

2024/2025 Schedule of Fees and Charges

Shire of Chapman Valley
Budget For the Year Ended 30 June 2025
Fees and Charges Effective 1 July 2024



ADMINISTRATION	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Account Enquiries and Requisitions			
Rates Account Enquiry Only (No Requisitions)	\$32.00	Per Lot	GST N/A
Orders And Requisitions Account Enquiry (No Rates)	\$64.00	Per Lot	GST N/A
Rates, Orders And Requisitions Account Enquiry	\$95.00	Per Lot	GST N/A
Instalment Administration Fee	\$10.00	Per Instalment	GST N/A
Instalment Interest Charge	5.50%	Upper limit LGA	GST N/A
Penalty Interest On Overdue Rates And Debtors Current	11.00%	Upper limit LGA	GST N/A
Administration fee for Debt Clearance confirmation	Cost plus \$25.00	Per Assessment	Inc GST
Administration fee for Debt Recovery	\$32.00	Per Assessment	Inc GST
Recovery of Dishonour Fees	Cost plus \$15.00	Per item	Inc GST
DFES ESL Penalty Interest	11.00%	As per legislation	GST N/A
Postal Boxes at Shire Office			
Cost to cover replacement of keys	Cost Recovery	Recover cost as required per Post Box	Inc GST
Cost to cover fitting new lock if keys not returned	Cost Recovery	Recover cost as required per Post Box	Inc GST
Postal Box Bond	\$68.00	Per Post Box	GST N/A
Annual fee for use of box - Non Pensioner	\$68.00	Per Post Box	Inc GST
Discounted Annual fee - 25% discount based on Seniors Rate Eligibility Criteria	\$51.00	Per Post Box	Inc GST
Discounted Annual fee - 50% discount based on Full Pensioner Rate Eligibility Criteria	\$34.00	Per Post Box	Inc GST
Copy of Rate Notice - electronic only	\$6.00	Per Copy	GST N/A
Library Services			
Lost or damaged materials while on loan	Replacement cost plus 10% admin fee	Per item	Inc GST
Maps			
Tourism Maps of Shire	Cost Recovery	Per Map	Inc GST
Heritage Inventory Booklet	\$30.00	No Charge	Inc GST

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Photocopying			
Black and White	\$1.00	Per A4 sheet	Inc GST
Colour	\$3.00	Per A4 sheet	Inc GST
Black and White	\$2.00	Per A3 sheet	Inc GST
Colour	\$4.00	Per A3 sheet	Inc GST
Council Minutes - Copies	\$30.00	Per Copy	Inc GST
Binding			
Softcover	\$9.00	Per Item	Inc GST
Wire Comb	\$6.00	Per Item	Inc GST
Plastic Comb	\$5.00	Per Item	Inc GST
Laminating			
A4 per sheet	\$3.00	Per Item	Inc GST
A3 per sheet	\$3.00	Per Item	Inc GST
Electoral Rolls	\$22.00	Per Roll Owners & Occupiers Only	GST N/A
Freedom of Information Charges (as set by FOI Act Regulations 1993)			
Personal Information about the applicant	No Fee	As per current legislation	GST N/A
Application fee (for non personal information)	\$32.00	Per Application	GST N/A
Charge for time dealing with application	\$32.00	Per Hour or Pro Rata	GST N/A
Access time supervised by staff	\$32.00	Per Hour or Pro Rata	GST N/A
Photocopying staff time	\$32.00	Per Hour or Pro Rata	Inc GST
Photocopy	\$1.00	Per Sheet	GST N/A
Transcribing from tape, film or computer	\$32.00	Per Hour or Pro Rata	Inc GST
Film or computer information	Cost Recovery	Cost Recovery	Inc GST
Delivery, packaging and postage	Cost Recovery	Cost Recovery	GST N/A
Advance deposit which may be required by an agency under section 18(1) of the Act, expressed	25%	From Estimated Charges	GST N/A
Further advance deposit which may be required by an agency under section 18(4) of the Act,	75%	From Estimated Charges	GST N/A
<i>Further advance deposit may be required to meet the charges for dealing with the application. For financially disadvantaged applicants with prescribed pensioner concession cards, the charge payable may be reduced by 25% at the CEO's discretion.</i>			

