



SHIRE OF

Chapman Valley

love the rural life!

FINANCE, AUDIT & RISK MANAGEMENT COMMITTEE

Confirmed Minutes

5 May 2023 Via TEAMS &
Nabawa Council Chambers

Committee Purpose & Delegations

To provide a review of Council's ongoing financial situation, provide a forum for ongoing review of strategic management plan for Council operations and discuss the Audit System.

Delegation – Nil

The Finance, Audit & Risk Management Committee is comprised of:

4 x Councillors

- Cr Warr (Presiding Member)
- Cr Forth
- Cr Davidson
- Cr Batten
- Grant Middleton (External, Independent Member)

Observers:

- CEO
- Manager Finance & Corporate Services

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Jamie Criddle
CHIEF EXECUTIVE OFFICER

Table of Contents

1.0	DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS.....	4
2.0	ANNOUNCEMENTS FROM THE PRESIDING MEMBER.....	4
3.0	RECORD OF ATTENDANCE	4
3.1	Attendees.....	4
3.2	Apologies.....	4
4.0	DISCLOSURE OF INTEREST	4
5.0	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	5
5.1	Petitions.....	5
5.2	Presentations	5
5.3	Deputations	5
6.0	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS.....	5
6.1	Finance, Audit & Risk Management Committee held on 15 March 2023.	5
7.0	ITEMS TO BE DEALT WITH EN BLOC.....	5
8.0	OFFICERS REPORTS	5
8.1	Long Term Financial Plan Review 2023.....	6

ORDER OF BUSINESS

1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

Presiding member declared meeting open at 1.45pm.

“The Shire of Chapman Valley would like to respectfully acknowledge the Naaguja peoples who are the traditional owners and first people of the land on which we stand.

We would like to pay our respect to the elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of the Naaguja peoples.

2.0 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3.0 RECORD OF ATTENDANCE

3.1 Attendees

Elected Members
Cr Warr (Presiding Member)
Cr Forth
Grant Middleton (External, Independent Member)

Officers
Jamie Criddle - Chief Executive Officer
Dianne Raymond - Manager Finance & Corporate Services

Visitors	In	Out
Nil		

3.2 Apologies

Cr Batten, Cr Davidson, Financial Services Officer Beau Raymond

Previously Approved Leave of Absence

Nil

4.0 DISCLOSURE OF INTEREST

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

5.1 Petitions

Nil

5.2 Presentations

Nil

5.3 Deputations

Nil

6.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

6.1 Finance, Audit & Risk Management Committee held on 15 March 2023.

COMMITTEE RESOLUTION

MOVED: Cr Forth

SECONDED: Cr Warr

The Minutes of the Ordinary Meeting of Council held on 15 March 2023 be confirmed as true and accurate.

**Voting 3/0
CARRIED UNANAMOUSLY
Minute Reference: FARM 05-23-01**

7.0 ITEMS TO BE DEALT WITH EN BLOC

8.0 OFFICERS REPORTS

8.0

Manager Finance & Corporate Services

8.1 Long Term Financial Plan Review 2023

8.1 Long Term Financial Plan Review 2023

8.1	Long Term Financial Plan Review 2023
Department	Finance & Governance
Author	Dianne Raymond
Reference(s)	Nil
Attachment(s)	Long Term Financial Plan 8.1.1 Asset Management Plan 8.1.2

Voting Requirements

Simple Majority

Staff Recommendation

That the Finance, Audit & Risk Management Committee receives the Long-Term Financial Plan and Asset Management Plan and present to council

Committee Resolution/Staff Recommendation

MOVED: Cr Forth

SECONDED: Grant Middleton

That the Finance, Audit & Risk Management Committee receives the Long-Term Financial Plan and Asset Management Plan and present to council.

Voting 3/0

Disclosure of Interest

Nil

Background

A desktop review of the Long-Term Financial Plan (LTFP) and Asset Management Plan (AMP) were previously conducted and presented to the February 2022 Ordinary meeting of Council as part of the annual review cycle.

Comment

Staff have continued to work on improvements to the LTFP and AMP since the original adoption of these plans in an attempt to make these more integrated, encompassing of all asset areas, cognisant of past actual expenditures incurred and revenues received and hopefully easier to follow and update annually.

Statutory Environment

Local Government Act 1995 & Local Government Audit Regulations 1996

Policy/Procedure Implications

Nil

Financial Implications

The long-term financial viability of the Shire is of importance for future service delivery levels provided to the Shire's constituents.

Long Term Financial Plan (LTFP):

The annual review of the Shire's operations is integral to monitoring how the Shire is tracking with its integrated strategic planning.

Strategic Implications

Enter-Text-Here-(Arial Size 11 ONLY)

Strategic Community Plan/Corporate Business Plan Implications

GOVERNANCE AND ACCOUNTABILITY

5.1 Ensure governance and administration systems, policies and processes are current and relevant.

Consultation

Chief Executive Officer, Manager Finance & Corporate Services and Financial Services Officer with all relevant existing plans and forecast projects.

Risk Assessment

An Insignificant Compliance Risk of Level 1 - Which will likely result in no noticeable regulatory or statutory impact.

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

10 CLOSURE

The Presiding Member thanked the staff involved in presenting these plans for the immense work which is involved. Elected Members and Staff were thanked for their attendance and closed the meeting at 2.01pm