
		- Minor Maintenance Works - Various Roads		Maintenance Grading; Etc)			\$386,879	\$377,416			\$9,463										
							\$3,514,519	\$2,115,037	\$828,667	\$328,620	\$116,936	\$125,259									
						Total Grants & Contributions				\$1,399,482											
						% of Grants/Contribution to Total Program of Works				39.82%											
NINE	2031/2032	RRG Grant Projects		Other Grant; Maintenance & Own Resource																	
Priority 1 "Grant Funded" Projects will take precedence over all other road works																					
		Various Reseals	A		Various Reseals (MWRRG)	3.37	\$121,320	\$0	\$80,880	\$40,440											
		Dartmoor/Dartmoor LN	A		Gravel Sheetting	7.00	\$469,000	\$0	\$300,000	\$154,000				\$15,000							
		Durawah/Stn/Stn Val	A		Widen Seal, Shoulders & Drainage Improvement	3.00	\$450,000	\$15,820	\$300,000	\$134,180											
Priority 2 & 3 Works - "Own Resources/Other Grant Projects - Carried Over & New"																					
Continuation of Priority Own Resource Road Works Projects - Non Specific																					
						Gravel Sheetting	25.00	\$1,675,000	\$1,675,000					\$0							
						Additional Employee Costs & Contract/Material Contingency		\$275,000	\$275,000												
						Contingency Transferred TO Road Infrastructure Reserve		\$0	\$0												
Priority 4 Works "Maintenance" (Amount listed is indicative only and may vary)																					
		- Major Maintenance Works - Various Roads		Vegetation Clearance; Drainage Works; Etc)			\$150,000	\$42,527			\$107,473										
		- Minor Maintenance Works - Various Roads		Maintenance Grading; Etc)			\$400,000	\$390,537			\$9,463										
							\$3,540,320	\$2,398,884	\$680,880	\$328,620	\$116,936	\$15,000									
						Total Grants & Contributions				\$1,141,436											
						% of Grants/Contribution to Total Program of Works				32.24%											
						Ten Year Projected Total Amounts		\$36,597,410	\$21,636,741	\$9,109,180	\$3,285,840	\$1,169,360	\$1,299,677								
						Average per Year for 10 Year Program of Works		\$3,659,741	\$2,163,674	\$910,918	\$328,584	\$116,936	\$129,968								
				Opening Balance Infrastructure Res @ 1/7 \$167,224		Transfer TO Reserve Fund		\$605,035	Transfer FROM Reserve Fund	\$585,259	Balance Reserve Fund	Closing Bal Infrastructure Res @ 30/6 \$187,000									

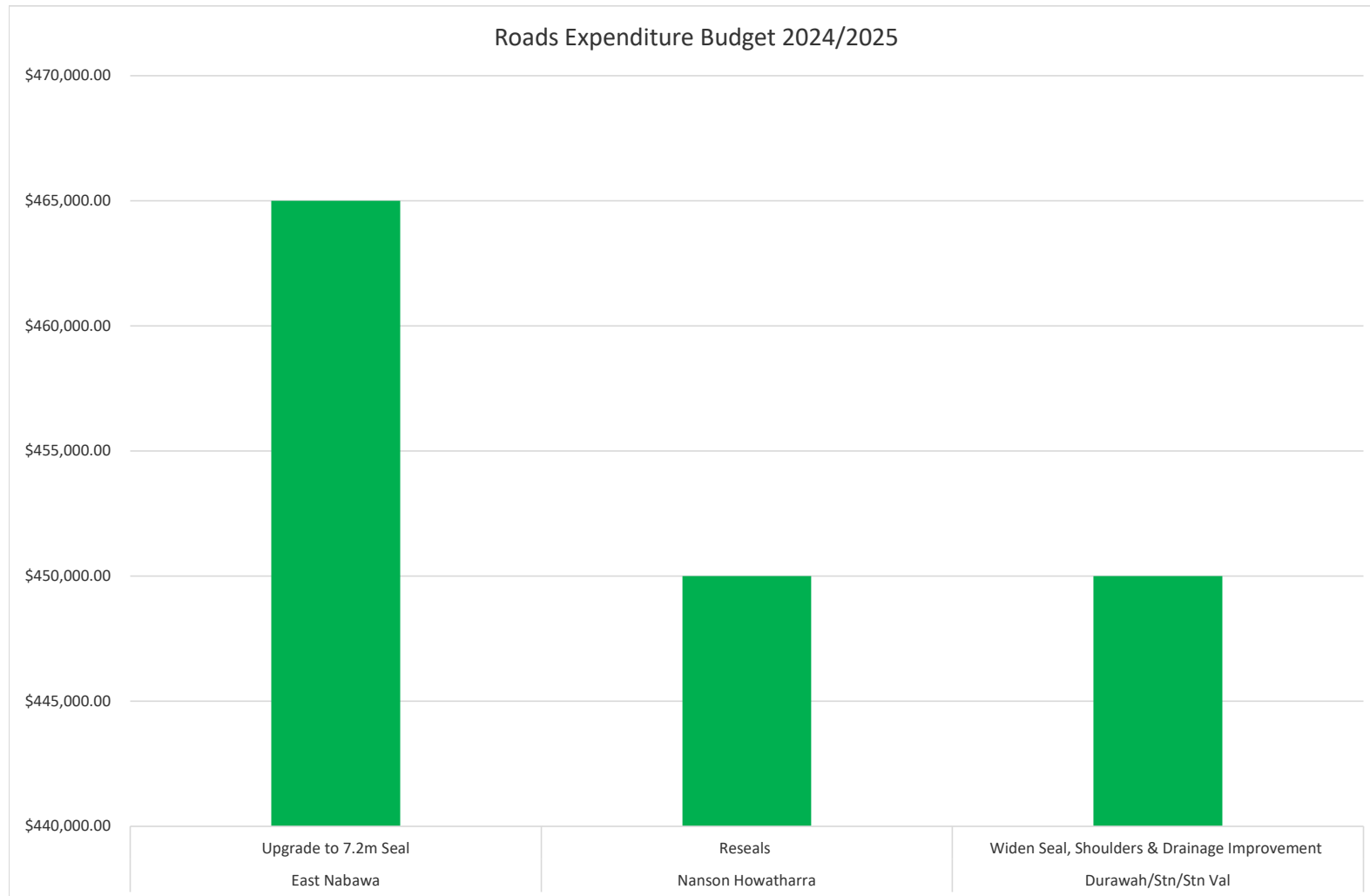
Notes:
Indicates Variation to Previously endorsed Road Works Program
Annual Gravel Sheetting distance will vary to bring Program into approximate annual average Road Work Program amount

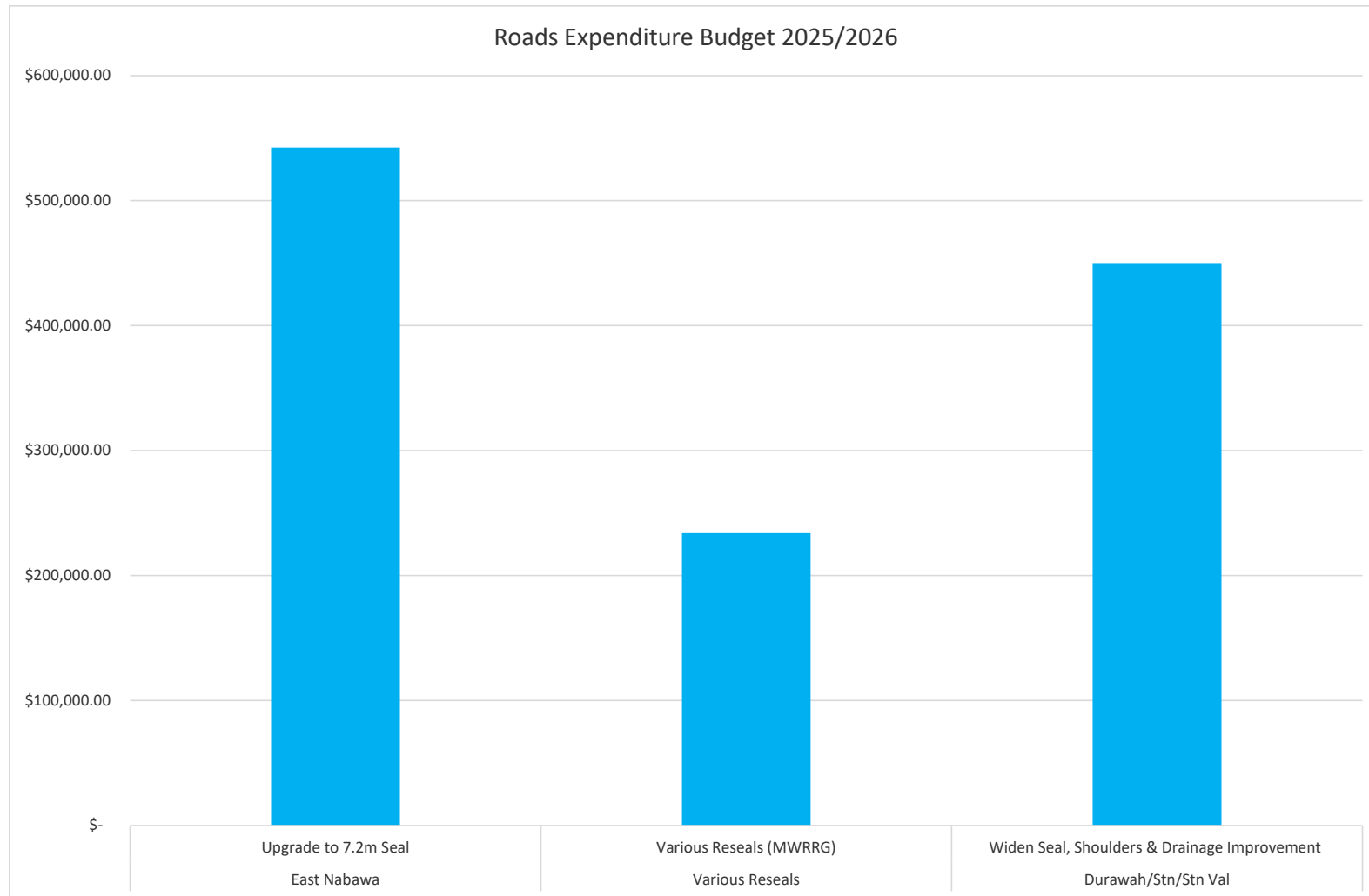
	Contract & Materials	SoCV Plant & Labour
	\$324,000	\$0
Hudson	\$70,350	\$398,650
	\$247,500	\$202,500
Tranf FROM Res	\$221,100	\$1,252,900
	\$200,000	\$75,000
	0	
	\$61,038	\$74,602
	\$23,213	\$363,666
\$3,514,519		
Bal Aid	\$1,147,201	\$2,367,318
	\$3,514,519	
	Reduction/increase in Contract & Materials Contingency	
	\$0	