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PROPERTY HIRE	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Venue Hire			
Note: The CEO is to impose bonds on the hire of Council facilities at their discretion			
All Venues Refundable Bond - Events without Liquor	\$530.00	Bonds to be imposed at CEOs discretion	GST N/A
All Venues Refundable Bond - Events with Liquor	\$700.00	Bonds to be imposed at CEOs discretion	GST N/A
All Venues Bond - Long Term Key Bond	\$50.00	Bonds to be imposed at CEOs discretion	GST N/A
For a Better Chapman Valley (FABCV) Annual Booking fee across Community Centres	\$880.00	Per Annum	Inc GST
Exemptions: Chapman Valley & Yuna Primary School P & C's as per Statutory Budget Notes		Refer Note 2 (e) Waivers or Concessions	
Nabawa Community Centre			
Annual Booking Fee (Up to 2 uses per week only)	\$600.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$200.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$55.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Nabawa Library - Meeting Use Only			
All Venue Hire to Local Community Groups ONLY	\$55.00	Meeting use only	Inc GST
Yuna Multipurpose Community Centre			
Annual Booking Fee (Up to 2 uses per week only)	\$600.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$200.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$55.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Main Hall only	\$95.00	per use	Inc GST
Kitchen	\$60.00	per use	Inc GST
Creche/Small Meeting Room	\$50.00	per use	Inc GST
Yuna Hall			
Annual Booking Fee (Up to 2 uses per week only)	\$600.00	Per Venue Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$200.00	Per Venue Per Use	Inc GST
All Venue Hire Local Community Member	\$55.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Nabawa Recreation Centre			
Annual Booking Fee (Up to 2 uses per week only)	\$600.00	Per Annum	Inc GST
All Venue Hire Non Local Community Member	\$200.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$55.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Whole of stadium facilities	\$200.00	per use	Inc GST
Clubrooms (Upstairs area)	\$100.00	per use	Inc GST
Changerooms (1 section only)	\$25.00	per use	Inc GST
Kitchen (downstairs)	\$60.00	per use	Inc GST
Basketball Courts	\$60.00	per use	Inc GST
Oval, Kitchen, Clubroom and Changerooms Hire	\$180.00	per use	Inc GST

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Bill Hemsley Park Community Centre			
Annual Booking Fee - Local Community Member (Up to 2 uses per week only)	\$600.00	Per Annum	Inc GST
Annual Booking Fee (Short sessions under 2 hours up to 2 uses per week)	\$800.00	Per Use	Inc GST
Annual Booking Fee (Long sessions over 2 hours up to 2 uses per week)	\$1,060.00	Per Use	
All Venue Hire Non Local Community Member	\$350.00	Per Use	
All Venue Hire Local Community Member	\$110.00	Upon supply of proof to evidence either a ratepayer or resident	
Bond required as per All Venue Bond above			
Nanson Showgrounds			
All Venue Hire Non Local Community Member	\$200.00	Per Use	Inc GST
All Venue Hire Local Community Member	\$60.00	Upon supply of proof to evidence either a ratepayer or resident	Inc GST
Annual Booking Fee (Up to 2 uses per week only)	\$600.00	Per Annum	Inc GST
Camping fees as below.			
Bond required as per All Venue Bond above			
Nanson Showgrounds Camping- Chapman Valley Show Carnival	\$295.00	Per Week Maximum stay 2 weeks	Inc GST
Kitchen Hire Exemption - Annual Ram Sale	Exempt	Single Use Only	GST N/A
Furniture Hire			
Tables	\$11.00	each	Inc GST
Chairs	\$2.00	each	Inc GST
Portable Shade & 10 Chair Hire	\$150.00	per hire	Inc GST
Recreation Centre Facilities			
L124 Chapman Valley Football Club	\$2,160.00	per annum -subject to change as per management license	Inc GST
L125 Chapman Valley Northampton Cricket Club (CVNCC)	\$1,785.00	per annum -subject to change as per management license	Inc GST
Geraldton Regional Cricket Board - fixtures not involving the Chapman Valley Northampton Cricket Team	\$82.00	per game	Inc GST
L1 22 Tennis Club - Nabawa	\$450.00	per annum -subject to change as per management license	Inc GST
Badminton Club	\$22.00	per use	Inc GST
L118 Chapman Valley Western Riding Club - Showgrounds Reserve	\$540.00	per annum -subject to change as per management license	Inc GST
L113 Chapman Valley Agricultural Society - Showgrounds Reserve	\$540.00	per annum -subject to change as per management license	Inc GST
L116 Yuna Multipurpose Community Centre - CABY Management License	\$2,005.00	per annum -subject to change as per management license	Inc GST
L120 KiteWest Water Sports & Tours	\$650.00	per annum -subject to change as per management license	Inc GST
L123 Chapman Valley Historical Society	\$0.00	per annum -subject to change as per management license	Inc GST
L12 Mens Shed Inc	\$0.00	per annum -subject to change as per management license	Inc GST

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PROPERTY HIRE	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Caravan and Camping Fees			
Tier 1 - Camping Fees Coronation Beach	\$20.00	Per Bay Site for one vehicle for 24 hours camping (paid via ticket machine)	Inc GST
Tier 3 Camping Fees Yuna Hall	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Fig Tree Crossing Reserve	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Yuna Golf Club Reserve	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 3 - Camping Fees Nabawa Oval Reserve	\$0.00	Donation Only 1) Maximum of two (2) nights - unless otherwise approved by CEO	Inc GST
Tier 2 - Camping Fees Nanson Showground Reserve	\$16.00	CEO approval only	Inc GST
Property Leases/licenses			
AG22 E O'Donnell	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/6/2026	Ex GST
AG23 E O'Donnell	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/06/2026	Ex GST
AG24 T Cooper	\$150.00	Legal agreement - license for grazing - \$150 + GST Expires 30/06/2026	Ex GST
Animal Traps -Bond	\$59.00	Hire Agreement	Inc GST

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REFUSE CHARGES	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Waste Management Charge - Domestic	\$497.00	per service per annum	GST N/A
Waste Management Charge - Commercial	\$495.00	per service per annum for 1-5 bins	EX GST
Waste Management Charge - Commercial	\$418.00	per service per annum for 6-14 bins	EX GST
Waste Management Charge - Commercial	\$396.00	per service per annum 15+ bins	EX GST
Refuse Site Charges (Non Residents)	\$0.00		
Lawncloppings and greenwaste	\$45.00	per m3 (Ute or Trailer load)	EX GST
Any/all household rubbish (deemed to be generated day to day)	\$55.00	per m3 (Ute or Trailer load)	EX GST
Building/backyard rubble under 0.4 m3 (approximately 2 wheelbarrows)	\$55.00	per m3 (Ute or Trailer load)	EX GST
Household oil (under 20 litres)	\$55.00	up to 20 litres	EX GST
<i>Special Burial (by prior arrangement only):</i>	\$0.00		
Paint containers and medical waste	\$225.00	per m3 for first m3 or less	EX GST
Crayfish offal or similar	\$225.00	per m3 for first m3 or less	EX GST
<i>Commercial Items</i>	\$0.00		
General waste	\$55.00	per m3 (Ute or Trailor load)	EX GST
Syringe containers - first 7 litres	\$33.00	for first 7 litre container	EX GST
- per litre thereafter	\$15.00	per litre thereafter	EX GST
Cardboard	\$15.00	per m3 (Ute or trailor load)	EX GST

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PRIVATE WORKS	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Private Works (Includes Operator)			
Grader Hire	\$297.00	per hour	Inc GST
Truck Hire (incl trailer/water tanker or side-tipper if required)	\$352.00	per hour	Inc GST
Light Truck Hire	\$295.00	per hour	Inc GST
Roller Hire - Vibrating	\$253.00	per hour	Inc GST
Backhoe	\$330.00	per hour	Inc GST
Bobcat (Skidsteer) Hire	\$255.00	per hour	Inc GST
Other plant not listed	\$0.00	As quoted by MWS for Private Works	Inc GST
Yellow Sand - Yuna	\$5.50	per cubic meter	Inc GST
Gravel	\$11.00	per cubic meter	Inc GST
Aggregate	\$77.00	per cubic meter	Inc GST
Other	\$0.00	Minimum charge \$150 per truck load plus plant hire rates	
Administration Fee	\$55.00		Inc GST
Labour only - plant operators	\$95.00	per hour	Inc GST
Labour only - senior works staff (Works supervisor/leading hand)	\$120.00	per hour	Inc GST