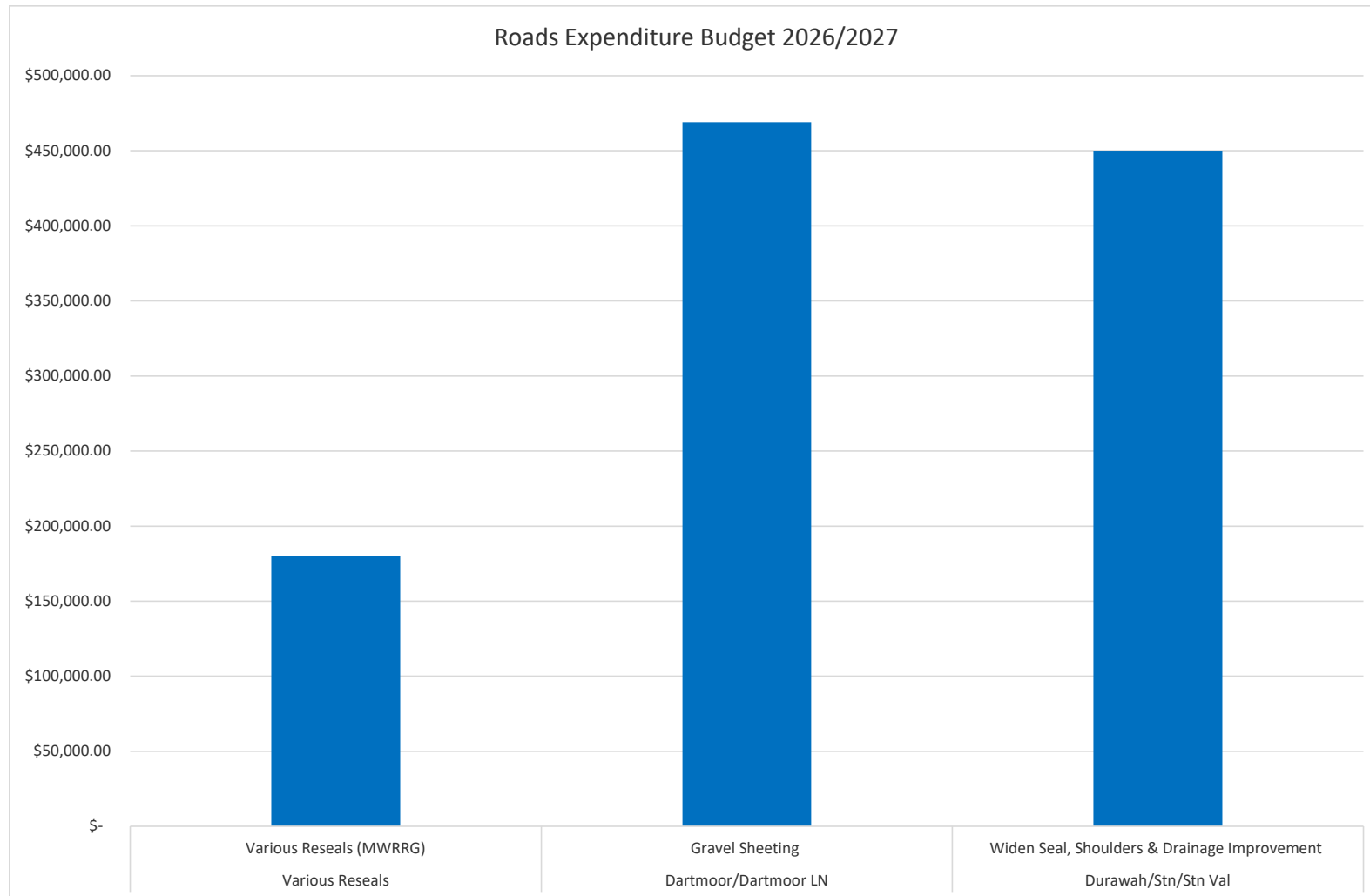
					SHIRE OF CHAPMAN VALLEY Roadworks Construction					Long Term Financial Plan					
INFRASTRUCTURE ROADWORKS		Actual				Projections/Predictions									
		18-19	19-20	20-21	21-22	1 22-23	2 23-24	3 24-25	4 25-26	5 26-27	6 27-28	7 28-29	8 29-30	9 30-31	10 31-32
Class Summary Totals	Link														
Opening Balance		120,977,863	122,298,978	124,141,815	125,600,352	122,003,218	124,105,528	125,722,528	127,087,528	128,314,028	129,413,028	130,560,628	131,642,708	132,885,708	134,128,708
Accumulated Depreciation		(1,343,230)	(2,311,383)	(3,314,178)	(4,368,837)	(5,472,054)	(6,658,389)	(7,849,030)	(9,041,415)	(10,234,141)	(11,425,930)	(12,617,277)	(13,807,531)	(14,998,313)	(16,189,617)
Written down Value		119,634,633	119,987,595	120,827,637	121,231,515	116,531,164	117,447,139	117,873,498	118,046,113	118,079,887	117,987,098	117,943,351	117,835,177	117,887,395	117,939,091
Additions															
Assets at no cost	Free or discounted														
Renewal Priority One	Priority 1	1,321,115	1,842,837	1,458,537	1,874,920	2,102,310	1,617,000	1,365,000	1,226,500	1,099,000	1,147,600	1,082,080	1,243,000	1,243,000	1,040,320
Disposals															
Write offs															
Revaluation															
Increment	Balance sheet		-	-	-	-	-	-	-	-	-	-	-	-	-
Decrement	Balance sheet	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation															
Depreciation Charge	Income statement	(968,153)	(1,002,795)	(1,054,659)	(1,103,217)	(1,186,335)	(1,190,641)	(1,192,385)	(1,192,726)	(1,191,789)	(1,191,347)	(1,190,254)	(1,190,782)	(1,191,304)	(1,189,794)
Closing balance WDV	Balance sheet	119,987,595	120,827,637	121,231,515	122,003,218	117,447,139	117,873,498	118,046,113	118,079,887	117,987,098	117,943,351	117,835,177	117,887,395	117,939,091	117,789,617
Funding Sources	Information														
Proceeds on sale															
Borrowings															
Private Contributions															
Government Grants		(1,127,775)	(1,514,620)	(1,228,260)	(1,529,197)	(1,757,680)	(1,396,620)	(1,243,620)	(1,099,620)	(1,076,287)	(1,108,687)	(1,065,007)	(1,172,287)	(1,172,287)	(1,024,500)
Total Capital Contributions		(1,127,775)	(1,514,620)	(1,228,260)	(1,529,197)	(1,757,680)	(1,396,620)	(1,243,620)	(1,099,620)	(1,076,287)	(1,108,687)	(1,065,007)	(1,172,287)	(1,172,287)	(1,024,500)
Net Cost General Purpose Revenue		193,340	328,217	230,277	345,723	344,630	220,380	121,380	126,880	22,713	38,913	17,073	70,713	70,713	15,820

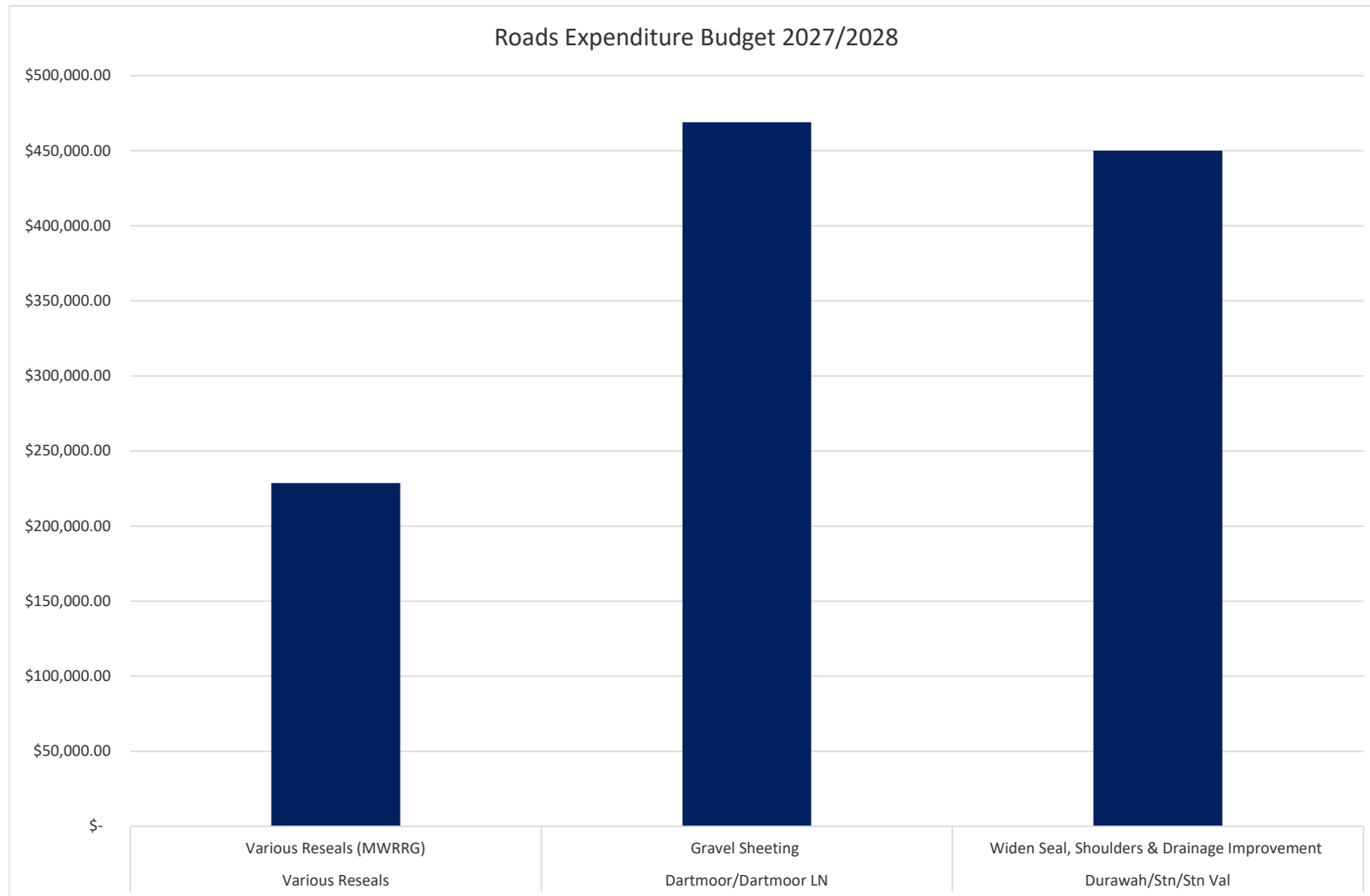


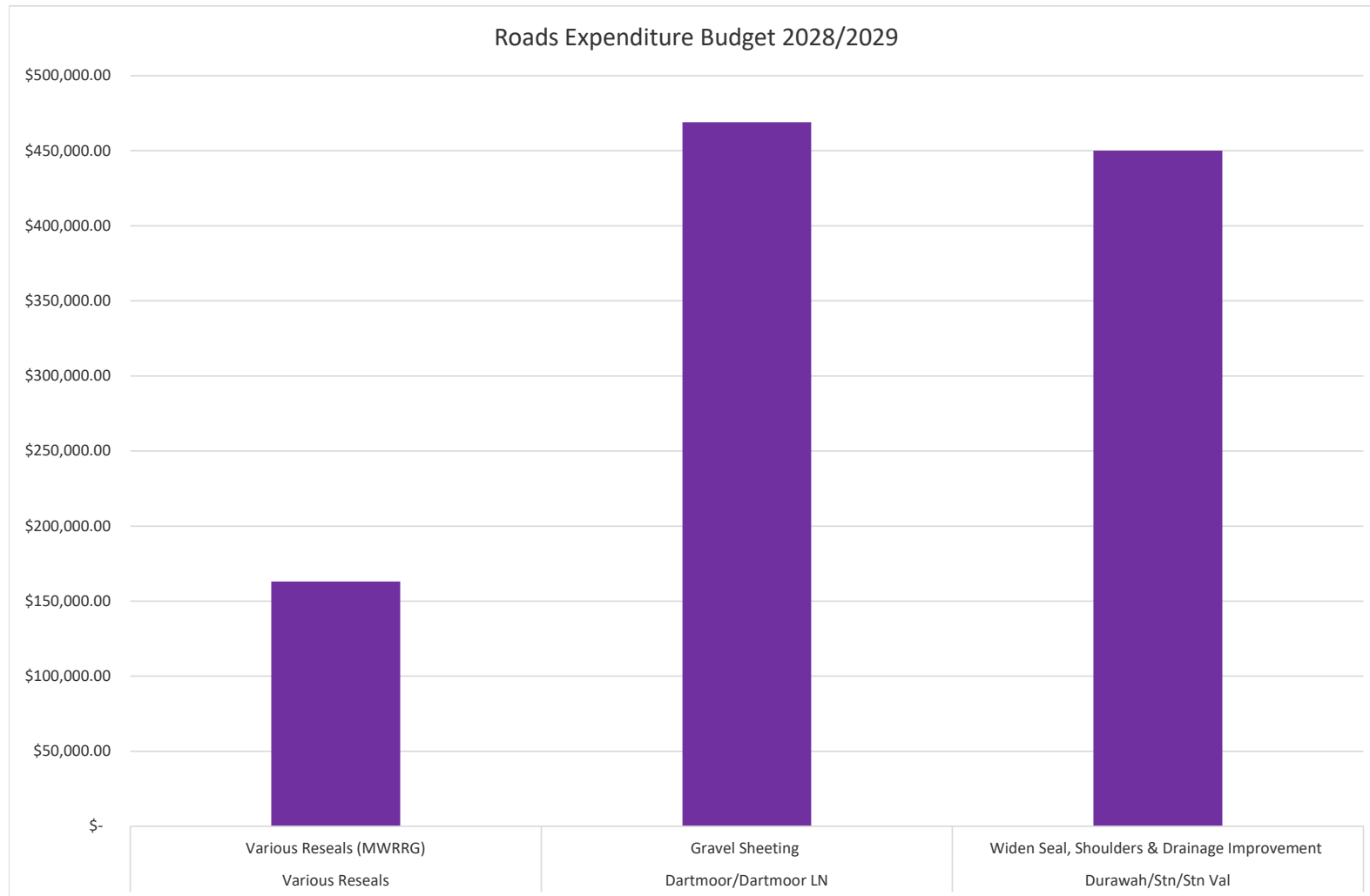


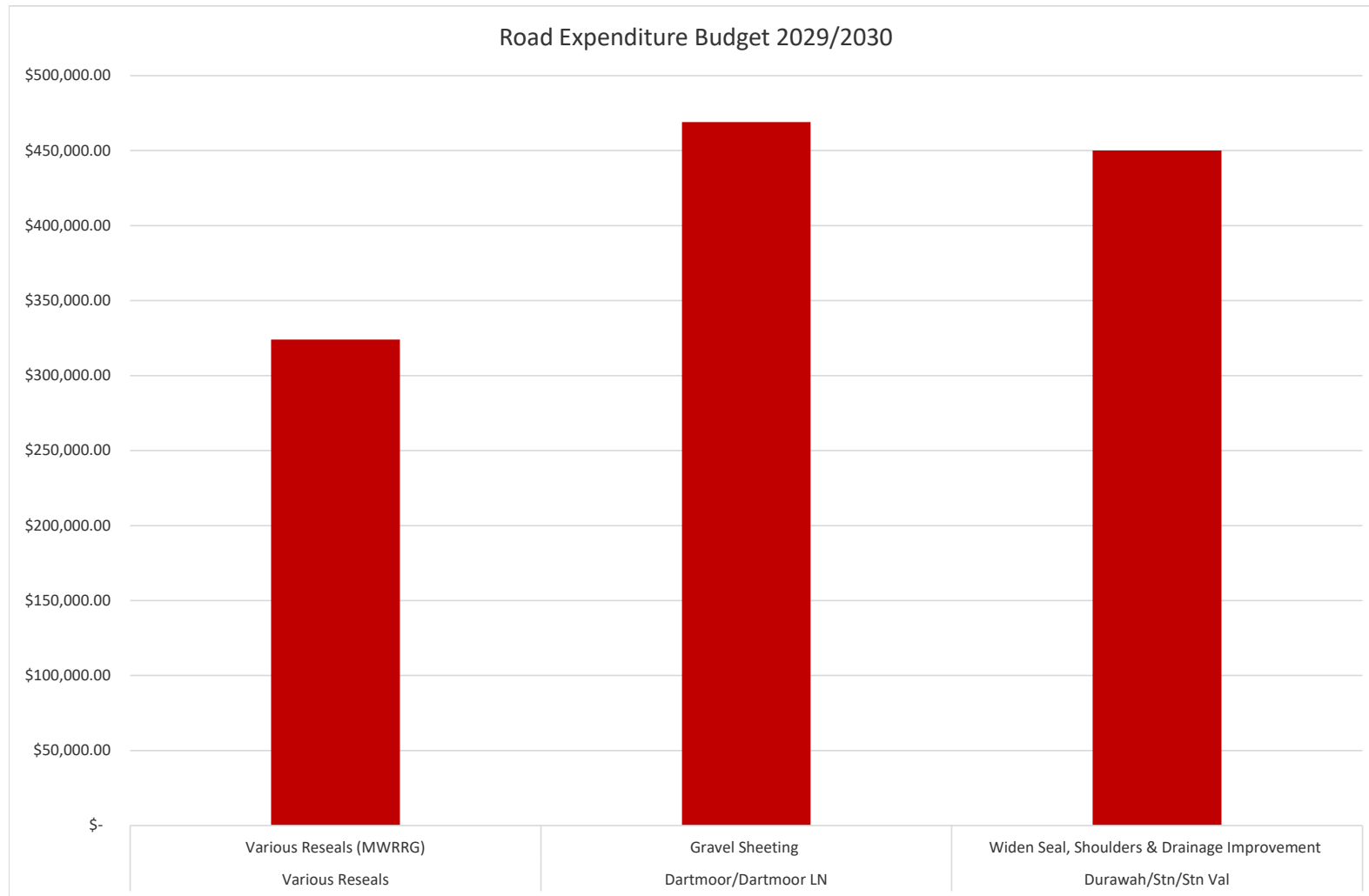


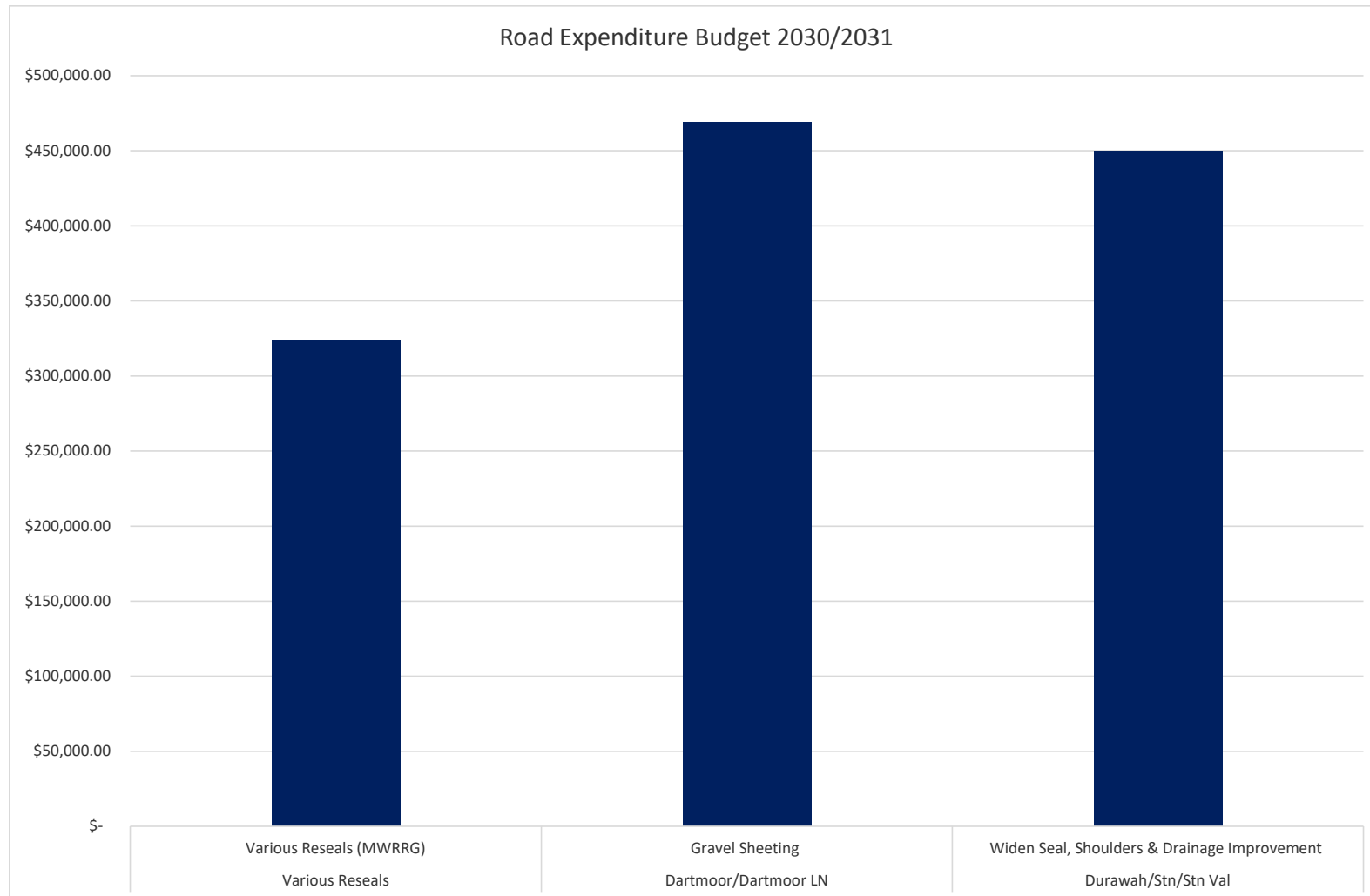


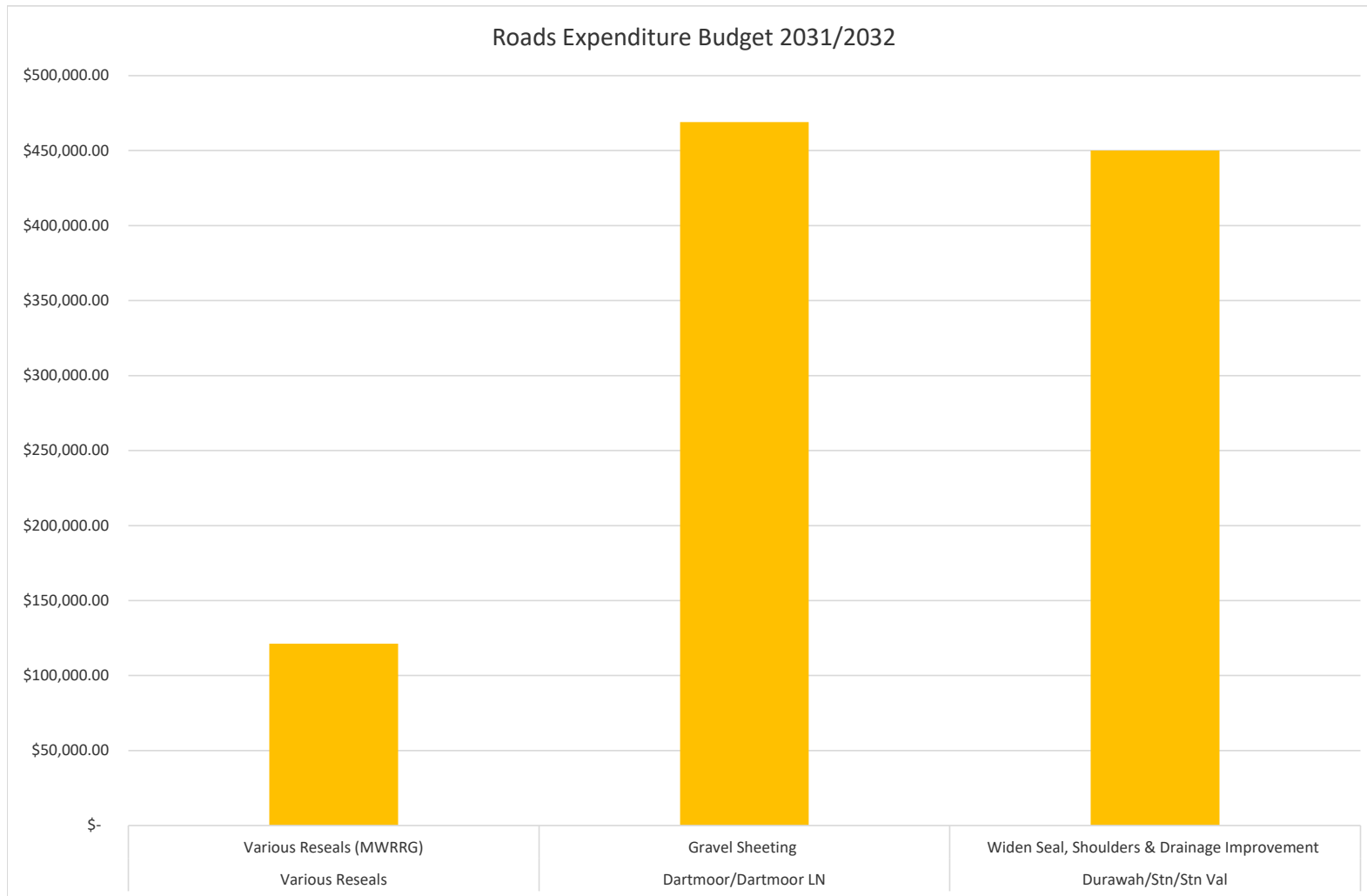












Finance Audit and Risk Management Committee 14 September 2023 - Minutes

7 Items to be dealt with En Bloc

Nil

Finance Audit and Risk Management Committee 14 September 2023 - Minutes

8 Officers Reports

8.1	Annual Financial Report Interim Audit
Department	Finance, Governance & Corporate Services Finance
Author	Dianne Raymond
Reference(s)	403.05
Attachment(s)	1. Interim Management Letter to CEO - Shire of Chapman Valley - 30 June 2023 [8.1.1 - 1 page] 2. Interim management report - Shire of Chapman Valley - 30 June 2023 [8.1.2 - 8 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That the Finance, Audit & Risk Management Committee receives the 30 June 2023 Annual Financial Report Interim Audit results and recommendations

Council Resolution

Moved: Cr Nicole Batten **Seconded:** Cr Darrell Forth

That the Finance, Audit & Risk Management Committee receives the 30 June 2023 Annual Financial Report Interim Audit results and recommendations

For Cr Darrell Forth, Cr Kirrilee Warr and Cr Nicole Batten
Against Nil

3 / 0
CARRIED UNANIMOUSLY
Minute Reference FARMC 2023/09-2

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

Nexia Perth Audit Services Pty Ltd has been engaged by the Office of the Auditor General to perform an audit of the Shire of Chapman Valley for annual financial report for the year ending 30 June 2023. The primary scope and objective are to express an opinion to the electors of the Shire on whether the Shire's general purpose financial report as a whole is free from material misstatements (whether due to fraud or error) and is prepared (in all

Finance Audit and Risk Management Committee 14 September 2023 - Minutes

material respects) in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

The audit conducted reviewed the Statutory Reporting areas in accordance with Reg 10 (3) of the Local Government (Audit) Regulations 1996:

- a) compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law and
- b) conduct of audit

Comment

The interim audit for the year ending 30 June 2023 has been completed in accordance with the audit plan. The focus of this interim audit was to evaluate the overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant.