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LAW, ORDER & PUBLIC SAFETY	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Dog Registrations			
		As per current legislation	
Unsterilised Dog 1 Year	\$50.00	Dog Act & Regulations	GST N/A
Unsterilised Dog 3 Years	\$120.00	Dog Act & Regulations	GST N/A
Unsterilised Dog Lifetime	\$250.00	Dog Act & Regulations	GST N/A
Sterilised Dog 1 Year	\$20.00	Dog Act & Regulations	GST N/A
Sterilised Dog 3 Years	\$42.50	Dog Act & Regulations	GST N/A
Sterilised Dog Lifetime	\$100.00	Dog Act & Regulations	GST N/A
Dog kept in approved establishment licensed under s.27	\$200.00	Dog Act & Regulations	GST N/A
Sterilisation Certificate must be produced			
Dog Impounding Fees			
1st Day	\$32.00	For first day	GST N/A
Subsequent Days	\$16.00	per day	GST N/A
Sustenance	\$8.00	per day	GST N/A
Microchip of any impounded dog or cat	\$47.00		Inc GST
Dangerous Dog Collars, Signs	\$0.00	Cost Recovery + \$40.00 Admin fee	Inc GST
Dog Act 1976			
Unregistered Dog	\$200.00	per offence	GST N/A
Dog causing a nuisance	\$200.00	per offence	GST N/A
Dog in a public place without collar	\$200.00	per offence	GST N/A
Owners details and registration tag not on collar	\$200.00	per offence	GST N/A
Dog in a public place without a collar or tag	\$200.00	per offence	GST N/A
Dog not held by a leash in public	\$200.00	per offence	GST N/A
Uncontrolled dog in exercise/ rural area	\$200.00	per offence	GST N/A

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LAW, ORDER & PUBLIC SAFETY	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Cat Registrations			
Sterilised Male or Female 1 Year	\$20.00	Cat Act & Regulations	GST N/A
Sterilised Male or Female 3 Year	\$42.00	Cat Act & Regulations	GST N/A
Sterilised Male or Female Whole of Life	\$100.00	Cat Act & Regulations	GST N/A
Sterilisation Certificate must be produced			
Cat Impounding Fees			
1st Day	\$30.00	For first day	GST N/A
Subsequent Days	\$12.00	per day	GST N/A
Cat Act 2011			
Unregistered Cat	\$200.00	per offence	GST N/A
Failure to ensure cat is wearing its registration tag in public	\$200.00	per offence	GST N/A
Removing, or interfering with, a cat's registration tag	\$200.00	per offence	GST N/A
Failure to ensure cat is microchipped	\$200.00	per offence	GST N/A
Removing, or interfering with, a cat's microchip	\$200.00	per offence	GST N/A
Failure to ensure cat is sterilised	\$200.00	per offence	GST N/A
Identifying a cat as sterilised that is not	\$200.00	per offence	GST N/A
Transfer of a cat that is not microchipped (and is not exempt)	\$200.00	per offence	GST N/A
Transfer of a cat that is not sterilised (and is not exempt)	\$200.00	per offence	GST N/A
Failure to notify local government or microchip database company of a new owner	\$200.00	per offence	GST N/A
Failure to notify local government or microchip database company of a change of details	\$200.00	per offence	GST N/A
Breeding cats, not being an approved cat breeder	\$200.00	per offence	GST N/A
Cats not to be offered as prizes	\$200.00	per offence	GST N/A
Refusal by alleged offender to give information on request	\$200.00	per offence	GST N/A
Abandoned Vehicles			
Towing/Impounding of Vehicles	Cost Recovery plus 10%	Cost Recovery External Contractor plus 10%	Inc GST
Ranger Attendance	\$75.00	Per Vehicle Attendance	Inc GST
Administration Charge	\$55.00	Per Vehicle	Inc GST
Fire Prevention			
Fire Prevention Works Infringed Properties	Cost Recovery plus 10%	Cost Recovery External Contractor plus 10%	Inc GST
Ranger Attendance	\$75.00	Per Inspection	Inc GST
Administration Charge	\$55.00	Per Inspection	Inc GST