The audit highlighted some Management Control issues of which are in the attached listing of deficiencies and overall rating along with any other matters that were identified during the course of the interim audit. These matters have been discussed with the Chief Executive Officer, Manager Finance & Corporate Services and Financial Services Officer comments have been included on the attachment. The matters reported are limited to those deficiencies that were identified during the interim audit conducted and been concluded to be of sufficient importance to merit being reported to management.

Management is of the opinion that the financial integrity of the Shire is sound. Management acknowledge it is evident there are related party finance members however we believe the controls & reporting in place are sufficient for financial data integrity and transparent operations.

Reporting on delays in preparation, approval and reporting are acknowledged however with limited resources we do at times struggle to meet all deadlines, yet these are done and reviewed for each month.

Statutory Environment

No Financial Implications Identified.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

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Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

5.1.1 Review policy categories and set ongoing accountability for review processes.

Consultation

The Chief Executive Officer, Manager Finance & Corporate Services, Financial Services Officer along with the Nexia audit team and the Director Financial Audit from Office of Auditor General consulted on matters.

Risk Assessment

An Insignificant Compliance Risk of Level 1 - Which will likely result in no noticeable regulatory or statutory impact.

Finance Audit and Risk Management Committee Meeting September 2023 Minutes of Chapman Valley - 30 June 2023



Our Ref: 8653

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mr. Jamie Criddle
Chief Executive Officer
Shire of Chapman Valley
PO Box 1
NABAWA WA 6532

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Fax: 08 6557 7600
Email: info@audit.wa.gov.au

Email: ceo@chapmanvalley.wa.gov.au

Dear Mr Criddle,

**ANNUAL FINANCIAL REPORT
INTERIM AUDIT RESULTS FOR THE YEAR ENDING 30 JUNE 2023**

We have completed the interim audit for the year ending 30 June 2023. We performed this phase of the audit in accordance with our audit plan. The focus of our interim audit was to evaluate your overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant to our audit of the annual financial report.

Management Control Issues

I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the course of the interim audit. These matters have been discussed with management and their comments have been included on the attachment. The matters reported are limited to those deficiencies that were identified during the interim audit that we have concluded are of sufficient importance to merit being reported to management.

This letter has been provided for the purposes of your local government and may not be suitable for other purposes.

We have forwarded a copy of this letter to the President. A copy will also be forwarded to the Minister for Local Government when we forward our auditor's report on the annual financial report to the Minister on completion of the audit.

Feel free to contact me on 6557 7574 if you would like to discuss these matters further.

Yours faithfully

Renuka Venkatraman
Director Financial Audit
14 August 2023

Attach

ATTACHMENT**NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY****PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023****FINDINGS IDENTIFIED DURING THE INTERIM AUDIT**

Index of findings	Potential impact on audit opinion	Rating			Prior year finding
		Significant	Moderate	Minor	
1. Privileged user access for Synergy Soft	✓	✓			
2. Conflict of interest in review and approval of journal entries			✓		
3. Overpayment on employee termination			✓		
4. Current employee's contract not renewed			✓		
5. Corporate credit card statements not approved			✓		
6. Delay in preparation of bank reconciliations			✓		

Key to ratings

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However even if the issue is not likely to impact the audit opinion, it should be addressed promptly.

Moderate - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor - Those findings that are not of primary concern but still warrant action being taken.

ATTACHMENT

NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY

PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

1. Privileged user access for Synergy Soft

Finding

We noted that 3 users were assigned privileged system administration roles, including the CEO and 2 staff with Finance roles (Manager Finance & Corporate Services and Financial Services Officer). Although these users have been granted separate non-privileged accounts when performing business as usual activities, the use of the privileged accounts could potentially lead to segregation of duties conflicts and excessive access privileges that may not be required for these roles.

We confirmed that the privileged access users have access to all modules and functions within the SynergySoft application. They can create users (in collaboration with the ICT provider) and delete users. Privileged access users also have the ability to modify user account privileges to assign relevant delegated authority to enable workflow (i.e., to raise, approve and post invoices to the ledger)

We note that all auditable items (e.g., transactions, approvals, deletions etc.) have a username stamped in SynergySoft which cannot be deleted. However although these actions are logged / tracked and auditable, there has been no independent review of the actions of users granted the privileged user access.

We acknowledge that the provision of privileged account access to the Finance staff has been necessitated as a back-up for urgent user maintenance in the absence of a Systems Support Officer, due to the small number of the finance/IT personnel.

Rating: Significant Implication

Without appropriate user access management controls in place there is an increased risk of inappropriate or unauthorised access to the Shire's finance system. This could impact segregation of duties controls and the integrity of financial information.

Recommendation

Management should ensure that the employees who have privileged user access to SynergySoft are appropriate.

Management should:

- Review staff privileged user accounts to apply the principal of least privilege to assign user access (e.g., investigate options to assign the business requirements to a different role with less privileges). Ideally, financial staff should not use system administrative accounts.
- Monitor the activities of the privileged user account on a regular basis if it believes that privileged access to finance staff is required for business reasons. In addition, the review sign off should specifically review specific tasks undertaken by the privileged user that may present a conflict of interest with their day-to-day role.

ATTACHMENT

NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY

PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

Management Comment

Management note the findings of user profiles for the accounting software and are mindful of the risk involved. However, with the limited resources available of skilled finance and IT officers, management believe the internal controls are strong and the risk low. It is not practical to limit the two users responsible for this area as this will cause delay and frustration for other officers. Management will seek advice from the software provider for provision of audit logs to be produced at regular intervals for review by the CEO as an independent reviewer. Management will continue to be aware of the risks and if possible, address this through additional resource.

Responsible Person: Manager Finance and Corporate Services

Completion Date: 31 July 2023

ATTACHMENT

NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY

PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

2. Conflict of interest in review and approval of journal entries

Finding

We noted that journal entries are prepared by the Financial Services Officer (FSO) and approved by the Manager Finance and Corporate Services (MFCS). They are both close family members.

Rating: Moderate

Implication

Accounting journals can represent significant adjustments to previously approved accounting transactions and should be independently reviewed. However, the review and approval of journals by a close family member, represents a conflict of interest, that could potentially weaken the controls over journal entries and may lead to ineffective detection of fraud and error.

Recommendation

We recommend that close family members and related parties do not review the work of one another as far as practicable. We recommend that an independent officer eg. the CEO, performs the review of journal entries, as part of the month end process.

Management Comment

Management notes the findings of conflict of interest for the accounting software journals and are mindful of the risk involved. However, with the limited resources available of skilled finance staff, management believe the internal controls are strong and the risk low. The organisation does declare related parties annually and this is a known factor which management and council are aware.

Responsible Person: Manager Finance and Corporate Services

Completion Date: 31 July 2023

ATTACHMENT

NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY
PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023
FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

3. Overpayment on employee termination

Finding

Our testing of controls over employee terminations, identified one instance where an employee's final settlement was overpaid by \$274.

We understand from the Manager Finance and Corporate Services, that the Shire was unaware of the overpayment and do not intend to recover the overpayment.

Rating: Moderate

Implication

Inadequate controls over the calculation and processing of termination payments can lead to overpayments, resulting in a financial loss to the Shire.

Recommendation

Management should ensure that there are independent checks of the final pay calculations and their processing in the payroll system, prior to payment.

Management Comment

Management acknowledges this overpayment and will ensure the final checks from the termination calculation spreadsheet reconciles to the payroll system report prior to final payment is processing.

Responsible Person: Manager Finance and Corporate Services

Completion Date: 31 July 2023

ATTACHMENT

NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY

PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

4. Current employee's contract not renewed

Finding

We noted that the employment contract for Anthony Abbott had expired on 27/11/2022 and had not been renewed in a timely manner. We understand that a new contract was presented for approval in the May 2023 Council meeting. At the time of the interim audit, Council was yet to approve the new contract.

Rating: Moderate

Implication

Failure to renew employees' employment contracts in a timely manner could result in incorrect salary payment to employees and increases the risk of disputes regarding pay.

Recommendation

Management should ensure that the renewal and approval of employee contracts is completed in a timely manner.

Management Comment

Management acknowledges delays in reviewing employment contracts and will ensure these are reviewed in a timely manner by setting triggers in payroll allowing sufficient time to review.

Responsible person: Manager Finance and Corporate Services

Completion Date: 31 July 2023

ATTACHMENT

NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY

PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

5. Corporate credit card statements not approved

Finding

We noted that the CEO's August 2022 credit card statement was not independently reviewed and approved by the Manager Finance and Corporate Services, as required by the Shire's credit card approval procedures.

Rating: Moderate

Implication

In the absence of an independent review process, the inappropriate use of employee corporate credit cards may not be detected and addressed in a timely manner. This could potentially lead to financial loss to the Shire.

Recommendation

Management should ensure that monthly credit card statements are reviewed by the Manager Finance and Corporate Services, to ensure that all expenses incurred are valid business expenses and are adequate supported by receipts, invoices etc.

Management Comment

Management acknowledges the credit card statement was not signed by MFCS on the day of review and will ensure practices of adding the electronic signature are followed. The review of the credit card forms part of the monthly financial reports to council, and we will continue to ensure all items are valid business expenses within the budget.

Responsible Person: Manager Finance and Corporate Services

Completion Date: 31 July 2023

ATTACHMENT

NAME OF ENTITY: SHIRE OF CHAPMAN VALLEY

PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

6. Delay in preparation of bank reconciliations

Finding

We noted 2 instances where bank reconciliations were not prepared and reviewed in a timely manner. The bank reconciliations for the month of August 2022 and March 2023 were only prepared at the end of the following months.

Rating: Moderate

Implication

Delays in the preparation and review of bank reconciliations could result in errors and reconciling entries not being detected and corrected in a timely manner. This could potentially lead to misstatements in the cash and cash equivalents balances in the Shire's monthly and annual financial reports.

Recommendation

Management should ensure that monthly bank reconciliations are prepared and independently reviewed within a reasonable time frame in the following month.

Management Comment

Management acknowledges there was a delay in the monthly bank reconciliations however these did still occur within a reasonable timeframe. Limited resources at busy times does affect the availability of skilled finance officers. Management will continue in its endeavours to have all finances reconciled in a timely manner.

Responsible Person: Manager Finance and Corporate Services

Completion Date: 31 July 2023

Finance Audit and Risk Management Committee 14 September 2023 - Minutes

9 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

10 Closure

The Shire President thanked Elected Members and Staff for their attendance and closed the Finance Audit and Risk Management Committee 14 September 2023 at 10:23 am.

10.3 Chief Executive Officer

10.3.1 Council Meeting Dates 2024

Department	Finance, Governance & Corporate Services Chief Executive Officer
Author	Jamie Criddle
Reference(s)	401.09
Attachment(s)	Nil

Voting Requirements

Simply Majority

Staff Recommendation

That Council ordinary meeting time, dates and locations for the 2024 calendar year be discussed, adopted and advertised in accordance with the Local Government (Administration) Regulations:

DATE	MEETING LOCATION
15 February	Nabawa Chambers/Bill Hemsley CC (remove location not required)
21 March	Nabawa Chambers
18 April	Nabawa Chambers
16 May	Nabawa Chambers
20 June	Nabawa Chambers
18 July	Nabawa Chambers
15 August	Nabawa Chambers/Bill Hemsley CC (remove location not required)
19 September	Nabawa Chambers
17 October	Nabawa Chambers
21 November	Nabawa Chambers
19 December	Nabawa Chambers

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

After leaving the item on the table for discussion at the September ordinary meeting, council is now required under the Local Government Act 1995 to at least once a year set and advertise meeting dates, times and venues for Ordinary Council meetings for the next 12 month period.

Council has previously resolved in previous years to hold All OCM in Nabawa at the Council Chambers. In 2023 Council, after consultation with the Community resolved to hold the August meeting in the Western Regions (Bill Hemsley Community Centre) with the remainder of the ordinary Council Meeting to be held at the Nabawa Administration Building.

MOVED: Cr Royce

SECONDED: Cr Elliott-Lockhart

COUNCIL RESOLUTION /STAFF RECOMMENDATION

Council Ordinary Meeting time, dates and locations for the next Calendar Year as listed below be adopted and advertised in accordance with the Local Government (Administration) Regulations, to be reviewed in the February 2023 Ordinary Council Meeting:

DATE	MEETING LOCATION
16 February	Nabawa Chambers
16 March	Nabawa Chambers
20 April	Nabawa Chambers
18 May	Nabawa Chambers
15 June	Nabawa Chambers
20 July	Nabawa Chambers
17 August	Bill Hemsley Community Centre
21 September	Nabawa Chambers
19 October	Nabawa Chambers
16 November	Nabawa Chambers
14 December	Nabawa Chambers

Note: All Ordinary Council Meetings are to commence at 8.30am.

Voting F8/A0

CARRIED

Minute Reference: 08/22-07

Comment

Council meeting days were changed at the March 2022 OCM and are now held at Nabawa on the third Thursday of the month and Bill Hemsley Community Centre in August, commencing at 8.30am with the exception of January when no Ordinary Council Meeting is held. The proposed commencement time of meetings would be 9.00am.

There does not seem to be any clashes with dates throughout the year, but maybe amended with the correct notice as per the Local Government Act.

2024 Public Holidays

New Year's Day	Monday 1 January
Australia Day	Friday 26 January
Labour Day	Monday 4 March
Good Friday	Friday 29 March
Easter Sunday	Sunday 31 March
Easter Monday	Monday 1 April

Anzac Day	Thursday 25 April
Western Australia Day	Monday 3 June
King's Birthday	Monday 23 September
Christmas Day	Wednesday 25 December
Boxing Day	Thursday 26 December

There has also been further conversation surrounding the ability to hold Councils February Ordinary meeting to coincide with the Annual Electors meeting at the Bill Hemsley Community Centre.

Annual Electors meetings are required to be held by the local government by not more than 56 days after the local government accepts the annual report for the previous financial year. Provided the report is accepted after the 21st December 2023, the Annual Elector Meeting can coincide with the February 15 meeting in 2024. This may require a Special meeting but is obtainable.

Below are suggested meeting locations and dates for the 2024 Ordinary Council Meeting (OCM) with a NEW start time for these OCM's remaining at 9.00am:

DATE	MEETING LOCATION
15 February	Nabawa Chambers/Bill Hemsley CC
21 March	Nabawa Chambers
18 April	Nabawa Chambers
16 May	Nabawa Chambers
20 June	Nabawa Chambers
18 July	Nabawa Chambers
15 August	Nabawa Chambers/Bill Hemsley CC
19 September	Nabawa Chambers
17 October	Nabawa Chambers
21 November	Nabawa Chambers
19 December	Nabawa Chambers

Statutory Environment

Local Government (Administration) Regulations 1996 Clause 12 (1) states: Public notice of Council or Committee meetings – s 5.25(G)

At least once each year a local government is to give local public notice:

1. Of the dates, time and place of the ordinary council meetings;
2. The committee meetings that are required under the Act to be open to the members of the public or that are proposed to be open to members of the public are to be held in the next 12 months.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

No Financial Implications Identified.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE & ACCOUNTABILITY

5.3 Make informed decisions within resources and areas of responsibility.

5.3.2 Regular and relevant briefings to Elected Members.

Consultation

The practice of relocating the Council Meetings has previously been discussed in the past and I believe this has proven to be successful as it portrays a clear indication Council will continue to reach out to the community.

Risk Assessment

An Insignificant Reputational Risk of Level 1 - Which will likely result in unsubstantiated, low impact, low profile or 'no news' item.

10.3.2 Seroja Community Benefit & Resilience Fund	
Department	Development Service Emergency Management Finance, Governance & Corporate Services Chief Executive Officer
Author	Jamie Criddle
Reference(s)	205.03
Attachment(s)	1. Community Benefit Fund Application Form [10.3.2.1 - 5 pages] 2. LG Resilience Fund Application Form [10.3.2.2 - 6 pages] 3. 23 107444 Cyclone Seroja Community Benefit and Resilience Funding Programs - Shire of Chapman Valle [10.3.2.3 - 2 pages]

Voting Requirements

Simply Majority

Staff Recommendation

That Council

1. Endorse an application to the Community Benefit Fund for additional Shire of Chapman Valley for resources that focusses on community development, projects that assist volunteer drain and removal of cyclone waste (including asbestos & abandoned buildings).
2. Endorse an application to the Local Government Resilience Fund to assist in the redevelopment of the Nabawa Recreation Centre; and
3. Note that additional funding will be required to complete point 2 above.

Disclosure of Interest

No officer declared an interest under the Local Government Act 1995, Subdivision 1 (LGA 1995) in the preparation of this report.

Background

On 13 June 2023 the State Recovery Controller – Cyclone Seroja wrote to the Shire of Chapman Valley to advise eligibility for two funding programs as a result of Cyclone Seroja recovery.

The first program is the Community Benefit Fund which allocates up to \$200,000 to the Shire to deliver local led recovery programs. No timeframe on expenditure applies.

The second program is the Local Government Resilience Fund which allocates up to \$500,000 to the Shire to improve the resilience of evacuation facilities and other community infrastructure, or to improve the resilience within the community. The timeframe on expenditure is two years with a possible time extension upon application.

The deadline for applications for both programs is 30 September 2023.

The purpose of this report is to seek desired Council outcomes prior to making a grant application to both programs.

Comment

Since the initial announcement, Council have regularly discussed a series of potential projects. During that discussion prospective projects were proposed and are now provided to Council to provide formal direction to assist the CEO in making application to the Department of Fire and Emergency Services under the Local Government Cyclone Seroja Funding Program.

Community Benefit Fund

The proposal for the Community Benefit Fund is for the Shire to provide a focus on several aspects within the Local Operational Recovery Plan (LORP). Whilst the finer detail of how this would work is yet to be determined, it is expected that coverage across the Shire district would be provided and would focus on community development, connecting community, community events, projects that assist volunteer drain and removal of cyclone waste (including asbestos & abandoned buildings). It must be noted that initially as part of the LORP discussions, the Shire's of Chapman Valley & Northampton were looking to resource share in the Economic Development sphere, but that position seems to have changed with Northampton going through a staff restructure. Council will now look at an alternative approach in developing Economic Development & Tourism strategies to progress.

Local Government Resilience Fund

The proposal under the Local Government Resilience Fund is to assist in the Redevelopment of the Nabawa Recreational Centre to a multi-purpose facility that would increase the Shire's capacity to respond during times of disaster, something that was severely limited by a lack of local infrastructure in the recovery period post the impact of Severe Tropical Cyclone (STC) Seroja which devastated the Mid-West region in April 2021. During times of non-disaster, the facility is a community sporting facility which is reaching the end of its useful life, even though sporting participation numbers continue to grow. There are significant social-economic benefits to delivering new community facilities to regional areas including enhanced community connectedness, improved community identity, elevated community development opportunities. Whilst \$500,000 would be insufficient to provide such a facility, Staff are currently working on additional funding as highlighted at the recent Special Meeting of Council to undertake a project such as this.