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CEMETERY CHARGES	Prescribed Fees & Charges 2024/2025	Charge Basis	GST	
Cemetery				
1	1 Burial - Sinking, exhumation, reopening and closing a grave***	\$739.00	to a depth of 2.1metres	GST N/A
	Additional sinking ordered in excess of 2.1 metres***	\$80.00	Each additional 0.3 cubic metres or part thereof	GST N/A
4	Re-sinking and closing any grave***	\$739.00	For the purpose of second interment or exhumation	GST N/A
	Public Holidays	\$0.00		
	Removal of kerbing, tiles, grass, etc	\$45.00	per hour	GST N/A
	Plot reservation (Burial or Niche Wall)	\$301.00	per lot	GST N/A
2	2 Plot Charge (for land where grave is situated)	\$61.00	per lot	GST N/A
	Permission for Exhumation	\$27.00	For exhumation	GST N/A
5	Permission to erect a monument headstone and/or kerbing	\$29.00	Per monument headstone/kerbing	GST N/A
	Interment without specified notice - Extra	\$29.00	Extra for interment without notice	Inc GST
	Interment not in usual hours	\$29.00	Extra for interment without notice	Inc GST
	Single Niche Wall Position Fee	\$185.00	Single position	Inc GST
	Memorial Wall Position Fee	\$123.00	Single position	Inc GST
	Plaque for Niche Wall	\$507.00	Single position	Inc GST
3	3 Funeral Directors fee for conducting funeral within cemetery	\$27.00	Funeral Directors Fee	GST N/A
	<i>Maximum fee paid by each (or any one) Funeral Director shall not in any financial year (1st July to 30th June), exceed the total amount of:</i>	\$100.00	Maximum Funeral Direction Fee	GST N/A

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BUILDING & HEALTH	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
BUILDING PERMIT CHARGES - SET BY LEGISLATION NOT BY COUNCIL		Building Act	
		Value/Quantity	
Building Services Levy for building, demolition or occupancy permit because of damage caused by Severe Tropical Cyclone Seroja		Waiver as per Government Gazette 1469 20 April 2021	
Construction Training Fund (CTF) Levy over \$20,000	0.2%x total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value.	Set by legislation	GST N/A
Building Commission Levy (old BRB) under \$45,000	\$61.65	Set by legislation	GST N/A
Building Commission Levy (old BRB) over \$45,000	0.137% of value of work	Set by legislation	GST N/A
Building Permit Application -Certified- Class 1 or 10 s16(1)	0.19% of value of work but not less than \$110.00	Set by legislation	GST N/A
Building Permit Application - Certified -Class 2 to 9	0.09% of value of work but not less than \$110.00	Set by legislation	GST N/A
Building Permit Application - Uncertified	0.32% of value of work but not less than \$105.00	Set by legislation	GST N/A
Demolition Permit Application - Class 1 or Class 10 Residential	\$105.00	Set by legislation	GST N/A
Demolition Permit Application - Class 2 to Class 9 Commercial	\$105.00 for each storey	Set by legislation	GST N/A
Application Fee to extend time for Building or Demolition Permit has effect	\$105.00	Set by legislation	GST N/A
Application for an occupancy permit for a completed building s 46	\$105.00	Set by legislation	GST N/A
Application for a temporary occupancy permit for an incomplete building s47	\$105.00	Set by legislation	GST N/A
Application for modification of an occupancy permit for additional use of a building on a temporary basis s48	\$105.00	Set by legislation	GST N/A
Application for a replacement occupancy permit for permanent change of the building's use, classification s 49	\$105.00	Set by legislation	GST N/A
Occupancy Permit or Building Approval cert for rego of strata scheme, plan of re-subdiv s50(1) and (2)Application Unauthorised Work s51(2)	\$11.60 for each Strata Unit covered by the application, but less than \$115.00	Set by legislation	GST N/A
Occupancy Permit Application Unauthorised Work s51(2)	0.18% of value of work but not less than \$105.00	Set by legislation	GST N/A