It is recommended that Council consider the options provided, or propose any alternate options, to enable grant applications to be made to the Community Benefit Fund and the Local Government Resilience Fund.

Statutory Environment

Nil.

Policy/Procedure Implications

No Policy or Management Procedure affected.

Financial Implications

Long Term Financial Plan

No major effect is anticipated on the Long Term Financial Plan.

The two funding programs could collectively provide \$700,000 to the Shire in 2023/24. Council should also give consideration to the replacement of significant infrastructure such as buildings as this will come with ongoing maintenance costs that will need to be provided on an annual basis.

Strategic Implications

Strategic Community Plan/Corporate Business Plan Implications

COMMUNITY HEALTH & LIFESTYLE

1.1 Nurture the sense of community and unity across the Shire, while supporting towns and their volunteers in local issues.

1.1.3 Identify all volunteers and determine their support needs.

Consultation

Nil by the Shire of Chapman Valley, outside of Council discussion, however the redevelopment of the Nabawa Recreation Centre has been widely discussed along with the need to address volunteer drain and connect communities.

Risk Assessment

A Minor Service Disruption Risk of Level 2 - Which will likely result in short term temporary interruptions with backlogs cleared in less than one day.

An Insignificant Reputational Risk of Level 1 - Which will likely result in unsubstantiated, low impact, low profile or 'no news' item.

A Minor Environmental Risk of Level 2 - Which will likely result in contained, reversible impact managed by internal response.



Cyclone Seroja Community Benefit Fund APPLICATION FORM

Opening date:	15 June 2023
Closing date and time:	12 pm (midday) 30 September 2023
Total grant funding:	\$200,000
Enquiries:	seroja.recovery@dfes.wa.gov.au or call 0419 526 243

Thank You for Your Submission

1. The Application Form is provided as a Word document to be more user-friendly.
2. Endorsement by the Chief Executive Officer (or equivalent accountable authority) can be given by crossing a check box ☒ (no signature required). This enables endorsement while keeping the Application Form in Word format for ease of use.
3. Please return the Application Form as a Word document to allow information to be processed easily. Please do not return the Application Form scanned or as a PDF.

Eligibility Checklist

The Eligibility Checklist outlines the requirements applicants must meet to apply for the Community Benefit Fund. Applicants must check against each requirement to be considered eligible to apply.

SECTION 1: My organisation

- ☐ Is a local government that has completed a Local Operational Recovery Plan following the impact of Cyclone Seroja in April 2021.
- ☐ Is willing to sign and comply with the Funding Agreement (see sample funding agreement).
- ☐ Has the capacity to deliver the projects identified or aligned with my Shire's Local Operational Recovery Plan, to be delivered through this funding measure.
- ☐ Has/will undertake project risk assessments for the delivery of projects funded through the Community Benefit Fund.

SECTION 2: My project

- ☐ Aligns with my Shire's Local Operational Recovery Plan.
- ☐ Will be sustainable once completed (will not require ongoing State Government funding).

SECTION 3: My application

- ☐ Requests funding of **\$200,000**.
- ☐ Will deliver projects that have realistic and credible outcomes, outputs, timeframes, milestones, and budgets.
- ☐ Delivers community outcomes and does not provide a commercial advantage.
- ☐ Has endorsement from the Chief Executive Officer or equivalent accountable authority.

ORGANISATION INFORMATION

Organisation name:	<input type="text" value="Click or tap here to enter text."/>		
Postal address:	<input type="text" value="Click or tap here to enter text."/>		
Suburb:	<input type="text" value="Click or tap here to enter text."/>	State: WA	Post Code: <input type="text"/>
Physical address:	<input type="text" value="Click or tap here to enter text."/>		
Suburb:	<input type="text" value="Click or tap here to enter text."/>	State: WA	Post Code: <input type="text"/>

SHIRE CONTACT

First Name:	<input type="text" value="Click or tap here to enter text."/>	Surname:	<input type="text" value="Click or tap here to enter text."/>
Position:	<input type="text" value="Click or tap here to enter text."/>		
Phone No:	<input type="text" value="Click or tap here to enter text."/>	Mobile:	<input type="text" value="Click or tap here to enter text."/>
Email:	<input type="text" value="Click or tap here to enter text."/>		

ALTERNATE SHIRE CONTACT

Details of an alternate contact for the project must be provided with the understanding that they will be the contact for all matters regarding projects in the absence of the above listed Shire contact for any reason.

First Name:	<input type="text" value="Click or tap here to enter text."/>	Surname:	<input type="text" value="Click or tap here to enter text."/>
Position:	<input type="text" value="Click or tap here to enter text."/>		
Phone No:	<input type="text" value="Click or tap here to enter text."/>	Mobile:	<input type="text" value="Click or tap here to enter text."/>
Email:	<input type="text" value="Click or tap here to enter text."/>		

PROJECT DETAILS

1. **Project summary – outline the aim of the project/s you would undertake through the Community Benefit Fund (1,500 characters max including spaces):**

Click or tap here to enter text.

2. **Explain how your project/s will benefit the community in its recovery from Cyclone Seroja?**

Click or tap here to enter text.

DECLARATION

I declare that the information included in this application is correct to the best of my knowledge.

I declare that my organisation and project/s meet all eligibility requirements.

I declare that I have read and understood the Community Benefit Guidelines for applicants and the terms and conditions of funding as written in the Sample Funding Agreement.

I declare that I am authorised to submit this application on behalf of my organisation.

I declare that this application has endorsement from the Chief Executive Officer (or equivalent accountable authority).

Chief Executive Officer (CEO) (or equivalent accountable authority)

The CEO (or equivalent) is to endorse the Declaration by checking (crossing) the box: ☐

First Name:	<input type="text" value="Click or tap here to enter text."/>	Surname:	<input type="text" value="Click or tap here to enter text."/>
Position:	<input type="text" value="Click or tap here to enter text."/>		
Organisation:	<input type="text" value="Click or tap here to enter text."/>		
Email:	<input type="text" value="Click or tap here to enter text."/>	Date:	<input type="text" value="Click or tap here to enter text."/>

HOW TO APPLY

- Email your completed Application form (this Form) to: seroja.recovery@dfes.wa.gov.au by **midday 12 pm 30 September 2023**.
- A confirmation email with your unique application reference number will be sent within three (3) days of your application submission.

Acceptance of Applications

Applications will not be accepted if the application is incomplete, or not executed by the Chief Executive Officer (or equivalent accountable authority).

Assistance for Applicants

For assistance, contact the Seroja Recovery team by emailing seroja.recovery@dfes.wa.gov.au or calling **0419 526 243**.



Cyclone Seroja

Local Government Resilience Fund

APPLICATION FORM

Opening date:	15 June 2023
Closing date and time:	12 pm (midday) 30 September 2023
Total grant funding:	Up to \$500,000
Enquiries:	seroja.recovery@dfes.wa.gov.au or call 0419 526 243

Thank You for Your Submission

1. The Application Form is provided as a Word document to be more user-friendly.
2. As a Word document, the Application Form contains some tables which will require applicants to add additional rows (such as for budgets or key performance indicators).
3. Endorsement by the Chief Executive Officer (or equivalent accountable authority) can be given by crossing a check box ☒ (no signature required). This enables endorsement while still keeping the Application Form in Word format for ease of use.
4. Please return the Application Form as a Word document to allow information to be processed quicker. Please do **not** return the Application Form scanned or as a PDF.

Eligibility Checklist

The Eligibility Checklist outlines all requirements applicants must meet to apply for Local Government funding. Applicants need to check against each requirement to be considered eligible to apply.

SECTION 1: My organisation

- ☐ Will meet the minimum eligibility requirements set out in the Local Government Resilience Fund Guidelines and Eligibility Checklist
- ☐ Was proclaimed a local government district under the DRFAWA Eligible Disaster Proclamation for Severe Tropical Cyclone Seroja
- ☐ Is willing to sign and comply with the Funding Agreement (refer Sample Funding Agreement)
- ☐ Has the capacity to deliver the projects identified
- ☐ Acknowledges that unspent funds must be returned to the Department of Fire and Emergency Services on or before 30 September 2025, unless a project extension is granted by the Department.
- ☐ Has/will undertake project risk assessments for the delivery of projects funded through the Local Government Resilience Fund

SECTION 2: My projects

- ☐ Are aligned with works to improve the resilience of evacuation facilities or other community infrastructure and/or
- ☐ Other projects that will improve the resilience within the community
- ☐ Will become sustainable once completed (will not require ongoing State Government funding)

SECTION 3: My application

- ☐ Requests funding of up to \$500,000
- ☐ Will deliver projects that have realistic and credible outcomes, outputs, timeframes, milestones, and budgets
- ☐ Delivers community outcomes and does not provide a commercial advantage
- ☐ Has endorsement from the Chief Executive Officer or equivalent accountable authority

ORGANISATION INFORMATION

Organisation name:	<input type="text" value="Click or tap here to enter text."/>		
Postal address:	<input type="text" value="Click or tap here to enter text."/>		
Suburb:	<input type="text" value="Click or tap here to enter text."/>	State: WA	Post Code: <input type="text"/>
Physical address:	<input type="text" value="Click or tap here to enter text."/>		
Suburb:	<input type="text" value="Click or tap here to enter text."/>	State: WA	Post Code: <input type="text"/>

SHIRE CONTACT

First Name:	<input type="text" value="Click or tap here to enter text."/>	Surname:	<input type="text" value="Click or tap here to enter text."/>
Position:	<input type="text" value="Click or tap here to enter text."/>		
Phone No:	<input type="text" value="Click or tap here to enter text."/>	Mobile:	<input type="text" value="Click or tap here to enter text."/>
Email:	<input type="text" value="Click or tap here to enter text."/>		

ALTERNATE SHIRE CONTACT

Details of an alternate contact for the project must be provided with the understanding that they will be the contact for all matters regarding projects in the absence of the above listed Shire contact for any reason.

First Name:	<input type="text" value="Click or tap here to enter text."/>	Surname:	<input type="text" value="Click or tap here to enter text."/>
Position:	<input type="text" value="Click or tap here to enter text."/>		
Phone No:	<input type="text" value="Click or tap here to enter text."/>	Mobile:	<input type="text" value="Click or tap here to enter text."/>
Email:	<input type="text" value="Click or tap here to enter text."/>		

PROJECT INFORMATION (to be completed for each project)**Project Number:** XX of XX**Project name:** **Project Dates****Start date** (dd/mm/yyyy)**End date** (dd/mm/yyyy)*Note: Cannot commence prior to 1 July 2023***Project Funding****Estimated Project Cost** (no GST is applied):*Note: Sum of all projects cannot exceed \$500,000 unless the excess will be covered by Local Government funding or alternate funding sources and detailed in section 6 below.***PROJECT DETAILS**

1. **Project summary – outline the aim of your project** (1,500 characters max including spaces):

2. **Dot point your project outcomes (include results, impacts, changes, etc.) and project outputs (deliverables):**

3. **Outline how your project will improve resilience within your community**

FINANCIAL DETAILS

4. Total project budget
Add rows to the table below, as needed.

Funding Source Description / Details		Amount \$ (ex.GST)
Local Government Resilience Fund		
Your organisation (cash)		
Your organisation (In-kind)		
Other (Please Specify)		
Other (Please Specify)		
TOTAL		

ACKNOWLEDGEMENT

5. If there is public acknowledgement of your project outline how the State Government be recognised?

Click or tap here to enter text.

DECLARATION

I declare that the information included in this application is correct to the best of my knowledge.

I declare that my organisation and project meets all eligibility requirements.

I declare that I have read and understood the Local Government Resilience Fund Guidelines for Applicants and the terms and conditions of funding as written in the Sample Funding Agreement.

I declare that I am authorised to submit this application on behalf of my organisation, and I understand I will be required to enter into a contractual agreement with the Department of Fire and Emergency Services to receive the Local Government Resilience Fund

I declare that this application has endorsement from the Chief Executive Officer (or equivalent accountable authority).

Chief Executive Officer (CEO) (or equivalent accountable authority)

The CEO (or equivalent) is to endorse the Declaration by checking (crossing) the box: ☐

First Name:	<input type="text" value="Click or tap here to enter text."/>	Surname:	<input type="text" value="Click or tap here to enter text."/>
Position:	<input type="text" value="Click or tap here to enter text."/>		
Organisation:	<input type="text" value="Click or tap here to enter text."/>		
Email:	<input type="text" value="Click or tap here to enter text."/>	Date:	<input type="text" value="Click or tap here to enter text."/>

HOW TO APPLY

- Email your completed Application Form (this Form) to:
seroja.recovery@dfes.wa.gov.au by **midday 12 pm 30 September 2023**.
- A confirmation email with your unique application reference number will be sent within three (3) days of your application submission.

Acceptance of Applications

Applications will not be accepted if the application is incomplete, or not executed by the Chief Executive Officer (or equivalent accountable authority).

Assistance for Applicants

For assistance, contact the Seroja Recovery team by emailing seroja.recovery@dfes.wa.gov.au or call 0419 526 243.



Government of Western Australia
Department of Fire & Emergency Services



Our Ref: 23/107444

Mr Jamie Criddle
Chief Executive Officer
Shire of Chapman Valley

Dear Mr Criddle *Jamie*

LOCAL GOVERNMENT CYCLONE SEROJA FUNDING PROGRAMS

On 30 March 2023, the Hon Stephen Dawson MLC Minister for Emergency Services announced a \$9.2 million funding program for local governments affected by STC Seroja.

Following this announcement, I had the opportunity to meet with yourself and your Shire President to talk through how these programs could assist the Shire of Chapman Valley to deliver locally led recovery activities and improve resilience within your communities.

As discussed, the funding for your Shire includes the following two programs:

Community Benefit Fund

The Community Benefit Fund will support and enable the five most affected local governments impacted by STC Seroja to deliver local led recovery activities within their communities, and will be administered as follows:

- Funding allocation of \$1.2 million (Shire of Northampton \$400,000, remaining four shires \$200,000).
- Projects should be aligned with the Local Operational Recovery Plan.
- Applications open on 15 June 2023 and close on 30 September 2023. Payments to Local Governments will commence from 1 July 2023.
- Reporting requirements include half-yearly status updates, and a final status report.

Local Government Resilience Fund

The Local Government Resilience Fund will enable the 16 local governments impacted by STC Seroja to undertake works to improve the resilience of evacuation facilities and other community infrastructure, or to improve the resilience within the community, and will be administered as follows:

- Funding allocation of \$8 million (up to \$500,000 for each local government).
- Projects must be aligned with works to improve the resilience of infrastructure or improving resilience within the community.
- Applications open on 15 June 2023 and close on 30 September 2023. Payments to Local Governments will commence from 1 July 2023.
- Reporting requirements include quarterly progress reporting, and a final report.
- Timeframe to expend the fund is two years (extensions will be considered).

- Unspent funds must be returned to Department of Fire and Emergency Services (DFES).

The feedback you provided on how the funding programs could be administered, has been incorporated into the attached funding Application forms and Guidelines, and Funding Agreement documents for both the Community Benefit Fund and the Local Government Resilience Fund.

As my time as State Recovery Controller comes to an end, I would like to take this opportunity to thank you, your staff and Council for supporting DFES and our program partners to work with your communities in their recovery journey.

Please remember that the State Recovery team is here to support you during the next phase of your recovery from STC Seroja and I look forward to hearing about the projects that the Shire undertakes with this recovery and resilience funding.

If you have any questions or require any additional information regarding these funding programs or the next steps in recovery for the Shire, please contact Krissy Jangi from State Recovery on 0419 526 243.

Yours sincerely



Melissa Pexton
State Recovery Controller - Cyclone Seroja
Deputy Commissioner, Strategy and Emergency Management

13 June 2023

11 Elected Members Motions

Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016

Part 5 - Business of a meeting

5.3 Motions of which previous notice has been given

- (1) Unless the Act, Regulations or this local law otherwise provide, a Member may raise at a meeting such business as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO and which has been included on the agenda.
- (2) A notice of motion under subclause (1) is to be given at least 10 clear working days before the meeting at which the motion is moved.
- (3) A notice of motion is to relate to the good governance of the district.
- (4) The CEO -
- (a) may, with the concurrence of the President, may exclude from the notice paper any notice of motion deemed to be, or likely to involve, a breach of any of this local law or any other written law;
 - (b) will inform Members on each occasion that a notice has been excluded and the reasons for that exclusion;
 - (c) may, after consultation with the Member where this is practicable, make such amendments to the form but not the substance as will bring the notice of motion into due form; and
 - (d) may provide to the Council relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.
- (5) A motion of which notice has been given is to lapse unless:
- (a) the Member who gave notice of it, or some other Member authorised by the originating Member in writing, moves the motion when called on; or
 - (b) the Council on a motion agrees to defer consideration of the motion to a later stage or date.
- (6) If a notice of motion is given and lapses under subclause (5), notice of a motion in the same terms or to the same effect is not to be given again for at least 3 months from the date of such lapse.

The Council has not received any notice of motion from an elected member at the time of writing this report.

12 New Business of an Urgent Nature Introduced by Decision of the Meeting

Local Government Act 1995
SHIRE OF CHAPMAN VALLEY
Standing Orders Local Law 2016

Part 5 - Business of a meeting

5.4 New business of an urgent nature

- (1) In cases of extreme urgency or other special circumstances, matters may, on a motion

by the Presiding Member that is carried by the meeting, be raised without notice and decided by the meeting.

(2) In subclause (1), 'cases of extreme urgency or other special circumstances' means matters that have arisen after the preparation of the agenda that are considered by the Presiding Member to be of such importance and urgency that they are unable to be dealt with administratively by the local government and must be considered and dealt with by the Council before the next meeting.

13 Delegates Reports

Delegate	Details
Cr Kirrilee Warr (President)	Oakajee Community Chat
	Northern Country Zone Meeting
	CV Show – Minister Pappailli
	Special Council Meeting - CSRFF
	FARM Committee Meeting
Cr Darrell Forth (Deputy President)	Special Council Meeting - CSRFF
	Chapman Valley Show
	CV Agricultural Society debrief
	FARM Budget Meeting
Cr Nicole Batten	Oakajee SIA Community Chat (virtual) and follow up comms
	Chapman Valley Show
	Midwest Trails Development Meeting
Cr Elizabeth Elliott-Lockhart	Chapman Valley Show
Cr Peter Humphrey	Batavia LEMC Meeting
	John Hawes Foundation (Shire Representative)
Cr Catherine Low	John Hawes Foundation Launch

14 Announcements by Presiding Member Without Discussion

15 Matters for which Meeting to be Closed to Members of the Public

Local Government Act 1995

Administration Part 5

Council meetings, committees and their meetings and electors'

meetings Division 2

s. 5.23

The council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for.

The Council has no confidential items for consideration.

16 Closure