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Building Approval Certificate Unauthorised Work s51(3)	0.38% of value of work but not less than \$105.00	Set by legislation	GST N/A
Application to replace an occupancy permit for an existing building s52(1)	\$105.00	Set by legislation	GST N/A
Building Approval Certificate-existing building where unauthorised work has not been done s52(2)	\$105.00	Set by legislation	GST N/A
Application to extend the time during which an occupancy permit or building approval certificate has effect s65(3)(a)	\$105.00	Set by legislation	GST N/A
Application for Approval of Septic Apparatus			
Issuing of a "Permit to use an Apparatus"	\$118.00	Set by legislation	GST N/A
<i>Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974</i>	\$118.00	Set by legislation	GST N/A
Meat Inspection	Cost Recovery	At cost	Ex GST
Itinerant food vendor's license	\$200.00	per annum	GST N/A
Licenses			
Caravan Park <i>Caravan Parks & Camping Grounds Act 1995</i>	Set by Legislation	per annum	GST N/A
Swimming pool inspection			
Checked 4 yearly - charge spread over 4 years on rate notice Building Reg Clause 53 (a) must not exceed \$57.45 per year	\$15.00	per annum	GST N/A
Analysis of public & semi public pool water	\$30.00	per sample taken	Ex GST
	\$30.00 Min	\$30.00 up to 36,000 litres then 80c kL (1,000 litres) thereafter	GST Free
Water from Standpipe			
Swipe Card Bond	\$49.00	Held in trust	GST N/A
Recoverable Water charges from Standpipes & Bores	Cost Recovery		
Food Act 2008			
Registration Fee	\$265.00	Set by legislation	GST N/A

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Development Application			
Note: Ceiling for Planning Fees set by State Government			
- Not more than \$50,000	\$147.00	Development Application	GST N/A
- More than \$50,000 but not more than \$500,000		0.32% of the estimated cost of the development	GST N/A
- More than \$500,000 but not more than \$2.5 million	\$1,700.00	.+ 0.257% for every \$1 in excess of \$500,000	GST N/A
- More than \$2.5 million but not more than \$5 million	\$7,161.00	.+ 0.206% for every \$1 in excess of \$2.5 million	GST N/A
- More than \$5 million but not more than \$21.5 million	\$12,633.00	.+ 0.123% for every \$1 in excess of \$5 million	GST N/A
- More than \$21.5 million	\$34,196.00	Development Application	GST N/A
<i>Note - If development has commenced or been carried out:</i> an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application (in addition to the initial application fee)			
Amended Plans			
This applies where a determination is already given by the Shire or where amended plans are submitted and not requested by the Shire			
		66% of the original application fee with a minimum of \$72	GST N/A
Single House - Residential Design Codes			
Performance criteria or Town Planning Scheme variation assessment	\$147 - \$729	\$73 per performance criteria/ Town Planning Scheme variation assessed with a minimum charge of \$147 and a maximum of \$730	Ex GST
Demolition			
Demolition where planning approval is required	\$147.00	per demolition	GST N/A
Home Based Business (including Cottage industry):			
Initial Fee	\$222.00	per application	GST N/A
Renewal Fee	\$73.00	per renewal	GST N/A
<i>Note - If home based business or cottage industry has commenced:</i> an additional amount of \$666 by way of penalty			
GST N/A			
Application for Change of Use or Alteration or Extension			
Change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply	\$ 294.00	Application Change	GST N/A
<i>Note - If change of use or the alteration or extension or change of the non-conforming use has commenced:</i> an additional amount of \$885 by way of penalty			
GST N/A			

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BUILDING & HEALTH	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Extension of Current Planning Approval			
Extension of current Planning Approval	\$131.00	per extension	GST N/A
Relocation of Building Envelope			
Relocation of building envelope	\$147.00	per relocation	GST N/A
Development Application for Extractive Industry			
Initial Fee	\$739.00	per application	GST N/A
Note - If development has commenced or been carried out: an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application (in addition to the initial application fee)			GST N/A
Provision of a subdivision clearance:			
Not more than 5 lots	\$73.00	per lot	GST N/A
More than 5 lots but not more than 195 lots	\$73.00	per lot for first 5 lots then \$35 per lot	GST N/A
More than 195 lots	\$7,393.00	max	GST N/A
Town Planning Scheme Amendments-Minor			
* Minor Scheme amendment (ie an amendment that involving only textural changes or rectifies a zoning anomaly) Note: 50%refundable if not advertised	\$3,657.27	Total with payments in stages as follows 50% refundable if not advertised	Ex GST
Town Planning Scheme Amendments-Major			
* Major Scheme Amendment (ie. an amendment that involves a zoning change) Note: 50%refundable if not advertised	\$6,706.36	Total with payments in stages as follows 50% refundable if not advertised	Ex GST
Structure Plans-Minor			
* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar Note: 50% refundable if not advertised	\$3,043.64	Total with payments in stages as follows	Ex GST
Modifications to Plans once approval given	\$979.10	Plan modifications	Ex GST

2024/2025 Schedule of Fees and Charges

Shire of Chapman Valley
 Budget For the Year Ended 30 June 2025
 Fees and Charges Effective 1 July 2024



BUILDING & HEALTH	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Structure Plans-Major			
Major Structure Plans, Outline Development Plans, Subdivision Guide Plans or Similar (Excluding Oakajee):	\$5,493.64	Total with payments in stages as follows	Ex GST
Lodgement of documentation (major)		(50% refundable if not advertised)	Ex GST
Conclusion of advertising for Council adoption (major)		advertising conclusion	Ex GST
Modifications to Plans once approval given	\$1,951.82	plan modifications	Ex GST
Detailed Area Plan			
Detailed Area Plan	\$847.27	per plan arrangement	Ex GST
Zoning Certificate			
Issue of a Zoning Certificate	\$73.00	per certificate	GST N/A
Section 40 Certificate			
Issue of Section 40 Certificate	\$69.10	per certificate	Ex GST
Planning Advice			
Issue of written planning advice	\$73.00	for written advice	Ex GST
Road/Right-of-Way Closures			
* Road/R.O.W./P.A.W. requests for closure	\$597.27	per request	Ex GST
Advertising Fee			
On site signage	\$293.64	per sign	Ex GST
Newspaper advertising	\$293.64	per advertisement	Ex GST
Planning Documents			
CD Digital Copy	\$23.64	per copy	Ex GST
Paper Copy	Cost recovery + 10% Administration	Cost recovery + 10% Administration	

2024/2025 Schedule of Fees and Charges

Shire of Chapman Valley
 Budget For the Year Ended 30 June 2025
 Fees and Charges Effective 1 July 2024



BUILDING & HEALTH	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Inspection			
Pre-strata Inspection	\$298.10	per inspection	Ex GST

NB: All fees are exempt from GST unless otherwise indicated

Fee is inclusive of all associated advertising charges

A 'minor' Town Planning Scheme Amendment is one that involves only textural changes or rectifies a zoning anomaly.

A 'major' Town Planning Scheme Amendment is one that involves the rezoning of land.

Fees are non-refundable unless otherwise stated.

Notes:

1. Cost Recovery' is calculated on the basis of costs incurred by Council from outside suppliers plus a 10% administration charge.
2. At Cost' is calculated on the basis of costs incurred by Council from outside suppliers.
3. An additional hourly rate may be levied by Council for Officer's time pursuant to the Town planning Regulations should an excessive work load be incurred.
4. Cost may increase in line with increase from supplier.

2024/2025 Schedule of Fees and Charges

Shire of Chapman Valley
 Budget For the Year Ended 30 June 2025
 Fees and Charges Effective 1 July 2024



PLANNING SERVICES CHARGE - CONTRACT WORKS	Prescribed Fees & Charges 2024/2025	Charge Basis	GST
Higher Order Strategic/Statutory Planning			
Processing and reporting on Schemes & Amendments, Strategies Development Applications & Subdivisions > \$1,000,000, Structure Plans, ODP's, etc			
	\$100.00 per hour		Ex GST
Lower Order Strategic/Statutory Planning			
Processing and reporting on Developments & Subdivision Applications < \$1,000,000, Preparation of Local Planning Policies, etc			
	\$100.00 per hour		Ex GST
Preparation of Minor Scheme Amendments			
Textural amendments to the Shire Town Planning Scheme			
	\$100.00 per hour		Ex GST
Telephone/Written Advice (Council Community, Govt Agencies etc)			
Advice on R Codes, general development standards, subdivision and policy requirements, and other planning matters			
	\$100.00 per hour		Ex GST
Representation on Appeals			
Includes telephone, written and in person attendance			
	\$100.00 per hour		Ex GST
Travel			
Includes officer time and vehicle costs			
	\$100.00 per hour + \$0.70 per km		Ex GST
Accommodation			
General standard to be hotel/motel accommodation inclusive of dinner and breakfast All fees are GST inclusive and charged at 15 minute intervals (except travel and accommodation) Fees to be reviewed annually			
	Arranged by Client		